

**KENNETH SCHMITT**  
Town Supervisor

**TOWN OF CARMEL**  
TOWN HALL

**ANN SPOFFORD**  
Town Clerk

**SUZANNE MC DONOUGH**  
Town Councilwoman  
Deputy Supervisor

60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-1500 • Fax (845) 628-6836  
[www.carmelny.org](http://www.carmelny.org)

**KATHLEEN KRAUS**  
Receiver of Taxes

**MICHAEL A. BARILE**  
Town Councilman  
**JOHN D. LUPINACCI**  
Town Councilman  
**JONATHAN SCHNEIDER**  
Town Councilman

**MICHAEL SIMONE**  
Superintendent of Highways  
Tel. (845) 628-7474

**TOWN BOARD SPECIAL VOTING MEETING/WORK SESSION**  
**Wednesday, July 17, 2019 7:00pm**

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**Pledge of Allegiance – Moment of Silence**

**Special Voting Meeting:**

1. Res: Making Probationary Appointment Town of Carmel Police Department
2. Res: Making Probationary Appointment Town of Carmel Police Department

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

**Town Board Work Session:**

- Review of Town Board Meeting Minutes June 26, 2019
- 1. Police Chief Michael Cazzari – Consider Request to Amend Resolution for the Purchase of Two (2) Dodge Durangos
- 2. Consider Request to Waive the 30 Day Notice of Requirement in Section 64 of the New York State ABC Law with Respect to a Liquor License for The Gathering Inn, Inc.
- 3. Michael Simone, Highway Superintendent – Consider Request to Authorize Payment for Emergency Purchase – Mower #2 2004 New Holland TS100 Flail Mower
- 4. Michael Simone, Highway Superintendent – Consider Request to Authorize Emergency Purchase – Road Milling Service/Labor/Equipment/Supplies
- 5. Richard Franzetti, PE , Town Engineer – Consider Request to Authorize Purchase of the Replacement of Town Hall Gas Tank Leak Detection System (in the Carmel Police Department)
- 6. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Purchase for the Replacement of the Rotating Biological Contactor (RBC) Bearing - CSD#4
- 7. Richard Franzetti, PE, Town Engineer – Consider Short EAF Review and Request to Authorize Scheduling of Public Hearing in Regards to a Bond Resolution for the Increase and Improvements of Water Storage Tanks in Carmel Water District #s 2,3,8,9 and 14

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

**Open Forum:**

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

## RESOLUTION #1

### RESOLUTION MAKING PROBATIONARY APPOINTMENT OF POLICE OFFICER – TOWN OF CARMEL POLICE DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Town of Carmel Police Department, hereby appoints Travis Lash to the position of Police Officer in the Town of Carmel Police Department, effective July 22, 2019 on a probationary basis, at an annual salary of \$46,019.00, subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

#### Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

## RESOLUTION #2

### RESOLUTION MAKING PROBATIONARY APPOINTMENT OF POLICE OFFICER – TOWN OF CARMEL POLICE DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Town of Carmel Police Department, hereby appoints Vincenzo Rocco to the position of Police Officer in the Town of Carmel Police Department, effective July 22, 2019, on a probationary basis, at an annual salary of \$46,019.00, subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

#### Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

**From:** [Cazzari, Mike](#)  
**To:** [Pasquerello, Anne](#)  
**Subject:** FW: TRAILER HITCH PACKAGE QUOTE  
**Date:** Tuesday, July 02, 2019 3:42:40 PM  
**Attachments:** [CARMELPDDURANGOTRAILERPACKAGE6.22.19.xls](#)  
[Durango.pdf](#)

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Anne,

Please ask the Town Board to increase the resolution for the purchase of the two Dodge Durango's by \$1,144.00.

I neglected to add the towing packages in the original vehicle price quote.

Thanks,

Mike

Chief Michael Cazzari  
Town of Carmel Police Department  
60 McAlpin Ave  
Mahopac, NY 10541  
phone (845) 628-1300 ext 107  
fax (845) 628-2597

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**From:** robert green [mailto:[rsgreen\\_rgtruck@hotmail.com](mailto:rsgreen_rgtruck@hotmail.com)]  
**Sent:** Saturday, June 22, 2019 3:28 PM  
**To:** Cazzari, Mike  
**Subject:** TRAILER HITCH PACKAGE QUOTE

Mike,

Trailer package quote is \$572.00. Quote is attached. Thank you for the opportunity. Rob

ROBERT S. GREEN  
ROBERT GREEN AUTO & TRUCK INC.  
PO BOX 8002  
ROCK HILL, NY 12775  
845 794-0300 XT.108

rev-04/01/08

PH 845 628-1300 XT.107/ 845 628-1305  
FX  
VN 2019 DURANGO PPV'S

[illegible]

20 MARCH 2019  
TOWN BOARD MEETING

**POLICE DEPARTMENT - CHIEF OF POLICE AUTHORIZED TO PROCEED WITH  
THE PURCHASE OF TWO (2) NEW 2019 DODGE CHARGER ALL-WHEEL DRIVE  
POLICE VEHICLES AND TWO (2) NEW 2019 DODGE DURANGO ALL-WHEEL  
DRIVE POLICE VEHICLES - ROBERT GREEN TRUCK DIVISION**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Chief of Police Michael Cazzari to proceed to purchase two (2) new 2019 Dodge Charger all-wheel drive police vehicles at a unit cost of not to exceed \$35,739.58 for each vehicle from Robert Green Truck Division, Rock Hill, NY, under Onondaga County #8771Statewide Piggy Back Bid pursuant to General Municipal Law §103(16); and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes Chief of Police Michael Cazzari to proceed to purchase two (2) new 2019 Dodge Durango all-wheel drive police vehicles from Robert Green Truck Division, Rock Hill, NY, at a unit cost not to exceed \$45,418.92 for each vehicle under Onondaga County #8771Statewide Piggy Back Bid pursuant to General Municipal Law §103(16); and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign all necessary documents to purchase said vehicles from Robert Green Truck Division in accordance with their bid/contract quotations dated February 28, 2019; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget revisions to effect the aforesaid purchase transactions authorized herein.

Resolution

Offered by: Councilman Schneider  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Michael Barile	<u>          </u>	<u>          </u>	Absent
Jonathan Schneider	<u>    X    </u>	<u>          </u>	
John Lupinacci	<u>    X    </u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Kenneth Schmitt	<u>    X    </u>	<u>          </u>	

cc: PD  
TC File

LAW OFFICE OF  
**BRUNO V. GIOFFRE, JR., PLLC**

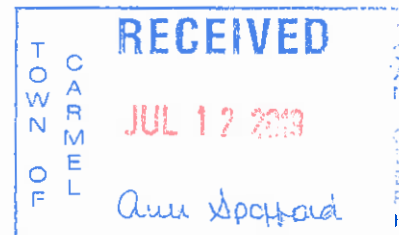
2 WESTCHESTER PARK DRIVE, SUITE 205  
WHITE PLAINS, NEW YORK 10604

BRUNO V. GIOFFRE, JR.  
ADMITTED IN NY, CT & FL

(914) 481-8900  
FAX (914) 481-8905

32 FIELDPOINT ROAD  
GREENWICH, CT 06830

bruno@bgioffrelaw.com  
www.bgioffrelaw.com



July 11, 2019

***Via Overnight Mail***

Town Clerk  
Town of Carmel  
60 McAlpin Avenue  
Mahopac, NY 10541

Re: Notice to Municipality of Application for On-Premise Liquor License  
for The Gathering Inn, Inc.

