

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

SUZANNE MC DONOUGH
Town Councilwoman
Deputy Supervisor

60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
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KATHLEEN KRAUS
Receiver of Taxes

MICHAEL A. BARILE
Town Councilman
JOHN D. LUPINACCI
Town Councilman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD WORK SESSION
Wednesday, August 28, 2019 7:00pm

Pledge of Allegiance – Moment of Silence

6:00PM Executive Session:

Supervisor Schmitt, Councilman Lupinacci, John Folchetti, PE, Engineering Consultant – NYCDEP CSD#1 WWTP Update

6:30PM Executive Session:

Richard Franzetti, PE, Town Engineer – John Folchetti, PE, Engineering Consultant – CWD #2 Updates

7:00pm Public Hearing #1: On a Proposed Local Law Amending Chapter 156 of the Code of the Town of Carmel, entitled "Zoning and Adopting an Amended Zoning Map in Connection Herewith

1A. Short EAF Review

1B. Consider Resolution Determining SEQRA Review

1C. Consider Motion to Enact Law

Town Board Work Session:

- Review of Town Board Meeting Minutes, August 7, 2019
- 1. Police Chief Michael Cazzari – Consider Request to Reimburse Educational Stipends - POs Brian Forde and Brian Sillery
- 2. Michael Simone, Highway Superintendent – Consider Request to Declare Old Equipment Obsolete and Authorize Disposal (2003 GMC Tanker)
- 3. Michael Simone, Highway Superintendent – Consider Request to Authorize Repair for 2005 Freightliner Vacall Back Body Truck #57
- 4. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Amending Section 7 of Agreement with the East of Hudson Watershed Corporation (EOHWC)
- 5. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Out of District Sewer Connection TM#74.19-1-6
- 6. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Payment for Repairs – CWD#8
- 7. Glenn Droese, Town Assessor – Consider Request to Attend New York State Assessors' Association Annual Fall Conference in Lake Placid, NY September 22nd through September 25, 2019 (\$540 estimated cost including reimbursement from NYS)

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel will conduct a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, August 28, 2019 at 7:00 p.m. or as soon thereafter that evening as possible on a proposed Local Law amending Chapter 156 of the Code of the Town of Carmel, entitled "Zoning" and adopting an amended zoning map in connection therewith as follows:

(PROPOSED) RESOLUTION ADOPTING
LOCAL LAW NO. 5 OF 2019

WHEREAS, the Town Board of the Town of Carmel has received a Petition pursuant to New York State Town Law Sections 264 and 265 seeking amendments to the Zoning Map of the Town of Carmel in order to re-zone as "C" (Commercial) certain parcels owned by Petitioners Top Cat Realty Corp and 1841 Park Avenue Realty Corp.(the "Petitioners"); and

WHEREAS, the Petitioners are the respective owners of three parcels of adjoining real property located on Stillwater Road, Mahopac, Town of Carmel, NY such parcels being known and designated on the Tax Assessment Map of the Town of Carmel as Map 86.5 Block 1 Lot 25; Map 86.5 Block 1 Lot 26 (owned by Petitioner 1841 Park Ave. Realty Corp); and Map 75.17 Block 1 Lot 53 (owned by Petitioner Top Cat Realty Corp.), each of which currently zoned "R" (Residential); and hereinafter collectively referred to as the "parcels;" and

WHEREAS, the Petitioners seek to have the Town of CARMEL re-zone the parcels as "C" (Commercial); and

WHEREAS, an amendment of Chapter 156 of the Town Code of the Town of Carmel Specifically §156-5, entitled "Zoning Map," of the Code of the Town of Carmel has been proposed, in order to amend the Zoning Map of the Town of CARMEL, which amendment will re-zone as "C" (Commercial) the parcels of real property in the Town of Carmel located on Stillwater Road, Mahopac, Town of Carmel, NY such parcels being known and designated on the Tax Assessment Map of the Town of Carmel as Map 86.5 Block 1 Lot 25; Map 86.5 Block 1 Lot 26 and Map 75.17 Block 1 Lot 53, which three aforementioned parcels are hereinafter collectively referred to as the "parcels;" and

WHEREAS, a public hearing was held on August 28, 2019, upon notice duly published and posted, and

WHEREAS, public discussion was heard at such hearing concerning the merits of said local law, and

WHEREAS, in accordance with Article 8 of the Environmental Conservation Law (the State Environmental Quality Review Act) and 6 NYCRR Part 617 of the implementing regulations, the proposed action has been determined to be an UNLISTED Action; and

WHEREAS, the Town Board of the Town of Carmel has reviewed the Environmental Assessment Form submitted for the project, and has completed review of the project; and

