

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

SUZANNE MC DONOUGH
Town Councilwoman
Deputy Supervisor

60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

KATHLEEN KRAUS
Receiver of Taxes

MICHAEL A. BARILE
Town Councilman
JOHN D. LUPINACCI
Town Councilman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD WORK SESSION
Wednesday, August 14, 2019 7:00pm
RICHARD OTHMER CONFERENCE ROOM

Pledge of Allegiance – Moment of Silence

5:30pm Executive Session:

1. Councilman John Lupinacci, John Folchetti, PE, Engineering Consultant – Update - NYCDEP Mud Pond Sewer Plant– CWD#2
2. Councilman Jonathan Schneider, Richard Franzetti, PE, Town Engineer, John Folchetti, PE Engineering Consultant – Contractual – Garbage District

Town Board Work Session:

Ty Campbell Foundation – Presenting Plaque to Town of Carmel and Police Department for Their Help and Support

- Review of Town Board Meeting Minutes July 24, 2019
 - 1. Michael Simone, Highway Superintendent – Consider Request to Attend NYS Association of Town Superintendents of Highways Annual Conference September 17 to September 20, 2019 (\$1,058)
 - 2. Supervisor Kenneth Schmitt- Consider Request to Declare Certain Equipment Old and Obsolete and Authorize Disposal
 - 3. Supervisor Kenneth Schmitt – Consider Request for Proposals for Architectural Design and Engineering Services – Town Owned Properties – Downtown Mahopac
 - 4. Anne Pasquerello, Supervisor's Office – Consider Request to Authorize Awarding of Bid for the Purchase and Installation of Town of Carmel Town Hall IT Back Up Server
 - 5. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Bond Return- Hudson Valley Credit Union TM# 86.11.1-1 (\$448,000.00)
 - 6. Richard Franzetti, PE, Town Engineer – Consider Request to Accept Proposal for Upgrade Facility Report – CSD#5 WWTP
 - 7. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Change Order #1 to Contract #C248 – National Meter Service (no cost to Town)
 - 8. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Payments for Services and Repairs for CWD #s 7 and 12, and CSD # 4
 - Public Comment (Three (3) Minutes on Agenda Items Only)
 - Town Board Member Comments
- Open Forum:**
- Public Comments on New Town Related Business (Three (3) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)
 - Town Board Member Comments
 - Adjournment

TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*

TO: SUPERVISOR KENNETH SCHMITT
TOWN BOARD

DATE: JULY 31, 2019

RE: REQUEST TO ATTEND 2019 NYSAOTSOH ANNUAL CONFERENCE

I am requesting the authorization to attend NYS Association of Town Superintendents of Highways Annual Conference September 17 to September 20, 2019.

The estimated cost:

- \$758 3-night stay
- \$100 Registration fee
- \$200 estimated gas & meals

These costs are included in my 2019 Budget.

Work Session Agenda Item #2

Equipment	qty	description
sony PVM monitor		1 tv in rack
panasonic ww-bm 500		1 three monitor in rack
Switcher		1 video switcher
VL60065		1 network switcher
VL60065		1 video encoder
SHURE SCM810		2 mic sytem
Shure DFR22		1 mic system,
Shure scm810		2 8 ch mixer
qsc cx404		1 amplifier
br-dv3000v		2 radio
42 space rack		1 old rack for equipment
eurorack mx802a		1 mixer
audio technica v857q		16 headsets
cable packs		24 misc cables for older connections, we have new cable packs for you ons
sony brc300		3 sony cameras
dmres20		1 dvd player
prpa dvd player		1 dvr recorder
radio shack 33-3043		1 mic
lighthtronix tcd		2 recorder
spny rmb300		1 joystick controller

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Superintendent of Highways
Tel. (845) 628-7474

MEMORANDUM

To: Supervisor Schmitt,
Carmel Town Board

Date: August 8, 2019

From: Mary Ann Maxwell, Town Comptroller
Anne Pasquerello, Supervisor's Office

RE: Awarding Bid – Contract #C258- Purchase of New IT Server

On June 19, 2019, the Town Board authorized Town Clerk, Ann Spofford to advertise for bids in connection with the proposed purchase of a new server for IT equipment, facilities and services at Town Hall.

Approximately twenty (20) suppliers downloaded the Solicitation Document and three vendors submitted bids. On July 25, 2019, the bids were opened:

	Name:	Total Bid Price:
Bidder#1	Stafford Associates, Setauket, NY	\$10,225.00
Bidder#2	Sullivan Data Mgt, Yorktown Hts., NY	\$ 9,132.37
Bidder#3	PS Business Solutions, Floral Pk, NY	\$ 9,566.00

We respectfully request that the Town Board award the Bid to Sullivan Data Management, Yorktown Heights, NY as the lowest qualified bidder.

From: [Spofford, Ann](#)
To: [Pasquerello, Anne](#); [Maxwell, Mary Ann](#); [Franzetti, Richard](#); [Vara, Rob](#)
Cc: [Greg Folchetti](#)
Subject: Bid Opening - Contract C258 - Purchase of a New Server
Date: Thursday, July 25, 2019 11:33:18 AM
Attachments: [Legal Notice - Contract #C258.docx](#)
[Purchase of Server and Related Equipment C258 - 7 25 19.pdf](#)
[PS Business Solutions.pdf](#)
[Stafford Associates.pdf](#)
[Sullivan Data Management.pdf](#)
[BidNet Report - C258-2019 - PURCHASE OF A NEW SERVER.pdf](#)

Good morning:

The above referenced bid opening was held in Meeting Room #1 at the Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York on the 25th day of July, 2019 at 11:00 a.m. by Ann Spofford, Town Clerk and witnessed by Alice Daly, Deputy Town Clerk.

With no bidders present, reading of the attached legal notice was waived. The bids received were opened, publicly read and recorded. I have attached herewith, a copy of the bid opening results as well as a copy of the bids received.

Bid specifications were provided to nine (9) potential bidders from this office. In addition, thirty-two (32) suppliers accessed bid specifications through the BidNet Direct / Empire State Purchasing Group website. A copy of their Solicitation Document Report is also attached.

Ann Spofford
Town Clerk
Town of Carmel
60 McAlpin Avenue
Mahopac, NY 10541
Phone: 845.628.1500
Fax: 845.628.7434

*This communication **may** be confidential and is intended for the sole use of the addressee(s).
No use or reproduction of the information provided is permitted
without the written consent of the Town of Carmel.
If you are not the intended recipient, you should not copy, disclose or take any action in reliance on this communication.
If you have received this communication in error, please notify the sender by reply e-mail
and delete the message and any attached documents.*

LEGAL NOTICE

**LEGAL NOTICE
ADVERTISEMENT
FOR BIDS**

NOTICE IS HEREBY GIVEN that sealed bids will be received at the office of the Town Clerk of the Town of Carmel, Town Hall, 60 McAlpin Avenue, Mahopac, New York until 11:00 A.M. on Thursday, the 25th day of July, 2019 at which time all bids will be opened and publicly read and recorded by the Town Clerk, no less than five (5) days subsequent to publication of this notice in the official newspapers of the Town of Carmel for the following:

CONTRACT #C258
PURCHASE OF A NEW
SERVER
FOR IT EQUIPMENT,
FACILITIES AND
SERVICES AT
TOWN HALL

All bidders shall comply with Section 103-a and 103-d of the General Municipal Law relating to non-collusive bidding and waiver of immunity against criminal prosecution.

Specifications may be obtained at the Office of the Town Clerk, at the above address, beginning July 11, 2019 between the hours of 8:30 AM - 4:30 PM, Monday through Friday.

Bid envelopes shall be marked "BID" and identify each item bid. All bids must be submitted on bid form furnished by the Town of Carmel.

The Town Board of the Town of Carmel reserves the right to reject any and all bids and re-advertise for new bids at a future date.

BY ORDER OF THE
TOWN BOARD
OF THE TOWN
OF CARMEL,
ANN SPOFFORD,
TOWN CLERK

Solicitation Document Report

Report Executed By Ann Spofford

Report Executed On 2019/07/25 10.40.06

Solicitation C258-2019 - PURCHASE OF A NEW SERVER FOR IT EQUIPMENT, FACILITIES AND SERVICES AT TOWN HALL

Suppliers Suppliers who have downloaded a document

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Accelerated Information Systems 25 Newbridge Road, Suite 300 Hicksville, NY	Zaheer Master 516-822-4466 101 sales@aisww.com	Full 1/1	Zaheer Master 516-822-4466 101 sales@aisww.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Adwar Video 125 Gazza Blvd Farmingdale, NY	Pamela Dandic 631-777-7070 120 pam@adwarvideo.com	Full 1/1	Brittany Giannandrea 631-777-7070 reception@adwarvideo.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
					2019/07/18
Affinity Enterprises, LLC 7424 Victor Mendon Rd. Victor, NY	Amy Palka 5857048471 apalka@affinityenterprises.net	Full 1/1	Amy Palka 5857048471 apalka@affinityenterprises.net	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Alpha Dog LLC 1204 Lonnie Way Fruita, CO	Brian Gatley 9706390639 brian@alphadogsystems.com	Full 1/1	Ronald Conlin 970-340-8088 ronald@nexa1.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/16
BUSINESS PRODUCTS OF AMERICA LLC 119-40 METROPOLITAN AVENUE KEW GARDENS, NY	WALTER KLEIN 718-898-0242 112 WALTER@ALPHASUM.COM	Full 1/1	WALTER KLEIN 718-898-0242 112 WALTER@ALPHASUM.COM	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
Battoglia Lanza Architectural Group PC 209 Old Route 9, Suite 5 Fishkill, NY	Deborah Lanza 8458966771 meblag@optonline.net	Full 1/1	Deborah Lanza 8458966771 meblag@optonline.net	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/16
CBS A Xerox Company 707 Westchester Avenue White Plains, NY	Melissa AMadsen 2038319750 28635 mmadsen@cbs-gisx.com	Full 1/1	Melissa AMadsen 2038319750 28635 mmadsen@cbs-gisx.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
Dice Communications, Inc. 2504 Horizon West 156th Circle Omaha, NE	Zach Dice 402-964-2288 nybids@dicellc.com	Full 1/1	Zach Dice 402-964-2288 nybids@dicellc.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Floral Park Consulting LLC 32, Irving Ave Floral Park, NY	Jack Brownes 5167276806 jackbrownes32@gmail.com	Full 1/1	Jack Brownes 5167276806 jackbrownes32@gmail.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Frontrunner Network Systems 300 Main Street, #22 East Rochester, NY	Eliezer Martinez 5852982569 emartinez@frontrunnernetworks.com	Full 1/1	Eliezer Martinez 5852982569 emartinez@frontrunnernetworks.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
					2019/07/15
GRAYBAR ELECTRIC 229 CHURCH STREET ALBANY, NY	Adam Gentile 917-417-0161 7185 adam.gentile@graybar.com	Full 1/1	Adam Gentile 917-417-0161 7185 adam.gentile@graybar.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/17
Heinemann & Co., Inc. 1274 Lamplighter Way Reston, VA	David Heinemann 917-842-8758 dheinemann@heinemannco.com	Full 1/1	David Heinemann 917-842-8758 dheinemann@heinemannco.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
IDMC 3032 N. 15th Street Grand Junction, CO	Bill Philips 970-425-6945 bids@idmc.money	Full 1/1	Bill Philips 970-425-6945 bids@idmc.money	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/14
Integrated Systems 7588 Main Street Fishers Victor, NY	Dave O'Hare 585-924-8670 301 Dave@integratednet.com	Full 1/1	Dave O'Hare 585-924-8670 111 dave@integratednet.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
L.P.S Autos Inc DBA L.P.S. Office Interiors 1815 Rte 110 Farmingdale, NY	Susan Pou 631 270 4488 susanp@lpsofficeinteriors.com	Full 1/1	Susan Pou 631 270 4488 susanp@lpsofficeinteriors.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12 2019/07/22
Malor & Company Inc 550 West 54th Street, Suite 1220 NEW YORK, NY	GARLY BENOIT 8455983057 solutions@malorcompany.com	Full 1/1	GARLY BENOIT 8455983057 solutions@malorcompany.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Mola Group Technologies 205 Tibbetts Road Yonkers, NY	Kafui Adjaho 914-908-4353 info@mola-group.com	Full 1/1	Kafui Adjaho 914-908-4353 info@mola-group.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
					2019/07/15
Mougondha Acharya dba PS Business Solutions 39 Van Siclen Ave. Floral Park, NY	Purna Mukherjee 516-305-4385 pcm@mypsbusiness.com	Full 1/1	Purna Mukherjee 516-305-4385 pcm@mypsbusiness.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/16

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Mougondha Acharya dba PS Business Solutions 39 Van Siclen Ave. Floral Park, NY	Purna Mukherjee 516-305-4385 pcm@mypsbusiness.com	Full 1/1	Purna Mukherjee 516-305-4385 pcm@mypsbusiness.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/18
					2019/07/19
NLESystems Inc 433 West Colorado St Glendale, CA	Ohannis Dikramanjan 818-242-4996 112 Ohannis@nlesystems.com	Full 1/1	Ohannis Dikramanjan 818-242-4996 112 Ohannis@nlesystems.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/18
Network Solutions & Technology 81 Larkfield Road East Northport, NY	Anthony Pisano 877-678-8080 apisano@nst-li.com	Full 1/1	Anthony Pisano 877-678-8080 apisano@nst-li.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
			Jonathan Stallone 8776788080 jstallone@nst-li.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
			Sean Sanchez 8776788080 ssanchez@nst-li.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
PC Friendly 1215 Willow Ave Hoboken, NJ	Ellis Guzman 2012061297 ellis@pcfriendlyit.com	Full 1/1	Ellis Guzman 2012061297 ellis@pcfriendlyit.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
POINT 2 POINT COMMUNICATIONS CORP. 981 SOUTH 4TH STREET LINDENHURST, NY	ROMAN KRAWCZYK 631-338-4373 ROMAN@P2PCOM.NET	Full 1/1	ROMAN KRAWCZYK 631-338-4373 ROMAN@P2PCOM.NET	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
SecureWatch24, LLC 1 Penn Plaza, Suite 4000 New York, NY	Kevin Francis 212-729-5400 kfrancis@sw24.com	Full 1/1	Kevin Francis 212-729-5400 kfrancis@sw24.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/24
Stafford Associates 21 bennetts rd Setauket, NY	Joanne Briefs-Kaufer 631-751-6620 104 joanne@staffassoc.com	Full 1/1	Joanne Briefs-Kaufer 631-751-6620 joanne@staffassoc.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
Visual Infomedia 5C1 VCS Nagar 1st Street Coimbatore	Siva Kumar 9894639900 visualinfomedia@gmail.com	Full 1/1	Siva Kumar 9894639900 visualinfomedia@gmail.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
WESCO 331 MILL STREET POUGHKEEPSIE, NY	LISA CONGER 845-452-9000 236 lconger@wesco.com	Full 1/1	LISA CONGER 845-452-9000 236 lconger@wesco.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
					2019/07/12 2019/07/15
Y&S TECHNOLOGIES 383 KINGSTON AVE STE 357 BROOKLYN, NY	Manny Kramer 718-473-0284 209 manny@yandstech.com	Full 1/1	Manny Kramer 718-473-0284 209 manny@yandstech.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Y&S Technologies 383 Kingston ave brooklyn, NY	Manny Kramer 7184730284 209 manny@yandstech.com	Full 1/1	Manny Kramer 7184730284 209 manny@yandstech.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
vCloud Tech Inc. 609 Deep Valley Drive Suite 200 Rolling Hills Estates, CA	Nadia Khan 4247034135 vcloud@vcloudtech.com	Full 1/1	Nadia Khan 4247034135 vcloud@vcloudtech.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/15

TOWN OF CARMEL
TOWN HALL



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

PURCHASE OF NEW SERVER FOR IT EQUIPMENT C 258

Bid Opening: 7/25/2019 @ 11:00 AM

	Name and Address	NCBC	Bid Bond	Server Equipment Unit Price	Server Software Unit Price	KVM Software Unit Price	UPS Software Unit Price	Total Bid Price
Bidder #1	Stafford Associates 21 Bennetts Rd. Setauket, N.Y. 11733	✓	Check \$515	\$ 7,878	\$ 1,012	\$ 475	\$ 860	\$ 10,225
Bidder #2	Sullivan Data Management 1520 B Front Street Yorktown Heights, NY 10598	✓	Check \$500	\$ 6,872.64	\$ 922.76	\$ 430.45	\$ 846.52	\$ 9,132.37
Bidder #3	PS Business Solutions 39 Vansiclen Avenue Floral Park, N.Y. 11001	✓	No	\$ 7,336	\$ 972	\$ 454	\$ 804	\$ 9,566
Bidder #4								
Bidder #5								



**PURCHASE OF SERVER AND RELATED EQUIPMENT
TOWN OF CARMEL
CONTRACT #C258**

Date: July 11, 2019

ORIGINAL

Ann Spofford
Town Clerk
Town of Carmel

Town Hall
60 McAlpin Avenue
Mahopac, New York 10541

Telephone: 845.628.1500
Fax: 845.628.7434

LEGAL NOTICE
ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN that sealed bids will be received at the office of the Town Clerk of the Town of Carmel, Town Hall, 60 McAlpin Avenue, Mahopac, New York until **11:00 A.M. on Thursday, the 25th day of July, 2019** at which time all bids will be opened and publicly read and recorded by the Town Clerk, no less than five (5) days subsequent to publication of this notice in the official newspapers of the Town of Carmel for the following:

CONTRACT #C258
PURCHASE OF A NEW SERVER
FOR IT EQUIPMENT, FACILITIES AND SERVICES AT TOWN HALL

All bidders shall comply with Section 103-a and 103-d of the General Municipal Law relating to non-collusive bidding and waiver of immunity against criminal prosecution.

Specifications may be obtained at the Office of the Town Clerk, at the above address, beginning July 11, 2019 between the hours of 8:30 AM - 4:30 PM, Monday through Friday.

Bid envelopes shall be marked "BID" and identify each item bid. All bids must be submitted on bid form furnished by the Town of Carmel.

The Town Board of the Town of Carmel reserves the right to reject any and all bids and re-advertise for new bids at a future date.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CARMEL,
ANN SPOFFORD, TOWN CLERK



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



**TOWN OF CARMEL
MAHOPAC, NEW YORK 10541**

CONTRACT #C258

**PURCHASE OF SERVER AND RELATED EQUIPMENT FOR THE TOWN OF
CARMEL**

INFORMATION FOR BIDDERS

A. BIDS – GENERAL REQUIREMENTS

1. Sealed bids will be received at the office of the Town Clerk of the Town of Carmel, Town Hall, 60 McAlpin Avenue, Mahopac, New York until **11:00 A.M. on Thursday, the 25th of July, 2019**, at which time all bids will be opened and publicly read and recorded by the Town Clerk.
2. All bids received after the time stated in the Notice to Bidders will not be considered and will be returned unopened to the bidder. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
3. Any bid which fails to name a price written both in words and figures may be held to be informal and may be rejected. In case of any discrepancy between the price in words and that in figures, the price in words controls. In the case of a discrepancy between a sum or product and the related addition or multiplication, the addition or multiplication shall control.
4. No charge will be allowed for Federal, State or Municipal Sales and Excise taxes since the Town of Carmel is exempt from such taxes. The bid price shall not include the amount of any such tax.
5. Prices shall be net including transportation charges fully prepaid by the successful bidder to and from destination indicated in the "Detailed Specifications".
6. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
7. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will control. Prices shall be extended in decimals, not fractions.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



8. Bids that contain any omissions, alterations, additions or items not called for in the Detailed Specifications, or that are unbalanced, incomplete or contain irregularities of any kind, may be rejected as informal.
9. Conditional or qualified bids will not be accepted.
10. All bids must be submitted in sealed envelopes bearing on the outside the name of the bidder, his address and the time and date set for the opening of bids along with the contract number and title of the bid.
11. A fully executed non-collusion statement, attached, must accompany all bids hereto.

B. QUALIFICATIONS OF BIDDERS

1. The Town of Carmel (hereinafter sometimes called the "Town") may make such investigation, as it deems necessary to determine the ability and responsibility of the bidder to perform. The Town reserves the right to reject any bid if the evidence is submitted by, or investigation of such bidder fails to satisfy the Town, that such bidder is properly qualified and has the financial ability to carry out the obligations of the contract.

C. TERM OF AGREEMENT

The successful bidder shall complete performance in conformance with the detailed specifications.

D. AWARD OF BID

1. The contract shall be awarded to the lowest responsible bidder or the bids will be rejected within (45) days of the date of opening, subject however, to the discretionary right reserved by the Town Board to waive any informalities or to reject any or all bids for new bids if, in its opinion, the best interest of the Town will thereby be promoted.
2. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award contracts on individual items, or on total sums; whichever is in the best interests of the Town of Carmel.
3. If two or more bidders submit identical bids as to price, the decision of the Town Board to award a contract to one of such identical bidders shall be final. (General Municipal Law Section 103(1)).

E. ADDENDA AND INTERPRETATION

1. Bidders are expressly notified that their bids shall be based upon the materials and products specified. No deviation from the specifications will be considered, except



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



as provided. No interpretation or other contract documents will be made to any bidder orally. Every request for such interpretation shall be in writing submitted via email to the Town of Carmel Town Engineering Projects Coordinator, Robert Vara at rjv2.ci.carmel.ny.us

2. Any such request must be received at least (5) five days prior to the date fixed for opening of bids. Any and all such interpretation and any supplemental instructions and/or drawing, which, if used, will be in the form of an addenda, emailed to all prospective bidders (at respective addresses furnished for such purposes) not later than (3) days prior to the date fixed for the opening of bids. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from any obligation under his bid as submitted. All addenda so issued shall become part of the contract documents.

F. GENERAL OBLIGATIONS OF BIDDERS

1. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent of the goods required and a representation that the bidder can furnish said goods satisfactorily in complete compliance with the specifications.
2. This transaction shall be governed by the Uniform Commercial Code. The tendered bid prices shall constitute Firm Offers (UCC § 2-205) and shall be subject to Acceptance by the Town of Carmel for 45 days.

G. ACCEPTANCE AND PERFORMANCE

1. Execution:
 - a. Each bid will be received with the understanding that upon the written acceptance by the Town Board of part or the entire bid, the bidder will commence performance and supply the goods within the specified time period in the Detailed Specifications.
 - b. The placing in the mail of the notice of acceptance to a successful bidder to the address given in his bid will be considered sufficient notice of acceptance of the bid; and said acceptance will be deemed to be received by the successful bidder three (3) days after mailing.
2. Performance:
 - a. A contract may be canceled by the Town at the successful bidder's expense upon non-performance of contract.
 - b. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title or interest therein, or his power to execute such contract to any other person, company or corporation without the previous written consent of the Town of Carmel.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



3. Payments:

- a. Payment will be made only after the correct presentation of a Town of Carmel Voucher with invoices and payment request attached as may be required. Payment shall be made upon delivery of the vehicles.
- b. Payments of any claim shall not preclude the Town of Carmel from making claim for adjustment on any item found not to have been in accordance with the contract specifications.

