

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

SUZANNE MC DONOUGH
Town Councilwoman
Deputy Supervisor

60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

KATHLEEN KRAUS
Receiver of Taxes

MICHAEL A. BARILE
Town Councilman
JOHN D. LUPINACCI
Town Councilman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, May 1, 2019 7:00pm

Pledge of Allegiance – Moment of Silence

6:00pm Executive Session:

1. Personnel

Town Board Voting Meeting:

Public Hearing #1: On a Proposed Local Law Amending Chapter 156 of the Code of the Town of Carmel, entitled, "Zoning"

#1A. Consider Resolution Making SEQR Determination

#1B. Consider Motion to Enact Law

Public Hearing #2: On a Proposed Local Law Establishing a Moratorium in Regard to the Issuance of Permits for "Smoke Shops" and "Vape Shops" in the Town of Carmel

#2A. Consider Resolution Making SEQR Determination

#2B. Consider Motion to Enact Law

1. Res: Authorizing Re-Scheduling of Pubic Hearing On a Proposed Local Law Amending Chapter 111 of the Town Code of the Town of Carmel, entitled, "Peddling and Soliciting" (July 2, 2019)
2. Res: Authorizing Re-Scheduling of Public Hearing On a Proposed Local Law Amending Chapter 89 of the Town Code of the Town of Carmel, entitled, "Freshwater Wetlands" (July 2, 2019)
3. Res: Accepting Proposal for Engineering Services Airport Park Improvements
4. Res: Making SEQR Determination (CWD#2 Distribution and Facilities Plan)
5. Res: Adopting Amended 2019 User Fee Schedule
6. Res: Authorizing Submission Grant and Funding Applications Carmel Water Districts #2 Distribution System Improvements
7. Res: Authorizing, Subject to Permissive Referendum, Construction of Drainage Improvements Throughout and in and for the Town of Carmel, Putnam County, New York at a Maximum Estimated Cost of \$200,000 an Authorizing the Issuance of \$200,000 Bonds of Said Town to Pay the Cost Thereof

8. Res: Authorizing Subject to Permissive Referendum, The Purchase of Maintenance Vehicles for Highway Department, in and for the Town of Carmel, Putnam County, New York at a Maximum Estimated Cost of \$550,000 an Authorizing the Issuance of \$550,000 Bonds of Said Town to Pay the Cost Thereof
9. Res: Authorizing Subject to Permissive Referendum, the Issuance of \$1,000,000 Bonds of the Town of Carmel, Putnam County, New York to Pay the Cost of the Road Reconstruction and Resurfacing throughout in and for Said Town

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

Ann Spofford
Town Clerk
Town of Carmel

Town Hall
60 McAlpin Avenue
Mahopac, New York 10541

Telephone: 845.628.1500
Fax: 845.628.7434

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel will a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, May 1, 2019 at 7:00 p.m. or as soon thereafter that evening as possible on a proposed Local Law Amending Chapter 156 of the Code of the Town of Carmel, entitled "Zoning" - A Local Law Regulating Stormwater With Respect to Illicit Discharge and Elimination. Copies of the full text of said law are available in the lobby at Town Hall, from the Town Clerk's office during normal business hours as well as posted on the Town of Carmel's website under Legal Notices at www.carmelny.org.

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk

#1-A

**RESOLUTION MAKING SEQR DETERMINATION IN REGARD
TO THE PROPOSED LOCAL LAW # OF THE YEAR 2019
ENACTING CHAPTER 156 OF THE TOWN CODE OF THE TOWN OF CARMEL**

RESOLVED that the Town Board of the Town of Carmel hereby determines that, the Local Law # Amending Chapter 156 of the Town Code of the Town of Carmel, Entitled, "Zoning" is a Type II action under SEQR, NYCRR Section 617.5(c) (27) and no further review is necessary.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel will conduct a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, May 1, 2019 at 7:00 p.m. or as soon thereafter that evening as possible on a proposed Local Law amending Chapter 156 of the Code of the Town of Carmel, entitled "Zoning" - A Local Law Establishing a Moratorium in Regard to the Issuance of Permits for "Smoke Shops" and "Vape Shops" in the Town of Carmel as follows:

**TOWN OF CARMEL
PROPOSED LOCAL LAW # ____ OF THE YEAR 2019
A LOCAL LAW ESTABLISHING A MORATORIUM IN REGARD
TO THE ISSUANCE OF PERMITS FOR "SMOKE SHOPS" AND "VAPE SHOPS"
IN THE TOWN OF CARMEL**

Be it enacted by the Town Board of the Town of Carmel, Putnam County, State of New York as follows:

SECTION 1: PURPOSE

The purpose of this local law is to establish a temporary moratorium on the issuance of building permits and/or certificates of occupancy by the Town of Carmel Building Department for the construction, establishment and/or operation of any additional or new "smoke shops" or "vape shops" within the limits of the Town of Carmel.

SECTION 2: LEGISLATIVE FINDINGS

The Town Board of the Town of Carmel has received numerous complaints regarding the operation of "smoke shops" and "vape shops" as defined herein, specifically concerning their detrimental effects on the health, safety, welfare and quality of life of the residents and citizens of the Town of Carmel. The Town Board has decided to review the current Zoning Chapter of the Town Code and consider the potential regulation of such "smoke shops" and "vape shops". In order to allow the Town Board time to complete its review, draft proposed new legislation and enact any such legislation for these types of establishments, the Town Board deems it in the best interest of the general health, safety and welfare of the residents of the Town of Carmel to impose a moratorium on the issuance of any further building permits and/or certificates of occupancy by the Town of Carmel Building Department for the construction, establishment and/or operation of any additional or new "smoke shops" or "vape shops" within the limits of the Town of Carmel which are not currently in existence or operation.

SECTION 3: MORATORIUM

Chapter 156 of the Town Code of the Town of Carmel is hereby amended by the addition of a new subparagraph/section 156-39.6. which shall read as follows:

D. Notwithstanding the foregoing, no building permits and/or certificates of

occupancy permitting the construction, establishment and/or operation of any additional or new “smoke shops” or “vape shops” which are not currently in existence or operation at the time of the enactment of this law shall be issued by the Town of Carmel Building Department as a permitted retail use or other use within any zone within the Town of Carmel, from the effective date of this Local Law until December 31, 2019. For purposes of this section “smoke shop” or “vape shop” shall mean any business, facility or establishment with its main, primary or specialized purpose being the on-premises use and/or retail sale of tobacco and tobacco-related products, smoking equipment and/or electronic cigarette products and related products and paraphernalia.

SECTION 4: HOME RULE

Nothing in this Local Law is intended, or shall be construed (a) to limit the home rule authority of the Town under State Law to limit the Town’s discretion in setting fees and charges in connection with any applications requiring Town approval.

SECTION 5: SEVERABILITY

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the Town Board of the Town of Carmel hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

SECTION 6: EFFECTIVE DATE

This Local Law shall take effect immediately upon filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk

#2-A

**RESOLUTION MAKING SEQR DETERMINATION IN REGARD
TO THE PROPOSED LOCAL LAW # OF THE YEAR 2019
ENACTING CHAPTER 156 OF THE TOWN CODE OF THE TOWN OF CARMEL**

RESOLVED that the Town Board of the Town of Carmel hereby determines that, the Local Law # Establishing a Moratorium in Regards to the Issuance of Permits for “Smoke Shops” and “Vape Shops” Under Chapter 156 of the Town Code of the Town of Carmel is a Type II action under SEQR, NYCRR Section 617.5(c) (27) and no further review is necessary.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #1

