

**KENNETH SCHMITT**  
Town Supervisor

TOWN OF CARMEL  
TOWN HALL

**ANN SPOFFORD**  
Town Clerk

**SUZANNE MC DONOUGH**  
Town Councilwoman  
Deputy Supervisor

60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-1500 • Fax (845) 628-6836  
[www.carmelny.org](http://www.carmelny.org)

**KATHLEEN KRAUS**  
Receiver of Taxes

**MICHAEL A. BARILE**  
Town Councilman  
**FRANK D. LOMBARDI**  
Town Councilman  
**ROBERT S. SCHANIL, JR.**  
Town Councilman

**MICHAEL SIMONE**  
Superintendent of Highways  
Tel. (845) 628-7474

**TOWN BOARD WORK SESSION**  
**Wednesday, March 11, 2020 7:00pm**

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PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

**6:15pm Executive Session:**

1. Glenn Droese, Town Assessor – Certiorari Litigation
2. Police Chief Michael Cazzari – Personnel

**PUBLIC HEARING #1-** Upon a Certain Map, Plan and Report, Including an Estimate of Cost, In Relation to the Proposed Increase and Improvement of the Facilities of Lake Casse Park District

**PUBLIC HEARING #2-** Upon a Certain Map, Plan and Report, Including an Estimate of Cost, In Relation to the Proposed Increase and Improvement of the Facilities of Lake Teakettle Park District

**Town Board Work Session:**

- Review of Town Board Minutes, March 4, 2020
1. Consider Reappointment to the Town of Carmel Environmental Conservation Board
  2. Police Chief Michael Cazzari – Consider Request to Authorize Purchase of Police Vehicles
  3. Police Chief Michael Cazzari – Consider Request to Authorize Purchase of Live Scan Fingerprinting System
  4. Police Chief Michael Cazzari – Consider Request to Accept Quote for the Purchase of Ammunition for the Police Department for the Year 2020
  5. James Gilchrist, Director of Recreation and Parks – Consider Request to Award Bid-2020 Summer Camp Program Bus Transportation
  6. Richard Franzetti, PE, Town Engineer – Consider Request to Accept Proposal for Town Planning Consultant
  7. Richard Franzetti, PE, Town Engineer – Consider Request to Award Bid for Sewer Jetting Services – CSD#s 1,2,3,4,5,6,7
  8. Richard Franzetti, PE, Town Engineer – Consider Request to Accept Proposal for Fish Surveys – Lake Mahopac Park District
  9. Gregory Folchetti, Esq., Town Legal Counsel – Consider Request from NYSDOT for the Acquisition of Property – Downtown Mahopac Area

10. Consider Renewal of Agreement with Putnam County Real Property Tax Services for the Preparation of Tax Rolls for the Year 2020
11. Carmel Fire Department – Consider Request to Waive Permit Fees – Carmel Fire Department Building Extension
12. Consider Request to Waive 30 Day Notice of the New York State ABC Law Application for On-Premise Liquor License – Sonorita Corp. dba Tiguana Mexican Grill Bar, 376 Route 6, Mahopac, NY
13. Michael Simone, Highway Superintendent – Discussion – Capital Projects for 2020

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

**Open Forum:**

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

**Executive Session:**

1. Gregory Folchetti, Esq., Town Legal Counsel – Pending Litigation

## **PUBLIC HEARING #1**

### **NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, on March 11, 2020, at 7:00 o'clock P.M., Prevailing Time, for the purpose of conducting a Public Hearing upon a certain map, plan and report, including an estimate of cost, in relation to the proposed increase and improvement of the facilities of Lake Casse Park District, in said Town, consisting of the reconstruction of dam at Lake Casse, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$228,206.

Said capital project has been determined to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, said regulations provide will not result in any significant adverse environmental impacts.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

Dated: Mahopac, New York,  
February 20, 2020.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF  
CARMEL, PUTNAM COUNTY NEW YORK  
ANN SPOFFORD, TOWN CLERK

## **PUBLIC HEARING #2**

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, on March 11, 2020, at 7:00 o'clock P.M., Prevailing Time, for the purpose of conducting a Public Hearing upon a certain map, plan and report, including an estimate of cost, in relation to the proposed increase and improvement of the facilities of Lake Teakettle Park District, in said Town, consisting of the reconstruction of dams at Lake Teakettle, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$157,206.

Said capital project has been determined to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, said regulations provide will not result in any significant adverse environmental impacts.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

Dated: Mahopac, New York,  
February 20, 2020.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF  
CARMEL, PUTNAM COUNTY NEW YORK  
ANN SPOFFORD, TOWN CLERK

**3/11/2020 Work Session Agenda Item #1**

██████████  
Mahopac, N.Y. 10541  
March 2, 2020

Town of Carmel  
60 McAlpin Ave.  
Mahopac, N.Y. 10541

Attn: Mr. Kenneth Schmitt, Town Supervisor

Re: Application to Carmel ECB

Dear Mr. Schmitt,

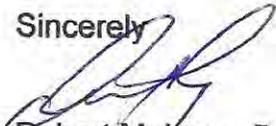
As you are aware, my term as Chair expires in June 2020. I would like to take this opportunity to reapply for a position on the Town of Carmel ECB, for the Town of Carmel, Hamlet of Mahopac.

I am currently Chairman on the Environmental Conservation Board. I have served on the ECB for the last 10+ years and am familiar with the procedures and protocol on serving on one of these boards.

I am a licensed Professional Engineer in the state of N.Y. I currently work for The New York City Transit Authority as a Program Manager, N.Y, N.Y. I have experience in heavy construction projects as well as the design experience. I continually interface with numerous State and local agencies such as the NYC Department of Buildings, NYS Department of Environmental Conservation and the NYC Department of Environmental Protection. I feel that given my background in design and construction, I would continue to be an asset to the Town ECB.

I look forward from hearing from you. If you need to contact me I can be reached at ██████████

Sincerely

  
Robert M. Laga, P.E.



**TOWN OF CARMEL**  
**POLICE DEPARTMENT**  
**60 MCALPIN AVENUE, MAHOPAC, NY 10541**  
TEL. (845)628-1300 FAX (845)628-2597  
WWW.CARMELNY.ORG/POLICE

MICHAEL CAZZARI  
CHIEF OF POLICE

**3/11/2020 Work Session Agenda Item #2**

**MEMORANDUM**

**To:** Town Board, Town of Carmel

**From:** Chief Michael Cazzari

**Date:** March 4, 2020

**Ref:** Purchase of 2020 Police Dodge Chargers

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I am requesting the Town Board's authorization to purchase the following police vehicles that were budgeted for in our 2020 Police Department Budget, (3) three 2020 AWD Dodge Chargers @ \$38,914.38 each and (1) one 2020 AWD Jeep Cherokee @ \$28,430.93.

Attached are the Onondaga County #8771 Police and Administrative Vehicles contract price quotes from Robert Green Truck Division, Route 17 East Exit 107, Rock Hill, New York.

The purchase price of the (4) four vehicles is **\$145,174.07**; that figure represents base price plus all lighting and emergency equipment installed in these four police vehicles.

I am requesting a Town Board resolution authorizing this budgeted purchase.

Respectfully,

A handwritten signature in black ink that reads "M Cazzari".

Michael Cazzari  
Police Chief







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MICHAEL CAZZARI  
CHIEF OF POLICE

**3/11/2020 Work Session Agenda Item #3**

**MEMORANDUM**

**To:** Town Board, Town of Carmel

**From:** Chief Michael Cazzari

**Date:** March 4, 2020

**Ref:** NYS DCJS Livescan Grant – Purchase of Fingerprinting System

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I have received confirmation that New York State has awarded the Town of Carmel Police Department the (\$10,000) ten-thousand dollar matching DCJS grant towards the purchase of our replacement for the Livescan fingerprint system.

I am requesting the Town Board's permission to order the Livescan System from Idemia Identity & Security USA LLC at the purchase price of (\$26,200) twenty-six thousand two hundred dollars.

I am further requesting authorization for the Town Supervisor Kenneth Schmitt as signatory to accept the \$10,000 Livescan award from DCJS.

I have attached:

1. The quote from the New York State OGS contract IDEMIA, NYS Vendor ID #: 1000053998; State Contract #: PT66571; OGS Award #: 20191; OGS Group #: 77201.
2. Purchase Change Order Approval that states our Records Management Software interface will be included at no additional charge.
3. NYS DCJS Grant Award Notice for contract #T662248, Livescan Equipment Program.

Respectfully,

A handwritten signature in black ink that reads 'M Cazzari'.

Michael Cazzari  
Police Chief



ANDREW M. CUOMO
Governor

MICHAEL C. GREEN
Executive Deputy Commissioner

JEFFREY P. BENDER
Deputy Commissioner

Grant Award Notice

Table with 2 columns: Key Information and Value. Rows include: Grantee/Contractor (Subrecipient): Carmel Town Police Department; Date: February 26, 2020; DUNS #: 780263687; Period of Performance: 04/01/2020 to 06/30/2021; Program Name: Livescan Equipment Program; Award Amount: \$10,000; Contact Name: Michael Cazzari; Application/Information Return Date: Within 30 days of receipt of this award notice; Email: msc@ci.carmel.ny.us; Contract #: T662248; GMS Project ID #: LS20-1001-E00; DCJS #: CH19662248

Project Description/Funding Purpose:

DCJS is pleased to notify you of this Livescan equipment grant award for expenses associated with the purchase and installation of Livescan equipment to replace outdated/end of life Livescan or Cardscan equipment (including software) intended to be used to transmit prints to DCJS. This grant is provided by DCJS with funds from the Federal Fiscal Year (FY) 2019 New York State National Criminal History Improvement Program. Please be advised that due to funding constraints all equipment must be ordered, purchased, received and installed by the contract end date of June 30, 2021 to qualify for reimbursement. A DCJS Grant Representative will be in contact to assist you with the contract development process. Please review the current applicable grant requirements on the attached and also located on the DCJS website at: http://www.criminaljustice.ny.gov/ofpa/applcngtrntfrms.html. In the interim, if you have any questions, please contact Jodi Clark at (518) 485-0913 or Jodi.Clark@dcjs.ny.gov. Congratulations on your award. DCJS looks forward to working with you on this important project.

Additional Information:

Federal Award Identification Information

Award Name: National Criminal History Improvement Program (NCHIP)
Federal Award Number: 2019-RU-BX-K028
Name of the Federal Award Agency: U.S. Department of Justice, Bureau of Justice Statistics
Federal Award Date: September 19, 2019
Total Amount of Federal Award: \$4,064,604
Federal Fiscal Year of Funds: 2019
Catalog of Federal Domestic Assistance (CFDA) Title: National Criminal History Improvement Program (NCHIP)
CFDA Number: 16.554 Research and Development: No
Indirect Cost Rate: Federally approved rate or submit rate for DCJS review and approval

Grant Questions:

Kathleen Stack, Public Safety Grants Representative, DCJS Office of Program Development and Funding
(518) 485-1095 or kathleen.stack@dcjs.ny.gov.

Attachment (1)

1 Contingent upon availability of funding and approval by the Attorney General and the Office of the State Comptroller.



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MICHAEL CAZZARI  
CHIEF OF POLICE

**3/11/2020 Work Session Agenda Item #4**

**MEMORANDUM**

**To:** Town Board, Town of Carmel

**From:** Chief Michael Cazzari

**Date:** February 25, 2020

**Ref:** 2020 Ammunition Purchase

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I would like the Town Board's permission to purchase ammunition to meet our anticipated training and duty ammunition needs for this year.

I have attached a quote from our NYS contract vendor Eagle Point Gun/T.J. Morris and Son Distributors award #PC68734 in the amount of \$19,246.48 for this purchase.

1. .40 cal. 180gr. FMJ Federal American Eagle #AE40R1 @ \$235.48 per case of 1,000 rds. X 30,000 rds. (30 cases) = \$7,064.40.
2. .45 cal. 230gr. FMJ Federal American Eagle #AE45A @ \$290.42 per case of X 1,000 rds. X 16,000 rds. (16 cases) = \$4,646.72.
3. .223 cal. 64gr. JSP Federal Tactical Rifle Urban (TRU) #T223L @ \$269.12 per case of 500 rds. X 14,000 rds. (28 cases) = \$7,535.36.

Respectfully,

A handwritten signature in black ink that reads "M Cazzari". The signature is written in a cursive, flowing style.

Michael Cazzari  
Police Chief

Manufacturer's Product Line	Manufacturer's Model Number	Manufacturer's Part Number	Item Description	Unit of Measure (UOM)	List Price/MSRP	% Discount from List Price/MSRP	NYS Net Pricing
Federal	Premium	P9HST1	9MM LUGER 124GR HST JHP	case	\$271.84	1.00%	\$269.12
Federal	Premium	P9HST2	9MM LUGER 147GR HST JHP	case	\$271.84	1.00%	\$269.12
Federal	Premium	P9HST3	9MM LUGER +P 124G HST JHP	case	\$271.84	1.00%	\$269.12
Federal	Premium	P357SHST1	357 SIG 125GR HST JHP	case	\$413.42	1.00%	\$409.28
Federal	Premium	P40HST3	40 S&W 165GR HST JHP	case	\$305.82	1.00%	\$302.76
Federal	Premium	P40HST1	40 S&W 180GR HST JHP	case	\$305.82	1.00%	\$302.76
Federal	Premium	P45HST2	45 AUTO 230GR HST	case	\$362.45	1.00%	\$358.82
Federal	Premium	P45HST1	45 AUTO +P 230GR HST JHP	case	\$362.45	1.00%	\$358.82
Federal	Premium	P38HS1G	38 SPL +P 129GR HYDRA-SHOK JHP	case	\$396.43	1.00%	\$392.46
Federal	Premium	P380HS1G	380 AUTO 90GR HYDRA-SHOK JHP	case	\$408.56	1.00%	\$404.47
Federal	Premium	P9HS1G1	9MM LUGER 124GR HYDRA-SHOK JHP	case	\$323.03	1.00%	\$319.80
Federal	Premium	P9HS2G1	9MM LUGER 147GR HYDRA-SHOK JHP	case	\$323.03	1.00%	\$319.80
Federal	Premium	P40HS3G	40 S&W 165GR HYDRA-SHOK JHP	case	\$339.80	1.00%	\$336.40
Federal	Premium	P40HS1G	40 S&W 180GR HYDRA-SHOK JHP	case	\$339.80	1.00%	\$336.40
Federal	Premium	P45HS1G	45 AUTO 230GR HYDRA-SHOK JHP	case	\$388.52	1.00%	\$384.64
Federal	American Eagle	AE9N2	9MM LUGER 147GR TMJ TMF	case	\$220.87	1.00%	\$218.66
Federal	American Eagle	AE40N1	40 S&W 180GR TMJ TMF	case	\$271.84	1.00%	\$269.12
Federal	American Eagle	AE45N1	45 AUTO 230GR TMJ TMF	case	\$356.79	1.00%	\$353.22
Federal	Ballisticlean	BC9NT3	9MM LUGER 100GR SINTERFIRE	case	\$396.43	1.00%	\$392.46
Federal	Ballisticlean	BC40CT1	40 S&W 125GR RHT SINTERED CU TIN	case	\$424.74	1.00%	\$420.50
Federal	Ballisticlean	BC45CT1	45 AUTO 155GR RHT SINTERED CU TIN	case	\$555.00	1.00%	\$549.45
Federal	Classic	9BP	9MM LUGER 115GR HI-SHOK JHP	case	\$243.52	1.00%	\$241.09
Federal	Classic	9MS	9MM LUGER SUBSONIC 147GR HI-SHOK JHP	case	\$243.52	1.00%	\$241.09
Federal	Classic	38G	38 SPL +P 158GR SWCHP	case	\$283.16	1.00%	\$280.33
Federal	Classic	40SWB	40 S&W 155GR HI-SHOK JHP	case	\$294.49	1.00%	\$291.54
Federal	Classic	40SWA	40 S&W 180GR HI-SHOK JHP	case	\$317.14	1.00%	\$313.97
Federal	Classic	45C	45 AUTO 185GR HI-SHOK JHP	case	\$453.06	1.00%	\$448.53
Federal	Classic	45D	45 AUTO 230GR HI-SHOK JHP	case	\$453.06	1.00%	\$448.53
Federal	Gold Medal	GM38A	38 SPL 148GR LEAD WC MATCH	case	\$300.15	1.00%	\$297.15
Federal	Gold Medal	GM45B	45 AUTO 185GR FMJ-SWC MATCH	case	\$404.36	1.00%	\$400.31
Federal	American Eagle	AE25AP	25 AUTO 50GR FMJ	case	\$222.00	1.00%	\$219.78
Federal	American Eagle	AE32AP	32 AUTO 71GR FMJ	case	\$242.39	1.00%	\$239.96
Federal	American Eagle	AE380AP	380 AUTO 95GR FMJ	case	\$222.00	1.00%	\$219.78
Federal	American Eagle	AE9DP	9MM LUGER 115GR FMJ	case	\$197.08	1.00%	\$195.11
Federal	American Eagle	AE9AP	9MM LUGER 124GR FMJ	case	\$197.08	1.00%	\$195.11
Federal	American Eagle	AE9FP	9MM LUGER 147GR FMJ FP	case	\$202.74	1.00%	\$200.72
Federal	American Eagle	AE38K	38 SPL 130GR FMJ	case	\$328.47	1.00%	\$325.18
Federal	American Eagle	AE38B	38 SPL 158GR RN	case	\$328.47	1.00%	\$325.18
Federal	American Eagle	AE357A	357 MAG 158GR JSP	case	\$396.43	1.00%	\$392.46
Federal	American Eagle	AE357S2	357 SIG 125GR TRUNC FMJ	case	\$270.08	1.00%	\$267.38
Federal	American Eagle	AE40R3	40 S&W 165GR FMJ BALL	case	\$237.86	1.00%	\$235.48
Federal	American Eagle	AE40R1	40 S&W 180GR FMJ BALL	case	\$237.86	1.00%	\$235.48
Federal	American Eagle	AE10A	10MM AUTO 180GR FMJ	case	\$396.43	1.00%	\$392.46
Federal	American Eagle	AE45A	45 AUTO 230GR FMJ	case	\$293.36	1.00%	\$290.42
Federal	Trophy Bonded	LE223T1	223 REM 55GR BONDED SP	case	\$214.07	1.00%	\$211.93

Federal	Trophy Bonded	LE223T3	223 REM 62GR BONDED SP	case	\$214.07	1.00%	\$211.93
Federal	Tactical Rifle	T556TNB1	5.56 62GR OTM NON BONDED	case	\$283.16	1.00%	\$280.33
Federal	Tactical Rifle	T762TNB1	7.62 X 51MM 130GR OTM NON BONDED	case	\$385.10	1.00%	\$381.25
Federal	Tactical Rifle	T223E	223 REM 55GR SIERRA GK BTHP TRU LE	case	\$277.50	1.00%	\$274.73
Federal	Tactical Rifle	T223A	223 REM 55GR SP TRU LE	case	\$270.70	1.00%	\$268.00
Federal	Tactical Rifle	T223L	223 REM 64GR HI-SHOK SP TRU LE	case	\$271.84	1.00%	\$269.12
Federal	Ballisticlean	BC223NT5	223 REM 42GR SINTERFIRE	case	\$413.42	1.00%	\$409.28
Federal	Ballisticlean	BC223NT5A	223 REM 55GR COMPRESSED CU	case	\$413.42	1.00%	\$409.28
Federal	Classic	30CA	30 CARBINE 110GR SP RN	case	\$129.12	1.00%	\$127.83
Federal	American Eagle	AE223G	223 REM 50GR JHP	case	\$158.57	1.00%	\$156.99
Federal	American Eagle	AE223	.223 REM 55GR FMJ BT	case	\$158.57	1.00%	\$156.99
Federal	American Eagle	AE223N	223 REM 62GR FMJ	case	\$169.90	1.00%	\$168.20
Federal	American Eagle	AE30CB	30 CARBINE 110GR FMJ	case	\$240.33	1.00%	\$237.92
Federal	American Eagle	A76239A	7.62X39 124GR FMJ	case	\$271.84	1.00%	\$269.12
Federal	American Eagle	AE308D	308 WIN 150GR FMJ-BT	case	\$305.82	1.00%	\$302.76
Federal	American Eagle	AE3006N	3006 SPRG 150GR FMJ-BT	case	\$339.80	1.00%	\$336.40
Federal	Gold Medal	GM223M	223 REM 69GR SIERRA MK BTHP	case	\$149.51	1.00%	\$148.02
Federal	Gold Medal	GM223M500	223 REM 69GR SIERRA MK BTHP	case	\$368.11	1.00%	\$364.43
Federal	Gold Medal	GM223M3	223 REM 77GR SIERRA MK BTHP	case	\$149.51	1.00%	\$148.02
Federal	Gold Medal	GM308M	308 WIN 168GR SIERRA MK BTHP	case	\$156.31	1.00%	\$154.74
Federal	Gold Medal	GM308M500	308 WIN 168GR SIERRA MK BTHP	case	\$389.63	1.00%	\$385.74
Federal	Gold Medal	GM308M2	308 WIN 175GR SIERRA MK BTHP	case	\$165.37	1.00%	\$163.71
Federal	Gold Medal	GM3006M	3006 SPRG 168GR SIERRA MK BTHP	case	\$222.00	1.00%	\$219.78
Federal	Gold Medal	GM300WM	300 WIN MAG 190GR SIERRA MK BTHP	case	\$286.56	1.00%	\$283.70
Federal	Gold Medal	GM338LM	338 LAPUA 250GR SIERRA MK BTHP	case	\$866.48	1.00%	\$857.81
Federal	Lake City	XM193BK	5.56MM 55GR MCBT BALL M193	case	\$334.13	1.00%	\$330.79
Federal	Shotshell	LE133 00	12 GA POLICE LOAD 8 PELLETS	case	\$113.27	1.00%	\$112.13
Federal	Shotshell	LE132 00	12 GA POLICE LOAD	case	\$113.27	1.00%	\$112.13
Federal	Shotshell	LE127 00	12 GA TACTICAL 9 PELLETS	case	\$113.27	1.00%	\$112.13
Federal	Shotshell	F127 000	12 GA 000 BUCK	case	\$118.93	1.00%	\$117.74
Federal	Shotshell	F127 00	12 GA 00 BUCK	case	\$101.94	1.00%	\$100.92
Federal	Shotshell	F130 00	12 GA 2 3/4 MAG 00 BUCK	case	\$187.93	1.00%	\$186.05
Federal	Shotshell	F127 RS	12 GA RIFLED SLUG	case	\$118.93	1.00%	\$117.74
Federal	Shotshell	F130 RS	12 GA 2 3/4 MAG RIFLED SLUG	case	\$195.44	1.00%	\$193.48
Federal	Shotshell	LE127 RS	12 GA TACTICAL RIFLED SLUG	case	\$113.27	1.00%	\$112.13
Federal	Shotshell	LEB127 RS	12 GA TACTICAL RIFLED SLUG	case	\$126.86	1.00%	\$125.59
Federal	Shotshell	LEB127 LRS	12 GA TACT LOW RECOIL RIFLED SLUG	case	\$126.86	1.00%	\$125.59
Federal	Shotshell	LEF127 RS	12 GA TACTICAL RIFLED SLUG	case	\$126.86	1.00%	\$125.59
Federal	Shotshell	TGL12 7.5	12 GA TARGET LOAD	case	\$62.30	1.00%	\$61.67
Federal	Shotshell	TGL12 8	12 GA TARGET LOAD	case	\$62.30	1.00%	\$61.67
Federal	Shotshell	TGL12 9	12 GA TARGET LOAD	case	\$62.30	1.00%	\$61.67
Federal	American Eagle	AE223J	.223 REM 55GR FMJ BT	case	\$158.57	1.00%	\$156.99
Federal	American Eagle	AE223BK	.223 REM 55GR FMJ BT LOOSE PACK	case	\$311.48	1.00%	\$308.36
Federal	American Eagle	AE223AF	.223 REM 55GR MCBT STRIPPER CLIPPED	case	\$328.47	1.00%	\$325.18
Federal	Lake City	XM193BL	5.56 M193 55GR FMJ 5P-100/500 LCAAP	case	\$169.90	1.00%	\$168.20
Federal	Lake City	XM193	5.56 MM 55GR MCBT BALL M193	case	\$169.90	1.00%	\$168.20
Federal	Lake City	XM80C	7.62 X 51MM 149GR FMJ	case	\$349.99	1.00%	\$346.49
Federal	Lake City	XM80CS	M80 7.62MM BALL AMMO LOOSE PACKED	case	\$518.76	1.00%	\$513.57

Federal	Classic	38C	38 SPL 158GR LEAD SWC CONTRACT ONLY	case	\$271.84	1.00%	\$269.12
Federal	Gold Medal	GM762M2	GM MATCH 7.62MM X 51 175GR BTHP	case	\$419.08	1.00%	\$414.89
Federal	22LR		710 22 LR GAME SHOK	case	\$262.78	1.00%	\$260.15
Federal	22LR		724 22 LR GAME SHOK UHV	case	\$246.92	1.00%	\$244.45
Federal	American Eagle	AE5022	22 LR AM EAGLE PROMO	case	\$258.24	1.00%	\$255.66
Federal	22LR	711B	22 GOLD MEDAL RIMFIRE	case	\$254.85	1.00%	\$252.30
Federal	Trophy Bonded	LE308TT2	308 WIN 168GR TACTICAL BONDED TIP	case	\$301.37	1.00%	\$298.35
Federal	Trophy Bonded	LE308T1	308 WIN 165GR BONDED SP	case	\$301.37	1.00%	\$298.35
Federal	Premium	P10HST1S	10MM AUTO 200GR HST JHP PERSONAL DEFENSE	case	\$141.58	1.00%	\$140.17
Federal	Premium	P380HST1	380 AUTO 99GR HST	case	\$385.10	1.00%	\$381.25
Federal	Premium	P38HST1S	38 SPL +P 130GR HST JHP	case	\$175.56	1.00%	\$173.81
Federal	Premium	P9HST5S	9MM LUGER 150GR HST JHP MICRO	case	\$107.60	1.00%	\$106.53
Federal	American Eagle	AE9N1	9MM LUGER 124GR TMJ TMF	case	\$169.90	1.00%	\$168.20
Federal	American Eagle	AE9SJ1	115 GR TOTAL SYNTHETIC JACKET (TSJ)	case	\$99.11	1.00%	\$98.12
Federal	American Eagle	AE9SJ2	9MM LUGER 124GR SYNTECH TSJ	case	\$99.11	1.00%	\$98.12
Federal	American Eagle	AE9SJ3	9MM LUGER 147 GR SYNTECH TSJ	case	\$115.53	1.00%	\$114.38
Federal	American Eagle	AE40SJ1	165 GR TOTAL SYNTHETIC JACKET (TSJ)	case	\$121.76	1.00%	\$120.54
Federal	American Eagle	AE45SJ1	230 GR TOTAL SYNTHETIC JACKET (TSJ)	case	\$141.58	1.00%	\$140.17
Federal	Tactical Rifle	T223T	223 REM 55GR NOSLER BLSTC TIP TRU LE	case	\$271.84	1.00%	\$269.12
Federal	Tactical Rifle	T308T	LE TRU 308 WIN 168GR TACTICAL TIP	case	\$368.11	1.00%	\$364.43
Federal	American Eagle	AE223T75	223 REM 75GR TMJ	case	\$169.90	1.00%	\$168.20
Federal	Premium	P224VLKBT1	224 VALKYRIE 60GR NOSLER BALLISTIC TIP	case	\$135.92	1.00%	\$134.56
Federal	American Eagle	AE224VLK1	224 VALKYRIE 75GR AMERICAN EAGLE FMJ	case	\$81.89	1.00%	\$81.07
Federal	Fusion	F224VLKMSR1	224 VALKYRIE 90GR FUSION SOFT POINT	case	\$135.92	1.00%	\$134.56
Federal	American Eagle	AE338L	338 LAPUA MAG 250 GR SP	case	\$362.45	1.00%	\$358.82
Federal	American Eagle	AE300BLK1	300 BLK 150GR FMJ-BT	case	\$294.49	1.00%	\$291.54
Federal	American Eagle	AE300BLKSUP2	300 BLK 220GR OTM	case	\$362.45	1.00%	\$358.82
Federal	Fusion	F300BMSR2	300BLK 150GR FUSION	case	\$135.92	1.00%	\$134.56
Federal	American Eagle	AE65CRD2	6.5 CREEDMOOR 120GR AMERICAN EAGLE OTM	case	\$158.57	1.00%	\$156.99
Federal	Gold Medal	GM6CRDBH1	6MM CREEDMOOR 105GR GOLD MEDAL BERGER	case	\$283.16	1.00%	\$280.33
Federal	Gold Medal	GM65CRDBH130	6.5 CREEDMOOR 130GR BERGER AR HYBRID OTM TACT	case	\$226.53	1.00%	\$224.27
Federal	Gold Medal	GM308BH185	308 WIN 185GR BERGER JUGGERNAUT TARGET	case	\$198.21	1.00%	\$196.23
Federal	Gold Medal	GM65CRD1	6.5 CREEDMOOR 140GR GOLD MEDAL SMK	case	\$198.21	1.00%	\$196.23
Federal	Gold Medal	GM223BH73	223 REM 73GR BERGER BT TARGET	case	\$147.24	1.00%	\$145.77
Federal	Gold Medal	GM224VLK1	224 VALKYRIE 90GR GOLD MEDAL SMK	case	\$147.24	1.00%	\$145.77
Federal	Gold Medal	GM338LM2	338 LAPUA 300GR SIERRA MK BTHP	case	\$622.96	1.00%	\$616.73
Federal	Lake City	XM193AF90	5.56 MM 55GR BALL M193 90 RD CLIPPED	case	\$152.95	1.00%	\$151.42
Federal	Ballisticclean	BC127 RS	SS 12 GA FRANG SLUG NON LEAD FEDERAL	case	\$294.49	1.00%	\$291.54
Federal	Ballisticclean	BC132 00	12 GA 00 BUCKSHOT BALLISTICLEAN	case	\$260.51	1.00%	\$257.91
Federal	Shotshell	H132 00	12 GA 00 BUCK LOW RECOIL	case	\$107.60	1.00%	\$106.53
Federal	Shotshell	LEB127 DPRS	12 GA PREM DP TRUBALL RIFLED SLUG	case	\$169.90	1.00%	\$168.20
Federal	Shotshell	GMT115 7.5	12GA 2 3/4" 1 1/8OZ 1145 FPS 7.5 GM GRAND	case	\$75.89	1.00%	\$75.13
Federal	Shotshell	GMT115 8	12GA 2 3/4" 1 1/8OZ 1145 FPS 8 GM TARGET	case	\$75.89	1.00%	\$75.13
Federal	Shotshell	GMT116 7.5	12 GA 2-3/4" 1-1/8 OZ 1200 FPS 7.5 GM TARGET	case	\$75.89	1.00%	\$75.13
Federal	Shotshell	GMT116 8	12 GA 2-3/4" 1-1/8 OZ 1200 FPS 8 GM TARGET	case	\$76.45	1.00%	\$75.69
Federal	22LR		745 22 LR CHAMPION PLATED HP	case	\$171.90	1.00%	\$170.18
Federal	Shotshell	TG20 7.5	20 GA TARGET LOAD	case	\$62.30	1.00%	\$61.67
Federal	Shotshell	TG20 8	20 GA TARGET LOAD	case	\$62.30	1.00%	\$61.67

Federal	Shotshell	H200 7.5	20 GA GAME LOAD	case	\$62.30	1.00%	\$61.67
Federal	Shotshell	H200 8	20 GA GAME LOAD	case	\$62.30	1.00%	\$61.67
Federal	Shotshell	H200 6	20 GA GAME LOAD	case	\$62.30	1.00%	\$61.67
Federal	Shotshell	H160 7.5	16 GA GAME LOAD	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H160 8	16 GA GAME LOAD	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H160 6	16 GA GAME LOAD	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H121 6	12 GA GAME LOAD	case	\$62.30	1.00%	\$61.67
Federal	Shotshell	H121 7.5	12 GA GAME LOAD	case	\$62.30	1.00%	\$61.67
Federal	Shotshell	H121 8	12 GA GAME LOAD	case	\$62.30	1.00%	\$61.67
Federal	Shotshell	H126 4	12 GA HI BRASS	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H126 5	12 GA HI BRASS	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H126 6	12 GA HI BRASS	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H126 7.5	12 GA HI BRASS	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H204 4	20 GA HI BRASS	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H204 5	20 GA HI BRASS	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H204 6	20 GA HI BRASS	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H204 7.5	20 GA HI BRASS	case	\$90.61	1.00%	\$89.71
Federal	Shotshell	H412 6	410 GA 2 1/2 HI BRASS	case	\$97.41	1.00%	\$96.43
Federal	Shotshell	H412 7.5	410 GA 2 1/2 HI BRASS	case	\$97.41	1.00%	\$96.43
Federal	Shotshell	H413 4	410 GA 3 IN HI BRASS	case	\$97.41	1.00%	\$96.43
Federal	Shotshell	H413 5	410 GA 3 IN HI BRASS	case	\$97.41	1.00%	\$96.43
Federal	Shotshell	H413 6	410 GA 3 IN HI BRASS	case	\$97.41	1.00%	\$96.43
Federal	Shotshell	H413 7.5	410 GA 3 IN HI BRASS	case	\$97.41	1.00%	\$96.43
Federal	Shotshell	F127 4B	12 GA 4 BUCK	case	\$118.93	1.00%	\$117.74
Federal	Classic	C357G	357 MAG 180GR JHP	case	\$210.29	1.00%	\$208.19
Federal	Shotshell	P156 00	12 GA MAG PREM 00 BUCK	case	\$147.24	1.00%	\$145.77
Federal	Lake City	XM33C	.50 BMG 660 GR FMJ FROM LCAAP	case	\$373.78	1.00%	\$370.04

State of New York  
**EXECUTIVE DEPARTMENT  
OFFICE OF GENERAL SERVICES**

Mayor Erastus Corning 2nd Tower  
The Governor Nelson A. Rockefeller Empire State Plaza  
Albany, N.Y. 12242

**ANDREW M. CUOMO**  
GOVERNOR

August 7, 2019

EAGLE POINT GUN T J MORRIS & SON  
1704 THIRD STREET  
THOROFARE NJ 08086

Based upon your proposal (bid), a contract has been awarded to you by the Commissioner of General Services, in accordance with the provisions of the State Finance Law and, where applicable, with the State Printing Law. The awarded items are described in the accompanying Contract Award Notification.

