

MICHAEL S. CAZZARI
Town Supervisor

ROBERT F. SCHANIL, JR.
Town Councilman
Deputy Supervisor

STEPHEN J. BARANOWSKI
Town Councilman
FRANK D. LOMBARDI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman

TOWN OF CARMEL
TOWN HALL



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.ci.carmel.ny.us

ANN SPOFFORD
Town Clerk

KATHLEEN KRAUS
Receiver of Taxes

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, December 13, 2023 7:00pm

PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

- **Roll Call – Attendance**
- **Public Comments on Town Related Business (Five (5) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)**

6:30pm Executive Session:

1. Kieran Boyle, Brown & Brown Insurance – Workers Compensation Proposal (Contractual)

PUBLIC HEARING #1: To Hear Objections to Assessment Rolls for the Operation and Maintenance of the Improvements of the Garbage, Sewer and Water Districts for Fiscal Year 2024

- **Reading of Public Hearing**
- **Motion to Open Public Hearing**
- **Consider Motion to Close Public Hearing**

PUBLIC HEARING #2 In Connection with the Fire Protection Contracts and Ambulance District Contracts for Year 2024

- **Reading of Public Hearing**
- **Motion to Open Public Hearing**
- **Consider Motion to Close Public Hearing**

Town Board Voting Meeting:

- **Accept Town Board Minutes November 1, November 15, and December 6, 2023**
 - 1. Res: Making Probationary Appointment of Police Officer – Town of Carmel Police Department
 - 2. Res: Authorizing Leasing of Copiers – Town of Carmel
 - 3. Res: Authorizing Budget Revisions #2023/05
 - 4. Res: Acknowledging Emergency Repairs – Carmel Water and Sewer Districts
 - 5. Res: Authorizing Return of Bond – Lake Plaza Shopping Center TM#65.10-45 & 46
 - 6. Res: Authorizing Award of Contract for Painting of Reflectorized Pavement Stripes- Town of Carmel Highway Department
 - 7. Res: Setting Water Rates for Fiscal Year 2024
 - 8. Res: Acknowledging Emergency Drainage Repairs
 - 9. Res: Resolution Accepting Proposals for Financial Advisory Services
 - 10. Res: Authorizing Acceptance of Proposal for Professional Services, Water Service Line Inventory
 - 11. Res: Adopting Assessment Rolls for the Operation and Maintenance of the Improvements of the Garbage, Sewer and Water District for Fiscal Year 2024
 - 12. Res: Amending and Adopting User Fee Schedule for Year 2024
 - 13. Res: Authorizing Acceptance of Proposal for Workers Compensation Insurance
 - 14. Res: Waiving the Notice Requirement in Section 64 off the NYS ABC Law with Respect to a Liquor License for the Ana Maria Pacifico Corp. d/b/a Pacifico Restaurant & Lounge
- **Town Board Comments**
 - **Motion to Adjourn Meeting**

TB-12-13-2023 Public Hearing # 1



Ann Spofford
Town Clerk
Town of Carmel
ams@ci.carmel.ny.us

Town Hall
60 McAlpin Avenue
Mahopac, New York 10541

Telephone: 845.628.1500
Fax: 845.628.7434

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel, pursuant to Town Law Section 202-a will conduct a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York on Wednesday, December 13, 2023 at 7:00 PM or as soon thereafter that evening as possible for the following purpose:

To consider the 2024 Tentative Assessment Rolls of
Carmel Sewer Districts #1, #2, #3, #4, #5, #6, #7, #8
and extensions thereto
as well as
Carmel Water Districts #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #12, #13, #14
and extensions thereto
as well as the
Town of Carmel Garbage District

BE IT FURTHER NOTICED, that the 2024 Tentative Assessment Rolls may be inspected at the Town Hall, 60 McAlpin Avenue, Mahopac, New York during normal business hours.

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk

TB 12-13-2023 Public Hearing #2



Ann Spofford

Town Clerk

Town of Carmel

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Town Hall
60 McAlpin Avenue
Mahopac, New York 10541

Telephone: 845.628.1500

Fax: 845.628.7434

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel will conduct a Public Hearing on the Fire Protection Contracts and the Ambulance District Contracts for the year 2023, to be held on the 13th day of December, 2023 at the Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 p.m. or as soon thereafter that evening as possible; said contracts to be advertised and posted as follows:

Contractor	Services	Not to Exceed
Mahopac Falls Volunteer Fire Department, Inc.	Fire Protection-Fire Protection Dist. #1	\$915,500.00
Mahopac Volunteer Fire Department, Inc.	Fire Protection-Fire Protection Dist. #2	\$1,650,000.00
Carmel Fire District & Carmel Fire Department, Inc.	Fire Protection-Fire Protection Dist. #3	\$957,000.00
Carmel Volunteer Ambulance Corps	Ambulance Service Carmel Ambulance District #1	\$495,000.00
North Salem Volunteer Ambulance Corps	Ambulance Services Carmel Ambulance District #1	\$13,500.00

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk

RESOLUTION #1

RESOLUTION MAKING PROBATIONARY APPOINTMENT OF POLICE OFFICER -TOWN OF CARMEL POLICE DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Police Department hereby appoints Jake Talbert to the position of Police Officer, effective January 1, 2024, on a probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

RESOLUTION # 2

**RESOLUTION AUTHORIZING
LEASING OF COPIERS – TOWN OF CARMEL**

WHEREAS, the Town Board of the Town of Carmel had previously authorized the solicitation of proposals for the replacement of copying and scanning machinery and equipment in the Town of Carmel Town Hall; and

WHEREAS, said proposals have been received and reviewed by the Office of the Town Comptroller as well as the Town Board.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the lease of eight (8) copying units from Konica Minolta for the Town Hall facilities, including the Police Department, and Recreation Department at an estimated aggregate annual cost of \$18,286.26;

BE IT FURTHER RESOLVED that the Town Supervisor, Michael Cazzari is authorized to sign all necessary documents to lease said equipment at the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED that the Town Comptroller MaryAnn Maxwell is hereby authorized to make any and all necessary budget revisions to effect the aforesaid lease transactions.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

RESOLUTION #3

RESOLUTION AUTHORIZING BUDGET REVISIONS #2023/05

WHEREAS the Town Comptroller, MaryAnn Maxwell has reviewed the proposed Budget Revisions for the period ending November 30, 2023, with the Town Board which are detailed and explained on the attached Budget Revisions Schedule #2023/05; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Budget Modifications/Revisions for the period ending November 30, 2023 as shown itemized on schedule #2023/05 which is attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

**TOWN OF CARMEL
BUDGET REVISIONS SEPTEMBER-NOVEMBER 2023 #2023/05**

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND				
1	100.1410.0080	TOWN CLERK EMPLOYEE BENEFITS	3,000.00	
	100.1640.0084	CENTRAL GARAGE HEALTH INSURANCE	2,400.00	
	100.1910.0040	INSURANCE EXPENSE	50,500.00	
	100.3310.0084	SIGN CONTROL HEALTH INSURANCE	2,400.00	
	100.5010.0080	HIGHWAY ADMIN EMPLOYEE BENEFITS	7,400.00	
	100.8090.0084	RECYCLING HEALTH INSURANCE	2,400.00	
	100.1010.0080	TOWN BOARD EMPLOYEE BENEFITS		3,000.00
	100.1315.0080	COMPTRROLLER EMPLOYEE BENEFITS		7,400.00
	100.1640.0080	CENTRAL GARAGE EMPLOYEE RETIREMENT		2,400.00
	100.3310.0083	SIGNS WORKERS COMPENSATION		1,700.00
	100.3310.0020	SIGNS EQUIPMENT EXPENSE		700.00
	100.8090.0083	RECYCLING WORKERS COMPENSATION		2,400.00
	100.1989.9909	APPROPRIATED FUND BALANCE	*	50,500.00
		- PROVIDE AND TRANSFER FOR EMPLOYEE BENEFITS AND HEALTH INSURANCE		
2	100.1110.0019	JUSTICE COURT OTHER COMPENSATION	1,538.00	
	100.1315.0019	COMPTRROLLER OTHER COMPENSATION	2,903.00	
	100.7020.0019	RECREATION OTHER COMPENSATION	2,482.00	
	100.1989.9877	FUND BALANCE FOR COMPENSATED ABSENCES	*	6,923.00
		- PROVIDE FOR PAYOUT OF ACCRUED VACATION TIME		
3	100.1620.0022	BUILDING SPECIAL EQUIPMENT	16,271.00	
	100.1989.9871	EQUIPMENT RESERVE	*	16,271.00
		- PROVIDE FOR THE PURCHASE OF A PICKUP TRUCK FOR THE MAINTENANCE DEPARTMENT		
4	100.1930.0040	CERTIORARI SETTLEMENTS	10,000.00	
	100.1989.9876	RESERVE FOR CERTIORARI SETTLEMENTS	*	10,000.00
		- PROVIDE FOR CERTIORARI SETTLEMENTS AND ERRONEOUS ASSESSMENTS		
5	100.3120.0012	POLICE OVERTIME	147,500.00	
	100.3120.0015	POLICE EDUCATION STIPENDS	1,600.00	
	100.3120.0016	POLICE HOLIDAY PAY	30,000.00	
	100.3120.0086	POLICE RETIREE HEALTH INS	55,100.00	
	100.3121.0012	LAKE PATROL OVERTIME	5,000.00	
	100.3121.0041	LAKE PATROL BOAT FUEL	300.00	
	100.3123.0012	COMMUNITY POLICE OVERTIME	20,000.00	
	100.3120.0011	POLICE UNIFORM STAFF PAY		44,000.00
	100.3120.0013	POLICE TEMP STAFF PAY		5,000.00
	100.3120.0018	POLICE NIGHT DIFFERENTIAL PAY		12,000.00
	100.3120.0027	POLICE OTHER EQUIPMENT		40,000.00
	100.3120.0044	POLICE CONSULTING SERVICES		40,000.00
	100.3120.0046	POLICE RENTALS/LEASES		20,000.00
	100.3120.0080	POLICE NON UNIFORM RETIREMENT EXPENSE		17,000.00
	100.3120.0083	POLICE WORKERS COMP EXPENSE		6,000.00
	100.3120.0084	POLICE HEALTH INSURANCE EXPENSE		68,200.00
	100.3120.0085	POLICE DENTAL/OPTICAL EXPENSE		2,000.00
	100.3121.0040	LAKE PATROL CONTRACTUAL EXPENSES		300.00
	100.1989.3315	STATE AID NAV LAW ENFORCEMENT	*	5,000.00
		- PROVIDE AND TRANSFER FOR POLICE OVERTIME AND BENEFITS		
6	100.3120.0027	POLICE OTHER EQUIPMENT	2,253.90	
	100.1989.2681	INSURANCE RECOVERY - ASSET	*	2,253.90
		- PROVIDE FOR THE REPLACEMENT OF A DAMAGED LICENSE PLATE READER FROM INSURANCE CLAIM		
7	100.3120.0027	POLICE OTHER EQUIPMENT	2,352.00	
	100.3120.0046	POLICE RENTALS/LEASES		819.00
	100.1989.2681	INSURANCE RECOVERY - ASSET	*	1,533.00
		- PROVIDE AND TRANSFER FOR COMPUTER/RADIO GATEWAY DEVICE FROM INSURANCE CLAIM AND EQUIPMENT RENTALS/LEASES		
8	100.3120.0029	SPECIAL EQUIP GRANTS- SEIZED ASSETS	12,915.00	
	100.3120.0029	SPECIAL EQUIP GRANTS- SEIZED ASSETS	5,855.00	
	100.1989.9909	APPROPRIATED FUND BALANCE	*	18,770.00
		- PROVIDE FOR THE PURCHASE OF PISTOLS AND OPTICS FROM 2021 POLICE DISCOVERY GRANT		