4. Saving Clause:

The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of God, or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

H. BONDS

1. **Each bid shall be accompanied by a certified check or bank check on a solvent bank in the State of New York, or a bid bond which shall not be less than 5% of the total of the bidder's proposal, as a guarantee that if the bid is accepted the Contract will be entered into.** In no event shall the amount of the bid guarantee be less than Five Hundred Dollars (\$500.00). At the option of the bidder, the guarantee may be either a certified check or a bid bond. The certified check should be attached at the space provided on the page entitled "Certified Check". Personal sureties are not accepted. The bid bond shall be secured by a guaranteed of a surety company authorized to do business in the State of New York. No bid will be considered unless it is accompanied by the required guarantee. Certified checks and Bank checks must be made payable to the order of the Town of CARMEL. If the bidder submits a bid bond, it must be accompanied by a properly and duly executed Consent of Surety from an approved surety company licensed to conduct business in the State of New York and agreeing to furnish the required contract bonds upon award of a Contract. Said Consent of Surety shall be on the form attached to the bids documents. All Bid Bonds shall remain in force for either 45 (forty five) days or the acceptance of a bid as described in paragraph B. below, whichever time frame is less.

- A. In case of failure of the selected bidder to enter into a Contract as described above, the Bid Bond or certified Check shall be forfeited and the principal amount of said Bid Bond shall be paid to the Owner or said check shall be surrendered to the Owner as the agreed amount of liquidated damages. In case a bid is rejected, the Bid Bond or check will be released or returned to the unsuccessful bidder.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



- B. In case a bid is accepted, all Bid Bonds or Certified Checks of contractors who are not awarded the bid will be returned. The Bid Bond or Certified Check of the bidder whose bid is accepted shall be retained until all goods have been tendered. All Bid Bonds shall be retained by the Town of Carmel until such acceptance.

DETAILED SPECIFICATIONS

- 1) Prices Bid shall include inside delivery of all equipment to Carmel Town Hall located at 60 McAlpin Avenue, Mahopac, NY 10541.
- 2) Delivery of all equipment must be made to the Town of Carmel within 30 Calendar Days after the notice of bid award is provided to the successful bidder. ✓
- 3) Equipment may not be drop shipped in single or multiple shipments via common carrier. Delivery of all items must be made in a single shipment delivered by the Contractor and must be unloaded and placed into the Carmel Town Hall building ✓ by the successful bidder or the bidders authorized agents or employees. Equipment will be inspected at the point of delivery by the Town and any items that appear to be damaged in shipment or not meeting the bid specification will be refused. The successful bidder will have five (5) business days to replace any such items refused at delivery. The successful bidder will notify the Town three (3) business days in advance of the intended delivery day so that the Town may be prepared to receive and inspect the equipment upon delivery.
- 4) All Bidders must be Hewlett Packard Enterprise (HPE) sales authorized and must submit proof of such authorization with his or her bid. All equipment provided must be new, in factory sealed boxes with full factory warrantee. No "grey market", remanufactured or "B" inventory product will be accepted. ✓
- 5) Equipment and software must be the exact part number specified. No substitutions will be allowed unless approved in writing. Substitution requests will only be granted if a product specified herein is superseded or discontinued during the acquisition process. ✓
- 6) Bid prices shall be submitted on the Bid Form provided. Bid Form shall be signed by a duly authorized person representing either a corporation, unincorporated business or a partnership. All bids shall be submitted in a sealed envelope marked "C258-Town of Carmel 2019 Bid for Server and Related Equipment".
- 7) Each Bid shall be accompanied by a signed Non-Collusive Bidding Certification.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



- 8) Purchases by the Town of Carmel are not subject to any Federal, State or Local Taxes.
- 14) The Town reserves the right to cancel the bid award of successful bidders who fail to deliver equipment in the required 30 day delivery period.

Equipment List

Item 1- Server Equipment

Qty.	Man.	Part #	Desc.
1	HPE	875763-S01	DL380-G10, Xeon 6126 / 2.40 / 20mb, 32GB, SAS P408i/2GB, 2X500 PS.
2	HPE	835955-B21	DL380-G10, 1x16GB Dual Rank DDR4-2666 CAS-19 Memory Kit.
7	HPE	872477-B21	DL380-G10 600GB 2.5" 10K RPM 12G SAS Hot Swap Drive.
1	HPE	733664-B21	DL380-G10 Cable Management Arm For Easy Install Rail Kit.
1	HPE	H8QU4E	DL380-G10 3 Year To 5 Year NBD Hardware Warranty Upgrade.
2	CTG	03134	Cables To Go 10' Rack Length Power Cords.

Item 2- Server Software

Qty	Man	Part #	Desc.
8	Microsoft	9EM-00679	MS Windows Server 2019 Standard Government Core License
10	Microsoft	R18-05793	MS Windows Server 2017 Standard



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



Government Device CAL License.

Item 3- KVM Hardware

Qty	Man	Part #	Desc.
1	Aten	CS1308	Aten 1U Rack Mountable 8 Port KVM Switch.
8	Aten	2L5203U	Aten 3M USB KVM Cable

Item 4- UPS Equipment

Qty	Man	Part #	Desc.
4	APC	APCRBC133	Replacement Battery Packs for SMT1500RM2U Server UPS



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



TOWN OF CARMEL

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other bidder or with any competitor.
- b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and
- c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (I) (We) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 14 day of

July, 2011.

CONTRACTOR'S NAME:

Stifford Associates

[Signature]
Signature of Individual Signing Bid



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



**BID FORM
TOWN OF CARMEL**

THIS BID IS SUBMITTED TO: THE TOWN OF CARMEL

The undersigned BIDDER proposes and agrees, if this BID is accepted, to enter into an agreement with the TOWN in the form included in the Contract Documents to perform and furnish all work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this bid and in accordance with the other terms and conditions of the Contract Documents.

The BIDDER accepts all terms and conditions of the Advertisement or invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening. BIDDER will sign and submit the Agreement with Bonds and other documents required by the Bidding Requirements within fifteen days after the date of TOWN'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreements, that:

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE

7/14/19

NUMBER

C258

BIDDER MUST INSERT DATE AND NUMBER OF ADDENDA ABOVE.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN DISQUALIFICATION.

BIDDER has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing to the work.

BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respects of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.

By submission of this Bid, each BIDDER and each person signing on behalf of any BIDDER certifies, and in the case of a joint bid each, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

The prices in this Bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and any other Bidder or with any competitor;

Unless otherwise required by law, the prices which have been quoted in the Bid have not been knowingly disclosed by the BIDDER and will not knowingly be disclosed by the BIDDER prior to opening, directly or indirectly, to any other BIDDER or to any competitor; and

No attempt has been made or will be made by the BIDDER to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



CONTRACT #C258

PURCHASE OF SERVER AND RELATED EQUIPMENT FOR THE TOWN OF CARMEL

PROVIDE BID AMOUNTS BELOW FOR ALL ITEMS. AMMOUNT SHALL INCLUDE ALL EQUIPMENT INCLUDED UNDER THE ITEM IDENTIFIED IN THE DETAILED SPECIFICAITONS.

ITEM #	Description	Unit Price Bid dollars	Unit Price Bid words
1	SERVER EQUIPMENT	\$ 7878 ⁰⁰	Seven thousand eight hundred Seventy eight
2	SERVER SOFTWARE	\$ 1012 ⁰⁰	One thousand and twelve
3	KVM SOFTWARE	\$ 475 ⁻	four hundred Seventy five.
4	UPS SOFTWARE	\$ 860 ⁻	Eight hundred sixty
TOTAL AMOUNT BID (total of items 1-4)		\$ 10225 ⁰⁰	Ten thousand two hundred twenty five -

VENDOR'S NAME: STAFFORD ASSOCIATES

ADDRESS: 21 Bennett's Rd. Scatauket ny 11733

SIGNED: [Signature]

DATE: 7/14/19

PRINTED NAME & TITLE: Joanne Brizf - Sales/admin

Affix
Corporate Seal

Number AAAQ11096

Date Jul 14, 2019

Sold To	Ship To	Your Sales Rep
Town of Carmel - Town Hall Ann Spofford 60 McAlpin Ave Mahopac, NY 10541	Town of Carmel - Town Hall Ann Spofford 60 McAlpin Ave Mahopac, NY 10541	Joanne Briefs 631-751-6620 ext 604 joanne@staffassoc.com

Qty	P/N	Description	Unit Price	Ext. Price
1	875763-S01	HPE ProLiant DL380 G10 2U Rack Server - 1 x Xeon Gold 6126 - 32 GB RAM - 12Gb/s SAS Controller - 2 Processor Support - 16 MB Graphic Card - Gigabit Ethernet - 8 x SFF Bay(s) - 2 x 800 W Redundant Power Supply	\$3,195.00	\$3,195.00
2	835955-B21	HPE 16GB DDR4 SDRAM Memory Module - 16 GB (1 x 16 GB) - DDR4-2666/PC4-21300 DDR4 SDRAM	\$225.00	\$450.00
7	872477-B21	HPE 600 GB Hard Drive - SAS (12Gb/s SAS) - 2.5" Drive - Internal - 10000rpm - 3 Year Warranty	\$167.00	\$1,169.00
1	733664-B21	HPE Mounting Rail Kit for Server	\$55.00	\$55.00
1	H8QU4E	HPE Foundation Care - 5 Year Extended Warranty	\$2,995.00	\$2,995.00
2	03134	C2G10ft 18 AWG Universal Computer Power Cord (NEMA 5-15P to IEC320C13) - Replacement power cord for PC, Monitor, Printer, Scanner, etc.	\$7.00	\$14.00
SubTotal				\$7,878.00
8	9EM-00679	Microsoft Windows Server 2019 Standard - License - 2 Core - Microsoft Qualified, Volume, Local Government - Microsoft Open License for Government - English - PC	\$99.00	\$792.00
10	R18-05793	Microsoft Windows Server 2019 - License - 1 Device CAL - Local Government, Volume - Microsoft Open License for Government - English - PC	\$22.00	\$220.00
SubTotal				\$1,012.00
1	CS1308	Aten CS1308 KVM Switch - 8 x 1 - 8 x SPHD-15 Keyboard/Mouse/Video - 1U - Rack-mountable	\$259.00	\$259.00
8	2L5203U	Aten USB KVM Cable - 10ft	\$27.00	\$216.00
SubTotal				\$475.00
4	APCRBC133	APC by Schneider Electric Replacement Battery Cartridge #133 - Sealed Lead Acid (SLA) - Spill-proof/Maintenance-free - 3 Year Minimum Battery Life - 5 Year Maximum Battery Life	\$215.00	\$860.00
SubTotal				\$860.00

Thank you for choosing Stafford Associates. Please feel free to contact us with any questions you may have. Stafford Associates is a Certified NYS MWBE.

SubTotal	\$10,225.00
Tax	\$0.00
Shipping	\$0.00
Total	\$10,225.00

[Laptops & 2-in-1s](#)[Desktops](#)[Printers](#)[3D Print](#)[Ink & toner](#)[Displays & accessories](#)[Business solutions](#)[Support](#)

Stafford Associates Computer Specialists Inc

Approximately 2.7 Miles from your location

21 Bennetts Rd Ste 200
East Setauket, New York 11733
[6317516620](tel:6317516620)

[Send Email](#)

[Get Directions](#)

[Send To Email](#)

<http://www.staffordnet.com>

Local Weather



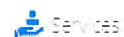
88°

broken clouds

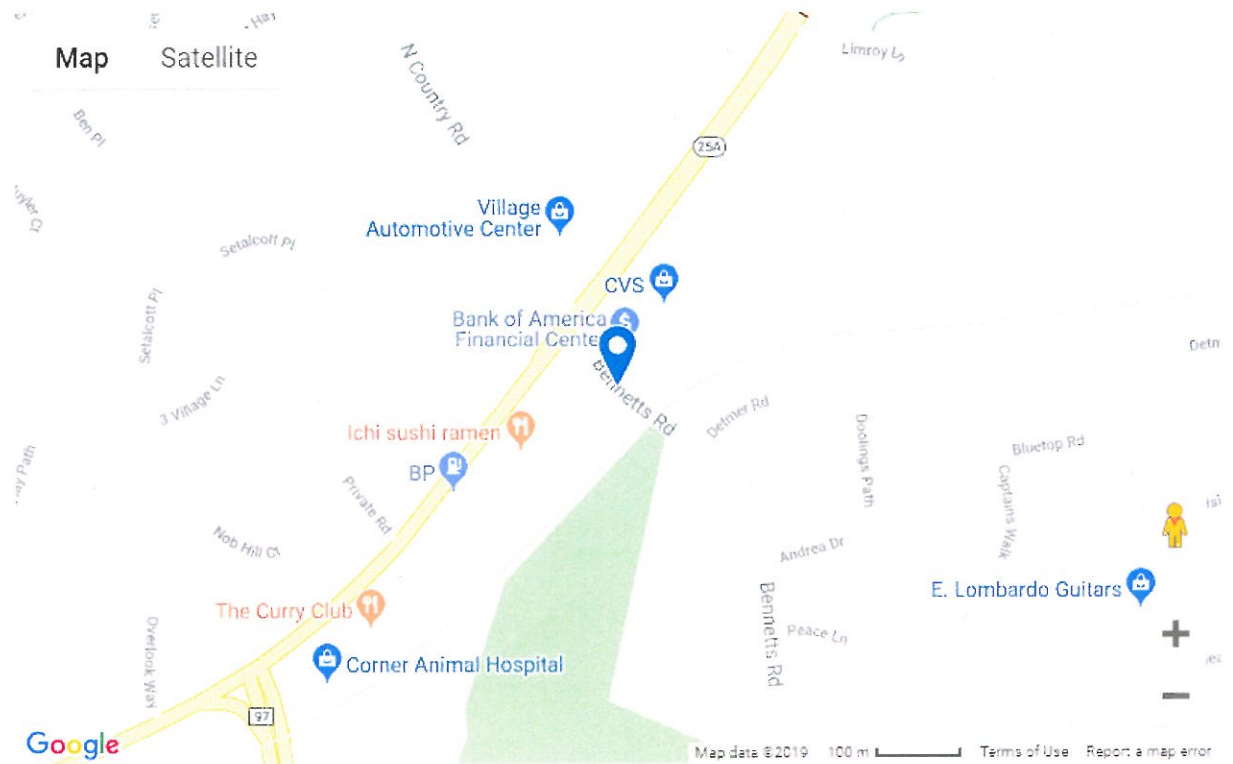
HP Partner First Membership



HP Partner First Specializations



Computing Specialist



HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK



CASHIER'S CHECK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

9792109999

25-3

Date 07/15/2019

Void after 7 years

440

Remitter: STAFFORD ASSOCIATES/COMPUTER SPECIALISTS INC

Pay To The TOWN OF CARMEL
Order Of:

Pay: FIVE HUNDRED FIFTEEN DOLLARS AND 00 CENTS

\$** 515.00 **

Do not write outside this box

Memo: _____

Note: For information only. Comment has no effect on bank's payment.

Drawer: JPMORGAN CHASE BANK, N.A.

Reginald Chambers, Chief Administrative Officer
JPMorgan Chase Bank, N.A.
Columbus, OH

⑈9792109999⑈ ⑆044000037⑆ 758661433⑈



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



2

- 8) Purchases by the Town of Carmel are not subject to any Federal, State or Local Taxes.
- 14) The Town reserves the right to cancel the bid award of successful bidders who fail to deliver equipment in the required 30 day delivery period.

Equipment List

Item 1- Server Equipment

Qty.	Man.	Part #	Desc.
1	HPE	875763-S01	DL380-G10, Xeon 6126 / 2.40 / 20mb, 32GB, SAS P408i/2GB, 2X500 PS.
2	HPE	835955-B21	DL380-G10, 1x16GB Dual Rank DDR4-2666 CAS-19 Memory Kit.
7	HPE	872477-B21	DL380-G10 600GB 2.5" 10K RPM 12G SAS Hot Swap Drive.
1	HPE	733664-B21	DL380-G10 Cable Management Arm For Easy Install Rail Kit.
1	HPE	H8QU4E	DL380-G10 3 Year To 5 Year NBD Hardware Warranty Upgrade.
2	CTG	03134	Cables To Go 10' Rack Length Power Cords.

Item 2- Server Software

Qty	Man	Part #	Desc.
8	Microsoft	9EM-00679	MS Windows Server 2019 Standard Government Core License
10	Microsoft	R18-05793	MS Windows Server 2017 Standard



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



Government Device CAL License.

Item 3- KVM Hardware

Qty	Man	Part #	Desc.
1	Aten	CS1308	Aten 1U Rack Mountable 8 Port KVM Switch.
8	Aten	2L5203U	Aten 3M USB KVM Cable

Item 4- UPS Equipment

Qty	Man	Part #	Desc.
4	APC	APCRBC133	Replacement Battery Packs for SMT1500RM2U Server UPS



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



TOWN OF CARMEL

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other bidder or with any competitor.
- b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and
- c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (I) (We) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 22nd day of July, 2019.

CONTRACTOR'S NAME:

Sullivan Data Management, Inc.

Dianna Sullivan

Signature of Individual Signing Bid



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



**BID FORM
TOWN OF CARMEL**

THIS BID IS SUBMITTED TO: THE TOWN OF CARMEL

The undersigned BIDDER proposes and agrees, if this BID is accepted, to enter into an agreement with the TOWN in the form included in the Contract Documents to perform and furnish all work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this bid and in accordance with the other terms and conditions of the Contract Documents.

The BIDDER accepts all terms and conditions of the Advertisement or invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening. BIDDER will sign and submit the Agreement with Bonds and other documents required by the Bidding Requirements within fifteen days after the date of TOWN'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreements, that:

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE 7-11-2019 NUMBER C258

BIDDER MUST INSERT DATE AND NUMBER OF ADDENDA ABOVE.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN DISQUALIFICATION.

BIDDER has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing to the work.

BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respects of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.

By submission of this Bid, each BIDDER and each person signing on behalf of any BIDDER certifies, and in the case of a joint bid each, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

The prices in this Bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and any other Bidder or with any competitor;

Unless otherwise required by law, the prices which have been quoted in the Bid have not been knowingly disclosed by the BIDDER and will not knowingly be disclosed by the BIDDER prior to opening, directly or indirectly, to any other BIDDER or to any competitor; and

No attempt has been made or will be made by the BIDDER to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



CONTRACT #C258

PURCHASE OF SERVER AND RELATED EQUIPMENT FOR THE TOWN OF
CARMEL

PROVIDE BID AMOUNTS BELOW FOR ALL ITEMS. AMMOUNT SHALL INCLUDE
ALL EQUIPMENT INCLUDED UNDER THE ITEM IDENTIFIED IN THE DETAILED
SPECIFICAIONS.

ITEM #	Description	Unit Price Bid dollars	Unit Price Bid words
1	SERVER EQUIPMENT	\$ 6,872.64	Sixty eight hundred seventy two and sixty four cents.
2	SERVER SOFTWARE	\$ 982.76	Nine hundred eighty two and seventysix cents.
3	KVM SOFTWARE	\$ 430.45	Four hundred thirty and forty five cents.
4	UPS SOFTWARE	\$ 846.52	Eight hundred forty six and fifty two cents.
TOTAL AMOUNT BID (total of items 1-4)		\$ 9,132.37	Ninety one hundred thirty two and thirty seven cents.

VENDOR'S NAME: Sullivan Data Management, Inc.

ADDRESS: 1520B Front Street Yorktown Heights, NY 10598

SIGNED: Dianna Sullivan

DATE: 7-22-19

PRINTED NAME & TITLE: Dianna Sullivan, President

Affix
Corporate Seal



Hewlett Packard Enterprise

Hewlett-Packard Company
3000 Hanover St
Palo Alto, CA 94304
USA

May 8, 2018

Sullivan Data Management, Inc.
Sullivan Data Management
1520B Front St
Yorktown Heights, NY, 10598-4638
HPE Partner Agreement #: **P1-013330**

To whom it may concern:

Sullivan Data Management, Inc. is an HP Enterprise Authorized Partner in the US, which includes access to all commercial products and the services associated with them – not requiring additional authorization and includes all Open products from an authorized HPE US Commercial Distributor, for resale to end user customers in the USA.

Sullivan Data Management, Inc. has been an HPE Enterprise Group (EG) Service Delivery Partner since **11/1/2013**.

HPE EG Service Delivery Partners are authorized to deliver warranty and HPE Care Pack Services on Industry Standard Servers, HPE Storage and Networking products, provided that the technicians performing the Services hold the appropriate service and/or solution qualifications.

HPE Point of Contacts for Partner Authorization verification are listed below:
Support Team: AMSPartnersupport@hpe.com / 1-888-629-6914

Customers can also locate or confirm partners through the HPE Partner Locator at <http://findapartner.hpe.com/>

Sincerely,

Johnny Valverde C
Hewlett Packard Enterprise
Supply Chain & Operations
Global Data Quality Manager

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

CASHIER'S CHECK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK



9603203363

25-3

Date

07/22/2019

Void after 7 years

440

Remitter: SULLIVAN DATA MANAGEMENT INC**Pay To The** TOWN OF CARMEL
Order Of:**Pay:** FIVE HUNDRED DOLLARS AND 00 CENTS

\$** 500.00 **

Do not write outside this box

Memo: _____

Note: For information only. Comment has no effect on bank's payment.

Drawer: JPMORGAN CHASE BANK, N.A.Reginald Chambers, Chief Administrative Officer
JPMorgan Chase Bank, N.A.
Columbus, OH

⑈9603203363⑈ ⑆044000037⑆ 758661433⑈



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



3

CONTRACT #C258

PURCHASE OF SERVER AND RELATED EQUIPMENT FOR THE TOWN OF CARMEL

PROVIDE BID AMOUNTS BELOW FOR ALL ITEMS. AMMOUNT SHALL INCLUDE ALL EQUIPMENT INCLUDED UNDER THE ITEM IDENTIFIED IN THE DETAILED SPECIFICAITONS.