This contract number must appear on all orders, invoices and correspondence relating to the contract.

Contract Number

PC68734

Contract references are:

Invitation For Bids No.	Bid Opening Date	Approximate Sum	Group Number
IFB 23155	04/23/2019	ESTIMATED	35200 FIREARMS, AMMUNITION AND LESS LETHAL PRODUCTS

This is not an order; do not take any action under this contract except on the basis of purchase orders from the using agency or agencies.

COMMISSIONER OF  
GENERAL SERVICES

By

Approved  
THOMAS P. DINAPOLI  
STATE COMPTROLLER

By \_\_\_\_\_



ANDREW M. CUOMO  
Governor

ROANN M. DESTITO  
Commissioner

**CONTRACT AWARD LETTER**

August 22, 2019

Mr. Thomas J. Morris, III  
Eagle Point Gun/TJ Morris & Son  
1707 Third Street  
Thorofare, NJ 08086

Dear Mr. Morris:

Re: IFB # 23155  
Bid Opening: April 23, 2019  
PC68734

The New York State Office of General Services (OGS) provides this contract award letter as confirmation of the Product Lines with a Lot OGS is awarding to your company. In addition, this contract award letter identifies and sets forth the order of precedence of the documents that comprise the contract being awarded to your company under **Group 35200 – FIREARMS, AMMUNITION, & LESS-LETHAL PRODUCTS (Statewide)**.

The Product Lines awarded to your company under the above-referenced contract number are:

LOT	Manufacturer's Name	Manufacturer's Product Line	Discount
Lot 1 - LE Firearms	Heckler and Koch	LE firearms	5.00%
Lot 1 - LE Firearms Accessories	Heckler and Koch	LE firearm accessories	2.00%
Lot 1 - LE Firearms	Walther Arms	LE firearms	15.00%
Lot 1 - LE Firearms Accessories	Walther Arms	LE firearm accessories	25.00%
Lot 1 - LE Firearms	Remington Arms	LE Firearms	39.00%
Lot 1 - LE Firearms Accessories	Remington Arms	LE firearm accessories	35.00%
Lot 2 - Live Ammunition	Federal Cartridge	LE Ammunition	1.00%
Lot 2 - Live Ammunition	Remington Arms	LE Ammunition	40.00%
Lot 6 - Holsters, Duty Belts & Related Holders	Heckler and Koch	LE firearm accessories	2.00%
Lot 9 - Firearms Optics & Accessories	Heckler and Koch	LE firearm accessories	2.00%

By signing this contract award letter, you agree that your contract is comprised of the following documents (Contract Documents), in order of precedence:

1. Appendix A (*January 2014*), Standard Clauses for NYS Contracts (previously provided);
2. This Contract Award Letter
3. Revisions and Clarifications to Bid Specifications dated March 6, 2019 and April 4, 2019 (previously provided);
4. Invitation for Bids #23155 including all Appendices and Attachments referenced therein (previously provided);

Eagle Point Gun/TJ Morris & Son – PC68734  
August 22, 2019

- 5. Your Bid Prices for Eagle Point Gun/TJ Morris & Son: Heckler & Koch LE Firearms, Remington Arms LE Firearms, and Walther Arms LE Firearms (Lot 1 – LE Firearms); Heckler & Koch LE Firearm Accessories, Remington Arms LE Firearm Accessories, and Walther Arms LE Firearm Accessories (Lot 1 – LE Firearm Accessories); Federal Cartridge LE Ammunition and Remington Arms LE Ammunition (Lot 2 – Live Ammunition); Heckler & Koch LE Firearm Accessories (Lot 6 – Holsters, Duty Belts & Related Holders); Heckler & Koch LE Firearm Accessories (Lot 9 – Firearms Optics & Accessories);
- 6. *Eagle Point Gun/TJ Morris & Son's Bid*

We request that you print out **three copies** of this contract award letter and that you sign all three copies before a notary public and return all three originals to OGS at:

**NYS Office of General Services  
Neilene Rabideau  
Procurement Services  
38<sup>th</sup> Floor Corning Tower, ESP  
Albany, NY 12242**

We request that these letters be signed by the same person who signed the original bid if possible and if they are not available another authorized company representative may sign before a notary. We request that the letters and acknowledgments be delivered to OGS **no later than close of business on August 29, 2019.**

Upon receipt of the original signed contract award letters, OGS will sign the letters and return a fully executed original to you. The mutual execution of this contract award letter does not constitute a purchase from the contract. Your contract start date will be upon OGS mailing the fully executed contract award letter to you. Your contract start date will be November 1, 2019 and your contract term ends October 31, 2024.

Please contact [neilene.rabideau@ogs.ny.gov](mailto:neilene.rabideau@ogs.ny.gov) or 518-473-6518 if you have any questions.

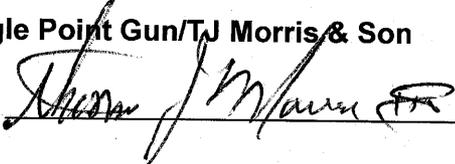
**IN WITNESS WHEREOF**, the parties hereto have executed this contract award letter as of the day and year written below.

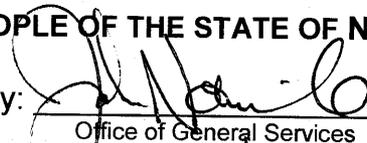
**Agency Certification**

"In addition to the acceptance of this Contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract."

**Eagle Point Gun/TJ Morris & Son**

**THE PEOPLE OF THE STATE OF NEW YORK**

By: 

By:   
Office of General Services

Print Name: Thomas J. Morris III

Print Name: John Nomicola

Title: Boss

Title: Assistant Director

Federal I.D. No.: 22-2091273

Date: 22AUG19

Date: 10.29.2019





TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

### 3/11/2020 Work Session Agenda Item #5

DATE: February 27, 2020

TO: Kenneth Schmitt, Supervisor  
Carmel Town Hall

FROM: James R. Gilchrist, CPRP  
Director, Recreation and Parks

SUBJECT: Bus Transportation for 2020 Summer Camp Program

REFERENCE: February 27, 2020 Bid Opening Results from Ann Spofford, Town Clerk  
(copy attached)

Bid packages were sent to 26 potential vendors in February, with (2) vendors submitting bids. I am requesting an approval to use the lowest bidder, Baumann & Sons Busses Inc., for our summer camp trip transportation. We have used Baumann & Sons services for 6 out of the past 8 years without any issues or concerns.

Please add this to the March 11, 2020 Town Board Work Session agenda for approval, and contact me with any questions.

/ns  
Attachments

## Nancy Slattery

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**From:** Spofford, Ann  
**Sent:** Thursday, February 27, 2020 11:24 AM  
**To:** Gilchrist, Jim  
**Cc:** Greg Folchetti; Nancy Slattery  
**Subject:** Bid Opening - Bus Transportation for 2020 Summer Camp Program  
**Attachments:** Legal Notice - Bus Transportation.pdf; Bus Transportation 2020.pdf; Baumann & Sons Buses Inc..pdf; Birnie Bus Service Inc..pdf

Good morning,

The above referenced bid opening was held in Meeting Room #1 at the Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York on the 27<sup>th</sup> day of February, 2020 at 11:00 a.m. by Ann Spofford, Town Clerk and witnessed by Alice Daly, Deputy Town Clerk.

With the bidder present in agreement, reading of the attached legal notice was waived. All bids received were opened, publicly read and recorded. I have attached herewith, a copy of the bid opening results and a copy of the bids received. The original bids are on file in the Town Clerk's office.

Bid specifications were provided to twenty-six (26) potential bidders.

**Ann Spofford**  
Town Clerk  
Town of Carmel  
60 McAlpin Avenue  
Mahopac, NY 10541  
Phone: 845.628.1500  
Fax: 845.628.7434

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*This communication **may** be confidential and is intended for the sole use of the addressee(s).  
No use or reproduction of the information provided is permitted  
without the written consent of the Town of Carmel.*

*If you are not the intended recipient, you should not copy, disclose or take any action in reliance on this communication.  
If you have received this communication in error, please notify the sender by reply e-mail  
and delete the message and any attached documents.*

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**LEGAL NOTICE**

**LEGAL NOTICE  
ADVERTISEMENT  
FOR BID**

**NOTICE IS HEREBY GIVEN** that sealed bids will be received at the office of the Town Clerk of the Town of Carmel, Town Hall, 60 McAlpin Avenue, Mahopac, New York, 10541, until 11:00 a.m. on Thursday, the 27th day of February, 2020 at which time all bids will be opened and publicly read and recorded by the Town Clerk not less than five (5) days subsequent to publication of this notice in the official newspapers of the Town of Carmel for the following:

**BUS TRANSPORTATION  
FOR THE TOWN OF  
CARMEL RECREATION  
AND PARKS  
2020 SUMMER CAMP  
PROGRAM**

All bidders shall comply with Section 103-A and 103-D of the General Municipal Law relating to non-collusive bidding and waiver of immunity against criminal prosecution.

Specifications may be obtained at the office of the Town Clerk at the above address, between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday.

Bid envelopes shall be marked "BID" plus item bid. All bids must be submitted on bid form furnished by the Town of Carmel.

The Town Board of the Town of Carmel reserves the right to reject any and all bids and abandon the proposal or may reject all bids and re-advertise for new bids at a future date.

By Order of  
the Town Board of  
the Town of Carmel  
Ann Spofford,  
Town Clerk

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**BUS TRANSPORTATION BID – RECREATION DEPT.**

Bid Opening: February 27, 2020 @ 11:00 AM

	Bidder #1	Bidder #2	Bidder #3	Bidder #4	Bidder #5	Bidder #6	Bidder #7
NCBC attached	✓	✓					
Trip #1	\$ 594	\$ 904					
Trip #2	\$ 499	\$ 963					

	Company Name	Company Address
1.	Baumann + Sons Buses Inc.	3355 Veterans Memorial Hwy Ronkonkoma, NY 11779
2.	Birnie Bus Service Inc.	255 Depot Street Pine Bush, NY 12566
3.		
4.		
5.		
6.		
7.		



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

Town of Carmel - Mahopac, NY 10541  
Bid Form  
Bus Transportation for 2020 Summer Camp Trips

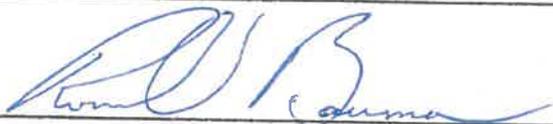
The undersigned, being experienced and responsible for bus transportation, agrees to provide for the Town of Carmel, school bus transportation for 2020 Summer Camp trips in accordance with the attached specifications of the Town of Carmel.

Please enter your price below for each trip, per school bus, to complete all specified work required in the bid. (Please write in Bid Price in figures and words).

Price Trip #1 \$ 594<sup>00</sup> Five Hundred & Ninety Four Dollars per bus

Price Trip #2 \$ 499<sup>00</sup> Four Hundred & Ninety Nine Dollars per bus

Price Trip #3 \$ \_\_\_\_\_

Representative's Signature: 

Bidder's Legal Name: Baumann & Sons Buses Inc

Address: 3355 Veterans Memorial Hwy  
Roseton, NY 11779

Telephone Number: 631-471-4600

Bidder's E-Mail: rbaumann@ba transportation.com

Date: 2/26/20

**BIDS MUST BE SUBMITTED WITH THIS FORM**



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

Town of Carmel  
Recreation Department  
Contractors Qualifications Questionnaire

Bid for: **Bus Transportation for 2020 Summer Camp Trips**

Year which company first began providing bus transportation services: 1950

Four municipalities/private companies to which bus transportation services have been provided, within the last year, including contact person and telephone number.

- Name: Yorktown School District  
Address: 2729 Campend Rd  
Yorktown Heights NY 10598  
Contact Person: Patti Stauber  
Telephone Number: 914-243-8016
- Name: Town of Yorktown  
Address: 363 Underhill Ave  
Yorktown Heights, NY 10598  
Contact Person: Diana Quast  
Telephone Number: 914 962-5722 x 205
- Name: Town of Carmel  
Address: 60 McAlpin Ave  
Mahopac, New York 10541  
Contact Person: Ann Spofford  
Telephone Number: 845-628-1506
- Name: Town of Bedford  
Address: 425 Cherry St  
Bedford Hills, n.y 10507  
Contact Person: Kim O'Brien  
Telephone Number: FAX 914-666-3863



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
 SYCAMORE PARK, 790 LONG POND ROAD  
 MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820  
 EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)  
 WEB: <http://www.carmelny.org>

List of equipment currently owned, operated and available for use in this contract:

Type: _____	Type: _____
Make: _____	Make: _____
Model: _____	Model: _____
Year Acquired: _____	Year Acquired: _____
Condition: _____	Condition: _____
<i>See enclosed</i>	
Type: _____	Type: _____
Make: _____	Make: _____
Model: _____	Model: _____
Year Acquired: _____	Year Acquired: _____
Condition: _____	Condition: _____
Type: _____	Type: _____
Make: _____	Make: _____
Model: _____	Model: _____
Year Acquired: _____	Year Acquired: _____
Condition: _____	Condition: _____
Type: _____	Type: _____
Make: _____	Make: _____
Model: _____	Model: _____
Year Acquired: _____	Year Acquired: _____
Condition: _____	Condition: _____
Type: _____	Type: _____
Make: _____	Make: _____
Model: _____	Model: _____
Year Acquired: _____	Year Acquired: _____
Condition: _____	Condition: _____

TOWN OF CARMEL

Non-Collusive Bidding Certification

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

(a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, as to any matter relating to such prices with any other bidder or with any competitor.

(b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (we) (I) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 27 day of Feb 2020.



(Signature of Individual Signing Bid)

Ronald Braumann

Pros

By \_\_\_\_\_

Corporate Seal

# BAUMANN & SONS BUSES, INC.



**BRANCHES:**

BOHEMIA  
COMMACK  
COPIAGUE  
CORAM  
EAST NORTHPORT  
FARMINGDALE  
WESTBURY  
WESTHAMPTON

February 24<sup>th</sup> 2020

Town Hall  
60 McAlpin Avenue  
Mahopac, New York 10541

Dear Sir or Madam:

Enclosed please find bid for transportation due today.

Previous experience in transportation includes:

Baldwin UFSD  
Herricks School District  
Freeport UFSD  
Rockville Centre

Our Bank References are:

BNB  
4155 Veterans Memorial Highway  
Suite 1 and 2  
Ronkonkoma, NY11779

All other information required at the time of bid opening is enclosed or is already on file.

Looking forward to being of service to your school district.

Sincerely,

Ronald Baumann  
President

**MAIN OFFICE**

3355 VETERANS MEMORIAL HIGHWAY • RONKONKOMA, NEW YORK 11779 • TEL (631) 471-4600 • FAX (631) 471-4068

3510	1FDEE3FP8ADA17616	ACME	2010	14A/20C PASS. VAN	26900SH	14/20
3511	1FDEE3FPXADA17617	ACME	2010	14A/20C PASS. VAN	23865SH	14/20
3512	1FDEE3FP1ADA17618	ACME	2010	14A/20C PASS. VAN	23866SH	14/20
3513	1FDEE3FP3ADA17619	ACME	2010	14A/20C PASS. VAN	26901SH	14/20
3514	1FDEE3FPXADA17620	ACME	2010	14A/20C PASS. VAN	17709SH	14/20
4499	1FDDE4FP0ADA17622	ACME	2010	16/24/5WC		16/24/5WC
4500	1FDDE4FP2ADA17623	ACME	2010	16/24/5WC	11259BB	16/24/5WC
4501	1FDDE4FPXADA25159	ACME	2010	16/24/5WC	51343BB	16/24/5WC
4502	1FDDE4FP6ADA25160	ACME	2010	16/24/5WC	51344BB	16/24/5WC
4503	1FDDE4FP8ADA25161	ACME	2010	16/24/5WC	45129BB	16/24/5WC
4504	1FDDE4FPXADA25162	ACME	2010	16/24/5WC	11263BB	16/24/5WC
4505	1FDDE4FP1ADA25163	ACME	2010	16/24/5WC	112671BB	16/24/5WC
4506	1FDDE4FP3ADA25164	ACME	2010	16/24/5WC	11265BB	16/24/5WC
4507	1FDDE4FPXADA27803	ACME	2010	16/24/5WC	45122BB	16/24/5WC
4508	1FDDE4FP1ADA27804	ACME	2010	16/24/5WC	12670BB	16/24/5WC
4509	1FDDE4FP3ADA27805	ACME	2010	16/24/5WC	11269BB	16/24/5WC
4510	1FDDE4FP5ADA27806	ACME	2010	16/24/5WC	11270BB	16/24/5WC
4511	1FDDE4FP7ADA27807	ACME	2010	16/24/5WC	11271BB	16/24/5WC
4512	1FDDE4FP9ADA27808	ACME	2010	16/24/5WC	11272BB	16/24/5WC
4513	1FDDE4SP29DA67774	ACME	2010	16/24/5WC	16591SH	16/24
4514	1FDDE4SP69DA67776	ACME	2010	16/24/5WC	16592SH	16/24
1912	1FDDE4FP4ADA17641	ACME	2011	18A/28C PASS. VAN	11872BB	18/28
2282	4UZABRDT1BCAT2575	BAUM	2011	44A/66C PASS. BUS -CO	45128BB	44/66
2283	4UZABRDT3BCAT2576	BAUM	2011	44A/66C PASS. BUS -CO	11465BB	44/66
2284	4UZABRDT5BCAT2577	BAUM	2011	44A/66C PASS. BUS -CO	11464BB	44/66
2285	4UZABRDT7BCAT2578	BAUM	2011	44A/66C PASS. BUS -CO	11463BB	44/66
2286	4UZABRDT9BCAT2579	BAUM	2011	44A/66C PASS. BUS -CO	11585BB	44/66
2287	4UZABRDT5BCAT2580	BAUM	2011	44A/66C PASS. BUS -CO	11462BB	44/66
2288	4UZABRDT7BCAT2581	BAUM	2011	44A/66C PASS. BUS -CO	11461BB	44/66
2289	4UZABRDT9BCAT2582	BAUM	2011	44A/66C PASS. BUS -CO	11460BB	44/66
2290	4UZABRDT0BCAT2583	BAUM	2011	44A/66C PASS. BUS -CO	11586BB	44/66
2291	4UZABRDT2BCAT2584	BAUM	2011	44A/66C PASS. BUS -CO	11587BB	44/66
2292	4UZABRDT4BCAT2585	BAUM	2011	44A/66C PASS. BUS -CO	11454BB	44/66
2293	4UZABRDT6BCAT2586	BAUM	2011	44A/66C PASS. BUS -CO	11453BB	44/66
2294	4UZABRDT8BCAT2587	BAUM	2011	44A/66C PASS. BUS -CO	11452BB	44/66
2295	4UZABRDTXBCAT2588	BAUM	2011	44A/66C PASS. BUS -CO	11467BB	44/66
2296	4UZABRDT1BCAT2589	BAUM	2011	44A/66C PASS. BUS -CO	11468BB	44/66
2297	4UZABRDT8BCAT2590	BAUM	2011	44A/66C PASS. BUS -CO	11469BB	44/66
2298	4UZABRDTXBCAT2591	BAUM	2011	44A/66C PASS. BUS -CO	11470BB	44/66
2299	4UZABRDT1BCAT2592	BAUM	2011	44A/66C PASS. BUS -CO	11471BB	44/66
2300	4UZABRDT3BCAT2593	BAUM	2011	44A/66C PASS. BUS -CO	11472BB	44/66
2301	4UZABRDT5BCAT2594	BAUM	2011	44A/66C PASS. BUS -CO	11588BB	44/66
2302	4UZABRDT7BCAT2595	BAUM	2011	44A/66C PASS. BUS -CO	11589BB	44/66
2303	4UZABRDT9BCAT2596	BAUM	2011	44A/66C PASS. BUS	11473BB	44/66
2304	4UZABRDT0BCAT2597	BAUM	2011	44A/66C PASS. BUS -CO	11474BB	44/66
2305	4UZABRDT2BCAT2598	BAUM	2011	44A/66C PASS. BUS -CO	11475BB	44/66
2306	4UZABRDT4BCAT2599	BAUM	2011	44A/66C PASS. BUS -CO	11476BB	44/66

10400	1BAKFCA6BF278838	BBOS	2011	43A/65C PASS. BUS	24503BB	43/65
10401	1BAKFCA8BF278839	BBOS	2011	43A/65C PASS. BUS	51346BB	43/65
10402	1BAKFCA4BF278840	BBOS	2011	43A/65C PASS. BUS	24505BB	43/65
10404	1BAKFCA8BF278842	BBOS	2011	43A/65C PASS. BUS	24506BB	43/65
11600	1BAKFCA8BF278856	BBOS	2011	43A/65C PASS. BUS	24507BB	43/65
11676	1GB3G3BG2B1153307	BBOS	2011	20A/28C PASS.VAN	28117BB	20/28
11765	1GB3G3BG1B1152634	BBOS	2011	20A/28C PASS.VAN	24464BB	20/28
12442	1BAKFCA6CF285791	BBOS	2012	44A/66C PASS. BUS	24498BB	44/66
12443	1BAKFCA8CF285792	BBOS	2012	44A/66C PASS. BUS	24499BB	44/66
12447	1BAKFCA5CF285796	BBOS	2012	44A/66C PASS. BUS	24595BB	44/66
12448	1BAKFCA7CF285797	BBOS	2012	44A/66C PASS. BUS	28057BB	44/66
12449	1BAKFCA9CF285798	BBOS	2012	44A/66C PASS. BUS	24500BB	44/66
12473	1BAKFCA1CF288338	BBOS	2012	44A/66C PASS. BUS	24501BB	44/66
12474	1BAKFCA3CF288339	BBOS	2012	44A/66C PASS. BUS	24502BB	44/66
12489	1GBOG2BAXC1140816	BBOS	2012	12A/18C PASS. VAN	19189SH	18-Dec
12490	1GBOG2BA8C1140944	BBOS	2012	12A/18C PASS. VAN	19188SH	18-Dec
12523	1GD372BG0C1180525	BBOS	2012	20A/28C PASS.VAN	28047BB	20/28
12524	1GD372BG5C1181802	BBOS	2012	20A/28C PASS.VAN	24465BB	20/28
12525	1GD372BG0C1183098	BBOS	2012	20A/28C PASS.VAN	24466BB	20/28
12526	1GD372BG2C1182793	BBOS	2012	20A/28C PASS.VAN	24467BB	20/28
12527	1GD372BG7C1180778	BBOS	2012	20A/28C PASS.VAN	24468BB	20/28
12528	1GD372BG5C1181833	BBOS	2012	20A/28C PASS.VAN	24469BB	20/28
12529	1GD372BG6C1182215	BBOS	2012	20A/28C PASS.VAN	24470BB	20/28
12530	1GD372BGXC1181732	BBOS	2012	20A/28C PASS.VAN	24471BB	20/28
12531	1GD372BG1C1183028	BBOS	2012	20A/28C PASS.VAN	24458BB	20/28
12532	1GD372BGXC1183240	BBOS	2012	20A/28C PASS.VAN	28048BB	20/28
12533	1GD372BG5C1182996	BBOS	2012	20A/28C PASS.VAN	28118BB	20/28
12535	1GD372BG9C1182130	BBOS	2012	20A/28C PASS.VAN	28050BB	20/28
12536	1GD372BG9C1182497	BBOS	2012	20A/28C PASS.VAN	28051BB	20/28
12537	1GD372BG9C1182242	BBOS	2012	20A/28C PASS.VAN	28052BB	20/28
12539	1GD372BG3C1182463	BBOS	2012	20A/28C PASS.VAN	28054BB	20/28
12540	1GD372BG7C1182594	BBOS	2012	20A/28C PASS.VAN	24459BB	20/28
12541	1GD372BG2C1182955	BBOS	2012	20A/28C PASS.VAN	24460BB	20/28
12542	1GD372BG8C1182572	BBOS	2012	20A/28C PASS.VAN	28119BB	20/28
12545	1GD372BG6C1182957	BBOS	2012	20A/28C PASS.VAN	28120BB	20/28
12546	1GD372BG5C1182884	BBOS	2012	20A/28C PASS.VAN	28121BB	20/28
12547	1GD372BG9C1180216	BBOS	2012	20A/28C PASS.VAN	28055BB	20/28
12550	1GD372BGXC1182508	BBOS	2012	20A/28C PASS.VAN	28122BB	20/28
12553	1GD372BG6C1182926	BBOS	2012	20A/28C PASS.VAN	24461BB	20/28
12566	1GB3G3BG9C1135744	BBOS	2012	20A/28C PASS.VAN	24462BB	20/28
12567	1GB3G3BG3C1137067	BBOS	2012	20A/28C PASS.VAN	28116BB	20/28
12568	1GB3G3BG3C1135884	BBOS	2012	20A/28C PASS.VAN	28115BB	20/28
12569	1GB3G3BG7C1137587	BBOS	2012	20A/28C PASS.VAN	24463BB	20/28
12571	1GB3G3BG4C1136400	BBOS	2012	20A/28C PASS.VAN	28114BB	20/28
12572	1GB3G3BG7C1136133	BBOS	2012	20A/28C PASS.VAN	28113BB	20/28
12573	1GB3G3BG5C1136504	BBOS	2012	20A/28C PASS.VAN	28112BB	20/28
13130	1BAKFCA2DF293937	BBOS	2012	44A/66C PASS. BUS	24623BB	44/66





TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

Town of Carmel  
Recreation Department  
Contractors Qualifications Questionnaire

Bid for: **Bus Transportation for 2020 Summer Camp Trips**

Year which company first began providing bus transportation services: 1947

Four municipalities/private companies to which bus transportation services have been provided, within the last year, including contact person and telephone number.

1. Name: Herkimer Central School District  
Address: 801 W German St.  
Herkimer, NY 13350  
Contact Person: \_\_\_\_\_  
Telephone Number: 315-866-2230
  
2. Name: Central Valley School District  
Address: 111 Federick St.  
Illion, NY 13357  
Contact Person: \_\_\_\_\_  
Telephone Number: 315-895-7471
  
3. Name: Frankfort Schuyler School District  
Address: 605 Palmer St.  
Frankfort, NY 13340  
Contact Person: \_\_\_\_\_  
Telephone Number: 315-894-5083
  
4. Name: Corning Paint Post Schools.  
Address: 165 Charles St.  
Painted Post, NY 14870  
Contact Person: \_\_\_\_\_  
Telephone Number: 607-936-3700



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 SYCAMORE PARK, 790 LONG POND ROAD  
 MAHOPAC, NEW YORK 10541

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EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

List of equipment currently owned, operated and available for use in this contract:

*\* See Attached Vehicle List.*

Type: \_\_\_\_\_  
 Make: \_\_\_\_\_  
 Model: \_\_\_\_\_  
 Year Acquired: \_\_\_\_\_  
 Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
 Make: \_\_\_\_\_  
 Model: \_\_\_\_\_  
 Year Acquired: \_\_\_\_\_  
 Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
 Make: \_\_\_\_\_  
 Model: \_\_\_\_\_  
 Year Acquired: \_\_\_\_\_  
 Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
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 Model: \_\_\_\_\_  
 Year Acquired: \_\_\_\_\_  
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 Year Acquired: \_\_\_\_\_  
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Type: \_\_\_\_\_  
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 Year Acquired: \_\_\_\_\_  
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 Year Acquired: \_\_\_\_\_  
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 Year Acquired: \_\_\_\_\_  
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Type: \_\_\_\_\_  
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 Model: \_\_\_\_\_  
 Year Acquired: \_\_\_\_\_  
 Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
 Make: \_\_\_\_\_  
 Model: \_\_\_\_\_  
 Year Acquired: \_\_\_\_\_  
 Condition: \_\_\_\_\_

TOWN OF CARMEL

Non-Collusive Bidding Certification

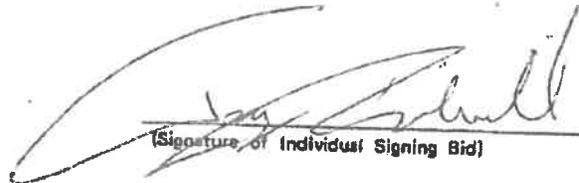
By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

(a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, as to any matter relating to such prices with any other bidder or with any competitor.

(b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

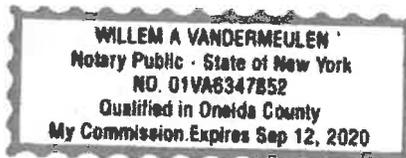
(c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (we) (I) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 27<sup>th</sup> day of 20 20 . Feb.

  
\_\_\_\_\_  
(Signature of Individual Signing Bid)

  
\_\_\_\_\_  
By Willem A. Vandermeulen

Corporate Seal



Unit Selected Data

Vehicle List.

Report Date: 1/1/2020; Period Start Date: 1/1/2020; Period End Date: 1/31/2020

Unit	Mfg Year	Spec - LOT LOCATION	Spec - BODY MFG	Spec - BRAKE TYPE	Spec - PASS CAPACITY	Unit Serial Number	Spec - WHEELCHAIR
1119 (VAN) PINE BUSH	2011	PINE BUSH	DODGE	HYDRAULIC	6	2D4RN4DG9BR60230	NO
1328 (A1) PINE BUSH	2013	PINE BUSH	THOMAS	HYDRAULIC	22	1GB6G5BGXD115060	YES
1459 (SERVICE VEHICLE) PINE BUSH	2014	PINE BUSH	CHEVY		5	2G1WB5E39E110569	
1524 (A1) PINE BUSH	2015	PINE BUSH	TRANS TECH	HYDRAULIC	30	1GB6G5BG5F1115634	NO
1525 (A1) PINE BUSH	2015	PINE BUSH	TRANS TECH	HYDRAULIC	30	1GB6G5BG8F1115935	NO
16135 (A1) PINE BUSH	2016	CVE	TRANS TECH	HYDRAULIC	30	1GB6GUBG4G130169	NO
16136 (A1) PINE BUSH	2016	CVE	TRANS TECH	HYDRAULIC	30	1GB6GUBG0G129859	NO
16137 (VAN) PINE BUSH	2016	PINE BUSH	DODGE	HYDRAULIC	6	2C4RDGBG6GR39042	NO
16138 (VAN) PINE BUSH	2016	PINE BUSH	DODGE	HYDRAULIC	6	2C4RDGBG7GR39073	NO
1620 (C2) PINE BUSH	2017	PINE BUSH	INTERNATIONAL	AIR	65	4DRBUC8N0HB71378	NO
1624 (C2) PINE BUSH	2017	PINE BUSH	INTERNATIONAL	AIR	65	4DRBUC8N8HB71378	NO
1627 (C2) PINE BUSH	2017	PINE BUSH	INTERNATIONAL	AIR	65	4DRBUC8N3HB71378	NO
1631 (C2) PINE BUSH	2017	PINE BUSH	INTERNATIONAL	AIR	65	4DRBUC8N5HB71378	NO
1632 (C2) PINE BUSH	2017	PINE BUSH	INTERNATIONAL	AIR	65	4DRBUC8N7HB71378	NO
1634 (C2) PINE BUSH	2017	PAK	INTERNATIONAL	AIR	65	4DRBUC8N0HB71378	NO
1635 (C2) PINE BUSH	2017	PINE BUSH	INTERNATIONAL	AIR	65	4DRBUC8N2HB71378	NO
1637 (C2) PINE BUSH	2017	PINE BUSH	INTERNATIONAL	AIR	65	4DRBUC8N4HB71378	NO
1646 (SERVICE VEHICLE) PINE BUSH	2015	PINE BUSH	CHEVY		5	2G1WB5E33F116825	
1683 (A1) PINE BUSH	2016	PINE BUSH	CHEVY	HYDRAULIC	22	1GB6GUBG5G113776	YES
17158 (A1) PINE BUSH	2017	CVE	TRANS TECH	HYDRAULIC	30	1HA6GUBG2HN00147	NO
17159 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	30	1HA6GUBGXHN00148	NO
17229 (VAN) PINE BUSH	2017	PINE BUSH	DODGE	HYDRAULIC	6	2C4RDGBG6HR72561	NO
17233 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	21	1GB3GRBG3H111764	YES
17234 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	21	1GB3GRBG7H111807	YES
17235 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH		21	1GB3GRBG1H111694	YES
17236 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH		21	1GB3GRBG1H111809	YES
17237 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH		22	1GB6GUBG4H118183	YES
17242 (A1) PINE BUSH	2017	CVE	TRANS TECH		30	1GB6GUBG6H118107	NO
17243 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH		30	1GB6GUBG7H118268	NO
17244 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	30	1GB6GUBG4H118133	NO
17245 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	30	1GB6GUBGGH118496	NO
17246 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	30	1GB6GUBGXH118557	NO
17258 (A1) PINE BUSH	2017	CVE	TRANS TECH	HYDRAULIC	20	1GB3GRBF5H111413	NO
17259 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF8H111377	NO
17260 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBFXI-111294	NO