WHEREAS, the Town Board of the Town of CARMEL has issued a negative declaration of significance pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law, and has determined that the proposed action will not have a

significant environmental impact and that a Draft Environmental Impact Statement will not be prepared; and

WHEREAS, the Town Board of the Town of Carmel wishes to amend Town Code Chapter 156, §156-5, entitled "Zoning Map," in order to amend the Zoning Map of the Town of Carmel, which amendment will re-zone as "C" (Commercial) the three adjoining parcels of real property in the Town of CARMEL located upon Stillwater Road, Mahopac, Town of Carmel, NY such parcels being known and designated on the Tax Assessment Map of the Town of Carmel as Map 86.5 Block 1 Lot 25; Map 86.5 Block 1 Lot 26 and Map 75.17 Block 1 Lot 53; and

THEREFORE BE IT RESOLVED that the Town Board of the Town of CARMEL hereby amends Town Code Chapter 156, §156-5, entitled "Zoning Map," of the Code of the Town of CARMEL, to amend the Zoning Map of the Town of Carmel to re-zone as "C" (Commercial) the three adjoining parcels of real property located upon Stillwater Road, Mahopac, Town of Carmel, NY such parcels being known and designated on the Tax Assessment Map of the Town of Carmel as Map 86.5 Block 1 Lot 25; Map 86.5 Block 1 Lot 26; and Map 75.17 Block 1 Lot 53; and

BE IT FURTHER RESOLVED that this local law is hereby enacted by the Town Board of the Town of CARMEL as Local Law No. 5 of 2019 of the Town of CARMEL; and

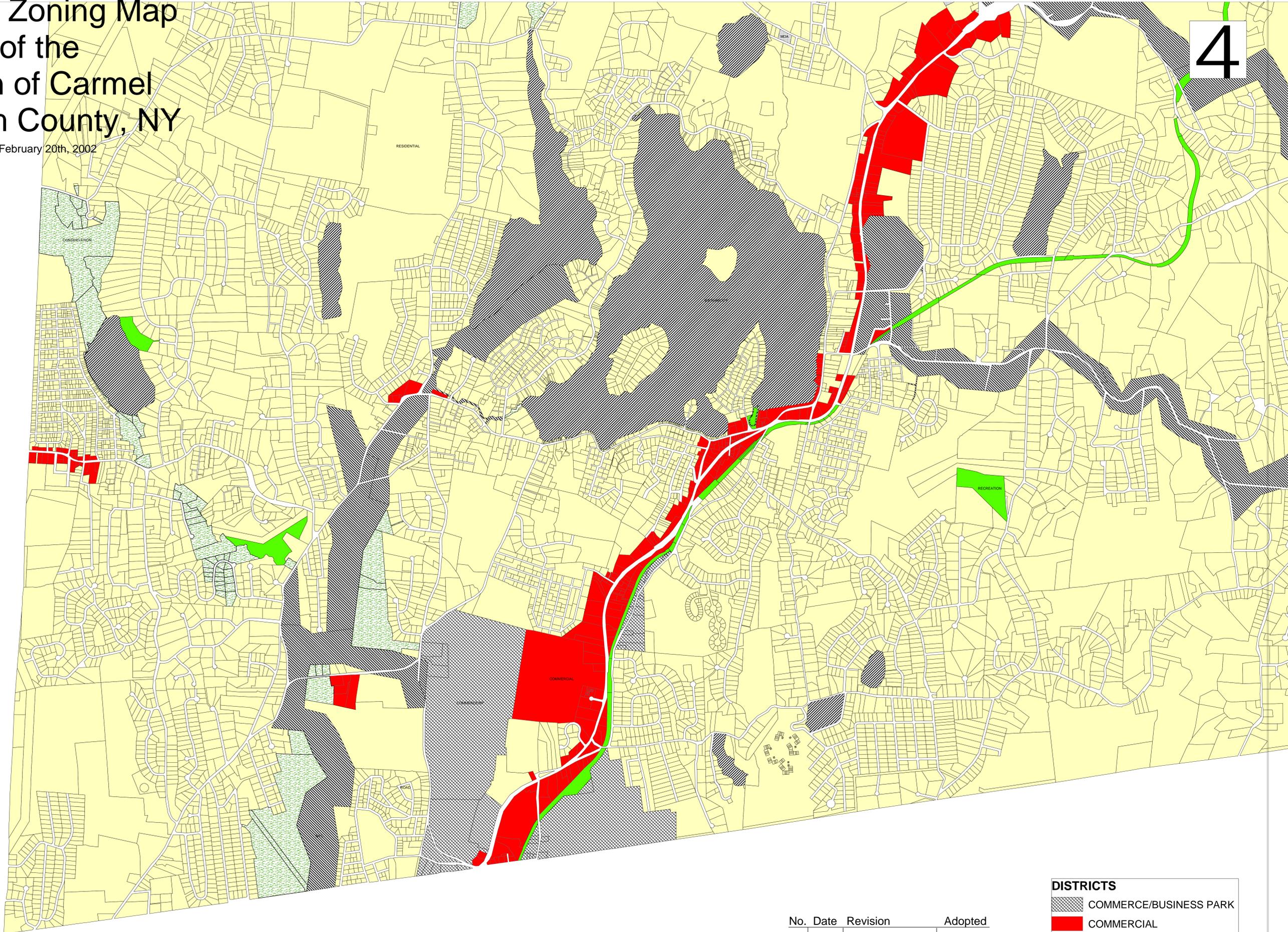
BE IT FURTHER RESOLVED that the Zoning Map of the Town of CARMEL is to be amended to reflect that the tree parcels of real property previously described herein are located in the "C" (Commercial) District.