**TOWN OF CARMEL
BUDGET REVISIONS SEPTEMBER-NOVEMBER 2023 #2023/05**

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
9	100.7310.0045	YOUTH SELF SUSTAINING PROGRAMS	15,000.00	
	100.1989.2050	PARK SELF SUSTAINING FEES - PROVIDE FOR YOUTH PROGRAMS FROM REVENUE RECEIVED	* 15,000.00	
10	100.1010.0040	TOWN BOARD CONTRACTUAL EXPENSES	300.00	
	100.1110.0046	JUSTICE COURT INTERPRETING SERVICES	3,000.00	
	100.1620.0021	BUILDING MOTOR VEHICLES	10,700.00	
	100.1620.0044	BUILDING MAINTENANCE CONTRACTS	2,000.00	
	100.1680.0040	INFORMATION TECH CONTRACTUAL EXPENSES	6,000.00	
	100.3010.0040	PUBLIC SAFETY CONTRACTUAL EXPENSES	7,000.00	
	100.5132.0046	HIGHWAY GARAGE ALARM	550.00	
	100.8010.0040	ZONING CONTRACTUAL EXPENSES	100.00	
	100.8510.0040	PARK BEAUTIFICATION	2,000.00	
	100.8810.0040	CEMETERIES CONTRACTUAL EXPENSES	2,850.00	
	100.1010.0046	TOWN BOARD CONSULTING SERVICES		7,000.00
	100.1010.0080	TOWN BOARD EMPLOYEE BENEFITS		300.00
	100.1110.0047	JUSTICE COURT TRAINING EXPENSES		3,000.00
	100.1620.0045	BUILDING GROUNDS SPECIAL IMPROVEMENTS		17,550.00
	100.1680.0020	INFORMATION TECH EQUIPMENT		6,000.00
	100.5132.0044	HIGHWAY GARAGE PROPERTY LEASE		550.00
	100.8010.0080	ZONING EMPLOYEE BENEFITS - TRANSFER FOR MISCELLANEOUS EXPENSES WITHIN THE GENERAL FUND		100.00
11	100.1010.0086	TOWN BOARD RETIREES HEALTH INSURANCE	200.00	
	100.1110.0086	JUSTICE COURT RETIREES HEALTH INSURANCE	1,600.00	
	100.1220.0086	SUPERVISOR RETIREES HEALTH INSURANCE	200.00	
	100.1355.0086	ASSESSOR RETIREES HEALTH INSURANCE	8,700.00	
	100.1410.0086	TOWN CLERK RETIREES HEALTH INSURANCE	1,200.00	
	100.1440.0086	ENGINEERING RETIREES HEALTH INSURANCE	11,500.00	
	100.5010.0086	HIGHWAY ADMIN RETIREES HEALTH INSURANCE	1,600.00	
	100.8090.0086	RECYCLING RETIREES HEALTH INSURANCE	500.00	
	100.1010.0080	TOWN BOARD EMPLOYEE BENEFITS		200.00
	100.1110.0020	JUSTICE COURT EQUIPMENT		1,600.00
	100.1220.0080	SUPERVISOR EMPLOYEE BENEFITS		200.00
	100.1355.0046	ASSESSOR CONSULTING SERVICES		2,000.00
	100.1355.0080	ASSESSOR EMPLOYEE BENEFITS		6,700.00
	100.1410.0046	TOWN CODE PUBLICATIONS		1,200.00
	100.1440.0080	ENGINEERING EMPLOYEE BENEFITS		11,500.00
	100.5010.0013	HIGHWAY ADMIN TEMPORARY STAFF		1,600.00
	100.8090.0083	RECYCLING WORKERS COMPENSATION - TRANSFER FOR THE INCREASE IN COST OF RETIREE HEALTH INSURANCE		500.00
12	100.1320.0044	AUDIT EXPENSES	7,900.00	
	100.1315.0080	COMPTROLLER EMPLOYEE BENEFITS		7,900.00
		- TRANSFER FOR COST OF SOFTWARE TO COMPLY WITH GASB 96 AND 2023 AUDIT		
13	100.1420.0042	JUSTICE COURT PROSECUTION	4,000.00	
	100.1420.0048	DEFENSE LEGAL SERVICES	30,000.00	
	100.1420.0043	SPECIAL COUNSEL BOARDS		2,000.00
	100.1420.0044	LABOR LEGAL SERVICES		19,000.00
	100.1420.0047	CERTIORARI LEGAL SERVICES - TRANSFER FOR LEGAL SERVICES		13,000.00
14	100.1440.0013	ENGINEERING TEMPORARY STAFF	7,500.00	
	100.1440.0046	ENGINEERING CONSULTANT	31,500.00	
	100.1440.0011	ENGINEERING STAFF - TRANSFER FOR TEMPORARY STAFF AND CONSULTANT SUPPORT FOR ENGINEERING DEPARTMENT FUNCTIONS		39,000.00
15	100.3120.0020	POLICE UNIFORMS	20,000.00	
	100.3120.0021	POLICE MOTOR VEHICLES	35,000.00	
	100.3120.0027	POLICE OTHER EQUIPMENT		15,000.00
	100.3120.0046	POLICE RENTALS/LEASES		20,000.00
	100.3121.0020	LAKE PATROL EQUIPMENT - TRANSFER FOR VEHICLE PURCHASE AND UPFITTING AND FOR POLICE UNIFORMS		20,000.00

TOWN OF CARMEL
BUDGET REVISIONS SEPTEMBER-NOVEMBER 2023 #2023/05

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
16	100.7020.0012	RECREATION ADMIN STAFF OVERTIME	6,000.00	
	100.7020.0040	RECREATION ADMIN CONTRACTUAL EXPENSES	4,000.00	
	100.7020.0086	RECREATION ADMIN RETIREE HEALTH INSURANCE	1,000.00	
	100.7110.0012	PARK STAFF OVERTIME	4,000.00	
	100.7110.0040	PARK CONTRACTUAL EXPENSES	20,400.00	
	100.7110.0086	PARK RETIREE HEALTH INSURANCE	3,600.00	
	100.7112.0042	MCDONOUGH FIELDS UTILITY EXPENSE	2,500.00	
	100.7112.0045	MCDONOUGH FIELDS PARK IMPROVEMENTS	20,000.00	
	100.7113.0040	CHAMBER PARK CONTRACTUAL EXPENSES	4,000.00	
	100.7115.0040	AIRPORT PARK CONTRACTUAL EXPENSES	2,000.00	
	100.7118.0040	BALDWIN MEADOWS CONTRACTUAL EXPENSES	1,000.00	
	100.7120.0012	FARMERS MARKET OVERTIME	500.00	
	100.7120.0013	FARMERS MARKET TEMPORARY STAFF	3,100.00	
	100.7140.0080	PLAYGROUND EMPLOYEE BENEFITS	100.00	
	100.7180.0020	BEACH EQUIPMENT	1,100.00	
	100.7020.0013	RECREATION ADMIN TEMPORARY STAFF		7,000.00
	100.7110.0013	PARK MAINTENANCE TEMPORARY STAFF		21,600.00
	100.7112.0041	MCDONOUGH SKATE PARK		20,000.00
	100.7113.0042	CHAMBER PARK UTILITY EXPENSE		4,000.00
	100.7115.0042	AIRPORT PARK UTILITY EXPENSE		4,500.00
	100.7118.0042	BALDWIN MEADOWS UTILITY EXPENSE		1,000.00
	100.7180.0013	BEACH TEMPORARY STAFF		10,600.00
	100.7140.0013	PLAYGROUND TEMPORARY STAFF		4,600.00
		- TRANSFER FOR MISCELLANEOUS RECREATION EXPENSES		
HIGHWAY FUND				
17	500.5130.0041	MACHINERY REPAIR CAPITAL EXPENSE	345.60	
	500.5130.0041	MACHINERY REPAIR CAPITAL EXPENSE	738.21	
	500.5010.2650	SALE OF SCRAP AND MATERIALS	*	345.60
	500.5010.2650	SALE OF SCRAP AND MATERIALS	*	738.21
		- PROVIDE FOR THE PURCHASE OF CAPITAL MACHINERY FROM THE SALE OF RETIRED VEHICLES		
18	500.5110.0012	GENERAL REPAIR LABOR OVERTIME	5,000.00	
	500.5110.0045	CONTRACTED CAPITAL IMPROVEMENTS	47,000.00	
	500.5010.4321	FEDERAL AID - FEMA	*	52,000.00
		- PROVIDE FOR JULY STORM RELATED COSTS - FEMA		
19	500.5110.0012	GENERAL REPAIR LABOR OVERTIME	3,000.00	
	500.5110.0041	GENERAL REPAIR GAS AND FUEL	10,000.00	
	500.5110.0084	GENERAL REPAIR HEALTH INSURANCE	6,500.00	
	500.5110.0086	GENERAL REPAIR RETIREE HEALTH INSURANCE	6,200.00	
	500.5130.0084	MACHINERY REPAIR HEALTH INSURANCE	6,200.00	
	500.5140.0020	WEEDS AND BRUSH TOOLS	2,000.00	
	500.5140.0041	WEEDS AND BRUSH GAS AND FUEL	6,000.00	
	500.5140.0084	WEEDS AND BRUSH HEALTH INSURANCE	7,200.00	
	500.5142.0084	SNOW REMOVAL HEALTH INSURANCE	9,600.00	
	500.5110.0083	GENERAL REPAIR WORKERS COMPENSATION		25,700.00
	500.5130.0080	MACHINERY REPAIR EMPLOYEE RETIREMENT		6,200.00
	500.5140.0080	WEEDS AND BRUSH EMPLOYEE RETIREMENT		9,000.00
	500.5140.0083	WEEDS AND BRUSH WORKERS COMPENSATION		5,000.00
	500.5142.0080	SNOW REMOVAL EMPLOYEE RETIREMENT		2,800.00
	500.5142.0083	SNOW REMOVAL WORKERS COMPENSATION		8,000.00
		- TRANSFER FOR MISCELLANEOUS EXPENSES WITHIN THE HIGHWAY FUND		
20	500.5112.0020	C.H.I.P.S. CONTRACTUAL EXPENSES	1,000.00	
	500.5112.0012	C.H.I.P.S. OVERTIME		1,000.00
		- TRANSFER FOR C.H.I.P.S. CONTRACTUAL EXPENSES		
CARMEL FIRE PROTECTION DIST #1				
21	301.9025.0040	LOSAP ADMIN EXPENSE	500.00	
	301.9025.0090	LOSAP CONTRIBUTION EXPENSE	10,000.00	
	301.3410.0099	WORKERS COMP INSURANCE EXPENSE		10,500.00
		- TRANSFER FOR LOSAP PLAN EXPENSE		