ITEM #	Description	Unit Price Bid dollars	Unit Price Bid words
1	SERVER EQUIPMENT	\$ 7336	seven thousand three hundred thirty six
2	SERVER SOFTWARE	\$ 972	nine hundred seventy two
3	KVM SOFTWARE Hardware	\$ 454	Four hundred Fifty Four
4	UPS SOFTWARE Hardware	\$ 804	Eight hundred Four
TOTAL AMOUNT BID (total of items 1-4)		\$ 9566	nine thousand five hundred sixty six

VENDOR'S NAME: Mougonndha Acharya DBA Ps Business solutions

ADDRESS: 39 van Sicken Ave, Floral Park, NY 11001

SIGNED: [Signature]

DATE: 07/18/19

PRINTED NAME & TITLE: Purna Mukherjee, CTO

Affix
Corporate Seal



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



**BID FORM
TOWN OF CARMEL**

THIS BID IS SUBMITTED TO: THE TOWN OF CARMEL

The undersigned BIDDER proposes and agrees, if this BID is accepted, to enter into an agreement with the TOWN in the form included in the Contract Documents to perform and furnish all work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this bid and in accordance with the other terms and conditions of the Contract Documents.

The BIDDER accepts all terms and conditions of the Advertisement or invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening. BIDDER will sign and submit the Agreement with Bonds and other documents required by the Bidding Requirements within fifteen days after the date of TOWN'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreements, that:

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE 07/18/19 NUMBER C258

BIDDER MUST INSERT DATE AND NUMBER OF ADDENDA ABOVE.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN DISQUALIFICATION.

BIDDER has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing to the work.

BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respects of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



TOWN OF CARMEL

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other bidder or with any competitor.
- b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and
- c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (I) (We) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 07/18/19 day of 18, 2019

CONTRACTOR'S NAME: PS Business Solutions

[Signature]

Signature of Individual Signing Bid

CRAIG PAEPRER
Chairman

ANTHONY GIANNICO
Vice Chairman

BOARD MEMBERS

DAVE FURFARO
CARL STONE
KIM KUGLER
RAYMOND COTE
ROBERT FRENKEL

**TOWN OF CARMEL
PLANNING BOARD**



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 – Ext.190
www.ci.carmel.ny.us

MICHAEL CARNAZZA
*Director of Code
Enforcement*

RICHARD FRANZETTI, P.E.
Town Engineer

PATRICK CLEARY,
AICP, CEP, PP, LEED AP
Town Planner

MEMORANDUM

To: Town Board

From: Rose Trombetta 

Date: August 6, 2019

Subject: **Bond Return** – Hudson Valley Federal Credit Union – TM –
86.11-1-1 - Bond Register #817

On July 31, 2019 the Planning Board passed a motion recommending the bond return of \$448,000.00 for the above captioned property.

Attached is a fully executed bond application form and Town Engineer, Richard Franzetti's memo dated July 10, 2019 and Director of Code Enforcement, Michael Carnazza's memo dated July 17, 2019.



Planning Board
Town of Carmel - Town Hall
Mahopac, New York 10541

Subdivision - Site Plan Bond Application

Bond Amount \$448,000.00

Inspection Fee N/A

Bond Register No. 817

Tax Map # 86.11-1-1

Filing Date 7/30/19

The undersigned hereby files a bond pursuant to the regulations of the Town of Carmel in the amount of \$ 448,000.00. Said bond was fixed by Resolution of the Planning Board on date 04/25/18 for the construction and completion of improvements described on a map on file with the Planning Board.

Applicant's Name: Hudson Valley Federal Credit Union c/o Debra Friedrich - AVP of General Services and Physical Security

Applicant's Address: 137 Boardman Road, Poughkeepsie, NY 12603

Applicant's Telephone Number: 845-463-3011 Ext 2515

Email: fried@hvfcu.org

Map Entitled: Hudson Valley Federal Credit Union Property Address: 150 Route 6, Mahopac Last Revised 04/11/18

Applicant's Signature Debra Friedrich

Town Engineer's Signature _____

Bonding Company Cincinnati Insurance Company

Bond # 3236760

Bond Expires n/a

The above application is in order and is approved this _____ day of _____, 20____.

By _____

Chairman, Planning Board

By _____

Chairman, Environmental Conservation Board

Application for Bond Return XXXX

Bond Reduction _____

The undersigned hereby applies for bond return/reduction heretofore filed in accordance with the Town of Carmel regulations and hereby affirms that he has completed the required improvements in accordance with the specifications applicable hereto for bond return/reduction.

Date 7-30-19 Applicant's Signature Debra Friedrich

I inspected the improvements on the above captioned site during construction and after completion and hereby authorize the bond filed by _____ to be reduced to _____.

Date _____ Town Engineer's Signature _____

OR

I have inspected the above mentioned improvements and find same to meet the applicable specifications and hereby recommend that the applicant be completely released from the obligation of said bond.

Date 7/30/19 Town Engineer's Signature [Signature]

Date 7/31/19 Planning Board Chairman [Signature]

Date _____ Environmental Conservation Board Chairman _____

Approved by the Town Board at a meeting on _____

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Planning Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: July 10, 2019

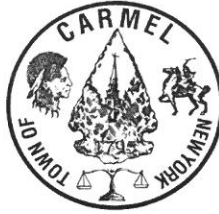
Re: Route 6 Retail Space - Lot 2 - 150 Route 6 TM 86.11-1-1

In response to the attached request by the referenced applicant, a representative of the Engineering Department (Department) performed a field inspection of the referenced property in July 10, 2019 to evaluate the current status of the site construction, for the purpose of determining whether a bond return was warranted. The results of the site investigation are presented below.

The Board should note that the applicant requested that this Department perform a site inspection to determine if a certificate of occupancy (CO) could be issued for this site. This Department performed a site visit on December 4, 2018 to inspect the condition of the site and the only site deficiency noted was that sod needed to be placed at the site. The sod has been placed on the site.

The applicant posted a bond in the amount of \$448,000.00 on May 22, 2018. Based upon our inspection all the site improvements required pursuant to the Board's Site Plan approval have now been completed. On this basis, this Department recommends that the bond of \$448,000.00 be released.

We trust that this is adequate for your needs. If you have any questions, please don't hesitate to contact me.



60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

TO: Chairman Craig Paepre and Members of the Town of Carmel
Planning Board

FROM: Michael G. Carnazza, Director of Code Enforcement

DATE: July 17, 2019

RE: Bond Return for HVFCU
Tm# 86.11-1-1

Per inspection today, July 17, 2019, I have no objection to the return of the bond.


Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer 
Date: August 8, 2019
Re: CSD# 5 Notice of Violation/WWTP Upgrade Facility Report

On November 6, 2015 the New York State Department of Environmental Conservation (NYSDEC) issued a Notice of Violation (NOV) to the Town (attached). The NOV cited failure to meet both concentration-based and load-based ammonia (NH₃) limits in the WWTP effluent.

As a matter of background, you will recall that in 2009 the NYSDEC issued an unsolicited modification to the SPDES Permit for this facility and the permit was modified to include limitations on the concentration of NH₃ contained in the plant effluent. The original plant had not been designed to treat for NH₃, failure to meet the permit limitations constituted a violation of the SPDES permit. That failure finally occurred in the summer of 2015, and accordingly the NYSDEC issued a NOV in November.

The Town Supervisor and Town Engineering Department attended a meeting with the NYSDEC on January 14, 2016 to determine a compliance schedule for report, design and construction of an appropriate upgrade to allow the plant to meet the modified permit criteria. At that time the Town retained JRFA to develop a Facility Plan to meet the draft compliance schedule.

While this facility plan has been being developed the NYSDEC issued the Order on Consent (OOC) in June 2019 and the Town signed it on July 3rd of this year. The OOC contains requirements that were not originally identified in January 2016 meeting and are not part of the current scope of work for JRFA.

This includes assessment of existing unit process control, future design considerations and assessment of the needs of the collection system (i.e., video inspection of collection system).

The Town Comptroller has been consulted and confirms that the Repair Reserve and Fund Balances are adequate to cover the expense of the Facility Plan. The Department recommends approval of the JRFA proposal.

Tel: (845) 628-1500 Fax: (845) 628-7085 email rjf@ci.carmel.ny.us

July 29, 2019

Town of Carmel Town Board
Town of Carmel
60 McAlpin Avenue
Mahopac, New York 10541
Attn: Hon. Kenneth Schmitt, Supervisor

**RE: AMENDED CONTRACT FOR ENGINEERING DESIGN SERVICES
CARMEL SEWER DISTRICT No. 5
FACILITY PLAN FOR AMMONIA REMOVAL UPGRADE**

Dear Supervisor Schmitt:

Pursuant to the July 3, 2019 Order on Consent for the referenced facility, we submit our amended proposal for the referenced project. As you may recall, in 2009 the NYSDEC issued an unsolicited modification to the SPDES Permit for this facility. In accordance with the DEC's Environmental Benefit Permit Strategy, the permit was modified to include limitations on the concentration of ammonia (NH₃) contained in the plant effluent. Despite the fact that the original plant had not been designed to treat for ammonia, failure to meet the permit limitations constituted a violation of the SPDES permit. That failure finally occurred in the summer of 2015, and accordingly the DEC issued a Notice of Violation in November. The Town Supervisor and Town Engineering Department attended a meeting with the DEC in January 2016 to determine a compliance schedule for report, design and construction of an appropriate upgrade to allow the plant to meet the modified permit criteria. Subsequent to that meeting, the Town retained JRFA to develop a Facility Plan to meet the draft compliance schedule. While engaged in development of that plan, multiple additional meetings were conducted and Draft Orders on Consent issued and reviewed. The DEC finally issued the Order on Consent (OOC) in June 2019 and the Town signed it on July 3rd of this year. The OOC contains requirements that were not identified at the January 2016 meeting and are not part of our current scope of work, including assessment of existing unit process control, future design considerations and assessment of the needs of the collection system.

SECTION 1 - PROPOSED SCOPE OF WORK

SECTION 2 - WORK BY OTHERS

SECTION 3 - ESTIMATED COSTS AND PROJECT SCHEDULE

SECTION 4 - PAYMENT SCHEDULE

SECTION 5 - ADDITIONAL SERVICES

SECTION 1 – PROPOSED SCOPE OF WORK

- 1.0 The original engineering tasks included in our September 2016 contract are as follows:
 - 1.1 Evaluate Existing U/P Sizing for Compliance with 1997 10 State Standards
 - 1.2 Document and Evaluate Current Operation and Maintenance Standard Operating Procedures
 - 1.3 Evaluate Existing U/P Sizing for Compliance with 2014 10 State Standards
 - 1.4 Evaluate sampling data

**31 Sodom Road
Brewster, New York 10509
845-363-1560
845-279-2062 FAX
www.jrfa.com**

- 1.5 Evaluate existing sand filter in accordance with DEC guidance
 - 1.6 Identify applicable standard for upgrade criteria
 - 1.7 Develop 10 State Standard Compliant Facility Plan, including the following:
 - 1.7.1 Problem Evaluation and Existing Facility Review
 - 1.7.2 Planning and Service Area
 - 1.7.3 Population Projection and Planning Period
 - 1.7.4 Hydraulic Capacity
 - 1.7.5 Organic Capacity
 - 1.7.6 Wastewater Treatment Facility Design Capacity
 - 1.7.7 Initial Alternative Development
 - 1.7.8 Detailed Alternative Evaluation
 - 1.7.9 Final Project Selection
 - 1.8 Coordination with NYSDEC and PCDOH
- 2.0 The additional tasks directed by the OOC are as follows:
- 2.1 Evaluate existing unit process controls to optimize primary and secondary treatment performance
 - 2.1.1 This task is already included in our original scope of work under Tasks 1.1-1.4
 - 2.2 Discuss design considerations for future WWTP upgrades
 - 2.2.1 This task will include an evaluation of the need for replacement of the existing primary and secondary treatment processes
 - 2.3 Discuss design considerations for future collection system upgrades
 - 2.3.1 This task will include televising the sewers and evaluating the video for infiltration/inflow issues. Televising the sewers will be subcontracted to Green Mountain Pipeline Services.

SECTION 2 - WORK BY OTHERS

JRFA's scope of work, as specified in this proposal, is limited to the Work outlined in Section 1 above with additional work to be performed upon request. JRFA can provide assistance to the Owner/Client in the procurement and coordination of additional services, as required. Where JRFA retains sub-consultants on behalf of the OWNER they will be billed at cost.

SECTION 3 - ESTIMATED COSTS AND SCHEDULE

JRFA will continue to work on Tasks 1.1-1.8; we can commence work on Tasks 2.2-2.3 immediately upon Notice to Proceed. In accordance with the OOC, the Facility Plan will be delivered to the DEC prior to June 1, 2020.

The Estimated Engineering Costs for the additional work required by the DEC are as follows:

	Level of Effort	Estimated Cost
Task 2.1	NA	\$ 0.00
Task 2.2	16	\$3,000.00
Task 2.3	<u>40</u>	<u>\$7,500.00</u>
Estimated Total:	56	\$10,500.00

The cost for Green Mountain Pipeline Services to video the sewer system is \$10,000.00.

Any costs for additional services as outlined below will be billed under our Hourly Rate Schedule (see attached). These costs will not be exceeded without prior authorization of the Owner.

SECTION 4 - PAYMENT SCHEDULE

We will bill you monthly as the work progresses; payment is expected within 30-days of receipt of our invoices. We reserve the right to discontinue or suspend work if outstanding invoices exceed 45 days. The following costs will constitute a separate item for reimbursement:

- Project connected traveling expenses;
- Printing, reproduction, legal, laboratory, shipping and other costs not attributable to general overhead;
- All agency fees to be paid by Owner.

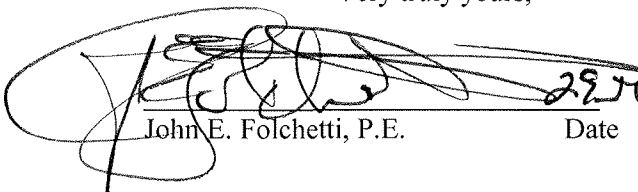
SECTION 5 - ADDITIONAL SERVICES

Any work not identified herein is specifically excluded. JRFA will provide the Owner with an estimated cost for completing any additional services tasks prior to executing the work.

We are available to discuss any aspect of this proposal with you at your convenience. If this proposal is satisfactory please execute and return one copy.

Very truly yours,

ENGINEER



John E. Folchetti, P.E. 29 JUL 19 Date

**OWNER or
AUTHORIZED SIGNATURE**

Signature Date

JEF/jac
Attachment

Cc: PJP
File

J. ROBERT FOLCHETTI & ASSOCIATES, L.L.C.
ENGINEERING RATE SCHEDULE

<u>CLASSIFICATION</u>	<u>\$ PER HOUR</u>
Principal	\$180.00 - \$200.00
Project Manager	\$150.00 - \$180.00
Project Engineer / Geologist	\$120.00 - \$150.00
Engineer / Designer	\$ 95.00 - \$140.00
Engineer / Inspector	\$ 70.00 - \$100.00
Other Technical Personnel	\$ 75.00 - \$ 100.00

REIMBURSABLES

- Travel, Subsistence and Incidentals
- Use of motor vehicles on a mileage basis, consistent with IRS allowances
- Reproduction costs
- Postage and shipping for project related materials
- Rental charges for equipment, including equipment owned by the Engineer
- Cost of acquiring any other materials or services specifically for and applicable to this project. This includes any special requests for Accounting backup or support.
- Subconsultants, as required, will be billed at cost plus 5%.

These rates are guaranteed until December 31, 2019.

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: RE: 08-01-19 - CSD 5 - Funds for Order on consent
Date: Tuesday, August 06, 2019 12:14:59 PM

Rich,

Yes, there are sufficient funds in the budget. However, I still have to discuss with Mary Ann on Thursday because she may want to borrow from the Unreserved Fund Balance since these costs will eventually be bonded.

Thanks,

Donna Esteves
Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

From: Franzetti, Richard
Sent: Thursday, August 01, 2019 11:23 AM
To: Esteves, Donna
Subject: 08-01-19 - CSD 5 - Funds for Order on consent

Donna

Are there sufficient funds in the budget for this additional work? \$20,500.00

Richard J. Franzetti. P.E, BCEE
Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541
Phone - (845) 628-1500 ext 181
Fax – (845) 628-7085
Cell – (914) 843-4704
rjf@ci.carmel.ny.us

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Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: August 8, 2019

Re: C248 - Town Wide AMI Meter Install NO COST Change Order Request

As the Board is aware, the referenced project was awarded to National Metering Service (NMS). Contracts were signed and a NOTICE TO PROCEED was issued by this department on May 30, 2018.

The project was delayed in order to determine the need for a licensed plumber to perform the meter installs. During this time frame the project was on hold. In late October 2018 Putnam County determined that the replacement of the meters by NMS themselves is not "plumbing" work under Chapter 190 of County Code. Once this issue was resolved, NMS commenced the process of providing the necessary submittals as required by the contract. This included, but was not limited to, having a licensed plumber and providing background checks for their staff. The town held a kick off meeting was on March 15, 2019 and meter installs started in April of 2019.

To date approximately 1,000 meters have been installed (~28% of total). As the project has moved forward NMS has made this Department aware of the following needs for the project:

1. Adapter for 5/8" '3/4" meters. These are needed to replace existing 3/4" meters with the meters that have been ordered.
2. RF Transmitter install only. These are for meters installed by our operators over the past year prior to the project restarting in April.
3. Freeze Service Line. This is needed when water service cannot be turned off.
4. Meter Setters. This is a fitting that allows meter installation and replacement without disturbing the piping system;
5. Out Test/Exit Testing of existing meters. This was a request made during the May 30, 2018 pre-construction meeting.
6. Meter Surveys - This is for a pre-investigation for those areas where the Town does not have any information (i.e., commercial, large developments etc.) so that we can order the correct meters for the location

Attached is the Contractor's price quote which reflects the costs associated with these items.

The Board should note that the original bid specifications called for the installation of 4,210 meters. This included 543 accounts that our accounting system (KVS) identified as "in active". Therefore the total number of meters being installed has been adjusted to 3,667.

Attached you will find an updated Schedule of Values to replace the existing Bid Form. This Department has reallocated the bid costs along with an updated Measurement and Payment specification for the estimate of remaining bid items to be used in the execution of this work.

Thus this cost reallocation represents a NO COST change to the project.

In addition due the delays in starting this project it is recommended that the date for Substantial Completion be changed to December 15, 2019. This delay was not caused by the Contractor.

In order to ensure appropriate time for the Contractor to complete the project, we recommend that the Board authorize the NO COST Work Change Order #1 (attached).



163 Schuyler Ave, PO Box 491
Kearny, NJ 07032
(201) 246-1115 Fax (201) 246-1831
Toll Free 1-888-448-0009

PRICE QUOTE *UPDATED*

Name: TOWN OF CARMEL
Address: 60 MCALPIN AVENUE
City: MAHOPAC State NY ZIP 10541
Phone: 845-628-1500 Fax: 845-628-7434

Date: 22-Jul-19
P.O. #: C248-2017
Rep: STEVE SANZARI
Attn: JOHN FOLCHETTI

Qty	Description	Unit Price	TOTAL
1	FREEZE SERVICE LINE	\$	85.00
1	INSTALL METER SETTER WITH VALVE FOR 5/8 X3/4 METER	\$	190.00
1	INSTALL METER SETTER WITH VALVE FOR 1" METER	\$	350.00
1	OUT TEST 5/8 THRU 1" METERS *BRASS ONLY* INCLUDES SCRAP	\$	3.00
1	OUT TEST 5/8 METERS *PLASTIC*	\$	6.00
1	OUT TEST 1' METERS *PLASTIC*	\$	8.00
1	METER SURVEY	\$	145.00
1	METER ADAPTORS (5/8 TO 3/4)	\$	26.00
1	INSTALL RF ONLY (WHERE NEW METER WAS INSTALLED BY OTHERS)	\$	95.00
ALL LABOR AND MATERIALS INCLUDED			
		Total	

Office Use Only

National Metering Services, Inc. Your full service meter contractor. Meter sales, service, meter system installation & turnkey packages available. Meter reading and billing services.