Town Clerk:

On behalf of our client, The Gathering Inn, Inc., we hereby notify you pursuant to Alcohol Beverage Control Law, Sections 64, Subdivision 2a and 99D, that our client intends to file an application for an On-Premise Liquor License at 925 Route 6, Mahopac, NY 10541. Enclosed herewith is the SLA Standardized Notice Form for your review.

Our client is hoping to open this restaurant by the end of the summer.

Accordingly, we respectfully request that the Town of Carmel, waive the statutory thirty (30) day waiting period to allow our client to file its application for an On-Premise Liquor License as soon as possible to avoid any delays in obtaining its liquor license. Please advise the undersigned of the Town of Carmel's position at your earliest convenience.

Thank you for your consideration. Should you have any questions, please do not hesitate to call.

Very truly yours,

Law Office of Bruno V. Gioffre, Jr., PLLC

A handwritten signature in blue ink, appearing to read "Bruno V. Gioffre, Jr.".

Bruno V. Gioffre, Jr., Esq.

☐ Original☐ Amended

Date \_\_\_\_\_

## Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice was Sent: **07/11/2019**1a. Delivered by: **Overnight Mail with Tracking Number**

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

☒ New Application  
 ☐ Renewal  
 ☐ Alteration  
 ☐ Corporate Change  
 ☐ Removal  
 ☐ Class Change  
 ☐ Method of Operation Change

For **New** applicants, answer each question below using all information known to dateFor **Renewal** applicants, answer all questionsFor **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)For **Corporate Change** applicants, attach a list of the current and proposed corporate principalsFor **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocationFor **Class Change** applicants, attach a statement detailing your current license type and your proposed license typeFor **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

**This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:**

3. Name of Municipality or Community Board: **Town of Carmel, Hamlet of Mahopac****Applicant/Licensee Information:**

4. Licensee Serial Number (if applicable): \_\_\_\_\_

Expiration Date (if applicable): \_\_\_\_\_

5. Applicant or Licensee Name: **The Gathering Inn, Inc.**

6. Trade Name (if any): \_\_\_\_\_

7. Street Address of Establishment: **925 Route 6**8. City, Town or Village: **Mahopac**, **NY**Zip Code: **10541**9. Business Telephone Number of Applicant/Licensee: **(347) 601-9590**10. Business E-mail of Applicant/Licensee: **amedranda@yahoo.com**11. Type(s) of alcohol sold or to be sold: ☒ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service:

☒ Full food menu; full kitchen run by a chef or cook  
 ☐ Menu meets legal minimum food availability requirements; food prep area at minimum

13. Type of Establishment: **Restaurant (full kitchen and full menu required)**14. Method of Operation:  
(check all that apply)
☐ Seasonal Establishment  
☐ Juke Box  
☐ Disc Jockey  
☒ Recorded Music  
☒ Karaoke
☐ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): \_\_\_\_\_
☐ Patron Dancing  
☐ Employee Dancing  
☐ Exotic Dancing  
☐ Topless Entertainment

☐ Video/Arcade Games  
☐ Third Party Promoters  
☒ Security Personnel
☐ Other (specify): \_\_\_\_\_15. Licensed Outdoor Area:  
(check all that apply)
☐ None  
☒ Patio or Deck  
☐ Rooftop  
☐ Garden/Grounds  
☐ Freestanding Covered Structure
☐ Sidewalk Cafe☐ Other (specify): \_\_\_\_\_**RECEIVED****JUL 12 2019**

Ann Spofford





**State Liquor  
Authority**

OFFICE USE ONLY  
☐ Original    ☐ Amended    Date \_\_\_\_\_

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a  
Local Municipality or Community Board**

(Page 2 of 2)

17. List the floor(s) of the building that the establishment is located on: 1st
18. List the room number(s) the establishment is located in within the building, if appropriate: N/A
19. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
20. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.  
Certificate  
 Petrick, LLC License # B0862498 Serial # 2208201
22. Does the new applicant or licensee own the building in which the establishment is located? ☐ Yes (If Yes SKIP 23-26) ☒ No

**Owner of the Building in Which the Licensed Establishment is Located**

23. Building Owner's Full Name: Edison Property Investing LLC and PinaProperty Investing LLC
24. Building Owner's Street Address: 3392 North Deerfield Avenue
25. City, Town or Village: Yorktown Heights State: NY Zip Code: 10598
26. Business Telephone Number of Building Owner: 914-299-6928

**Representative or Attorney representing the Applicant in Connection with the  
application for a license to traffic in alcohol at the establishment identified in this notice**

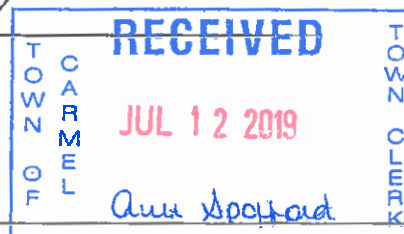
27. Representative/Attorney's Full Name: Bruno V. Gioffre, Esq.
28. Street Address: 2 Westchester Drive, Suite 205
29. City, Town or Village: White Plains State: NY Zip Code: 10604
30. Business Telephone Number of Representative/Attorney: 914-481-8900
31. Business Email Address: bruno@bgioffrelaw.com

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: ARACELY MEDRANDA-KUSZEL Title: President, The Gathering Inn, Inc

Signature: X Aracely Medranda-Kuszel



Print Form

**TOWN OF CARMEL HIGHWAY DEPARTMENT**

---

Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541

**MICHAEL SIMONE**  
**Superintendent of Highways**

845.628.7474  
FAX 845.628.1471  
MSimone@bestweb.net

**FROM THE DESK OF: *Michael Simone***

**TO:** SUPERVISOR KENNETH SCHMITT  
TOWN BOARD

**DATE:** JUNE 26, 2019

**RE:** REQUEST TO PAY FOR EMERGENCY PURCHASES

---

I am requesting authorization to pay for the emergency purchases as follows:

<b>VENDOR</b>	Pine Plains Tractor & Equipment, Inc	<b>#</b> 10018
<b>DATE OF PURCHASE</b>	5/2/19	
<b>INVOICE</b>	Work Order #WO34007	
<b>AMOUNT</b>	\$6,905.74	
<b>PURCHASED ITEM(S)</b>	Parts, Service & Labor	
<b>REASON FOR PURCHASE</b>	Diagnostics: Machine loosing oil & not running properly—FOUND BROKEN SUPPORT. Mower #2: 2004 New Holland TS100 Flail Mower	

---

cc Comptroller MaryAnn Maxwell





**PINE PLAINS**  
TRACTOR & EQUIP., INC.  
2786 CHURCH ST. ROUTE 199  
PINE PLAINS, NEW YORK 12567  
**518-398-7107**  
PinePlainsTractor.com  
remit to: PO BOX 344



SOLD TO  
CARM08 TOWN OF CARMEL  
HIGHWAY DEPT.  
55 MCALPIN AVE  
MAHOPAC, NY 10541

SHIP TO

NH TS100 01 SN: 163837B U/C 1C02B HR .0 WR:00 PR: 2  
Sold By: RC PO #: TS100 TRANS Date 5/02/19 WORK ORDERS WO34007  
Ship By: Tax #: 15:15:32

Tax	D	Qty	Description	Price	Amount
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COMMENTS