RESOLUTION AUTHORIZING RE-SCHEDULING OF PUBLIC HEARING

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the re-scheduling of a Public Hearing at Town Hall, 60 Mc Alpin Avenue, Mahopac, New York 10541 on Wednesday July 2, 2019 at 7:00 p.m., or as soon thereafter that evening as possible, on a proposed Local Law amending Chapter 111 of the Code of the Town of Carmel, entitled "Peddling and Soliciting"; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspaper of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #2

RESOLUTION AUTHORIZING RE-SCHEDULING OF PUBLIC HEARING

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the re-scheduling of a Public Hearing at Town Hall, 60 Mc Alpin Avenue, Mahopac, New York 10541 on Wednesday July 2, 2019 at 7:00 p.m., or as soon thereafter that evening as possible, on a proposed Local Law amending Chapter 89 of the Code of the Town of Carmel, entitled "Freshwater Wetlands"; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspaper of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #3

RESOLUTION ACCEPTING PROPOSAL FOR ENGINEERING SERVICES AIRPORT PARK IMPROVEMENTS

RESOLVED THAT the Town Board of the Town of Carmel hereby accepts the proposal of Insite Engineering, Surveying and Landscape Architecture, P.C., Carmel NY for services required in connection with the improvements to be constructed at Airport Park in accordance with the proposal of April 19, 2019 at a cost not to exceed \$8,900.00; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #4

RESOLUTION MAKING SEQR DETERMINATION

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Water District #2, hereby determines that the proposed construction and improvements within the Carmel Water District #2 Distribution System Facilities Plan, dated February 2019, as is on file with the Town Clerk of the Town of Carmel, as well as any and all grant applications to be submitted therewith, constitute a Type II Action of the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, pursuant to the provisions of 6 CRR NY 617.5, including but not limited to 6 CRR NY 617.5(c)(2) and no further review is necessary.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #5

RESOLUTION ADOPTING AMENDED 2019 USER FEE SCHEDULE

RESOLVED that the Town Board of the Town of Carmel hereby adopts, effective immediately, the Town of Carmel User Fee Schedule for Fiscal Year 2019 as attached hereto and made a part hereof.

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

**TOWN OF CARMEL ADOPTED USER SERVICE FEES --
FISCAL YEAR 2019**

FEE DESCRIPTION		2019 ADOPTED USER FEES	
TOWN CLERK'S OFFICE			
Certification:			
	Registrar's Certification (Birth/Death)	10.00	
	Town Clerks Certification (Marriage/Other)	10.00	
Genealogy Fee Schedule:			
		1 - 3 years - \$22.00	
		4 - 10 years - \$42.00	
		11 - 20 years - \$62.00	
		21 - 30 years - \$82.00	
		31 - 40 years - \$102.00	
		41 - 50 years - \$122.00	
		51 - 60 years - \$142.00	
		61 - 70 years - \$162.00	
Copies:			
	Copies of Town Ordinance or Other Documents - Per Page	0.25	
	Facsimile/Fax - Per Page	2.00	
	Map (Zoning, Election, Other) - Black & White/Color	10.00/15.00	
Licenses:			
	Auctioneering License - Annual	300.00	
	Auctioneering License - One Day	150.00	
	Annual Dog License Fee - spayed/nuetered	7.50	
	Annual Dog License Fee - unspayed/un-nuetered	15.50	
	Garbage Carting License - Renewal *	2,000.00	* Plus \$150 per truck inspection annually
	Garbage Carting License - NEW *	2,500.00	* Plus \$150 per truck inspection annually
	Marriage License	40.00	
	Peddling License - 3 Months	25.00	Was \$500.00 - 3 months
Miscellaneous:			
	Cemetery Grave Marker - Each	100.00	
	Dog Pick-Up	-	
	Dog Shelter Fee - First Impoundment	25.00	+ 20.00 Each Additional 24 Hours
	Second Impoundment - within one year	50.00	+ 20.00 Each Additional 24 Hours
	Third Impoundment - within one year	60.00	+ 20.00 Each Additional 24 Hours
	Subsequent Impoundment - within one year	70.00	+ 20.00 Each Additional 24 Hours
	Petition to Amend Zoning Ordinance	5000.00	
Permits:			
	Canvassing/Soliciting Permit - 3 Months	25.00	Was \$350.00 - 3 months
	Public Assembly Permit - Each Event	200.00	
	Sound Amplification Permit Commercial	100.00	
	Sound Amplification Permit Residential	50.00	
Town Code:			
	Annual Town Code Book Supplement	75.00	
	Code Book	300.00	
	Freshwater Wetlands Chapter Pamphlet	35.00	
	Street Specifications	10.00	
	Subdivision of Land Ordinance Pamphlet	35.00	
	Vehicle and Traffic Chapter Pamphlet	25.00	
	Zoning Chapter Pamphlet	35.00	