Unit Selected Data

Report Date: 1/1/2020, Period Start Date 1/1/2020, Period End Date. 1/31/2020

17261 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF1H111294	NO
17262 (A1) PINE BUSH	2017	CVE	TRANS TECH	HYDRAULIC	20	1GB3GRBF5H111488	NO
17263 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF4H111336	NO
17264 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF3H111294	NO
17265 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF6H111431	NO
17266 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF5H111358	NO
17267 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF0H111377	NO
17268 (A1) PINE BUSH	2017	CVE	TRANS TECH	HYDRAULIC	20	1GB3GRBF2H111988	NO
17269 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF4H111980	NO
17270 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF0H111960	NO
17271 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF5H120080	NO
17275 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF0H111985	NO
17276 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF6H111976	NO
17277 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF5H120683	NO
17278 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	20	1GB3GRBF0H120139	NO
17283 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	28	1GB3GRBG3H118557	NO
17284 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	28	1GB3GRBG9H118106	NO
17285 (A1) PINE BUSH	2017	CVE	TRANS TECH	HYDRAULIC	28	1GB3GRBGXH118376	NO
17288 (A1) PINE BUSH	2017	CVE	TRANS TECH	HYDRAULIC	28	1GB3GRBG1H118590	NO
17287 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	28	1GB3GRBG3H118329	NO
17289 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	28	1GB3GRBGXH118256	NO
17289 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	28	1GB3GRBG4H118226	NO
17290 (A1) PINE BUSH	2017	PINE BUSH	TRANS TECH	HYDRAULIC	28	1GB3GRBG0H118589	NO
18135 (C2) PINE BUSH	2018	PINE BUSH	INTERNATIONAL		65	4DRBUC8N1JB52166	NO
18136 (C2) PINE BUSH	2018	PINE BUSH	INTERNATIONAL		65	4DRBUC8N1JB52166	NO
18142 (C2) PINE BUSH	2018	PAK	INTERNATIONAL		65	4DRBUC8N7JB52167	NO
18143 (C2) PINE BUSH	2018	PINE BUSH	INTERNATIONAL		65	4DRBUC8N9JB52167	NO
18187 (A1) PINE BUSH	2018	CVE	TRANS TECH	HYDRAULIC	30	1HA8GUBG6JN00416	NO
18188 (A1) PINE BUSH	2018	PINE BUSH	TRANS TECH	HYDRAULIC	30	1HA6GUBG6JN00399	NO
18189 (A1) PINE BUSH	2018	CVE	TRANS TECH	HYDRAULIC	30	1HA8GUBG5JN00411	NO
18190 (A1) PINE BUSH	2018	CVE	TRANS TECH	HYDRAULIC	30	1HA6GUBG3JN00421	NO
18205 (VAN) PINE BUSH	2018	CVE	DOCK	HYDRAULIC	6	2C4RDGBG7JR25900	NO
18206 (VAN) PINE BUSH	2018	PINE BUSH	DOCK	HYDRAULIC	6	2C4RDGBG1JR14807	NO
19127 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N6K805758	NO
19128 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N8K805758	NO
19129 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N6K805758	NO
19130 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N1K805758	NO
19131 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N3K805758	NO

Unit Selected Data

Report Date: 1/1/2020; Period Start Date: 1/1/2020; Period End Date: 1/31/2020

19132 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N5KB05758 NO 5
19133 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N7KB05758 NO 6
19134 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N9KB05758 NO 7
19135 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N0KB05758 NO 8
19136 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N2KB05758 NO 9
19137 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N4KB05758 NO 0
19138 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N6KB05758 NO 1
19139 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N8KB05758 NO 2
19140 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N0KB05758 NO 3
19141 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N2KB05758 NO 4
19142 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N4KB05758 NO 5
19143 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N6KB05758 NO 6
19144 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N8KB05758 NO 7
19145 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N0KB05760 NO 8
19146 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N2KB05760 NO 9
19147 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N4KB05760 NO 0
19148 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N6KB05760 NO 1
19149 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N8KB05760 NO 2
19150 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N0KB05760 NO 3
19151 (C2) PINE BUSH	2019	PAK	INTERNATIONAL	AIR	72	4DRBUC8N2KB05760 NO 4
19152 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N4KB05760 NO 5
19153 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N6KB05760 NO 6
19154 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N8KB05760 NO 7
19155 (C2) PINE BUSH	2019	PINE BUSH	INTERNATIONAL	AIR	72	4DRBUC8N0KB05760 NO 8
19206 (C2) PINE BUSH	2019	PAK	THOMAS		66	4UZABRFC3KCKT626 NO 6
19207 (C2) PINE BUSH	2019	PAK	THOMAS		66	4UZABRFC5KCKT526 NO 7
19208 (C2) PINE BUSH	2019	PAK	THOMAS		66	4UZABRFC7KCKT626 NO 8
19209 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC9KCKT626 NO 9
19210 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC5KCKT527 NO 0
19211 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC7KCKT627 NO 1
19212 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC9KCKT527 NO 2
19213 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC0KCKT527 NO 3
19214 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC2KCKT527 NO 4
19215 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC4KCKT627 NO 5
19216 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC6KCKT527 NO 6
19217 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC8KCKT527 NO 7
19218 (C2) PINE BUSH	2019	PINE BUSH	THOMAS		66	4UZABRFC0KCKT527 NO 8
19219 (C2) PINE BUSH	2019	PAK	THOMAS		66	4UZABRFC1KCKT527 NO 9

Unit Selected Data

Report Date: 1/1/2020; Period Start Date: 1/1/2020; Period End Date: 1/31/2020

19220 (C2) PINE BUSH	2019	PINE BUSH	THOMAS	60	4UZABRFC9KCKT528 NO 0
19221 (C2) PINE BUSH	2019	PINE BUSH	THOMAS	66	4UZABRFCXKCKT528 NO 1
19222 (C2) PINE BUSH	2019	PAK	THOMAS	66	4JZABRFC1KCKT528 NO 2
19223 (C2) PINE BUSH	2019	PINE BUSH	THOMAS	66	4UZABRFC3KCKT528 NO 3
19224 (C2) PINE BUSH	2019	PINE BUSH	THOMAS	66	4UZABRFC5KCKT528 NO 4
19225 (C2) PINE BUSH	2019	PINE BUSH	THOMAS	66	4UZABRFC7KCKT528 NO 5
19226 (C2) PINE BUSH	2019	PAK	THOMAS	66	4UZABRFC9KCKT528 NO 6
19227 (C2) PINE BUSH	2019	PINE BUSH	THOMAS	66	4UZABRFC0KCKT528 NO 7
19228 (C2) PINE BUSH	2019	PAK	THOMAS	66	4JZABRFC2KCKT528 NO 8
19229 (C2) PINE BUSH	2019	PINE BUSH	THOMAS	66	4UZABRFC0KCKT528 NO 9
19230 (C2) PINE BUSH	2019	PINE BUSH	THOMAS	66	4UZABRFC0KCKT528 NO 0
SV16 (SERVICE VEHICLE) PINE BUSH	2009	PINE BUSH	GMC	2	1GDHK20K78E201854
SV33 (SERVICE VEHICLE) PINE BUSH	2018	PINE BUSH	READING	2	1FD7X3F66HEC16260



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> NSM Insurance Group 555 North Lane - Suite 6060 Conshohocken PA 19428		<b>CONTACT NAME:</b> Donna Caruso <b>PHONE (A/C, No, Ext):</b> (610) 808-9587 <b>FAX (A/C, No):</b> (610) 941-9889 <b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> Birnie Bus Service, Inc, Arthur F. Mulligan, Inc., Birnie Transportation Services, Inc., Birnie Bus Tours Inc., Birnie Transit, Inc. 248 Otis Street Rome NY 13441		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Harleysville Worcester Ins Co <b>INSURER B:</b> Harleysville Ins Co of NY <b>INSURER C:</b> The Charter Oak Fire Ins. Co. <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 26182 23582 25615

**COVERAGES**      **CERTIFICATE NUMBER:** 20-20 Master      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			MPA6069BB	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			BA4486BC	01/01/2020	01/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			CMB0607B5	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB-1L221929-20-51-D	01/01/2020	01/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Abuse & Molestation Sub Limit			MPA6069BB	01/01/2020	01/01/2021	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Bid 2/27/20

Certificate holder is included as additional insured with respect to the transportation services provided by the named insured, as required by written contract. Additional insured status does not apply to workers compensation or employers liability coverage.

### CERTIFICATE HOLDER

### CANCELLATION

Town Clerk of the Town of Carmel  
 Town Hall  
 60 McAlpin Avenue  
 Mahopac NY 10541

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  


AGENCY CUSTOMER ID: 00049360

LOC #: \_\_\_\_\_



# ADDITIONAL REMARKS SCHEDULE

Page \_\_\_\_\_ of \_\_\_\_\_

AGENCY NSM Insurance Group		NAMED INSURED Birnle Bus Service, Inc	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

### ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 25      **FORM TITLE:** Certificate of Liability Insurance: Notes

Birnle Transit Inc. Auto Policy-BA06071BB (Harleysville Ins. Co. of NY) 1/1/20-1/1/21 \$1,000,000 CSL

Birnle Bus Tours Inc. Auto Policy-BA01106BB (Harleysville Ins. Co. of NY) 1/1/20-1/1/21 \$1,000,000 CSL



Richard J. Franzetti, P.E.  
Town Engineer

(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

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**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** March 3, 2020

**Re:** Professional Planning Consulting Services - RFP 2020-001

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Request for Proposals (RFPs) were solicited for the referenced services on January 15, 2020. A copy of the RFP along with the proposer list and New York State Bid Net Solicitation Document report are attached. The request was to engage the services of a professional planning consultant to support Planning, Building, and Engineering Department staff in the review of residential, commercial and redevelopment applications and providing recommendations for the Town's Planning Board, Zoning Board of Appeals, and Town Board, as required.

The RFP identified that the contract would be effective for 21 months (remaining portion of calendar year 2020, and entire calendar year of 2021) from April 1, 2020 to December 31, 2021 with the unilateral option on the part of the Town of Carmel to extend the term for two (2) additional one (1) year periods (2022 and 2023) respectively.

The scope of work identified in the RFP is as follows:

1. Attendance and presentations at Planning Board meetings. These are scheduled two (2) times a month on the first and third Wednesday of the month
2. Attendance at Zoning Board of Appeals and Town Board meetings, as requested.
3. Make appropriate presentations before the Planning Board at each meeting, and the Zoning Board of Appeals, and /or Town Board upon request or as needed.
4. Review, research and make written recommendations on all site plans, special uses, subdivisions, land divisions, plats, site condominiums, re-zonings and other related matters prior to action by the Planning Board and/or Town Board.
5. Prepare documentation which includes, but is not limited to, the following:
  - a. Code conflicts from applications submitted to the Planning and other departments,
  - b. Determination of Completeness
  - c. New York State Environmental Review Quality Act (SERQA) Determinations, Findings, Public Hearing Notification
  - d. Correspondence, memoranda, and special reports; and
  - e. Resolutions
6. Review plans and accompanying documentation for compliance with the Town Planning and Zoning Ordinances, State Planning, Zoning and Subdivision Laws, and SEQRA. They will also apply their knowledge of the principles of good planning practice to their assigned projects
7. Advise, assist and coordinate with the Planning Board, Zoning Board of Appeals, Town Board, Town Engineer, Attorney and/or Town officials in matters dealing with State laws or ordinances, procedures or practices relating to planning, zoning and development.
8. Prepare Town Ordinance Text Amendments as requested.

March 4, 2020

Professional Planning Consulting Services - RFP 2020-001

9. Be available for routine questions from the public regarding planning or procedural issues.
10. Work with the Planning Board and Town Boards on periodic reviews of the comprehensive plan update and code revisions.
11. Provide specialized planning services as requested. (i.e. Parks and Recreation, etc.)
12. Provide regular office hours in Town Hall to conduct pre-submission meetings with applicants and to coordinate directly with Town staff.

The RFP required that proposers provide a total cost with a proposed budget for the work.

Proposals were received by the Engineering office on February 21, 2020 and four (4) firms submitted. Two firms Hardesty and Hanover (H&H) and Cleary Consulting (Cleary) provided lump sum costs within 16% of each other for 2021. Two (2) were considered to be un-responsive to the RFP - Kellard and Sessions (K&S) and Nelson Pope and Voorhis (NPV) as they did not provide pricing for all services and provided either time and material (K&S) or a combination of retainer and time and material (NPV) A copy of the RFP evaluation form is attached

A more detailed analysis of the proposals is as follows:

Both H&H and Cleary provided a lump sum for the services as follows:

	Cleary	H&H
Remainder of 2020	\$45,000.00	\$70,000.00
2021	\$60,000.00	\$70,000.00
2022	\$60,000.00	\$70,000.00
2023	\$60,000.00	\$70,000.00
Average Rating	99.0	87.4

K&S did not provide an estimate for this work and only identified hourly billing for all services.

NPV approach was to receive an annual retainer for basic services and contract separately for larger Planning Board applications and Town Board matters. NPV caveated the proposal as follows:

A retainer for basic services was \$20,000 for the remainder of 2020 and \$24,000 for the remaining years. The basic services include:

- Provide on call advice and planning services which does not exceed 10 hours per month. The excess of 10 hours to be billed at hourly rate;
- Review of small Applications that qualify as Type 2 actions under SEQRA such as conforming non-residential applications under 4,000 sq ft and single-family homes;
- Review of application or planning matters by neighboring municipalities;
- Attend Executive Sessions to provide planning and SEQR legal matters

The hourly billing applied to:

- Project reviews and other future on-call work
- Review Work for Type 1 and Unlisted Actions (to be billed against escrow if applicable)
- ZBA meeting attendance and application review (to be billed against escrow if applicable)
- Planning Services such as new or amended provisions and/or developing focused planning studies in excess of the retainer fee of 10 hours per month

It should be noted that the Town of Carmel Planning Department does not bill against escrows.

March 4, 2020

Professional Planning Consulting Services - RFP 2020-001

Based on our evaluation of relative costs and proposed scope of work we recommend that the Contract be awarded to Cleary Consulting as the most responsive firm to the Town's needs for this project.

We have advised the Comptroller's office of this expenditure and per the attached there are sufficient funds in budget for this work as described.



## Request for Proposal (RFP)

Provide Professional Planning Consulting Services

R2020-001

Issue Date: January 15, 2020

Due Date: 11:00 AM February 21, 2020

Town of Carmel Engineering Department  
60 McAlpin Avenue  
Mahopac, NY 10541

**LEGAL NOTICE**  
**REQUEST FOR PROPOSAL**

NOTICE IS HEREBY GIVEN that sealed Requests for Proposal will be received at the Office of the Town Engineer, Town of Carmel, 60 McAlpin, Mahopac, New York 10541, until 11:00 AM on **February 21, 2020** for the following:

**R2020-001**  
**TOWN OF CARMEL**  
**PUTNAM COUNTY, NEW YORK**  
**PROFESSIONAL PLANNING CONSULTING SERVICES**

Copies of the Request for proposal may be obtained at the Office of the Town Engineer, at the above address, beginning **January 15, 2020** between the hours of 8:30 AM - 4:30 PM, Monday through Friday.

Interested firms must submit their proposals in sealed envelopes marked "Town of Carmel Professional Planning Consulting Services" to the Town Engineer, Town of Carmel, 60 McAlpin Avenue, Carmel, NY 10541. Please contact the Town Engineer at 845-628-1500 for a copy of the RFP.

The Town Board of the Town of Carmel reserves the right to reject any and all submittals of proposals and abandon the proposal or may reject all submittals and re-advertise at a future date.

By Order of the Town Board  
of the Town of Carmel  
Richard Franzetti, Town Engineer

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**Professional Planning Consulting Services**

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**GENERAL INFORMATION FORM**

**QUESTIONS:** All inquiries for information regarding this solicitation should be directed to:  
 Richard J. Franzetti, P. E., Town Engineer  
 Phone: (845) 628-2087  
 e-mail: [rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

**DEADLINE FOR QUESTIONS:** February 14, 2020 11:00 AM

**DUE DATE:** Sealed Proposal Packages will be received until **February 21, 2020 at 11:00 AM.**

**ADDRESS** Proposals should be mailed or hand delivered to:  
**Town of Carmel Town Engineer**  
 60 McAlpin Avenue  
 Mahopac, NY 10541  
**RE: R2020-001**  
**Request for Professional Planning Consulting Services**

COMPANY INFORMATION/SIGNATURE:

Full Legal Name (print)		Federal Taxpayer Number (ID#)	Contractor's Registration
Business Name / DBA Name / TA Name and Address		Payment Address	Purchase Order Address
Contact Name/Title		Signature (ink)	Date
Telephone Number	Fax Number	Toll Free Number	E-mail Address

Town of Carmel, New York  
Comprehensive Plan and Code Revision

**1. Background**

The Town Board of the Town of Carmel (Town), is hereby soliciting sealed proposals from well-qualified professional planning consultant to comprehensively support Planning, Building, and Engineering Department staff in the review of residential, commercial and redevelopment applications, preparation of reports, and providing recommendations for the Town's Planning Board, Zoning Board of Appeals, and Town Board, as required.

The selected consultant will work proactively with the Town and appropriate boards and/or commissions, as required, to ensure that the Town is utilizing best practices and good planning practice in its various land use procedures and controls.

Please note the Town has hired a consultant to start updates to the Town's Comprehensive Plan and Code revisions. The selected consultant will need to work with this contracted professional planning consultant that is preparing the update of the Town's Comprehensive Plan and revisions to the existing Town Code.

The Town of Carmel, located approximately 60 miles from New York City, is 35.8 square miles in size and lies in south central Putnam County. The Town is the most populous municipality in the County, with an estimated 2017 population of 34,360. The Town is bisected on a northeast to southwest diagonal by NYS Route 6, which provides access to nearby I-84 and I-684. The Taconic Parkway runs along the northwestern edge of the Town. NYS Routes 6N, 52 and 301 provide arterial roadway access within the Town. The Town is bordered by the Towns of Putnam Valley to the west, Kent to the north, Patterson and Southeast to the east and Yorktown, Somers and North Salem in Westchester County to the south.

The Croton Watershed plays an important role in the Town's affairs. Of the 22,937 acres within the Town boundaries, over 20,000 acres or 91% are Croton Watershed lands. Two major reservoirs serving New York City are located in Town; the West Branch and Croton Falls Reservoirs. Numerous other lakes and waterbodies serve to define the character of the Town, with Lake Mahopac serving as the focal point for the Mahopac hamlet and Lake Gleneida for the Carmel hamlet.

## **2. Statement of Need**

The hired Consultant is expected to review the current Town Code, and in particular, current land use regulations, and to provide recommendations regarding the proposed comprehensive plan update and code revisions. The hired consultant should have an understating of the following:

- Existing conditions throughout the community, that include:
  - Community profile and demographics;
  - Land Use;
  - Zoning;
  - Natural Resources;
  - Transportation and mobility ;
  - Municipal Services;
  - Infrastructure;
  - Economic Resources; and
  - Historic and Cultural resources
- Residential zoning, both prior to the up-zoning of the early 2000's as well as the existing single-district residential zoning,
- The Town's hamlet and commercial zoning to ensure that the hamlets of Carmel and Mahopac are vibrant, well-designed and thriving.
- Institutional uses, golf courses, camps, the Putnam Hospital Center and the Putnam County government facilities, as well as those of the New York City Department of Environmental Protection (NYCDEP) located within the Town
- NYCDEP Watershed rules and regulations
- Town infrastructure network, including the following water districts:
  - Carmel Water District (CWD) #1 - Hamlet of Mahopac
  - CWD #2 - Hamlet of Carmel
  - CWD #3 - Lake Secor
  - CWD #4 - Lake Baldwin
  - CWD #5 - Maple Terrace
  - CWD #6 - Shell Valley, Tomahawk Creek
  - CWD #7 - Ivy Hills
  - CWD #8 - Mahopac Ridge
  - CWD #9 - Mahopac Hills – Simone
  - CWD #10 - Lakeview Park
  - CWD #12 - Farmview
  - CWD #13 - Rolling Greens
  - CWD #14 - Red Mills

And the following sewer districts:

- Carmel Sewer District (CSD) #1 - Hamlet of Mahopac
- CSD #2 - Hamlet of Carmel
- CSD # 3 - Hamlet of Mahopac

- CSD #4 - Lake Secor
  - CSD #5 - Hillsdale
  - CSD #6 - Ivy Hills
  - CSD #7 - Buckshollow
  - CSD #8 - Stoneleigh Ave., Putnam Hospital
- A generalized understanding of traffic operating conditions throughout the Town including Local, Putnam County and New York State DOT roadways,

### **3. Pre-Submission Questions and Other Procurement Information**

Before submitting, each respondent shall (a) examine the RFP Documents thoroughly, (b) visit the Town to be familiar with local conditions that may in any manner affect cost, progress or performance of the Work, (c) be familiar with federal, state and local laws, ordinances, rules and regulations that may in any manner affect cost, progress or performance of the Work; and (d) study and carefully correlate observations with the RFP Documents.

All questions about the meaning or intent of the RFP Documents shall be submitted to the ENGINEER in writing. In order to receive consideration, questions must be received by the ENGINEER no later than by 11:00 AM February 14, 2020. Any interpretations of questions so raised, which in the opinion of the ENGINEER require interpretations, will be issued by Addenda emailed to all parties recorded by the ENGINEER as having received the RFP Documents for receipt not later than four days prior to the date fixed for the receipt of Proposals. The ENGINEER or OWNER will not be responsible for oral interpretations or clarifications which anyone presumes to make on their behalf.

Only emailed questions will be acknowledged. All correspondence shall be sent to:

Richard J. Franzetti P.E.  
60 McAlpin Avenue  
Mahopac , New York 10541  
Phone: 845-628-2087  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

Contact with Town of Carmel officials (other than the Town Engineer) is not allowed and will be considered as grounds for disqualification from the selection process.

Copies of all questions and answers, and any addenda to supplement the RFP, will be sent by email to each respondent no later than four (4) days prior to the proposal due date. Only formal written responses to properly submitted questions will be binding.

## **4. Description of Procurement Process**

### **4.1 Town Rights and Options**

The Town, at its sole discretion, reserves the following rights:

- To supplement, add to, delete from and change this solicitation document;
- To determine which respondent, if any, should be selected for negotiations;
- To reject any or all qualifications, proposals or information received pursuant to this RFP;
- To supplement, amend, substitute or otherwise modify this RFP at any time;
- To cancel this RFP with or without the substitution of another RFP or pre-qualification process;
- To request additional data or information after the submittal date, if such data or information is considered pertinent, in the Town's sole view, to aid the review and selection process;
- To conduct investigations with respect to the qualifications and experience of each respondent;
- To take any action affecting the RFP or the services or facilities subject to this RFP that would be in the best interests of the Town;
- To require one or more respondents to supplement, clarify or provide additional information in order for the Town to evaluate the RFPs submitted;
- To waive any defect or technicality in any RFP received;
- To reject any portion of any submittal and/or reject all submittals, to waive any informalities or irregularities in the submittals or to re-advertise.

### **4.2 Expense of Submittal Preparation**

The Town accepts no liability for the costs and expenses incurred by the respondents in responding to this RFP, preparing responses for clarification, attending interviews, participating in meetings and presentations required for the qualification process. Each respondent that enters into the procurement process shall prepare the required materials and submittals at its own expense and with the express understanding that they cannot make any claims whatsoever for reimbursement from the Town for the costs and expenses associated with the procurement process.

### **4.3 Information Disclosure to Third Parties**

This RFP is a public document. By responding to this RFP, respondents waive any challenge to the Town's decisions in this regard.

If any submittal contains confidential technical, financial or other types of information, the respondent must clearly label the specific portions sought to be kept confidential and specify the exemption that the respondent is relying upon. Marking all, or substantially all of a response as confidential, may result in the response being considered non-responsive.

Notwithstanding the foregoing, respondents recognize and agree that the Town will not be responsible or liable in any way for any losses that the respondent may suffer from the disclosure of information or materials to third parties.

#### **4.4 Questions/Clarifications Request**

No interpretation or clarification of the meaning of any part of this RFP will be made orally to any respondent. Respondents must request such interpretation or clarification in writing from the Town.

Responses to all requests for information will be provided to all respondents to the RFP. Any and all such interpretations and supplemental instructions will be made in the form of written addenda which will be sent to all recipients of the RFP. Any such clarifications or addenda shall become part of this RFP.

#### **4.5 Equal Opportunity Requirements**

The selected respondent, in the performance of all services, will not discriminate on grounds of race, color, religious creed, national origin, age, sex or handicap in employment practices in the selection or retention of subcontractors, or in the procurement of materials and rentals of equipment.

### **5. SUBMITTAL PROPOSAL**

#### **5.1 General Instructions and Submittal Deadline**

Respondents are requested to submit one (1) original and two (2) hardcopies and one (1) electronic copy of their proposals to:

**Town of Carmel Town Engineer**  
60 McAlpin Avenue  
Mahopac, NY 10541  
RE: R2020-001  
Professional Planning Consulting Services

Phone: 845-628-1500

Proposals are due on February 21, 2020 by 11:00 AM local time. No facsimile copies will be accepted. The package should be clearly labeled "Request for Proposal Town of Carmel Professional Planning Consulting Services."

## **5.2 Term of Agreement**

The contract is for thirty (30) months (remaining portion of calendar year 2020, and entire calendar year of 2021). The Town reserves the option to extend the contract, at its sole discretion for up to two (2) additional twelve (12) month terms for years 2022 and 2023.

## **5.3 Proposal and Technical Approach**

The Proposals and Technical Approach document must provide the following information and be organized into sections that include at least the following:

- Cover Letter;
- Required Standards;
- Qualifications;
- Technical Approach;
- Appendices (primarily for supporting financial information).

Narrative pages are to be 8½x11 inches and all materials shall be bound into one volume. A clear and concise presentation of information is encouraged.

Respondents are required to organize the information requested in this RFP in accordance with the format outlined. Failure of the respondent to organize the information required by this RFP as outlined may result in the Town, at its sole discretion, disqualifying the respondent from further consideration.

### **5.3.1 Cover Letter**

The proposal must include a letter of transmittal attesting to its accuracy. The cover letter should provide the name, address, telephone and facsimile numbers and email address of the respondent along with the name, title, address, telephone and facsimile numbers and email address of the executive that has the authority to contract with the Town.

### **5.3.2 Required Standards**

This section establishes standards of experience and financial capabilities that the Town of Carmel requires for a respondent to be considered qualified. The Town, at its sole discretion, will decide if a respondent meets the standards.

### **5.3.3 Qualifications**

Respondents shall demonstrate their ability to undertake the Town's project by providing the technical qualifications of the respondent, individual team members and principal subcontractors, if applicable. The Town reserves the right to conduct an independent investigation of the respondent's technical qualifications by contacting project references, accessing public information, inspecting facilities or contacting independent parties. Additional information may be requested during the evaluations of technical qualifications. The respondent shall provide the following information to demonstrate its technical qualifications:

- **Company Profile:** The proposal must include the full name, tax identification number, main office address, telephone and email address of the respondent and the principal contact person. It shall include a description of the firm or organization (corporation, partnership, joint venture, sole proprietorship, etc.) that will serve as the contracting party. A project organization chart clearly delineating lines of authority within the organization is required. The history, ownership, organization and background of the respondent shall also be provided;
- If the respondent is a joint venture, the required information shall be submitted for each member of the joint venture firm. The respondent shall describe the history of the relationships among team members, including a description of past working relationships. If a sole proprietor or partnership, provide names of owners, partners or proprietors;
- Identify when the respondent was organized and, if a corporation, where incorporated and how many years engaged in providing contract operations, maintenance and management services under that name;
- Provide a description of the circumstances, if any, related to any Town of Carmel employee, Town Council member or other officer, employee or person who is payable in whole or in part from the Town of Carmel that has or had any direct or indirect personal interest in the respondent;
- **Relevant Project Experience/References:** The respondent shall provide its overall experience with the development of Comprehensive Plans.
- **Additional Capabilities:** The respondent should provide its capabilities for providing value added services to the Town should the need arise and
- **Financial Qualifications:** The respondent shall provide full disclosure of information regarding its financial condition. The respondent shall submit audited financial statements for the past three fiscal years. The financial statements must include income statements, balance sheets, and statements of cash flow.

### **5.4 Technical Approach**

The following section describes the specific minimum components which should be included in the scope of work to achieve the plan purpose and the goals and objectives stated above. In

addition to the items identified below the Town is open to suggestions which the Consultant believes will be of value in producing a viable Comprehensive Plan and a modified Town Code.

1. Attendance and presentations at Planning Board meetings. These are scheduled two (2) times a month on the first and third Wednesday of the month
2. Attendance at Zoning Board of Appeals and Town Board meetings, as requested.
3. Make appropriate presentations before the Planning Board as each meeting, and the Zoning Board of Appeals, and /or Town Board upon request or as needed.
4. Review, research and make written recommendations on all site plans, special uses, subdivisions, land divisions, plats, site condominiums, re-zonings and other related matters prior to action by the Planning Board and/or Town Board.
5. Prepare documentation which includes, but is not limited to, the following:
  - a. Code conflicts from applications submitted to the Planning and other departments,
  - b. Determination of Completeness
  - c. New York State Environmental Review Quality Act (SERQA) Determinations, Findings, Public Hearing Notification
  - d. Correspondence, memoranda, and special reports; and
  - e. Resolutions
6. Review plans and accompanying documentation for compliance with the Town Planning and Zoning ordinances, State Planning, Zoning and Subdivision Laws, and SEQRA. They will also apply their knowledge of the principles of good planning practice to their assigned projects
7. Advise, assist and coordinate with the Planning Board, Zoning Board of Appeals, Town Board, Town Engineer, Attorney and/or Town officials in matters dealing with State laws or ordinances, procedures or practices relating to planning, zoning and development.
8. Prepare Town Ordinance Text Amendments as requested.
9. Be available for routine questions from the public regarding planning or procedural issues.
10. Work with the Planning Board and Town Boards on periodic reviews of the comprehensive plan update and code revisions.
11. Provide specialized planning services as requested. (i.e. Parks and Recreation, etc.)
12. Provide regular office hours in Town Hall to conduct pre-submission meetings with applicants and to coordinate directly with Town staff.

## **6. Review and Evaluation**

Submissions received in response to the RFP will be evaluated based on the respondent's:

- Corporate capabilities and ability to perform the proposed services;
- The return of this RFP general information form and addenda, if any, signed and completed as required.
- Expertise and past experience of the firm in providing reports on five (5) other projects of

similar size and scope.

- Expertise, experience and qualifications of the firm’s proposed project personnel.
- Identification of any sub consultants assigned to this project (including all information as required for the prime consultant).
- Project approach along with any specialized experience or approach to this type work that may help differentiate the firm from the competition.
- Proposed Schedule.
- Propose total cost with a proposed budget for the work, including a detailed fee schedule for all staff assigned to this project.
- Five (5) recent references, similar to the Town of Carmel, for whom you have provided the type of services described herein. Include the date(s) services were furnished, the client name, address and the name, phone number and email address of the individual contact.
- List any potential conflicts your firm might have due to work being done for outside parties. This should include but not be limited to private developers working in the Town or other work being done by your firm with others doing business in the Town.

Each respondent’s submission will be reviewed for completeness and responsiveness to the RFP requirements. Based on its review and evaluation of the qualifications, the Town will select the most qualified respondents to interview. The solicitation will be based on the respondent’s demonstrated ability to technically and financially perform the services outlined in this document. Specifically, qualifications will be evaluated based upon the criteria presented in the subsequent paragraphs.

**6.1 Evaluation Criteria**

In evaluating the RFP, the Town will utilize the requirements outlined in this section to identify the respondent best qualified to perform the services.

<b>EVALUATION CRITERIA</b>	<b>WEIGHT (%)</b>
Qualifications, including expertise, past experience and services of similar size and scope.	<b>10</b>
Expertise and past experience of the proposed project personnel.	<b>20</b>
The firm's project approach and demonstrated understanding of the Town’s overall goals and objectives of the plan.	<b>20</b>
Any specialized experience or approach to providing the requested services including, but not limited to, demonstrated ability to work with professional staff and boards and record of past performance on similar projects/reference checks.	<b>10</b>
Proposed Schedule	<b>10</b>
Proposed Cost	<b>30</b>

## **6.2 Evaluation of Proposal**

Each proposal will be reviewed against the terms of this RFP to determine if the RFP is complete and responsive and how well the respondent satisfies the evaluation criteria. The Town may reject any submittal found to be incomplete, unresponsive or not in compliance with the format requirements set forth in this RFP. A submittal may be determined to be unresponsive if any aspect is found to be unacceptable or contrary to the best interests of the Town.

The Town of Carmel regards the submission of the proposal in response to the RFP as the most important factor in the selection of a respondent to provide services for the operation, maintenance and management of the current scope of services and their capabilities to provide innovative improvements at a future date. The Town of Carmel reserves the right to reject any and all responses to the RFP and is under no obligation to award a contract.

The responsibility for the final selection rests solely with the Town of Carmel. The Town of Carmel shall not be liable to any respondent for costs associated with responding to the RFP for the respondent's participation in any oral interview, or for any costs associated with the negotiations.

## **7. Professional Liability Insurance**

The Consultant shall, at its sole expense, acquire, continuously maintain during the period in which the Consultant is performing services, and provide the Town with acceptable proof of professional liability insurance coverage with an annual aggregate of not less than \$2,000,000 per occurrence, covering acts, errors, or omissions of a professional nature committed or alleged to be committed by the Consultant or any of its subcontractors as a part of its performance of professional engineering services. The Consultant shall agree to maintain in full force and effect during the term of the contract Workers Compensation Insurance.

In addition, the Consultant agrees to indemnify and save harmless the Town against all liabilities, claims and demands for personal injury or property damages or other expenses suffered or arising out of or caused by any negligent acts or omissions of the Consultant, its subcontractors, agents, or employees incurred in the performance of its services

**8. Proposal Submission Sheet R2020-001 – Professional Planning Consulting Services**

**A. Amount for each year**

Remainder of 2020 \$ \_\_\_\_\_

---

(Total Amount in Words)

2021 \$ \_\_\_\_\_

---

(Total Amount in Words)

2022 \$ \_\_\_\_\_ (SOLELY AT THE OPTION OF THE TOWN)

---

(Total Amount in Words)

2023 \$ \_\_\_\_\_ (SOLELY AT THE OPTION OF THE TOWN)

---

(Total Amount in Words)

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

February 14, 2020

**TO: ALL PROSPECTIVE PROPOSERS**

**RE: TOWN OF CARMEL R2020-001- PROVIDE PROFESSIONAL PLANNING  
CONSULTING SERVICES**

**VIA EMAIL - 2 Pages (including this page)**

Prospective Proposers:

Please find following Addendum No. 1 for the above referenced project.

The purpose of the addendum is to provide clarifications to the proposal documents.

**Receipt of this Addendum No. 1 Must be acknowledged in the response to proposal**

Thank you for your cooperation.

Sincerely,

---

Richard J. Franzetti, P.E.  
Town Engineer

Enclosures: Addendum No. 1

## **ADDENDUM NO. 1**

The following revisions are to be made and incorporated into the Contract Documents:

In response to questions:

1. Can we assume that all consultation fees generated by the selected planning firm in connection with land development applications before the Planning Board (and other Boards, as applicable), would be reimbursed through an applicant-funded escrow account?

