

MICHAEL S. CAZZARI
Town Supervisor

ROBERT F. SCHANIL, JR.
Town Councilman
Deputy Supervisor

STEPHEN J. BARANOWSKI
Town Councilman
FRANK D. LOMBARDI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman

TOWN OF CARMEL
TOWN HALL



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Mahopac, New York 10541
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ANN SPOFFORD
Town Clerk

KATHLEEN KRAUS
Receiver of Taxes

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, September 7, 2022 7:00pm

- **Roll Call - Attendance**

PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

- **Public Comments on Town Related Business (Five (5) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)**

Town Board Voting Meeting:

1. Res: Making Promotional Appointment of Lieutenant in the Town of Carmel Police Department
2. Res: Making Probationary Appointment of Police Officer in the Town of Carmel Police Department
3. Res: Acknowledging Emergency Repairs and Services Town of Carmel Highway Department
4. Res: Accepting Proposal for the Purchase of Playground Equipment Town of Carmel Airport Park
5. Res: Referring Town of Carmel Draft Comprehensive Master Plan and Draft Town of Carmel Zoning Code to the Town of Carmel Planning Board
6. Res: Authorizing Application for Grant to the New York State Environmental Facilities Corporation (EFC) Under the New York State Water Infrastructure Improvement Act (WIIA)
7. Res: Declaring Water Emergency Pursuant to Section 151-22 of the Town Code Carmel Water District Numbers 3, 7, and 12

- **Town Board Comments**
- **Motion to Move into Executive Session**

Executive Session:

1. JRJF – Professional Services Proposal
2. Inframark – Contractual
3. Wind River Environmental - Contractual
4. Gregory Folchetti, Town Legal Counsel - Certiorari Litigation

- **Motion to Adjourn Meeting**

RESOLUTION #1

**RESOLUTION MAKING PROBATIONARY PROMOTIONAL APPOINTMENT
OF LIEUTENANT – TOWN OF CARMEL POLICE DEPARTMENT**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Police Department hereby appoints Sergeant Michael Bodo to the position of Lieutenant, effective immediately, on a promotional probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____
Michael Cazzari	_____	_____

RESOLUTION #2

**RESOLUTION MAKING PROBATIONARY APPOINTMENT OF
POLICE OFFICER – TOWN OF CARMEL POLICE DEPARTMENT**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Town of Carmel Police Department, hereby appoints Giorgio Palmiero to the position of Police Officer in the Town of Carmel Police Department, effective immediately, on a probationary basis, at an annual salary of \$65,598.00, subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____
Michael Cazzari	_____	_____

RESOLUTION #3

**RESOLUTION ACKNOWLEDGING EMERGENCY
PURCHASES/SERVICE TOWN OF CARMEL HIGHWAY DEPARTMENT**

RESOLVED, the Town Board of the Town of Carmel, hereby acknowledges the emergency purchases for service, parts and labor for repair of boom on Tree Truck #53 as fully detailed in the memorandum of Town Highway Superintendent, Michael Simone to the Town Board dated August 10, 2022, as attached hereto and made a part thereof.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____
Michael Cazzari	_____	_____



TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*

TO: SUPERVISOR MICHAEL CAZZARI
TOWN BOARD

DATE: AUGUST 10, 2022

RE: REQUEST TO PAY FOR EMERGENCY PURCHASES

I am requesting authorization to pay for the emergency purchases as follows:

VENDOR	Stronghold Industries, LLC	# 10313
DATE OF PURCHASE	July 26, 2022	
INVOICE	HOLM-8661	
AMOUNT	\$ 14,569.01	
PURCHASED ITEM(S)	Service/Parts/Labor – boom on Tree Truck #53	
REASON FOR PURCHASE	Could not repair @ shop	

cc Comptroller MaryAnn Maxwell

Stronghold Industries, LLC / Holm
 5 Sybil Court
 Holmes, NY 12531
 office@strongholdny.com
 914-235-8280



Invoice: Holm-8661
Date: 7/26/2022

Bill To
 Town of Carmel Highway Department
 55 McAlpin Ave
 Mahopac, NY 10541
 P: 845-628-7474 F: 845-628-1471