**TOWN OF CARMEL ADOPTED USER SERVICE FEES --
FISCAL YEAR 2019**

FEE DESCRIPTION		2019 ADOPTED USER FEES	
POLICE DEPARTMENT			
Accident Report - Business		0.25	per page
Accident Report - Personal		0.25	per page
Finger Printing Service - Non Residents - Per Person		35.00	
Photograph		20.00	per photo
Police Special Escort Service - Per Hour		-	
Special Event or Special Services - Per Hour		-	
CD of Photographs from Casefile		50.00	
Tow Application Fee		250.00	Annual Application Fee
Vehicle Impound Fee		100.00	per vehicle
ALARM ORDINANCE			
Alarm Permit - 1 Year - Residential & Commercial		40.00	
One False Alarm		-	* All alarm fees: 10% of outstanding balance after 90 days past due.
Two False Alarms		-	
Three False Alarms		50.00	
Four False Alarms		100.00	
Five False Alarms		500.00	
Six-Nine False Alarms		750.00	
Ten or more False Alarms		1,000.00	
HIGHWAY DEPARTMENT			
Driveway Bond - "Refundable"		750.00	
Driveway Permit - Includes two Inspections		215.00	
Road Opening Bond - "Refundable" - Entire Road		5,000.00	
Road Opening Bond - "Refundable" - Half Road		2,500.00	
Road Opening Permit		500.00	

**TOWN OF CARMEL ADOPTED USER SERVICE FEES --
FISCAL YEAR 2019**

FEE DESCRIPTION		2019 ADOPTED USER FEES	
PARKS & RECREATION DEPARTMENT			
Camp:			
Playground Camp		465.00	Non-Resident \$925.00
* Early Bird Registration Fee - Playground Camp		415.00	Non-Resident \$825.00
Primary Camp [9:30 AM to 2:30 PM]		515.00	Non-Resident 1,025.00
* Early Bird Registration Fee - Primary Camp		465.00	Non-Resident \$925.00
Primary Camp Extended Day [2:30 PM to 4:30 PM]		195.00	
Classes/Lessons:			
Additional Swimming Lessons		\$75	Residents only
Adult Classes		\$70.00 - \$325.00	* plus \$35.00 non residents
CPR Review		\$75	Non-Resident \$110.00
Lifeguard Training Aid/Safety		\$380.00	Non-Resident \$415.00
Lifeguard Training Review		\$195.00	Non-Resident \$230.00
Pre School Classes		FREE - \$180.00	* plus \$35.00 non residents
RTE - Responding to Emergencies		225.00	Non-Resident \$255.00
Special Tennis, Aerobics, or Other Lessons		Cost	* plus \$35.00 non residents
Swimming Lessons Including Permit		145.00	Residents only
Tennis Lessons - 6 One Hour Sessions		75.00	Non-Resident \$110.00
Tennis Lessons - 8 One Hour Sessions		95.00	Non-Resident \$130.00
Facilities Rental:			
Ballfield Rental - 2 Hour Limit		\$150.00/\$250.00 w/lights	
Boat Rental Fee		5.00	
Civic Building Rental/Pavilion		200.00	+Supervisor Hourly Rate
Group Picnic		150.00	Residents Only
Private Building Rental		300.00	+Supervisor Hourly Rate
Sycamore Park Concession [Seasonal]		3,500.00	
ID/Permits: "Residents Only"			
Beach Guest Card		50.00	
Adult Swimming Permit		100.00	
Daily Adult Beach Fee		8.00	
Daily Adult Guest Beach Fee		10.00	
Daily Youth Beach Fee		7.00	
Daily Youth Guest Beach Fee		9.00	
Family Swimming Permit		200.00	
Family Tennis Permit		80.00	
On-line Registration Fee		6.00	
Senior Citizen Identification Card		No charge	
Nanny Registration Fee		12.00	
Nanny Swim Permit		100.00	
Individual Tennis Permit		50.00	
Tennis Guest Fee		6.00	
Youth Swimming Permit		80.00	
Dog Park:			
Sycamore Dog Park User Fee - Resident		30.00	Annual
Sycamore Dog Park User Fee - Non-Resident		80.00	Annual