Response: *No*

2. Regarding the requested services outlined under Section 5.4, Technical Approach, on Page 13 of the RFP, are you able to quantify or elaborate upon the extent of Town Ordinance Text Amendments, involvement with the Comprehensive Plan update/code revisions, anticipated number of hours per week/month dedicated to in-house office hours, and other specialized planning services, all of which will affect total cost. Do you expect these services to be paid on a T&M/hourly basis or through a set retainer amount?

Response: *This is driven by the proposals being submitted and whether they are submitted as T&M or retainer.*

3. Should the information required under "Company Information/Signature" on Page 5 of the RFP be presented in tabular form within our proposal, or can this same information be provide in a different format? Either is fine, we are just looking for your preference.

Response: *Use the form provided.*

**AKRF, Inc.**

440 Park Avenue South, 7th Floor  
New York, NY 10016  
Attn: Marketing

**Ann Ruzow Holland, Ph.D. AICP, Consultant**

135 Sabousin Drive  
Willsboro New York 12996  
Attn: Marketing

**Architecture, Engineering and Land Surveying Northeast, PLLC**

10-12 City Hall Place,  
Plattsburgh, NY 12901  
Attn: Marketing

**BME Associates**

10 Lift Bridge Lane East,  
Fairport, NY 14450  
Attn: Marketing

**Lauren Livermore**

**Barton & Loguidice, P.C.**

443 Electronics Parkway  
Liverpool, NY 13088

**John Behan**

**Behan Planning Associates**

6 Lake Avenue, Suite 20D,  
Saratoga Springs, NY 12866

**Roger Keating**

**The Chazen Companies**

21 Fox Street,  
Poughkeepsie, NY 12601

**Community Planning & Environmental Associates**

Nan C. Stolzenburg, AICP CEP  
152 Stolzenburg Road  
Berne, NY 12023

**Fisher Associates, P.E., L.S., L.A., of New York, P.C.**

135 Calkins Road Suite A,  
Rochester, NY, 14623  
Attn: Marketing

**General Code**

781 Elmgrove Road  
Rochester NY 14624  
Attn: Marketing

**LABELLA ASSOCIATES, D.P.C.**

300 State Street,  
Rochester, NY 14614  
Attn: Marketing

Benjamin H. Syden, AICP

**Laberge Group**

4 Computer Drive  
West Albany NY 12205

**Leonard Jackson Associates**

26 Firemens Memorial Drive, Suite 201,  
Pomona, NY 10970  
Attn: Marketing

**MRB group**

145 Culver Road Armory, Suite 160  
Rochester, NY 14620  
Attn: Marketing

**Nelson, Pope, & Voorhis, LLC**

ENVIRONMENTAL · PLANNING · CONSULTING  
572 Walt Whitman Road,  
Melville, NY 11747  
Attn: Marketing

**Katherine Ember, AICP**

**Planning4Places**

1574 Valencia Road,  
Niskayuna, NY 12309

**Bernie Thoma**

**Thoma Development Consultants**

34 Tompkins Street,

Cortland, NY 13045

**Turner Miller Group**

2 Executive Boulevard, Suite 108,

Suffern, NY 10901

Attn: Marketing

## Solicitation Document Report

**Report Executed By** Richard Franzetti

**Report Executed On** 2020/03/02 10.23.45

**Solicitation** R2020-001 - Professional Planning Consulting Services

**Suppliers** Suppliers who have downloaded a document

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
AKRF, Inc. 440 Park Avenue South New York, NY	Elizabeth Tomasello 646-388-9850 etomasello@akrf.com	Partial 1/2	Elizabeth Tomasello 646-388-9850 etomasello@akrf.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/20
Bar Down Studio 257b Main Street Beacon, NY	Dana Hochberg 845-559-3187 dhochberg@mac.com	Full 2/2	Dana Hochberg 845-559-3187 dhochberg@mac.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/02/18
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/18
Barton & Loguidice, D.P.C. 10 Airline Drive Albany, NY 12205 Albany, NY	Brenda Gray 315-457-5200 1052 bgray@bartonandloguidice.com	Full 2/2	Brenda Gray 315-457-5200 1052 bgray@bartonandloguidice.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
C.T. Male Associates 50 Century Hill Drive Latham, NY	Sabrina Hicks 5187867400 s.hicks@ctmale.com	Partial 1/2	Sabrina Hicks 5187867400 s.hicks@ctmale.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
C2 Design Group 340 Broadway Schenectady, NY	Kate Calder 5183208250 105 calder@c2-designgroup.com	Partial 1/2	Kate Calder 5183208250 105 calder@c2-designgroup.com	02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
CHA III Winners Circle Albany, NY	Brooke Wilson 518-453-2826 bwilson@chacompanies.com	Partial 1/2	Brooke Wilson 518-453-2826 bwilson@chacompanies.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Cambridge Systematics, Inc. 555 12th Street, Suite 1600 Oakland, CA	Lisa Medearis 510-873-8700 135 prequalifications@camsys.com	Partial 1/2	Lisa Medearis 510-873-8700 135 prequalifications@camsys.com	02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
Cameron Engineering & Associates, LLP 177 Crossways Park Drive Woodbury, NY	Laura Liu 5168274900 marketing@cameronengineering.com	Partial 1/2	Laura Liu 5168274900 marketing@cameronengineering.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/20

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Cameron Engineering & Associates, LLP 177 Crossways Park Drive Woodbury, NY	Laura Liu  5168274900 marketing@cameronengineering.com	Partial 1/2	Laura Liu  5168274900 marketing@cameronengineering.com	01-15-20 -R2020-001 -Town Planner Final.pdf	2020/02/14
Clark Patterson Lee 205 St. Paul Street Rochester, NY	Bill Slowig 800-274-9000 1148 bslowig@cplteam.com	Partial 1/2	Suzanne Goodwin 8454543411 48 SGoodwin@CPLteam.com	01-15-20 -R2020-001 -Town Planner Final.pdf	2020/01/15
Creighton Manning Engineering, LLP 2 Winners Circle Albany, NY	Shelly Johnston 518-446-0396 814 sjohnston@cmellp.com	Full 2/2	Shelly Johnston 518-446-0396 814 sjohnston@cmellp.com	01-15-20 -R2020-001 -Town Planner Final.pdf	2020/01/16
					2020/02/14
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
D&B Engineers and Architects, P.C. 330 Crossways Park Drive Woodbury, NY	Robert Anderson 516-364-9890 randerson@db-eng.com	Partial 1/2	Robert Anderson 516-364-9890 randerson@db-eng.com	01-15-20 -R2020-001 -Town Planner Final.pdf	2020/01/15
Dolph Rotfeld Engineering,P.C. 200 White Plains Road Tarrytown, NY	Dolph Rotfeld 914-631-8600 dolph@drepc.com	Partial 1/2	Dolph Rotfeld 914-631-8600 dolph@drepc.com	01-15-20 -R2020-001 -Town Planner Final.pdf	2020/01/15
DuBois & King, Inc. 28 N Main St Randolph, VT	Melissa Stephen 8027283376 mstephen@dubois-king.com	Partial 1/2	Melissa Stephen 8027283376 mstephen@dubois-king.com	01-15-20 -R2020-001 -Town Planner Final.pdf	2020/02/15
Dunn and Sgromo Engineers 5800 Heritage Landing Drive Suite D East Syracuse, NY	Gregory Sgromo 315-449-4940 gsgromo@dunnandsgromo.com	Partial 1/2	Gregory Sgromo 315-449-4940 gsgromo@dunnandsgromo.com	01-15-20 -R2020-001 -Town Planner Final.pdf	2020/01/16
Elan Planning, Landscape Architecture and Engineering, D.P.C. 18 Division Street Saratoga Springs, NY	John Caraco 518-306-3702 jcaraco@elanpd.com	Partial 1/2	John Caraco 518-306-3702 jcaraco@elanpd.com	02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/17
Enterprise Pals, Inc. 515 N Mur-Len Rd, Ste:B Olathe, KS	Nazim Nashipudi 9135381118 nazim@enterprisepals.com	Partial 1/2	Nazim Nashipudi 9135381118 nazim@enterprisepals.com	01-15-20 -R2020-001 -Town Planner Final.pdf	2020/01/20
Environmental Design & Research, P.C. 217 Montgomery Street, Suite 1000 Syracuse, NY	Joanne Stewart 315-471-0688 jstewart@edrdpc.com	Full 2/2	Joanne Stewart 315-471-0688 jstewart@edrdpc.com	01-15-20 -R2020-001 -Town Planner Final.pdf	2020/01/15

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Environmental Design & Research, P.C. 217 Montgomery Street, Suite 1000 Syracuse, NY	Joanne Stewart 315-471-0688 jstewart@edrdpc.com	Full 2/2	Joanne Stewart 315-471-0688 jstewart@edrdpc.com	02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
FOUR40 Partners, LLC 455 Epps Bridge Pkwy, Bldg 100, Suite 206 Athens, GA	Ashley Zacker 7068175561 ashley@four40partners.com	Partial 1/2	Ashley Zacker 7068175561 ashley@four40partners.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Fellenzer Engineering, LLP 22 Mulberry Street, Suite 2A Middletown, NY	Jacqueline Noteboom 845-343-1481 jn@fello.com	Partial 1/2	Jacqueline Noteboom 845-343-1481 jn@fello.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
					2020/01/28
Floral Park Consulting LLC 32, Irving Ave Floral Park, NY	Jack Brownes 5167276806 jackbrownes32@gmail.com	Partial 1/2	Jack Brownes 5167276806 jackbrownes32@gmail.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
Fusco Engineering and Land Surveying, P.C. 233 East Main St. Middletown, NY	Alfred Fusco 845-344-5863 aafjr@fuscoengineering.com	Full 2/2	Alfred Fusco 845-344-5863 aafjr@fuscoengineering.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/02/14
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
GPI/Greenman-Pedersen, Inc. 80 Wolf Road, Suite 300 Albany, NY	Heather Pace 518-453-9431 1534 hpace@gpinet.com	Partial 1/2	Heather Pace 518-453-9431 1534 hpace@gpinet.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
GZA GeoEnvironmental, Inc. 35 Nutmeg Drive Trumbull, CT	Matthew Taverna 2033808188 matthew.taverna@gza.com	Partial 1/2	Matthew Taverna 2033808188 matthew.taverna@gza.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/17
GeoDesign, Inc., P.C. 984 Southford Road Middlebury, CT	Paul Woodell 2037588836 106 pwoodell@geodesign.net	Partial 1/2	Paul Woodell 2037588836 106 pwoodell@geodesign.net	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
H2M architects + engineers 528 Broad Hollow Rd 4th Floor East Melville, NY	andrea sobocinski 6317568000 rfp@h2m.com	Partial 1/2	andrea sobocinski 6317568000 rfp@h2m.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/17
Hardesty & Hanover 1501 Broadway New York, NY	David Lapping 6464288523 dlapping@hardestyhanover.com	Full 2/2	David Lapping 6464288523 dlapping@hardestyhanover.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Hardesty & Hanover	David Lapping	Full 2/2	David Lapping	02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
1501 Broadway New York, NY Hayduk Engineering, LLC 1010 Route 112 Port Jefferson Station, NY	6464288523 dlapping@hardestyhanover.com Diana MSoldano 6314760600 6314760600 dsoldano@haydukengineering.com	Partial 1/2	6464288523 dlapping@hardestyhanover.com Diana MSoldano 6314760600 6314760600 dsoldano@haydukengineering.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
IDMC 3032 N. 15th Street Grand Junction, CO	Bill Philips 970-425-6945 bids@idmc.money	Partial 1/2	Bill Philips 970-425-6945 bids@idmc.money	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Integrated Marketing Systems (IMS) 945 Hornblend Street, Suite G San Diego, CA	Nick Benore 8584908824 unknown@no-reply.com	Partial 1/2	Nick Benore 8584908824 unknown@no-reply.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
JMT of NY, Inc. 19 British American Blvd. Latham, NY	Lynn Resta 518-782-0882 JMTNYMarketing@jmt.com	Full 2/2	Lynn Resta 518-782-0882 JMTNYMarketing@jmt.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
					2020/02/20
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/20
James J. Hahn Engineering, P.C. Putnam Business Park 1689 Route 22 Brewster, NY	James Hahn 845-279-2220 ayoung@hahn-eng.com	Full 2/2	James Hahn 845-279-2220 ayoung@hahn-eng.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/02/14
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
KHADARI SERVICES 10505 Town and Country Way, # 79004 Houston, TX	JACINTHA WRIGHT 713-322-7869 BD@KHADARI.COM	Partial 1/2	JACINTHA WRIGHT 713-322-7869 BD@KHADARI.COM	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
Kellard Sessions Consulting 500 Main Street Armonk, NY	Peggy Galoway 914-273-2323 pgalloway@kelses.com	Full 2/2	Peggy Galoway 914-273-2323 pgalloway@kelses.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/02/19
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/19
LaBella Associates, D.P.C. 300 State Street, Suite 201 Rochester, NY	Kerianne Parlavecchio 585-454-6110 7070 kparlavecchio@labellapc.com	Partial 1/2	Kerianne Parlavecchio 585-454-6110 7070 kparlavecchio@labellapc.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/24

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Laberger Group 4 Computer Drive West Albany, NY	Richard F. Laberge 518-458-7112 clientservices@labergegroup.com	Full 2/2	Richard F. Laberge 518-458-7112 clientservices@labergegroup.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
M.J. Engineering and Land Surveying, P.C. 1533 Crescent Road Clifton Park, NY	Becky Cahill 518-371-0799 312 rcahill@mjels.com	Full 2/2	Becky Cahill 518-371-0799 312 rcahill@mjels.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/17
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
Maser Consulting 331 Newman Springs Road, Suite 203 Red Bank, NJ	Janis Lee Doran 7323831950 3327 jdoran@maserconsulting.com	Full 2/2	Janis Lee Doran 7323831950 3327 jdoran@maserconsulting.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
McGoey,Hauser and Edsall, D.P.C. 33 Airport Center Dr. Suite 202 New Windsor, NY	Kathleen Wersebe 845-567-3100 kwersebe@mhepc.com	Partial 1/2	Danielle NSorvillo 8455673100 dsorvillo@mhepc.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
Michael Shilale Architects, LLP 140 Park Avenue New City, NY	Michael Shilale 845-708-9200 201 development@shilale.com	Partial 1/2	Michael Shilale 845-708-9200 201 development@shilale.com	02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
				01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Milone & MacBroom, Inc. 99 Realty Drive Cheshire, CT	Julie Maru 203-271-1773 238 juliem@miloneandmacbroom.com	Partial 1/2	Julie Maru 203-271-1773 238 juliem@miloneandmacbroom.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
N & P Engineering, Architecture and Land Surveying, PLLC 572 Walt Whitman Road Melville, NY	Corrine Collins 631-427-5665 ccollins@nelsonpope.com	Partial 1/2	Corrine Collins 631-427-5665 ccollins@nelsonpope.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
NV5 New York - Architects Engineers Landscape Architects & Surveyors 32 Old Slip New York, NY	Alicia Petrulis 631-891-3211 alicia.petrulis@nv5.com	Partial 1/2	Alicia Petrulis 631-891-3211 alicia.petrulis@nv5.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
				02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
NV5 New York - Architects Engineers Landscape Architects & Surveyors 32 Old Slip New York, NY	Alicia Petrulis  631-891-3211 alicia.petrulis@nv5.com	Partial 1/2	Alicia Petrulis  631-891-3211 alicia.petrulis@nv5.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/02/15
National Center for State Courts 707 17th Street Suite 2900 Denver, CO	Kent DKelly 3033084319 kkelly@ncsc.org	Partial 1/2	Kent DKelly 3033084319 kkelly@ncsc.org	02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
Passero Associates 242 West Main Street, Suite 100 Rochester, NY	Kim Perry 585-325-1000 214 kperry@passero.com	Partial 1/2	Kim Perry 585-325-1000 214 kperry@passero.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Provident Design Engineering, PLLC 7 Skyline Drive Hawthorne, NY	Charles Holt 914-592-4040 cholt@pderesults.com	Partial 1/2	Charles Holt 914-592-4040 cholt@pderesults.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Raj Technologies Inc. 110 Terminal Drive Plainview, NY	Dain Massey 5163424319 dainm@rajtechny.com	Partial 1/2	Dain Massey 5163424319 dainm@rajtechny.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Rennia Engineering Design, PLLC 6 Dover Village Plaza , Suite 5, PO Box 400 DoverPlains, NY	Ryan Thomas, P.E. 845-877-0555 rthomas@renniadesign.com	Partial 1/2	Ryan Thomas, P.E. 845-877-0555 rthomas@renniadesign.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Rhinebeck Architecture & Planning PC 21 East Market Street Rhinebeck, NY	Phillip Zemke 845-876-2832 320 Pzemke@rhinebeckarchitecture .com	Partial 1/2	Phillip Zemke 845-876-2832 320 Pzemke@rhinebeckarchitecture .com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Ristroph Law, Planning, and Research 220 Charles St Upper Fairbanks, AK	Barrett Ristroph 9073429090 ebristroph@gmail.com	Partial 1/2	Barrett Ristroph 9073429090 ebristroph@gmail.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/02/04
SIMCO Engineering, P.C. 80 Maiden Lane, Suite 501 New York, NY	Amir Siddiqui 212-385-8100 1618 hchynsky@simcopc.com	Partial 1/2	Amir Siddiqui 212-385-8100 1618 hchynsky@simcopc.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/17
Sam Schwartz Engineering Level 5, 322 Eight Avenue New York, NY	Lauren Ormerod 212-598-9010 151 lormerod@samschwartz.com	Partial 1/2	Lauren Ormerod 212-598-9010 151 lormerod@samschwartz.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
School Wholesale Supplies LLC 2120 Donelson Pike Nashville, TN	JP DAS 6155197539 jpdas@eii-usa.com	Partial 1/2	JP DAS 6155197539 jpdas@eii-usa.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/17
Stantec Consulting Services Inc. 3 Columbia Circle Albany, NY	Krista Farley 518-452-4358 4147 Krista.Farley@stantec.com	Partial 1/2	Krista Farley 518-452-4358 4147 Krista.Farley@stantec.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Starr Whitehouse Landscape Architects and Planners 80 Broad Street, Suite 1700 New York, NY Sterling Environmental Engineering, P.C. 24 Wade Road Latham, NY	Phil Rabovsky 2124873272 prabovsky@starrwhitehouse.com	Partial 1/2	Phil Rabovsky 2124873272 prabovsky@starrwhitehouse.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/21
	Mark Millspaugh 518-456-4900 beverly@sterlingenvironmental.com	Full 2/2	Mark Millspaugh 518-456-4900 beverly@sterlingenvironmental.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
					2020/02/14
Studio Architecture, DPC 297 Knollwood Road, Suite 209 White Plains, NY	Chris Raffaelli 914-266-8930 101 chriss@studio-arch.net	Partial 1/2	Chris Raffaelli 914-266-8930 101 chriss@studio-arch.net	02-14-2020 Addendum # 1 R2020-001.pdf	2020/02/14
				01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/02/19
Tectonic Engineering Consultants, Geologists & Land Surveyors, D.P.C. 70 Pleasant Hill Road, PO Box 37 Mountainville, NY	Carolyn Quirk 845-534-5959 2120 cquirk@tectonicengineering.com	Partial 1/2	Carolyn Quirk 845-534-5959 2120 cquirk@tectonicengineering.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/17
					2020/02/14
Tewani Creative Group 7 Trapping Way Pleasantville, NY	Tanay Tewani 9145641176 tewanicreativegroup@gmail.com	Partial 1/2	Tanay Tewani 9145641176 tewanicreativegroup@gmail.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
The Chazen Companies 21 Fox Street Poughkeepsie, NY	Sylvia Gersbach 845-486-1481 sgersbach@chazencompanies.com	Partial 1/2	Sylvia Gersbach 845-486-1481 sgersbach@chazencompanies.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
					2020/02/14
Tighe & Bond 53 Southampton Road Westfield, MA	Jessica Frey 413-562-1600 jafrey@tighebond.com	Partial 1/2	Jessica Frey 413-562-1600 jafrey@tighebond.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Transitions Design & Architecture, PLLC 29 Marble Ave, 2nd Floor Pleasantville, NY	Ciprian Captan 914.801.0206 infoTDA@transitions.us.com	Partial 1/2	Ciprian Captan 914.801.0206 infoTDA@transitions.us.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/02/16
WSP USA Inc 555 Pleasantville Road Briarcliff Manor, NY	Christina Nevel 8454499073 christy.nevel@wsp.com	Partial 1/2	Christina Nevel 8454499073 christy.nevel@wsp.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Weston & Sampson 1 Winners Circle Suite 130 Albany, NY	Amy Patton 518-463-4400 5509 pattona@wseinc.com	Partial 1/2	Amy Patton 518-463-4400 5509 pattona@wseinc.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/15
Whittaker Brothers 1390 5th Ave. Ste 216 New York, NY	Roland Whittaker 2013778941 rowhittaker@hotmail.com	Partial 1/2	Roland Whittaker 2013778941 rowhittaker@hotmail.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/01/16
Zilo International Group 3939 East Arapahoe Road, Suite 210 Centennial, CO	Milena Zilo 9172251851 milena@zilointernational.com	Partial 1/2	Milena Zilo 9172251851 milena@zilointernational.com	01-15-20 -R2020-001 -Town Planner FInal.pdf	2020/02/13
					2020/02/16

<b>Submittal Requirement</b>	<b>Nelson Pope and Voorhis</b>	<b>Kellard Session</b>	<b>Hardesty and Hanover</b>	<b>Cleary Consulting</b>			
3 Copies	YES	YES	YES	YES			
CD/Email CC	YES	YES	YES	YES			
Cover Letter	YES	YES	YES	YES			
Firm Experience	YES	YES	YES	YES			
Staff Experience	YES	YES	YES	YES			
Technical Approach							
1. Attendance and presentations at Planning Board meetings. These are scheduled two (2) times a month on the first and third Wednesday of the month	NO - In excess of 10 hours /month then hourly	NO	YES with 3 hour minimum charge	YES			
2. Attendance at Zoning Board of Appeals and Town Board meetings, as requested.	YES	NO	YES	YES			
3. Make appropriate presentations before the Planning Board as each meeting, and the Zoning Board of Appeals, and /or Town Board upon request or as needed.	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
4. Review, research and make written recommendations on all site plans, special uses, subdivisions, land divisions, plats, site condominiums, re-zonings and other related matters prior to action by the Planning Board and/or Town Board.	NO - site plans up to 4,000 sq ft only	NO	YES	YES			
5. Prepare documentation which includes, but is not limited to, the following:	-	NO	YES	YES			
a. Code conflicts from applications submitted to the Planning and other departments.	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
b. Determination of Completeness	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
c. New York State Environmental Review Quality Act (SERQA) Determinations, Findings, Public Hearing Notification	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
d. Correspondence, memoranda, and special reports; and	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
e. Resolutions	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
6. Review plans and accompanying documentation for compliance with the Town Planning and Zoning ordinances, State Planning, Zoning and Subdivision Laws, and SEQRA. They will also apply their knowledge of the principles of good planning practice to their assigned projects	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
7. Advise, assist and coordinate with the Planning Board, Zoning Board of Appeals, Town Board, Town Engineer, Attorney and/or Town officials in matters dealing with State laws or ordinances, procedures or practices relating to planning, zoning and development.	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
8. Prepare Town Ordinance Text Amendments as requested.	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
9. Be available for routine questions from the public regarding planning or procedural issues.	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
10. Work with the Planning Board and Town Boards on periodic reviews of the comprehensive plan update and code revisions.	YES as they are working on the plan	NO	YES	YES			
11. Provide specialized planning services as requested. (i.e. Parks and Recreation, etc.)	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
12. Provide regular office hours in Town Hall to conduct pre-submission meetings with applicants and to coordinate directly with Town staff.	NO - In excess of 10 hours /month then hourly	NO	YES	YES			
Proposed Schedule	YES	YES	YES	YES			
References	YES	YES	YES	YES			
Conflicts of Interest	NO- It should be noted they are working on Comprehensive Plan	YES	NO	NO			
<b>Proposed Cost by Year</b>	<b>Cost</b>						
Remainder 2020	20,000	<b>Retainer for Basic Services which include:</b> Provide on Call advice and planning services which does not exceed 10 hrs per month Excess of 10 hrs to be billed at hourly rate Attendance at PB meetings & TB/ZB as requested Review of small Applications such as:  conforming non-residential applications under 4,000 sq ft Attend Executive Sessions to provide planning and SEQRA legal matters  <b>Hourly Billing applied to:</b> Project reviews and other future on-call work Review Work for Type 1 and Unlisted Actions (to be billed against escrow if applicable) ZBA meeting attendance and application review (to be billed against escrow of applicable) Planning Services such as new or amended provisions and/or developing focused planning studies in excess of the retainer fee of 10 hrs per month  Planners assigned to TOC are available to attend PB/TB/ZBA Meetings	Hourly billing for all services;  Other Options Available for dis: Fixed Yearly Retainer Lump Sum Proposal *** provided that additional scope of services is provided	70,000 70,000 70,000	Hourly rates apply inclusive of overhead costs (administrative Evening meetings will be at 3 hr minimum  Expert Testimony to be billed at rate of \$350/hr	45,000 60,000 60,000 60,000	Services to include "Scope of Project" identified in RFP
2021	24,000						
2022	24,000						
2023	24,000						

EVALUATION CRITERIA	MAXIMUM SCORE	NPV	Kellard	Hardesty and Hanover	Cleary
<b>FIRM QUALIFICATIONS 10%</b>	10.00				
EXPERTISE	3.33	3.33	3.33	3.00	3.33
PAST EXPERIENCE	3.33	3.33	3.33	2.70	3.33
SIMILAR SIZE/SCOPE	3.34	3.34	3.20	3.20	3.34
<b>SUBTOTAL</b>	10.00	10.00	9.86	8.90	10.00
<b>PROJECT PERSONNEL QUALIFICATIONS 20%</b>	20.00				
PROJECT TYPE	5.00	5.00	5.00	5.00	5.00
SIZE OF PROPOSED TEAM	5.00	5.00	5.00	5.00	5.00
TEAM QUALS SUPPORTS APPROACH	5.00	5.00	5.00	5.00	5.00
REFERENCES PROVIDED	5.00	5.00	5.00	5.00	5.00
<b>SUBTOTAL</b>	20.00	20.00	20.00	20.00	20.00
<b>TECHNICAL APPROACH 20% *</b>	20.00				
See attached workbook submittal summary	20.00	5.00	5.00	20.00	20.00
<b>SUBTOTAL</b>	20.00	5.00	5.00	20.00	20.00
<b>SPECIALIZED EXPERIENCE 10%</b>	10.00				
SELF IDENTIFIED DIFFERENTIATORS	10.00	8.00	6.00	6.00	9.00
<b>SUBTOTAL</b>	10.00	8.00	6.00	6.00	9.00
<b>PROPOSED SCHEDULE 10%</b>	10.00	100%	100%	100%	100%
		10.00	10.00	10.00	10.00
<b>SUBTOTAL</b>	10.00	10.00	10.00	10.00	10.00
<b>PROPOSED COST 30%</b>	30.00	-	-	64%	100%
Remainder of 2020		\$ 20,000.00	\$ -	\$ 70,000.00	\$ 45,000.00
<b>2020 SUBTOTAL **</b>	30.00	10.00	0.00	19.29	30.00
<b>TOTAL 2020</b>	<b>100.00</b>	<b>63.00</b>	<b>50.86</b>	<b>84.19</b>	<b>99.00</b>
		-	-	86%	100%
2021		\$ 24,000.00	-	\$ 70,000.00	\$ 60,000.00
<b>2021 SUBTOTAL **</b>		10.00	-	25.71	30.00
<b>Total 2021</b>	<b>100.00</b>	<b>63.00</b>	<b>50.86</b>	<b>90.61</b>	<b>99.00</b>
	average	63.00	50.86	87.40	99.00

\* = Hardesty and Hanover and Cleary Consulting - responsive to RFP and provide lump sum cost for the proposed work.

\*\* = NPV and K&S did not provide sufficient information to compare annual costs for the proposed work.

**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Cc:** [Maxwell, Mary Ann](#)  
**Subject:** RE: 03-04-2020 - Planning Consultant Budget  
**Date:** Wednesday, March 4, 2020 10:32:29 AM

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Yes there are sufficient funds in the budget for this expense.

*Donna Esteves*

Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

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**From:** Franzetti, Richard  
**Sent:** Wednesday, March 04, 2020 10:29 AM  
**To:** Esteves, Donna  
**Cc:** Maxwell, Mary Ann  
**Subject:** 03-04-2020 - Planning Consultant Budget

Donna and Mary Ann

Are there sufficient funds for the planning consultant services in the remainder of this years (i.e., 2020) budget to cover the cost of \$45,000.00?

Richard J. Franzetti. P.E, BCEE  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181  
Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

---

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** March 4, 2020

**Re:** C263- Sewer Jetting Carmel Sewer Districts 1,2,3,4,5,6,7

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As provided in the attached resolution the Engineering Department advertised bids for the referenced project February 13, 2020. Bids were received and opened by the Town Clerk, on February 28, 2020 at 11:00 AM. A copy of the bid opening results is attached, indicating five (5) bids received. All bids have been tabulated and verified and no irregularities were found. The contract term is for 2020 and 2021, with the unilateral option on the part of the Town Board to extend for 2022 and 2023 at the prices bid. Please see attached spread sheet showing unit pricing and extensions for all four years.

The following is a summary of the bid results for all four years:

<u>Contractor</u>	<u>Total Bid Price</u>
Wind River Environmental, Vernon, NJ	\$1,339,077.00
The Precision Group, Schenectady, NY	\$2,077,861.00
TAM Enterprises, Inc., Goshen, NY	\$359,923.00
Arold Construction, Kingston, NY	\$720,000.00
Fred A. Cook Jr., Montrose NY	\$547,510.00

The lowest bidder for both 2020/2021 and the options going forward for 2022/2023 is TAM Enterprises. TAM has performed miscellaneous work for the Town of Carmel, including sewer jetting 2015. Based on this Departments prior experience with TAM, we have determined that the company is qualified to perform the work outlined in the bid specifications. We therefore recommend that the project be awarded to Tam Enterprises Inc. for years 2020 and 2021 at a total amount of \$176,398.00

Per the attached, there sufficient funds in the budgets of the various districts that will be serviced under this contract.

I respectfully request that this matter be placed on the next available work session for discussion.

**RESOLUTION AUTHORIZING ADVERTISING FOR BIDS  
FOR SEWER JETTING CARMEL SEWER DISTRICTS #1, #2, #4, #5, #6, AND #7**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the various sewer districts within the Town of Carmel, and pursuant to the request of Town Engineer Richard J. Franzetti, P.E., hereby authorizes Town Clerk Ann Spofford, to advertise for bids for institution of a sewer jetting program within the Carmel Sewer Districts #1, #2, #4, #5, #6, and #7 collection systems; and

BE IT FURTHER RESOLVED that the Town Engineer is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilman Schneider

Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	<u>X</u>	<u>      </u>
Jonathan Schneider	<u>X</u>	<u>      </u>
John Lupinacci	<u>X</u>	<u>      </u>
Suzanne McDonough	<u>X</u>	<u>      </u>
Kenneth Schmitt	<u>X</u>	<u>      </u>

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I, Ann Spofford, Town Clerk of the Town of Carmel, Putnam County, New York, do hereby certify that the foregoing resolution is a true and exact copy of the original on file in my office which was adopted by the Town Board of said Town at a duly called and held meeting on the **18<sup>th</sup>** day of **December, 2019**; and of the whole thereof.