► Certified Meter Testing ▲ Wi-Fi ▲ Composite Lids ◄

Thank You

TOWN OF CARMEL			OCTOBER 2017	
WATER METER INSTALLATION			CONTRACT NO. C248-2017	
SCHEDULE OF VALUES CHANGE ORDER NO. 1				
PAYMENT ITEM NO.	PAYMENT ITEM DESCRIPTION & UNIT PRICE (IN WORDS)	ESTIMATED QUANTITY/ UNIT	UNIT PRICE (IN FIGURES)	TOTAL AMOUNT
1	WATER METERS			
1A	5/8 X 3/4 " WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	3600 EA.	\$ 115.00	\$ 414,000.00
1B	1" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	150 EA.	\$ 115.00	\$ 17,250.00
1C	1 1/4" WATER METER INSTALLATION USE EITHER A1" METER (SEE ITEM 2 ABOVE) WITH WEDDING BANDS OR 1 1/2" METER (SEE ITEM 3 BELOW) WITH REPLACED 1 1/2" TAIL PIECES			
	DOLLARS			
	AND CENTS	2 EA.	\$ 125.00	\$ 250.00
1D	1 1/2" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	11 EA.	\$ 300.00	\$ 3,300.00
1E	2" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	90 EA.	\$ 300.00	\$ 27,000.00
1F	3" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	4 EA.	\$ 850.00	\$ 3,400.00
1G	4" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	8 EA.	\$ 1,200.00	\$ 9,600.00
1H	6" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	2 EA.	\$ 1,600.00	\$ 3,200.00
2	PROPERTY SHUTOFF VALVE REPLACEMENT			
	DOLLARS			
	AND CENTS	50 EA.	\$ 225.00	\$ 11,250.00
3	PROPERTY CURB BOX REPLACEMENT			
	DOLLARS			
	AND CENTS	50 EA.	\$ 200.00	\$ 10,000.00
4	INSTALL METER PIT AT RESIDENCE			
	DOLLARS			
	AND CENTS	25 EA.	\$ 1,500.00	\$ 37,500.00
5A	EXTRA 3/4" TYPE K COPPER PIPE			
	DOLLARS			
	AND CENTS	300 L.F.	\$ 20.00	\$ 6,000.00

TOWN OF CARMEL			OCTOBER 2017	
WATER METER INSTALLATION			CONTRACT NO. C248-2017	
SCHEDULE OF VALUES CHANGE ORDER NO. 1				
PAYMENT ITEM NO.	PAYMENT ITEM DESCRIPTION & UNIT PRICE (IN WORDS)	ESTIMATED QUANTITY/ UNIT	UNIT PRICE (IN FIGURES)	TOTAL AMOUNT
5B	EXTRA 3/4" TYPE L COPPER PIPE			
	DOLLARS			
	AND _____ CENTS	300 L.F.	\$ 22.00	\$ 6,600.00
6	FREEZE SERVICE LINE			
	DOLLARS			
	AND _____ CENTS	100 L.F.	\$ 85.00	\$ 8,500.00
7A	INSTALL 5/8 X 3/4 METER SETTER WITH VALVE			
	DOLLARS			
	AND _____ CENTS	200 EA.	\$ 190.00	\$ 38,000.00
7B	INSTALL 1" METER SETTER WITH VALVE			
	DOLLARS			
	AND _____ CENTS	75 EA.	\$ 350.00	\$ 26,250.00
8A	OUTTEST 5/8" - 1" BRASS METER			
	DOLLARS			
	AND _____ CENTS	3000 EA.	\$ 3.00	\$ 9,000.00
8B	OUTTEST 5/8" PLASTIC METER			
	DOLLARS			
	AND _____ CENTS	500 EA.	\$ 6.00	\$ 3,000.00
8C	OUTTEST 1" PLASTIC METER			
	DOLLARS			
	AND _____ CENTS	200 EA.	\$ 8.00	\$ 1,600.00
9	METER SURVEY			
	DOLLARS			
	AND _____ CENTS	330 EA.	\$ 145.00	\$ 47,850.00
10	METER ADAPTER 5/8" - 3/4"			
	DOLLARS			
	AND _____ CENTS	150 EA.	\$ 26.00	\$ 3,900.00
11	RF INSTALLATION ONLY			
	DOLLARS			
	AND _____ CENTS	100 EA.	\$ 95.00	\$ 9,500.00
	GRAND TOTAL			\$ 696,950.00

SECTION 1C

MEASUREMENT AND PAYMENT

1.1 DESCRIPTION

- A. The items listed below beginning with Article 1.4, refer to and are the same pay items listed in the Bid Form. They constitute all of the pay items for the completion of the Work. No direct or separate payment will be made for providing: miscellaneous temporary or accessory work, service, CONTRACTOR's or ENGINEER's field offices, layout surveys, job signs, testing, safety devices, approval and record drawings, water supplies, power, heat, removal of waste, watchmen, taxes, bonds, insurance, mobilization and demobilization, photographs, and all other requirements of the General Conditions, Supplementary Conditions, General Requirements, and all other sections of the Contract Specifications. Compensation for all such services, things and materials shall be included in the prices stipulated for the lump sum and unit price pay items listed herein.
- B. Each lump sum and unit bid price will be deemed to include an amount considered by the CONTRACTOR to be adequate to cover CONTRACTOR's overhead and profit for each separately identified item.
- C. Where a payment item number has different types of materials or work included, the item number will be followed by a letter. The payment item number may be further defined by adding a number after the letter to indicate a particular work category such as depth or size of materials.

1.2 ENGINEER'S ESTIMATE OF QUANTITIES

- A. The ENGINEER's estimated quantities for unit bid prices, as listed in the Bid Form are approximate only and are included solely for the purpose of comparison of Bids. The OWNER does not expressly or by implication agree that the nature of the materials encountered below the surface of the ground or the actual quantities of material encountered or required will correspond therewith, and reserves the right to increase or decrease any quantity or to eliminate any quantity as deemed necessary. The CONTRACTOR will not be entitled to any adjustment in a unit bid price as a result of any elimination or any change in an estimated quantity and agrees to accept the aforesaid unit bid prices as complete and total compensation for any additions or deductions as a result of more accurate measurement, changes or alteration in the Work ordered by the OWNER, or any other reason, and for use in the computation of the value of the Work performed for progress payment.

1.3 RELATED PROVISIONS SPECIFIED ELSEWHERE

- A. Payments to CONTRACTOR: Refer to the General Conditions, Supplementary Conditions and the Contract Agreement.
- B. Changes in Contract Price: Refer to the General Conditions.
- C. All sections of the Contract Specifications.

1.4 INFILTRATION AND INFLOW REMEDIATION CONTRACT

- A. Payment Item 1 – Water Meters:
 - 1. Work Included. Payment Item 1 includes all subdivisions of Item 1 shown on the Bid Form including Items 1a through 1h. Item 1 shall include installation of water meters and related Work consisting of the following: replacement of approximately 4,800 residential and commercial water meters. The Work includes, but is not limited to: notification and coordination with all water district customers to arrange installation date and time; coordination with meter provider for timely delivery of meters based on schedule; storage of meters between time of receipt from meter provider and installation; provision and installation of up to two (2) feet of Type L cooper service line for each meter; operation of curb valves to close and re-open service to customer for installation; coordination with Town District Operators; replacement of curb valve and stand when existing is demonstrated unserviceable; provision and installation of meter pits where customer proves intractable; response to customer complaints; project management software and portal; pre and post installation meter readings and photos; labor, tools, equipment, fittings, pipe, gaskets, transportation necessary to install and test meters as shown specified and required to complete the project
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 15, Piping:
All Division 15 piping work required for furnishing and installing water meters not specifically included under other payment items of this Contract.
 - c. Division 22, Water Meter Installation:
All Division 22 water meter work required for furnishing and installing water meters not specifically included under other payment items of this Contract.
 - 2. Payment: The unit prices contained in the Bid for Item 1 will be full compensation for furnishing and installing all water meters complete as shown and specified and not specifically included for payment under other items.

- B. Payment Item 2 – Property Shutoff Valve Replacement
1. Work Included: Payment Item 2 includes all Work necessary to install curb valves as shown and specified. Item 2 shall include all the requirements for furnishing and installing all curb valves contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work required for the installation of buried piping, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing curb valves not specifically included under other payment items.
 2. Payment: The unit prices contained in the Bid for Item 2 will be full compensation for furnishing and installing all curb valves and piping, complete as shown and specified and not specifically included for payment under other items.
- C. Payment Item 3 – Property Curb Box Replacement
1. Work Included: Payment Item 3 shall include all Work necessary to install curb boxes as shown and specified. Item 3 shall include all the requirements for furnishing and installing all buried curb boxes contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work required for the installation of buried piping, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing curb boxes not specifically included under other payment items.
 2. Payment: The unit prices contained in the Bid for Item 3 will be full compensation for furnishing and installing all buried curb boxes, complete as shown and specified and not specifically included for payment under other items.
- D. Payment Item 4 – Install Meter Pit at Residence
1. Work Included: Payment Item 4 shall include all Work necessary to install curb boxes as shown and specified. Item 3 shall include all the requirements for furnishing and installing all buried piping, fittings, meter

pits, up to ten (10) feet of Type K copper service and appurtenances contained in the following divisions and sections of the Contract Documents.

- a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work required for the installation of buried piping, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing meter pits not specifically included under other payment items.
2. Payment: The unit prices contained in the Bid for Item 4 will be full compensation for furnishing and installing all buried meter pits and appurtenances, complete as shown and specified and not specifically included for payment under other items.

E. Payment Item 5 – Extra Copper Pipe

1. Work Included: Payment Item 5 includes all subdivision of Item 5 shown on the Bid Form, including Items 5A through Item 5B. Item 5 shall include all the requirements for furnishing and installing extra copper piping contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work required for the installation of buried piping, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing buried piping not specifically included under other payment items.
 - d. Division 22, Meter Installation

Payment Item 5A – Extra ¾" Type K Copper Pipe as ordered by the ENGINEER.

1. Payment: The unit prices contained in the Bid for Item 5A, Extra Copper Type K Copper Pipe shall be full compensation for furnishing and installing all extra copper Type K pipe not specifically included for payment under other items.

Payment Item 5B – Extra ¾” Type L Copper Pipe as ordered by the ENGINEER.

1. Payment: The unit prices contained in the Bid for Item 5B, Extra Copper Type K Copper Pipe shall be full compensation for furnishing and installing all extra copper Type L pipe not specifically included for payment under other items.

F. Payment Item 6 – Freeze Service Line

1. Work Included: Payment Item 6 includes all Work necessary to freeze service lines for meter installation. Item 6 shall include all the requirements for freezing lines and installing meters contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. All Division 15 piping work required for furnishing and installing meters not specifically included under other payment items.
2. Payment: The unit prices contained in the Bid for Item 6 will be full compensation for freezing and thawing all service lines, complete as shown and specified and not specifically included for payment under other items.

G. Payment Item 7 – Meter Setter With Valve

1. Work Included: Payment Item 7 shall include all subdivisions of Item 7. Payment Item 7 shall include all Work necessary to install meter setters with valves as shown and specified. Item 7 shall include all the requirements for furnishing and installing all meter setters with valves contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 15, Piping:
All Division 15 piping work required for furnishing and installing meter setters with valves not specifically included under other payment items.
2. Payment: The unit prices contained in the Bid for Item 7 will be full compensation for furnishing and installing all meter setters with valves, complete as shown and specified and not specifically included for payment under other items.

H. Payment Item 8 – Out Testing Old Meters

1. Work Included: Payment Item 8 includes all subdivisions of Item 8. Payment Item 8 shall include all Work necessary to test old meters as shown and specified. Item 8 shall include all the requirements for storing, testing and disposing of old meters.

2. Payment: The unit prices contained in the Bid for Item 8 will be full compensation for storing, testing, and disposing of old meters complete as shown and specified and not specifically included for payment under other items.
- I. Payment Item 9 – Meter Survey
1. Work Included: Payment Item 9 shall include all Work necessary to survey existing meters as shown and specified. Item 9 shall include all the requirements for surveying existing meters as identified by ENGINEER.
 2. Payment: The unit prices contained in the Bid for Item 9 will be full compensation for surveying meters as identified and not specifically included for payment under other items.
- J. Payment Item 10 – Meter Adapters
1. Work Included: Payment Item 10 includes all Work necessary to furnish and install meter adapters as shown and specified. Item 10 shall include all the requirements for furnishing and installing all meter adapters contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 15, Piping:
All Division 15 piping work required for furnishing and installing meter adapters not specifically included under other payment items.
 2. Payment: The unit prices contained in the Bid for Item 10 will be full compensation for furnishing and installing all meter adapters, complete as shown and specified and not specifically included for payment under other items.
- K. Payment Item 11 – RF Install Only
1. Work Included: Payment Item 11 includes all Work necessary to install only RF equipment where the Town Operators have previously installed a new meter. Item 11 shall include all the requirements for installing all RF equipment only contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing RF equipment only not specifically included under other payment items.

2. Payment: The unit prices contained in the Bid for Item 11 will be full compensation for installing RF equipment only, complete as shown and specified and not specifically included for payment under other items.

+ + END OF SECTION + +

1

TOWN WIDE AMI METER INSTALLATION PROJECT

EFFECTIVE DATE 05/30/2018

ENGINEER: J. Robert Folchetti & Associates

Attachments: (List documents supporting change) Engineering Memo; Contractor Request

APPROVED:

Date: _____ **Date:** _____ **Date:** _____

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer 
Date: August 8, 2019
Re: Request Payment for Repairs

This memorandum is being presented to the Town Board to request payment of the attached repair invoices. These invoices are over the Town of Carmel's procurement policy threshold. The following provides a brief a summary of the work that was performed.

- Carmel Water District 12 – Well Pump #3
On June 21, 2019 Inframark, the operators for CWD 12, notified the Engineering Department that Well Pump # 3 had failed. Inframark contacted Bee and Jay plumbing to remove the pump and replace the motor. Attached is an invoice in the amount of \$8,792.00 for Bee and Jay to perform the repair.
- Carmel Sewer District 4 – Digester Air Head Piping
On July 16, 2019 Inframark, the operators for CSD 4, notified the Engineering Department that digester piping for the air mixing header and drop lines have broken and needs to be replaced. This unit supplies air to the digester tank to allow for mixing prior to and during sludge hauling. The broken header is not allowing for proper mixing and creating an issue where excessive solids are mixing with the supernatant putting an additional load on the plant. The additional loading combined with the RBC being down has the potential to cause permit violations. Inframark contacted Bee and Jay plumbing to replace the air diffuser system. Attached is an invoice in the amount of \$8,229.00 for Bee and Jay to perform the repair.
- Carmel Water District 7 – Well Pump #5
On July 22, 2019 Bee and Jay, the operators for CWD 7, notified the Engineering Department that Well Pump # 5 had failed. Upon further investigation it was determined that well pump burnt put due to lightning. Bee and Jay removed the failed pump and replaced. Attached is an invoice in the amount of \$12,175.14 for Bee and Jay to perform the repair. The Board should note that this repair has been submitted to be reimbursed by insurance.

We have advised the Comptroller's office of this expenditure and per the attached there are sufficient funds in budget for this work as describe. The Engineering Department requests that the Town Board approve payment.



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541

p: 845.628.3924 f: 845.628.4062

e: service@beeandjay.com

INVOICE

DATE	INVOICE #
6/25/2019	91706

www.BEEANDJAY.com

BILL TO:

Town of Carmel - CWD#12
Engineering Dept.
60 McAlpin Avenue
Mahopac, NY 10541

SERVICE LOCATION:

Jennifer Lane
Well #3
Mahopac, NY

PROFESSIONAL SERVICE 55 YEARS 1964-2019

Master Plumbers Lic.#s W.C. 556 P.C. 363

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 392 7661	Due Upon Receipt	EK	6/21/2019	86736
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		6/21/2019 - CWD@ 12 Well #3 main well pump not working, tested found 7.5 hp pump and motor not pumping, ordered new pump 6/24/2019 - Pulled and replaced pump and motor with all related parts and fittings.		
Labor TOC Mech	2	1- Mech 6/21/2019	75.00	150.00T
Labor TOC Tech	2	1- Tech 6/21/2019	85.00	170.00T
Labor TOC Mech	8	1- Mech 6/24/2019	75.00	600.00T
Labor TOC Tech	8	1- Tech 6/24/2019	85.00	680.00T
Material		1- 65-GS75 Pump End	3,410.00	3,410.00T
Material		1- 7 1/2 hp 460 volt Motor	2,066.00	2,066.00T
Material		300 feet 10-4 Sub Cable	630.00	630.00T
Material		8- Rolls Tape	42.00	42.00T
Material		2- Heat Shrinks	44.00	44.00T
Boom Truck		Boom Truck	1,000.00	1,000.00T
		Certificate on File	0.00%	0.00

** Invoices not paid when due will be subjected to a finance charge of 1.5% per month

Total Due \$8,792.00

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER _____

CARDHOLDER/NAME: _____ SIGNATURE: _____

CARD# _____ EXP. DATE: _____ CID # _____

THE PUMP PEOPLE



D & S PUMP AND SUPPLY COMPANY, INC.

WHOLESALE ONLY

MAIN OFFICE:
3784 DANBURY RD.
BREWSTER, NY 10509
(845) 279-3785
FAX (845) 279-5536

OTHER LOCATIONS:
WILLIMANTIC, CT. (860) 456-3731
RHINEBECK, N.Y. (845) 876-3071
MIDDLETOWN, N.Y. (845) 692-3200
HARRISVILLE, N.Y. (401) 568-3334
HUDSON, N.H. (603) 598-9448
GREENFIELD, MA. (413) 772-0032
WHITEVILLE, N.C. (910) 641-0909

**DOMESTIC-INDUSTRIAL-COMMERCIAL
WATER SYSTEMS & CONDITIONING EQUIPMENT**

ORDER NO. 430930

ORDER DATE 06/21/19

TIME: 16:52

PAGE: 1

SOLD TO

000100

BEE & JOY FLE & HTS
719 ROUTE 6
PO BOX 75
NAHOEAC, NY 10541
845 623-3924

JOB NAME
DELIVER TO:

1ST THING MONDAY

ON AMOUNTS BEYOND 60 DAYS PAST DUE A 1 1/2% MONTHLY SERVICE CHARGE WILL BE MADE

[illegible]

CUSTOMER

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: 07-24-19 ~ CWD #12 ~ Replacement Pump for Well #3
Date: Wednesday, July 24, 2019 11:23:43 AM
Attachments: [Invoice #91706.pdf](#)

Rich,

Please see attached invoice from Bee and Jay that will require authorization from the Board for payment. It is for a replacement pump for Well #3 in CWD #12. There are sufficient funds in the budget for this expense.

Thanks,

Donna Esteves

Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541

p: 845.628.3924 f: 845.628.4062

e: service@beeandjay.com

INVOICE

DATE	INVOICE #
7/26/2019	92027

www.BEEANDJAY.com

BILL TO:

Town of Carmel
Engineering Department
60 McAlpin Avenue
Mahopac, NY 10541

SERVICE LOCATION:

CSD #4 Sewer Plant
Lake Secor
Mahopac, NY

PROFESSIONAL SERVICE 55 YEARS 1964-2019

Master Plumbers Lic.#s W.C. 556 P.C. 363

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 1500	Due Upon Receipt	EK	7/15/2019	81966
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		Emergency - CSD #4 Sewer Plant - Digester Air System Rotted - 7/15/2019 - Dismantled and removed complete rotted system from Digester tanks. 7/16/19-Fabricated new galvanized manifold and drop air jets. 7/18/19-Installed new support brackets across Digester pits, set new air system in pits with boom truck and all supports and tested.		
Labor TOC Mech	8	1- Mech 7/15/2019	75.00	600.00T
Labor TOC Tech	8	1- Tech 7/15/2019	85.00	680.00T
Labor TOC Mech	8	1- Mech 7/16/2019	75.00	600.00T
Labor TOC Tech	8	1- Tech 7/16/2019	85.00	680.00T
Labor TOC Mech	8	1- Mech 7/18/2019	75.00	600.00T
Labor TOC Mech	4	1- Mech 7/18/2019	75.00	300.00T
Labor TOC Tech	8	1- Tech 7/18/2019	85.00	680.00T
Boom Truck		Boom Truck	1,000.00	1,000.00T
Material		100 feet 1-1/2" B Line Channels	399.00	399.00T
Material		10- 2" Support Bracket/Shields	150.00	150.00T
Material		2- 2" Ball Valves	85.00	85.00T
Material		2" & 1" Galvanized Pipe and Fittings	2,455.00	2,455.00T
		Tax Exempt -Capital Improvement Certificate on File	0.00%	0.00

** Invoices not paid when due will be subjected to a finance charge of 1.5% per month

Total Due \$8,229.00

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER _____

CARDHOLDER/NAME: _____ SIGNATURE: _____

CARD# _____ EXP. DATE: _____ CID # _____

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: 07-30-19 ~ CSD #4 ~ Repair of Digester Air System
Date: Tuesday, July 30, 2019 9:41:00 AM
Attachments: [Bee and Jay Invoice.pdf](#)

Rich,

Please see attached invoice for CSD #4 that will need authorization from the Board for payment.

Please note, if the RBC unit cost comes in at 27k verses the 16k, I may have to make an additional budget transfer request from the Unreserved Fund Balance to encumber this expense. I will speak to MaryAnn about this district when she comes back from vacation next week.

Thanks,

Donna Esteves

Town of Carmel ~ Engineering Department

60 Mc Alpin Ave

Mahopac, NY 10541

845-628-1500 ext. 184



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541

p: 845.628.3924 f: 845.628.4062

e: service@beeandjay.com

INVOICE

DATE	INVOICE #
8/1/2019	92086

www.BEEANDJAY.com

BILL TO:

Town of Carmel- CWD 7
Engineering Dept.
60 McAlpin Ave.
Mahopac, NY 10541

SERVICE LOCATION:

Vineland Road
Pump Station
Mahopac, NY

PROFESSIONAL SERVICE 55 YEARS 1964-2019

Master Plumbers Lic.#s W.C. 556 P.C. 363

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 2087	Due Upon Receipt	EK	7/22/2019	25864
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		Emergency 7/22/2019- CWD# 7 Well No. 5 not operating, tested, burnt out due to lightening damage. 7/23/2019- Pulled 5 hp burnt out equipment with boom truck. 7/23/2019- Instalation of new 5 hp Goulds pump, cable and all related equipment down well, start up and restored on line.		
Labor TOC Tech	2	1- Tech 7/22/2019	85.00	170.00
Labor TOC Mech	8	1- Mech 7/23/2019	75.00	600.00
Labor TOC Tech	8	1- Tech 7/23/2019	85.00	680.00
Labor TOC Mech	8	1- Mech 7/24/2019	75.00	600.00
Labor TOC Tech	8	1- Tech 7/24/2019	85.00	680.00
Material		1- Goulds 18GS50 5 HP Pump End & 1- Goulds 5 hp 230V 3 phase Motor	3,356.00	3,356.00
Material		700 feet 6-3 Sub Cable	4,760.00	4,760.00
Material		10 Rolls Tape	50.00	50.00
Material		2- Splice Kits	44.00	44.00
Material		2- 1-1/4 Line Checks	145.14	145.14
Material		3- Torque Arrestor	90.00	90.00
Boom Truck		Boom Truck	1,000.00	1,000.00

** Invoices not paid when due will be subjected to a finance charge of 1.5% per month

Total Due \$12,175.14

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER _____

CARDHOLDER/NAME: _____ SIGNATURE: _____

CARD# _____ EXP. DATE: _____ CID # _____



U & S PUMP AND SUPPLY COMPANY, INC.

WHOLESALE ONLY

MAIN OFFICE:
3764 DANBURY RD.
BREWSTER, NY 10508
(845) 279-3785
FAX (845) 279-5536

OTHER LOCATIONS:
WILLIAMTIC, CT. (860) 456-3731
RHINEBECK, N.Y. (845) 878-3071
MIDDELTOWN, N.Y. (845) 892-3200
HARRISVILLE, R.I. (401) 588-3334
HUDSON, N.H. (603) 598-9448
GREENFIELD, MA. (413) 772-0032
WHITEVILLE, N.C. (910) 641-0909

**DOMESTIC-INDUSTRIAL-COMMERCIAL
WATER SYSTEMS & CONDITIONING EQUIPMENT**

ORDER NO. 443210
ORDER DATE 07/24/19
TIME: 08:16
PAGE: 1

000100

BEE & JAY PLB & HTG
719 ROUTE 6
PO BOX 78
MAHOPAC, NY 10541
845 628-3924

JOB NAME
DELIVER TO

CW# 47 WELL 5

ON AMOUNTS BEYOND 60 DAYS PAST DUE A 1 1/4% MONTHLY SERVICE CHARGE WILL BE MADE

[illegible]

ORIGINAL

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: FW: 08-06-19 ~ CWD #7 Invoice
Date: Tuesday, August 06, 2019 11:01:36 AM
Attachments: [Bee and Jay Invoice.pdf](#)

Rich,

Please see attached invoice from Bee and Jay for CWD #7 that will need authorization from the Board for payment. This was a lightning strike that resulted in the burn out of Well #5. There are sufficient funds in the budget to encumber this expense. However, the invoice has been submitted to the insurance company as a claim and I anticipate that the Town will be reimbursed in its entirety for this expense.