**TOWN OF CARMEL ADOPTED USER SERVICE FEES --
FISCAL YEAR 2019**

FEE DESCRIPTION		2019 ADOPTED USER FEES	
BUILDING & CODES DEPARTMENT			
	Accessory Apartment Permit	1,000.00	
	Bed & Breakfast Special Application	1,000.00	
	Building Permits -- Flat Rate PLUS Estimated Cost of Construction	50.00	Flat Rate PLUS
	Estimated Cost of Construction -- Calculated as:	12.00	per \$1,000 Calculated Estimated Cost
	Residential -- New construction	100.00	per sq. ft.
	Residential -- Finish existing space to living space	20.00	per sq. ft.
	Commercial	150.00	per sq. ft.
	Commercial - Garage	75.00 - 80.00	per sq. ft.
	Decks	35.00	per sq. ft.
	Garage	75.00	per sq. ft.
	Shed	25.00	per sq. ft.
	Certificates of Compliance	80.00/150.00	Residential/Commercial
	Certificates of Occupancy	80.00/150.00	Residential/Commercial
	Excavation or Fill Permit for the first 2,000 cubic yards	200.00	Plus \$100 for each additional 1,000 CY
	Inspection Fee for Clearance of Title Search Violation	50.00	Each Inspection
	Mother/Daughter Permit	400.00	
	Plumbing Permit Per Fixture	15.00 each	\$75.00 minimum fee
	Plumbing/ Air Conditioning Inspection		
	Re-Inspection Fee When Inspection Requested but Job Not Ready	100.00	Paid in Advance of 2nd Inspection
	Sign Permit	150.00	
	Swimming Pool Permit - Above Ground	150.00	
	Swimming Pool Permit - In Ground	300.00	
	HVAC Fee	50.00	Flat Rate plus
		10.00	per \$1,000 Estimated Cost of Installation
	Title Search	175.00/325.00	Residential/ Commercial + \$100 per establishment
	Zoning Letter	100.00	
	Outdoor Dining Annual Fee	100.00	Annual Fee
	Outdoor Dining (fee per 10 or more seats)	+ 50.00/up to 10 seats	An add'l \$50.00 for 11 or more seats
	Fire Inspection: Multifamily / Commercial	150.00 / 100.00	Commercial \$100 per establishment
	Blasting Permit	300.00	per month
	Operational Permits *	100.00	
	* (NYS DOS requires towns to issue permits for storage of certain materials and certain uses)		
	Natural Gas Inspections		
	Residential	50.00	(5 Fixtures) \$10 each additional
	Commercial	100.00	(5 Fixtures) \$20 each additional
	Liquid Propane Gas Inspections		
	Residential	50.00	(5 Fixtures) - \$10 each additional
	Commercial	100.00	(5 Fixtures) - \$20 each additional