REPAIRS TO NH TS100

OIL LEAKING FROM FRONT OF TRANSMISSION

DISCONNECT MOWER

VAC A/C

DISCONNECT ELECTRICAL AND HYD CONNECTIONS

SPLIT TRACTOR BETWEEN ENG AND TRANS

REMOVE AND REPLACE FRONT SEALS TO TRANS INPUT

NO CHARGE FOR THIS OPERATION

REASSEMBLE AND TEST

LEAK STILL APPEARS AFTER UNIT HEATS TO OPERATING TEMP

DISASSEMBLE AGAIN AND INSPECT FOR LEAK

FOUND FRONT SUPPORT NEEDED

REMOVE AND REPLACE FRONT SUPPORT

REASSEMBLE AND RETEST - OK

ADDITIONAL

REG SERVICE

CHANGE ENGINE OIL AND FILTER

CHANGE FUEL FILTER AND BLEED OUT

CHANGE AIR FILTERS

CHANGE HYD FILTERS

TOP OFF FLUIDS

SET ADJUSTMENTS

*Mower 2*

SERVICE LABOR

Total Hours: 27.75

\*\* TOTAL SERVICE LABOR

2455.88

PARTS-SERVICE

N	1	AFO 84298833	GASKET	17.50	17.50
N	2	AFO 87347725	SEAL	17.50	35.00
N	5	AFO F0NN7N142BA	SEAL	6.70	33.50
N	2	AFO F0NN7N142AA	SEAL	8.35	16.70
N	4	AFO 81864174	SEAL, OIL	39.00	156.00
N	1	AFO 83911411	O-RING OR5K05	7.00	7.00
N	1	AFO 81863735	WASHER, THR	75.00	75.00
N	5	AFO 81863424	PLUG	9.00	45.00
N	1	AFO F0NN7D241AB	SEAL 16I01	6.95	6.95
N	1	AFO 81864129	SPOOL	6.95	6.95
N	1	MIS CLA06	HOSE CLAMP FITOP	.75	.75
N	1	AFO 81874124	SUPPORT	3335.00	3335.00
N	4	AFO 81864174	SEAL, OIL	39.00	156.00
N	5	AFO F0NN7N142BA	SEAL	6.70	33.50
N	2	AFO F0NN7N142AA	SEAL	8.35	16.70

PAY THIS  
AMOUNT

Page 1 Continued on next page

No returns after 30 days. No return on electrical items. No returns without proof of purchase. Returns subject to a 20% restock fee.





**PINE PLAINS**  
TRACTOR & EQUIP., INC.  
2786 CHURCH ST. ROUTE 199  
PINE PLAINS, NEW YORK 12567  
**518-398-7107**  
PinePlainsTractor.com  
remit to: PO BOX 344



SOLD TO  
CARM08 TOWN OF CARMEL  
HIGHWAY DEPT.  
55 MCALPIN AVE  
MAHOPAC, NY 10541

SHIP TO

NH TS100 01 SN: 163837B U/C 1C02B HR .0 WR:00 PR: 2  
Sold By: RC PO #: TS100 TRANS Date 5/02/19 WORK ORDERS WO34007  
Ship By: Tax #: 15:15:32

Tax	D	Qty	Description	-----*			Price	Amount
N		2	AFO F0NN7D241AB	SEAL	16I01		6.95	13.90
N		3	AFO F0NN7D241AB	SEAL	16I01		6.95	20.85
N		1	AFO 84565927	FUEL FILTR	01C01		33.50	33.50
N		1	AFO 84518337	LUBE FILTER	02A01		15.00	15.00
N		1	AFO 82027153	AIR FILTER	US06E		103.00	103.00
N		1	AFO 47465237	HYD FILTER	07B04		31.00	31.00
N		1	AFO 84226258	HYD FILTER	08F03		59.00	59.00
N		1	AFO 84248043	HYD FILTER	US05F		54.00	54.00
N		1	AFO 73401703	AIR FILTER	US06D		51.00	51.00
			** TOTAL PARTS-SERVICE					4322.80
			OIL-GREASE SVC					
N		4	CON BULKHYD	BULK HYD GA	SHOP		15.97	63.88
N		11	CON BULKENG	BULK 15W-40	SHOP		4.38	48.18
			** TOTAL OIL-GREASE SVC					112.06
			SHOP SUPPLY SVC					
N			SHOP SUPPLY					15.00

\*\* SUBTOTAL 6905.74

X \_\_\_\_\_

Charge Sale

Phone: (845) 628-7474  
Page 2 Last Page

PAY THIS  
AMOUNT

\$6905.74

No returns after 30 days. No return on electrical items. No returns without proof of purchase. Returns subject to a 20% restock fee.

## TOWN OF CARMEL HIGHWAY DEPARTMENT

---

Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541

**MICHAEL SIMONE**  
***Superintendent of Highways***

845.628.7474  
FAX 845.628.1471  
MSimone@bestweb.net

**FROM THE DESK OF:** *Michael Simone*

**TO:** SUPERVISOR KENNETH SCHMITT  
TOWN BOARD

**DATE:** JULY 11, 2019

**RE:** EMERGENCY PURCHASE REQUEST

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I am requesting immediate authorization of purchase as follows:

<b>VENDOR</b>	PECKHAM ROAD CORPORATION	# 3191
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<b>AMOUNT</b>	\$ 6,320.00
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<b>PURCHASE</b>	1-Day Road Milling Service – Labor/Equipment/Supplies
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<b>REASON FOR PURCHASE</b>	Road needs to be milled before paving
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Peckham is available to do the work at this time. This is part of the Central Hudson Paving Project.

cc Comptroller MaryAnn Maxwell



**PECKHAM ROAD CORPORATION**  
375 Bay Road, Suite 201 Queensbury, NY 12804  
Tel. (518) 792-3157 Fax (518) 792-3138  
www.peckham.com

#3191

## PROPOSAL

### Customer Information:

Attention: **Michael Simone**  
Company: Town of Carmel  
Address: \_\_\_\_\_  
City, State: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### Project Information:

P.R.C. Proposal Number: 4644  
Job Description: Production Milling  
Type of Work: Production Milling  
Job Location: \_\_\_\_\_  
County: Putnam County  
Date: 7/11/2019

Item No	Quantity	Unit	Description	Unit Price	Total Price
1	1.00	EA	Production Milling Daily Rate (8 Hours) <i>Mill, Operators, Fuel, Cutting Teeth</i>	\$ 5,275.00	\$ 5,275.00
2		EA	Production Milling Hourly Overtime Rate <i>Mill, Operators, Fuel, Cutting Teeth</i>	\$ 706.00	\$ -
3	1.00	EA	Mobilization of Equipment <i>Milling Machine</i>	\$ 1,045.00	\$ 1,045.00
Total:				\$	6,320.00

### Conditions:

The following services marked are to be provided by the customer/purchaser:

- ☒ Location of all utilities, manholes, catch basins, water valves, etc....
- ☒ Trucking
- ☒ Sweeping
- ☒ Trimming
- ☒ Fine Grading
- ☒ Water for Cold Planers
- ☒ Traffic Control
- ☒ Temporary Striping
- ☒ Lower manholes, catch basins, water valves, etc....
- ☒ Provide a stockpile/staging area
- ☒ Provide a waste area/dump site
- ☒ Night Lighting

### Asphalt and fuel price adjustment to apply based on current index

Duration to complete work: 1.00 Days  
Project Mobilizations: 1.00 Each

### Cost of Additional Mobilizations:

\$1,045.00 — Milling Machine

### Terms:

- Quoted prices remain in effect for 30 days
- Payment-30 days from date of invoice
- Quotation does not include sales tax
- Quotation submitted by: Parker George, Project Manager (pgeor@peckham.com)

Acceptance of Proposal:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Parker George

*Parker George*  
\_\_\_\_\_



Richard J. Franzetti, P.E.  
Town Engineer




(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** July 2, 2019

**Re:** Town Hall Gasoline Tank Leak Detection System

Environmental Compliance Management Concepts (ECMC), the compliance inspection auditor for the Town of Carmel Bulk gasoline and diesel bulk storage tanks has alerted the Engineering Department (Department) that tanks leak detection system (TLS) located in the Police Department needs to be replaced.