Thanks,

Donna Esteves
Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*

TO: SUPERVISOR KENNETH SCHMITT
TOWN BOARD

DATE: JULY 31, 2019

RE: REQUEST TO ATTEND 2019 NYSAOTSOH ANNUAL CONFERENCE

I am requesting the authorization to attend NYS Association of Town Superintendents of Highways Annual Conference September 17 to September 20, 2019.

The estimated cost:

- \$758 3-night stay
- \$100 Registration fee
- \$200 estimated gas & meals

These costs are included in my 2019 Budget.

Work Session Agenda Item #2

Equipment	qty	description
sony PVM monitor		1 tv in rack
panasonic ww-bm 500		1 three monitor in rack
Switcher		1 video switcher
VL60065		1 network switcher
VL60065		1 video encoder
SHURE SCM810		2 mic system
Shure DFR22		1 mic system,
Shure scm810		2 8 ch mixer
qsc cx404		1 amplifier
br-dv3000v		2 radio
42 space rack		1 old rack for equipment
eurorack mx802a		1 mixer
audio technica v857q		16 headsets
cable packs		24 misc cables for older connections, we have new cable packs for you ons
sony brc300		3 sony cameras
dmres20		1 dvd player
prpa dvd player		1 dvr recorder
radio shack 33-3043		1 mic
lighthtronix tcd		2 recorder
spny rmb300		1 joystick controller

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

SUZANNE MC DONOUGH
Town Councilwoman
Deputy Supervisor



KATHLEEN KRAUS
Receiver of Taxes

MICHAEL A. BARILE
Town Councilman
JOHN D. LUPINACCI
Town Councilman
JONATHAN SCHNEIDER
Town Councilman

60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

MEMORANDUM

To: Supervisor Schmitt,
Carmel Town Board

Date: August 8, 2019

From: Mary Ann Maxwell, Town Comptroller
Anne Pasquerello, Supervisor's Office

RE: Awarding Bid – Contract #C258- Purchase of New IT Server

On June 19, 2019, the Town Board authorized Town Clerk, Ann Spofford to advertise for bids in connection with the proposed purchase of a new server for IT equipment, facilities and services at Town Hall.

Approximately twenty (20) suppliers downloaded the Solicitation Document and three vendors submitted bids. On July 25, 2019, the bids were opened:

	Name:	Total Bid Price:
Bidder#1	Stafford Associates, Setauket, NY	\$10,225.00
Bidder#2	Sullivan Data Mgt, Yorktown Hts., NY	\$ 9,132.37
Bidder#3	PS Business Solutions, Floral Pk, NY	\$ 9,566.00

We respectfully request that the Town Board award the Bid to Sullivan Data Management, Yorktown Heights, NY as the lowest qualified bidder.

From: [Spofford, Ann](#)
To: [Pasquerello, Anne](#); [Maxwell, Mary Ann](#); [Franzetti, Richard](#); [Vara, Rob](#)
Cc: [Greg Folchetti](#)
Subject: Bid Opening - Contract C258 - Purchase of a New Server
Date: Thursday, July 25, 2019 11:33:18 AM
Attachments: [Legal Notice - Contract #C258.docx](#)
[Purchase of Server and Related Equipment C258 - 7 25 19.pdf](#)
[PS Business Solutions.pdf](#)
[Stafford Associates.pdf](#)
[Sullivan Data Management.pdf](#)
[BidNet Report - C258-2019 - PURCHASE OF A NEW SERVER.pdf](#)

Good morning:

The above referenced bid opening was held in Meeting Room #1 at the Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York on the 25th day of July, 2019 at 11:00 a.m. by Ann Spofford, Town Clerk and witnessed by Alice Daly, Deputy Town Clerk.

With no bidders present, reading of the attached legal notice was waived. The bids received were opened, publicly read and recorded. I have attached herewith, a copy of the bid opening results as well as a copy of the bids received.

Bid specifications were provided to nine (9) potential bidders from this office. In addition, thirty-two (32) suppliers accessed bid specifications through the BidNet Direct / Empire State Purchasing Group website. A copy of their Solicitation Document Report is also attached.

Ann Spofford
Town Clerk
Town of Carmel
60 McAlpin Avenue
Mahopac, NY 10541
Phone: 845.628.1500
Fax: 845.628.7434

*This communication **may** be confidential and is intended for the sole use of the addressee(s).
No use or reproduction of the information provided is permitted
without the written consent of the Town of Carmel.
If you are not the intended recipient, you should not copy, disclose or take any action in reliance on this communication.
If you have received this communication in error, please notify the sender by reply e-mail
and delete the message and any attached documents.*

LEGAL NOTICE

**LEGAL NOTICE
ADVERTISEMENT
FOR BIDS**

NOTICE IS HEREBY GIVEN that sealed bids will be received at the office of the Town Clerk of the Town of Carmel, Town Hall, 60 McAlpin Avenue, Mahopac, New York until 11:00 A.M. on Thursday, the 25th day of July, 2019 at which time all bids will be opened and publicly read and recorded by the Town Clerk, no less than five (5) days subsequent to publication of this notice in the official newspapers of the Town of Carmel for the following:

CONTRACT #C258
PURCHASE OF A NEW
SERVER
FOR IT EQUIPMENT,
FACILITIES AND
SERVICES AT
TOWN HALL

All bidders shall comply with Section 103-a and 103-d of the General Municipal Law relating to non-collusive bidding and waiver of immunity against criminal prosecution.

Specifications may be obtained at the Office of the Town Clerk, at the above address, beginning July 11, 2019 between the hours of 8:30 AM - 4:30 PM, Monday through Friday.

Bid envelopes shall be marked "BID" and identify each item bid. All bids must be submitted on bid form furnished by the Town of Carmel.

The Town Board of the Town of Carmel reserves the right to reject any and all bids and re-advertise for new bids at a future date.

BY ORDER OF THE
TOWN BOARD
OF THE TOWN
OF CARMEL,
ANN SPOFFORD,
TOWN CLERK

Solicitation Document Report

Report Executed By Ann Spofford

Report Executed On 2019/07/25 10.40.06

Solicitation C258-2019 - PURCHASE OF A NEW SERVER FOR IT EQUIPMENT, FACILITIES AND SERVICES AT TOWN HALL

Suppliers Suppliers who have downloaded a document

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Accelerated Information Systems 25 Newbridge Road, Suite 300 Hicksville, NY	Zaheer Master 516-822-4466 101 sales@aisww.com	Full 1/1	Zaheer Master 516-822-4466 101 sales@aisww.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Adwar Video 125 Gazza Blvd Farmingdale, NY	Pamela Dandic 631-777-7070 120 pam@adwarvideo.com	Full 1/1	Brittany Giannandrea 631-777-7070 reception@adwarvideo.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
					2019/07/18
Affinity Enterprises, LLC 7424 Victor Mendon Rd. Victor, NY	Amy Palka 5857048471 apalka@affinityenterprises.net	Full 1/1	Amy Palka 5857048471 apalka@affinityenterprises.net	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Alpha Dog LLC 1204 Lonnie Way Fruita, CO	Brian Gatley 9706390639 brian@alphadogsystems.com	Full 1/1	Ronald Conlin 970-340-8088 ronald@nexa1.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/16
BUSINESS PRODUCTS OF AMERICA LLC 119-40 METROPOLITAN AVENUE KEW GARDENS, NY	WALTER KLEIN 718-898-0242 112 WALTER@ALPHASUM.COM	Full 1/1	WALTER KLEIN 718-898-0242 112 WALTER@ALPHASUM.COM	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
Battoglia Lanza Architectural Group PC 209 Old Route 9, Suite 5 Fishkill, NY	Deborah Lanza 8458966771 meblag@optonline.net	Full 1/1	Deborah Lanza 8458966771 meblag@optonline.net	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/16
CBS A Xerox Company 707 Westchester Avenue White Plains, NY	Melissa AMadsen 2038319750 28635 mmadsen@cbs-gisx.com	Full 1/1	Melissa AMadsen 2038319750 28635 mmadsen@cbs-gisx.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
Dice Communications, Inc. 2504 Horizon West 156th Circle Omaha, NE	Zach Dice 402-964-2288 nybids@dicellc.com	Full 1/1	Zach Dice 402-964-2288 nybids@dicellc.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Floral Park Consulting LLC 32, Irving Ave Floral Park, NY	Jack Brownes 5167276806 jackbrownes32@gmail.com	Full 1/1	Jack Brownes 5167276806 jackbrownes32@gmail.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Frontrunner Network Systems 300 Main Street, #22 East Rochester, NY	Eliezer Martinez 5852982569 emartinez@frontrunnernetworks.com	Full 1/1	Eliezer Martinez 5852982569 emartinez@frontrunnernetworks.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
					2019/07/15
GRAYBAR ELECTRIC 229 CHURCH STREET ALBANY, NY	Adam Gentile 917-417-0161 7185 adam.gentile@graybar.com	Full 1/1	Adam Gentile 917-417-0161 7185 adam.gentile@graybar.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/17
Heinemann & Co., Inc. 1274 Lamplighter Way Reston, VA	David Heinemann 917-842-8758 dheinemann@heinemannco.com	Full 1/1	David Heinemann 917-842-8758 dheinemann@heinemannco.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
IDMC 3032 N. 15th Street Grand Junction, CO	Bill Philips 970-425-6945 bids@idmc.money	Full 1/1	Bill Philips 970-425-6945 bids@idmc.money	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/14
Integrated Systems 7588 Main Street Fishers Victor, NY	Dave O'Hare 585-924-8670 301 Dave@integratednet.com	Full 1/1	Dave O'Hare 585-924-8670 111 dave@integratednet.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
L.P.S Autos Inc DBA L.P.S. Office Interiors 1815 Rte 110 Farmingdale, NY	Susan Pou 631 270 4488 susanp@lpsofficeinteriors.com	Full 1/1	Susan Pou 631 270 4488 susanp@lpsofficeinteriors.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12 2019/07/22
Malor & Company Inc 550 West 54th Street, Suite 1220 NEW YORK, NY	GARLY BENOIT 8455983057 solutions@malorcompany.com	Full 1/1	GARLY BENOIT 8455983057 solutions@malorcompany.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Mola Group Technologies 205 Tibbetts Road Yonkers, NY	Kafui Adjaho 914-908-4353 info@mola-group.com	Full 1/1	Kafui Adjaho 914-908-4353 info@mola-group.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
					2019/07/15
Mougondha Acharya dba PS Business Solutions 39 Van Siclen Ave. Floral Park, NY	Purna Mukherjee 516-305-4385 pcm@mypsbusiness.com	Full 1/1	Purna Mukherjee 516-305-4385 pcm@mypsbusiness.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/16

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
Mougondha Acharya dba PS Business Solutions 39 Van Siclen Ave. Floral Park, NY	Purna Mukherjee 516-305-4385 pcm@mypsbusiness.com	Full 1/1	Purna Mukherjee 516-305-4385 pcm@mypsbusiness.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/18
					2019/07/19
NLESystems Inc 433 West Colorado St Glendale, CA	Ohannis Dikramanjan 818-242-4996 112 Ohannis@nlesystems.com	Full 1/1	Ohannis Dikramanjan 818-242-4996 112 Ohannis@nlesystems.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/18
Network Solutions & Technology 81 Larkfield Road East Northport, NY	Anthony Pisano 877-678-8080 apisano@nst-li.com	Full 1/1	Anthony Pisano 877-678-8080 apisano@nst-li.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
			Jonathan Stallone 8776788080 jstallone@nst-li.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
			Sean Sanchez 8776788080 ssanchez@nst-li.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
PC Friendly 1215 Willow Ave Hoboken, NJ	Ellis Guzman 2012061297 ellis@pcfriendlyit.com	Full 1/1	Ellis Guzman 2012061297 ellis@pcfriendlyit.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
POINT 2 POINT COMMUNICATIONS CORP. 981 SOUTH 4TH STREET LINDENHURST, NY	ROMAN KRAWCZYK 631-338-4373 ROMAN@P2PCOM.NET	Full 1/1	ROMAN KRAWCZYK 631-338-4373 ROMAN@P2PCOM.NET	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
SecureWatch24, LLC 1 Penn Plaza, Suite 4000 New York, NY	Kevin Francis 212-729-5400 kfrancis@sw24.com	Full 1/1	Kevin Francis 212-729-5400 kfrancis@sw24.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/24
Stafford Associates 21 bennetts rd Setauket, NY	Joanne Briefs-Kaufer 631-751-6620 104 joanne@staffassoc.com	Full 1/1	Joanne Briefs-Kaufer 631-751-6620 joanne@staffassoc.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
Visual Infomedia 5C1 VCS Nagar 1st Street Coimbatore	Siva Kumar 9894639900 visualinfomedia@gmail.com	Full 1/1	Siva Kumar 9894639900 visualinfomedia@gmail.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12

Supplier Organization	Main Contact	Organization Downloads	Contact Information	Document	Download Date
WESCO 331 MILL STREET POUGHKEEPSIE, NY	LISA CONGER 845-452-9000 236 lconger@wesco.com	Full 1/1	LISA CONGER 845-452-9000 236 lconger@wesco.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/11
					2019/07/12 2019/07/15
Y&S TECHNOLOGIES 383 KINGSTON AVE STE 357 BROOKLYN, NY	Manny Kramer 718-473-0284 209 manny@yandstech.com	Full 1/1	Manny Kramer 718-473-0284 209 manny@yandstech.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
Y&S Technologies 383 Kingston ave brooklyn, NY	Manny Kramer 7184730284 209 manny@yandstech.com	Full 1/1	Manny Kramer 7184730284 209 manny@yandstech.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/12
vCloud Tech Inc. 609 Deep Valley Drive Suite 200 Rolling Hills Estates, CA	Nadia Khan 4247034135 vcloud@vcloudtech.com	Full 1/1	Nadia Khan 4247034135 vcloud@vcloudtech.com	C 258 Purchase of Server and Equipment front end Rev1.pdf	2019/07/15

TOWN OF CARMEL
TOWN HALL



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

PURCHASE OF NEW SERVER FOR IT EQUIPMENT C 258

Bid Opening: 7/25/2019 @ 11:00 AM

	Name and Address	NCBC	Bid Bond	Server Equipment Unit Price	Server Software Unit Price	KVM Software Unit Price	UPS Software Unit Price	Total Bid Price
Bidder #1	Stafford Associates 21 Bennetts Rd. Setauket, N.Y. 11733	✓	Check \$515	\$ 7,878	\$ 1,012	\$ 475	\$ 860	\$ 10,225
Bidder #2	Sullivan Data Management 1520 B Front Street Yorktown Heights, NY 10598	✓	Check \$500	\$ 6,872.64	\$ 922.76	\$ 430.45	\$ 846.52	\$ 9,132.37
Bidder #3	PS Business Solutions 39 Vansiclen Avenue Floral Park, N.Y. 11001	✓	No	\$ 7,336	\$ 972	\$ 454	\$ 804	\$ 9,566
Bidder #4								
Bidder #5								



**PURCHASE OF SERVER AND RELATED EQUIPMENT
TOWN OF CARMEL
CONTRACT #C258**

Date: July 11, 2019

ORIGINAL

Ann Spofford
Town Clerk
Town of Carmel

Town Hall
60 McAlpin Avenue
Mahopac, New York 10541

Telephone: 845.628.1500
Fax: 845.628.7434

LEGAL NOTICE
ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN that sealed bids will be received at the office of the Town Clerk of the Town of Carmel, Town Hall, 60 McAlpin Avenue, Mahopac, New York until **11:00 A.M. on Thursday, the 25th day of July, 2019** at which time all bids will be opened and publicly read and recorded by the Town Clerk, no less than five (5) days subsequent to publication of this notice in the official newspapers of the Town of Carmel for the following:

CONTRACT #C258
PURCHASE OF A NEW SERVER
FOR IT EQUIPMENT, FACILITIES AND SERVICES AT TOWN HALL

All bidders shall comply with Section 103-a and 103-d of the General Municipal Law relating to non-collusive bidding and waiver of immunity against criminal prosecution.

Specifications may be obtained at the Office of the Town Clerk, at the above address, beginning July 11, 2019 between the hours of 8:30 AM - 4:30 PM, Monday through Friday.

Bid envelopes shall be marked "BID" and identify each item bid. All bids must be submitted on bid form furnished by the Town of Carmel.

The Town Board of the Town of Carmel reserves the right to reject any and all bids and re-advertise for new bids at a future date.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CARMEL,
ANN SPOFFORD, TOWN CLERK



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



**TOWN OF CARMEL
MAHOPAC, NEW YORK 10541**

CONTRACT #C258

**PURCHASE OF SERVER AND RELATED EQUIPMENT FOR THE TOWN OF
CARMEL**

INFORMATION FOR BIDDERS

A. BIDS – GENERAL REQUIREMENTS

1. Sealed bids will be received at the office of the Town Clerk of the Town of Carmel, Town Hall, 60 McAlpin Avenue, Mahopac, New York until **11:00 A.M. on Thursday, the 25th of July, 2019**, at which time all bids will be opened and publicly read and recorded by the Town Clerk.
2. All bids received after the time stated in the Notice to Bidders will not be considered and will be returned unopened to the bidder. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
3. Any bid which fails to name a price written both in words and figures may be held to be informal and may be rejected. In case of any discrepancy between the price in words and that in figures, the price in words controls. In the case of a discrepancy between a sum or product and the related addition or multiplication, the addition or multiplication shall control.
4. No charge will be allowed for Federal, State or Municipal Sales and Excise taxes since the Town of Carmel is exempt from such taxes. The bid price shall not include the amount of any such tax.
5. Prices shall be net including transportation charges fully prepaid by the successful bidder to and from destination indicated in the "Detailed Specifications".
6. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
7. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will control. Prices shall be extended in decimals, not fractions.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



8. Bids that contain any omissions, alterations, additions or items not called for in the Detailed Specifications, or that are unbalanced, incomplete or contain irregularities of any kind, may be rejected as informal.
9. Conditional or qualified bids will not be accepted.
10. All bids must be submitted in sealed envelopes bearing on the outside the name of the bidder, his address and the time and date set for the opening of bids along with the contract number and title of the bid.
11. A fully executed non-collusion statement, attached, must accompany all bids hereto.

B. QUALIFICATIONS OF BIDDERS

1. The Town of Carmel (hereinafter sometimes called the "Town") may make such investigation, as it deems necessary to determine the ability and responsibility of the bidder to perform. The Town reserves the right to reject any bid if the evidence is submitted by, or investigation of such bidder fails to satisfy the Town, that such bidder is properly qualified and has the financial ability to carry out the obligations of the contract.

C. TERM OF AGREEMENT

The successful bidder shall complete performance in conformance with the detailed specifications.

D. AWARD OF BID

1. The contract shall be awarded to the lowest responsible bidder or the bids will be rejected within (45) days of the date of opening, subject however, to the discretionary right reserved by the Town Board to waive any informalities or to reject any or all bids for new bids if, in its opinion, the best interest of the Town will thereby be promoted.
2. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award contracts on individual items, or on total sums; whichever is in the best interests of the Town of Carmel.
3. If two or more bidders submit identical bids as to price, the decision of the Town Board to award a contract to one of such identical bidders shall be final. (General Municipal Law Section 103(1)).

E. ADDENDA AND INTERPRETATION

1. Bidders are expressly notified that their bids shall be based upon the materials and products specified. No deviation from the specifications will be considered, except



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



as provided. No interpretation or other contract documents will be made to any bidder orally. Every request for such interpretation shall be in writing submitted via email to the Town of Carmel Town Engineering Projects Coordinator, Robert Vara at rjv2.ci.carmel.ny.us

2. Any such request must be received at least (5) five days prior to the date fixed for opening of bids. Any and all such interpretation and any supplemental instructions and/or drawing, which, if used, will be in the form of an addenda, emailed to all prospective bidders (at respective addresses furnished for such purposes) not later than (3) days prior to the date fixed for the opening of bids. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from any obligation under his bid as submitted. All addenda so issued shall become part of the contract documents.

F. GENERAL OBLIGATIONS OF BIDDERS

1. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent of the goods required and a representation that the bidder can furnish said goods satisfactorily in complete compliance with the specifications.
2. This transaction shall be governed by the Uniform Commercial Code. The tendered bid prices shall constitute Firm Offers (UCC § 2-205) and shall be subject to Acceptance by the Town of Carmel for 45 days.

G. ACCEPTANCE AND PERFORMANCE

1. Execution:
 - a. Each bid will be received with the understanding that upon the written acceptance by the Town Board of part or the entire bid, the bidder will commence performance and supply the goods within the specified time period in the Detailed Specifications.
 - b. The placing in the mail of the notice of acceptance to a successful bidder to the address given in his bid will be considered sufficient notice of acceptance of the bid; and said acceptance will be deemed to be received by the successful bidder three (3) days after mailing.
2. Performance:
 - a. A contract may be canceled by the Town at the successful bidder's expense upon non-performance of contract.
 - b. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title or interest therein, or his power to execute such contract to any other person, company or corporation without the previous written consent of the Town of Carmel.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



3. Payments:

- a. Payment will be made only after the correct presentation of a Town of Carmel Voucher with invoices and payment request attached as may be required. Payment shall be made upon delivery of the vehicles.
- b. Payments of any claim shall not preclude the Town of Carmel from making claim for adjustment on any item found not to have been in accordance with the contract specifications.

4. Saving Clause:

The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of God, or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

H. BONDS

1. **Each bid shall be accompanied by a certified check or bank check on a solvent bank in the State of New York, or a bid bond which shall not be less than 5% of the total of the bidder's proposal, as a guarantee that if the bid is accepted the Contract will be entered into.** In no event shall the amount of the bid guarantee be less than Five Hundred Dollars (\$500.00). At the option of the bidder, the guarantee may be either a certified check or a bid bond. The certified check should be attached at the space provided on the page entitled "Certified Check". Personal sureties are not accepted. The bid bond shall be secured by a guaranteed of a surety company authorized to do business in the State of New York. No bid will be considered unless it is accompanied by the required guarantee. Certified checks and Bank checks must be made payable to the order of the Town of CARMEL. If the bidder submits a bid bond, it must be accompanied by a properly and duly executed Consent of Surety from an approved surety company licensed to conduct business in the State of New York and agreeing to furnish the required contract bonds upon award of a Contract. Said Consent of Surety shall be on the form attached to the bids documents. All Bid Bonds shall remain in force for either 45 (forty five) days or the acceptance of a bid as described in paragraph B. below, whichever time frame is less.