**TOWN OF CARMEL
BUDGET REVISIONS SEPTEMBER-NOVEMBER 2023 #2023/05**

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL FIRE PROTECTION DIST #2				
22	302.9025.0040	LOSAP ADMIN EXPENSE	100.00	
	302.9025.0090	LOSAP CONTRIBUTION EXPENSE	25,000.00	
	302.3410.0048	OTHER EXPENDITURES		2,800.00
	302.3410.0099	WORKERS COMP INSURANCE EXPENSE		22,300.00
		- TRANSFER FOR LOSAP PLAN EXPENSE		
TEAKETTLE LAKE PARK DISTRICT				
23	403.7140.0020	EQUIPMENT	1,000.00	
	403.7140.0041	LAKE TREATMENT	2,000.00	
	403.7140.0045	MAINTENANCE CONTRACT	50.00	
	403.7140.0054	CAPITAL EXPENDITURES		3,050.00
		-TRANSFER FOR DISTRICT EXPENSES		
LAKE SECOR PARK DISTRICT				
24	404.7140.0040	CONTRACTUAL REPAIRS	8,700.00	
	404.7140.0042	UTILITIES	250.00	
	404.7140.0047	REFUSE DISPOSAL	25.00	
	404.7140.0013	TEMPORARY LABOR		1,530.00
	404.7140.0020	EQUIPMENT		750.00
	404.7140.0041	SUPPLIES & MATERIALS		1,500.00
	404.7140.0048	OTHER EXPENDITURES		195.00
	404.7140.0099	REPAIR RESERVE		2,000.00
	404.7140.9909	APPROPRIATED FUND BALANCE	*	3,000.00
		- PROVIDE AND TRANSFER FOR DISTRICT EXPENSES		
MISCELLANEOUS WATER AND SEWER DISTRICTS				
25	605.8310.0020	EQUIPMENT	9,204.48	
	605.8310.0047	EMERGENCY REPAIRS	2,800.00	
	606.8310.0020	EQUIPMENT	11,397.28	
	606.8310.0047	EMERGENCY REPAIRS	2,361.00	
	704.8130.0020	EQUIPMENT	136,749.53	
	704.8130.0040	CONTRACTUAL REPAIRS	23,508.00	
	605.8310.2681	INSURANCE RECOVERY	*	12,004.48
	606.8310.2681	INSURANCE RECOVERY	*	13,758.28
	704.8130.2681	INSURANCE RECOVERY	*	160,257.53
		- PROVIDE FOR EQUIPMENT AND EMERGENCY REPAIRS FROM INSURANCE CLAIM		
CARMEL WATER DISTRICT #2				
26	602.8310.0020	EQUIPMENT	7,500.00	
	602.8310.0040	CONTRACTUAL REPAIRS	3,000.00	
	602.8310.0041	CHEMICAL EXPENSES	10,000.00	
	602.8310.0047	EMERGENCY REPAIRS	60,000.00	
	602.8310.0048	OTHER OPERATING EXPENSES	8,600.00	
	602.8310.0046	PURCHASE OF WATER		65,100.00
	602.8310.0099	REPAIR RESERVE		24,000.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL WATER DISTRICT #3				
27	603.8310.0047	EMERGENCY REPAIRS	10,000.00	
	603.8310.0048	OTHER OPERATING EXPENSES	2,000.00	
	603.8310.0099	REPAIR RESERVE		12,000.00
		-TRANSFER FOR DISTRICT EXPENSES		

**TOWN OF CARMEL
BUDGET REVISIONS SEPTEMBER-NOVEMBER 2023 #2023/05**

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL WATER DISTRICT #4				
28	604.8310.0020	EQUIPMENT	1,000.00	
	604.8310.0040	CONTRACTUAL EXPENSES	2,500.00	
	604.8310.0047	EMERGENCY REPAIRS	7,450.00	
	604.8310.0041	CHEMICAL EXPENSES		1,000.00
	604.8310.0099	REPAIR RESERVE		1,950.00
	604.8310.9909	APPROPRIATED FUND BALANCE	*	8,000.00
		- PROVIDE AND TRANSFER FOR DISTRICT EXPENSES		
CARMEL WATER DISTRICT #6				
29	606.8310.0020	EQUIPMENT	14,948.40	
	606.8310.0047	EMERGENCY REPAIRS	7,820.00	
	606.8310.2681	INSURANCE RECOVERY	*	22,768.40
		- PROVIDE FOR EQUIPMENT AND EMERGENCY REPAIRS FROM INSURANCE CLAIM		
CARMEL WATER DISTRICT #7				
30	607.8310.0020	EQUIPMENT	4,781.00	
	607.8310.0047	EMERGENCY REPAIRS	4,100.00	
	607.8310.2681	INSURANCE RECOVERY	*	8,881.00
		- PROVIDE FOR EQUIPMENT AND EMERGENCY REPAIRS FROM INSURANCE CLAIM		
31	607.8310.0047	EMERGENCY REPAIRS	4,900.00	
	607.8310.0099	REPAIR RESERVE		4,900.00
		- TRANSFER FOR EMERGENCY REPAIRS		
CARMEL WATER DISTRICT #8				
32	608.8310.0040	CONTRACTUAL EXPENSES	2,050.00	
	608.8310.0041	CHEMICAL EXPENSES	3,000.00	
	608.8310.0047	EMERGENCY REPAIRS	5,430.00	
	608.8310.0020	EQUIPMENT		2,050.00
	608.8310.0042	UTILITIES		3,000.00
	608.8310.0099	REPAIR RESERVE		5,430.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL WATER DISTRICT #9				
33	609.8310.0040	CONTRACTUAL EXPENSES	2,000.00	
	609.8310.0047	EMERGENCY REPAIRS	8,500.00	
	609.8310.0020	EQUIPMENT		9,500.00
	609.8310.0099	REPAIR RESERVE		1,000.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL WATER DISTRICT #10				
34	610.8310.0041	CHEMICAL EXPENSES	800.00	
	610.8310.0020	EQUIPMENT		800.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL WATER DISTRICT #14				
35	614.8310.0042	UTILITIES	2,500.00	
	614.8310.0048	OTHER OPERATING EXPENSES	500.00	
	614.8310.0047	EMERGENCY REPAIRS		3,000.00
		-TRANSFER FOR DISTRICT EXPENSES		

TOWN OF CARMEL
BUDGET REVISIONS SEPTEMBER-NOVEMBER 2023 #2023/05

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL SEWER DISTRICT #2				
36	702.8130.0040	CONTRACTUAL EXPENSES	60,000.00	
	702.8130.0048	OTHER OPERATING EXPENSES	3,000.00	
	702.8130.0020	EQUIPMENT		21,000.00
	702.8130.0090	CONTINGENCY		32,000.00
	702.8130.0099	REPAIR RESERVE		10,000.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL SEWER DISTRICT #4				
37	704.8130.0020	EQUIPMENT	10,000.00	
	704.8130.0040	CONTRACTUAL EXPENSES	48,000.00	
	704.8130.0120	MICRO EQUIPMENT	10,000.00	
	704.8130.0140	MICRO CONTRACTUAL REPAIRS		34,000.00
	704.8130.0141	MICRO CHEMICALS		4,000.00
	704.8130.9909	APPROPRIATED FUND BALANCE	*	30,000.00
		- PROVIDE AND TRANSFER FOR DISTRICT EXPENSES		
CARMEL SEWER DISTRICT #5				
38	705.8130.0047	SLUDGE HAULING	3,500.00	
	705.8130.0048	OTHER OPERATING EXPENSES	1,000.00	
	705.8130.0099	REPAIR RESERVE		4,500.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL SEWER DISTRICT #6				
39	706.8130.0040	CONTRACTUAL REPAIRS	6,430.00	
	706.8130.0042	UTILITIES	3,500.00	
	706.8130.0047	SLUDGE HAULING	7,000.00	
	706.8130.0048	OTHER OPERATING EXPENSES	400.00	
	706.8130.0020	EQUIPMENT		2,150.00
	706.8130.0099	REPAIR RESERVE		5,180.00
	706.8130.9909	APPROPRIATED FUND BALANCE	*	10,000.00
		- PROVIDE AND TRANSFER FOR DISTRICT EXPENSES		
CARMEL SEWER DISTRICT #7				
40	707.8130.0040	CONTRACTUAL REPAIRS	13,000.00	
	707.8130.0047	SLUDGE HAULING	7,500.00	
	707.8130.0048	OTHER OPERATING EXPENSES	500.00	
	707.8130.0140	MICRO CONTRACTUAL REPAIRS	2,500.00	
	707.8130.0020	EQUIPMENT		3,000.00
	707.8130.0090	CONTINGENCY		6,500.00
	707.8130.0099	REPAIR RESERVE		12,000.00
	707.8130.0120	MICRO EQUIPMENT		2,000.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL SEWER DISTRICT #8				
41	708.8130.0040	CONTRACTUAL REPAIRS	6,700.00	
	708.8130.0048	OTHER OPERATING EXPENSES	500.00	
	708.8130.0020	EQUIPMENT		500.00
	708.8130.0099	REPAIR RESERVE		6,700.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL SEWER DISTRICT #1 EXT 3				
42	713.8130.0042	UTILITIES	4,500.00	
	713.8130.0099	REPAIR RESERVE		4,500.00
		-TRANSFER FOR DISTRICT EXPENSES		

**TOWN OF CARMEL
BUDGET REVISIONS SEPTEMBER-NOVEMBER 2023 #2023/05**

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
MAHOPAC LIGHTING DISTRICT				
43	751.5182.0040	CONTRACTUAL EXPENSES	700.00	
	751.5182.0049	SERVICES OTHER DEPTS/GOVTS		700.00
		- TRANSFER FOR CONTRACTUAL EXPENSES		
GENERAL/SPECIAL DISTRICT DEBT FUNDS				
44	810.9770.0070	SRLF INTEREST - LANDFILL	10.00	
	841.9730-0060	BAN PRINCIPAL - LAKE CASSE	6,000.00	
	842.9730.0060	BAN PRINCIPAL - LAKE MAHOPAC	4,000.00	
	843.9730.0060	BAN PRINCIPAL - TEAKETTLE LAKE	4,000.00	
	871.9730.0070	BAN INTEREST CSD #1	200.00	
	884.9730.0070	BAN INTEREST CWD #14	800.00	
	810.9730.0071	BAN INTEREST DRAINAGE		10.00
	841.7140.9909	APPROPRIATED FUND BALANCE - LAKE CASSE	*	6,000.00
	842.7140.9909	APPROPRIATED FUND BALANCE - LAKE MAHOPAC	*	4,000.00
	843.7140.9909	APPROPRIATED FUND BALANCE - TEAKETTLE LAKE	*	4,000.00
	871.8130.9909	APPROPRIATED FUND BALANCE - CSD #1	*	200.00
	884.8310.9909	APPROPRIATED FUND BALANCE - CWD #14	*	800.00
		- PROVIDE AND TRANSFER FOR BAN PRINCIPAL/INTEREST PAYMENTS		
DOWNTOWN MAHOPAC IMPROVEMENTS CAPITAL PROJECT				
45	916.7140.0044	PROJECT ENGINEERING	530,000.00	
	916.7140.4300	FEDERAL AID - ARPA	*	530,000.00
		- PROVIDE FOR PROJECT ENGINEERING COST FROM ARPA FUNDS		
LAKE MAHOPAC PARK DISTRICT CAPITAL PROJECT				
46	942.7140.0045	CONTRACT IMPROVEMENTS	300,000.00	
	942.7140.5710	PROCEEDS OF BORROWING	*	300,000.00
		- RECORD 2023 CAPITAL AUTHORIZATION		
HIGHWAY RESURFACING CAPITAL PROJECT				
47	950.5112.0012	PROJECT OVERTIME	15,000.00	
	950.5112.0048	OTHER PROJECT EXPENDITURES		15,000.00
		- TRANSFER FOR CAPITAL PROJECT COST		
CARMEL SEWER DISTRICT #4 CAPITAL PROJECT				
48	974.8130.0140	CONTRACTUAL EXPENDITURES	19,370.00	
	974.8130.4300	FEDERAL AID - ARPA	*	19,370.00
		- PROVIDE FOR CSD #4 WATERPROOFING SERVICES COST FROM ARPA FUNDS		
CARMEL WATER DISTRICT #14 CAPITAL PROJECT				
49	984.8310.0044	PROJECT ENGINEERING	100.00	
	984.8310.0040	CONTRACTUAL EXPENDITURES		100.00
		- TRANSFER FOR PROJECT ENGINEERING COST		

RESOLUTION #4

RESOLUTION ACKNOWLEDGING EMERGENCY REPAIRS CARMEL WATER AND SEWER DISTRICTS

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the revised memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated December 1, 2023, as attached hereto and made a part thereof.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: December 1, 2023

Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment/authorization to proceed in excess of \$10,000.00 for services rendered. The following provides a brief summary of the work that was performed.

- Carmel Water District 8

On November 11, 2023 Bee and Jay, the operators for CWD8, notified the Engineering Department of a water leak between the water main and curb valve. It was determined that two (2) saddles had failed. Attached is an invoice from Kuck Excavating in the amount of \$11,233.96 to make the repair. A budget transfer request of funds to provide for this expense therefore there are sufficient funds in the budget for this expense

- Carmel Sewer District 2 - Duke Rd Pump Station Pump

On February 7, 2022 Inframark the operator for the CSD 2 alerted the Engineering Department that pump located at the Duke Rd Pump station is not operating correctly.