**TOWN OF CARMEL ADOPTED USER SERVICE FEES --
FISCAL YEAR 2019**

FEE DESCRIPTION	2019 ADOPTED USER FEES	
ENVIRONMENTAL CONSERVATION REVIEW BOARD		
ECB Wetlands Marker	15.00	
Permit Renewal/Extension Fee	75.00	For each one year permit renewal/extension;
Application Withdrawal	50.00	
Letter of Maintenance	75.00	
Letter of Permission (In lieu of application)	150.00	
Major Interagency Review - Over 5 Acres - Per Acre or Part Thereof	60.00	Total Wetland Include. 100' Control Area (per acre)
Minor Interagency Review - Up to 5 Acres - Per Acre or Part Thereof	50.00	Total Wetland Include. 100' Control Area (per acre)
Private Consultation/Conference with Wetland Inspector Per Hour	175.00	
Public Hearing	minimum \$150.00 or cost	
SEQR - DEIS	1% of Bond	
Site Plan Inspection - Single Lot - Per Acre or Part Thereof	300.00	Total Wetland Include. 100' Control Area (per acre)
Subdivision Plan Inspection - Per Acre or Part Thereof	300.00	Total Wetland Include. 100' Control Area (per acre)
Tree Cutting - Up to 5 Acres	500.00	Escrow to be determined by Professional Forester
Tree Cutting - 5 to 25 Acres	1,000.00	Escrow to be determined by Professional Forester
Tree Cutting - Over 25 Acres	1,500.00	Escrow to be determined by Professional Forester
Minor Wetland Permit Application - for projects disturbing up to 1,000 sq ft in the 100 ft buffer area.	225.00	
* Escrow Fee for Minor Project	500.00	
Major Wetland Permit Application - for projects disturbing 1,000 sq ft or greater in the 100 ft buffer area or any disturbance in the buffer.	500.00	*plus \$100 for each add'l 1,000 sq ft disturbance (or part thereof) in the 100 ft buffer. Maximum fee \$1,000
* Escrow Fee for Major Project	2,500.00	*as determined by the Town's Wetland Inspector
Wetland Determination for Health Dept	200.00	
Floodplain Permit Fee *** NEW PROPOSE	minimum \$250.00	maximum \$500
ZONING BOARD OF APPEALS		
280A Exemption	400.00	
Accessory Apartment Application	250.00	
Application Withdrawal	100.00	
Area Variance Application	200.00	
Bed and Breakfast Special Permit Application	400.00	
Interpretation of Ordinance	400.00	
Use Variance Application	400.00	
Computer address labels for variance mailing	50.00	
NOTIFICATION SIGN	50.00	per sign
PLANNING BOARD		
PLANNING SUBDIVISION FEES:		
Sketch fee	1,000.00	One time fee
Preliminary Fees		
Major Subdivision	5,000.00	Plus \$950 per lot
Minor Subdivision	3,500.00	Plus \$950 per lot
"Extension of Preliminary Sub-division"	1,000.00	
Final Fees:		
Amendment to Final Plat	2,500.00	
Major Subdivision	2,500.00	Plus \$750 per lot
Minor Subdivision	2,500.00	Plus \$750 per lot
Re-approval of Final Approval	2,500.00	(Does not include SEQR fees)
Extension of final approval	2,000.00	
OPEN DEVELOPMENT REVIEW FEE	3,500.00	
LOT LINE ADJUSTMENT FEE	3,500.00	