The TLS provides the recording of the gasoline operations, overflow protection and inventory control of the gasoline storage tank. The system also provides the internal alarm regarding the levels of product in the tank and interstitial areas. ECMC requested and received the following quotes (attached) to replace this unit:

Company	Cost
1. ECMC	\$7,250.00
2. North East Petroleum Technologies	\$7,436.00
3. United Pump and Tank Inc.	\$7,585.00

It should be noted that the original unit was installed approximately 13 years ago and the life expectancy of the used replacement equipment is approximately 20 years. The manufacturer offers a 1 year warranty on the system. The TLS is needed in order to be in compliance with the New York State New York State Department of Environmental Conservation (NYSDEC) Petroleum Bulk Storage (PBS) regulations

This Department spoke with the Town of Carmel Comptroller and she indicated that there are sufficient funds in the budget for this replacement. A copy of this correspondence is attached.

This Department requests that the Town Board authorize ECMC to purchase and install this unit at cost of \$7,250.00 and that this request be placed on the next Town Board work session.



20 June 2019

Subject: TLS Replacement Quote

To: Town Of Carmel Town Hall  
60 McAlpin Ave  
Mahopac, NY 10541  
Attn: Rich Franzetti

**Scope of work:**

Removal old OE8000II

Installation of OE8000IIK4P Proteus Controller with 7in touch screen, printer, R-232 ports & Ethernet. Accepts up to 4 MTG series probes & 16 BX series sensors

Minor electrical work expected/ Existing wire is to be reused/conduit rerouting will be necessary

*Note- all existing probes and sensors to be reused as long as in good working condition.*

**Cost estimate:**

Omntec OE8000IIK4P- \$3548.00

Labor- \$3702.00

Total projected cost \$7250.00

*This quote is good for thirty (30) days and is based on the good working condition of existing probes and sensors. Customer will be advised upon any additional conditions outside the scope of this quote.*

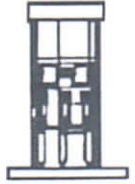
*Estimated delivery time 2-3 weeks*

  
Lawrence A. Keeno Jr  
Environmental Compliance Management Concepts LLC.  
Owner





## *Northeast Petroleum Technologies Inc.*



2940 Curry Road • Schenectady, NY 12303  
Phone: (518) 355-2747 • Fax: (518) 355-2454

Toll Free: 877-231-5513 • Website: [www.nepetroleumtech.com](http://www.nepetroleumtech.com)

June 25, 2019

Town of Carmel/Town Hall

60 McAlpin Ave.

Mahopac, NY 10541

Attention: Rich Franzetti

OMNTEC PROTEUS INSTALLATION

We appreciate the opportunity to be able to provide you with this quote.

Scope of work:

Mobilize to customer's site ,provide and install one (1) model # OEL8000IIK4P OMNTEC Proteus Controller with a 7" color touch screen, printer , (2) RS-232 ports & Ethernet. Accepts up to 4 MTG series probes & 16 BX series leak sensors.

\*existing probes, sensors and remotes to be re-used assuming they are in good working order\*

Omntec OE8000IIK4P-\$3790.00

Labor - \$3646.00

Total- \$7436.00

NOTES:

This quote assumes all wiring is up to OMNTEC Specifications and good working order

If any of the existing probes, sensors, remotes, or wiring are not in good working condition , the customer will be alerted and this will be added as an extra to the project

Lead Time for the new Controller is 2-3 weeks

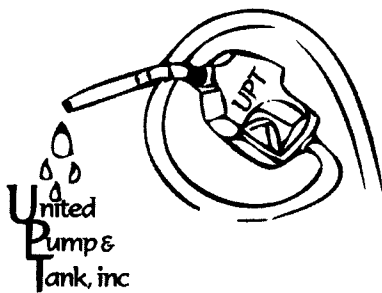
Price is good for 30 Days

TERMS:

Net 30 on account

Thank You,

  
Jerry Scofield - Inventory Control Manager



## United Pump & Tank, Inc

PO Box 214  
Plattekill, NY 12568  
Phone: 845-787-3984  
Fax: 845-566-4559  
Unitedpumpandtan.com

---

June 26, 2019

### PROPOSAL

Attn: Rich Franzetti

Re: Town of Carmel Town Hall  
60 McAlpin Ave  
Mahopac, NY 10541

We are pleased to offer the following:

Remove Omntec OE800II controller.

Install OE8000IIK4P Proteus Controller, featuring:

- 7 Inch color touch screen
- Printer
- (2) RS-232 Ports & Ethernet.
- Accepts up to (4) MTG Probes and 16 BX leak sensors

\*There is a 2 week delivery time

\*All existing probes, sensors and wiring are to be re-used.

\*This proposal will include minor electrical and installation of Controller with set-up.

***** OE8000IIK4P Proteus Controller (with listed features) .....	\$3685.00 (freight not included)
***** LABOR .....	\$3900.00

**PROPOSAL TOTAL .....\$7585.00**

**TOWN OF CARMEL**  
**ENGINEERING**  
**REQUEST FOR PURCHASE OR REPAIR**

District : Carmel Town Hall Gas Distribution

Date of Request: \_\_2 July 2019\_\_

Item requested: \_\_Proteus K /OE 8000III\_ Tank Monitoring system\_\_

Purpose of item: \_\_Operational/Overflow protection and Inventory control of Gas tank\_\_

Estimated age of equipment to be replaced / repaired: \_\_13\_\_

Estimated life expectancy of new equipment / repair: \_\_20\_\_

Labor cost for installation and or repair: \_\_ (See Below) \_\_

Vendor # 1: United Pump and Tank Cost: \$7585.00

Vendor # 2: Northeast Petroleum Cost: \$7436.00

Vendor # 3: Environmental Compliance Management Concepts (ECMC) Cost: \$7250.00

**Warranty Information:**

**WARRANTY** The seller, OMNTEC® Mfg., Inc. warrants to buyer that product is free of defects when properly installed and maintained by user. Warranty period is one year from date of installation or 15 months from date of shipment from factory, whichever occurs first. The seller's sole obligation is to repair or replace parts found to be defective upon evaluation by OMNTEC. Parts can be returned for evaluation by requesting an RMA (Return Material Authorization) from OMNTEC. The liability of the seller shall not exceed the price paid for components found to be defective. The above warranty is exclusive of all other warranties whether implied or expressed. Seller assumes no obligation for special or indirect damages incurred by user. OMNTEC warranty for custom probes, custom controllers, add-ons, spare, or replacement parts is for 90 days from date of shipment. All items must be properly installed for warranty to be valid. Any items found to have factory defects after evaluation by OMNTEC through return material authorization process, will be repaired or replaced. The liability of seller shall not exceed price paid for item found to be defective by factory evaluation. The above warranty is exclusive of all other warranties whether implied or expressed. OMNTEC assumes no responsibility or obligation for special or indirect damages incurred by user.

**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Cc:** [Maxwell, Mary Ann](#)  
**Subject:** RE: 06-28-19 FW: TLS quotes  
**Date:** Tuesday, July 02, 2019 9:07:37 AM

---

Rich,

There are sufficient funds in the budget for this expense.