Inframark obtained a price quote for a replacement pump and an emergency temporary pump to be installed. The temporary pump is needed as the lead time for the new pump is 12-to-16-weeks. This work was deemed an emergency as this pump, if not functioning, could cause a potential compliance issue which would cause the Town of Carmel to be in violation of our State Pollution Discharge Elimination System (SPDES) Permit. As such the Engineering Department authorized the quote for Koester Associates to purchase and install the pump and VFDs in the amount of \$28,190.00. The Board approved this via resolution on March 2, 2022.

The pump was recently delivered and installed in November of 2023. However, the pump cost an additional \$3,285.00 which will require a resolution from the Board for the difference.

12-01-2023

Emergency Repairs/Services

- Carmel Sewer District 2 – Sand filter feedwell pump

On September 5, 2023 Inframark the operator for the CSD 2 alerted the Engineering Department that another feedwell pump went out of service. Attached is an email sent to the Board regarding the emergency purchase and installation for two (2) pumps.

Per the attached the pumps were installed on November 15, 2023 and the WWTP now has three (3) out of the five (5) pumps in operation. Attached is the invoice in the amount of \$69,360.00 from All Makes Pumps and Motor Repair for the purchase and install of these pumps.

There are sufficient funds in the budget for this work.

EXHIBIT "B"

**Emergency Justification Form
Town of Carmel Procurement Policy**

Procurement Policy, Section VI: Emergency Procurement

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

Department: Engineering

Vendor names: Kuck Excavating

Nature of emergency: CWD8 Emergency Saddle Repair

Estimated cost: \$11,233.96

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- The situation arose out of an accident or unforeseen occurrence or condition.
- Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- The situation required immediate action, which could not await competitive bidding.

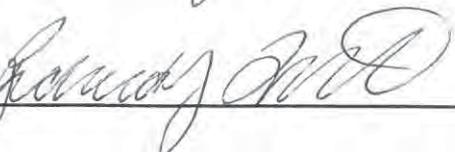
The emergency purchases or services exceeded **\$10,000** and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.

Other (provide explanation):

Purchasing Agent's signature for approval:



Department Head's signature for approval:



Ed Kuck Excavating Inc20 Day Road
Carmel, NY 10512

CWD 8

INV #

TOC 95-2023

TAX ID -13-3851002

ATTN: ENGINEERING DEPT
TOWN OF CARMEL**EMERGENCY 2 - ¾" X 8" SADDLE'S ROTTED OFF**

Respond as per BEE & JAY

Job Location: 30 & 31 MAIDSTONE DRIVE

Work Completed 11/11/2023

Start time: End Time: 8 HRS PWOT

Job Description: WATER LEAKING ON EDGE OF ROAD, TRACED OUT SERVICE LINES TO WATER MAIN. SAW CUT ROAD, DUG UP AND EXPOSED TWO SADDLE'S ROTTED ON MAIN. REPLACE BOTH SADDLES, RECONNECTED SERVICE LINES. BACKFILLED WITH ITEM 4 AND COMPACT.**NEEDS BLACKTOP AND LAWN RESTORATION**

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	8	\$95.00 per hour	760.00
PC-120		\$175.00 PER HR	
Dump Truck	8	\$100.00 per hour	800.00
Support Vehicle	Day rate	\$155.00 PER DAY	155.00
Chop Saw	Day rate	\$ 70.00	70.00
Jumping Jack	Day rate	\$70.00	70.00
Plate tamper	Day rate	\$70.00	
Mud Sucker	Day rate	\$70.00	70.00
Locater	Day rate	\$70.00	
TRASH PUMP & HOSE	DAY RATE PER UNIT	\$225.00 PER PUMP	
Machine Hammer	Day rate	\$250.00	
Powered drill/hammer	Day rate	\$70.00	
MACHINE OPERATOR OT 1-1/2	8 HRS X 1 MAN	\$291.27 PER HR	2,330.16
Machine operator	HRS X MAN	\$194.18 PER HR	
Laborers	HRS X MEN	\$169.30 PER HR	
LABORER OT 1 -1/2	8 HRS X 3 MEN	\$253.95 PER HR	6,094.80
Item 4	17 YARDS	\$52.00 per yard	884.00
Seed		\$150.00 bag	
CONCRETE			
Top soil		\$54.00	
Blacktop		\$151.00 per ton	
SHORING BOX		\$500.00	
HAY		\$19.00 bag	
GRAVEL		\$50.00/YARD	
LIGHT TOWER		\$275.00 DAY RATE	
SKYLIFT		90.00 PER HR	
Total			11,233.96

Richard Francetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 Mt. Alpin Avenue
Malabar, New York 10841

WATER MAIN BREAK/DAMAGED HYDRANT REPORT

District & Number: CW # 8

Location (street address): 31 MADSTONE DR

Time and Date of Main Break or Hydrant Damage: 11/11/23

Field Response:

Manpower	HRS	Equipment	HRS
<u>Bruce & Jim P03</u>		<u>Hook Reamer</u>	
<u>TACIT</u>	<u>5</u>	<u>Backhoe/Loader</u>	<u>5</u>
<u>TACIT</u>	<u>4</u>	<u>Dump Truck</u>	<u>5</u>
<u>Chris</u>	<u>5</u>	<u>Loader</u>	<u>5</u>

Water Main: Size: 6 Material: PE Depth to Main: 54"

Hydrant: Manufacturer & Model: _____

Repair Materials Utilized: Replaces Nipples 6x3/4

SLO:100 - SERVICE - Blow-out

Phosim - Flushed down system -

Cause of Main Break or Hydrant Damage: _____

Description of Damage caused, if any: _____

Future Restoration Required:

- Pavement: Sidewalk:
- Lawn Area: Shrubs:

Cause of Main Break or Hydrant Damage: _____

Date Repair Completed: 11/11/23

Prepared by: [Signature]
(Printed Name)

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: CWD8 Emergency Repair
Date: Wednesday, November 29, 2023 1:40:12 PM
Attachments: [TOC 095-2023 \(2\).pdf](#)

Rich,

Please see attached invoice that will require the Board's acknowledgment. I submitted a budget transfer request of funds to provide for this expense.

Thanks,

Donna Esteves
Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

**RESOLUTION ACKNOWLEDGING EMERGENCY REPAIRS/SERVICES
CARMEL WATER AND SEWER DISTRICTS**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated February 8, 2022, as attached hereto and made a part thereof.

Resolution

Offered by: Councilman Schanil
 Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Cazzari	<u>X</u>	<u> </u>

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I, Ann Spofford, Town Clerk of the Town of Carmel, Putnam County, New York, do hereby certify that the foregoing resolution is a true and exact copy of the original on file in my office which was adopted by the Town Board of said Town at a duly called and held meeting on the 2nd day of **March, 2022**; and of the whole thereof.

March 3, 2022
Dated

Ann Spofford
Ann Spofford, Town Clerk

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: February 8, 2022

Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment/authorization to proceed in excess of \$10,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

- Carmel Sewer District 2 - Duke Rd Pump Station Pump

On February 7, 2022 Inframark the operator for the CSD 2 alerted the Engineering Department that pump located at the Duke Rd Pump station is not operating correctly. Inframark obtained a price quote for a replacement pump and an emergency temporary pump to be installed. The temporary pump is needed as the lead time for the new pump is

~~12 to 16 weeks~~
This work was deemed an emergency as this pump, if not functioning, could cause a potential compliance issue which would cause the Town of Carmel to be in violation of our State Pollution Discharge Elimination System (SPDES) Permit. As such the Engineering Department authorized the quote for Koester associates purchase and install the pump and VFDs in the amount of \$28,190.00.

Currently there are sufficient funds in the 2021 operating budget for this pump.

We request that this memorandum be put into the agenda as a matter of record.

TOWN OF CARMEL
ENGINEERING
REQUEST FOR PURCHASE OR REPAIR
District: CSD 2

Inframark, LLC
2 Renwick Street
Newburgh, NY 12550
United States

T: +1 845 228 0460
www.inframark.com

Date of Request: 2-7-22 **Emergency Request**

Item requested: Duke Rd. pump station pump and VFD replacement – this has become an emergency as the only remaining pump is now close to failure. This request was submitted last fall and resubmitted in January of this year.

Purpose of item: This is a critical, priority request for replacement of pump and VFD for pump station. The existing pump had to be rebuilt in 2018 and now has failed again. It was looked at for reconditioning but is still not working properly. The new pump should have a better life expectancy.

We need to go with Koester Associates, Inc. Their quote, while higher, includes rental of a temporary pump while waiting for the new pump to arrive, a VFD, and other required items that are not included in the quote from Reiner Pump Systems. Reiner is not able to supply those items. A third quote was not available as this is a specialized pump that is difficult to locate.

Estimated age of equipment to be replaced / repaired: 8 years

Estimated life expectancy of new equipment / repair: 10 years

Labor cost for installation and/or repair: 2 mechanics approx. 2 hours each (\$680.00 approx.) Installation of the temporary rental pump is included in Koester's quote.

Vendor #1:	Koester Associates, Inc.	Cost: \$28,190.00
Vendor #2:	Emergency request	Cost:
Vendor #3:		Cost:

From: Franzetti,Richard
To: amp2@ci.carmel.ny.us; [Baranowski,Stephen](#); [Cazzari,Michael](#); [Greg Folchetti](#); [Joanna Terilli](#); [Lombardi,Frank](#); [McDonough, Suzanne](#); [Schanil,Robert](#); [Suzi McDonough Personal](#)
Subject: 09-06-23 FW: Emergency Request Follow Up - CSD2 Sand Filter Building - Feed well Pumps
Date: Wednesday, September 6, 2023 11:11:00 AM
Attachments: [Outlook-onumju3s.png](#)
[image001.png](#)
[CSD2 Allmakes Feedwell Pump Quote 2023.pdf](#)
[RE Emergency Request Follow Up - CSD2 Sand Filter Building - Feed well Pumps .msg](#)
Importance: High

Supervisor Cazzari and Town Board members

Please be advised of the need for feed well pumps at the sand filters. We are now down to one pump at the facility. This is a potential compliance issue and Inframark has been directed to make the purchase as this is deemed an emergency.

There are sufficient funds to make the purchase for two (2) pumps

Richard J. Franzetti. P.E, BCEE
Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541
Phone - (845) 628-1500 ext 181
Fax – (845) 628-7085
Cell – (914) 843-4704
rjf@ci.carmel.ny.us

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From: Boyd, Diane <diane.boyd@inframark.com>
Sent: Tuesday, September 5, 2023 2:18 PM
To: Franzetti,Richard <rjf@ci.carmel.ny.us>; Esteves,Donna <de@ci.carmel.ny.us>
Cc: Geertsema, Jack <Jack.Geertsema@inframark.com>; Dries, Gabriel <Gabriel.Dries@inframark.com>; Harris, Carrie <Carrie.Harris@inframark.com>; Batz, Michael <michael.batz@inframark.com>; Acosta, Albino <Albino.Acosta@inframark.com>
Subject: Emergency Request Follow Up - CSD2 Sand Filter Building - Feed well Pumps
Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Richard,
As we feared, another Feedwell Pump is out of service; Pump #5 broke the shaft that connects

the impeller stack to the motor assembly.

We pulled the motor assembly out but there is no way to easily remove the rest of the shaft for replacement. The entire vertical turbine pump will have to be removed and possibly replaced as an assembly.

We are now left with only one of five pumps to feed filters 2 & 3. If we have any rain event or issues with the remaining pump, we will have to bypass the Sand Filters and the CMF units (so as to not foul our new membranes).

We have been waiting on a PO approval for the replacement of Pump #3. I've attached the quote from All Makes. This quote is still in good standing **but is only for 1 pump**. If there is any way we can get approval for 2, just double the quoted price.

This needs to be upgraded to an even greater emergency. Please advise.