December 19, 2019  
Dated

Ann Spofford  
Ann Spofford, Town Clerk

C-263 Sewer Jetting  
Carmel Sewer Districts #1, #2, #3, #4, #5, #6, #7

Bid Opening: February 28, 2020 @ 11:00 AM

	Bidder #1	Bidder #2	Bidder #3	Bidder #4	Bidder #5
Receipt of Addendum Acknowledged	✓	✓	✓	✓	✓
Non-Collusive Bid Certification	✓	✓	✓	✓	✓
Bid Bond Attached	Yes	Yes	Yes	Yes	Yes
Carmel Sewer District #1 - 2020	11,473	19,425	3,060.75	6,000	4,812.50
4 X per year	45,892	77,700	12,243	24,000	19,250
Carmel Sewer District #1 - 2021	11,473	19,990	3,121.97	6,000	4,812.50
4 X per year	45,892	79,960	12,487.86	24,000	19,250
Carmel Sewer District #1 - 2022	11,818	20,570	3,184.40	6,000	4,812.50
4 X per year	47,272	82,280	12,737.64	24,000	19,250
Carmel Sewer District #1 - 2023	12,172	21,170	3,248.08	6,000	4,812.50
4 X per year	48,688	84,680	12,992.35	24,000	19,250
Carmel Sewer District #2 - 2020	49,170	70,000	13,117.50	24,000	20,625
4 X per year	196,680	280,000	52,470	96,000	82,500
Carmel Sewer District #2 - 2021	49,170	72,100	13,379.85	24,000	20,625
4 X per year	196,680	288,400	53,519.40	96,000	82,500
Carmel Sewer District #2 - 2022	50,645	74,275	13,647.45	24,000	20,625
4 X per year	202,580	297,100	54,589.79	96,000	82,500
Carmel Sewer District #2 - 2023	52,164	76,505	13,920.40	24,000	20,625
4 X per year	208,656	306,020	55,681.50	96,000	82,500
Carmel Sewer District #3 - 2020	9,199.26	13,500	2,454.17	6,000	3,858.75
2 X per year	18,398.52	27,000	4,908.33	12,000	7,717.50
Carmel Sewer District #3 - 2021	9,199.26	13,905	2,503.25	6,000	3,858.75
2 X per year	18,398.52	27,810	5,006.50	12,000	7,717.50
Carmel Sewer District #3 - 2022	9,475	14,325	2,553.30	6,000	3,858.75
2 X per year	18,950	28,650	5,106.63	12,000	7,717.50
Carmel Sewer District #3 - 2023	9,759	14,755	2,604.37	6,000	3,858.75
2 X per year	19,518.50	29,510	5,208.73	12,000	7,717.50

C-263 Sewer Jetting  
Carmel Sewer Districts #1, #2, #3, #4, #5, #6, #7

Bid Opening: February 28, 2020 @ 11:00 AM

	Bidder #1	Bidder #2	Bidder #3	Bidder #4	Bidder #5
Carmel Sewer District #4 - 2020	7,807.60	12,500	2,082.90	6,000	3,275
4 X per year	31,230.40	50,000	8,331.60	24,000	13,100
Carmel Sewer District #4 - 2021	7,807.60	12,875	2,124.54	6,000	3,275
4 X per year	31,230.40	51,500	8,498.23	24,000	13,100
Carmel Sewer District #4 - 2022	8,041	13,265	2,167.04	6,000	3,275
4 X per year	32,164	53,060	8,668.16	24,000	13,100
Carmel Sewer District #4 - 2023	8,282	13,665	2,210.38	6,000	3,275
4 X per year	33,128	54,651	8,841.52	24,000	13,100
Carmel Sewer District #5 - 2020	5,364	9,000	1,431	3,000	2,250
2 X per year	10,728	18,000	2,862	6,000	4,500
Carmel Sewer District #5 - 2021	5,364	9,270	1,459.60	3,000	2,250
2 X per year	10,728	18,540	2,919.24	6,000	4,500
Carmel Sewer District #5 - 2022	5,524	9,550	1,488.79	3,000	2,250
2 X per year	11,048	19,100	2,977.59	6,000	4,500
Carmel Sewer District #5 - 2023	5,629	9,840	1,518.57	3,000	2,250
2 X per year	11,378	19,680	3,037.13	6,000	4,500
Carmel Sewer District #6 - 2020	2,384	7,500	636	3,000	1,000
2 X per year	4,768	15,000	1,272	6,000	2,000
Carmel Sewer District #6 - 2021	2,384	7,725	648.72	3,000	1,000
2 X per year	4,768	15,450	1,297.44	6,000	2,000
Carmel Sewer District #6 - 2022	2,455	7,960	661.69	3,000	1,000
2 X per year	4,910	15,920	1,323.38	6,000	2,000
Carmel Sewer District #6 - 2023	2,528	8,200	674.92	3,000	1,000
2 X per year	5,056	16,400	1,349.85	6,000	2,000
Carmel Sewer District #7 - 2020	9,819.10	14,500	2,619.52	6,000	4,118.75
2 X per year	19,638.20	29,000	5,239.05	12,000	8,237.50
Carmel Sewer District #7 - 2021	9,819.10	14,950	2,671.91	6,000	4,118.75
2 X per year	19,638.20	29,900	5,343.82	12,000	8,237.50
Carmel Sewer District #7 - 2022	10,113	15,400	2,725.35	6,000	4,118.75
2 X per year	20,226	30,800	5,450.70	12,000	8,237.50
Carmel Sewer District #7 - 2023	10,416	15,875	2,779.85	6,000	4,118.75
2 X per year	20,832	31,750	5,559.70	12,000	8,237.50

Bidder Name / Address:

1. Wind River Environmental  
99 Maple Grange Road, Vernon, NJ 07462
2. The Precision Group  
1710 Erie Blvd, Schenectady, NY 12308
3. TAM Enterprises, Inc.  
114 Hartley Road, Goshen, NY 10924
4. Arold Construction  
51 Powder Mill Bridge Rd, Kingston, NY 12401-7210
5. Fred A. Cook Jr. Inc  
P.O. Box 70, Montrose, NY 10548
6. \_\_\_\_\_  
\_\_\_\_\_
7. \_\_\_\_\_  
\_\_\_\_\_
8. \_\_\_\_\_  
\_\_\_\_\_
9. \_\_\_\_\_  
\_\_\_\_\_
10. \_\_\_\_\_  
\_\_\_\_\_

C263 ~ Sewer Jetting  
Bid Results

					Summary	
	Wind River	Precision	TAM	Arold	Cook	
2020	327,335	496,700	87,326	180,000	137,305	
2021	327,335	511,560	89,072	180,000	137,305	
2022	337,150	526,910	90,854	180,000	135,505	
2023	347,257	542,691	92,671	180,000	137,395	
Total	1,339,077	2,077,861	359,923	720,000	547,510	

Dist	x's per yr	WindRiver				Precision Group				TAM			
		2020	2021	2022	2023	2020	2021	2022	2023	2020	2021	2022	2023
csd1	4	45,892.00	45,892.00	47,272.00	48,688.00	77,700.00	79,960.00	82,280.00	84,680.00	12,243.00	12,487.86	12,737.64	12,992.35
csd2	4	196,680.00	196,680.00	202,580.00	208,656.00	280,000.00	288,400.00	297,100.00	306,020.00	52,470.00	53,519.40	54,589.79	55,681.50
csd3	2	18,398.52	18,398.52	18,950.00	19,518.50	27,000.00	27,810.00	28,650.00	29,510.00	4,908.33	5,006.50	5,106.63	5,208.73
csd4	4	31,230.40	31,230.40	32,164.00	33,128.00	50,000.00	51,500.00	53,060.00	54,651.00	8,331.60	8,498.23	8,668.16	8,841.52
csd5	2	10,728.00	10,728.00	11,048.00	11,378.00	18,000.00	18,540.00	19,100.00	19,680.00	2,862.00	2,919.24	2,977.59	3,037.13
csd6	2	4,768.00	4,768.00	4,910.00	5,056.00	15,000.00	15,450.00	15,920.00	16,400.00	1,272.00	1,297.44	1,323.38	1,349.85
csd7	2	19,638.20	19,638.20	20,226.00	20,832.00	29,000.00	29,900.00	30,800.00	31,750.00	5,239.05	5,343.82	5,450.70	5,559.70
	Total	327,335	327,335	337,150	347,257	496,700	511,560	526,910	542,691	87,326	89,072	90,854	92,671

Dist	x's per yr	Arold Construction				Fred Cook			
		2020	2021	2022	2023	2020	2021	2022	2023
csd1	4	24,000.00	24,000.00	24,000.00	24,000.00	19,250.00	19,250.00	19,250.00	19,250.00
csd2	4	96,000.00	96,000.00	96,000.00	96,000.00	82,500.00	82,500.00	82,500.00	82,500.00
csd3	2	12,000.00	12,000.00	12,000.00	12,000.00	7,717.50	7,717.50	7,717.50	7,717.50
csd4	4	24,000.00	24,000.00	24,000.00	24,000.00	13,100.00	13,100.00	13,100.00	13,100.00
csd5	2	6,000.00	6,000.00	6,000.00	6,000.00	4,500.00	4,500.00	4,500.00	4,500.00
csd6	2	6,000.00	6,000.00	6,000.00	6,000.00	2,000.00	2,000.00	2,000.00	2,000.00
csd7	2	12,000.00	12,000.00	12,000.00	12,000.00	8,237.50	8,237.50	8,237.50	8,327.50
	Total	180,000	180,000	180,000	180,000	137,305	137,305	135,505	137,395

**From:** [Esteves, Donna](#)  
**To:** [Vara, Rob](#)  
**Cc:** [Franzetti, Richard](#)  
**Subject:** 03-04-2020 ~ C263 Sewer Jetting Bid Results  
**Date:** Wednesday, March 4, 2020 10:16:21 AM  
**Attachments:** [Bid Results.xlsx](#)

---

Rob,

See attached analysis for the C263 Sewer Jetting contract. There are sufficient funds in the 2020 operating budget for this expense. We will budget accordingly for the remainder years of the contract.

Thanks,

*Donna Esteves*  
Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

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**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** March 5, 2020

**Re:** Lake Mahopac Fish Survey - Lake Mahopac Park District

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The Lake Mahopac Park District (LMPD) solicited requested three (3) quotes from vendors to perform fish surveys in Lake Mahopac. The following quotes (copies of the quotes are attached):

<u>Contractor</u>	<u>Total Bid Price</u>
Northeast Aquatic Research	\$16,000.00
The Pond and Lake Connection	\$19,500.00
Solitude Lake Management	Unresponsive

As provided in the attached email, the LMPD at their 02-24-2020 meeting recommended to move forward with the fish survey. Based upon the pricing, we recommend that the project be awarded to Northeast Aquatic Research for \$16,000.00

As per the attached the LMPD does not have sufficient funds for this work and that a transfer from the fund balance will be required.

I respectfully request that this matter be placed on the next available work session for discussion.

**From:** [Robert Frenkel](#)  
**To:** [Franzetti, Richard](#)  
**Subject:** Fwd: Fish Survey  
**Date:** Tuesday, February 25, 2020 7:14:43 AM  
**Attachments:** [Mahopac\\_fisheries\\_proposal\\_2-20-2020.pdf](#)

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Rich.

Please see attached price quotes from Northeast Aquatic Research, one of the firms referred by DEC. The Lake Park District Board met last night and we agreed that we would like to move ahead rapidly with Quote #1—\$16,000. Please let me know what has to be done to accomplish this.

As further context, I requested proposals from 3 companies: Northeast, Solitude and Pond Connection. After initial contact, followed by repeated e-mail requests, Solitude has been unresponsive and did not submit a proposal. Pond Connection did submit a proposal; however, the price was \$19,500 (with no detail about methodology, even after request to flesh that out.) If you need the email chain with these other firms, let me know and I will forward.

Thanks for your help.

Bob

Begin forwarded message:

**From:** Northeast Aquatic Research <northeastaquaticresearch@gmail.com>  
**Date:** February 20, 2020 at 8:35:03 AM EST  
**To:** Robert Frenkel <rifrenkel@gmail.com>  
**Cc:** Alejandro Reyes <ajreyes1022@gmail.com>  
**Subject: Re: Fish Survey**

Hi Bob,

Please see the attached quote for three levels of electro-fishing. The sampling work would be done in partnership with SUNY Cobleskill field crew, and each crew would be around 6 people, drastically increasing the efficiency of the survey.

The DEC survey in 2015 only sampled six locations on the eastern side of the lake, which represents less than 50% of the entire shoreline. Because of the limited surveying in 2015 and the fact that fish populations vary tremendously from one area to another in large lakes like Mahopac, we strongly recommend sampling the entire shoreline (Quote #1), including the islands. The method for this survey will follow DEC protocol, but it also allows us to more than double the effort compared to what was done in 2015. We want to cover as much variability in plant and rock structure/slope as possible to achieve more accurate

samples of the entire population.

Let me know if you have any questions or concerns about the proposal.  
Thank you.

On Wed, Feb 19, 2020 at 12:50 PM Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)> wrote:

Thanks, AJ.

We have been asking DEC for information about the methodology they follow and we received the following from them this morning:

In 2015 we sampled the night of 5/18 (1/2 hour after sunset). Water temperatures should be between 59-73 degrees Fahrenheit during the month of May. We electro-fished for a total of 2 hours (3 – 30 minute gamefish only runs and 2 - 15 minute all fish runs). I would say this would be the minimum effort. That year we only had one night available for sampling so we did as much we could.

Previous years electro-fishing effort:

1994 – 2.03 hours

1997 – 2.25 hours

1999 – 2.25 hours

2004 – 2.73 hours

On Feb 19, 2020, at 8:31 AM, Northeast Aquatic Research <[northeastaquaticresearch@gmail.com](mailto:northeastaquaticresearch@gmail.com)> wrote:

Bob, We are working on the final quote and will have something to you in the next few days.

AJ

On Mon, Feb 17, 2020 at 5:02 PM Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)> wrote:

Hi AJ.

Just checking in with you on this. Please let me know what your timing is for submitting a proposal. Thanks.

Bob

On Feb 10, 2020, at 2:35 PM, Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)> wrote:

Hi AJ.

It would be helpful to understand the cost differences

between the choices you are outlining below. But what is paramount to us is that your report and the methodology/protocol behind it be acceptable to DEC and conform to how they have done it in the past. Are you in contact with them or otherwise able to ascertain that?

Regarding access, there is a marina on the lake (MacDonald Marine) at which we can arrange for you to launch your boat(s).

Bob

On Feb 7, 2020, at 5:59 PM, Northeast Aquatic Research  
<[northeastaquaticresearch@gmail.com](mailto:northeastaquaticresearch@gmail.com)>  
wrote:

Bob,

Thanks for sending this over to us. I had a few follow-up questions that will help us develop the scope of work.

1) What type of report are you looking for? We can give you graphs similar to the DEC, which would be the most basic type of deliverable, or would your group want more of an interpretative report?

2) If you wanted a more interpretive report, would you want that to include a historical comparison to past DEC surveys or just a report and interpretation of the 2020 survey results?

3) Where would be the most preferable access point for Lake Mahopac?

Thanks,  
AJ

On Wed, Feb 5, 2020 at 12:05 PM  
Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)>  
wrote:

Hi AJ. It was good talking to you.

As discussed, enclosed is our 2015 survey. We would like to use the parameters/method of this survey as closely as possible. In view of gas permit issue you explained and assuming we would aim for the spring of this year, I ask for your proposal as quickly as possible.  
Many thanks.

Bob

Begin forwarded message:

**From:** Robert Frenkel  
<[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)>  
**Date:** February 5, 2020 at  
10:53:25 AM EST  
**To:**  
[northeastaquaticresearch@gmail.com](mailto:northeastaquaticresearch@gmail.com)  
**Subject: Fish Survey**

Hi. My name is Bob Frenkel and I am a member of the Lake Mahopac Park District Advisory Board. We are located in Putnam County, NY and are appointed by the Town of Carmel.

I am inquiring as to whether you perform electro-fish survey services. I tried to call the number listed on your website but there was no ability to leave a voice mail message there for you.

Please let me know.

Thanks.

Bob Frenkel (cell: 914-  
522-7748)



# Northeast Aquatic Research

www.northeastaquaticresearch.net

February 20, 2010

TO: Lake Mahopac Park District Advisory Board, Putnam County, NY  
ATTN: Robert Frenkel  
FROM: Alejandro Reyes, Certified Lake Manager & Fisheries Specialist  
**RE: Proposal for Fisheries Survey of Lake Mahopac**

To the residents of Lake Mahopac,

Thank you for requesting our professional services. Northeast Aquatic Research is a scientific consulting company that specializes in lake assessment and management. Our mission is to provide objective scientific evaluation of lake condition for long-term understanding and management. We work directly with homeowners, lake associations, municipalities, and state agencies to develop management strategies for each individual lake we study. We currently oversee water quality monitoring, aquatic plant management, and fisheries management efforts in lakes across Connecticut, Massachusetts, New York, and Rhode Island.

Please see the quotes for fisheries sampling and assessment below:

## Quote #1 Whole Lake Survey Following NYSDEC Centrarchid Sampling Manual

Including Islands

2 SR-18 Electrofishing Boats, 2 nights

At least 4 all fish collections including lengths and weights on game fish; scales taken as needed

Raw data delivered in excel database format

Statistical interpretation and visualization of data, comparison to previous surveys, recommendations.

**\$16,000**

## Quote #2 Random Stratified Sample of Shoreline Following NYSDEC Centrarchid Sampling Manual

Stratified sampling of shoreline, not including islands, NYSDEC (2015) areas, 3 additional sites on the western shoreline (two game fish and one all fish surveys).

2 SR-18 Electrofishing Boats, 1 night

Lengths on all game fish; weights on selected game fish

Raw data delivered in excel database format

Statistical interpretation and visualization of data, comparison to previous surveys, recommendations.

**\$12,500**

## Quote #3 Repeat NYSDEC 2015 Survey Following NYSDEC Centrarchid Sampling Manual

1 SR-18 Electrofishing Boat, 3 game fish and 2 all fish runs

Lengths on all game fish; weights on selected game fish only

Raw data delivered in excel database format

Statistical interpretation and visualization of data, comparison to previous surveys, recommendations.

**\$10,500**

If you have any questions please call me at: (845) 661-0824 or use email: [northeastaquaticresearch@gmail.com](mailto:northeastaquaticresearch@gmail.com)

Sincerely,

Alejandro Reyes, CLM

Northeast Aquatic Research, LLC



**THE POND AND LAKE**  
— CONNECTION —

**Estimate**

**1112 Federal Road  
Brookfield, CT 06804**

Date	Estimate #
2/10/2020	53288

Name / Address
Lake Mahopac Robert Frenklebond Mahopac, NY

Description	Qty	Rate	Total
May 2020 Electro-Fish Survey of Lake Mahopac- Approx 587 Acres Work to be performed by Aquatic Fisheries Specialists Report of Findings and Photographs to be Provided	1	19,500.00	19,500.00T
If the above meets your approval, please sign this copy and return it to the office. Thank you!		<b>Subtotal</b>	\$19,500.00
NY #15201 / CT #2764 / NJ #99972A/ MA # CC-0048047 / RI #6781 / VT #1586-5192/ PA #BU12662		<b>Sales Tax (8.375%)</b>	\$1,633.13
		<b>Total</b>	\$21,133.13

Signature \_\_\_\_\_

Phone #	Fax #	E-mail	Web Site
203-885-0184	203-885-0873	pondconnection@gmail.com	www.thepondconnection.com

**From:** [Robert Frenkel](#)  
**To:** [Franzetti, Richard](#)  
**Cc:** [Compton, Spain](#)  
**Subject:** Correspondence with Solitude  
**Date:** Wednesday, February 26, 2020 7:31:12 AM

---

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Rich,

Below is all of the correspondence I had with Solitude. To date, I have received no proposal from them, or a response to my last e-mail request.

Bob

Begin forwarded message:

**From:** Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)>  
**Subject:** Re: Fish survey/Lake Mahopac  
**Date:** February 19, 2020 at 3:25:41 PM EST  
**To:** Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)>  
**Cc:** [chris.oliva@solitudelake.com](mailto:chris.oliva@solitudelake.com)

I haven't heard back from you, and would appreciate knowing if you plan to submit a proposal. If you are, below is information received from DEC about how they have performed previous surveys. We would want to conform to their method in 2015.

In 2015 we sampled the night of [5/18](#) (1/2 hour after sunset). Water temperatures should be between 59-73 degrees Fahrenheit during the month of May. We electro-fished for a total of 2 hours (3 – 30 minute gamefish only runs and 2 - 15 minute all fish runs). I would say this would be the minimum effort. That year we only had one night available for sampling so we did as much we could.

Previous years electro-fishing effort:

1994 – 2.03 hours

1997 – 2.25 hours

1999 – 2.25 hours

2004 – 2.73 hours

On Feb 17, 2020, at 5:01 PM, Robert Frenkel  
<[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)> wrote:

Hi Chris. Please let me know if you will be submitting a proposal and what your timing is. Thanks.

Bob Frenkel

On Feb 5, 2020, at 4:29 PM, Robert Frenkel  
<[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)> wrote:

With right address this time...

Begin forwarded message:

**From:** Robert Frenkel  
<[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)>  
**Date:** February 5, 2020 at 3:36:32 PM EST  
**To:** [chris.oliva@solitudelake.com](mailto:chris.oliva@solitudelake.com)  
**Subject:** Fish survey/Lake Mahopac

Hi Chris.  
As just discussed with you, attached is our  
survey from 2015. I look forward to hearing  
back from you with your proposal. Thanks.

Bob Frenkel  
(cell: 914-522-7748)

<Electrofishing Survey, 2015.pdf>

**From:** [Maxwell, Mary Ann](#)  
**To:** [Esteves, Donna](#); [Franzetti, Richard](#)  
**Subject:** RE: 02-25-2020 FW: Fish Survey  
**Date:** Wednesday, February 26, 2020 12:11:57 PM

---

Since this was not included in the 2020 budget we will need to transfer from the fund balance.

*Mary Ann Maxwell*  
Town Comptroller  
Town of Carmel  
(845) 628-1500 ext 175  
Fax (845) 628-7085  
[mam@ci.carmel.ny.us](mailto:mam@ci.carmel.ny.us)

---

**From:** Esteves, Donna  
**Sent:** Wednesday, February 26, 2020 12:04 PM  
**To:** Franzetti, Richard <[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)>  
**Cc:** Maxwell, Mary Ann <[mam@ci.carmel.ny.us](mailto:mam@ci.carmel.ny.us)>  
**Subject:** RE: 02-25-2020 FW: Fish Survey

Rich,

There are sufficient funds in the 2020 operating budget for this expense. However this will deplete a significant portion of their funds and will leave the district with approximately 12k left for the remainder of the year. Please note that approximately 5k of the balance will be needed for the yearly biomass study.

Thanks,

*Donna Esteves*  
Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

---

**From:** Franzetti, Richard  
**Sent:** Tuesday, February 25, 2020 11:47 AM  
**To:** Esteves, Donna  
**Cc:** Maxwell, Mary Ann  
**Subject:** 02-25-2020 FW: Fish Survey

Are there sufficient funds in the Lake Mahopac Park District to perform a fish survey. The cost is \$16,000.00

Richard J. Franzetti. P.E, BCEE  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181

Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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**From:** Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)>  
**Sent:** Tuesday, February 25, 2020 7:15 AM  
**To:** Franzetti, Richard <[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)>  
**Subject:** Fwd: Fish Survey

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Hi Rich.

Please see attached price quotes from Northeast Aquatic Research, one of the firms referred by DEC. The Lake Park District Board met last night and we agreed that we would like to move ahead rapidly with Quote #1—\$16,000. Please let me know what has to be done to accomplish this.

As further context, I requested proposals from 3 companies: Northeast, Solitude and Pond Connection. After initial contact, followed by repeated e-mail requests, Solitude has been unresponsive and did not submit a proposal. Pond Connection did submit a proposal; however, the price was \$19,500 (with no detail about methodology, even after request to flesh that out.) If you need the email chain with these other firms, let me know and I will forward.

Thanks for your help.

Bob

Begin forwarded message:

**From:** Northeast Aquatic Research <[northeastaquaticresearch@gmail.com](mailto:northeastaquaticresearch@gmail.com)>  
**Date:** February 20, 2020 at 8:35:03 AM EST  
**To:** Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)>  
**Cc:** Alejandro Reyes <[ajreyes1022@gmail.com](mailto:ajreyes1022@gmail.com)>  
**Subject: Re: Fish Survey**

Hi Bob,

Please see the attached quote for three levels of electro-fishing. The sampling work

would be done in partnership with SUNY Cobleskill field crew, and each crew would be around 6 people, drastically increasing the efficiency of the survey.

The DEC survey in 2015 only sampled six locations on the eastern side of the lake, which represents less than 50% of the entire shoreline. Because of the limited surveying in 2015 and the fact that fish populations vary tremendously from one area to another in large lakes like Mahopac, we strongly recommend sampling the entire shoreline (Quote #1), including the islands. The method for this survey will follow DEC protocol, but it also allows us to more than double the effort compared to what was done in 2015. We want to cover as much variability in plant and rock structure/slope as possible to achieve more accurate samples of the entire population.

Let me know if you have any questions or concerns about the proposal.  
Thank you.

On Wed, Feb 19, 2020 at 12:50 PM Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)> wrote:

Thanks, AJ.

We have been asking DEC for information about the methodology they follow and we received the following from them this morning:

In 2015 we sampled the night of 5/18 (1/2 hour after sunset). Water temperatures should be between 59-73 degrees Fahrenheit during the month of May. We electro-fished for a total of 2 hours (3 – 30 minute gamefish only runs and 2 - 15 minute all fish runs). I would say this would be the minimum effort. That year we only had one night available for sampling so we did as much we could.

Previous years electro-fishing effort:

1994 – 2.03 hours

1997 – 2.25 hours

1999 – 2.25 hours

2004 – 2.73 hours

On Feb 19, 2020, at 8:31 AM, Northeast Aquatic Research  
<[northeastaquaticresearch@gmail.com](mailto:northeastaquaticresearch@gmail.com)> wrote:

Bob, We are working on the final quote and will have something to you in the next few days.

AJ

On Mon, Feb 17, 2020 at 5:02 PM Robert Frenkel  
<[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)> wrote:

Hi AJ.

Just checking in with you on this. Please let me know what your timing is for submitting a proposal. Thanks.

Bob

On Feb 10, 2020, at 2:35 PM, Robert Frenkel  
<[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)> wrote:

Hi AJ.

It would be helpful to understand the cost differences between the choices you are outlining below. But what is paramount to us is that your report and the methodology/protocol behind it be acceptable to DEC and conform to how they have done it in the past. Are you in contact with them or otherwise able to ascertain that?

Regarding access, there is a marina on the lake (MacDonald Marine) at which we can arrange for you to launch your boat(s).

Bob

On Feb 7, 2020, at 5:59 PM, Northeast Aquatic Research  
<[northeastaquaticresearch@gmail.com](mailto:northeastaquaticresearch@gmail.com)> wrote:

Bob,

Thanks for sending this over to us. I had a few follow-up questions that will help us develop the scope of work.

1) What type of report are you looking for? We can give you graphs similar to the DEC, which would be the most basic type of deliverable, or would your group want more of an interpretative report?

2) If you wanted a more interpretive report, would you want that to include a historical comparison to past DEC surveys

or just a report and interpretation of the 2020 survey results?

3) Where would be the most preferable access point for Lake Mahopac?

Thanks,  
AJ

On Wed, Feb 5, 2020 at 12:05 PM Robert Frenkel <[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)> wrote:

Hi AJ. It was good talking to you.

As discussed, enclosed is our 2015 survey. We would like to use the parameters/method of this survey as closely as possible. In view of gas permit issue you explained and assuming we would aim for the spring of this year, I ask for your proposal as quickly as possible.

Many thanks.

Bob

Begin forwarded message:

**From:** Robert Frenkel  
<[rifrenkel@gmail.com](mailto:rifrenkel@gmail.com)>  
**Date:** February 5, 2020 at 10:53:25 AM EST  
**To:**  
[northeastaquaticresearch@gmail.com](mailto:northeastaquaticresearch@gmail.com)

**Subject: Fish Survey**

Hi. My name is Bob Frenkel and I am a member of the Lake Mahopac Park District Advisory Board. We are located in Putnam County, NY and are appointed by

the Town of Carmel.

I am inquiring as to whether you perform electro-fish survey services. I tried to call the number listed on your website but there was no ability to leave a voice mail message there for you.

Please let me know.

Thanks.

Bob Frenkel (cell: 914-522-7748)

**From:** [Compton Spain](#)  
**To:** [Franzetti, Richard](#)  
**Subject:** Northeast Fish Proposal  
**Date:** Monday, March 2, 2020 8:37:57 PM

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Rich,

On behalf of the LMPD, I request approval to move forward with Northeast's proposal...quote #1, \$16,000, all as described below and attached.

Thank you

Sent from my iPhone



February 7, 2019

**3/11/2020 Work Session Agenda Item #9**

Town of Carmel  
60 McAlpin Avenue  
Mahopac, NY 10541

Re: PIN 8812.04.221  
SH 9274A, Osceola Lake – Mahopac Lake, Part 2  
Map(s) 101, 102 Parcel(s) 111, 112  
Town of Carmel  
Putnam County

Dear Property Owner(s):

The Department is progressing the above captioned project, and we are now able to extend an offer of just compensation to you for your property as described in the attached map(s). Our offer, based on the amount of our highest approved appraisal, is **\$3,725.00**.

To assist you with your review of our offer, please find the following documents:

- 1) **Explanation of acquisition and offer of settlement**
- 2) **How Property is Acquired by the Department of Transportation**
- 3) **Acquisition Fact Sheet**
- 4) **Agreements:** by law, there are two options to which you are entitled. You may collect your compensation either as a full settlement, or as an advance payment. These agreements are explained as follows:

**“Agreement of Adjustment and Release of Owner”** This agreement settles the acquisition for the offer amount, plus applicable interest and waives your right to file a claim in the Court of Claims. Please note that this agreement is not included in this offer package but is available upon request.

**“Agreement for Advance Payment”** This agreement allows you to collect the amount stated, plus interest, and negotiate for additional compensation, if warranted and justified. This agreement provides you with the ultimate right to file a claim with the Court of Claims, within a three-year statute of limitations from the date we officially notify you of the vesting of the map(s).

Please date and sign all four agreements where indicated in the presence of a Notary Public. Keep the copy stamped *Claimant* for your records. Return three copies of the signed agreements in the postpaid envelope provided.

February 7, 2019  
Map(s) 101, 102  
Page 2

**5) Form W-9:** Please enter your organization's Taxpayer Identification Number in **Part I** and sign and date **Part II**. No other information is needed on that form.

**6) Resolution:** Resolution from the Governing Body of the Town of Carmel, ratifying the agreement and designating an officer or other proper party to execute closing papers on its behalf.

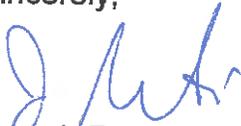
**7) Appropriation Map:** This map became official when it was filed in the Department of Transportation on October 18, 2019. Title of the property under eminent domain will transfer to the State upon vesting with the County Clerk's Office, and you will be notified of this filing by certified mail.

Please be advised that before we can make payment of compensation to you, the following steps must be completed:

- The map(s) must be filed in the public record within the respective County Clerk's Office by an agent of the New York State Department of Transportation.
- Signed agreements, along with the completed Form W-9 must be received from you by this office and then processed for approval.
- All closing documents required by the Real Property Bureau of the NY State Attorney General's Office must be completed and returned to us. These will be forwarded to you upon receipt of the executed agreements. These closing papers will include, at a minimum, an Affidavit of Title, payment vouchers and a request for paid land tax receipts.

I will telephone you in the near future to discuss the materials enclosed and answer any questions you may have. In the meantime, should you wish to contact me, I can be reached at 845-437-3350 or by e-mail at [Joseph.Roberti@dot.ny.gov](mailto:Joseph.Roberti@dot.ny.gov). Thank you.

Sincerely,



Joseph Roberti  
Real Estate Specialist 1

Enclosures

NEW YORK STATE DEPARTMENT OF TRANSPORTATION  
OFFICE OF RIGHT OF WAY  
REGION 8

**EXPLANATION OF ACQUISITION/OFFER OF SETTLEMENT**

**PIN:** 8812.04.221                      **PROC#:** 14831                      **DECL:** A81-1187  
**SH:** 9274-A                              **PROJECT:** Osceola Lake – Mahopac Lake, Part 2  
**COUNTY:** Putnam                      **TOWN/CITY:** Carmel   **VILLAGE:**  
**MAP(S):** 101, 102                      **PARCEL(S):** 111, 112  
**CLAIMANT(S):** Town of Carmel

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**EXPLANATION OF ACQUISITION**

Map 101, Parcel 111 is a permanent easement (P.E.) located on the northern side of Route 6N and begins at the southwest corner of your property. Irregular in shape, it extends 42± feet along your southern property line, extending back an additional 5± to 6± feet into your property, measuring a total of 217± square feet. The easement is necessary for traffic control devices.

Map 102, Parcel 112 is a temporary easement (T.E.). Irregular in shape, it abuts the back of Map 101 for 42± feet and extends back an additional 5± feet into your property, measuring a total of 216± square feet. This easement is necessary for grading and a work area during construction. It will be terminated upon project completion.

**Offer of Settlement**

Direct Damages	\$3,050.00
Rental Value of Temporary Easement	<u>\$675.00</u>
<b>Total Damages - Just Compensation</b>	<b>\$3,725.00</b>

The above value represents the amount of our highest approved appraisal, developed in accordance with appraisal standards as defined by the Uniform Standards of Professional Appraisal Practice (USPAP). If you are satisfied with our explanation of the acquisition and wish to settle your claim with the State, you may request that we send you the Agreement of Adjustment and Release of Owner for execution. If you wish to leave your claim open and still collect the offered compensation, you may execute all four of the enclosed Agreement for Advance Payment documents keeping one for your records and returning three in the self-addressed envelope provided. Once we receive your signed agreement and the closing papers have been completed and processed, payment can be made to you.

Please note that, in making this offer and any subsequent payment, the Commissioner of Transportation and the State of New York reserve certain rights, as explained in this paragraph. If, in the course of the construction of this project or the use or occupation of the property by the State or its authorized agents, it is discovered that hazardous or contaminated materials are present on any portion of the property in which the State is acquiring an interest, and such condition requires remediation by the Department of Transportation and/or some other State agency, the Commissioner and the State shall have the right to assert any claim, fine or penalty authorized by law against you or any other person or entity who owned, occupied or used the property, or caused such contamination, prior to the State's acquisition. This includes the right to assert a claim against any payment made pursuant the enclosed Agreements or any subsequent payment, including any court award or settlement.