- A. In case of failure of the selected bidder to enter into a Contract as described above, the Bid Bond or certified Check shall be forfeited and the principal amount of said Bid Bond shall be paid to the Owner or said check shall be surrendered to the Owner as the agreed amount of liquidated damages. In case a bid is rejected, the Bid Bond or check will be released or returned to the unsuccessful bidder.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



- B. In case a bid is accepted, all Bid Bonds or Certified Checks of contractors who are not awarded the bid will be returned. The Bid Bond or Certified Check of the bidder whose bid is accepted shall be retained until all goods have been tendered. All Bid Bonds shall be retained by the Town of Carmel until such acceptance.

DETAILED SPECIFICATIONS

- 1) Prices Bid shall include inside delivery of all equipment to Carmel Town Hall located at 60 McAlpin Avenue, Mahopac, NY 10541.
- 2) Delivery of all equipment must be made to the Town of Carmel within 30 Calendar Days after the notice of bid award is provided to the successful bidder. ✓
- 3) Equipment may not be drop shipped in single or multiple shipments via common carrier. Delivery of all items must be made in a single shipment delivered by the Contractor and must be unloaded and placed into the Carmel Town Hall building ✓ by the successful bidder or the bidders authorized agents or employees. Equipment will be inspected at the point of delivery by the Town and any items that appear to be damaged in shipment or not meeting the bid specification will be refused. The successful bidder will have five (5) business days to replace any such items refused at delivery. The successful bidder will notify the Town three (3) business days in advance of the intended delivery day so that the Town may be prepared to receive and inspect the equipment upon delivery.
- 4) All Bidders must be Hewlett Packard Enterprise (HPE) sales authorized and must submit proof of such authorization with his or her bid. All equipment provided must be new, in factory sealed boxes with full factory warrantee. No "grey market", remanufactured or "B" inventory product will be accepted. ✓
- 5) Equipment and software must be the exact part number specified. No substitutions will be allowed unless approved in writing. Substitution requests will only be granted if a product specified herein is superseded or discontinued during the acquisition process. ✓
- 6) Bid prices shall be submitted on the Bid Form provided. Bid Form shall be signed by a duly authorized person representing either a corporation, unincorporated business or a partnership. All bids shall be submitted in a sealed envelope marked "C258-Town of Carmel 2019 Bid for Server and Related Equipment".
- 7) Each Bid shall be accompanied by a signed Non-Collusive Bidding Certification.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



- 8) Purchases by the Town of Carmel are not subject to any Federal, State or Local Taxes.
- 14) The Town reserves the right to cancel the bid award of successful bidders who fail to deliver equipment in the required 30 day delivery period.

Equipment List

Item 1- Server Equipment

Qty.	Man.	Part #	Desc.
1	HPE	875763-S01	DL380-G10, Xeon 6126 / 2.40 / 20mb, 32GB, SAS P408i/2GB, 2X500 PS.
2	HPE	835955-B21	DL380-G10, 1x16GB Dual Rank DDR4-2666 CAS-19 Memory Kit.
7	HPE	872477-B21	DL380-G10 600GB 2.5" 10K RPM 12G SAS Hot Swap Drive.
1	HPE	733664-B21	DL380-G10 Cable Management Arm For Easy Install Rail Kit.
1	HPE	H8QU4E	DL380-G10 3 Year To 5 Year NBD Hardware Warranty Upgrade.
2	CTG	03134	Cables To Go 10' Rack Length Power Cords.

Item 2- Server Software

Qty	Man	Part #	Desc.
8	Microsoft	9EM-00679	MS Windows Server 2019 Standard Government Core License
10	Microsoft	R18-05793	MS Windows Server 2017 Standard



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



Government Device CAL License.

Item 3- KVM Hardware

Qty	Man	Part #	Desc.
1	Aten	CS1308	Aten 1U Rack Mountable 8 Port KVM Switch.
8	Aten	2L5203U	Aten 3M USB KVM Cable

Item 4- UPS Equipment

Qty	Man	Part #	Desc.
4	APC	APCRBC133	Replacement Battery Packs for SMT1500RM2U Server UPS



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



TOWN OF CARMEL

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other bidder or with any competitor.
- b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and
- c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (I) (We) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 14 day of

July, 2011.

CONTRACTOR'S NAME:

Stifford Associates

[Signature]
Signature of Individual Signing Bid



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



**BID FORM
TOWN OF CARMEL**

THIS BID IS SUBMITTED TO: THE TOWN OF CARMEL

The undersigned BIDDER proposes and agrees, if this BID is accepted, to enter into an agreement with the TOWN in the form included in the Contract Documents to perform and furnish all work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this bid and in accordance with the other terms and conditions of the Contract Documents.

The BIDDER accepts all terms and conditions of the Advertisement or invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening. BIDDER will sign and submit the Agreement with Bonds and other documents required by the Bidding Requirements within fifteen days after the date of TOWN'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreements, that:

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE

7/14/19

NUMBER

C258

BIDDER MUST INSERT DATE AND NUMBER OF ADDENDA ABOVE.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN DISQUALIFICATION.

BIDDER has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing to the work.

BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respects of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.

By submission of this Bid, each BIDDER and each person signing on behalf of any BIDDER certifies, and in the case of a joint bid each, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

The prices in this Bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and any other Bidder or with any competitor;

Unless otherwise required by law, the prices which have been quoted in the Bid have not been knowingly disclosed by the BIDDER and will not knowingly be disclosed by the BIDDER prior to opening, directly or indirectly, to any other BIDDER or to any competitor; and

No attempt has been made or will be made by the BIDDER to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



CONTRACT #C258

PURCHASE OF SERVER AND RELATED EQUIPMENT FOR THE TOWN OF CARMEL

PROVIDE BID AMOUNTS BELOW FOR ALL ITEMS. AMMOUNT SHALL INCLUDE ALL EQUIPMENT INCLUDED UNDER THE ITEM IDENTIFIED IN THE DETAILED SPECIFICAITONS.

ITEM #	Description	Unit Price Bid dollars	Unit Price Bid words
1	SERVER EQUIPMENT	\$ 7878 ⁰⁰	Seven thousand eight hundred Seventy eight
2	SERVER SOFTWARE	\$ 1012 ⁰⁰	One thousand and twelve
3	KVM SOFTWARE	\$ 475 ⁻	four hundred Seventy five.
4	UPS SOFTWARE	\$ 860 ⁻	Eight hundred sixty
TOTAL AMOUNT BID (total of items 1-4)		\$ 10225 ⁰⁰	Ten thousand two hundred twenty five -

VENDOR'S NAME: STAFFORD ASSOCIATES

ADDRESS: 21 Bennett's Rd. Scatauket ny 11733

SIGNED: [Signature]

DATE: 7/14/19

PRINTED NAME & TITLE: Joanne Brizf - Sales/admin

Affix
Corporate Seal

Number AAAQ11096

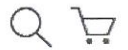
Date Jul 14, 2019

Sold To	Ship To	Your Sales Rep
Town of Carmel - Town Hall Ann Spofford 60 McAlpin Ave Mahopac, NY 10541	Town of Carmel - Town Hall Ann Spofford 60 McAlpin Ave Mahopac, NY 10541	Joanne Briefs 631-751-6620 ext 604 joanne@staffassoc.com

Qty	P/N	Description	Unit Price	Ext. Price
1	875763-S01	HPE ProLiant DL380 G10 2U Rack Server - 1 x Xeon Gold 6126 - 32 GB RAM - 12Gb/s SAS Controller - 2 Processor Support - 16 MB Graphic Card - Gigabit Ethernet - 8 x SFF Bay(s) - 2 x 800 W Redundant Power Supply	\$3,195.00	\$3,195.00
2	835955-B21	HPE 16GB DDR4 SDRAM Memory Module - 16 GB (1 x 16 GB) - DDR4-2666/PC4-21300 DDR4 SDRAM	\$225.00	\$450.00
7	872477-B21	HPE 600 GB Hard Drive - SAS (12Gb/s SAS) - 2.5" Drive - Internal - 10000rpm - 3 Year Warranty	\$167.00	\$1,169.00
1	733664-B21	HPE Mounting Rail Kit for Server	\$55.00	\$55.00
1	H8QU4E	HPE Foundation Care - 5 Year Extended Warranty	\$2,995.00	\$2,995.00
2	03134	C2G10ft 18 AWG Universal Computer Power Cord (NEMA 5-15P to IEC320C13) - Replacement power cord for PC, Monitor, Printer, Scanner, etc.	\$7.00	\$14.00
SubTotal				\$7,878.00
8	9EM-00679	Microsoft Windows Server 2019 Standard - License - 2 Core - Microsoft Qualified, Volume, Local Government - Microsoft Open License for Government - English - PC	\$99.00	\$792.00
10	R18-05793	Microsoft Windows Server 2019 - License - 1 Device CAL - Local Government, Volume - Microsoft Open License for Government - English - PC	\$22.00	\$220.00
SubTotal				\$1,012.00
1	CS1308	Aten CS1308 KVM Switch - 8 x 1 - 8 x SPHD-15 Keyboard/Mouse/Video - 1U - Rack-mountable	\$259.00	\$259.00
8	2L5203U	Aten USB KVM Cable - 10ft	\$27.00	\$216.00
SubTotal				\$475.00
4	APCRBC133	APC by Schneider Electric Replacement Battery Cartridge #133 - Sealed Lead Acid (SLA) - Spill-proof/Maintenance-free - 3 Year Minimum Battery Life - 5 Year Maximum Battery Life	\$215.00	\$860.00
SubTotal				\$860.00

Thank you for choosing Stafford Associates. Please feel free to contact us with any questions you may have. Stafford Associates is a Certified NYS MWBE.

SubTotal	\$10,225.00
Tax	\$0.00
Shipping	\$0.00
Total	\$10,225.00

[Laptops & 2-in-1s](#)[Desktops](#)[Printers](#)[3D Print](#)[Ink & toner](#)[Displays & accessories](#)[Business solutions](#)[Support](#)

Stafford Associates Computer Specialists Inc

Approximately 2.7 Miles from your location

21 Bennetts Rd Ste 200
East Setauket, New York 11733
[6317516620](tel:6317516620)

[Send Email](#)

[Get Directions](#)

[Send To Email](#)

<http://www.staffordnet.com>

Local Weather



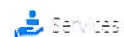
88°

broken clouds

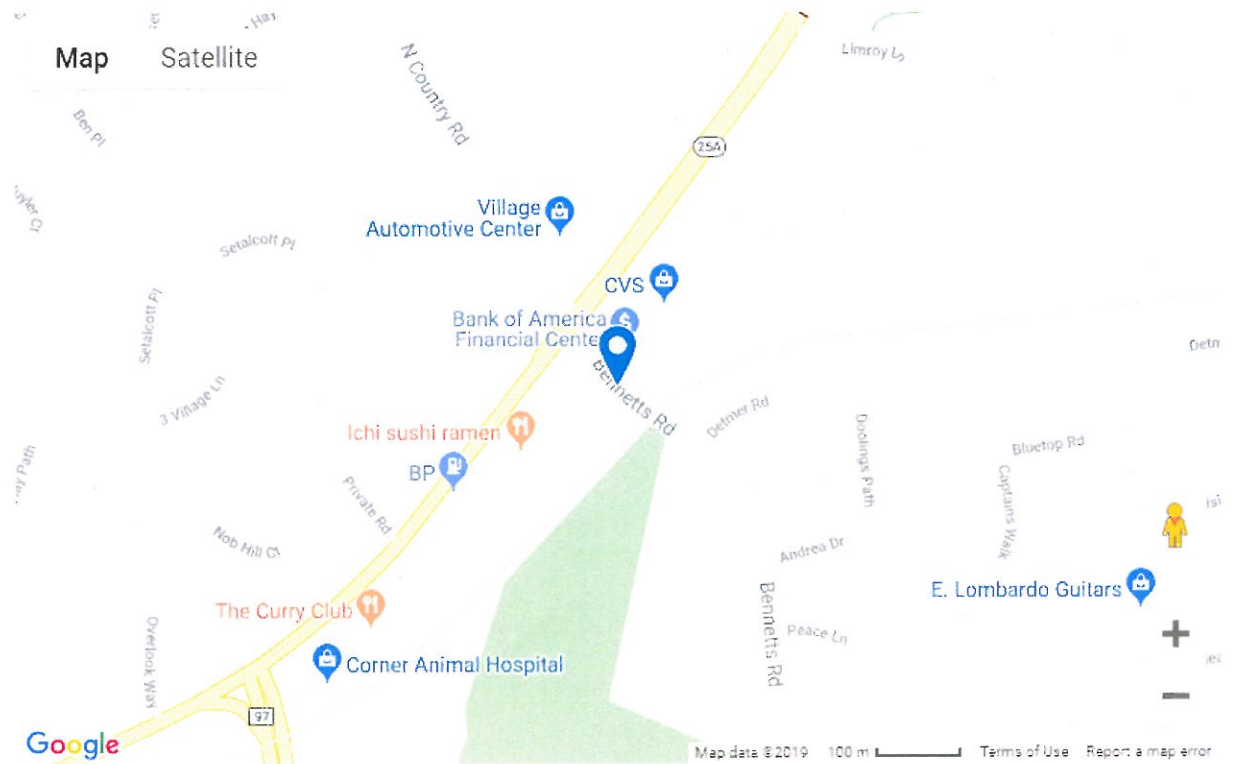
HP Partner First Membership



HP Partner First Specializations



Computing Specialist



HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

CASHIER'S CHECK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK



Date 07/15/2019

9792109999 25-3
Void after 7 years 440

Remitter: STAFFORD ASSOCIATES/COMPUTER SPECIALISTS INC

Pay To The TOWN OF CARMEL
Order Of:

Pay: FIVE HUNDRED FIFTEEN DOLLARS AND 00 CENTS

\$** 515.00 **

Do not write outside this box

Drawer: JPMORGAN CHASE BANK, N.A.

Reginald Chambers, Chief Administrative Officer
JPMorgan Chase Bank, N.A.
Columbus, OH

Memo: _____

Note: For information only. Comment has no effect on bank's payment.



⑈9792109999⑈ ⑆044000037⑆ 758661433⑈



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



2

- 8) Purchases by the Town of Carmel are not subject to any Federal, State or Local Taxes.
- 14) The Town reserves the right to cancel the bid award of successful bidders who fail to deliver equipment in the required 30 day delivery period.

Equipment List

Item 1- Server Equipment

Qty.	Man.	Part #	Desc.
1	HPE	875763-S01	DL380-G10, Xeon 6126 / 2.40 / 20mb, 32GB, SAS P408i/2GB, 2X500 PS.
2	HPE	835955-B21	DL380-G10, 1x16GB Dual Rank DDR4-2666 CAS-19 Memory Kit.
7	HPE	872477-B21	DL380-G10 600GB 2.5" 10K RPM 12G SAS Hot Swap Drive.
1	HPE	733664-B21	DL380-G10 Cable Management Arm For Easy Install Rail Kit.
1	HPE	H8QU4E	DL380-G10 3 Year To 5 Year NBD Hardware Warranty Upgrade.
2	CTG	03134	Cables To Go 10' Rack Length Power Cords.

Item 2- Server Software

Qty	Man	Part #	Desc.
8	Microsoft	9EM-00679	MS Windows Server 2019 Standard Government Core License
10	Microsoft	R18-05793	MS Windows Server 2017 Standard



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



Government Device CAL License.

Item 3- KVM Hardware

Qty	Man	Part #	Desc.
1	Aten	CS1308	Aten 1U Rack Mountable 8 Port KVM Switch.
8	Aten	2L5203U	Aten 3M USB KVM Cable

Item 4- UPS Equipment

Qty	Man	Part #	Desc.
4	APC	APCRBC133	Replacement Battery Packs for SMT1500RM2U Server UPS



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



TOWN OF CARMEL

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other bidder or with any competitor.
- b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and
- c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (I) (We) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 22nd day of July, 2019.

CONTRACTOR'S NAME:

Sullivan Data Management, Inc.

Dianna Sullivan

Signature of Individual Signing Bid



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



BID FORM
TOWN OF CARMEL

THIS BID IS SUBMITTED TO: THE TOWN OF CARMEL

The undersigned BIDDER proposes and agrees, if this BID is accepted, to enter into an agreement with the TOWN in the form included in the Contract Documents to perform and furnish all work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this bid and in accordance with the other terms and conditions of the Contract Documents.

The BIDDER accepts all terms and conditions of the Advertisement or invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening. BIDDER will sign and submit the Agreement with Bonds and other documents required by the Bidding Requirements within fifteen days after the date of TOWN'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreements, that:

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE

7-11-2019

NUMBER

C258

BIDDER MUST INSERT DATE AND NUMBER OF ADDENDA ABOVE.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN DISQUALIFICATION.

BIDDER has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing to the work.

BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respects of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.

By submission of this Bid, each BIDDER and each person signing on behalf of any BIDDER certifies, and in the case of a joint bid each, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

The prices in this Bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and any other Bidder or with any competitor;

Unless otherwise required by law, the prices which have been quoted in the Bid have not been knowingly disclosed by the BIDDER and will not knowingly be disclosed by the BIDDER prior to opening, directly or indirectly, to any other BIDDER or to any competitor; and

No attempt has been made or will be made by the BIDDER to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



CONTRACT #C258

PURCHASE OF SERVER AND RELATED EQUIPMENT FOR THE TOWN OF
CARMEL

PROVIDE BID AMOUNTS BELOW FOR ALL ITEMS. AMMOUNT SHALL INCLUDE
ALL EQUIPMENT INCLUDED UNDER THE ITEM IDENTIFIED IN THE DETAILED
SPECIFICAIONS.

ITEM #	Description	Unit Price Bid dollars	Unit Price Bid words
1	SERVER EQUIPMENT	\$ 6,872.64	Sixty eight hundred seventy two and sixty four cents.
2	SERVER SOFTWARE	\$ 982.76	Nine hundred eighty two and seventysix cents.
3	KVM SOFTWARE	\$ 430.45	Four hundred thirty and forty five cents.
4	UPS SOFTWARE	\$ 846.52	Eight hundred forty six and fifty two cents.
TOTAL AMOUNT BID (total of items 1-4)		\$ 9,132.37	Ninety one hundred thirty two and thirty seven cents.

VENDOR'S NAME: Sullivan Data Management, Inc.

ADDRESS: 1520B Front Street Yorktown Heights, NY 10598

SIGNED: Dianna Sullivan

DATE: 7-22-19

PRINTED NAME & TITLE: Dianna Sullivan, President

Affix
Corporate Seal



Hewlett Packard Enterprise

Hewlett-Packard Company
3000 Hanover St
Palo Alto, CA 94304
USA

May 8, 2018

Sullivan Data Management, Inc.
Sullivan Data Management
1520B Front St
Yorktown Heights, NY, 10598-4638
HPE Partner Agreement #: **P1-013330**

To whom it may concern:

Sullivan Data Management, Inc. is an HP Enterprise Authorized Partner in the US, which includes access to all commercial products and the services associated with them – not requiring additional authorization and includes all Open products from an authorized HPE US Commercial Distributor, for resale to end user customers in the USA.

Sullivan Data Management, Inc. has been an HPE Enterprise Group (EG) Service Delivery Partner since **11/1/2013**.

HPE EG Service Delivery Partners are authorized to deliver warranty and HPE Care Pack Services on Industry Standard Servers, HPE Storage and Networking products, provided that the technicians performing the Services hold the appropriate service and/or solution qualifications.

HPE Point of Contacts for Partner Authorization verification are listed below:
Support Team: AMSpartersupport@hpe.com / 1-888-629-6914

Customers can also locate or confirm partners through the HPE Partner Locator at <http://findapartner.hpe.com/>

Sincerely,

Johnny Valverde C
Hewlett Packard Enterprise
Supply Chain & Operations
Global Data Quality Manager

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

CASHIER'S CHECK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK



Remitter: SULLIVAN DATA MANAGEMENT INC

Date 07/22/2019

9603203363

Void after 7 years

25-3

440

Pay To The TOWN OF CARMEL
Order Of:

Pay: FIVE HUNDRED DOLLARS AND 00 CENTS

\$** 500.00 **

Do not write outside this box

Memo:

Note: For information only. Comment has no effect on bank's payment.

Drawer: JPMORGAN CHASE BANK, N.A.

Reginald Chambers, Chief Administrative Officer
JPMorgan Chase Bank, N.A.
Columbus, OH

⑈9603203363⑈ ⑆044000037⑆ 758661433⑈



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



3

CONTRACT #C258

PURCHASE OF SERVER AND RELATED EQUIPMENT FOR THE TOWN OF CARMEL

PROVIDE BID AMOUNTS BELOW FOR ALL ITEMS. AMMOUNT SHALL INCLUDE ALL EQUIPMENT INCLUDED UNDER THE ITEM IDENTIFIED IN THE DETAILED SPECIFICAITONS.

ITEM #	Description	Unit Price Bid dollars	Unit Price Bid words
1	SERVER EQUIPMENT	\$ 7336	seven thousand three hundred thirty six
2	SERVER SOFTWARE	\$ 972	nine hundred seventy two
3	KVM SOFTWARE Hardware	\$ 454	Four hundred Fifty Four
4	UPS SOFTWARE Hardware	\$ 804	Eight hundred Four
TOTAL AMOUNT BID (total of items 1-4)		\$ 9566	nine thousand five hundred sixty six

VENDOR'S NAME: Mougonndha Acharya DBA Ps Business solutions

ADDRESS: 39 van Sicken Ave, Floral Park, NY 11001

SIGNED: [Signature]

DATE: 07/18/19

PRINTED NAME & TITLE: Purna Mukherjee, CTO

Affix
Corporate Seal



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



**BID FORM
TOWN OF CARMEL**

THIS BID IS SUBMITTED TO: THE TOWN OF CARMEL

The undersigned BIDDER proposes and agrees, if this BID is accepted, to enter into an agreement with the TOWN in the form included in the Contract Documents to perform and furnish all work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this bid and in accordance with the other terms and conditions of the Contract Documents.

The BIDDER accepts all terms and conditions of the Advertisement or invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening. BIDDER will sign and submit the Agreement with Bonds and other documents required by the Bidding Requirements within fifteen days after the date of TOWN'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreements, that:

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE 07/18/19 NUMBER C258

BIDDER MUST INSERT DATE AND NUMBER OF ADDENDA ABOVE.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN DISQUALIFICATION.

BIDDER has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing to the work.

BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respects of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.