Regards,

Diane Boyd | Project Manager



Carmel, NY

(O) 845-565-6182 | (M) 914-256-7425

From: Geertsema, Jack <Jack.Geertsema@inframark.com>

Sent: Tuesday, April 18, 2023 10:30 AM

To: Richard Franzetti <rjf@ci.carmel.ny.us>; Esteves, Donna <de@ci.carmel.ny.us>

Cc: Batz, Michael <michael.batz@inframark.com>; Boyd, Diane <diane.boyd@inframark.com>; Harris, Carrie <carrie.harris@inframark.com>; Dries, Gabriel <gabriel.dries@inframark.com>; Acosta, Albino <Albino.Acosta@inframark.com>

Subject: Re: CSD2 Sand Filter Building - Feed well Pumps

Good Morning,

On further review it appears pump #3 is in need of an emergency replacement. We currently have very little leeway in terms of pumping capacity. If we have any further setbacks with our remaining pumps, we will be nearing an overflow type scenario. Out of the five pumps currently on site, #3 appears to be one of the oldest and conditionally in the worst shape.

Pump #1 we would like to have diagnosed further by all makes pumps, their availability is about four weeks out though. We'll be having TAM pull together a quote for the replacement of pump #3 asap.

Pump #5 is currently showing signs of an overheating issue on the VFD. We would like to have Danny revisit for diagnostic purposes to see if it's an issue with the motor itself or just the connection between that pump and the VFD.

Jack Geertsema | Lead Operator



Carmel Water Districts 2 | 3 | 12

(M) 845-667-2752 | www.inframark.com

From: Geertsema, Jack <Jack.Geertsema@inframark.com>
Sent: Friday, April 14, 2023 4:16:09 PM
To: Richard Franzetti <rjf@ci.carmel.ny.us>; Esteves, Donna <de@ci.carmel.ny.us>
Cc: Batz, Michael <michael.batz@inframark.com>; Boyd, Diane <diane.boyd@inframark.com>; Harris, Carrie <carrie.harris@inframark.com>; Dries, Gabriel <gabriel.dries@inframark.com>; Acosta, Albino <Albino.Acosta@inframark.com>
Subject: CSD2 Sand Filter Building - Feed well Pumps

Just to keep everyone in the loop.

We had to make an emergency call to Dan Owens today regarding our feed well pumps in the CSD2 SF Building. Pumps 1&3 were no longer providing any flow from the feed well. Owens was able to temporarily jump wire pumps 2&4 to run through 1&3's VFDs (as previously discussed 2&4 do not have VFDs of their own...quote pending). This will allow for auto operation of our pumps while we pursue further troubleshooting pumps 1 & 3.

For now, the sand filter building appears to be operating in auto as intended. We'll keep everyone updated as things progress.

Jack Geertsema | Lead Operator



Carmel Water Districts 2 | 3 | 12

From: [Geertsema, Jack](#)
To: [Franzetti, Richard](#); [Esteves, Donna](#)
Cc: [Harris, Carrie](#); [Boyd, Diane](#); [Batz, Michael](#); [Dries, Gabriel](#); [Acosta, Albino](#); [Schroeder, Christopher](#)
Subject: CSD2 - Sand Filter Feed Well Pumps
Date: Wednesday, November 15, 2023 4:53:19 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

All Makes completed the installation of the two sand filter feed well pumps at CSD2 today. Owens was on-site as well to transfer power over from the VFDs we had temporarily jumped. While on-site Owens installed two emergency cut-off switches on two of our pumps. These were previously determined to be outside of code without these switches it was a safety hazard. As it stands he'll need to do the same on the remaining three pumps.

With the addition of these two pumps today we currently have three out five pumps operational. We'll need to order the two VFDs Owens quoted previously to get us squared away on electrical drives. This way we can take full advantage of the four working pumps and be ready for when we replace the remaining broken pump at some point in the future. Let me know if you need Owens VFD quote forwarded over again.

Once we obtain the VFD drives we should be in a fairly stable position for this stage of our process.

Jack Geertsema | Operations Supervisor

Carmel, New York | Water & Wastewater
(M) 845-667-2752 | www.inframark.com

TOWN OF CARMEL
ENGINEERING
REQUEST FOR PURCHASE OR REPAIR
District: CSD 2

Inframark, LLC
2 Renwick Street
Newburgh, NY 12550
United States

T: +1 845 228 0460
www.Inframark.com

Date of Revised Request: 9-6-23 **Emergency Request** Asset ID #: 2924 Pump; 2925 Motor

Item requested: Qty. (2) Replacement Feed Well Pumps and Motors in the sand filter building. (\$34,680.00 each)

Purpose of item: 6-6-23. Pump #3 is in need of an emergency replacement. We currently have very little leeway in terms of pumping capacity. If we have any further setbacks with our remaining pumps, we will be nearing an overflow type scenario. Out of the five pumps currently on site, #3 appears to be one of the oldest and conditionally in the worst shape. Only two of the five pumps are functioning properly.

Update: 9-9-23. We now only have ONE functioning pump.

We have three different quotes:

All Makes Pump's and TAM Enterprises' quotes are all-inclusive to do everything in one shot: remove current pump and replace with a new one.

Precision's quote is to replace with a new pump, but does not include on site assembly and installation.

Estimated age of equipment to be replaced / repaired: 27 years (pump & motor)

Estimated life expectancy of new equipment / repair: 20 years

Labor cost for installation and/or repair: included (for All Makes Pump & TAM)

Vendor #1:	All Makes Pump & Motor Repair, Inc.	Cost: \$69,360.00
Vendor #2:		Cost:
Vendor #3:		Cost:

EXHIBIT "B"

**Emergency Justification Form
Town of Carmel Procurement Policy**

Procurement Policy, Section VI: Emergency Procurement

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

Department: Engineering

Vendor names: All Makes Pump

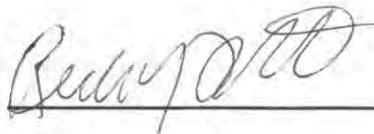
Nature of emergency: Replacement of (2) Pumps

Estimated cost: \$69,360

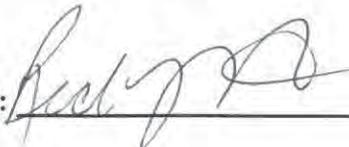
There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- The situation arose out of an accident or unforeseen occurrence or condition.
- Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- The situation required immediate action, which could not await competitive bidding.
- The emergency purchases or services exceeded **\$10,000** and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- Other (provide explanation):

Purchasing Agent's signature for approval:



Department Head's signature for approval:



RESOLUTION #5

RESOLUTION AUTHORIZING RETURN OF BOND – LAKE PLAZA SHOPPING CENTER TM# 65.10-1-45 & 46

WHEREAS the Site Plan Bond application has been made by Heidenberg Properties, LLC c/o Jason Lazar, Closter, New Jersey for return of a construction site bond posted in accordance with the Land Subdivision and/or Zoning Regulations for the Lake Plaza Shopping Center, Tax Map #65.10-1-45 & 46; and

WHEREAS said application had been previously reviewed by the Town Engineer and return of the bond has been previously recommended and approved by the Planning Board;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the return of the aforementioned bond posted for Lake Plaza Shopping Center, The Guarantee Company of North America USA, Bond No. 76141099, in the amount of \$350,000.00

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

RESOLUTION #6

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR PAINTING OF REFLECTORIZED PAVEMENT STRIPES TOWN OF CARMEL HIGHWAY DEPARTMENT

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes the award of bid contract for painting of reflectorized pavement stripes on Town of Carmel roads for the period of September 1, 2023 to through August 31, 2024 from KS Corporation, Rockland, MA, under Putnam County Bid No. RFP-31-23.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

RESOLUTION #7

RESOLUTION SETTING WATER RATES FOR FISCAL YEAR 2024

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town Comptroller, Mary Ann Maxwell, hereby establishes the water use rates for said Water Districts in 2024 in accordance with schedule attached hereto and made a part hereof.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

ADOPTED WATER RATES 2015 - 2024 (Proposed)

				2015-2023 ADOPTED		2024 PROPOSED	
				CONSUMPTION RATES		CONSUMPTION RATES	
<u>WATER</u>		<u>DISTRICT</u>		<u>PER 1,000</u>	<u>PER 1,000</u>	<u>PER 1,000</u>	<u>PER 1,000</u>
<u>DISTRICT</u>	<u>LOCATION</u>	<u>OPERATOR</u>		<u>GALLONS</u>	<u>CUBIC FEET</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>
				METER =0	METER=1	METER =0	METER=1
CWD #1	MBD HAMLET	Bee & Jay		8.50	63.80	9.00	67.30
CWD #2	CARMEL HAMLET	Severn Trent		4.50	34.50	6.00	44.90
CWD #3	LAKE SECOR	Severn Trent		3.25	24.30	5.00	37.40
CWD #4	LAKE BALDWIN	Bee & Jay		7.50	56.50	8.00	59.85
CWD #5	MAPLE TERRACE	Bee & Jay		7.75	58.25	8.00	59.85
CWD #6	SHELL VALLEY	Bee & Jay		7.50	56.50	8.00	59.85
CWD #7	IVY HILLS	Bee & Jay		5.50	41.25	6.50	48.60
CWD #8	MAHOPAC RIDGE	Bee & Jay		8.75	65.60	9.00	67.30
CWD #9	MAHOPAC HILLS	Bee & Jay		8.25	61.86	8.50	63.60
CWD #10	LAKEVIEW PARK	Bee & Jay		8.75	65.60	9.00	67.30
CWD #12	FAIRVIEW ESTATES	Severn Trent		7.50	56.50	8.00	59.85
CWD #13	ROLLING GREENS	Bee & Jay		7.75	58.25	9.00	67.30
CWD #14	RED MILLS	Bee & Jay		6.50	48.75	7.50	56.10
CWD #22	STONELEIGH AVE.	Severn Trent		4.50	34.50	6.00	44.90
Bee & Jay	Tel: (845) 628-3924	Fax: 628-4062					
Inframark	Tel: (845) 228-0460	Fax: 228-0465					

RESOLUTION #8

RESOLUTION ACKNOWLEDGING EMERGENCY DRAINAGE REPAIRS

WHEREAS, Town of Carmel Highway Superintendent Michael Simone has advised the Town Board that there is the need for emergency repairs to existing drainage facilities and system located upon Brookdale Road in the Town of Carmel; and

WHEREAS, the Highway Superintendent has further advised that such emergency circumstances constitute a public emergency pursuant to NY General Municipal Law §103(4) which affects the life, health, safety or property of the residents of the Town of Carmel;

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Carmel, upon the review of the recommendations contained within the Highway Superintendent's memorandum dated November 30, 2023 hereby determines that an emergency situation exists which may affect the life, health, safety or property of the residents of the Town of Carmel; and

BE IT FURTHER RESOLVED, that the Town Board hereby accordingly authorizes the performance of emergency repairs to the drainage system and facilities located at Brookdale Road, per the proposal from AROLD Construction Company, Inc., dated November 30, 2023, at a cost not to exceed \$63,750.00 as attached hereto and made a part thereof; and

BE IT FURTHER RESOLVED that the Town Supervisor, Michael Cazzari is authorized to sign all necessary documents at the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED that the Town Comptroller MaryAnn Maxwell is hereby authorized to make any and all necessary budget revisions to effect the aforesaid transactions.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___



51 POWDER MILL BRIDGE RD. KINGSTON, NY 12401
 (845) 336-8753 PHONE (845) 336-8245 FAX
 www.aroldconstruction.com

CONSTRUCTION COMPANY, INC.

A CERTIFIED WBE & DBE CONTRACTOR

PROPOSAL

For: J. Robert Folchetti & Associates
 Attn: John Folchetti
 Billing Address: 31 Sodom Road Brewster, NY 10509
 Phone: (845) 363-1560
 Email: John.Folchetti@JRFA.com
 Date: 11/30/2023
 Project: Brookdale Road Culvert Rehab
 Location: Brookdale Road and Archer Road Mahopac, NY
 Arch/Engineer: J. Robert Folchetti & Associates

Subject to prompt acceptance, within 30 days and to all conditions stipulated, we propose to furnish the following:

Item	Description	Quantity	UN		\$/EA	=	Extended Price	
1	Bypass	1	LS	@	\$3,500.00	=	\$3,500.00	
2	Traffic Control	1	LS	@	\$2,500.00	=	\$2,500.00	
3	Clear and Grub Downstream Outlet	1	LS	@	\$2,000.00	=	\$2,000.00	
4	Silt/ Turbidity Control	1	LS	@	\$750.00	=	\$750.00	
5	36" Elliptical Cured in Place Pipe Liner +/- 40LF	1	LS	@	\$55,000.00	=	\$55,000.00	
TOTAL PRICE								\$63,750.00

Pricing is based on current material costs and is subject to change if not accepted within 30 days.