**TOWN OF CARMEL ADOPTED USER SERVICE FEES --
FISCAL YEAR 2019**

FEE DESCRIPTION		2019 ADOPTED USER FEES	
SITE PLAN FEES:			
Commercial Site Plan -- Flat Rate PLUS Parking Spaces		2,000.00	Plus \$100 per Parking Spaces
Residential Site Plan -- Flat Rate PLUS Unit Fee		3,000.00	PLUS \$500 per Dwelling Unit
Amendment to Previous Approved Site Plan -- with no new parking spaces		3,000.00	
Amendment to Previous Approved Site Plan -- with new parking spaces		3,000.00	Plus \$100 per Parking Spaces
Re-grant of Site Plan Approval		3,000.00	
Extension of Site Plan Approval		2,000.00	
SPECIAL SITE PLAN FEES			
Boat House/Bathhouse		1,000.00	
Parking Lot		1,000.00	
Pools/Tennis Courts/ Playgrounds		1,000.00	
Residential Barns		1,000.00	
Residential Dock		1,000.00	
Residential Horse Riding Ring		1,000.00	
Home Office		1,000.00	
LANDFILL, SURFACE GRADING, & OTHER EXCAVATION			
Up to 2 Acres		300.00	
From 2 to 5 Acres		600.00	
Over 5 Acres		900.00	Plus \$40.00/Acre
ARCHITECTURAL REVIEW			
New Commercial Structure Review		300.00	
Modification to Existing Commercial Structure Review		200.00	
Other Structure or Sign Review		100.00	
Single Family Residential Structure Review		150.00	
Two or More Family Residential Structure Review		150.00	Plus 50.00 each Additional Unit over two
PLANNING/MISCELLANEOUS FEES:			
Engineering Fee (Site Plans & Subdivisions) - Technical Review and Construction Inspections		5%	% of Bond Amount
Public Hearings Including Bond Returns and Reductions		175.00	Per Hearing
Planning Board SEQR Escrow Fees - DEIS		2.00%	Not to exceed 2% of Project Value
Planning Board SEQR Escrow Fees - FEIS		2.00%	Not to exceed 2% of Project Value
Recreation Fee in Lieu of Parklands		8,500.00	Per Residential Lot
Recreation Fee Sr. Cit. Multi Family Dwelling/Apt.		3,500.00	Per Dwelling/Apartment for site plan with approvals originating prior to 12/31/15
Recreation Fee Sr. Cit. Multi Family Dwelling/Apt.		6,500.00	Per Dwelling/Apartment for site plan with approvals originating after 1/1/16
Recreation Fee Multi Family Developments		7,000.00	Per Dwelling
Computer address labels		50.00	
NOTIFICATION SIGN		50.00	per sign

**TOWN OF CARMEL ADOPTED USER SERVICE FEES --
FISCAL YEAR 2019**

FEE DESCRIPTION	2019 ADOPTED USER FEES	
DEPARTMENT MISCELLANEOUS TOWN SERVICES:		
Computer Labels	0.05	Each Label - 5.00 Minimum
Computer Report of Tax Parcels	0.25	Per Page - 5.00 Minimum
Copies of Plans/Maps - 24" x 36"	10.00	
Copies of Records/Documents	0.25	Per Page
Mail Reminder Notices	2.00	
Returned Deposited Bad Check - Each Item	20.00	
Tax or Record Search and Copy	5.00	
Tax or Record Search and Copy with Letter	10.00	
Floodplain Permit	250.00	
Banner Permit Fee (non-waivable)	400.00	* Fee for each banner issued under permit - Revised 4/2015
SPECIAL DISTRICTS		
PARK DISTRICTS:		
Building Rental - District Resident	150.00	
Building Rental - Non-District Resident	N/A	
Building Rental Deposit - "Refundable"	150.00	
Building Rental Cleaning Fee	100.00	
SEWER DISTRICTS:		
Sewer System Service Application, including one inspection	250.00	Residential
(where Street Lateral to Curb Line exists)	500.00	Commercial
Sewer System Connection Additional Inspection - Each Inspection	50.00	
Sewer Sludge Dumping Fee, each 1000 gallons	200.00	
Out of District Application Fee - Residential	2,500.00	
Out of District Application Fee - Commercial	3,500.00	
WATER DISTRICTS:		
Water System Service Application, including one inspection	250.00	Residential
(where water line curb box exists)	500.00	Commercial
Water System Connection Additional Inspection - Each Inspection	50.00	
New Water Meter & Installation - 3/4" Meter	325.00	
New Water Meter Purchase	275.00	
All Others	Quote	
Water Meter Replace Due To Customer's Damage	***At Replacement Cost***	plus 15%
		* If test shows the meter failed no cost; if test shows meter functions then fee applies
Water Meter Test, by written request of consumer	200.00	
Water service turned on or off	50.00	
Water sprinkler tap - Annual Fee	200.00	
Final Bill Fee	35.00	
Bulk Water Sales	10 times the normal in district rate	Minimum fee \$300.00
Out of District Application Fee - Residential	2,500.00	
Out of District Application Fee - Commercial	3,500.00	
Water Bill Adjustment from Estimate to Actual	25.00 after 2nd adjustment	