Remit Payment To
 Stronghold Industries, LLC
 5 Sybil Court
 Holmes, NY 12531

Service Order	Terms	Due Date	Authorizer	Customer PO	Service Writer	Unit #
Holm-6949	Net 30	8/25/2022			Sabatini, Cathy	Altec Bucket Truck

Item	Description	Quantity	Rate	Amount
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Complaint: Customer is requesting leveling cables & chains (basket leveling package) to be replaced as suggested by OEM every 10 years

H-53

Cause: Customer request

Labor	<p>Correction: Crane / Hardware / Removed covers as needed, cleaned and marked sprockets for reference. Loosened hardware and adjusters to be able to remove original rods and chains throughout unit. Boomed unit off the side to remove basket and basket mount. Removed original sprocket and installed new sprocket, reinstalled basket onto boom. Marked all hosing and removed from hydraulic swivel to remove hosing package. Removed knuckle hinge pin and sprockets then removed the turret hinge pin (turret pin was seized in place and had to be beat out). Cleaned up the turret pin in the lathe as needed, installed new hinge pins and leveling sprockets onto unit. Laid out the new rods and chains and matched up the lower and upper sections as required. Installed the chains and rods into the boom and adjusted as needed. Installed the upper boom lift cylinder and pinned in place. Routed hosing package back through boom and hooked back up at the swivel. Adjusted chains to original reference markings for leveling, installed and torqued all hardware as needed. Ran and tested unit, adjusted to be within manufacturer spec, checked torque on all fasteners and hardware. Cleaned up unit and installed covers back onto unit. Checked hydraulic levels and washed unit.</p>	49.00000	\$155.00	\$7,595.00
Parts	Spring Extension	2.00000	\$29.778	\$59.56
Parts	Freight-shipping	1.00000	\$13.75	\$13.75
Parts	Leveling Kit assy.	1.00000	\$5,980.352	\$5,980.35

Item	Description	Quantity	Rate	Amount
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Complaint: Sean states they think unit needs a new pump. Unit operates slowly and will only raise entirely when a small person is in the bucket, or empty. Someone a little heavier cannot go all the way up.

Customer would like us to confirm their diagnosis of a faulty pump and test as needed.

Cause: Customer request

(Inspection)

Labor	Correction: Crane / Hydraulic / Checked pressure at outrigger valve main relief and pressure was set to 2700 and needed to be at 3100. Adjusted pressure to 3100 as specified by OEM. Ran and tested cycle times for unit, times matched OEM specs. Unit does not need a new pump at this time.	2.50000	\$155.00	\$387.50
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Unit: Altec Bucket Truck **VIN:** 1HTMKAAAN19H046742
 2009 International 4400
Chassis: 88,247 Miles
Engine: 12,409 Hours

Shop Supplies	\$303.34
Pre-Charge Subtotal	\$14,569.01
Municipality/GOV (0.0000% of \$14,569.01)	\$0.00
Total	\$14,569.01
Payments & Credits	\$0.00
Balance Due	\$14,569.01

Facility#7126600

RESOLUTION #4
RESOLUTION AUTHORIZING PURCHASE OF
PLAYGROUND EQUIPMENT – AIRPORT PARK

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Director of Recreation and Parks, James Gilchrist in his memo dated August 4, 2022 accepts the proposal of Raymond Michael, Ltd., Mt. Vernon, New York, NY State Contract #PC67836 for the purchase of playground equipment for Town of Carmel Airport Park at a cost not to exceed \$115,722.00 per the bid list quotation dated June 24, 2022; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form as approved by the Town Counsel, the Town Supervisor, Michael Cazzari is authorized to sign said proposal, in general form and substance for such purchases which is currently on file in the office of the Town Supervisor, and

BE IT FURTHER RESOLVED that Town Comptroller MaryAnn Maxwell is hereby authorized to make any and all necessary budget modifications required in connection with this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____
Michael Cazzari	_____	_____

RESOLUTION #5

**RESOLUTION REFERRING TOWN OF CARMEL DRAFT COMPREHENSIVE
MASTER PLAN AND DRAFT TOWN OF CARMEL ZONING CODE AMENDMENTS
TO THE TOWN OF CARMEL PLANNING BOARD**