*Donna Esteves*

Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

---

**From:** Franzetti, Richard  
**Sent:** Friday, June 28, 2019 4:36 PM  
**To:** Esteves, Donna  
**Cc:** Maxwell, Mary Ann  
**Subject:** 06-28-19 FW: TLS quotes

Donna

Are there sufficient funds for this work. It is the replacement of the PD gasoline Omteck controller/panel in the office.

Cost \$7,250. I will present this to the Town Board

Richard J. Franzetti. P.E, BCEE  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181  
Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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**From:** Larry keeno [<mailto:ecmcearth@gmail.com>]  
**Sent:** Friday, June 28, 2019 12:13 PM  
**To:** Franzetti, Richard  
**Subject:** TLS quotes

Richard J. Franzetti, P.E.  
Town Engineer




(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** July 2, 2019

**Re:** CSD 4 RBC Bearing Replacement

Inframark, the operators of Carmel Sewer District 4 (CSD 4) informed the Engineering Department (Department) that the bearing on the idle end of the rotating biological contactor (RBC) unit 3 at CSD 4 needs to be replaced.

Inframark has reached out to three (3) companies. Due to the specialty nature of this repair Inframark was only able to obtain the attached quote for this work. This repair needs to be performed before further damage occurs. The attached quote has a price variable which identifies the cost for the following:

- |                        |             |
|------------------------|-------------|
| 1. Bearing Repair      | \$16,595.00 |
| Or                     |             |
| 2. Bearing Repair with | \$16,595.00 |
| 3. Shaft Repair        | \$ 3,495.00 |
| Total                  | \$20,090.00 |
| Or                     |             |
| 4. Bearing Repair with | \$16,595.00 |
| 5. Shaft Replacement   | \$10,000.00 |
| Total                  | \$26,595.00 |

CSD 4 has three (3) RBC units and which need to be online to meet the Ammonia nitrogen (NH<sub>3</sub>) removal requirements contained in the State Pollution Discharge Elimination System (SPDES) permit. This unit has been taken offline to prevent further damage and CSD 4 is currently operating on just two (2) RBCs. There has been a rise in NH<sub>3</sub> levels and it is anticipated that additional biological growth in the next couple of weeks will bring these levels down. This unit needs to be repaired due to the potential to exceed permit limits. Per Inframark this unit is over 15 years old and the life expectancy of the new unit is approximately 10-15 year years.

The lead time for the work to be completed is approximately four (4) to six (6) weeks from approval. It will take two (2) days for the bearing repair and, if needed, another two (2) weeks for the shaft repair/replacement.

Per the attached there are not sufficient funds in the operating budget for this replacement. However, per the Comptroller a budget transfer request from the Unreserved Fund Balance to encumber this expense will be required.

This Department requests that the Town Board authorize the work to be performed at a cost not exceed \$26,595.00.

## **TOWN OF CARMEL**

### **ENGINEERING**

#### **REQUEST FOR PURCHASE OR REPAIR**

District : CSD4

Date of Request: 06-24-19

Item requested: Bearing, Idle end RBC #3

Purpose of item: Biological process compliance

Estimated age of equipment to be replaced / repaired: >15years

Estimated life expectancy of new equipment / repair: 10 - 15 years

Labor cost for installation and or repair: included

Vendor # 1: Darlington

Cost: \$16,595.00-\$26,595.00

Vendor # 2:

Cost:

Vendor # 3:

Cost:

**From:** [Maggio, Vincent](#)  
**To:** [Franzetti, Richard](#)  
**Cc:** [Brann, Thomas](#)  
**Subject:** 06-24-19 CSD4 RBC #3 idle end bearing  
**Date:** Monday, June 24, 2019 1:01:20 PM  
**Attachments:** [Outlook-1512403742.png](#)  
[Idle End Bearing Sewer District 4 RBC#3.pdf](#)  
[CSD4 RBC #3 Idle end bearing 06-24-19.doc](#)

---

Good afternoon Rich,

The idle end bearing has gone bad and needs replacement (similar to RBC #1 & #2 last year). The RBC has been taken offline to prevent further damage. We have reached out to Darlington and he said the quote should be very similar to the quote for RBC #1 (attached). We will not know for sure till unit is disassembled but are hopeful the shaft will not need to be replaced due to the outer race appears to have spun opposed to the shaft spinning on the inner race. Hopefully due to the time of the year the NH3 & CBOD levels will not exceed permit.

We feel this should be handled as a emergency due to the potential SPDES permit violations.

Thank you,

[Vinny Maggio](#) | Lead Operator Carmel NY



2 Renwick Street, Newburgh, N.Y. 12550

O: 845.228.0460 | M: 914.490.7985 | [www.inframark.com](http://www.inframark.com)

# DARLINGTON EQUIPMENT COMPANY

"WE ARE HERE TO HELP"

Severn Trent Services  
1961 Route 6  
Carmel, NY 10512

June 20, 2019

Attention: Vinny

Subject: RBC#3 Sewer District D4

Mike,

Darlington Equipment Company can supply and install a new bearing on the idle end of your RBC at a cost of \$16,595.00. This price is based on your assistance with the project. If the shaft is damaged and can be repaired with our ceramic product, there would be an additional \$3,495.00. If the shaft is damaged beyond repair, the cost would be an additional \$10,000.00 for the replacement of the shaft

Tax is not included in this price.

Thank you for this opportunity.

We look forward to working with you on this and future projects.

If you have any questions, please contact us.

Very truly yours,

Donald Elzer

DARLINGTON EQUIPMENT COMPANY  
PO BOX 312  
NEGLEY, OH 44441  
PHONE 330-426-2552 \* FAX 330-426-2662  
[RBCS@DARLINGTONEQUIPMENT.COM](mailto:RBCS@DARLINGTONEQUIPMENT.COM)  
[WWW.DARLINGTONEQUIPMENT.COM](http://WWW.DARLINGTONEQUIPMENT.COM)



**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Cc:** ["John Folchetti"](#)  
**Subject:** RE: 06-24-19 CSD4 RBC #3 idle end bearing  
**Date:** Tuesday, July 02, 2019 8:52:34 AM  
**Attachments:** [image001.png](#)

---

Rich,

There are ***not*** sufficient funds in the operating budget for this replacement. However, I spoke with Maryann and I will be submitting a budget transfer request from the Unreserved Fund Balance to encumber this expense.

Thanks,

*Donna Esteves*  
Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

---

**From:** Franzetti, Richard  
**Sent:** Monday, June 24, 2019 2:39 PM  
**To:** Esteves, Donna  
**Cc:** 'John Folchetti'  
**Subject:** FW: 06-24-19 CSD4 RBC #3 idle end bearing

Are there sufficient funds in the CSD 4 budget for this request?

Richard J. Franzetti. P.E, BCEE  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181  
Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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**From:** Maggio, Vincent [<mailto:Vincent.Maggio@inframark.com>]  
**Sent:** Monday, June 24, 2019 1:01 PM  
**To:** Franzetti, Richard  
**Cc:** Brann, Thomas  
**Subject:** 06-24-19 CSD4 RBC #3 idle end bearing

Good afternoon Rich,

The idle end bearing has gone bad and needs replacement (similar to RBC #1 & #2 last year). The RBC has been taken offline to prevent further damage. We have reached out to Darlington and he said the quote should be very similar to the quote for RBC #1 (attached). We will not know for sure till unit is disassembled but are hopeful the shaft will not need to be replaced due to the outer race appears to have spun opposed to the shaft spinning on the inner race. Hopefully due to the time of the year the NH3 & CBOD levels will not exceed permit.

We feel this should be handled as a emergency due to the potential SPDES permit violations.