Parcel Locator Point:  
Parcel No. 111  
N: 925845.653  
E: 702238.027

THE MAHOPAC  
NATIONAL BANK  
(REPUTED OWNER)

PARCEL SUMMARY:  
Type: Permanent Easement  
Portion of 2018 Tax Map  
Ref. No. 76.5-1-48  
Town of Carmel  
County of Putnam  
State of New York

CCD: LIBER 870 PAGE 172  
TRN 141

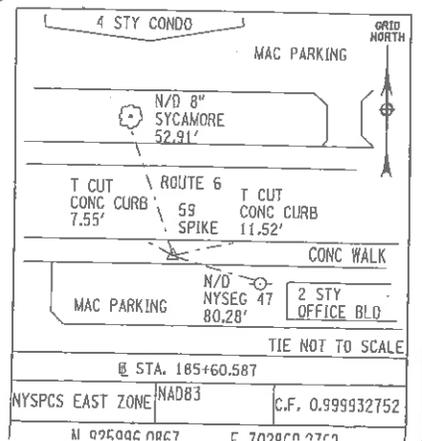
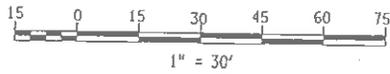
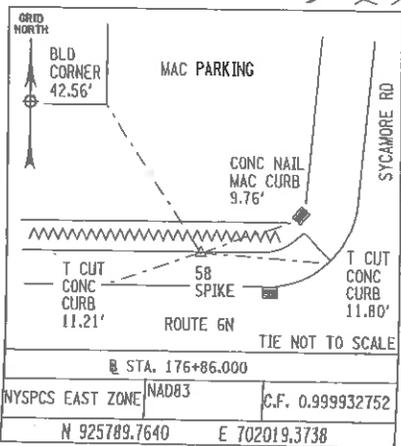
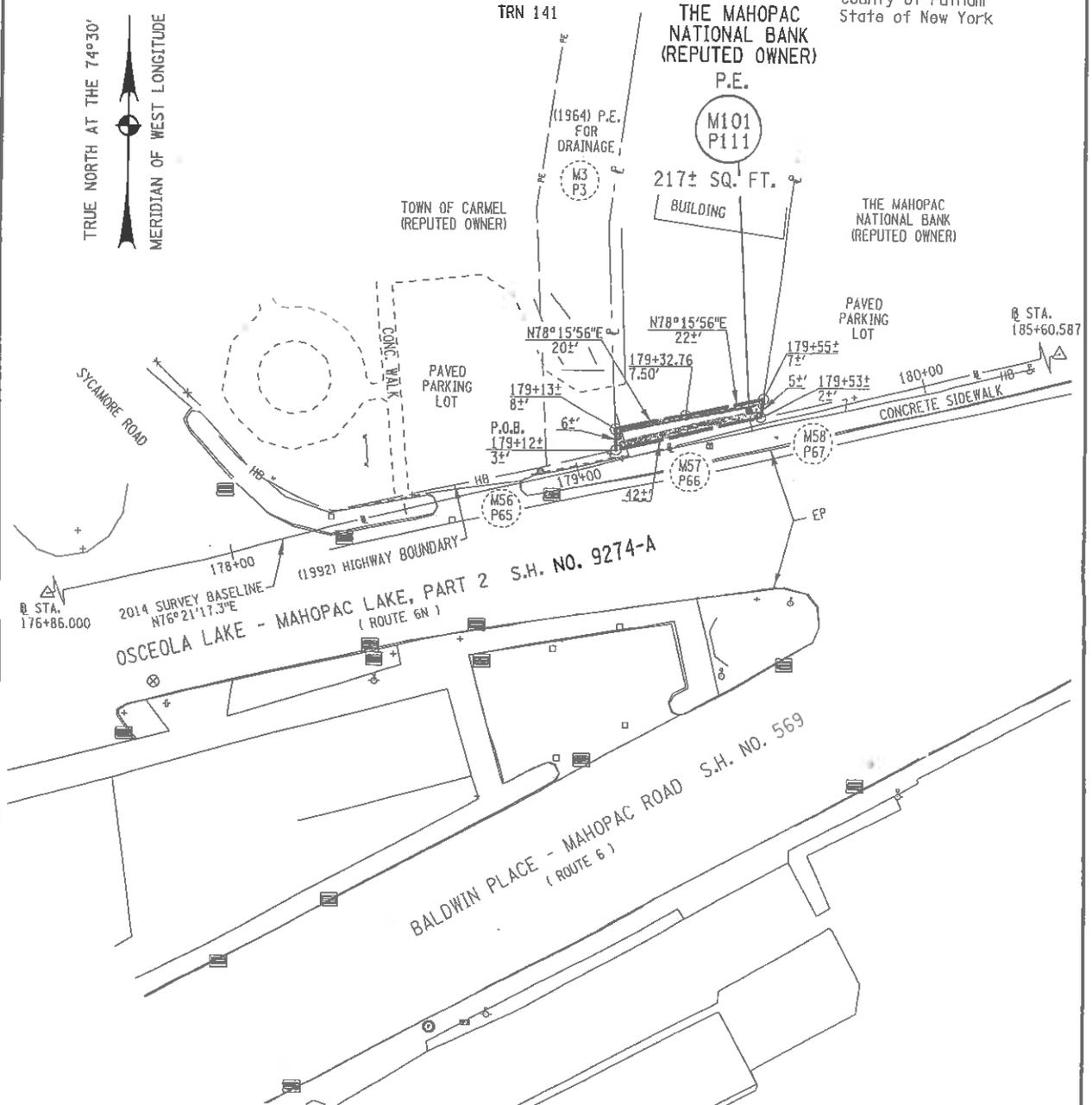
THE MAHOPAC  
NATIONAL BANK  
(REPUTED OWNER)  
P.E.

M101  
P111

217± SQ. FT.

BUILDING

THE MAHOPAC  
NATIONAL BANK  
(REPUTED OWNER)



NAME = 9274-A.msp, rev. 10/10/09

Field Survey Records and Control Report are on file in the Regional Office of NYSDOT.

Parcel No. 111

PERMANENT EASEMENT FOR TRAFFIC CONTROL DEVICES

A Permanent easement to be exercised in, on and over the property delineated above and hereinafter described for the purpose of constructing, reconstructing and maintaining thereon traffic control devices and appurtenances in and to all that piece or parcel of property designated as Parcel No. 111, situate in the Town of Carmel, County of Putnam, State of New York, as shown on the accompanying map and described as follows:

Beginning at a point on the northerly boundary of the existing Osceola Lake - Mahopac Lake, Part 2 highway at the intersection of the said boundary with the division line between the property of The Mahopac National Bank (reputed owner) on the east and the property of Town of Carmel (reputed owner) on the west, said point being 3± feet distant northerly, measured at right angles, from station 179+12± of the hereinafter described survey baseline for the reconstruction of the Osceola Lake - Mahopac Lake, Part 2 State Highway No. 9274-A; thence northerly along said division line 6± feet to a point 8± feet distant northerly, measured at right angles, from station 179+13± of said baseline; thence through the property of The Mahopac National Bank (reputed owner) the following two (2) courses and distances (1) North 78°-15'-56" East, 20± feet to a point 7.50 feet distant northerly, measured at right angles from station 179+32.76 of said baseline; and (2) North 78°-15'-56" East, 22± feet to a point on the division line between the property of The Mahopac National Bank (reputed owner) on the west and other property of The Mahopac National Bank (reputed owner) on the east, the last mentioned point being 7± feet distant northerly, measured at right angles, from station 179+55± of said baseline; thence southerly along said division line 5± feet to its intersection with the northerly boundary of said existing highway, the last mentioned point being 2± feet distant northerly, measured at right angles, from station 179+53± of said baseline; thence westerly along the last mentioned boundary of said existing highway 42± feet to the point of beginning; being 217 square feet more or less.

RESERVING, however, to the owner of any right, title or interest in and to the property delineated as Parcel No. 111 above, and such owner's successors or assigns, the right of access and the right of using said property and such use shall not be further limited or restricted under this easement beyond that which is necessary to effectuate its purposes for, and as established by, the construction or reconstruction and as so constructed or reconstructed, the maintenance of the herein identified project.

The above mentioned survey baseline is a portion of the 2014 survey baseline for the reconstruction of the Osceola Lake - Mahopac Lake, Part 2, State Highway No. 9274-A as shown on a map and plan on file in the Office of the State Department of Transportation and described as follows:

Beginning at station 176+86.000; thence North 76°-21'-17.3" East to station 185+60.587.

All bearings referred to TRUE NORTH at the 74° - 30' MERIDIAN OF WEST LONGITUDE.

I hereby certify that the property mapped above is necessary for this project, and the acquisition thereof is recommended.

DATE: October 17, 2018

Michael K. Schaffer  
MICHAEL K. SCHAFER, REGIONAL DESIGN ENGINEER  
FOR THE REGIONAL DIRECTOR OF TRANSPORTATION  
REGION 8



Unauthorized alteration of a survey map bearing a licensed land surveyor's seal is a violation of the New York State Education Law.

I hereby certify that this map was prepared in accordance with current NYSDOT policies, standards and procedures.

DATE: OCTOBER 17, 2018

Michael Rea  
MICHAEL REA, SENIOR LAND SURVEYOR  
P.L.S. LICENSE NO. 050318

THE MAHOPAC NATIONAL BANK  
(Reputed Owner)

Map of property in and to which an easement, as hereinabove defined, is deemed necessary by the Commissioner of Transportation to be acquired by appropriation in the name of the People of the State of New York for purposes connected with the highway system of the State of New York pursuant to Section 30 of the Highway Law and the Eminent Domain Procedure Law.

There is excepted from this appropriation all the right, title and interest, if any, of the United States of America in or to said property.

Pursuant to the statute(s) set forth above and the authority delegated to me by Official Order of the Commissioner of Transportation, this acquisition map is hereby approved and filed in the main office of the New York State Department of Transportation.

Date: October 18, 2019

Sam E. B...  
Office of Right of Way

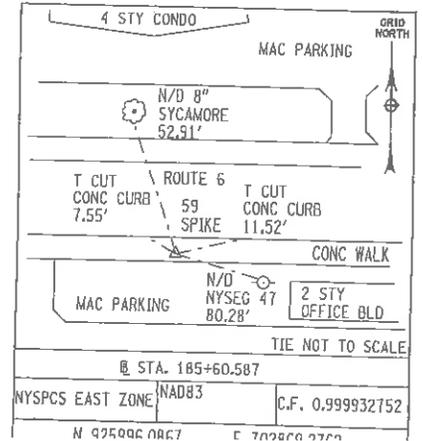
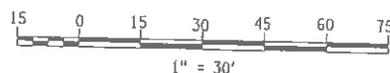
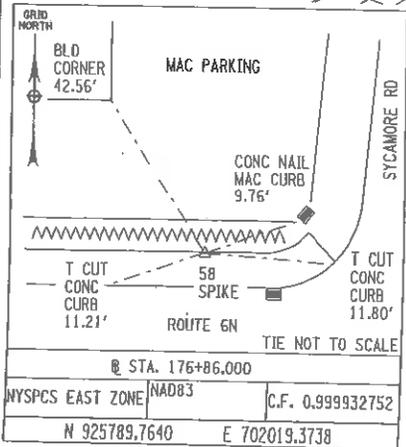
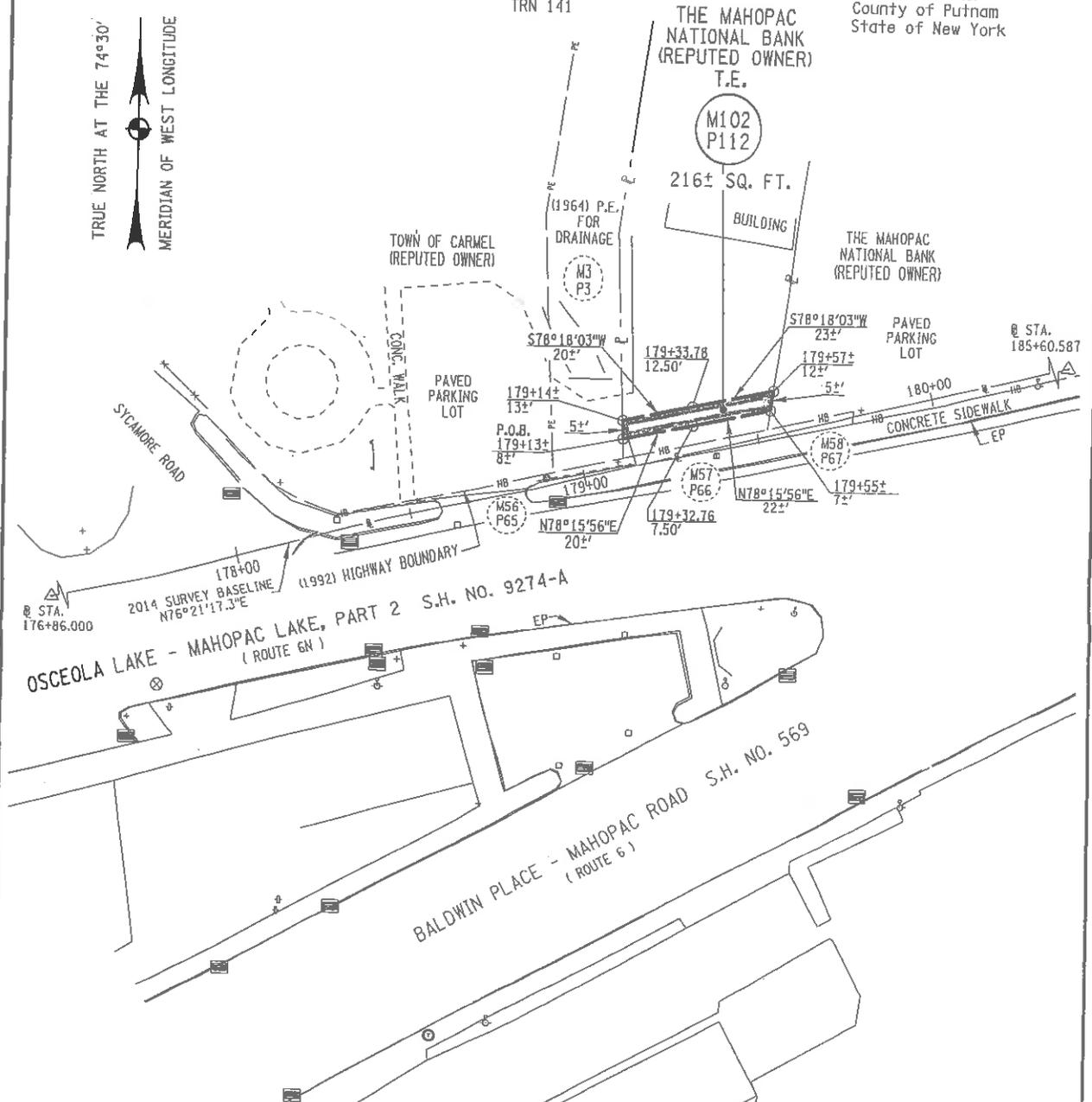
I have compared the foregoing copy of the map with the original thereof, as filed in the Office of the State Department of Transportation, and I do hereby certify the same to be a true and correct copy of the original and of the whole thereof.

Suzanne Stella  
Office of Right of Way

Parcel Locator Point:  
Parcel No. 112  
N: 925851.200  
E: 702237.819

THE MAHOPAC  
NATIONAL BANK  
(REPUTED OWNER)  
TRN 141  
CCD: LIBER 870 PAGE 172

PARCEL SUMMARY:  
Type: Temporary Easement  
Portion of 2018 Tax Map  
Ref. No. 76.5-1-48  
Town of Carmel  
County of Putnam  
State of New York



NAME = 9274-mhp-rov-102.dgn

Field Survey Records and Control Report are on file in the Regional Office of NYSDOT.

TEMPORARY EASEMENT FOR GRADING AND WORK AREA

A temporary easement to be exercised in, on and over the property above delineated for the purpose of grading, seeding and a work area in connection with the construction of the highway and appurtenances for use and exercisable during the construction or reconstruction of the highway and terminating upon the approval of the completed work, unless sooner terminated if deemed no longer necessary for highway purposes and released by the Commissioner of Transportation or other authorized representative acting for the People of the State of New York, or its assigns. Such easement shall be exercised in and to all that piece or parcel of property designated as Parcel No. 112, as shown on the accompanying map.

RESERVING, however, to the owner of any right, title or interest in and to the property delineated as Parcel No. 112 above, and such owner's successors or assigns, the right of access and the right of using said property and such use shall not be further limited or restricted under this easement beyond that which is necessary to effectuate its purposes for the construction or reconstruction of the herein identified project.

I hereby certify that the property mapped above is necessary for this project, and the acquisition thereof is recommended.

DATE: October 17, 2018

*Michael K. Scharfer*

MICHAEL K. SCHARFER, REGIONAL DESIGN ENGINEER  
FOR THE REGIONAL DIRECTOR OF TRANSPORTATION  
REGION 8



Unauthorized alteration of a survey map bearing a licensed land surveyor's seal is a violation of the New York State Education Law.

I hereby certify that this map was prepared in accordance with current NYSDOT policies, standards and procedures.

DATE: OCTOBER 17, 2018

*Michael Rea*

MICHAEL REA, SENIOR LAND SURVEYOR  
P.L.S. LICENSE NO. 050318

THE MAHOPAC NATIONAL BANK  
(Reputed Owner)

Map of property in and to which an easement, as hereinabove defined, is deemed necessary by the Commissioner of Transportation to be acquired by appropriation in the name of the People of the State of New York for purposes connected with the highway system of the State of New York pursuant to Section 30 of the Highway Law and the Eminent Domain Procedure Law.

There is excepted from this appropriation all the right, title and interest, if any, of the United States of America in or to said property.

Pursuant to the statute(s) set forth above and the authority delegated to me by Official Order of the Commissioner of Transportation, this acquisition map is hereby approved and filed in the main office of the New York State Department of Transportation.

DATE: October 18, 2019

*Sam E. Bark*  
Office of Right of Way

I have compared the foregoing copy of the map with the original thereof, as filed in the Office of the State Department of Transportation, and I do hereby certify the same to be a true and correct copy of the original and of the whole thereof.

*Suzanne Stetka*  
Office of Right of Way



## Department of Transportation

**ANDREW M. CUOMO**  
Governor

**MARIE THERESE DOMINGUEZ**  
Commissioner

**LANCE MacMILLAN, P.E.**  
Regional Director

February 4, 2020

Town of Carmel  
60 McAlpin Avenue  
Mahopac, NY 10541

Subject property address: 630 Route 6 Mahopac, NY 10541 (tax lot 76.9-1-14)

**Re: PIN 8812.04.221  
SH 9274-A; Osceola Lake-Mahopac  
Lake, Part 2  
Maps 103, 104  
Parcel 113, 114  
Town of Carmel  
County of Putnam**

Dear Property Owner:

The Department is progressing the above captioned project and we are now able to extend an offer of just compensation to the Town of Carmel for the above-referenced acquisition as described in the enclosed maps. Our offer, based on the amount of our highest approved appraisal, is **\$5,350.00 (Five Thousand, Three Hundred Fifty and no/100 Dollars)**. To assist you with your review of our offer, please find the following documents:

- 1) Explanation of Acquisition and Offer Settlement**
- 2) How Property is Acquired by the Department of Transportation**
- 3) Acquisitions Fact Sheet**
- 4) Description of Project**

**5) Appropriation Map(s)** - These maps depict the areas and interests the Department is acquiring. The maps became official upon filing with the Department of Transportation on October 30, 2019. After you have had a reasonable opportunity to consider the offer stated above, we will record these maps with the County Clerk's Office where the property is located whereupon title will transfer from you to the State of New York; you will be notified of this by personal service or certified mailing of a Notice of Appropriation and maps.

**6) Agreements** - By law, you may receive your compensation either as an advance payment on your claim by signing and returning the enclosed Agreement for Advance Payment, or as a full settlement of your claim by signing an Agreement of Adjustment and Release of Owner (which will be provided upon request).

(a) ***If you sign the enclosed Agreement for Advance Payment***, you may collect the amount stated on the agreement, plus applicable interest, and negotiate for additional compensation, if warranted and justified. The Agreement for Advance Payment provides you with the right to file a claim with the Court of Claims, within a three-year period from the date the Department delivers you a Notice of Appropriation. Your failure to file a claim in the Court of Claims within the three years shall be automatically deemed an acceptance of the amount paid as full settlement of your claim.

(b) ***If you sign the Agreement of Adjustment and Release of Owner***, this settles your claim for the offered amount, plus applicable interest, and waives your right to file a claim in the Court of Claims. Please note that this agreement is not included in this offer package but is available upon request.

For either type of agreement, please execute all four (4) originals in the presence of a notary public. Keep one original for your file and return the other three (3) in the enclosed postpaid envelope.

**7) Interest Supplement to Agreement (ROW 21-8)** – This is an informational sheet explaining how interest is calculated on the offered amount and will be attached to the agreements if applicable to your specific appropriation.

**8) Request for Taxpayer Identification Number and Certification (W-9)** – This form is used to collect your Social Security/Tax Payer Identification number.

**9) Resolution** – to be completed by the Board of Directors or Governing Body of the Town of Carmel ratifying the Agreement and designating officer(s) or proper party(ies) to execute closing papers on its behalf.

**10) Stamped, self-addressed envelope** for return of the signed agreements and other completed documents.

Please be advised that before we can issue a check for your property, the following steps must be completed:

(a) The Department must take title to the property by recording the appropriation maps with the County Clerk where the property is located.

(b) The Department must receive three (3) copies of the signed agreement from you containing original signatures, signed in the presence of a notary (retain one (1) for your records). The agreement must be approved by the Commissioner or his/her designee and, in certain instances, the Office of the New York State Comptroller.

(c) IRS Form W-9 must be properly executed and returned.

(d) Closing documents required by the New York State Attorney General's Office, which represents the Department for the closing, must be completed and returned. Any additional required documents needed to issue payment not already included in this package will be provided to you after the Department receives a signed agreement, including:

- i. Claim for Payment Vouchers
- ii. Affidavit of Title (must be notarized)

(e) The Department must verify payment of taxes for Tax Map Parcel 76.9-1-14. Note that if a tax was a lien on the date of vesting, proof of payment of all installments is required.

This offer of compensation has been developed in accordance with accepted appraisal standards by qualified personnel. The Department works under a single offer system and, by law, we must provide you with the amount of our highest approved appraisal.

Please contact Joseph Roberti to confirm that you have received this package as well as to discuss the materials enclosed and answer any questions you may have. Mr. Roberti can be reached at 845-437-3350 or by e-mail at [Joseph.Roberti@dot.ny.gov](mailto:Joseph.Roberti@dot.ny.gov). Thank you.

Sincerely,

  
Shawn Conway

Real Estate Specialist Trainee 1

For:

Joseph Roberti  
Real Estate Specialist 1

Enclosures

cc: Acquisitions Management Bureau, POD 41

NEW YORK STATE DEPARTMENT OF TRANSPORTATION  
OFFICE OF RIGHT OF WAY  
REGION 8

**EXPLANATION OF ACQUISITION/OFFER OF SETTLEMENT**

**PIN:** 8812.04.221                      **PROC#:** 14831                      **DECL:** A81-1187  
**SH:** 9274-A                              **PROJECT:** Osceola Lake -- Mahopac Lake, Part 2  
**COUNTY:** Putnam                      **TOWN/CITY:** Carmel   **VILLAGE:**  
**MAP(S):** 103, 104                      **PARCEL(S):** 113, 114  
**CLAIMANT(S):** Town of Carmel

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**EXPLANATION OF ACQUISITION**

Map 103, Parcel 113 is a permanent easement (P.E.) located on the northern side of Route 6N and begins at the southwest corner of your property. Irregular in shape, it extends 25± feet along your southern property line, then 26± feet south to north, then extending across your property 16± feet, then 20± feet north to south, then back across your property for 16± feet, then 5± along your western property line, measuring 366± square feet. The easement is necessary for traffic control devices.

Map 104, Parcel 114 is a temporary easement (T.E.). Irregular in shape, it abuts the northern edge of Map 103, extending an additional 5± feet onto your property. This easement measures a total of 259± square feet and is necessary for grading and a work area during construction. It will be terminated upon project completion.

**Offer of Settlement**

Direct Damages	\$4,625.00
Rental Value of Temporary Easement	<u>\$725.00</u>
<b>Total Damages - Just Compensation</b>	<b>\$5,350.00</b>

The above value represents the amount of our highest approved appraisal, developed in accordance with appraisal standards as defined by the Uniform Standards of Professional Appraisal Practice (USPAP). If you are satisfied with our explanation of the acquisition and wish to settle your claim with the State, you may request that we send you the Agreement of Adjustment and Release of Owner for execution. If you wish to leave your claim open and still collect the offered compensation, you may execute all four of the enclosed Agreement for Advance Payment documents keeping one for your records and returning three in the self-addressed envelope provided. Once we receive your signed agreement and the closing papers have been completed and processed, payment can be made to you.

Please note that, in making this offer and any subsequent payment, the Commissioner of Transportation and the State of New York reserve certain rights, as explained in this paragraph. If, in the course of the construction of this project or the use or occupation of the property by the State or its authorized agents, it is discovered that hazardous or contaminated materials are present on any portion of the property in which the State is acquiring an interest, and such condition requires remediation by the Department of Transportation and/or some other State agency, the Commissioner and the State shall have the right to assert any claim, fine or penalty authorized by law against you or any other person or entity who owned, occupied or used the property, or caused such contamination, prior to the State's acquisition. This includes the right to assert a claim against any payment made pursuant the enclosed Agreements or any subsequent payment, including any court award or settlement.

## INSTRUCTIONS FOR DOCUMENT COMPLETION

### ✓ **Agreements – Agreement of Advance Payment**

- *Date and sign all four copies where indicated in the presence of a Notary Public.*
- *Keep the copy labeled "Claimant's Copy" for your records.*
- *Return the remaining three (3) agreements to our office using the self-addressed, stamped envelope.*
- ***NOTE:*** *if you would like to request the Agreement of Adjustment and Release of Owner and complete those instead, please contact me and I will be happy to forward them to you.*

### ✓ **Substitute Form W-9 - (Request for Taxpayer ID # and Certification) – Please complete and return to our office.**

### ✓ **Resolution – to be by the Board of Directors or Governing Body of the Town of Carmel ratifying Agreement and designating officer(s) or proper party(ies) to execute closing papers on its (their) behalf.**

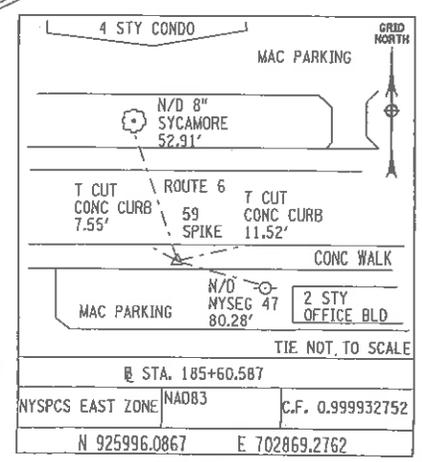
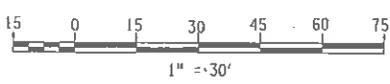
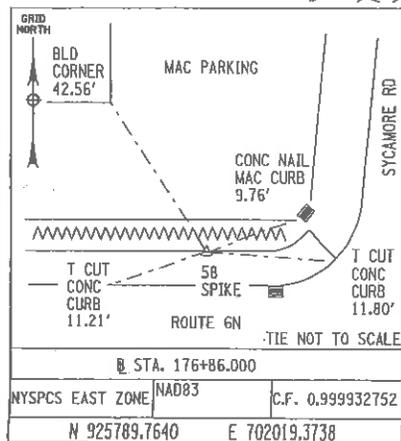
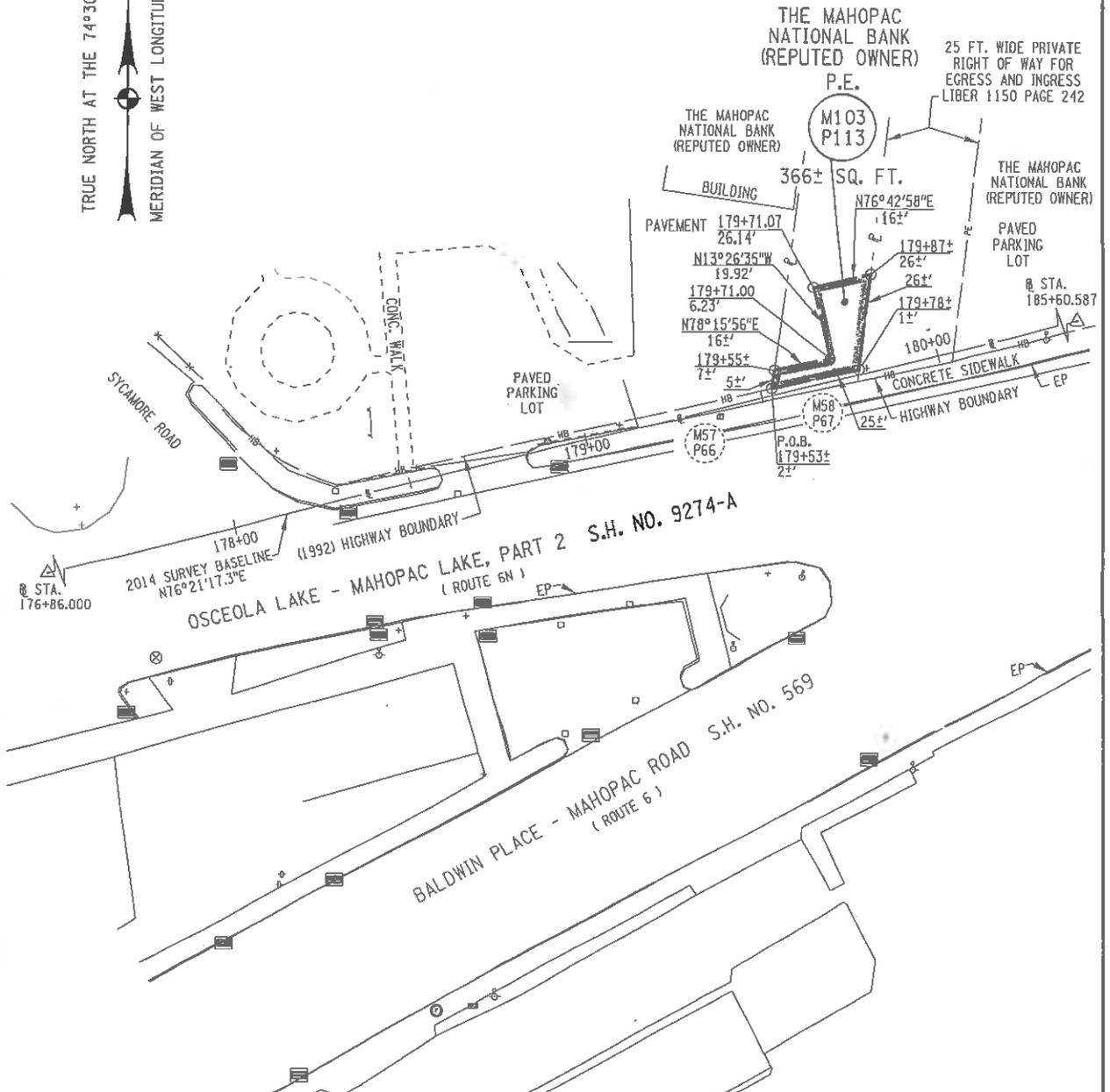
**Please return the completed documents in the envelope provided.**

Parcel Locator Point:  
Parcel No. 113  
N: 925854.690  
E: 702278.626

THE MAHOPAC  
NATIONAL BANK  
( REPUTED OWNER )

CCD: LIBER 1524 PAGE 355  
TRN 142

PARCEL SUMMARY:  
Type: Permanent Easement  
Portion of 2018 Tax Map  
Ref. No. 76.9-1-14  
Town of Carmel  
County of Putnam  
State of New York



FILE NAME: 1071-4.dwg PLOT: 103.dwg

Field Survey Records and Control Report are on file in the Regional Office of NYS DOT.  
Parcel No. 113

PERMANENT EASEMENT FOR TRAFFIC CONTROL DEVICES

A Permanent easement to be exercised in, on and over the property delineated above and hereinafter described for the purpose of constructing, reconstructing and maintaining thereon traffic control devices and appurtenances in and to all that piece or parcel of property designated as Parcel No. 113, situate in the Town of Carmel, County of Putnam, State of New York, as shown on the accompanying map and described as follows:

Beginning at a point on the northerly boundary of the existing Osceola Lake - Mahopac Lake, Part 2 highway at the intersection of the said boundary with the division line between the property of The Mahopac National Bank (reputed owner) on the east and other property of The Mahopac National Bank (reputed owner) on the west, said point being 2± feet distant northerly, measured at right angles, from station 179+53± of the hereinafter described survey baseline for the reconstruction of the Osceola Lake - Mahopac Lake, Part 2 State Highway No. 9274-A; thence northerly along said division line 5± feet to a point 7± feet distant northerly, measured at right angles, from station 179+55± of said baseline; thence through the property of The Mahopac National Bank (reputed owner) the following three (3) courses and distances (1) North 78°-15'-56" East, 16± feet to a point 6.23 feet distant northerly, measured at right angles from station 179+71.00 of said baseline; (2) North 13°-26'-35" West, 19.92 feet to a point 26.14 feet distant northerly, measured at right angles, from station 179+71.07 of said baseline; and (3) North 76°-42'-58" East, 16± feet to a point on the division line between the property of The Mahopac National Bank (reputed owner) on the west and other property of The Mahopac National Bank (reputed owner) on the east, the last mentioned point being 26± feet distant northerly, measured at right angles, from station 179+87± of said baseline; thence southerly along said division line 26± feet to its intersection with the northerly boundary of said existing highway, the last mentioned point being 1± feet distant northerly, measured at right angles, from station 179+78± of said baseline; thence westerly along the last mentioned boundary of said existing highway 25± feet to the point of beginning; being 366 square feet more or less.

RESERVING, however, to the owner of any right, title or interest in and to the property delineated as Parcel No. 113 above, and such owner's successors or assigns, the right of access and the right of using said property and such use shall not be further limited or restricted under this easement beyond that which is necessary to effectuate its purposes for, and as established by, the construction or reconstruction and as so constructed or reconstructed, the maintenance of the herein identified project.

The above mentioned survey baseline is a portion of the 2014 survey baseline for the reconstruction of the Osceola Lake - Mahopac Lake, Part 2, State Highway No. 9274-A as shown on a map and plan on file in the Office of the State Department of Transportation and described as follows:

Beginning at station 176+86.000; thence North 76°-21'-17.3" East to station 185+60.587.

All bearings referred to TRUE NORTH at the 74° - 30' MERIDIAN OF WEST LONGITUDE.

I hereby certify that the property mapped above is necessary for this project, and the acquisition thereof is recommended.

DATE: October 17, 2018

Michael K. Schaefer  
MICHAEL K. SCHAEFER, REGIONAL DESIGN ENGINEER  
FOR THE REGIONAL DIRECTOR OF TRANSPORTATION  
REGION 8



Unauthorized alteration of a survey map bearing a licensed land surveyor's seal is a violation of the New York State Education Law.

I hereby certify that this map was prepared in accordance with current NYS DOT policies, standards and procedures.

DATE: OCTOBER 17, 2018

Michael Rea  
MICHAEL REA, SENIOR LAND SURVEYOR  
P.L.S. LICENSE NO. 050318

THE MAHOPAC NATIONAL BANK  
(Reputed Owner)

Map of property in and to which an easement, as hereinabove defined, is deemed necessary by the Commissioner of Transportation to be acquired by appropriation in the name of the People of the State of New York for purposes connected with the highway system of the State of New York pursuant to Section 30 of the Highway Law and the Eminent Domain Procedure Law.

There is excepted from this appropriation all the right, title and interest, if any, of the United States of America in or to said property.

Pursuant to the statute(s) set forth above and the authority delegated to me by Official Order of the Commissioner of Transportation, this acquisition map is hereby approved and filed in the main office of the New York State Department of Transportation.