Contract 258 – PURCHASE OF SERVER AND RELATED EQUIPMENT



TOWN OF CARMEL

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other bidder or with any competitor.
- b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and
- c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (I) (We) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 07/18/19 day of 18, 2019

CONTRACTOR'S NAME: PS Business Solutions

[Signature]

Signature of Individual Signing Bid

CRAIG PAEPRER
Chairman

ANTHONY GIANNICO
Vice Chairman

BOARD MEMBERS

DAVE FURFARO
CARL STONE
KIM KUGLER
RAYMOND COTE
ROBERT FRENKEL

**TOWN OF CARMEL
PLANNING BOARD**



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 – Ext.190
www.ci.carmel.ny.us

MICHAEL CARNAZZA
*Director of Code
Enforcement*

RICHARD FRANZETTI, P.E.
Town Engineer

PATRICK CLEARY,
AICP, CEP, PP, LEED AP
Town Planner

MEMORANDUM

To: Town Board

From: Rose Trombetta 

Date: August 6, 2019

Subject: **Bond Return** – Hudson Valley Federal Credit Union – TM –
86.11-1-1 - Bond Register #817

On July 31, 2019 the Planning Board passed a motion recommending the bond return of \$448,000.00 for the above captioned property.

Attached is a fully executed bond application form and Town Engineer, Richard Franzetti's memo dated July 10, 2019 and Director of Code Enforcement, Michael Carnazza's memo dated July 17, 2019.



Planning Board
Town of Carmel - Town Hall
Mahopac, New York 10541

Subdivision - Site Plan Bond Application

Bond Amount \$448,000.00
Inspection Fee N/A

Bond Register No. 817
Tax Map # 86.11-1-1
Filing Date 7/30/19

The undersigned hereby files a bond pursuant to the regulations of the Town of Carmel in the amount of \$ 448,000.00. Said bond was fixed by Resolution of the Planning Board on date 04/25/18 for the construction and completion of improvements described on a map on file with the Planning Board.

Applicant's Name: Hudson Valley Federal Credit Union c/o Debra Friedrich - AVP of General Services and Physical Security

Applicant's Address: 137 Boardman Road, Poughkeepsie, NY 12603

Applicant's Telephone Number: 845-463-3011 Ext 2515

Email: fried@hvfcu.org

Map Entitled: Hudson Valley Federal Credit Union Property Address: 150 Route 6, Mahopac Last Revised 04/11/18

Applicant's Signature Debra Friedrich

Town Engineer's Signature _____

Bonding Company Cincinnati Insurance Company

Bond # 3236760

Bond Expires n/a

The above application is in order and is approved this _____ day of _____, 20____.

By _____

Chairman, Planning Board

By _____

Chairman, Environmental Conservation Board

Application for Bond Return XXXX

Bond Reduction _____

The undersigned hereby applies for bond return/reduction heretofore filed in accordance with the Town of Carmel regulations and hereby affirms that he has completed the required improvements in accordance with the specifications applicable hereto for bond return/reduction.

Date 7-30-19 Applicant's Signature Debra Friedrich

I inspected the improvements on the above captioned site during construction and after completion and hereby authorize the bond filed by _____ to be reduced to _____.

Date _____ Town Engineer's Signature _____

OR

I have inspected the above mentioned improvements and find same to meet the applicable specifications and hereby recommend that the applicant be completely released from the obligation of said bond.

Date 7/30/19 Town Engineer's Signature [Signature]

Date 7/31/19 Planning Board Chairman [Signature]

Date _____ Environmental Conservation Board Chairman _____

Approved by the Town Board at a meeting on _____

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Planning Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: July 10, 2019

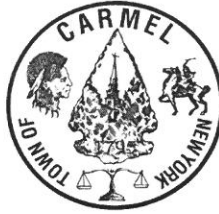
Re: Route 6 Retail Space - Lot 2 - 150 Route 6 TM 86.11-1-1

In response to the attached request by the referenced applicant, a representative of the Engineering Department (Department) performed a field inspection of the referenced property in July 10, 2019 to evaluate the current status of the site construction, for the purpose of determining whether a bond return was warranted. The results of the site investigation are presented below.

The Board should note that the applicant requested that this Department perform a site inspection to determine if a certificate of occupancy (CO) could be issued for this site. This Department performed a site visit on December 4, 2018 to inspect the condition of the site and the only site deficiency noted was that sod needed to be placed at the site. The sod has been placed on the site.

The applicant posted a bond in the amount of \$448,000.00 on May 22, 2018. Based upon our inspection all the site improvements required pursuant to the Board's Site Plan approval have now been completed. On this basis, this Department recommends that the bond of \$448,000.00 be released.

We trust that this is adequate for your needs. If you have any questions, please don't hesitate to contact me.



60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

TO: Chairman Craig Paepre and Members of the Town of Carmel
Planning Board

FROM: Michael G. Carnazza, Director of Code Enforcement

DATE: July 17, 2019

RE: Bond Return for HVFCU
Tm# 86.11-1-1

Per inspection today, July 17, 2019, I have no objection to the return of the bond.


Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer 
Date: August 8, 2019
Re: CSD# 5 Notice of Violation/WWTP Upgrade Facility Report

On November 6, 2015 the New York State Department of Environmental Conservation (NYSDEC) issued a Notice of Violation (NOV) to the Town (attached). The NOV cited failure to meet both concentration-based and load-based ammonia (NH₃) limits in the WWTP effluent.

As a matter of background, you will recall that in 2009 the NYSDEC issued an unsolicited modification to the SPDES Permit for this facility and the permit was modified to include limitations on the concentration of NH₃ contained in the plant effluent. The original plant had not been designed to treat for NH₃, failure to meet the permit limitations constituted a violation of the SPDES permit. That failure finally occurred in the summer of 2015, and accordingly the NYSDEC issued a NOV in November.

The Town Supervisor and Town Engineering Department attended a meeting with the NYSDEC on January 14, 2016 to determine a compliance schedule for report, design and construction of an appropriate upgrade to allow the plant to meet the modified permit criteria. At that time the Town retained JRFA to develop a Facility Plan to meet the draft compliance schedule.

While this facility plan has been being developed the NYSDEC issued the Order on Consent (OOC) in June 2019 and the Town signed it on July 3rd of this year. The OOC contains requirements that were not originally identified in January 2016 meeting and are not part of the current scope of work for JRFA.

This includes assessment of existing unit process control, future design considerations and assessment of the needs of the collection system (i.e., video inspection of collection system).

The Town Comptroller has been consulted and confirms that the Repair Reserve and Fund Balances are adequate to cover the expense of the Facility Plan. The Department recommends approval of the JRFA proposal.

Tel: (845) 628-1500 Fax: (845) 628-7085 email rjf@ci.carmel.ny.us

July 29, 2019

Town of Carmel Town Board
Town of Carmel
60 McAlpin Avenue
Mahopac, New York 10541
Attn: Hon. Kenneth Schmitt, Supervisor

**RE: AMENDED CONTRACT FOR ENGINEERING DESIGN SERVICES
CARMEL SEWER DISTRICT No. 5
FACILITY PLAN FOR AMMONIA REMOVAL UPGRADE**

Dear Supervisor Schmitt:

Pursuant to the July 3, 2019 Order on Consent for the referenced facility, we submit our amended proposal for the referenced project. As you may recall, in 2009 the NYSDEC issued an unsolicited modification to the SPDES Permit for this facility. In accordance with the DEC's Environmental Benefit Permit Strategy, the permit was modified to include limitations on the concentration of ammonia (NH₃) contained in the plant effluent. Despite the fact that the original plant had not been designed to treat for ammonia, failure to meet the permit limitations constituted a violation of the SPDES permit. That failure finally occurred in the summer of 2015, and accordingly the DEC issued a Notice of Violation in November. The Town Supervisor and Town Engineering Department attended a meeting with the DEC in January 2016 to determine a compliance schedule for report, design and construction of an appropriate upgrade to allow the plant to meet the modified permit criteria. Subsequent to that meeting, the Town retained JRFA to develop a Facility Plan to meet the draft compliance schedule. While engaged in development of that plan, multiple additional meetings were conducted and Draft Orders on Consent issued and reviewed. The DEC finally issued the Order on Consent (OOC) in June 2019 and the Town signed it on July 3rd of this year. The OOC contains requirements that were not identified at the January 2016 meeting and are not part of our current scope of work, including assessment of existing unit process control, future design considerations and assessment of the needs of the collection system.

SECTION 1 - PROPOSED SCOPE OF WORK

SECTION 2 - WORK BY OTHERS

SECTION 3 - ESTIMATED COSTS AND PROJECT SCHEDULE

SECTION 4 - PAYMENT SCHEDULE

SECTION 5 - ADDITIONAL SERVICES

SECTION 1 – PROPOSED SCOPE OF WORK

- 1.0 The original engineering tasks included in our September 2016 contract are as follows:
 - 1.1 Evaluate Existing U/P Sizing for Compliance with 1997 10 State Standards
 - 1.2 Document and Evaluate Current Operation and Maintenance Standard Operating Procedures
 - 1.3 Evaluate Existing U/P Sizing for Compliance with 2014 10 State Standards
 - 1.4 Evaluate sampling data

**31 Sodom Road
Brewster, New York 10509
845-363-1560
845-279-2062 FAX
www.jrfa.com**

- 1.5 Evaluate existing sand filter in accordance with DEC guidance
 - 1.6 Identify applicable standard for upgrade criteria
 - 1.7 Develop 10 State Standard Compliant Facility Plan, including the following:
 - 1.7.1 Problem Evaluation and Existing Facility Review
 - 1.7.2 Planning and Service Area
 - 1.7.3 Population Projection and Planning Period
 - 1.7.4 Hydraulic Capacity
 - 1.7.5 Organic Capacity
 - 1.7.6 Wastewater Treatment Facility Design Capacity
 - 1.7.7 Initial Alternative Development
 - 1.7.8 Detailed Alternative Evaluation
 - 1.7.9 Final Project Selection
 - 1.8 Coordination with NYSDEC and PCDOH
- 2.0 The additional tasks directed by the OOC are as follows:
- 2.1 Evaluate existing unit process controls to optimize primary and secondary treatment performance
 - 2.1.1 This task is already included in our original scope of work under Tasks 1.1-1.4
 - 2.2 Discuss design considerations for future WWTP upgrades
 - 2.2.1 This task will include an evaluation of the need for replacement of the existing primary and secondary treatment processes
 - 2.3 Discuss design considerations for future collection system upgrades
 - 2.3.1 This task will include televising the sewers and evaluating the video for infiltration/inflow issues. Televising the sewers will be subcontracted to Green Mountain Pipeline Services.

SECTION 2 - WORK BY OTHERS

JRFA's scope of work, as specified in this proposal, is limited to the Work outlined in Section 1 above with additional work to be performed upon request. JRFA can provide assistance to the Owner/Client in the procurement and coordination of additional services, as required. Where JRFA retains sub-consultants on behalf of the OWNER they will be billed at cost.

SECTION 3 - ESTIMATED COSTS AND SCHEDULE

JRFA will continue to work on Tasks 1.1-1.8; we can commence work on Tasks 2.2-2.3 immediately upon Notice to Proceed. In accordance with the OOC, the Facility Plan will be delivered to the DEC prior to June 1, 2020.

The Estimated Engineering Costs for the additional work required by the DEC are as follows:

	Level of Effort	Estimated Cost
Task 2.1	NA	\$ 0.00
Task 2.2	16	\$3,000.00
Task 2.3	<u>40</u>	<u>\$7,500.00</u>
Estimated Total:	56	\$10,500.00

The cost for Green Mountain Pipeline Services to video the sewer system is \$10,000.00.

Any costs for additional services as outlined below will be billed under our Hourly Rate Schedule (see attached). These costs will not be exceeded without prior authorization of the Owner.

SECTION 4 - PAYMENT SCHEDULE

We will bill you monthly as the work progresses; payment is expected within 30-days of receipt of our invoices. We reserve the right to discontinue or suspend work if outstanding invoices exceed 45 days. The following costs will constitute a separate item for reimbursement:

- Project connected traveling expenses;
- Printing, reproduction, legal, laboratory, shipping and other costs not attributable to general overhead;
- All agency fees to be paid by Owner.

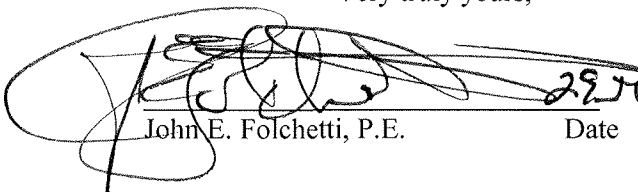
SECTION 5 - ADDITIONAL SERVICES

Any work not identified herein is specifically excluded. JRFA will provide the Owner with an estimated cost for completing any additional services tasks prior to executing the work.

We are available to discuss any aspect of this proposal with you at your convenience. If this proposal is satisfactory please execute and return one copy.

Very truly yours,

ENGINEER



John E. Folchetti, P.E. 29 JUL 19 Date

**OWNER or
AUTHORIZED SIGNATURE**

Signature Date

JEF/jac
Attachment

Cc: PJP
File

J. ROBERT FOLCHETTI & ASSOCIATES, L.L.C.
ENGINEERING RATE SCHEDULE

<u>CLASSIFICATION</u>	<u>\$ PER HOUR</u>
Principal	\$180.00 - \$200.00
Project Manager	\$150.00 - \$180.00
Project Engineer / Geologist	\$120.00 - \$150.00
Engineer / Designer	\$ 95.00 - \$140.00
Engineer / Inspector	\$ 70.00 - \$100.00
Other Technical Personnel	\$ 75.00 - \$ 100.00

REIMBURSABLES

- Travel, Subsistence and Incidentals
- Use of motor vehicles on a mileage basis, consistent with IRS allowances
- Reproduction costs
- Postage and shipping for project related materials
- Rental charges for equipment, including equipment owned by the Engineer
- Cost of acquiring any other materials or services specifically for and applicable to this project. This includes any special requests for Accounting backup or support.
- Subconsultants, as required, will be billed at cost plus 5%.

These rates are guaranteed until December 31, 2019.

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: RE: 08-01-19 - CSD 5 - Funds for Order on consent
Date: Tuesday, August 06, 2019 12:14:59 PM

Rich,

Yes, there are sufficient funds in the budget. However, I still have to discuss with Mary Ann on Thursday because she may want to borrow from the Unreserved Fund Balance since these costs will eventually be bonded.

Thanks,

Donna Esteves
Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

From: Franzetti, Richard
Sent: Thursday, August 01, 2019 11:23 AM
To: Esteves, Donna
Subject: 08-01-19 - CSD 5 - Funds for Order on consent

Donna

Are there sufficient funds in the budget for this additional work? \$20,500.00

Richard J. Franzetti. P.E, BCEE
Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541
Phone - (845) 628-1500 ext 181
Fax – (845) 628-7085
Cell – (914) 843-4704
rjf@ci.carmel.ny.us

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Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: August 8, 2019

Re: C248 - Town Wide AMI Meter Install NO COST Change Order Request

As the Board is aware, the referenced project was awarded to National Metering Service (NMS). Contracts were signed and a NOTICE TO PROCEED was issued by this department on May 30, 2018.

The project was delayed in order to determine the need for a licensed plumber to perform the meter installs. During this time frame the project was on hold. In late October 2018 Putnam County determined that the replacement of the meters by NMS themselves is not "plumbing" work under Chapter 190 of County Code. Once this issue was resolved, NMS commenced the process of providing the necessary submittals as required by the contract. This included, but was not limited to, having a licensed plumber and providing background checks for their staff. The town held a kick off meeting was on March 15, 2019 and meter installs started in April of 2019.

To date approximately 1,000 meters have been installed (~28% of total). As the project has moved forward NMS has made this Department aware of the following needs for the project:

1. Adapter for 5/8" '3/4" meters. These are needed to replace existing 3/4' meters with the meters that have been ordered.
2. RF Transmitter install only. These are for meters installed by our operators over the past year prior to the project restarting in April.
3. Freeze Service Line. This is needed when water service cannot be turned off.
4. Meter Setters. This a fitting that allows meter installation and replacement without disturbing the piping system;
5. Out Test/Exit Testing of existing meters. This was a request made during the May 30, 2018 pre-construction meeting.
6. Meter Surveys - This is for a pre-investigation for those areas where the Town does not have any information (i.e., commercial, large developments etc.) so that we can order the correct meters for the location

Attached is the Contractor's price quote which reflects the costs associated with these items.

The Board should note that the original bid specifications called for the installation of 4,210 meters. This included 543 accounts that our accounting system (KVS) identified as "in active". Therefore the total number of meters being installed has been adjusted to 3,667.

Attached you will find an updated Schedule of Values to replace the existing Bid Form. This Department has reallocated the bid costs along with an updated Measurement and Payment specification for the estimate of remaining bid items to be used in the execution of this work.

Thus this cost reallocation represents a NO COST change to the project.

In addition due the delays in starting this project it is recommended that the date for Substantial Completion be changed to December 15, 2019. This delay was not caused by the Contractor.

In order to ensure appropriate time for the Contractor to complete the project, we recommend that the Board authorize the NO COST Work Change Order #1 (attached).



163 Schuyler Ave, PO Box 491
Kearny, NJ 07032
(201) 246-1115 Fax (201) 246-1831
Toll Free 1-888-448-0009

PRICE QUOTE *UPDATED*

Name: TOWN OF CARMEL
Address: 60 MCALPIN AVENUE
City: MAHOPAC **State** NY **ZIP** 10541
Phone: 845-628-1500 **Fax:** 845-628-7434

Date: 22-Jul-19
P.O. #: C248-2017
Rep: STEVE SANZARI
Attn: JOHN FOLCHETTI

Qty	Description	Unit Price	TOTAL
1	FREEZE SERVICE LINE	\$	85.00
1	INSTALL METER SETTER WITH VALVE FOR 5/8 X3/4 METER	\$	190.00
1	INSTALL METER SETTER WITH VALVE FOR 1" METER	\$	350.00
1	OUT TEST 5/8 THRU 1" METERS *BRASS ONLY* INCLUDES SCRAP	\$	3.00
1	OUT TEST 5/8 METERS *PLASTIC*	\$	6.00
1	OUT TEST 1' METERS *PLASTIC*	\$	8.00
1	METER SURVEY	\$	145.00
1	METER ADAPTORS (5/8 TO 3/4)	\$	26.00
1	INSTALL RF ONLY (WHERE NEW METER WAS INSTALLED BY OTHERS)	\$	95.00
ALL LABOR AND MATERIALS INCLUDED			
		Total	

Office Use Only

National Metering Services, Inc. Your full service meter contractor. Meter sales, service, meter system installation & turnkey packages available. Meter reading and billing services.

► Certified Meter Testing ▲ Wi-Fi ▲ Composite Lids ◀

Thank You

TOWN OF CARMEL			OCTOBER 2017	
WATER METER INSTALLATION			CONTRACT NO. C248-2017	
SCHEDULE OF VALUES CHANGE ORDER NO. 1				
PAYMENT ITEM NO.	PAYMENT ITEM DESCRIPTION & UNIT PRICE (IN WORDS)	ESTIMATED QUANTITY/ UNIT	UNIT PRICE (IN FIGURES)	TOTAL AMOUNT
1	WATER METERS			
1A	5/8 X 3/4 " WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	3600 EA.	\$ 115.00	\$ 414,000.00
1B	1" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	150 EA.	\$ 115.00	\$ 17,250.00
1C	1 1/4" WATER METER INSTALLATION USE EITHER A1" METER (SEE ITEM 2 ABOVE) WITH WEDDING BANDS OR 1 1/2" METER (SEE ITEM 3 BELOW) WITH REPLACED 1 1/2" TAIL PIECES			
	DOLLARS			
	AND CENTS	2 EA.	\$ 125.00	\$ 250.00
1D	1 1/2" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	11 EA.	\$ 300.00	\$ 3,300.00
1E	2" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	90 EA.	\$ 300.00	\$ 27,000.00
1F	3" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	4 EA.	\$ 850.00	\$ 3,400.00
1G	4" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	8 EA.	\$ 1,200.00	\$ 9,600.00
1H	6" WATER METER INSTALLATION			
	DOLLARS			
	AND CENTS	2 EA.	\$ 1,600.00	\$ 3,200.00
2	PROPERTY SHUTOFF VALVE REPLACEMENT			
	DOLLARS			
	AND CENTS	50 EA.	\$ 225.00	\$ 11,250.00
3	PROPERTY CURB BOX REPLACEMENT			
	DOLLARS			
	AND CENTS	50 EA.	\$ 200.00	\$ 10,000.00
4	INSTALL METER PIT AT RESIDENCE			
	DOLLARS			
	AND CENTS	25 EA.	\$ 1,500.00	\$ 37,500.00
5A	EXTRA 3/4" TYPE K COPPER PIPE			
	DOLLARS			
	AND CENTS	300 L.F.	\$ 20.00	\$ 6,000.00

TOWN OF CARMEL			OCTOBER 2017	
WATER METER INSTALLATION			CONTRACT NO. C248-2017	
SCHEDULE OF VALUES CHANGE ORDER NO. 1				
PAYMENT ITEM NO.	PAYMENT ITEM DESCRIPTION & UNIT PRICE (IN WORDS)	ESTIMATED QUANTITY/ UNIT	UNIT PRICE (IN FIGURES)	TOTAL AMOUNT
5B	EXTRA 3/4" TYPE L COPPER PIPE			
	DOLLARS			
	AND _____ CENTS	300 L.F.	\$ 22.00	\$ 6,600.00
6	FREEZE SERVICE LINE			
	DOLLARS			
	AND _____ CENTS	100 L.F.	\$ 85.00	\$ 8,500.00
7A	INSTALL 5/8 X 3/4 METER SETTER WITH VALVE			
	DOLLARS			
	AND _____ CENTS	200 EA.	\$ 190.00	\$ 38,000.00
7B	INSTALL 1" METER SETTER WITH VALVE			
	DOLLARS			
	AND _____ CENTS	75 EA.	\$ 350.00	\$ 26,250.00
8A	OUTTEST 5/8" - 1" BRASS METER			
	DOLLARS			
	AND _____ CENTS	3000 EA.	\$ 3.00	\$ 9,000.00
8B	OUTTEST 5/8" PLASTIC METER			
	DOLLARS			
	AND _____ CENTS	500 EA.	\$ 6.00	\$ 3,000.00
8C	OUTTEST 1" PLASTIC METER			
	DOLLARS			
	AND _____ CENTS	200 EA.	\$ 8.00	\$ 1,600.00
9	METER SURVEY			
	DOLLARS			
	AND _____ CENTS	330 EA.	\$ 145.00	\$ 47,850.00
10	METER ADAPTER 5/8" - 3/4"			
	DOLLARS			
	AND _____ CENTS	150 EA.	\$ 26.00	\$ 3,900.00
11	RF INSTALLATION ONLY			
	DOLLARS			
	AND _____ CENTS	100 EA.	\$ 95.00	\$ 9,500.00
	GRAND TOTAL			\$ 696,950.00

SECTION 1C

MEASUREMENT AND PAYMENT

1.1 DESCRIPTION

- A. The items listed below beginning with Article 1.4, refer to and are the same pay items listed in the Bid Form. They constitute all of the pay items for the completion of the Work. No direct or separate payment will be made for providing: miscellaneous temporary or accessory work, service, CONTRACTOR's or ENGINEER's field offices, layout surveys, job signs, testing, safety devices, approval and record drawings, water supplies, power, heat, removal of waste, watchmen, taxes, bonds, insurance, mobilization and demobilization, photographs, and all other requirements of the General Conditions, Supplementary Conditions, General Requirements, and all other sections of the Contract Specifications. Compensation for all such services, things and materials shall be included in the prices stipulated for the lump sum and unit price pay items listed herein.
- B. Each lump sum and unit bid price will be deemed to include an amount considered by the CONTRACTOR to be adequate to cover CONTRACTOR's overhead and profit for each separately identified item.
- C. Where a payment item number has different types of materials or work included, the item number will be followed by a letter. The payment item number may be further defined by adding a number after the letter to indicate a particular work category such as depth or size of materials.