Exclusions

- Bonds, permits, fees or taxes
- Union Manning Requirements
- Disposal of contaminated soils. (if encountered)
- Maintenance & protection of vehicle, railroad & pedestrian traffic.

Inclusions

- Cleaning & pre/post CCTV inspection of host pipe to be lined with CIPP.
- Videos & reports to be sent FTP site.
- We are a WBE/DBE Certified Contractor

Special Notes

- Owner to provide nearby hydrant or tanker water & water/soils dumpsite at no charge to Arold.
- Owner shall notify Arold of any backcharges in advance and give Arold the opportunity to correct.
- Owner shall provide reasonable access to work areas for trucks & equipment.
- Arold will not be responsible for any restoration of surfaces due to equipment damage.
- Pricing does not include costs for health & safety plans, JHA's, safety training or any other customer required documentation or safety submittals.
- Pricing is based on completion during the 2024 construction season. Work delayed past 2024 will be subject to change.
- Pricing is based on our standard insurance. Additional insurance (railroad, etc.) will be at an additional cost.
- Pricing is based on payment within 30 days of invoicing.

Thank you for the opportunity to quote this project.

Regards,

Ryan Arold
 Vice President

Accepted By: _____

Date: _____

RESOLUTION #9

RESOLUTION ACCEPTING PROPOSAL FOR FINANCIAL ADVISORY SERVICES

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town Comptroller Mary Ann Maxwell hereby accepts the proposal of Capital Markets Advisors, LLC of Great Neck, NY, for the provision of financial advisory services in connection with project financing for a term commencing January 1, 2024 and ending December 31, 2028 at the fees stated within said proposal, a copy of which is on file in the office the Town Supervisor; and

BE IT FURTHER RESOLVED that Town Supervisor Michael Cazzari is hereby authorized to sign any and all documentation necessary to authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

RESOLUTION # 10

RESOLUTION AUTHORIZING ACCEPTANCE OF PROPOSAL FOR PROFESSIONAL SERVICES WATER SERVICE LINE INVENTORY

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners all Water Districts formed and existing within the Town of Carmel, hereby authorizes the acceptance of the proposal of J. Robert Folchetti & Associates, LLC, Brewster, NY for professional engineering services required for the development of a lead service line inventory within all Carmel Water Districts, such services to be rendered in accordance with the mandates and directions issued by the United States Environmental Protection Agency and the New York State Department of Health; and

BE IT FURTHER RESOLVED that such services shall be authorized in accordance with the proposal dated October 25, 2023 and at an estimated cost of \$212,000.00 to be apportioned among the respective Carmel Water Districts in accordance with services render to each District; and

BE IT FURTHER RESOLVED that Town Supervisor Michael Cazzari is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____

October 25, 2023

Town of Carmel Town Board
Town of Carmel
60 McAlpin Avenue
Mahopac, New York 10541
Attn: Hon. Michael Cazzari, Supervisor

RE: LEAD SERVICE LINE INVENTORY

Dear Supervisor Cazzari:

Pursuant to Town Engineer Franzetti's request, we are pleased to submit our proposal for professional engineering services required for the development of the EPA and NYSDOH mandated Lead Service Line inventory. Earlier this year Mr. Franzetti provided the following background to the Board:

“The USEPA has finalized updates to the lead and copper rules/regulations for drinking water supplies. The tasks include developing an inventory of lead piping within the system (as owned by the Town and as owned by the customer), removal/replacement of waterlines, increased water quality sampling and possibly public presentations to respond to concerns from residents. There may be additional requirements as this moves forward.”

Our proposal herein deals with the development of the inventory of the service lines and submission to the Putnam County Department of Health by October 16, 2024.

The NYSDOH has provided a Lead Service Line Inventory template along with the following clarifications on the methodology for conducting and the contents of the inventory:

- A) The following information is required in NYSDOH LSLI Template:
- i. A street address associated with each service line. A block, intersection, or landmark is acceptable if a local code doesn't allow using an exact address. An address or other locational identifier for an unknown service line (SL) is strongly recommended but not required.
 - ii. Whether an SL owned by a water system is or ever was made of lead.
 - iii. Identify a material of each SL owned by a water system and a customer among one of the following:
 - Lead, including lead-lined galvanized.
 - Copper.
 - Galvanized.
 - Plastic.
 - Known Other.

31 Sodom Road
Brewster, New York 10509
845-363-1560
845-582-0485 FAX
www.jrfa.com

- Unknown but could be lead.
 - Unknown but unlikely lead.
 - Unknown.
- iv. A method used to verify the material of each SL owned by a water system and a customer.
- B) Based on the information entered, each SL will be automatically categorized as one of the following in the NYSDOH LSLI Template:
- Lead service line (LSL).
 - Galvanized service line requiring replacement (GSLRR).
 - Lead status unknown service line (unknown SL).
 - Non-lead service line (non-LSL)
- C) NYS recommends tracking the following information in the LSLI Template:
- Whether lead gooseneck, pigtail, or connector is currently present.
 - Installation date for public- and customer-side SLs.
 - Size of the public- and customer-side SLs.
 - Whether lead solder, point-of-use, or point-of-entry point treatment is present.

NYS also stipulates that water system owners “need to crosscheck records with other records, field investigations, previous SL investigations, and customer self-identification of SL materials.”

Inventory requirements include individual services from the main as well as subordinate individual service lines in strip malls, shopping plazas, trailer parks and other multi-connection environments. The Town of Carmel identifies nearly 3700 connections via its Annual Water Quality reports; there is no current count of the subordinate connections withing the districts. Service connection apportionment by District is as follows:

CWD 2	1799	CWD 6 TC	18
CWD 3	470	CWD 1/8/10/13	604
CWD 4	167	CWD 9	140
CWD 5	45	CWD 12	112
CWD 6 SV	75	CWD 14	132

We have divided our proposal into five sections, as follows, for your convenience.

- SECTION 1 – PROPOSED SCOPE OF WORK**
- SECTION 2 - WORK BY OTHERS**
- SECTION 3 - ESTIMATED COSTS AND SCHEDULE**
- SECTION 4 - PAYMENT SCHEDULE**
- SECTION 5 - ADDITIONAL SERVICES AND LIMITATIONS**

SECTION 1 –PROPOSED SCOPE OF WORK

- Task 1 Develop a preliminary inventory based on existing records provided by the Town.
- 1.1 Develop a detailed list of each service connection and when it was installed.
 - 1.1.1 Review existing Town subdivision records.
 - 1.1.2 Review existing Town construction records.
 - 1.1.3 Review existing County DOH records.
 - 1.1.4 Review existing County real property records.
 - 1.2 Interview system operators and repair contractors
 - 1.3 Identify the specific material composition of the pipe running from the water main to the curb valve as shown in the records or contractor interview.
 - 1.4 Identify the specific material composition of the pipe running from the curb valve to the residence/business/service connection as shown in the records or contractor interview.
- Task 2 Identify by map those service lines whose material can not be identified and verified by records or interviews.
- Task 3 Conduct representative random sampling of 20 % (NYS Required minimum) of unidentified service lines.
- 3.1 Procure subcontractor to perform hydro vacuum or excavation as required for physical confirmation of service line type.
 - 3.2 Permitting as required through highway department of jurisdiction.
- Task 4 Submit an initial inventory report to the Putnam County Department of Health by October 16, 2024.

SECTION 2 – WORK BY OTHERS

JRFA’s scope of work, as specified in this proposal, is limited to the Work outlined in Section 1 above with additional work to be performed upon request. JRFA can provide assistance to the Owner/Client in the procurement and coordination of additional services, as required. Where JRFA retains sub-consultants on behalf of the OWNER they will be billed at cost.

SECTION 3 – ESTIMATED COSTS AND SCHEDULE

The Estimated Engineering Costs for Task 1 and Task 4 above is \$212,000.00. Costs for Tasks 1 and 4 will be apportioned to each District as identified by connection count above. Tasks 2 and 3, as well as other tasks that may be requested or required, will be scoped individually based on the results of Task 1 and costs provided upon identification of scope of work. Costs by District for Tasks 2 and 3 will be identified based on the results of Task 1 and Tasks 2/3 needs at the time. These costs will not be exceeded without prior authorization of the Owner. JRFA can commence work immediately upon Notice to Proceed.

SECTION 4 – PAYMENT SCHEDULE

We will bill you monthly as the work progresses; payment is expected within 30-days of receipt of our invoices. We reserve the right to discontinue or suspend work if outstanding invoices exceed 45 days.

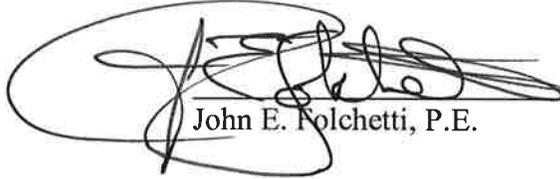
SECTION 5 – ADDITIONAL SERVICES AND LIMITATIONS

Any work not identified herein is specifically excluded. JRFA will provide an estimated cost for completing any additional services tasks prior to executing the work.

We are available to discuss any aspect of this proposal with you at your convenience. If this proposal is satisfactory please execute and return one copy.

Very truly yours,

ENGINEER



John E. Folchetti, P.E.

26 OCT '23
Date

**OWNER or
AUTHORIZED SIGNATURE**

Signature

Date

JEF/jac
Attachment

Cc: PJP
File

J. ROBERT FOLCHETTI & ASSOCIATES, L.L.C.
ENGINEERING RATES

<u>CLASSIFICATION</u>	<u>\$ PER HOUR</u>
Principal	\$160.00 - \$210.00
Project Manager	\$150.00 - \$200.00
Project Engineer / Geologist	\$120.00 - \$150.00
Engineer / Designer	\$ 95.00 - \$130.00
Engineer / Inspector	\$ 70.00 - \$100.00
Other Technical Personnel	\$ 75.00 - \$100.00

REIMBURSABLES

- Travel, Subsistence and Incidentals
- Use of motor vehicles on a mileage basis, consistent with IRS allowances
- Reproduction costs
- Postage and shipping for project related materials
- Rental charges for equipment, including equipment owned by the Engineer
- Cost of acquiring any other materials or services specifically for and applicable to this project. This includes any special requests for Accounting backup or support.
- Subconsultants, as required, will be billed at cost plus 5%.

These rates are guaranteed through December 31, 2023.