Date: October 30, 2019

Alex A. Mancini  
Office of Right of Way

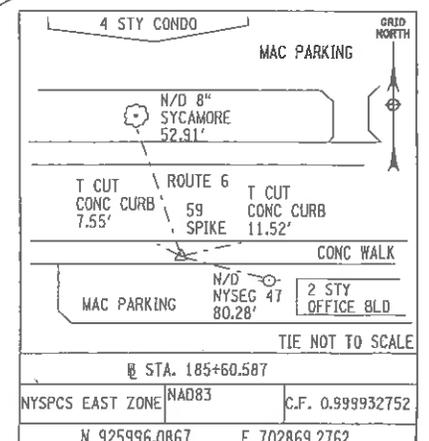
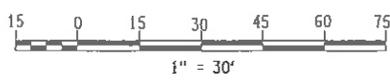
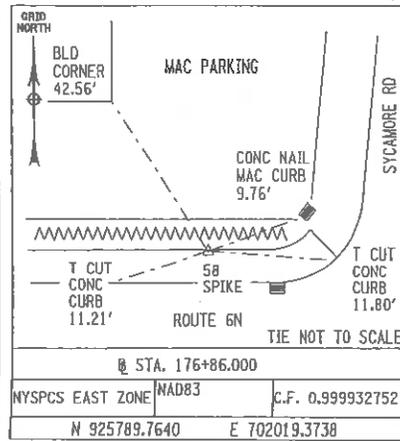
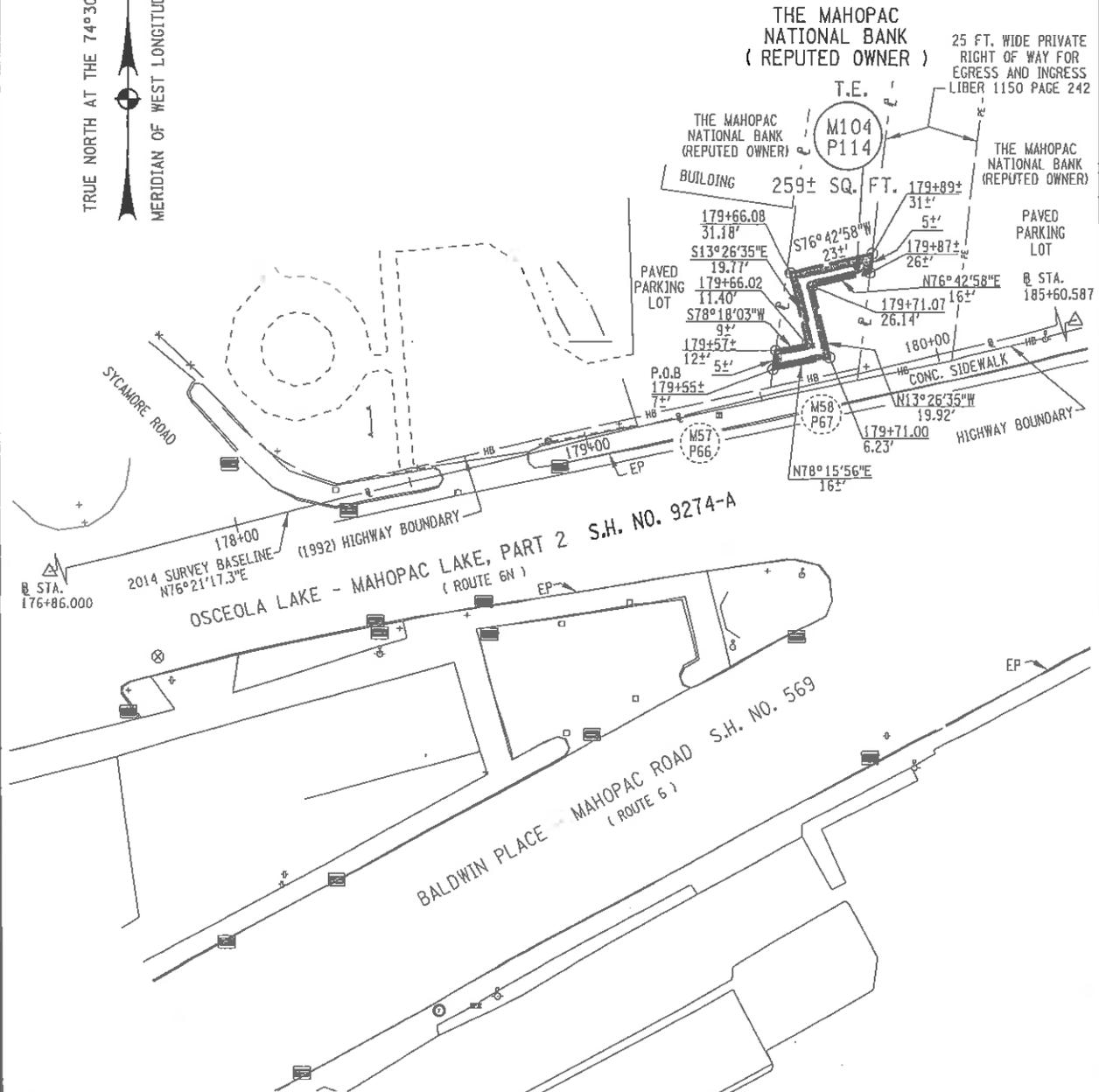
I have compared the foregoing copy of the map with the original thereof, as filed in the Office of the State Department of Transportation, and I do hereby certify the same to be a true and correct copy of the original and of the whole thereof.

Suzanne Stella  
Office of Right of Way

Parcel Locator Point:  
Parcel No. 114  
N: 925859.832  
E: 702279.377

THE MAHOPAC  
NATIONAL BANK  
( REPUTED OWNER )  
CCD: LIBER 1524 PAGE 355  
TRN 142

PARCEL SUMMARY:  
Type: Temporary Easement  
Portion of 2018 Tax Map  
Ref. No. 76.9-1-14  
Town of Carmel  
County of Putnam  
State of New York



Field Survey Records and Control Report are on file in the Regional Office of NYSDOT.

TEMPORARY EASEMENT FOR GRADING AND WORK AREA

A temporary easement to be exercised in, on and over the property above delineated for the purpose of grading, seeding and a work area in connection with the construction of the highway and appurtenances for use and exercisable during the construction or reconstruction of the highway and terminating upon the approval of the completed work, unless sooner terminated if deemed no longer necessary for highway purposes and released by the Commissioner of Transportation or other authorized representative acting for the People of the State of New York, or its assigns. Such easement shall be exercised in and to all that piece or parcel of property designated as Parcel No. 114, as shown on the accompanying map.

RESERVING, however, to the owner of any right, title or interest in and to the property delineated as Parcel No. 114 above, and such owner's successors or assigns, the right of access and the right of using said property and such use shall not be further limited or restricted under this easement beyond that which is necessary to effectuate its purposes for the construction or reconstruction of the herein identified project.

I hereby certify that the property mapped above is necessary for this project, and the acquisition thereof is recommended.

DATE: October 17, 2018

Michael K. Schaefer  
MICHAEL K. SCHAEFER, REGIONAL DESIGN ENGINEER  
FOR THE REGIONAL DIRECTOR OF TRANSPORTATION  
REGION 8



Unauthorized alteration of a survey map bearing a licensed land surveyor's seal is a violation of the New York State Education Law.

I hereby certify that this map was prepared in accordance with current NYSDOT policies, standards and procedures.

DATE: OCTOBER 17, 2018

Michael Rea  
MICHAEL REA, SENIOR LAND SURVEYOR  
P.L.S. LICENSE NO. 050318

THE MAHOPAC NATIONAL BANK  
(Reputed Owner)

Map of property in and to which an easement, as hereinabove defined, is deemed necessary by the Commissioner of Transportation to be acquired by appropriation in the name of the People of the State of New York for purposes connected with the highway system of the State of New York pursuant to Section 30 of the Highway Law and the Eminent Domain Procedure Law.

There is excepted from this appropriation all the right, title and interest, if any, of the United States of America in or to said property.

Pursuant to the statute(s) set forth above and the authority delegated to me by Official Order of the Commissioner of Transportation, this acquisition map is hereby approved and filed in the main office of the New York State Department of Transportation.

Date: October 30, 2019

Alec A. Mendel  
Office of Right of Way

I have compared the foregoing copy of the map with the original thereof, as filed in the Office of the State Department of Transportation, and I do hereby certify the same to be a true and correct copy of the original and of the whole thereof.

Suzanne Stella  
Office of Right of Way



## Department of Transportation

**ANDREW M. CUOMO**  
Governor

**MARIE THERESE DOMINGUEZ**  
Commissioner

**LANCE MacMILLAN, P.E.**  
Regional Director

February 4, 2020

Town of Carmel  
60 McAlpin Avenue  
Mahopac, NY 10541

Subject property address: 630 Route 6 Mahopac, NY 10541 (tax lot 76.9-1-15)

**Re: PIN 8812.04.221  
SH 9274-A; Osceola Lake-Mahopac  
Lake, Part 2  
Maps 105, 106  
Parcel 115, 116  
Town of Carmel  
County of Putnam**

Dear Property Owner:

The Department is progressing the above captioned project and we are now able to extend an offer of just compensation to the Town of Carmel for the above-referenced acquisition as described in the enclosed maps. Our offer, based on the amount of our highest approved appraisal, is **\$11,250.00 (Eleven Thousand, Two Hundred Fifty and no/100 Dollars)**. To assist you with your review of our offer, please find the following documents:

- 1) Explanation of Acquisition and Offer Settlement**
- 2) How Property is Acquired by the Department of Transportation**
- 3) Acquisitions Fact Sheet**
- 4) Description of Project**
- 5) Appropriation Map(s)** - These maps depict the areas and interests the Department is acquiring. The maps became official upon filing with the Department of Transportation on October 18, 2019. After you have had a reasonable opportunity to consider the offer stated above, we will record these maps with the County Clerk's Office where the property is located whereupon title will transfer from you to the State of New York; you will be notified of this by personal service or certified mailing of a Notice of Appropriation and maps.
- 6) Agreements** - By law, you may receive your compensation either as an advance payment on your claim by signing and returning the enclosed Agreement for Advance Payment, or as a full settlement of your claim by signing an Agreement of Adjustment and Release of Owner (which will be provided upon request).

(a) ***If you sign the enclosed Agreement for Advance Payment***, you may collect the amount stated on the agreement, plus applicable interest, and negotiate for additional compensation, if warranted and justified. The Agreement for Advance Payment provides you with the right to file a claim with the Court of Claims, within a three-year period from the date the Department delivers you a Notice of Appropriation. Your failure to file a claim in the Court of Claims within the three years shall be automatically deemed an acceptance of the amount paid as full settlement of your claim.

(b) ***If you sign the Agreement of Adjustment and Release of Owner***, this settles your claim for the offered amount, plus applicable interest, and waives your right to file a claim in the Court of Claims. Please note that this agreement is not included in this offer package but is available upon request.

For either type of agreement, please execute all four (4) originals in the presence of a notary public. Keep one original for your file and return the other three (3) in the enclosed postpaid envelope.

**7) Interest Supplement to Agreement (ROW 21-8)** – This is an informational sheet explaining how interest is calculated on the offered amount and will be attached to the agreements if applicable to your specific appropriation.

**8) Request for Taxpayer Identification Number and Certification (W-9)** – This form is used to collect your Social Security/Tax Payer Identification number.

**9) Resolution** – to be completed by the Board of Directors or Governing Body of the Town of Carmel ratifying the Agreement and designating officer(s) or proper party(ies) to execute closing papers on its behalf.

**10) Stamped, self-addressed envelope** for return of the signed agreements and other completed documents.

Please be advised that before we can issue a check for your property, the following steps must be completed:

(a) The Department must take title to the property by recording the appropriation maps with the County Clerk where the property is located.

(b) The Department must receive three (3) copies of the signed agreement from you containing original signatures, signed in the presence of a notary (retain one (1) for your records). The agreement must be approved by the Commissioner or his/her designee and, in certain instances, the Office of the New York State Comptroller.

(c) IRS Form W-9 must be properly executed and returned.

(d) Closing documents required by the New York State Attorney General's Office, which represents the Department for the closing, must be completed and returned. Any additional required documents needed to issue payment not already included in this package will be provided to you after the Department receives a signed agreement, including:

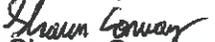
- i. Claim for Payment Vouchers
- ii. Affidavit of Title (must be notarized)

(e) The Department must verify payment of taxes for Tax Map Parcel 76.9-1-15. Note that if a tax was a lien on the date of vesting, proof of payment of all installments is required.

This offer of compensation has been developed in accordance with accepted appraisal standards by qualified personnel. The Department works under a single offer system and, by law, we must provide you with the amount of our highest approved appraisal.

Please contact Joseph Roberti to confirm that you have received this package as well as to discuss the materials enclosed and answer any questions you may have. Mr. Roberti can be reached at 845-437-3350 or by e-mail at [Joseph.Roberti@dot.ny.gov](mailto:Joseph.Roberti@dot.ny.gov). Thank you.

Sincerely,

  
Shawn Conway

Real Estate Specialist Trainee 1

For:

Joseph Roberti  
Real Estate Specialist 1

Enclosures

cc: Acquisitions Management Bureau, POD 41

## INSTRUCTIONS FOR DOCUMENT COMPLETION

### ✓ **Agreements** – Agreement of Advance Payment

- *Date and sign all four copies where indicated in the presence of a Notary Public.*
- *Keep the copy labeled "Claimant's Copy" for your records.*
- *Return the remaining three (3) agreements to our office using the self-addressed, stamped envelope.*
- **NOTE:** *if you would like to request the Agreement of Adjustment and Release of Owner and complete those instead, please contact me and I will be happy to forward them to you.*

### ✓ **Substitute Form W-9** - (*Request for Taxpayer ID # and Certification*) – Please complete and return to our office.

### ✓ **Resolution** – to be by the Board of Directors or Governing Body of the Town of Carmel ratifying Agreement and designating officer(s) or proper party(ies) to execute closing papers on its (their) behalf.

**Please return the completed documents in the envelope provided.**

NEW YORK STATE DEPARTMENT OF TRANSPORTATION  
OFFICE OF RIGHT OF WAY  
REGION 8

**EXPLANATION OF ACQUISITION/OFFER OF SETTLEMENT**

**PIN:** 8812.04.221                      **PROC#:** 14831                      **DECL:** A81-1187  
**SH:** 9274-A                              **PROJECT:** Osceola Lake – Mahopac Lake, Part 2  
**COUNTY:** Putnam                      **TOWN/CITY:** Carmel   **VILLAGE:**  
**MAP(S):** 105, 106                      **PARCEL(S):** 115, 116  
**CLAIMANT(S):** Town of Carmel

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**EXPLANATION OF ACQUISITION**

Map 105, Parcel 115 is a permanent easement (P.E.) located on the northern side of Route 6N and begins at the southwest corner of your property. Irregular in shape, it extends 74± feet along your southern property line, extending back an additional 9± feet into your property along your eastern property line, then 61± plus 20± feet plus 4± across your property, then 26± feet along your western property line to the point of beginning, measuring a total of 800± square feet (0.018± acre). The easement is necessary for a traffic signal pole and traffic control devices.

Map 106, Parcel 116 is a temporary easement (T.E.). Irregular in shape, it abuts the northern edge of Map 105, extending an additional 5± feet onto your property. This easement measures a total of 403± square feet and is necessary for grading and a work area during construction. It will be terminated upon project completion.

**Offer of Settlement**

Direct Damages	\$10,100.00
Rental Value of Temporary Easement	<u>\$1,150.00</u>
<i>Total Damages - Just Compensation</i>	<b>\$11,250.00</b>

The above value represents the amount of our highest approved appraisal, developed in accordance with appraisal standards as defined by the Uniform Standards of Professional Appraisal Practice (USPAP). If you are satisfied with our explanation of the acquisition and wish to settle your claim with the State, you may request that we send you the Agreement of Adjustment and Release of Owner for execution. If you wish to leave your claim open and still collect the offered compensation, you may execute all four of the enclosed Agreement for Advance Payment documents keeping one for your records and returning three in the self-addressed envelope provided. Once we receive your signed agreement and the closing papers have been completed and processed, payment can be made to you.

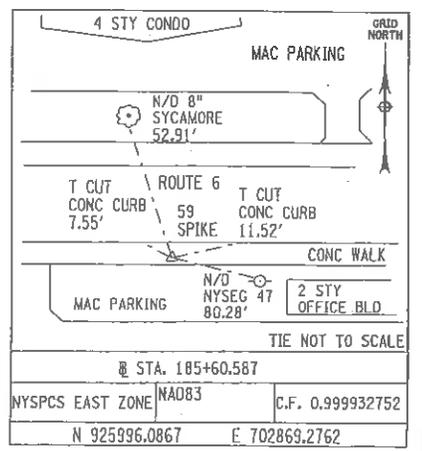
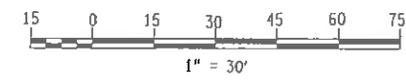
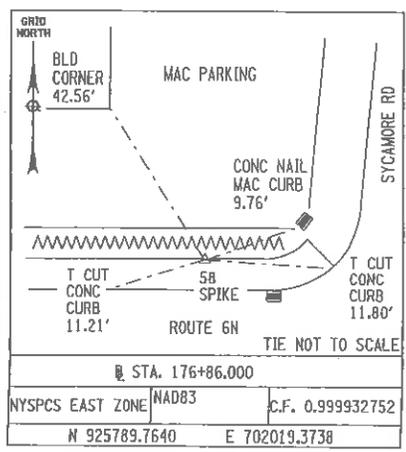
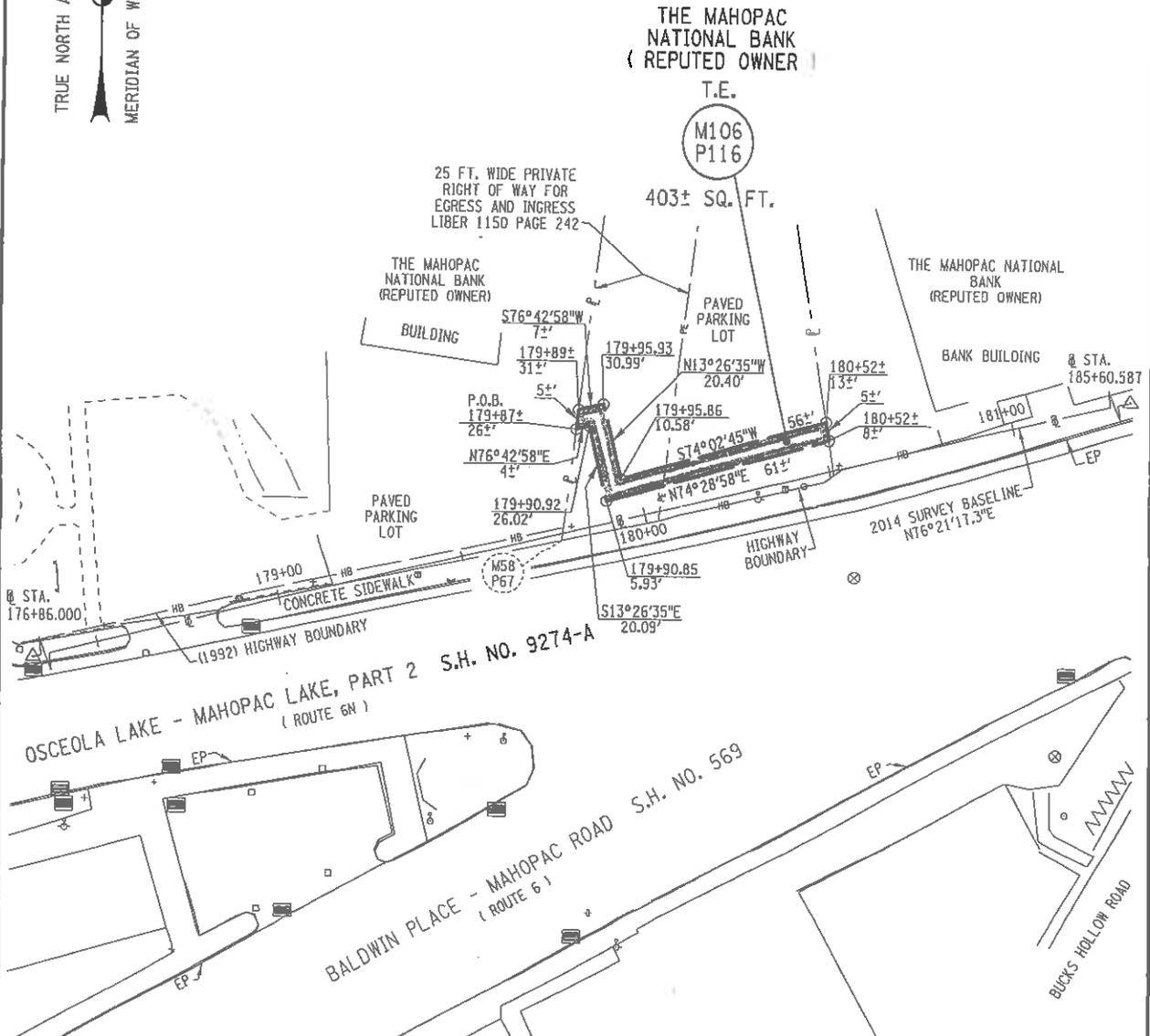
Please note that, in making this offer and any subsequent payment, the Commissioner of Transportation and the State of New York reserve certain rights, as explained in this paragraph. If, in the course of the construction of this project or the use or occupation of the property by the State or its authorized agents, it is discovered that hazardous or contaminated materials are present on any portion of the property in which the State is acquiring an interest, and such condition requires remediation by the Department of Transportation and/or some other State agency, the Commissioner and the State shall have the right to assert any claim, fine or penalty authorized by law against you or any other person or entity who owned, occupied or used the property, or caused such contamination, prior to the State's acquisition. This includes the right to assert a claim against any payment made pursuant the enclosed Agreements or any subsequent payment, including any court award or settlement.

ROW 265d

Parcel Locator Point:  
Parcel No. 116  
N: 925886.149  
E: 702306.020

THE MAHOPAC  
NATIONAL BANK  
( REPUTED OWNER )  
CCD: LIBER 483 PAGE 401  
TRN 143

PARCEL SUMMARY:  
Type: Temporary Easement  
Portion of 2018 Tax Map  
Ref. No. 76.9-1-15  
Town of Carmel  
County of Putnam  
State of New York



Field Survey Records and Control Report are on file in the Regional Office of NYSDOT.

TEMPORARY EASEMENT FOR GRADING AND WORK AREA

A temporary easement to be exercised in, on and over the property above delineated for the purpose of grading, seeding and a work area in connection with the construction of the highway and appurtenances for use and exercisable during the construction or reconstruction of the highway and terminating upon the approval of the completed work, unless sooner terminated if deemed no longer necessary for highway purposes and released by the Commissioner of Transportation or other authorized representative acting for the People of the State of New York, or its assigns. Such easement shall be exercised in and to all that piece or parcel of property designated as Parcel No. 116, as shown on the accompanying map.

RESERVING, however, to the owner of any right, title or interest in and to the property delineated as Parcel No. 116 above, and such owner's successors or assigns, the right of access and the right of using said property and such use shall not be further limited or restricted under this easement beyond that which is necessary to effectuate its purposes for the construction or reconstruction of the herein identified project.

I hereby certify that the property mapped above is necessary for this project, and the acquisition thereof is recommended.

DATE: October 19, 2018

*Michael K. Schaefer*

MICHAEL K. SCHAEFER, REGIONAL DESIGN ENGINEER  
FOR THE REGIONAL DIRECTOR OF TRANSPORTATION  
REGION 9



Unauthorized alteration of a survey map bearing a licensed land surveyor's seal is a violation of the New York State Education Law.

I hereby certify that this map was prepared in accordance with current NYSDOT policies, standards and procedures.

DATE: OCTOBER 18, 2018

*Michael Rea*

MICHAEL REA, SENIOR LAND SURVEYOR  
P.L.S. LICENSE NO. 050318

THE MAHOPAC NATIONAL BANK  
(Reputed Owner)

Map of property in and to which an easement, as hereinabove defined, is deemed necessary by the Commissioner of Transportation to be acquired by appropriation in the name of the People of the State of New York for purposes connected with the highway system of the State of New York pursuant to Section 30 of the Highway Law and the Eminent Domain Procedure Law.

There is excepted from this appropriation all the right, title and interest, if any, of the United States of America in or to said property.

Pursuant to the statute(s) set forth above and the authority delegated to me by Official Order of the Commissioner of Transportation, this acquisition map is hereby approved and filed in the main office of the New York State Department of Transportation.

Date: October 18, 2019

*Sam E. Barli*  
Office of Right of Way

I have compared the foregoing copy of the map with the original thereof, as filed in the Office of the State Department of Transportation, and I do hereby certify the same to be a true and correct copy of the original and of the whole thereof.

*Suzanne Stette*  
Office of Right of Way



Field Survey Records and Control Report are on file in the Regional Office of NYS DOT.

Parcel No. 115

PERMANENT EASEMENT FOR A TRAFFIC SIGNAL POLE AND TRAFFIC CONTROL DEVICES

A Permanent easement to be exercised in, on and over the property delineated above and hereinafter described for the purpose of constructing, reconstructing and maintaining thereon a traffic signal pole, traffic control devices and appurtenances in and to all that piece or parcel of property designated as Parcel No. 115, situate in the Town of Carmel, County of Putnam, State of New York, as shown on the accompanying map and described as follows:

Beginning at a point on the northerly boundary of the existing Osceola Lake - Mahopac Lake, Part 2 highway at the intersection of the said boundary with the division line between the property of The Mahopac National Bank (reputed owner) on the east and other property of The Mahopac National Bank (reputed owner) on the west, said point being 1 1/2 foot distant northerly, measured at right angles, from station 179+78 1/2 of the hereinafter described survey baseline for the reconstruction of the Osceola Lake - Mahopac Lake, Part 2 State Highway No. 9274-A; thence northerly along said division line 26 1/2 feet to a point 26 1/2 feet distant northerly, measured at right angles, from station 179+87 1/2 of said baseline; thence through the property of The Mahopac National Bank (reputed owner) the following three (3) courses and distances (1) North 76°-42'-58" East, 4 1/2 feet 35" East, 20.09 feet to a point 5.93 feet distant northerly, measured from station 179+90.92 of said baseline; (2) South 13°-26'-baseline; and (3) North 74°-28'-58" East, 61 1/2 feet to a point on the division line between the property of The Mahopac National Bank (reputed owner) on the west and other property of The Mahopac National Bank (reputed owner) on the east, the last mentioned point being 8 1/2 feet distant northerly, measured at right angles, from station 180+52 1/2 of said baseline; thence southerly along said division line 9 1/2 feet to its intersection with the northerly boundary of said existing highway, the last mentioned point being 1 1/2 foot distant southerly, measured at right angles, from station 180+51 1/2 of said baseline; thence along to a point 2 1/2 feet distant southerly, measured at right angles, from station 180+48 1/2 of said baseline; (1) southwesterly, 3 1/2 feet to a point 2 1/2 feet distant southerly, measured at right angles, from station 180+09 1/2 of said baseline; (2) westerly, 39 1/2 feet to a point 2 1/2 feet distant southerly, measured at right angles, from station 180+03 1/2 of said baseline; (3) westerly, 6 1/2 feet to a point 2 1/2 feet distant southerly, measured at right angles, from station 179+77 1/2 of said baseline; and (5) northerly 3 1/2 feet to the point of beginning; being 800 square feet or 0.018 acre more or less.

RESERVING, however, to the owner of any right, title or interest in and to the property delineated as Parcel No. 115 above, and such owner's successors or assigns, the right of access and the right of using said property and such use shall not be further limited or restricted under this easement beyond that which is necessary to effectuate its purposes for, and as established by, the construction or reconstruction and as so constructed or reconstructed, the maintenance of the herein identified project.

The above mentioned survey baseline is a portion of the 2014 survey baseline for the reconstruction of the Osceola Lake - Mahopac Lake, Part 2, State Highway No. 9274-A as shown on a map and plan on file in the Office of the State Department of Transportation and described as follows:

Beginning at station 176+86.000; thence North 76°-21'-17.3" East to station 185+60.587.

All bearings referred to TRUE NORTH at the 74° - 30' MERIDIAN OF WEST LONGITUDE.

I hereby certify that the property mapped above is necessary for this project, and the acquisition thereof is recommended.

DATE: October 19, 2018

Michael K. Schaefer  
MICHAEL K. SCHAEFER, REGIONAL DESIGN ENGINEER  
FOR THE REGIONAL DIRECTOR OF TRANSPORTATION  
REGION 8



Unauthorized alteration of a survey map bearing a licensed land surveyor's seal is a violation of the New York State Education Law.

I hereby certify that this map was prepared in accordance with current NYS DOT policies, standards and procedures.

DATE: OCTOBER 18, 2018

Michael ARA  
MICHAEL ARA, SENIOR LAND SURVEYOR  
P.L.S. LICENSE NO. 050318

THE MAHOPAC NATIONAL BANK  
(Reputed Owner)

Map of property in and to which an easement, as hereinabove defined, is deemed necessary by the Commissioner of Transportation to be acquired by appropriation in the name of the People of the State of New York for purposes connected with the highway system of the State of New York pursuant to Section 30 of the Highway Law and the Eminent Domain Procedure Law.

There is excepted from this appropriation all the right, title and interest, if any, of the United States of America in or to said property.

Pursuant to the statute(s) set forth above and the authority delegated to me by Official Order of the Commissioner of Transportation, this acquisition map is hereby approved and filed in the main office of the New York State Department of Transportation.

Date: October 18, 2019  
Sam E. Ball  
Office of Right of Way

I have compared the foregoing copy of the map with the original thereof, as filed in the Office of the State Department of Transportation, and I do hereby certify the same to be a true and correct copy of the original and of the whole thereof.

Suzanne Stella  
Office of Right of Way



## Department of Transportation

**ANDREW M. CUOMO**  
Governor

**MARIE THERESE DOMINGUEZ**  
Commissioner

**LANCE MacMILLAN, P.E.**  
Regional Director

February 4, 2020

Town of Carmel  
60 McAlpin Avenue  
Mahopac, NY 10541

Subject property address: 630 Route 6 Mahopac, NY 10541 (tax lot 76.5-1-50)

**Re: PIN 8812.04.221  
SH 9274-A; Osceola Lake-Mahopac  
Lake, Part 2  
Maps 107, 108  
Parcel 117, 118  
Town of Carmel  
County of Putnam**

Dear Property Owner:

The Department is progressing the above captioned project and we are now able to extend an offer of just compensation to the Town of Carmel for the above-referenced acquisition as described in the enclosed maps. Our offer, based on the amount of our highest approved appraisal, is **\$2,750.00 (Two Thousand, Seven Hundred Fifty and no/100 Dollars)**. To assist you with your review of our offer, please find the following documents:

- 1) Explanation of Acquisition and Offer Settlement**
- 2) How Property is Acquired by the Department of Transportation**
- 3) Acquisitions Fact Sheet**
- 4) Description of Project**

**5) Appropriation Map(s)** - These maps depict the areas and interests the Department is acquiring. The maps became official upon filing with the Department of Transportation on October 18, 2019. After you have had a reasonable opportunity to consider the offer stated above, we will record these maps with the County Clerk's Office where the property is located whereupon title will transfer from you to the State of New York; you will be notified of this by personal service or certified mailing of a Notice of Appropriation and maps.

**6) Agreements** - By law, you may receive your compensation either as an advance payment on your claim by signing and returning the enclosed Agreement for Advance Payment, or as a full settlement of your claim by signing an Agreement of Adjustment and Release of Owner (which will be provided upon request).

(a) ***If you sign the enclosed Agreement for Advance Payment***, you may collect the amount stated on the agreement, plus applicable interest, and negotiate for additional compensation, if warranted and justified. The Agreement for Advance Payment provides you with the right to file a claim with the Court of Claims, within a three-year period from the date the Department delivers you a Notice of Appropriation. Your failure to file a claim in the Court of Claims within the three years shall be automatically deemed an acceptance of the amount paid as full settlement of your claim.

(b) ***If you sign the Agreement of Adjustment and Release of Owner***, this settles your claim for the offered amount, plus applicable interest, and waives your right to file a claim in the Court of Claims. Please note that this agreement is not included in this offer package but is available upon request.

For either type of agreement, please execute all four (4) originals in the presence of a notary public. Keep one original for your file and return the other three (3) in the enclosed postpaid envelope.

**7) Interest Supplement to Agreement (ROW 21-8)** – This is an informational sheet explaining how interest is calculated on the offered amount and will be attached to the agreements if applicable to your specific appropriation.

**8) Request for Taxpayer Identification Number and Certification (W-9)** – This form is used to collect your Social Security/Tax Payer Identification number.

**9) Resolution** – to be completed by the Board of Directors or Governing Body of the Town of Carmel ratifying the Agreement and designating officer(s) or proper party(ies) to execute closing papers on its behalf.

**10) Stamped, self-addressed envelope** for return of the signed agreements and other completed documents.

Please be advised that before we can issue a check for your property, the following steps must be completed:

(a) The Department must take title to the property by recording the appropriation maps with the County Clerk where the property is located.

(b) The Department must receive three (3) copies of the signed agreement from you containing original signatures, signed in the presence of a notary (retain one (1) for your records). The agreement must be approved by the Commissioner or his/her designee and, in certain instances, the Office of the New York State Comptroller.

(c) IRS Form W-9 must be properly executed and returned.

(d) Closing documents required by the New York State Attorney General's Office, which represents the Department for the closing, must be completed and returned. Any additional required documents needed to issue payment not already included in this package will be provided to you after the Department receives a signed agreement, including:

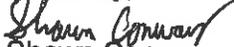
- i. Claim for Payment Vouchers
- ii. Affidavit of Title (must be notarized)

(e) The Department must verify payment of taxes for Tax Map Parcel 76.5-1-50. Note that if a tax was a lien on the date of vesting, proof of payment of all installments is required.

This offer of compensation has been developed in accordance with accepted appraisal standards by qualified personnel. The Department works under a single offer system and, by law, we must provide you with the amount of our highest approved appraisal.

Please contact Joseph Roberti to confirm that you have received this package as well as to discuss the materials enclosed and answer any questions you may have. Mr. Roberti can be reached at 845-437-3350 or by e-mail at [Joseph.Roberti@dot.ny.gov](mailto:Joseph.Roberti@dot.ny.gov). Thank you.