RESOLVED THAT THE TOWN BOARD OF THE TOWN OF CARMEL, pursuant to Section 156-76(B)(1) of the Town Code of the Town of Carmel, hereby refers to the Planning Board, for review and recommendations, the Town of Carmel Draft Comprehensive Master Plan and Town of Carmel Draft Zoning Code amendments.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____
Michael Cazzari	_____	_____

RESOLUTION #6

RESOLUTION AUTHORIZING APPLICATION FOR GRANT TO THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION (EFC UNDER THE NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA

WHEREAS, the Environmental Facilities Corporation is soliciting applications through the Water Infrastructure Improvement Act for clean and drinking water improvement projects; and

WHEREAS, the Town of Carmel has an identifiable need establish a new and upgraded water treatment plant to serve the Town of Carmel Water District 2; and

WHEREAS, it is anticipated that costs for all work associated with conducting this scope of work may exceed \$10,000,000; and

WHEREAS, the Town of Carmel is requesting [\$5,000,000] in grant funding through the WIIA program with a committed 40% grant match of [\$2,000,000] from [source of funds]; and

THEREFORE, BE IT RESOLVED, the Town of Carmel Town Board does hereby authorize the Town Supervisor Michael S. Cazzari to submit an application to the Environmental Facilities Corporation through the Water Infrastructure Improvement Act Grant Program to fund the design and development of new water treatment facilities and to execute any formal agreements and associated documents with EFC as part of the funding agreement.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____
Michael Cazzari	_____	_____

RESOLUTION #7
RESOLUTION DECLARING WATER EMERGENCY
PURSUANT TO SECTION 151-22 OF THE TOWN CODE
CARMEL WATER DISTRICT NUMBERS 3, 7 AND 12

WHEREAS, that the Town Board of the Town of Carmel, has been advised by Town Engineer Richard J. Franzetti, P.E., that a water emergency exists within the aforesaid water district numbers 3, 7 and 12;

NOW THEREFORE BE IT RESOLVED that pursuant to Section 151-22 (A) of the Town Code of the Town of Carmel, the Town Board, acting as Commissioners of Carmel Water Districts #3, #7 and #12 in, hereby declares a water emergency with respect to and within Carmel Water Districts #3, #7 and #12; and

BE IT FURTHER RESOLVED, that pursuant to Town Code §155-22 (B), during the period of said emergency as declared herein, the use of water for any of the following nonessential purpose(s) as enumerated in §155-22(C) shall be prohibited:

- (1) THE WASHING OF MOTOR VEHICLES, EXCEPT FOR WINDSHIELDS, MIRRORS AND THE LIKE.**
- (2) THE CLEANING OR WASHING OF THE OUTSIDE OF BUILDINGS OR OTHER STRUCTURES BY THE USE OF WATER OR STEAM.**
- (3) THE BLEEDING OF SUPPLY LINES FOR THE PURPOSE OF MAINTAINING A CONSTANT FLOW TO PREVENT FREEZING.**
- (4) THE FLOODING OF OUTDOOR SKATING RINKS.**
- (5) THE OPERATION OF SWIMMING POOLS, PORTABLE AND OTHERWISE, EXCEPT SWIMMING POOLS DESIGNED AND USED EXCLUSIVELY FOR MEDICAL TREATMENT.**
- (6) THE USE OF AUTOMATIC PLUMBING FLUSH FIXTURES OR APPARATUS, AND THE MAINTENANCE OF CONSTANT FLOW FROM SHOWERS AND SIMILAR APPARATUS.**
- (7) THE USE OF HOSE, SPOUT AND SIMILAR PRESSURE-BATHING APPARATUS, AND THE MAINTENANCE OF CONSTANT FLOW FROM SHOWERS AND SIMILAR APPARATUS.**
- (8) THE NEW INSTALLATION OF REFRIGERATION AND/OR AIR-CONDITIONING EQUIPMENT REQUIRING THE USE OF WATER.**
- (9) THE WATERING OF LAWNS AND PRIVATE GARDENS AND THE OPERATION OF ORNAMENTAL PONDS, POOLS AND FOUNTAINS.**

BE IT FURTHER RESOLVED that the Town Clerk is directed to publish this resolution in the official newspapers of the Town and to post said resolution on the official bulletin Board of the Town.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	_____	_____
Frank Lombardi	_____	_____
Suzanne McDonough	_____	_____
Robert Schanil	_____	_____
<i>Michael Cazzari</i>	_____	_____