1.2 ENGINEER'S ESTIMATE OF QUANTITIES

- A. The ENGINEER's estimated quantities for unit bid prices, as listed in the Bid Form are approximate only and are included solely for the purpose of comparison of Bids. The OWNER does not expressly or by implication agree that the nature of the materials encountered below the surface of the ground or the actual quantities of material encountered or required will correspond therewith, and reserves the right to increase or decrease any quantity or to eliminate any quantity as deemed necessary. The CONTRACTOR will not be entitled to any adjustment in a unit bid price as a result of any elimination or any change in an estimated quantity and agrees to accept the aforesaid unit bid prices as complete and total compensation for any additions or deductions as a result of more accurate measurement, changes or alteration in the Work ordered by the OWNER, or any other reason, and for use in the computation of the value of the Work performed for progress payment.

1.3 RELATED PROVISIONS SPECIFIED ELSEWHERE

- A. Payments to CONTRACTOR: Refer to the General Conditions, Supplementary Conditions and the Contract Agreement.
- B. Changes in Contract Price: Refer to the General Conditions.
- C. All sections of the Contract Specifications.

1.4 INFILTRATION AND INFLOW REMEDIATION CONTRACT

- A. Payment Item 1 – Water Meters:
 - 1. Work Included. Payment Item 1 includes all subdivisions of Item 1 shown on the Bid Form including Items 1a through 1h. Item 1 shall include installation of water meters and related Work consisting of the following: replacement of approximately 4,800 residential and commercial water meters. The Work includes, but is not limited to: notification and coordination with all water district customers to arrange installation date and time; coordination with meter provider for timely delivery of meters based on schedule; storage of meters between time of receipt from meter provider and installation; provision and installation of up to two (2) feet of Type L cooper service line for each meter; operation of curb valves to close and re-open service to customer for installation; coordination with Town District Operators; replacement of curb valve and stand when existing is demonstrated unserviceable; provision and installation of meter pits where customer proves intractable; response to customer complaints; project management software and portal; pre and post installation meter readings and photos; labor, tools, equipment, fittings, pipe, gaskets, transportation necessary to install and test meters as shown specified and required to complete the project
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 15, Piping:
All Division 15 piping work required for furnishing and installing water meters not specifically included under other payment items of this Contract.
 - c. Division 22, Water Meter Installation:
All Division 22 water meter work required for furnishing and installing water meters not specifically included under other payment items of this Contract.
 - 2. Payment: The unit prices contained in the Bid for Item 1 will be full compensation for furnishing and installing all water meters complete as shown and specified and not specifically included for payment under other items.

- B. Payment Item 2 – Property Shutoff Valve Replacement
1. Work Included: Payment Item 2 includes all Work necessary to install curb valves as shown and specified. Item 2 shall include all the requirements for furnishing and installing all curb valves contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work required for the installation of buried piping, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing curb valves not specifically included under other payment items.
 2. Payment: The unit prices contained in the Bid for Item 2 will be full compensation for furnishing and installing all curb valves and piping, complete as shown and specified and not specifically included for payment under other items.
- C. Payment Item 3 – Property Curb Box Replacement
1. Work Included: Payment Item 3 shall include all Work necessary to install curb boxes as shown and specified. Item 3 shall include all the requirements for furnishing and installing all buried curb boxes contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work required for the installation of buried piping, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing curb boxes not specifically included under other payment items.
 2. Payment: The unit prices contained in the Bid for Item 3 will be full compensation for furnishing and installing all buried curb boxes, complete as shown and specified and not specifically included for payment under other items.
- D. Payment Item 4 – Install Meter Pit at Residence
1. Work Included: Payment Item 4 shall include all Work necessary to install curb boxes as shown and specified. Item 3 shall include all the requirements for furnishing and installing all buried piping, fittings, meter

pits, up to ten (10) feet of Type K copper service and appurtenances contained in the following divisions and sections of the Contract Documents.

- a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work required for the installation of buried piping, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing meter pits not specifically included under other payment items.
2. Payment: The unit prices contained in the Bid for Item 4 will be full compensation for furnishing and installing all buried meter pits and appurtenances, complete as shown and specified and not specifically included for payment under other items.

E. Payment Item 5 – Extra Copper Pipe

1. Work Included: Payment Item 5 includes all subdivision of Item 5 shown on the Bid Form, including Items 5A through Item 5B. Item 5 shall include all the requirements for furnishing and installing extra copper piping contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work required for the installation of buried piping, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing buried piping not specifically included under other payment items.
 - d. Division 22, Meter Installation

Payment Item 5A – Extra ¾” Type K Copper Pipe as ordered by the ENGINEER.

1. Payment: The unit prices contained in the Bid for Item 5A, Extra Copper Type K Copper Pipe shall be full compensation for furnishing and installing all extra copper Type K pipe not specifically included for payment under other items.

Payment Item 5B – Extra ¾” Type L Copper Pipe as ordered by the ENGINEER.

1. Payment: The unit prices contained in the Bid for Item 5B, Extra Copper Type K Copper Pipe shall be full compensation for furnishing and installing all extra copper Type L pipe not specifically included for payment under other items.

F. Payment Item 6 – Freeze Service Line

1. Work Included: Payment Item 6 includes all Work necessary to freeze service lines for meter installation. Item 6 shall include all the requirements for freezing lines and installing meters contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. All Division 15 piping work required for furnishing and installing meters not specifically included under other payment items.
2. Payment: The unit prices contained in the Bid for Item 6 will be full compensation for freezing and thawing all service lines, complete as shown and specified and not specifically included for payment under other items.

G. Payment Item 7 – Meter Setter With Valve

1. Work Included: Payment Item 7 shall include all subdivisions of Item 7. Payment Item 7 shall include all Work necessary to install meter setters with valves as shown and specified. Item 7 shall include all the requirements for furnishing and installing all meter setters with valves contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 15, Piping:
All Division 15 piping work required for furnishing and installing meter setters with valves not specifically included under other payment items.
2. Payment: The unit prices contained in the Bid for Item 7 will be full compensation for furnishing and installing all meter setters with valves, complete as shown and specified and not specifically included for payment under other items.

H. Payment Item 8 – Out Testing Old Meters

1. Work Included: Payment Item 8 includes all subdivisions of Item 8. Payment Item 8 shall include all Work necessary to test old meters as shown and specified. Item 8 shall include all the requirements for storing, testing and disposing of old meters.

2. Payment: The unit prices contained in the Bid for Item 8 will be full compensation for storing, testing, and disposing of old meters complete as shown and specified and not specifically included for payment under other items.
- I. Payment Item 9 – Meter Survey
1. Work Included: Payment Item 9 shall include all Work necessary to survey existing meters as shown and specified. Item 9 shall include all the requirements for surveying existing meters as identified by ENGINEER.
 2. Payment: The unit prices contained in the Bid for Item 9 will be full compensation for surveying meters as identified and not specifically included for payment under other items.
- J. Payment Item 10 – Meter Adapters
1. Work Included: Payment Item 10 includes all Work necessary to furnish and install meter adapters as shown and specified. Item 10 shall include all the requirements for furnishing and installing all meter adapters contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 15, Piping:
All Division 15 piping work required for furnishing and installing meter adapters not specifically included under other payment items.
 2. Payment: The unit prices contained in the Bid for Item 10 will be full compensation for furnishing and installing all meter adapters, complete as shown and specified and not specifically included for payment under other items.
- K. Payment Item 11 – RF Install Only
1. Work Included: Payment Item 11 includes all Work necessary to install only RF equipment where the Town Operators have previously installed a new meter. Item 11 shall include all the requirements for installing all RF equipment only contained in the following divisions and sections of the Contract Documents.
 - a. Division 1, General Requirements, all Sections except the following:
1G13, Maintenance and Protection of Traffic
 - b. Division 2, Site Work, including the following:
Section 2C, Abandonment, Demolition and Removal
Section 2D1, Excavation, Trenching and Backfill
 - c. Division 15, Piping:
All Division 15 piping work required for furnishing and installing RF equipment only not specifically included under other payment items.

2. Payment: The unit prices contained in the Bid for Item 11 will be full compensation for installing RF equipment only, complete as shown and specified and not specifically included for payment under other items.

+ + END OF SECTION + +

CHANGE ORDER**1****No.****TOWN WIDE AMI METER INSTALLATION PROJECT****DATE OF ISSUANCE** **05/30/2018****EFFECTIVE DATE** **05/30/2018****OWNER** The Town of Carmel
OWNER's Contractor No. **C-248****CONTRACTOR:** National Metering Services**ENGINEER:** J. Robert Folchetti & Associates**You are directed to make the following changes in the Contract Documents.****Description:****Reason for Change Order:** Time Extension; Updated Price Quote**Attachments:** (List documents supporting change) Engineering Memo; Contractor Request

CHANGE IN CONTRACT PRICE: Original Contract Price \$ 708,725.00	CHANGE IN CONTRACT TIMES: Original Contract Times Substantial Completion: <u>January 25, 2019</u> Ready for final payment: <u>May 25, 2019</u>
Net changes from previous Change Orders No. to No. \$ _____	Net change from previous Change Orders No. to No. _____ 0 _____ days
Contract Price prior to this Change Order \$ _____	Contract Times prior to this Change Order Substantial Completion: <u> - - -</u> Ready for final payment: <u> - - -</u>
Net Increase (decrease) of this Change Order \$ _____	Net Increase of this Change Order _____ 324 _____ days
Contract Price e with all approved Change Orders \$ <u>696,950.00</u>	Contract Times with all approved Change Orders Substantial Completion: <u>December 15, 2020</u> Ready for final payment: <u>April 15, 2020</u> days or dates

RECOMMENDED:**ACCEPTED:****APPROVED:****By:** _____ **By:** _____ **By:** _____
Engineer (Authorized Signature) Contractor (Authorized Signature) Owner (Authorized Signature)**Date:** _____ **Date:** _____ **Date:** _____

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: August 8, 2019

Re: Request Payment for Repairs

This memorandum is being presented to the Town Board to request payment of the attached repair invoices. These invoices are over the Town of Carmel's procurement policy threshold. The following provides a brief a summary of the work that was performed.

- Carmel Water District 12 – Well Pump #3
On June 21, 2019 Inframark, the operators for CWD 12, notified the Engineering Department that Well Pump # 3 had failed. Inframark contacted Bee and Jay plumbing to remove the pump and replace the motor. Attached is an invoice in the amount of \$8,792.00 for Bee and Jay to perform the repair.
- Carmel Sewer District 4 – Digester Air Head Piping
On July 16, 2019 Inframark, the operators for CSD 4, notified the Engineering Department that digester piping for the air mixing header and drop lines have broken and needs to be replaced. This unit supplies air to the digester tank to allow for mixing prior to and during sludge hauling. The broken header is not allowing for proper mixing and creating an issue where excessive solids are mixing with the supernatant putting an additional load on the plant. The additional loading combined with the RBC being down has the potential to cause permit violations. Inframark contacted Bee and Jay plumbing to replace the air diffuser system. Attached is an invoice in the amount of \$8,229.00 for Bee and Jay to perform the repair.
- Carmel Water District 7 – Well Pump #5
On July 22, 2019 Bee and Jay, the operators for CWD 7, notified the Engineering Department that Well Pump # 5 had failed. Upon further investigation it was determined that well pump burnt put due to lightning. Bee and Jay removed the failed pump and replaced. Attached is an invoice in the amount of \$12,175.14 for Bee and Jay to perform the repair. The Board should note that this repair has been submitted to be reimbursed by insurance.

We have advised the Comptroller's office of this expenditure and per the attached there are sufficient funds in budget for this work as describe. The Engineering Department requests that the Town Board approve payment.



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541

p: 845.628.3924 f: 845.628.4062

e: service@beeandjay.com

INVOICE

DATE	INVOICE #
6/25/2019	91706

www.BEEANDJAY.com

BILL TO:

Town of Carmel - CWD#12
Engineering Dept.
60 McAlpin Avenue
Mahopac, NY 10541

SERVICE LOCATION:

Jennifer Lane
Well #3
Mahopac, NY

PROFESSIONAL SERVICE 55 YEARS 1964-2019

Master Plumbers Lic.#s W.C. 556 P.C. 363

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 392 7661	Due Upon Receipt	EK	6/21/2019	86736
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		6/21/2019 - CWD@ 12 Well #3 main well pump not working, tested found 7.5 hp pump and motor not pumping, ordered new pump 6/24/2019 - Pulled and replaced pump and motor with all related parts and fittings.		
Labor TOC Mech	2	1- Mech 6/21/2019	75.00	150.00T
Labor TOC Tech	2	1- Tech 6/21/2019	85.00	170.00T
Labor TOC Mech	8	1- Mech 6/24/2019	75.00	600.00T
Labor TOC Tech	8	1- Tech 6/24/2019	85.00	680.00T
Material		1- 65-GS75 Pump End	3,410.00	3,410.00T
Material		1- 7 1/2 hp 460 volt Motor	2,066.00	2,066.00T
Material		300 feet 10-4 Sub Cable	630.00	630.00T
Material		8- Rolls Tape	42.00	42.00T
Material		2- Heat Shrinks	44.00	44.00T
Boom Truck		Boom Truck	1,000.00	1,000.00T
		Certificate on File	0.00%	0.00

** Invoices not paid when due will be subjected to a finance charge of 1.5% per month

Total Due \$8,792.00

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER _____

CARDHOLDER/NAME: _____ SIGNATURE: _____

CARD# _____ EXP. DATE: _____ CID # _____

THE PUMP PEOPLE



D & S PUMP AND SUPPLY COMPANY, INC.

WHOLESALE ONLY

MAIN OFFICE:
3784 DANBURY RD.
BREWSTER, NY 10509
(845) 279-3785
FAX (845) 279-5536

OTHER LOCATIONS:
WILLIMANTIC, CT. (860) 456-3731
RHINEBECK, N.Y. (845) 876-3071
MIDDLETOWN, N.Y. (845) 692-3200
HARRISVILLE, N.Y. (401) 568-3334
HUDSON, N.H. (603) 598-9448
GREENFIELD, MA. (413) 772-0032
WHITEVILLE, N.C. (910) 641-0909

**DOMESTIC-INDUSTRIAL-COMMERCIAL
WATER SYSTEMS & CONDITIONING EQUIPMENT**

ORDER NO. 430930

ORDER DATE 06/21/19

TIME: 16:52

PAGE: 1

SOLD TO

000100

BEE & JOY FLE & HTS
719 ROUTE 6
PO BOX 75
NAHOEAC, NY 10541
845 623-3924

JOB NAME
DELIVER TO:

1ST THING MONDAY

ON AMOUNTS BEYOND 60 DAYS PAST DUE A 1 1/2% MONTHLY SERVICE CHARGE WILL BE MADE

[illegible]

CUSTOMER

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: 07-24-19 ~ CWD #12 ~ Replacement Pump for Well #3
Date: Wednesday, July 24, 2019 11:23:43 AM
Attachments: [Invoice #91706.pdf](#)

Rich,

Please see attached invoice from Bee and Jay that will require authorization from the Board for payment. It is for a replacement pump for Well #3 in CWD #12. There are sufficient funds in the budget for this expense.

Thanks,

Donna Esteves

Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541

p: 845.628.3924 f: 845.628.4062

e: service@beeandjay.com

INVOICE

DATE	INVOICE #
7/26/2019	92027

www.BEEANDJAY.com

BILL TO:

Town of Carmel
Engineering Department
60 McAlpin Avenue
Mahopac, NY 10541

SERVICE LOCATION:

CSD #4 Sewer Plant
Lake Secor
Mahopac, NY

PROFESSIONAL SERVICE 55 YEARS 1964-2019

Master Plumbers Lic.#s W.C. 556 P.C. 363

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 1500	Due Upon Receipt	EK	7/15/2019	81966
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		Emergency - CSD #4 Sewer Plant - Digester Air System Rotted - 7/15/2019 - Dismantled and removed complete rotted system from Digester tanks. 7/16/19-Fabricated new galvanized manifold and drop air jets. 7/18/19-Installed new support brackets across Digester pits, set new air system in pits with boom truck and all supports and tested.		
Labor TOC Mech	8	1- Mech 7/15/2019	75.00	600.00T
Labor TOC Tech	8	1- Tech 7/15/2019	85.00	680.00T
Labor TOC Mech	8	1- Mech 7/16/2019	75.00	600.00T
Labor TOC Tech	8	1- Tech 7/16/2019	85.00	680.00T
Labor TOC Mech	8	1- Mech 7/18/2019	75.00	600.00T
Labor TOC Mech	4	1- Mech 7/18/2019	75.00	300.00T
Labor TOC Tech	8	1- Tech 7/18/2019	85.00	680.00T
Boom Truck		Boom Truck	1,000.00	1,000.00T
Material		100 feet 1-1/2" B Line Channels	399.00	399.00T
Material		10- 2" Support Bracket/Shields	150.00	150.00T
Material		2- 2" Ball Valves	85.00	85.00T
Material		2" & 1" Galvanized Pipe and Fittings	2,455.00	2,455.00T
		Tax Exempt -Capital Improvement Certificate on File	0.00%	0.00

** Invoices not paid when due will be subjected to a finance charge of 1.5% per month

Total Due \$8,229.00

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER _____

CARDHOLDER/NAME: _____ SIGNATURE: _____

CARD# _____ EXP. DATE: _____ CID # _____

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: 07-30-19 ~ CSD #4 ~ Repair of Digester Air System
Date: Tuesday, July 30, 2019 9:41:00 AM
Attachments: [Bee and Jay Invoice.pdf](#)

Rich,

Please see attached invoice for CSD #4 that will need authorization from the Board for payment.

Please note, if the RBC unit cost comes in at 27k verses the 16k, I may have to make an additional budget transfer request from the Unreserved Fund Balance to encumber this expense. I will speak to MaryAnn about this district when she comes back from vacation next week.

Thanks,

Donna Esteves

Town of Carmel ~ Engineering Department

60 Mc Alpin Ave

Mahopac, NY 10541

845-628-1500 ext. 184



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541

p: 845.628.3924 f: 845.628.4062

e: service@beeandjay.com

INVOICE

DATE	INVOICE #
8/1/2019	92086

www.BEEANDJAY.com

BILL TO:

Town of Carmel- CWD 7
Engineering Dept.
60 McAlpin Ave.
Mahopac, NY 10541

SERVICE LOCATION:

Vineland Road
Pump Station
Mahopac, NY

PROFESSIONAL SERVICE 55 YEARS 1964-2019

Master Plumbers Lic.#s W.C. 556 P.C. 363

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 2087	Due Upon Receipt	EK	7/22/2019	25864
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		Emergency 7/22/2019- CWD# 7 Well No. 5 not operating, tested, burnt out due to lightening damage. 7/23/2019- Pulled 5 hp burnt out equipment with boom truck. 7/23/2019-Instalaltion of new 5 hp Goulds pump, cable and all related equipment down well, start up and restored on line.		
Labor TOC Tech	2	1- Tech 7/22/2019	85.00	170.00
Labor TOC Mech	8	1- Mech 7/23/2019	75.00	600.00
Labor TOC Tech	8	1- Tech 7/23/2019	85.00	680.00
Labor TOC Mech	8	1- Mech 7/24/2019	75.00	600.00
Labor TOC Tech	8	1- Tech 7/24/2019	85.00	680.00
Material		1- Goulds 18GS50 5 HP Pump End & 1- Goulds 5 hp 230V 3 phase Motor	3,356.00	3,356.00
Material		700 feet 6-3 Sub Cable	4,760.00	4,760.00
Material		10 Rolls Tape	50.00	50.00
Material		2- Splice Kits	44.00	44.00
Material		2- 1-1/4 Line Checks	145.14	145.14
Material		3- Torque Arrestor	90.00	90.00
Boom Truck		Boom Truck	1,000.00	1,000.00

** Invoices not paid when due will be subjected to a finance charge of 1.5% per month

Total Due \$12,175.14

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER _____

CARDHOLDER/NAME: _____ SIGNATURE: _____

CARD# _____ EXP. DATE: _____ CID # _____



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HARRISVILLE, R.I. (401) 588-3334
HUDSON, N.H. (603) 598-9448
GREENFIELD, MA. (413) 772-0032
WHITEVILLE, N.C. (910) 641-0909

**DOMESTIC-INDUSTRIAL-COMMERCIAL
WATER SYSTEMS & CONDITIONING EQUIPMENT**

ORDER NO. 443210
ORDER DATE 07/24/19
~~TIME: 08:16~~
PAGE: 1

000100

BEE & JAY PLB & HTG
719 ROUTE 6
PO BOX 78
MAHOPAC, NY 10541
845 628-3924

JOB NAME
DELIVER TO

CWI #7 WELL 5

ON AMOUNTS BEYOND 60 DAYS PAST DUE A 1 1/4% MONTHLY SERVICE CHARGE WILL BE MADE

[illegible]

ORIGINAL

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: FW: 08-06-19 ~ CWD #7 Invoice
Date: Tuesday, August 06, 2019 11:01:36 AM
Attachments: [Bee and Jay Invoice.pdf](#)

Rich,

Please see attached invoice from Bee and Jay for CWD #7 that will need authorization from the Board for payment. This was a lightning strike that resulted in the burn out of Well #5. There are sufficient funds in the budget to encumber this expense. However, the invoice has been submitted to the insurance company as a claim and I anticipate that the Town will be reimbursed in its entirety for this expense.

Thanks,

Donna Esteves

Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184