

MICHAEL S. CAZZARI
Town Supervisor

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

ROBERT KEARNS
Town Councilman

SUZANNE MC DONOUGH
Town Councilwoman

TOWN OF CARMEL
TOWN HALL



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.ci.carmel.ny.us

ALICE DALY
Town Clerk

KATHLEEN KRAUS
Receiver of Taxes

MICHAEL STERN
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, February 7th, 2024 7:00pm

PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

- **Roll Call Attendance**
- **Public Comments on Town Related Business (Five (5) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)**

Town Board Voting Meeting:

- 1.Res: Authorizing Entry into Contract for Town of Carmel Services
- 2.Res: Acknowledge Request for Emergency Repairs to Carmel Water District (CWD) #7, Pump #1 at the Cost of (\$11,403.90)
- 3.Res: Making SEQR Determination in Regard to Local Law #1 of 2024, Town Code Chapter 111 Entitled, "Peddling and Soliciting"
 - 3A. Consider Motion to Enact Local Law #1, as Noticed in Town Clerk Office
- 4.Res: Authorizing Advertising for Bids
- 5.Res: Accepting Withdrawal of County of Putnam County Multi-Agency Emergency Response Team and Re-Affirming Continued Recognition and Participation in Multi-Agency Agreement
- 6.Res: Waiving the Notice Required of The New York State ABC Law with Respect to a Liquor License for Pancho Villa Mexican Restaurant, Inc.

- **Adjourn Voting Meeting**
- **Motion to Move into Executive Session**

Executive Session:

1. Town Engineer & Town Attorney - Litigation and Regulatory Compliance
2. Labor Contract
3. Town Historian
4. General Personnel

Resolution # 1

RESOLUTION AUTHORIZING ENTRY INTO CONTRACTS

WHEREAS appropriations have been made in the 2024 Town Budget for entry into various contracts for the provision of various services to the Town of Carmel, and

WHEREAS a public hearing was duly held on said contract amounts on December 13, 2023; and copies of said contracts are on file in the office of the Town Supervisor for the inspection and review of all Town Board members,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the Town Supervisor Michael Cazzari to execute contracts with the following contractors for the services indicated in an amount not to exceed that set forth below:

CONTRACTOR	SERVICES	NOT TO EXCEED AMOUNT
MAHOPAC FALLS VOLUNTEER FIRE DEPARTMENT	FIRE PROTECTION-FIRE PROTECTION DIST. #1	\$915,500.00
MAHOPAC VOLUNTEER FIRE DEPARTMENT	FIRE PROTECTION-FIRE PROTECTION DIST. #2	\$1,650,000.00
CARMEL FIRE FIRE DEPARTMENT	FIRE PROTECTION-FIRE PROTECTION DIST. #3	\$957,000.00
NORTH SALEM VOLUNTEER AMBULANCE CORPS	AMBULANCE SERVICES- CARMEL AMBULANCE DISTRICT #1	\$13,500.00
CARMEL VOLUNTEER AMBULANCE CORPS	AMBULANCE SERVICES- CARMEL AMBULANCE DISTRICT #1	\$495,000.00
PUTNAM COUNTY HUMANE SOCIETY, INC.	DOG SHELTER SERVICES	\$50,635.00
PUTNAM SPCA	DOG CONTROL SERVICES	\$10,000.00
REED MEMORIAL LIBRARY	LIBRARY SERVICES	\$20,000.00
MAHOPAC LIBRARY	LIBRARY SERVICES	\$30,000.00
COUNTY OF PUTNAM	OUTREACH SERVICES	\$5,000.00

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Kearns	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Michael Cazzari	___	___

Resolution # 2

**RESOLUTION ACKNOWLEDGING PERFORMANCE OF
EMERGENCY REPAIRS CARMEL WATER AND SEWER DISTRICTS**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs within Carmel Water District #7, as fully detailed in the memoranda of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated January 10, 2024, as attached hereto and made a part thereof.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Kearns	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Michael Cazzari	___	___

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: January 10, 2024

Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of the attached emergency invoice that was submitted for payment/authorization to proceed in excess of \$10,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

- CWD7 - Vineland Pump Station Well Failure

On December 20, 2023, Bee and Jay, the operator for the CWD 7 alerted the Engineering Department that well pump #1 was not operating due to burnout. Attached is an invoice in the amount of \$11,403.90 to replace 3 HP pump and motor with sub cable and leaking steel drop pipe with Sch 120 PVC and all related parts and fittings.

Per the attached, there are sufficient funds in the operating budget for this expense.

We request that this memorandum be put into the agenda as a matter of record.



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541
 p: 845.628.3924 f: 845.628.4062
 e: service@beeandjay.com

INVOICE

DATE	INVOICE #
1/5/2024	106906

www.BEEANDJAY.com

BILL TO:

Town of Carmel- CWD 7
 Engineering Dept.
 60 McAlpin Ave.
 Mahopac, NY 10541

SERVICE LOCATION:

CWD #7
 Vineland Road Station
 Mahopac, NY

PROFESSIONAL SERVICE 60 YEARS 1964-2024

Master Plumbers Lic.#s W.C. 556 P.C. 30289

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 2087	Due Upon Receipt	EK	12/20/2023	68960
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		CWD #7 Vineland Road Station Emergency: Well Pump #1 not operating. Tested and burntout. Pulled and replaced 3 HP pump and motor with sub cable and leaking steel drop pipe with Sch 120 PVC and all related parts and fittings.. Start up and tested.		
Material		Total Materials 1- 3 HP Goulds 18 GS (\$1,679.00) 1- 3 HP 230 V Motor (\$1,498.00) 400'- 1 1/4" Sch 120 Pipe (\$2,020.00) 420'- 8-4 Sub Cable (\$1,959.00) 18- 1 1/4" Wire Guides (\$117.90) 1- Torque Arrestor (\$44.00) 1- 1 1/4" Shur Line Check (\$118.00) 2- 1 1/4 X 6" Br Nipples (\$84.00) 6- Rolls Tape (\$40.00) 2-Heat Shrinks (\$44.00) 1- Boom Truck (\$1,200.00)	8,803.90	8,803.90
Labor TOC Tech	8	1- Tech Plb	185.00	1,480.00
Labor TOC Lab...	8	1-Laborer	140.00	1,120.00
			Total Due	\$11,403.90

** Invoices not paid when due will be subjected to a finance charge of 1.5% per month

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER _____

CARDHOLDER/NAME: _____ SIGNATURE: _____

CARD# _____ EXP. DATE: _____ CID # _____

EMAIL: _____

Resolution # 3

**RESOLUTION MAKING SEQR DETERMINATION IN REGARD
TO THE LOCAL LAW #1 OF 2024
TOWN CODE CHAPTER 111 ENTITLED "PEDDLING AND SOLICITING**

RESOLVED that the Town Board of the Town of Carmel hereby determines that, proposed Local Law #1 of 2024 concerning the amendment of Town of Carmel Town Code Chapter 111 entitled "Peddling & Soliciting" is a Type II action under SEQR and no further review is necessary.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Kearns	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Michael Cazzari	___	___

Resolution # 4

RESOLUTION AUTHORIZING ADVERTISING FOR BIDS

RESOLVED that, pursuant to the request of Highway Superintendent Michael Stern, Town Clerk Alice Daly is hereby authorized to advertise for bids for the purchase of the following materials and/or items :

- Bituminous Concrete
- Catch Basins & Sumps with tops;
- Crushed Gravel
- Aluminum, Polyethylene & Steel Culvert Pipe;
- Granular Base (item 4)
- Road Oil, Cut Backs;
- Run of Bank Gravel;
- Tree Felling & Trimming

BE IT FURTHER RESOLVED that the Highway Superintendent is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Kearns	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Michael Cazzari	___	___

Resolution # 5

**RESOLUTION ACCEPTING WITHDRAWAL OF
COUNTY OF PUTNAM FROM MULTI-AGENCY EMERGENCY RESPONSE
TEAM AND RE-AFFIRMING CONTINUED RECOGNITION AND
PARTICIPATION IN MULTI-AGENCY AGREEMENT**

WHEREAS, on or about October 18, 2006, the Town of Carmel Police Department entered into a Memorandum of Understanding (“MOU”) and Agreement between the Town of Carmel Police Department, the Town of Keny Police Department and the Putnam County Sheriff’s Office to receive and extend assistance to each other in the form of Emergency Response Team (“ERT”) services and resources to one another when assistance is required; and

WHEREAS, the ERT has been in operation since the execution of the MOU and Agreement and has successfully provided essential services to each other during times of emergency, has obtained funding and grants for the dedicated use of the ERT, and has greatly inured to the benefit of all participating parties and their respective constituents; and

WHEREAS, on or about December 4, 2023, the Town of Carmel received notification from the Putnam County Attorney’s office that, due to administrative error by the County of Putnam, the Sheriff’s office must withdraw from the ERT; and

WHEREAS, consistent with Section 6 of the Agreement, the Agreement and MOU and the ERT shall remain in effect despite the withdrawal of a party, and the Town Board of the Town of Carmel and the Carmel Police Department desire to affirm their commitment to participation in the ERT.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel hereby affirms its commitment to the Memorandum of Understanding, the Agreement and the Putnam County Multi-Agency ERT; and

BE IT FURTHER RESOLVED that the Town of Carmel hereby accepts the withdrawal of the Putnam County Sheriff’s Office, with regret and with thanks for their service to the Putnam County Multi-Agency ERT; and

BE IT FURTHER RESOLVED that the Town Supervisor Michael Cazzari and/or the Chief of Police Anthony Hoffman hereby authorized to execute any and all documents necessary to give effect to this Resolution.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Kearns	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Michael Cazzari	___	___

Resolution # 6

**RESOLUTION WAIVING THE NOTICE REQUIREMENT OF THE NEW YORK STATE
ABC LAW WITH RESPECT TO A LIQUOR LICENSE FOR
PANCHO VILLA MEXICAN RESTAURANT, INC.**

WHEREAS, the representatives and/or proprietors of Pancho Villa Mexican Restaurant, Inc., dba Pancho Villa Mexican Restaurant, 957 Route 6, Mahopac, NY 10541 have advised of the intention to apply for an on-premises liquor license for which thirty days advance notice of such application must be sent to the municipality, and

WHEREAS, the notice required by Article 5 of the Alcohol Beverage Control Law may be waived by the Town Board, and

WHEREAS, the Town of Carmel Town Board does not intend to comment upon the application referred to herein;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby waives the thirty-day notice requirement contained in Article 5 of the Alcoholic and Beverage Control Law, and states that it does not intend to offer any comments regarding said application, for a liquor license at the premises referred to herein; and

BE IT FURTHER RESOLVED that Town Clerk Alice Daly is hereby authorized to sign a Waiver of Said Notice on behalf of the Town of Carmel.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Kearns	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Michael Cazzari	___	___