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk
August 13, 2019

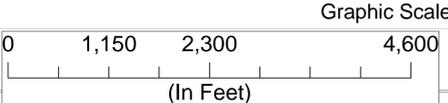
Official Zoning Map of the Town of Carmel Putnam County, NY

February 20th, 2002



No.	Date	Revision	Adopted

- DISTRICTS**
-  COMMERCE/BUSINESS PARK
 -  COMMERCIAL
 -  CONSERVATION
 -  NEW YORK CITY WATERSHED
 -  NEW YORK CITY MOA
 -  RECREATION/TRAILWAY
 -  RESIDENTIAL
 -  WATERBODY



Town of Carmel
Town Clerk
Connie Munday

PUBLIC HEARING #1A

**Short Environmental Assessment Form
Part 1 - Project Information**

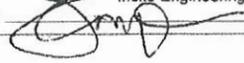
Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information							
Name of Action or Project: Stillwater Business Park							
Project Location (describe, and attach a location map): Stillwater Road, Mahopac, New York							
Brief Description of Proposed Action: A zone change back to previous commercial zoning to permit business park to continue to operate as a commercial campus.							
Name of Applicant or Sponsor: 1841 Park Ave Realty Corp.		Telephone: 212-410-3500					
Address: 121 Stillwater Road		E-Mail:					
City/PO: Mahopac		State: New York	Zip Code: 10541				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. See petition submitted			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%; text-align: center;">NO</th> <th style="width: 50%; text-align: center;">YES</th> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: Planning Board Site Plan Approval			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%; text-align: center;">NO</th> <th style="width: 50%; text-align: center;">YES</th> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
3.a. Total acreage of the site of the proposed action?		5.8 acres					
b. Total acreage to be physically disturbed?		0.5 acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		9.5 acres					
4. Check all land uses that occur on, adjoining and near the proposed action.							
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland							

5. Is the proposed action, a. A permitted use under the zoning regulations? Based on proposed zone change	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ Private wells	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ Private septic systems	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input checked="" type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: Jeffrey J. Contelmo, P.E. Date: 8/6/19 <small>Insite Engineering, Surveying & Landscape Architecture, P.C.</small>		
Signature: 		

PRINT FORM

Agency Use Only [If applicable]

Project:	Top Cat Realty Corp Zoning Change
Date:	August 28, 2019

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

PRINT FORM

Agency Use Only [If applicable]

Project: _____
Date: _____

**Short Environmental Assessment Form
Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Carmel Town Board	August 28, 2019
_____ Name of Lead Agency	_____ Date
Kenneth R. Schmitt	Town Supervisor
_____ Print or Type Name of Responsible Officer in Lead Agency	_____ Title of Responsible Officer
_____ Signature of Responsible Officer in Lead Agency	_____ Signature of Preparer (if different from Responsible Officer)

PRINT FORM

**RESOLUTION MAKING NEGATIVE DETERMINATION UNDER
NY STATE ENVIRONMENTAL QUALITY REVIEW (“SEQR”)
IN REGARD TO THE ADOPTION OF LOCAL LAW NO 5 OF 2019**

WHEREAS the Town Board of the Town of Carmel has reviewed the short form environmental assessment form in regard to the proposed adoption of Local Law No. 5 of 2019 granting the petition for rezoning of three parcels of real property on Stillwater Road, Mahopac, NY; and

WHEREAS, the adoption of said local law is being proposed to promote the health, safety and general welfare of the persons and property of the Town of Carmel; and

WHEREAS, the project is defined as an Unlisted Action; and

WHEREAS the Town Board has reviewed the Full Environmental Assessment form and assessed the projected impacts and their magnitude on the environment in accordance with the SEQR regulations and given due consideration thereto;

NOW THEREFORE BE IT RESOLVED, that pursuant to Part 617 of the SEQR Regulations, the Town of Carmel Town Board hereby designates its intention to serve as Lead Agency for the SEQR Review of this Unlisted Action, and in this capacity will conduct an Uncoordinated Review.