RESOLUTION # 11

RESOLUTION ADOPTING ASSESSMENT ROLLS FOR THE OPERATION AND MAINTENANCE OF THE IMPROVEMENTS OF THE GARBAGE, SEWER AND WATER DISTRICTS FOR FISCAL YEAR 2024

RESOLVED that the Town Board of the Town of Carmel hereby adopts the assessment rolls for the operation and maintenance of the improvements serving Carmel Sewer Districts #1, #2, #3, #4, #5, #6, #7 and #8 and extensions thereto as well as Carmel Water Districts #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #12, #13, #14 and extensions thereto as well as The Town of Carmel Garbage District of said Town for fiscal year 2024 as originally prepared by Town Assessor Glenn Droese and filed with the Town Clerk as the final assessment rolls for the year 2024.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

RESOLUTION #12

RESOLUTION (AMENDING AND) ADOPTING 2024 USER FEE SCHEDULE

RESOLVED that the Town Board of the Town of Carmel hereby adopts, effective immediately, the Town of Carmel User Fee Schedule for Fiscal Year 2024 in form as attached hereto and made a part hereof.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	___	___
Frank Lombardi	___	___
Suzanne McDonough	___	___
Robert Schanil	___	___
Michael Cazzari	___	___

TOWN OF CARMEL REVISED ADOPTED USER SERVICE FEES --
FISCAL YEAR 2023

FEE DESCRIPTION	ADOPTED 2023 USER FEES	PROPOSED 2024 USER FEES	
TOWN CLERK'S OFFICE			
Certification:			
Registrar's Certification (Birth/Death)	10.00	10.00	
Town Clerks Certification (Marriage/Other)	10.00	10.00	
Genealogy Fee Schedule:			
	1 - 3 years - \$22.00	1 - 3 years - \$22.00	
	4 - 10 years - \$42.00	4 - 10 years - \$42.00	
	11 - 20 years - \$62.00	11 - 20 years - \$62.00	
	21 - 30 years - \$82.00	21 - 30 years - \$82.00	
	31 - 40 years - \$102.00	31 - 40 years - \$102.00	
	41 - 50 years - \$122.00	41 - 50 years - \$122.00	
	51 - 60 years - \$142.00	51 - 60 years - \$142.00	
	61 - 70 years - \$162.00	61 - 70 years - \$162.00	
Copies:			
Copies of Town Ordinance or Other Documents - Per Page	0.25	0.25	
Facsimile/Fax - Per Page	2.00	2.00	
Map (Zoning, Election, Other) - Black & White/Color	10.00/15.00	10.00/15.00	
USB Flash Drive	10.00	10.00	
Licenses:			
Auctioneering License - Annual	300.00	300.00	
Auctioneering License - One Day	150.00	150.00	
Annual Dog License Fee - spayed/nuetered	7.50	7.50	
Annual Dog License Fee - unspayed/un-nuetered	15.50	15.50	
Garbage Carting License - Renewal *	2,000.00	2,000.00	* Plus \$150 per truck inspection annually
Garbage Carting License - NEW *	2,500.00	2,500.00	* Plus \$150 per truck inspection annually
Marriage License	40.00	40.00	
Marriage License - Active Duty Members of US Armed Forces	waived	waived	
One-Day Marriage Officiant License	25.00	25.00	
Miscellaneous:			
Cemetery Grave Marker - Each	100.00	100.00	
Dog Pick-Up	-	-	
Dog Shelter Fee - First Impoundment	25.00	25.00	+ 20.00 Each Additional 24 Hours
Second Impoundment - within one year	50.00	50.00	+ 20.00 Each Additional 24 Hours
Third Impoundment - within one year	60.00	60.00	+ 20.00 Each Additional 24 Hours
Subsequent Impoundment - within one year	70.00	70.00	+ 20.00 Each Additional 24 Hours
Petition to Amend Zoning Ordinance	5000.00	5000.00	
Permits:			
Canvassing/Soliciting Permit - 3 Months	25.00	25.00	
Public Assembly Permit - Each Event	200.00	200.00	
Sound Amplification Permit Commercial	100.00	100.00	per day
Sound Amplification Permit Residential	50.00	50.00	per day
Town Code:			
Annual Town Code Book Supplement	75.00	75.00	
Code Book	598.00	598.00	

TOWN OF CARMEL REVISED ADOPTED USER SERVICE FEES --
FISCAL YEAR 2023

FEE DESCRIPTION	ADOPTED 2023 USER FEES	PROPOSED 2024 USER FEES	
POLICE DEPARTMENT			
Accident Report - Business	0.25	0.25	per page
Accident Report - Personal	0.25	0.25	per page
Finger Printing Service - Per Person	100.00	100.00	
Photograph	20.00	20.00	per photo
Police Special Escort Service - Per Hour	-	-	
Special Event or Special Services - Per Hour	150.00	150.00	with Town Contract
CD of Photographs from Casefile	50.00	50.00	
Police Youth Camp	100.00	100.00	per camper
Tow Application Fee	250.00	250.00	Annual Application Fee
Vehicle Impound Fee	100.00	100.00	per vehicle
ALARM ORDINANCE			
Alarm Permit - 1 Year - Residential & Commercial	40.00	40.00	
One False Alarm	-	-	
Two False Alarms	-	-	
Three False Alarms	50.00	50.00	
Four False Alarms	100.00	100.00	
Five False Alarms	300.00	300.00	
Six-Nine False Alarms	400.00	400.00	
Ten or more False Alarms	500.00	500.00	
			* All alarm fees: 10% of outstanding balance after 90 days past due.
HIGHWAY DEPARTMENT			
Driveway Bond - "Refundable"	750.00	750.00	
Driveway Permit - Includes two Inspections	215.00	215.00	
Road Opening Bond - "Refundable" - Entire Road	1,000.00	1,000.00	
Road Opening Bond - "Refundable" - Half Road	500.00	500.00	
Road Opening Permit	215.00	215.00	
EV Charging Stations			
Cost per kWh at EV Station	\$0.25	\$0.30	per kWh
Cost for staying/sitting at EV station one hour after Full Vehicle Charge	\$10.00	\$10.00	per hour

TOWN OF CARMEL REVISED ADOPTED USER SERVICE FEES --
FISCAL YEAR 2023

FEE DESCRIPTION	ADOPTED 2023 USER FEES	PROPOSED 2024 USER FEES	
PARKS & RECREATION DEPARTMENT			
Camp:			
Playground Camp grade 2 - 8; 9:00 am - 3:00 pm	600.00	650.00	Non-Resident \$1,300.00 was \$1,200.00
Primary Camp grade K - 1; 9:30 am - 2:30 pm	650.00	700.00	Non-Resident \$1,400.00 was \$1,300.00
Camp Extended Day	250.00	300.00	
Classes/Lessons:			
Additional Swimming Lessons	\$75	\$75	Residents only
Adult Classes	\$65.00 - \$325.00	\$65.00 - \$350.00	* plus \$35.00 non residents
CPR Review	\$75	\$75	Non-Resident \$110.00
Lifeguard Training Aid/Safety	\$380.00	\$380.00	Non-Resident \$415.00
Lifeguard Training Review	\$195.00	\$195.00	Non-Resident \$230.00
Youth Classes	FREE - \$180.00	FREE - \$200.00	* plus \$35.00 non residents
RTE - Responding to Emergencies	225.00	225.00	Non-Resident \$260.00
Swimming Lessons Including Permit	145.00	150.00	Residents only
Facilities Rental:			
Ballfield Rental - 2 Hour Limit	\$150.00/\$250.00 w/lights	\$150.00/\$250.00 w/lights	
Boat Rental Fee	5.00	5.00	
Civic - Building Rental	200.00	200.00	+Supervisor Hourly Rate
Group Picnic/Pavilion	150.00	150.00	Residents Only
Private Building Rental	300.00	300.00	+Supervisor Hourly Rate
Sycamore Park Concession [Seasonal]	3,500.00	2,000.00	
ID/Permits: "Residents Only"			
Lake Access Card	50.00	50.00	
Family Beach Day Pass	20.00	20.00	
Adult Swimming Permit	100.00	100.00	
Daily Adult Beach Fee	8.00	8.00	
Daily Adult Guest Beach Fee	10.00	10.00	
Daily Youth Beach Fee	7.00	7.00	
Daily Youth Guest Beach Fee	9.00	9.00	
Family Swimming Permit	200.00	200.00	
Family Tennis Permit	80.00	80.00	
Resident Registration Fee	6.00	6.00	Removed per Recreation Director
Senior Resident Registration Fee	No charge	No charge	
Nanny Registration Fee	12.00	12.00	
Nanny Swim Permit	100.00	100.00	
Individual Tennis/Pickleball Permit	50.00	50.00	Removed per Recreation Director
Tennis/Pickleball Guest Fee	6.00	6.00	
Youth Swimming Permit	80.00	80.00	
Dog Park:			
Sycamore Dog Park User Fee - Resident	30.00	30.00	Annual
Sycamore Dog Park User Fee - Non-Resident	80.00	80.00	Annual
Vendor Space Fee			
	\$20.00 per event	\$20.00 per event	10'x10' Vendor Space for Special Events
	\$250.00 / Half Season	\$250.00 / Half Season	10'x10' Vendor Space for Farmers Market 12 weeks
	\$500.00 / Full Season	\$500.00 / Full Season	10'x10' Vendor Space for Farmers Market 24 weeks
	\$20.00 / Date	\$20.00 / Date	10'x10' Concession Vendor Space for Farmers Market - * Different Concession Vendors featured weekly
	\$360.00 / Full Season	\$360.00 / Full Season	10'x10' Craft Vendor Space for Farmers Market 12 weeks max.
	\$40.00 / Date * Per day	\$40.00 / Date * Per day	10'x10' Craft Vendor Space for Farmers Market
Registration Cancellation Processing Fee	25% of program fee	25% of program fee	Fee incurred if participant cancels their registration less than 5 days prior to class start date
Returned Deposited Bad Check - each item	20.00	20.00	

TOWN OF CARMEL REVISED ADOPTED USER SERVICE FEES --
FISCAL YEAR 2023

FEE DESCRIPTION	ADOPTED 2023 USER FEES	PROPOSED 2024 USER FEES	
BUILDING & CODES DEPARTMENT			
Accessory Apartment Permit	1,000.00	1,000.00	
Bed & Breakfast Special Application	1,000.00	1,000.00	
Building Permits -- Flat Rate PLUS Estimated Cost of Construction	125.00	125.00	Flat Rate PLUS
Estimated Cost of Construction -- Calculated as:	15.00	15.00	per \$1,000 Calculated Estimated Cost
Residential -- New construction	100.00	100.00	per sq. ft.
Residential -- Finish existing space to living space	25.00	25.00	per sq. ft.
Commercial	200.00	200.00	per sq. ft.
Commercial - Garage	75.00 - 80.00	75.00 - 80.00	per sq. ft.
Decks	50.00	50.00	per sq. ft.
Garage	75.00	75.00	per sq. ft.
Shed	25.00	25.00	per sq. ft.
Building Permits -- After structure is built	250.00	250.00	New Fee
Certificates of Compliance	80.00/150.00	80.00/150.00	Residential/Commercial
Certificates of Occupancy	80.00/150.00	80.00/150.00	Residential/Commercial
Excavation or Fill Permit for the first 2,000 cubic yards	200.00	200.00	Plus \$100 for each additional 1,000 CY
Inspection Fee for Clearance of Title Search Violation	200.00	200.00	Each Inspection
Mother/Daughter Permit	500.00	500.00	
Plumbing Permit Per Fixture	25.00	25.00	\$100.00 minimum fee
Plumbing/ Air Conditioning Inspection			
Re-Inspection Fee When Inspection Requested but Job Not Ready	250.00	250.00	Paid in Advance of 2nd Inspection
Sign Permit	150.00	150.00	
Swimming Pool Permit - Above Ground	250.00	250.00	
Swimming Pool Permit - In Ground	500.00	500.00	
HVAC Fee	125.00	125.00	Flat Rate plus
	20.00	20.00	per \$1,000 Estimated Cost of Installation
Electrical Inspection Fee	100.00	100.00	
Title Search	275.00/425.00	275.00/425.00	Residential/ Commercial + \$100 per establishment
Zoning Letter	100.00	100.00	
Outdoor Dining Annual Fee	100.00	100.00	Annual Fee
Outdoor Dining (fee per 10 or more seats)	+ 50.00/up to 10 seats	+ 50.00/up to 10 seats	An add'l \$50.00 for 11 or more seats
Fire Inspection: Multifamily / Commercial	150.00 / 100.00	150.00 / 100.00	Commercial \$100 per establishment
Blasting Permit	300.00	300.00	per month
Operational Permits *	100.00	100.00	
* (NYS DOS requires towns to issue permits for storage of certain materials and certain uses)			
Natural Gas Inspections			
Residential	125.00	125.00	(5 Fixtures) \$10 each additional
Commercial	175.00	175.00	(5 Fixtures) \$20 each additional
Liquid Propane Gas Inspections			
Residential	125.00	125.00	(5 Fixtures) - \$10 each additional
Commercial	175.00	175.00	(5 Fixtures) - \$20 each additional