Thank you,

[Vinny Maggio](#) | Lead Operator Carmel NY



2 Renwick Street, Newburgh, N.Y. 12550

O: 845.228.0460 | M: 914.490.7985 | [www.inframark.com](http://www.inframark.com)

-  
-  
-

**From:** [Franzetti, Richard](#)  
**To:** [Pasquerello, Anne](#)  
**Cc:** [Esteves, Donna](#); [Maxwell, Mary Ann](#)  
**Subject:** 07-10-19 Engineering Department Memoranda in support of the July 17, 2019 work session  
**Date:** Wednesday, July 10, 2019 4:21:57 PM  
**Attachments:** [07-02-19 CSD 4 RBC Bearing Replacement Memo to TB F.PDF](#)  
[07-02-19 Town Hall Gasoline Tank Leak Detection system Memo to TB ful....pdf](#)  
[07-11-19 - C257-2019 - Town Wide Storage Tank Rehab Memo TB rjf F.PDF](#)

---

Anne,

Attached are the memoranda for next week's Town Board meeting.

Please use the memorandum entitled *07-11-19 - C257-2019 - Town Wide Storage Tank Rehab Memo TB rjf F.pdf* as a placeholder. That memorandum is missing the Map, Plan and Report and the correspondence from Bond Counsel which will be provided by Mary Ann when she returns to the office next week.

Thanks and have a great day.

Richard J. Franzetti. P.E, BCEE  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181  
Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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Richard J. Franzetti, P.E.  
Town Engineer




(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

*Office of the Town Engineer*  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

---

**To:** Carmel Town Board  
**From:** Richard J. Franzetti P.E. Town Engineer   
**Date:** July 15, 2019  
**Re:** C247-2019 - Town Wide Storage Tank Rehabilitation

---

Per the Town Board's request, please find the attached Map, Plan and Report, Short Environmental Assessment Form and correspondence from Bond counsel with regards to the referenced project. The storage tanks are as follows:

<u>Carmel Water District</u>	<u>Tank Name</u>
2	Everett Road, Lindy Road and Clapboard Ridge (Shoprite)
3	Secor Road
8	Crest Road, Kings Ridge
9	Vista Terrace N
14	Hill Street (two tanks)

The work shall consist of providing the necessary repair and upgrades to these storage tanks. The total estimated cost over the five (5) water districts is \$2,728,389. The cost per district is as follows:

- CWD #1 - \$25,315
- CWD #2 - \$1,562,615
- CWD #3 - \$282,538
- CWD #8 - \$360,296
- CWD #9 - \$17,684
- CWD #10 - \$53,658
- CWD #13 - \$35,221
- CWD #14 - \$391,063

A copy of the Map, Plan and Report is on file in the Town of Carmel Town Clerk's office. The purpose of this correspondence is to confirm the Town Board's willingness to move forward with this project, to consider scheduling a Public Hearing, and solicit for procurement of design and construction administration services.

I trust that this is adequate for your needs. Should you have any questions, please don't hesitate to contact me.

# TOWN OF CARMEL

## *CARMEL WATER DISTRICTS*

*1,2,3,8,9,10,13 and 14*

### *Water Storage Tanks Rehabilitation*

July 2019

**Richard J. Franzetti, PE**  
**Town Engineer**

*Engineering Department  
60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-2087  
[www.TownofCarmel.com](http://www.TownofCarmel.com)*

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2.0 BACKGROUND .....	1
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3.1 Project Description and Scope .....	1
4.0 CAPITAL PROJECT COST.....	2
5.0 PROJECT FINANCING AND USER CHARGES .....	2
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## TABLES

Table 1 – Storage Tanks per District  
Table 2 – Estimated Capital Project Costs  
Table 3 – Current Existing Debt  
Table 4 - Estimated Annual Debt Service Costs – 15-Year and 20 Year Bond  
Table 5 - Total Estimated Annual Debt Service Costs for Average Customer

## ATTACHMENTS

- June 5, 2019 Town of Carmel Town Board Resolution Authorizing Advertising for Bids
- Tank Inspection Summary reports

## 1.0 AUTHORIZATION

The Town Board of the Town of Carmel ("Town") has authorized the Town Engineering Department to prepare a Map, Plan and Report (MPR) for the rehabilitation of water storage tanks located in Carmel Water Districts 2, 3, 8, 9 and 14. A copy of the authorizing resolution is provided as an attachment. It should be noted that the Crest Road Tank in CWD 8 supplies water to CWD 1, 10 and 13.

Accordingly, this Map and Plan has been prepared in accordance with New York State Town Law, Article 12, Section 202-b, "Increase or Improvements of Facilities".

## 2.0 BACKGROUND

The Town requested a proposal from Pittsburgh Tank and Tower Group (PTTG) to perform the water tank inspections at Carmel Water Districts 2,3,8,9,and 14. It should be noted that the Crest Road Tank in CWD 8 supplies water to CWD 1, 10 and 13. The intention of the inspections was to determine if the tanks were to be rehabilitated or replaced. The inspections included interior and exterior surfaces of the storage tanks, evaluation of tank components for compliance with current standards, recommended maintenance and to determine the extent of surface preparation and coating system to be utilized for the tank's interior and exterior surfaces. PTTG has performed a similar inspection in 2014

## 3.0 PROPOSED IMPROVEMENTS

### 3.1 Project Description and Scope

Work shall consist of rehabilitation of water storage tanks as follows:

- Sandblast/epoxy interior and exterior of tanks;
- Sediment removal;
- Install mixing systems; and
- Install miscellaneous signs and safety features.

and as outlined in the attached reports in the various districts as shown in Table 1:

Table 1

<u>Carmel Water District</u>	<u>Tank Name</u>
2	Everett Road, Lindy Road and Clapboard Ridge (Shoprite)
3	Secor Road
1, 8, 10 and 13	Crest Road
8	Kings Ridge
9	Vista Terrace N
14	Hill Street (two tanks)

## 4.0 CAPITAL PROJECT COST

As shown in Table 2, the estimated project cost for the proposed project is approximately \$2,728,390.00. The Town will publicly bid for the purchase and installation of the proposed improvements, and retain the services of an independent contractor to accomplish the rehabilitation of these tanks.

Table 2 Estimated Capital Project Costs		
Water District	Number of tanks	Cost
2	3	\$1,562,615.00
3	1	\$282,538.00
1,8,10 and 13	1	\$275,165.00
8	1	\$199,325.00
9	1	\$17,684.00
14	2	\$391,063.00

## 5.0 PROJECT FINANCING AND USER CHARGES

The costs of financing this project will be assessed to the properties in various water districts. Water District Capital taxes are calculated either by Assessed Value or by Assessed Units. The Current Existing Debt per district is outlined in Table 3.

Table 3 Current Existing Debt		
Water District	Outstanding Debt	Time to be retired (years)
1	\$0.00	n/a
2	\$2,696,769.00	20
3	\$32,978.00	3
8	\$2,579,205.00	20
9	\$1,688,475.00	20
10	\$59,737.00	3
13	\$734,289	13
14	\$177,042.00	14

It is assumed that purchase and installation of the rehabilitation will be financed with either a 15-year bond at an interest rate of between 1.75% - 2.46% or a 20-year bond at an interest rate of between 1.75% - 2.65%. The annual debt service costs per district and per customer are outlined below in Table 4.