Sincerely,

  
Shawn Conway

Real Estate Specialist Trainee 1

For:

Joseph Roberti  
Real Estate Specialist 1

Enclosures

cc: Acquisitions Management Bureau, POD 41

NEW YORK STATE DEPARTMENT OF TRANSPORTATION  
OFFICE OF RIGHT OF WAY  
REGION 8

**EXPLANATION OF ACQUISITION/OFFER OF SETTLEMENT**

**PIN:** 8812.04.221                      **PROC#:** 14831                      **DECL:** A81-1187  
**SH:** 9274-A                              **PROJECT:** Osceola Lake – Mahopac Lake, Part 2  
**COUNTY:** Putnam                      **TOWN/CITY:** Carmel   **VILLAGE:**  
**MAP(S):** 107, 108                      **PARCEL(S):** 117, 118  
**CLAIMANT(S):** Town of Carmel

---

**EXPLANATION OF ACQUISITION**

Map 107, Parcel 117 is a permanent easement (P.E.) located on the northern side of Route 6N and begins at the southwest corner of your property. Somewhat rectangular in shape, it extends 21± feet along your southern property line, extending back at a maximum of 9± feet into your property, measuring a total of 192± square feet. The easement is necessary for traffic control devices.

Map 108, Parcel 118 is a temporary easement (T.E.). Somewhat rectangular in shape, it abuts the back of Map 107 for 23± feet and extends back an additional 5± feet into your property, measuring a total of 111± square feet. This easement is necessary for grading and a work area during construction. It will be terminated upon project completion.

**Offer of Settlement**

Direct Damages	\$2,425.00
Rental Value of Temporary Easement	<u>\$325.00</u>
<b>Total Damages - Just Compensation</b>	<b>\$2,750.00</b>

The above value represents the amount of our highest approved appraisal, developed in accordance with appraisal standards as defined by the Uniform Standards of Professional Appraisal Practice (USPAP). If you are satisfied with our explanation of the acquisition and wish to settle your claim with the State, you may request that we send you the Agreement of Adjustment and Release of Owner for execution. If you wish to leave your claim open and still collect the offered compensation, you may execute all four of the enclosed Agreement for Advance Payment documents keeping one for your records and returning three in the self-addressed envelope provided. Once we receive your signed agreement and the closing papers have been completed and processed, payment can be made to you.

Please note that, in making this offer and any subsequent payment, the Commissioner of Transportation and the State of New York reserve certain rights, as explained in this paragraph. If, in the course of the construction of this project or the use or occupation of the property by the State or its authorized agents, it is discovered that hazardous or contaminated materials are present on any portion of the property in which the State is acquiring an interest, and such condition requires remediation by the Department of Transportation and/or some other State agency, the Commissioner and the State shall have the right to assert any claim, fine or penalty authorized by law against you or any other person or entity who owned, occupied or used the property, or caused such contamination, prior to the State's acquisition. This includes the right to assert a claim against any payment made pursuant the enclosed Agreements or any subsequent payment, including any court award or settlement.

## INSTRUCTIONS FOR DOCUMENT COMPLETION

### ✓ **Agreements** – Agreement of Advance Payment

- *Date and sign all four copies where indicated in the presence of a Notary Public.*
- *Keep the copy labeled "Claimant's Copy" for your records.*
- *Return the remaining three (3) agreements to our office using the self-addressed, stamped envelope.*
- ***NOTE:*** *if you would like to request the Agreement of Adjustment and Release of Owner and complete those instead, please contact me and I will be happy to forward them to you.*

✓ **Substitute Form W-9** - (*Request for Taxpayer ID # and Certification*) – Please complete and return to our office.

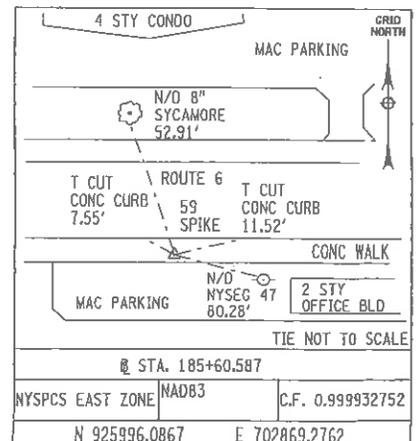
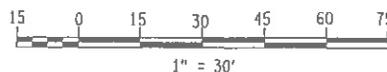
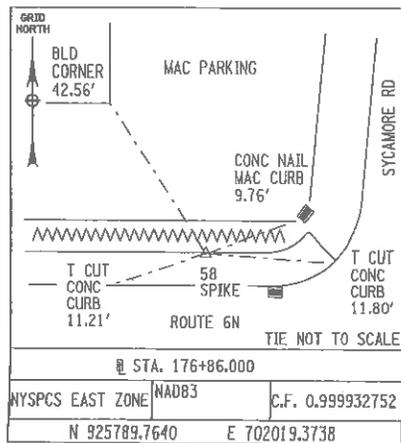
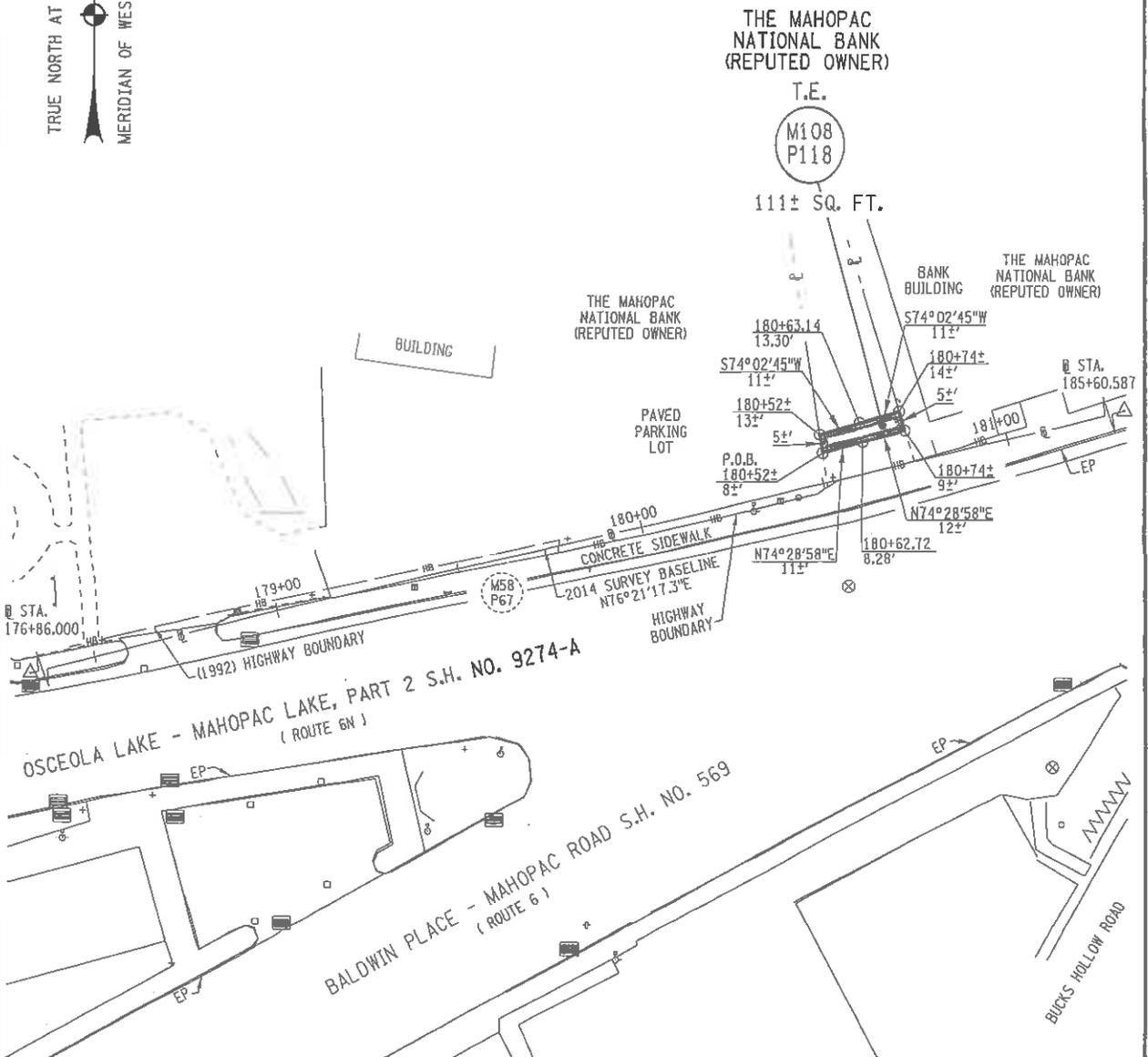
✓ **Resolution** – to be by the Board of Directors or Governing Body of the Town of Carmel ratifying Agreement and designating officer(s) or proper party(ies) to execute closing papers on its (their) behalf.

**Please return the completed documents in the envelope provided.**

Parcel Locator Point:  
Parcel No. 118  
N: 925883.735  
E: 702372.910

THE MAHOPAC  
NATIONAL BANK  
(REPUTED OWNER)  
CCD: LIBER 590 PAGE 328  
TRN 144

PARCEL SUMMARY:  
Type: Temporary Easement  
Portion of 2018 Tax Map  
Ref. No. 76.5-1-50  
Town of Carmel  
County of Putnam  
State of New York



Field Survey Records and Control Report are on file in the Regional Office of NYS DOT.

TEMPORARY EASEMENT FOR GRADING AND WORK AREA

A temporary easement to be exercised in, on and over the property above delineated for the purpose of grading, seeding and a work area in connection with the construction of the highway and appurtenances for use and exercisable during the construction or reconstruction of the highway and terminating upon the approval of the completed work, unless sooner terminated if deemed no longer necessary for highway purposes and released by the Commissioner of Transportation or other authorized representative acting for the People of the State of New York, or its assigns. Such easement shall be exercised in and to all that piece or parcel of property designated as Parcel No. 118, as shown on the accompanying map.

RESERVING, however, to the owner of any right, title or interest in and to the property delineated as Parcel No. 118 above, and such owner's successors or assigns, the right of access and the right of using said property and such use shall not be further limited or restricted under this easement beyond that which is necessary to effectuate its purposes for the construction or reconstruction of the herein identified project.

I hereby certify that the property mapped above is necessary for this project, and the acquisition thereof is recommended.

DATE: October 19, 2018

Michael K. Schaefer  
MICHAEL K. SCHAEFER, REGIONAL DESIGN ENGINEER  
FOR THE REGIONAL DIRECTOR OF TRANSPORTATION  
REGION 8



Unauthorized alteration of a survey map bearing a licensed land surveyor's seal is violation of the New York State Education Law.

I hereby certify that this map was prepared in accordance with current NYS DOT policies, standards and procedures.

DATE: OCTOBER 18, 2018

Michael Rea  
MICHAEL REA, SENIOR LAND SURVEYOR  
P.L.S. LICENSE NO. 050318

THE MAHOPAC NATIONAL BANK  
(Reputed Owner)

Map of property in and to which an easement, as hereinabove defined, is deemed necessary by the Commissioner of Transportation to be acquired by appropriation in the name of the People of the State of New York for purposes connected with the highway system of the State of New York pursuant to Section 30 of the Highway Law and the Eminent Domain Procedure Law.

There is excepted from this appropriation all the right, title and interest, if any, of the United States of America in or to said property.

Pursuant to the statute(s) set forth above and the authority delegated to me by Official Order of the Commissioner of Transportation, this acquisition map is hereby approved and filed in the main office of the New York State Department of Transportation.

Date: October 18, 2019  
Sam E. Bark  
Office of Right of Way

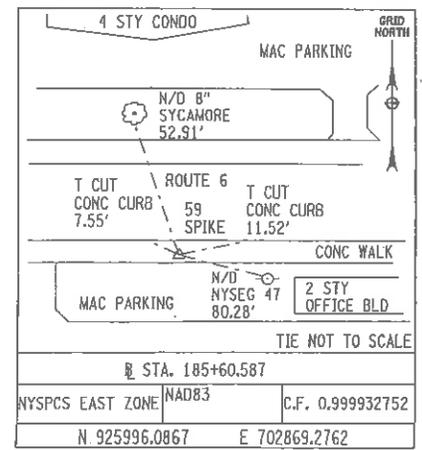
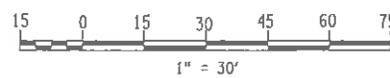
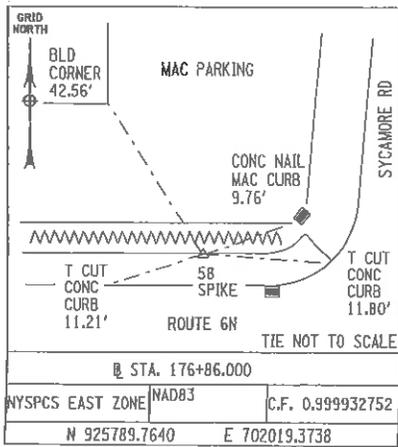
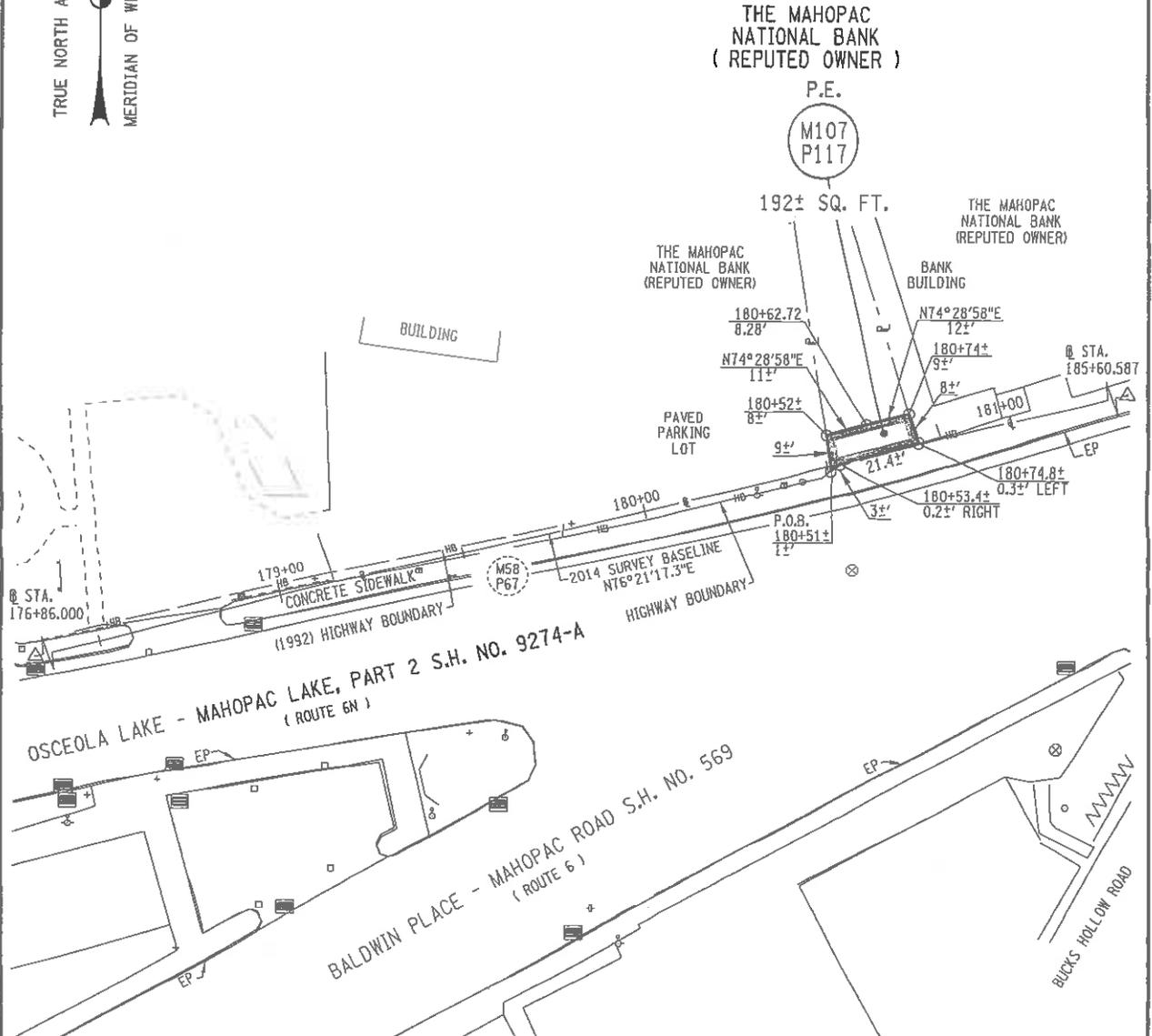
I have compared the foregoing copy of the map with the original thereof, as filed in the Office of the State Department of Transportation, and I do hereby certify the same to be a true and correct copy of the original and of the whole thereof.

Suzanne Statta  
Office of Right of Way

Parcel Locator Point:  
Parcel No. 117  
N: 925874.745  
E: 702374.290

THE MAHOPAC  
NATIONAL BANK  
( REPUTED OWNER )  
CCD: LIBER 590 PAGE 328  
TRN 144

PARCEL SUMMARY:  
Type: Permanent Easement  
Portion of 2018 Tax Map  
Ref. No. 76.5-1-50  
Town of Carmel  
County of Putnam  
State of New York



Field Survey Records and Control Report are on file in the Regional Office of NYS DOT.  
Parcel No. 117

PERMANENT EASEMENT FOR TRAFFIC CONTROL DEVICES

A Permanent easement to be exercised in, on and over the property delineated above and hereinafter described for the purpose of constructing, reconstructing and maintaining thereon traffic control devices and appurtenances in and to all that piece or parcel of property designated as Parcel No. 117, situate in the Town of Carmel, County of Putnam, State of New York, as shown on the accompanying map and described as follows:

Beginning at a point on the northwesterly boundary of the existing Osceola Lake - Mahopac Lake, Part 2 highway at the intersection of the said boundary with the division line between the property of The Mahopac National Bank (reputed owner) on the east and other property of The Mahopac National Bank (reputed owner) on the west, said point being 1± foot distant southerly, measured at right angles, from station 180+51± of the hereinafter described survey baseline for the reconstruction of the Osceola Lake - Mahopac Lake, Part 2 State Highway No. 9274-A; thence northerly along said division line 9± feet to a point 8± feet distant northerly, measured at right angles, from station 180+52± of said baseline; thence through the property of The Mahopac National Bank (reputed owner) the following two (2) courses and distances (1) North 74°-28'-58" East, 11± feet to a point 8.28 feet distant northerly, measured at right angles from station 180+62.72 of said baseline; and (2) North 74°-28'-58" East, 12± feet to a point on the division line between the property of The Mahopac National Bank (reputed owner) on the east, the last mentioned point being 9± feet distant northerly, measured at right angles, from station 180+74± of said baseline; thence southerly along said division line 8± feet to its intersection with the northerly boundary of said existing highway, the last mentioned point being 0.3± foot distant northerly, measured at right angles, from station 180+74.8± of said baseline; thence along the last mentioned boundary of said existing highway the following two (2) courses and distances: (1) westerly, 21.4± feet to a point 0.2± foot distant southerly, measured at right angles, from station 180+53.4± of said baseline; and (2) southwesterly, 3± feet to the point of beginning; being 192 square feet more or less.

RESERVING, however, to the owner of any right, title or interest in and to the property delineated as Parcel No. 117 above, and such owner's successors or assigns, the right of access and the right of using said property and such use shall not be further limited or restricted under this easement beyond that which is necessary to effectuate its purposes for, and as established by, the construction or reconstruction and as so constructed or reconstructed, the maintenance of the herein identified project.

The above mentioned survey baseline is a portion of the 2014 survey baseline for the reconstruction of the Osceola Lake - Mahopac Lake, Part 2, State Highway No. 9274-A as shown on a map and plan on file in the Office of the State Department of Transportation and described as follows:

Beginning at station 176+86.000; thence North 76°-21'-17.3" East to station 185+60.587.

All bearings referred to TRUE NORTH at the 74° - 30' MERIDIAN OF WEST LONGITUDE.

I hereby certify that the property mapped above is necessary for this project, and the acquisition thereof is recommended.

DATE: October 19, 2018

*Michael K. Schaefer*

MICHAEL K. SCHAEFER, REGIONAL DESIGN ENGINEER  
FOR THE REGIONAL DIRECTOR OF TRANSPORTATION  
REGION 8



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*Michael Rea*

MICHAEL REA, SENIOR LAND SURVEYOR  
P.L.S. LICENSE NO. 050318

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There is excepted from this appropriation all the right, title and interest, if any, of the United States of America in or to said property.

Pursuant to the statute(s) set forth above and the authority delegated to me by Official Order of the Commissioner of Transportation, this acquisition map is hereby approved and filed in the main office of the New York State Department of Transportation.

Date: October 18, 2019

*Sam E. Bar...*  
Office of Right of Way

I have compared the foregoing copy of the map with the original thereof, as filed in the Office of the State Department of Transportation, and I do hereby certify the same to be a true and correct copy of the original and of the whole thereof.

*Suzanne Statta*  
Office of Right of Way

OCAN/email: Anne P.  
3/5

"THE GUARDIANS OF FAIRNESS"

MARYELLEN ODELL  
County Executive



LISA A. JOHNSON  
County Director- Real Property

**3/11/2020 Work Session Agenda Item #10**

**Memorandum**

DATE: February 28, 2020  
TO: Town Supervisors, School Superintendents, & Village Mayors  
FROM: Lisa A. Johnson - County Director of Real Property *LJ*  
RE: 2020 Contracts

Please sign enclosed contracts and **return all 3 originals with resolution attached** to:

Putnam County Real Property  
40 Gleneida Ave.  
Carmel, NY 10512

A completed signed original will be returned for your records.

If you have any questions please call.



## PUTNAM COUNTY REAL PROPERTY TAX SERVICE CONTRACT

AGREEMENT MADE THIS 1<sup>st</sup> DAY OF MARCH BETWEEN: THE TOWN OF CARMEL REFERRED TO AS THE TOWN AND THE COUNTY OF PUTNAM HAVING ITS PRINCIPAL PLACE OF BUSINESS AT 40 GLENEIDA AVENUE, CARMEL, NEW YORK 10512, HEREINAFTER REFERRED TO AS COUNTY.

THE PARTIES HEREIN AGREE AS FOLLOWS:

- 1) THE COUNTY SHALL PREPARE THE TENTATIVE ASSESSMENT ROLL, FOR THE CALENDAR YEAR OF 2020 AND HAVE IT AVAILABLE ON THE COUNTY WEBSITE TO COMPLY WITH RPTL §1591
- 2) EVERY TRANSFER OF PROPERTY, CHANGE OF ADDRESS, DESCRIPTION OR VALUATION, SPECIAL FRANCHISE, PUBLIC UTILITY, SHALL BE DATA ENTERED BY ASSESSOR OF TOWN OR DESIGNATED STAFF MEMBER. ASSESSOR AND/OR DESIGNATED STAFF MEMBER IS RESPONSIBLE FOR ALL RPS SOFTWARE UPDATES TO BE CURRENT AND UPDATING REFERENCE TABLES IN RPS.
- 3) AFTER CLOSING OF THE BOOKS ON MARCH 1<sup>st</sup>, ALL CHANGES SHALL BE ENTERED ON OR BEFORE **APRIL 15<sup>th</sup>** BY THE TOWN, THIS IS ESSENTIAL SO THAT THE TENTATIVE ASSESSMENT ROLL IS RUN FOR THE MAY 1<sup>st</sup> DEADLINE.
- 4) ALL GRIEVANCE CHANGES, CORRECTION OF CLERICAL ERRORS, & UNLAWFUL ENTRIES SHALL BE APPROVED BY THE BOARD OF ASSESSMENT REVIEW AND ENTERED BY THE TOWN INTO THE REAL PROPERTY SYSTEM, BACKED UP AND BROUGHT TO THE REAL PROPERTY TAX SERVICE AGENCY NO LATER THAN **JUNE 15<sup>th</sup>** FOR FINAL ROLL PROCESSING AND SCHOOL PROCESSING.
- 5) ALL CHANGES FOR COUNTY AND TOWN TAX ROLLS SHALL BE SUBMITTED BY THE TOWN ON OR BEFORE **NOVEMBER 20<sup>th</sup>**.
- 6) ALL UNPAIDS TO BE MANUALLY ENTERED BY THE COUNTY MUST BE SUBMITTED BY **OCTOBER 30<sup>th</sup>**, RPSV4 MERGEABLE FILES MUST BE SUBMITTED BY **NOVEMBER 20<sup>th</sup>**.
- 7) A SEPARATE AGREEMENT SHALL BE NEGOTIATED FOR THE PROVISIONS OF RPTL §1537, OPTIONAL COUNTY SERVICES.

PRICE FOR THE PREPARATION OF THE FOLLOWING IS \$ 0.50 PER PARCEL:

- 1) TENTATIVE ASSESSMENT ROLL (2 COPIES\*) AND ASSOCIATED REPORTS, COA'S
- 2) FINAL ASSESSMENT ROLL (2 COPIES\*)
- 3) TAX ROLL (2 COPIES\*)
- 4) HARD & SOFT BINDERS FOR ROLLS
- 5) BANK CODE LISTINGS
- 6) APPORTIONMENT OF SPECIAL FRANCHISE
- 7) 1 SET OF TAX BILLS IN ENVELOPES
- 8) RPS 145D1, 155D1 & 160D1 TAX EXTRACTS
- 9) DATA ENTRY FOR PRO-RATAS
- 10) 1 SET TAX MAPS 24" x 36"

UNPAID WATER, SEWER, OR OTHER UNPAIDS WILL BE CHARGED A FEE IN THE AMOUNT OF 50.00 PER HUNDRED IF THE DATA HAS TO BE MANUALLY ENTERED, OR IF TAX MAP NUMBERS PROVIDED IN COMPUTER FORMAT ARE INVALID.

IF ANY ADDITIONAL SPECIAL DISTRICT ROLLS ARE REQUIRED THE TOWN WILL BE CHARGED A FEE OF 0.01 PER PARCEL.

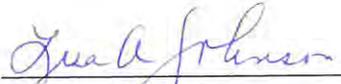
IF ANY INSERTS ARE REQUESTED THE TOWN WILL BE CHARGED A FEE OF 0.01 PER ENVELOPE.

\*.02 PER PARCEL WILL BE DEDUCTED IF ONE (1) COPY OF EACH ROLL IS REQUESTED INSTEAD OF TWO (2)

THE TOWN OF CARMEL HEREBY REPRESENTS THAT THE AGREEMENT HEREIN HAS BEEN APPROVED BY RESOLUTION OF THE TOWN BOARD, A COPY OF WHICH IS ANNEXED HERETO AND MADE A PART HEREOF:

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT IN NEW YORK, ON THE DATE HEREIN ABOVE SET FORTH.

READ AND APPROVED BY:

_____ DATE: _____ MaryEllen Odell County Executive	 _____ DATE: 3/2/2020 Lisa A. Johnson County Director, R.P.T.S.A.
---	---

_____ DATE: _____ William J. Carlin Commissioner of Finance	_____ DATE: _____ Jennifer S. Bumgarner County Attorney
--	--

_____ DATE: _____ Jennifer S. Bumgarner County Attorney o/b/o Risk Management	_____ DATE: _____ Kenneth Schmitt Town Supervisor
---	--



# Carmel Fire Department, Inc.

94 Gleneida Avenue  
Carmel, New York 10512  
(845) 225-5100  
FAX: 845-225-2252

Established 1915

orig: file CFD  
ACON/Email: Supvr  
T. Board  
ANNE P.  
3/5

## 3/11/2020 Work Session Agenda Item #11

March 18, 2020

Kenny Schmitt  
Supervisor  
Town of Carmel  
60 McAlpin Avenue  
Mahopac, NY 10541

Dear Kenny,

As a follow up to our letter of February 18, 2020, the Town Board discussed at its February 26, 2020 work session, our request to waive the Town fees in conjunction with our planned building addition and lot line adjustment. The Board was requesting which fees the Carmel Fire Department Inc. was looking to have waived. Listed below are the fees:

Planning Board: 1. Lot line adjustment fee \$3500.00  
2. Amendment to previous approved site plan \$3000.00  
3. Public hearing: \$175.00  
4. Labels: \$100.00  
5. Engineering fee: 5% of Bond amount (to be determined)

Zoning Board of Appeals: 1. Area variance application: \$200.00  
2. Labels and notification sign: \$100.00  
3. Public hearing: \$175.00

Architectural Review: Modification to existing commercial structure review \$200.00  
Additional Architectural technical review fee: (Only if  
Further reviews are required).

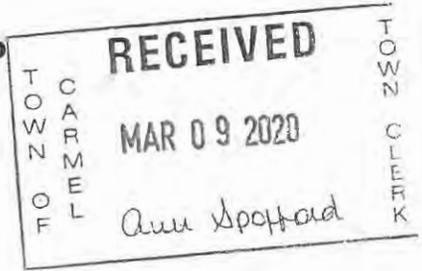
If you require further information, please contact me. I want to thank-you in advance for your continued cooperation and assistance.



Sincerely,  
  
Michael Hengel  
Chairman  
Board of Directors

3/11/2020 Work Session Agenda Item #12

**ANDREA O'BRIEN**  
**NYS ABC LAW CONSULTING GROUP**  
*LIQUOR LICENSE CONSULTANT*  
*WWW.NYSLIQUOR.ORG*  
*ANDREA@LIQUORAUTHORITY.ORG*  
*914-980-9717*



March 5, 2020

Town of Carmel  
Town Clerk  
60 McAlpin Ave.  
Mahopac, NY 10541

Re: Sonorita Corp  
DBA Tijuana Mexican Grill & Bar  
376 Route 6  
Mahopac, NY 10541

Dear Town Clerk:

Enclosed herewith is a 30-day Notice to the Municipality, part of the application for a NY State Liquor License. The above-mentioned applicant, Sonorita Corp respectfully requests that you consider waiving this 30-day wait period so that the application can be filed as soon as possible.

This establishment is currently open for business under 376 Rt 6 Corp, DBA Mojitos. A family member is purchasing it.

If you have any questions or need any additional information, please do not hesitate to contact me.

Very truly yours,

Andrea O'Brien  
Liquor License Consultant

Encl.

# Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice was Sent: March 5, 2020

1a. Delivered by: Certified MAIL - Return Receipt requested

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:  
 New Application  Renewal  Alteration  Corporate Change  Removal  Class Change  Method of Operation Change

For **New** applicants, answer each question below using all information known to date  
For **Renewal** applicants, answer all questions  
For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)  
For **Corporate Change** applicants, attach a list of the current and proposed corporate principals  
For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation  
For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type  
For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: Town of Carmel

**Applicant/Licensee Information:**

4. Licensee Serial Number (if applicable): N/A Expiration Date (if applicable): N/A

5. Applicant or Licensee Name: Sonora Corp

6. Trade Name (if any): Tijuana Mexican Grill - Bar

7. Street Address of Establishment: 376 Route 6

8. City, Town or Village: Mahopac, NY Zip Code: 10541

9. Business Telephone Number of Applicant/Licensee: 347-744-0774

10. Business E-mail of Applicant/Licensee: Priegocirin79@hotmail.com

11. Type(s) of alcohol sold or to be sold:  Beer & Cider  Wine, Beer & Cider  Liquor, Wine, Beer & Cider

12. Extent of Food Service:  
 Full food menu; full kitchen run by a chef or cook  Menu meets legal minimum food availability requirements; food prep area at minimum

13. Type of Establishment: Restaurant

14. Method of Operation: (check all that apply)  
 Seasonal Establishment  Juke Box  Disc Jockey  Recorded Music  Karaoke  
 Live Music (give details i.e., rock bands, acoustic, jazz, etc.): American  
 Patron Dancing  Employee Dancing  Exotic Dancing  Topless Entertainment  
 Video/Arcade Games  Third Party Promoters  Security Personnel  
 Other (specify): \_\_\_\_\_

15. Licensed Outdoor Area: (check all that apply)  
 None  Patio or Deck  Rooftop  Garden/Grounds  Freestanding Covered Structure  
 Sidewalk Cafe  Other (specify): \_\_\_\_\_

RECEIVED  
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TOWN OF CARMEL  
ANN SPYGLID  
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OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on: ground floor, 2nd floor loft, Basement

17. List the room number(s) the establishment is located in within the building, if appropriate: N/A

18. Is the premises located within 500 feet of three or more on-premises liquor establishments?  Yes  No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation?  Yes  No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:

376 Route 6 Corp  
Name

2215507  
Serial Number

21. Does the applicant or licensee own the building in which the establishment is located?  Yes (if YES, SKIP 23-26)  No

**Owner of the Building in Which the Licensed Establishment is Located**

22. Building Owner's Full Name: LLC Realty Corp

23. Building Owner's Street Address: 376 Rte. 6

24. City, Town or Village: Mahopac State: NY Zip Code: 10541

25. Business Telephone Number of Building Owner: 845-406-7711

**Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice**

26. Representative/Attorney's Full Name: Andrea O'Brien

27. Representative/Attorney's Street Address: 6 Mathes Ct

28. City, Town or Village: Lake Peekskill State: NY Zip Code: 10537

29. Business Telephone Number of Representative/Attorney: 914-980-9717

30. Business E-mail Address of Representative/Attorney: andrea@liquorauthority.org

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: Jorge Emanuel Campos Priego Title: President

X Principal Signature: 

# TOWN OF CARMEL HIGHWAY DEPARTMENT

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Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541

**MICHAEL SIMONE**  
*Superintendent of Highways*

845.628.7474  
FAX 845.628.1471  
MSimone@bestweb.net

## MEMORANDUM

**TO:** Kenneth Schmitt  
Town Board

**FROM:** Michael Simone – Highway Superintendent 

**DATE:** March 5, 2020

**RE:** 2020 Highway Capital Requests

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I would like to discuss the 2020 Capital Funding for the following:

**Capital Drainage      \$   200,000**

**Capital Paving         \$   750,000**

**Capital Equipment    \$   680,514**

- John Deer Mower \$141,188
- John Deer 410 Backhoe \$105,110
- John Deer 624L Loader \$184,216
- International 6-Wheel 4X4 Dump with plow/wing/sander \$250,000