TOWN OF CARMEL REVISED ADOPTED USER SERVICE FEES --
FISCAL YEAR 2023

FEE DESCRIPTION	ADOPTED 2023 USER FEES	PROPOSED 2024 USER FEES	
ENVIRONMENTAL CONSERVATION REVIEW BOARD			
ECB Wetlands Marker	25.00	25.00	
Permit Renewal/Extension Fee	200.00	200.00	\$200.00 for each one year permit renewal/extension;
Application Withdrawal	100.00	100.00	
Letter of Maintenance	100.00	100.00	
Letter of Permission (In lieu of application)	150.00	150.00	
Major Interagency Review - Over 5 Acres - Per Acre or Part Thereof	150.00	150.00	Total Wetland Include. 100' Control Area (per acre)
Minor Interagency Review - Up to 5 Acres - Per Acre or Part Thereof	125.00	125.00	Total Wetland Include. 100' Control Area (per acre)
Private Consultation/Conference with Wetland Inspector Per Hour	200.00	200.00	
Public Hearing	minimum \$200.00 or cost	minimum \$200.00 or cost	
SEQR - DEIS	1%	1%	of Bond
Site Plan Inspection - Single Lot - Per Acre or Part Thereof	300.00	300.00	Total Wetland Include. 100' Control Area (per acre)
Subdivision Plan Inspection - Per Acre or Part Thereof	300.00	300.00	Total Wetland Include. 100' Control Area (per acre)
Tree Cutting - Up to 5 Acres	500.00	500.00	Escrow to be determined by Professional Forester
Tree Cutting - 5 to 25 Acres	1,000.00	1,000.00	Escrow to be determined by Professional Forester
Tree Cutting - Over 25 Acres	1,500.00	1,500.00	Escrow to be determined by Professional Forester
Minor Wetland Permit Application - for projects disturbing up to 1,000 sq ft in the 100 ft buffer area.	225.00	225.00	
* Escrow Fee for Minor Project	500.00	500.00	
Major Wetland Permit Application - for projects disturbing 1,000 sq ft or greater in the 100 ft buffer area or any disturbance in the buffer.	500.00	500.00	*plus \$100 for each add't 1,000 sq ft disturbance (or part thereof) in the 100 ft buffer. Maximum fee \$1,000
* Escrow Fee for Major Project	2,500.00	2,500.00	*as determined by the Town's Wetland Inspector
Wetland Determination for Health Dept	200.00	200.00	
Floodplain Permit Fee	minimum \$250.00	minimum \$250.00	maximum \$500
ZONING BOARD OF APPEALS			
280A Exemption	400.00	400.00	
Application Withdrawal	100.00	100.00	
Area Variance Application	200.00	200.00	
Bed and Breakfast Special Permit Application	400.00	400.00	
Interpretation of Ordinance	400.00	400.00	
Use Variance Application	400.00	400.00	
Computer address labels for variance mailing	50.00	50.00	
NOTIFICATION SIGN	50.00	50.00	per sign
PLANNING BOARD			
PLANNING SUBDIVISION FEES:			
Sketch fee	1,250.00	1,250.00	One time fee
Preliminary Fees			
Major Subdivision	5,500.00	5,500.00	Plus \$950 per lot
Minor Subdivision	3,500.00	3,500.00	Plus \$950 per lot
"Extension of Preliminary Sub-division"	2,500.00	2,500.00	
Final Fees:			
Amendment to Final Plat	2,500.00	2,500.00	
Major Subdivision	2,500.00	2,500.00	Plus \$750 per lot
Minor Subdivision	2,500.00	2,500.00	Plus \$750 per lot
Re-approval of Final Approval	2,500.00	2,500.00	(Does not include SEQR fees)
Extension of final approval	2,500.00	2,500.00	
OPEN DEVELOPMENT REVIEW FEE	3,500.00	3,500.00	
LOT LINE ADJUSTMENT FEE	3,500.00	3,500.00	

TOWN OF CARMEL REVISED ADOPTED USER SERVICE FEES --
FISCAL YEAR 2023

FEE DESCRIPTION	ADOPTED 2023 USER FEES	PROPOSED 2024 USER FEES	
SITE PLAN FEES:			
Commercial Site Plan -- Flat Rate PLUS Parking Spaces	2,000.00	2,000.00	Plus \$100 per Parking Spaces
Residential Site Plan -- Flat Rate PLUS Unit Fee	3,000.00	3,000.00	PLUS \$500 per Dwelling Unit
Amendment to Previous Approved Site Plan -- with no new parking spaces	3,000.00	3,000.00	
Amendment to Previous Approved Site Plan -- with new parking spaces	3,000.00	3,000.00	Plus \$100 per Parking Spaces
Re-grant of Site Plan Approval	3,000.00	3,000.00	
Extension of Site Plan Approval	2,000.00	2,000.00	
SPECIAL SITE PLAN FEES			
Boat House/Bathhouse	1,000.00	1,000.00	
Parking Lot	1,000.00	1,000.00	
Pools/Tennis Courts/ Playgrounds	1,000.00	1,000.00	
Residential Barns	1,000.00	1,000.00	
Residential Dock	1,000.00	1,000.00	
Residential Horse Riding Ring	1,000.00	1,000.00	
Home Office	1,000.00	1,000.00	
LANDFILL, SURFACE GRADING & OTHER EXCAVATION			
Up to 2 Acres	300.00	300.00	
From 2 to 5 Acres	600.00	600.00	
Over 5 Acres	900.00	900.00	Plus \$40.00/Acre
ARCHITECTURAL REVIEW			
New Commercial Structure Review	300.00	300.00	
Modification to Existing Commercial Structure Review	200.00	200.00	
Other Structure or Sign Review	100.00	100.00	
Single Family Residential Structure Review	150.00	150.00	
Two or More Family Residential Structure Review	150.00	150.00	Plus 50.00 each Additional Unit over two
PLANNING/MISCELLANEOUS FEES:			
Engineering Fee (Site Plans & Subdivisions) - Technical Review and Construction Inspections	5%	5%	% of Bond Amount
Public Hearings Including Bond Returns and Reductions	250.00	250.00	Per Hearing
Planning Board SEQR Escrow Fees - DEIS	2.00%	2.00%	Not to exceed 2% of Project Value
Planning Board SEQR Escrow Fees - FEIS	2.00%	2.00%	Not to exceed 2% of Project Value
Recreation Fee in Lieu of Parklands	8,500.00	8,500.00	Per Residential Lot
Recreation Fee Sr. Cit. Multi Family Dwelling/Apt.	3,500.00	3,500.00	Per Dwelling/Apartment for site plan with approvals originating prior to 12/31/15
Recreation Fee Sr. Cit. Multi Family Dwelling/Apt.	6,500.00	6,500.00	Per Dwelling/Apartment for site plan with approvals originating after 1/1/16
Recreation Fee Multi Family Developments	7,000.00	7,000.00	Per Dwelling
Computer address labels	50.00	50.00	
NOTIFICATION SIGN	50.00	50.00	per sign

TOWN OF CARMEL REVISED ADOPTED USER SERVICE FEES --
FISCAL YEAR 2023

FEE DESCRIPTION	ADOPTED 2023 USER FEES	PROPOSED 2024 USER FEES	
DEPARTMENT MISCELLANEOUS TOWN SERVICES:			
Computer Labels	0.05	0.05	Each Label - 5.00 Minimum
Computer Report of Tax Parcels	0.25	0.25	Per Page - 5.00 Minimum
Copies of Plans/Maps - 24" x 36" black/white or color	10.00 black/white, 15.00 color	10.00 black/white, 15.00 color	
Copies of Records/Documents	0.25	0.25	Per Page
Mail Reminder Notices	2.00	2.00	
Returned Deposited Bad Check - Each Item	20.00	20.00	
Tax or Record Search and Copy	5.00	5.00	
Tax or Record Search and Copy with Letter	10.00	10.00	
Floodplain Permit	250.00	250.00	
Variable Message Board Fee for events that are not road closure related - New Fee		250.00	* New Fee
SPECIAL DISTRICTS			
PARK DISTRICTS:			
Building Rental - District Resident	350.00	350.00	
Building Rental - Non-District Resident	N/A	N/A	
Building Rental Deposit - "Refundable"	350.00	350.00	
SEWER DISTRICTS:			
Sewer System Service Application, including one inspection (where Street Lateral to Curb Line exists)	250.00	250.00	Residential
	500.00	500.00	Commercial
Sewer System Connection Additional Inspection - Each Inspection	50.00	50.00	
Sewer Sludge Dumping Fee, each 1000 gallons	200.00	200.00	
Out of District Application Fee - Residential	4,000.00	4,000.00	
Out of District Application Fee - Commercial	5,000.00	5,000.00	
Pretreatment Permit Exceedence Surcharge	500.00	500.00	
WATER DISTRICTS:			
Water System Service Application, including one inspection (where water line curb box exists)	250.00	250.00	Residential
	500.00	500.00	Commercial
Water System Connection Additional Inspection - Each Inspection	50.00	50.00	
New Badger Water Meter Purchase - 3/4"	Base \$100.00	Base \$100.00	Residential 3/4"
	Encoder - \$100.00	***At Replacement Cost***	plus 15%
	Endpoint \$300.00	***At Replacement Cost***	plus 15%
New Badger Water Meter Purchase - 1" or greater	***At Replacement Cost***	***At Replacement Cost***	plus 15%
Water Meter Replace Due To Customer's Damage	\$500.00 for 3/4" meter replacement cost	\$500.00 for 3/4" meter replacement cost	plus 15% for all other size meters
Water Meter Test, by written request of consumer	200.00	200.00	* If test shows the meter failed no cost; if test shows meter functions then fee applies
Water service turned on or off	50.00	50.00	
Water shut off with Standby	-	Water Operator OT Hourly Rate plus 15%	* New Fee
Water sprinkler tap - Annual Fee	200.00	200.00	
Final Bill Fee	35.00	35.00	
Bulk Water Sales	10 times the normal in district rate	10 times the normal in district rate	Minimum fee \$300.00
Out of District Application Fee - Residential	4,000.00	4,000.00	
Out of District Application Fee - Commercial	5,000.00	5,000.00	
Water Bill Adjustment from Estimate to Actual	25.00 after 2nd adjustment	25.00 after 2nd adjustment	
Water Consumption Manual Read Assessment for Non-cellular meters.	\$300.00 Residential/\$600.00 Commercial	\$350.00 Residential/\$700.00 Commercial	Billed Semi-Annual
Install Meter Pit at Residence/Business	****Replacement Cost****plus 25%	****Cost****plus 25%	

RESOLUTION #13

RESOLUTION AUTHORIZING ACCEPTANCE OF PROPOSAL FOR WORKERS COMPENSATION INSURANCE

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the acceptance of the proposal of Public Employer Risk Management Association, Inc. (PERMA) for the provision of workers compensation insurance coverage to the Town of Carmel for fiscal years 2024 and 2025, said proposal in form and substance as is on file in the Office of the Town Supervisor

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	YES	<u>NO</u>
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____
Michael Cazzari	_____	_____

RESOLUTION #14

RESOLUTION WAIVING THE NOTICE REQUIREMENT IN SECTION 64 OF THE NEW YORK STATE ABC LAW WITH RESPECT TO A LIQUOR LICENSE FOR THE ANA MARIA PACIFICO CORP. d/b/a PACIFICO RESTAURANT & LOUNGE

WHEREAS, the representatives and/or proprietors of Pacifico Restaurant & Lounge, 925 Route 6, Mahopac, New York, have advised of the intention to apply for an on-premises liquor license for which thirty days advance notice of such application must be sent to the municipality, and

WHEREAS, the notice required by Article 5 of the ABC Law may be waived by the Town Board, and

WHEREAS, the Town of Carmel Town Board does not intend to comment upon the application referred to herein;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby waives the thirty-day notice requirement contained in Article 5 of the Alcoholic and Beverage Control Law, and states that it does not intend to offer any comments regarding said application, for a liquor license at the premises referred to herein; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized to sign a Waiver of Said Notice on behalf of the Town of Carmel.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____
Michael Cazzari	_____	_____