RESOLUTION #6

RESOLUTION AUTHORIZING SUBMISSION GRANT AND FUNDING APPLICATIONS CARMEL WATER DISTRICT #2 DISTRIBUTION SYSTEM IMPROVEMENTS

RESOLVED that the Town Board of the Town of Carmel hereby authorizes and directs the submission of grant and/or funding applications to any and all state or federal agencies including but not limited to the New York State Environmental Facilities Corporation relative to the proposed Carmel Water District #2 Distribution System Facilities improvements; and

BE IT FURTHER RESOLVED that said grant or funding applications shall be submitted by the Town of Carmel Engineering Department and/or Engineering Consultant J. Robert Folchetti & Associates, LLC

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all necessary documentation required in connection with submission any grant or funding applications authorized herein.

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #7

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, CONSTRUCTION OF DRAINAGE IMPROVEMENTS THROUGHOUT AND IN AND FOR THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$200,000, AND AUTHORIZING THE ISSUANCE OF \$200,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF

WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, such regulations provide will not result in any significant adverse environmental impact; and

WHEREAS, it is now desired to authorize such capital project and its financing;
NOW, THEREFORE,

BE IT RESOLVED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. The construction of drainage improvements throughout and in and for the Town of Carmel, Putnam County, New York, together with incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$200,000, subject to permissive referendum.

Section 2. It is hereby determined that the plan for the financing thereof is by the issuance of \$200,000 bonds of said Town hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of Carmel, Putnam County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on

such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor of said Town, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. **THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE**

REFERENDUM.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #8

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE PURCHASE OF MAINTENANCE VEHICLES FOR THE HIGHWAY DEPARTMENT, IN AND FOR THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$550,000, AND AUTHORIZING THE ISSUANCE OF \$550,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF.

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which regulations state that Type II Actions will not have any significant adverse impact on the environment; and

WHEREAS, it is now desired to authorize such capital project and its financing;
NOW, THEREFORE,

BE IT RESOLVED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. The purchase of maintenance vehicles for the Highway Department, in and for the Town of Carmel, Putnam County, New York, each item of which is \$30,000 or over, including incidental equipment and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$550,000, subject to permissive referendum.

Section 2. It is hereby determined that the plan for the financing thereof is by the issuance of \$550,000 bonds of said Town is hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is fifteen years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor of said Town, the chief fiscal officer. Such notes

shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town of Carmel, Putnam County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. **THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE REFERENDUM.**

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #9

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE ISSUANCE OF \$1,000,000 BONDS OF THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK, TO PAY THE COST OF THE ROAD RECONSTRUCTION AND RESURFACING, THROUGHOUT AND IN AND FOR SAID TOWN.

WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, such regulations provide will not result in any significant adverse environmental impact; and

WHEREAS, it is now desired to authorize such capital project and the financing thereof; NOW, THEREFORE

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. Road reconstruction and resurfacing, throughout and in and for the Town of Carmel, Putnam County, New York, including drainage, sidewalks, curbs, gutters, landscaping, grading or improving rights-of-way, as well as other incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$1,000,000, subject to permissive referendum.

Section 2. It is hereby determined that the plan for the financing thereof is by the issuance of \$1,000,000 bonds of said Town hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is fifteen years, pursuant to subdivision 20© of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of Carmel, Putnam County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual

appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor of said Town, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. **THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE REFERENDUM**

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____