CARMEL WATER DISTRICTS 1,2,3,8,9,10 13 and 14  
WATER STORAGE TANKS REHABILITATION

Table 4 – Estimated Annual Debt Service Costs<sup>1</sup> 15-year Bond/20-year Bond

Water District	Estimated District-wide Annual Repayment Amount	Estimated Debt Service per Customer
15 years		
1	\$ 1,974	\$ 24.68
2	\$ 123,040	\$ 52.42
3	\$ 22,288	\$ 43.79
8	\$ 28,095	\$ 69.54
9	\$ 1,392	\$ 8.65
10	\$ 4,184	\$ 35.16
13	\$ 2,746	\$ 34.76
14	\$ 30,826	\$200.17
20 years		
1	\$ 1,601	\$ 20.01
2	\$ 98,771	\$ 42.08
3	\$ 18,020	\$ 35.40
8	\$ 22,774	\$ 56.37
9	\$ 1,118	\$ 6.95
10	\$ 3,392	\$ 28.50
13	\$ 2,226	\$ 28.18
14	\$ 24,711	\$160.46

<sup>1</sup> Based upon a \$2,728,390.00 project capital cost

CARMEL WATER DISTRICTS 1,2,3,8,9,10 13 and 14  
WATER STORAGE TANKS REHABILITATION

Table 5 – Total Estimated Annual Debt Service Costs for Average Customer<sup>1</sup>


Repayment Term	Existing Annual Debt Service Costs per Customer	Annual Debt Service Costs of project per Customer	Total annual Debt Service Costs, Combined per Customer
15 years			
1	\$ 0.00	\$ 24.68	\$ 24.68
2	\$ 102.08	\$ 52.42	\$ 154.50
3	\$ 21.60	\$ 43.79	\$ 65.39
8	\$ 319.21	\$ 69.54	\$ 388.75
9	\$ 865.84	\$ 8.65	\$ 874.49
10	\$ 152.00	\$ 35.16	\$ 187.16
13	\$ 714.98	\$ 34.76	\$ 749.74
14	\$ 82.12	\$ 200.17	\$ 282.29
20 years			
1	\$ 0.00	\$ 20.01	\$ 20.01
2	\$ 85.46	\$ 42.08	\$ 127.54
3	\$ 21.60	\$ 35.40	\$ 57.00
8	\$ 319.21	\$ 56.37	\$ 375.58
9	\$ 728.00	\$ 6.95	\$ 734.95
10	\$ 152.00	\$ 28.50	\$ 180.50
13	\$ 714.98	\$ 28.18	\$ 743.16
14	\$ 82.12	\$ 160.46	\$ 242.58
	<sup>1</sup> Based upon a \$2,728,390.00 project capital cost		

Table 5 above provides the total estimated annual water district capital costs borne by the typical water district customer.

## 6.0 RECOMMENDATIONS AND CONCLUSIONS

It is recommended that the information presented in this Map, Plan and Report be presented to the residents within the service districts during a public hearing. The public hearing should be scheduled once the Town Board has accepted this report in accordance with Article 12 of Town Law. Should the Town Board decide following the public hearing that the project is in the public interest, the Board should pass a resolution authorizing this project.

Respectfully submitted,

BY:   
\_\_\_\_\_  
Richard J. Franzetti, PE

DATE: July 2019

## RESOLUTION AUTHORIZING ADVERTISEMENT FOR BID

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Water Districts #2, #3, #8, #9 and #14, and pursuant to the request of Town Engineer Richard J. Franzetti, P.E., the Town Board hereby authorizes Town Clerk Ann Spofford to advertise for bids in connection with the proposed rehabilitation and repairs of the water storage tanks located within the referenced water districts; and

BE IT FURTHER RESOLVED that the detailed specifications are to be furnished for the above to Town Clerk Ann Spofford to be used in conjunction with the Town's general bid conditions and specifications.

### Resolution

Offered by: Councilman Barile

Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Michael Barile	<u>X</u>	<u>      </u>	
Jonathan Schneider	<u>X</u>	<u>      </u>	
John Lupinacci	<u>      </u>	<u>      </u>	Absent
Suzanne McDonough	<u>X</u>	<u>      </u>	
Kenneth Schmitt	<u>X</u>	<u>      </u>	

S  
E  
A  
L

I, Ann Spofford, Town Clerk of the Town of Carmel, Putnam County, New York, do hereby certify that the foregoing resolution is a true and exact copy of the original on file in my office which was adopted by the Town Board of said Town at a duly called and held meeting on the 5<sup>th</sup> day of June, 2019; and of the whole thereof.

June 6, 2019  
Dated

Ann Spofford  
Ann Spofford, Town Clerk

# *Short Environmental Assessment Form*

## *Part 1 - Project Information*

### **Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>					
Name of Action or Project:					
Project Location (describe, and attach a location map):					
Brief Description of Proposed Action:					
Name of Applicant or Sponsor:			Telephone:		
			E-Mail:		
Address:					
City/PO:			State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?				<b>NO</b>	<b>YES</b>
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.					
2. Does the proposed action require a permit, approval or funding from any other governmental Agency?				<b>NO</b>	<b>YES</b>
If Yes, list agency(s) name and permit or approval:					
3.a. Total acreage of the site of the proposed action? _____ acres					
b. Total acreage to be physically disturbed? _____ acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres					
4. Check all land uses that occur on, adjoining and near the proposed action.					
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)					
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____					
<input type="checkbox"/> Parkland					

5. Is the proposed action, a. A permitted use under the zoning regulations?  b. Consistent with the adopted comprehensive plan?	<b>NO</b>	<b>YES</b>	<b>N/A</b>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	<b>NO</b>	<b>YES</b>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ _____	<b>NO</b>	<b>YES</b>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?  b. Are public transportation service(s) available at or near the site of the proposed action?  c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<b>NO</b>	<b>YES</b>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<b>NO</b>	<b>YES</b>	
10. Will the proposed action connect to an existing public/private water supply?  If No, describe method for providing potable water: _____ _____	<b>NO</b>	<b>YES</b>	
11. Will the proposed action connect to existing wastewater utilities?  If No, describe method for providing wastewater treatment: _____ _____	<b>NO</b>	<b>YES</b>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?  b. Is the proposed action located in an archeological sensitive area?	<b>NO</b>	<b>YES</b>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?  b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	<b>NO</b>	<b>YES</b>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	<b>NO</b>	<b>YES</b>	
16. Is the project site located in the 100 year flood plain?	<b>NO</b>	<b>YES</b>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES  b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <input type="checkbox"/> NO <input type="checkbox"/> YES _____ _____	<b>NO</b>	<b>YES</b>	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	<b>NO</b>   	<b>YES</b>   
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	<b>NO</b>   	<b>YES</b>   
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	<b>NO</b>   	<b>YES</b>   
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b> Applicant/sponsor name: _____ Date: _____ Signature: _____		

Project:

Date:

## ***Short Environmental Assessment Form***

### ***Part 2 - Impact Assessment***

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		



Project:

Date:

## ***Short Environmental Assessment Form***

### ***Part 3 Determination of Significance***

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

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Name of Lead Agency

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Date

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Print or Type Name of Responsible Officer in Lead Agency

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Title of Responsible Officer

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Signature of Responsible Officer in Lead Agency

---

Signature of Preparer (if different from Responsible Officer)



July 15, 2019

Orrick, Herrington & Sutcliffe LLP  
51 West 52nd Street  
New York, NY 10019-6142  
+1 214-506-5000  
Orrick.com

**VIA E-MAIL** (mam@ci.carmel.ny.us)

Ms. Mary Ann Maxwell  
Comptroller  
Town of Carmel  
60 McAlpin Avenue  
Mahopac, New York 10541

Douglas E. Goodfriend

E dgoodfriend@orrick.com  
D +1 212 506 5211  
F +1 212 506 5151

**Revised Draft**

Re: Town of Carmel, Putnam County, New York  
Increase and Improvement of Facilities - Serial Bonds  
Section 202-b for Eight (8) Water Districts: Nos. 1, 2, 3, 8, 9, 10, 13 and 14  
Orrick File: 42289-2-82

Dear Mary Ann:

In response to your recent request, I have prepared and enclose herewith an Order Calling a Public Hearing on the increase and improvement of the facilities of Carmel Water Districts Nos: 1, 2, 3, 8, 9, 10, 13 and 14 pursuant to Section 202-b of the Town Law.

Please review the description of the project and its status under SEQRA in the preamble and notice and if it is correct, please see that this order is adopted by at least a majority vote of the entire voting strength of the Town Board. (The tank work certainly seems to be Type II.) The notice of the hearing, a copy which I enclose for your convenience, should be published in the official newspaper of the Town and posted on the Town Clerk's sign board, both publication and posting being made not less than ten nor more than twenty days prior to the hearing. A copy of the "map, plan and report" is required to be available for public review, i.e., engineer's report and related materials for the new improvements, as applicable.

When available, please furnish us with a certified copy of the enclosed proceedings, together with an original printer's affidavit of publication and the Town Clerk's affidavit of posting of the notice of the hearing, as well as a copy of the map, plan and report.

On the night of the public hearing, after it, the Town Board will be able and adopt a public interest order and the bond resolution. After publication of the bond resolution estoppel notice, the Town will be able to borrow for this project. I will send these Step II documents upon receipt of a certified copy of the enclosed order calling for a public hearing.

Please do call with any questions you might have.

With best wishes,

Very truly yours,

*Douglas*

Douglas E. Goodfriend

DEG/vmo

Enclosures

cc: Gregory Folchetti, Esq. (w/encl.) (gfolcheti@aol.com)

At a regular meeting of the Town Board of the Town of Carmel, Putnam County, New York, held at the Town Hall, in Mahopac, New York on July 17, 2019, at \_\_\_\_ o'clock \_\_\_\_ .M., Prevailing Time.

PRESENT:

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Councilman

\_\_\_\_\_  
Councilman

\_\_\_\_\_  
Councilman

\_\_\_\_\_  
Councilman

<p style="text-align: center;">In the Matter of The Increase and Improvement of the Facilities of Carmel Water Districts Nos. 1, 2, 3, 8, 9, 10, 13 and 14 in the Town of Carmel, Putnam County, New York</p>	<p style="text-align: center;">ORDER CALLING PUBLIC HEARING</p>
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WHEREAS, the Town Board of the Town of Carmel, Putnam County, New York, has caused to be prepared a map, plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of Carmel Water Districts Nos. 1, 2, 3, 8, 9, 10, 13 and 14 in the Town of Carmel, Putnam County, New York, being in each such district, the construction of improvements to the district water tank or shared water tank and related equipment and site improvements, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and

expenses in connection therewith, at a maximum estimated cost of \$25,315 to Carmel Water District No. 1, \$1,562,615 to Carmel Water District No. 2, \$282,538 to Carmel Water District No. 3, \$360,296 to Carmel Water District No. 8, \$17,684 to Carmel Water District No. 9, \$53,658 to Carmel Water District No. 10, \$35,221 to Carmel Water District No. 13, and \$391,063 to Carmel Water District No. 14; and

WHEREAS, all conditions precedent to the financing of the capital projects hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act ("SEQRA"), have been performed, it having been determined that said capital projects are each a Type II Action as to which the SEQRA regulations provide that there is no significant adverse impact pursuant to 6 NYCRR Part 617.5(c)(2); and

WHEREAS, it is now desired to call a respective public hearing on the question of the increase and improvement of the facilities of said Carmel Water Districts Nos. 1, 2, 3, 8, 9, 10, 13 and 14 in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, in Mahopac, New York, in said Town, on August \_\_\_\_, 2019, at \_\_\_\_\_ o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of Carmel Water Districts Nos. 1, 2, 3, 8, 9, 10, 13 and 14 in the Town of Carmel, Putnam County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the \_\_\_\_\_ and the \_\_\_\_\_, the official newspapers, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. This Order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll call, which resulted as follows:

\_\_\_\_\_ VOTING \_\_\_\_\_  
\_\_\_\_\_ VOTING \_\_\_\_\_  
\_\_\_\_\_ VOTING \_\_\_\_\_  
\_\_\_\_\_ VOTING \_\_\_\_\_  
\_\_\_\_\_ VOTING \_\_\_\_\_

The order was thereupon declared duly adopted.

\* \* \* \* \*

## CERTIFICATION FORM

[illegible]

I, the undersigned Clerk of the Town of Carmel, Putnam County, New York (the “Issuer”), DO HEREBY CERTIFY:

1. That a meeting of the Issuer was duly called, held and conducted on the 17th day of July, 2019.
2. That such meeting was a **special regular** (circle one) meeting.
3. That attached hereto is a proceeding of the Issuer which was duly adopted at such meeting by the Board of the Issuer.
4. That such attachment constitutes a true and correct copy of the entirety of such proceeding as so adopted by said Board.
5. That all members of the Board of the Issuer had due notice of said meeting.
6. That said meeting was open to the general public in accordance with Section 103 of the Public Officers Law, commonly referred to as the "Open Meetings Law".
7. That notice of said meeting (*the meeting at which the proceeding was adopted*) was caused to be given **PRIOR THERETO** in the following manner:

**PUBLICATION** (here insert newspaper(s) and date(s) of publication - should be a date or dates falling prior to the date set forth above in item 1)

**POSTING** (here insert place(s) and date(s) of posting- should be a date or dates falling prior to the date set forth above in item 1)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Issuer  
this \_\_\_\_\_ day of July, 2019.

Town Clerk

(CORPORATE SEAL)

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, on August \_\_\_\_, 2019, at \_\_\_\_\_ o'clock P.M., Prevailing Time, for the purpose of conducting a respective public hearing upon a certain map, plan and report, including an estimate of cost, in relation to the proposed increase and improvement of the facilities of Carmel Water Districts Nos. 1, 2, 3, 8, 9, 10, 13 and 14 in said Town, consisting in each district of the construction of improvements to the district water tank or shared water tank and related equipment and site improvements, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$25,315 to Carmel Water District No. 1, \$1,562,615 to Carmel Water District No. 2, \$282,538 to Carmel Water District No. 3, \$360,296 to Carmel Water District No. 8, \$17,684 to Carmel Water District No. 9, \$53,658 to Carmel Water District No. 10, \$35,221 to Carmel Water District No. 13, and \$391,063 to Carmel Water District No. 14.

Said capital projects have been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, said regulations provide will not result in any significant adverse environmental impacts.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Mahopac, New York,

\_\_\_\_\_, 2019.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF  
CARMEL, PUTNAM COUNTY, NEW YORK

Ann Spofford  
Town Clerk

**AFFIDAVIT OF POSTING**

STATE OF NEW YORK     )  
  ) ss.:  
COUNTY OF PUTNAM     )

I, the undersigned Clerk of the Town of Carmel, Putnam County, New York, DEPOSE  
AND SAY:

That on the \_\_\_\_\_ day of July, 2019, I caused to be posted on the official signboard  
maintained by me pursuant to subdivision 6 of Section 30 of the Town Law, a Notice of Public  
Hearing which was a part of an Order adopted by the Town Board of said Town on July 17,  
2019.

A true and correct copy of such Notice of Hearing is attached hereto.

\_\_\_\_\_  
Town Clerk

Sworn to before me this \_\_\_\_\_ day  
of July, 2019.

\_\_\_\_\_  
Notary Public