BE IT FURTHER RESOLVED, that pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law, the Lead Agency has determined that the proposed Unlisted Action will not have a significant effect on the environment; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel, hereby determines that, based on the information contained in the Full Environmental Assessment Form and their analysis thereof, the proposed Project will not result in any significant adverse environmental impacts under the SEQR regulations and for the reasons enumerated in the attached Negative Declaration Form hereby adopts a Negative Declaration in regard to the proposed action.

Resolution

Offered by: _____

Seconded by: _____

Roll Call Vote

YES

NO

Michael Barile	—	—
Jonathan Schneider	—	—
John Lupinacci	—	—
Suzanne McDonough	—	—
Kenneth Schmitt	—	—

SEQR

617.21

Appendix F

State Environmental Quality Review

NEGATIVE DECLARATION

Notice of Determination of Non-Significance

Project Number _____

Date August 28, 2019

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town of Carmel, Town Board as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

Name of Action:

Amendment of Chapter 156 of the Town Code of the Town of Carmel Specifically §156-5, entitled "Zoning Map" of the Code of the Town of Carmel.

SEQR Status:

Type I Unlisted

Conditioned Negative Declaration: Yes No

Description of Action:

Amendment of Chapter 156 of the Town Code of the Town of Carmel Specifically §156-5, entitled "Zoning Map," of the Code of the Town of Carmel in order to amend the Zoning Map of the Town of CARMEL, which amendment will re-zone as "C" (Commercial) the three parcels of real property in the Town of Carmel located on Stillwater Road, Mahopac, Town of Carmel, NY currently known and designated on the Tax Assessment Map of the Town of Carmel as Map 86.5 Block 1 Lot 25; Map 86.5 Block 1 Lot 26 and Map 75.17

**RESOLUTION ADOPTING
LOCAL LAW NO. 5 OF 2019**

WHEREAS, the Town Board of the Town of Carmel has received a Petition pursuant to New York State Town Law Sections 264 and 265 seeking amendments to the Zoning Map of the Town of Carmel in order to re-zone as “C” (Commercial) certain parcels owned by Petitioners Top Cat Realty Corp and 1841 Park Avenue Realty Corp.(the “Petitioners”); and

WHEREAS, the Petitioners are the respective owners of three parcels of adjoining real property located on Stillwater Road, Mahopac, Town of Carmel, NY such parcels being known and designated on the Tax Assessment Map of the Town of Carmel as Map 86.5 Block 1 Lot 25; Map 86.5 Block 1 Lot 26 (owned by Petitioner 1841 Park Ave. Realty Corp); and Map 75.17 Block 1 Lot 53 (owned by Petitioner Top Cat Realty Corp.), each of which currently zoned “R” (Residential); and hereinafter collectively referred to as the “parcels;” and

WHEREAS, the Petitioners seek to have the Town of CARMEL re-zone the parcels as “C” (Commercial); and

WHEREAS, an amendment of Chapter 156 of the Town Code of the Town of Carmel Specifically §156-5, entitled “Zoning Map,” of the Code of the Town of Carmel has been proposed, in order to amend the Zoning Map of the Town of CARMEL, which amendment will re-zone as “C” (Commercial) the parcels of real property in the Town of Carmel located on Stillwater Road, Mahopac, Town of Carmel, NY such parcels being known and designated on the Tax Assessment Map of the Town of Carmel as Map 86.5 Block 1 Lot 25; Map 86.5 Block 1 Lot 26 and Map 75.17 Block 1 Lot 53, which three aforementioned parcels are hereinafter collectively referred to as the “parcels;” and

WHEREAS, a public hearing was held on August 28, 2019, upon notice duly published and posted, and

WHEREAS, public discussion was heard at such hearing concerning the merits of said local law, and

WHEREAS, in accordance with Article 8 of the Environmental Conservation Law (the State Environmental Quality Review Act) and 6 NYCRR Part 617 of the implementing regulations, the proposed action has been determined to be an UNLISTED Action; and

WHEREAS, the Town Board of the Town of Carmel has reviewed the Environmental Assessment Form submitted for the project, and has completed review of the project; and

WHEREAS, the Town Board of the Town of CARMEL has issued a negative declaration of significance pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law, and has determined that the proposed action will not have a significant environmental impact and that a Draft Environmental Impact Statement will not be prepared; and

WHEREAS, the Town Board of the Town of Carmel wishes to amend Town Code Chapter 156, §156-5, entitled "Zoning Map," in order to amend the Zoning Map of the Town of Carmel, which amendment will re-zone as "C" (Commercial) the three adjoining parcels of real property in the Town of CARMEL located upon Stillwater Road, Mahopac, Town of Carmel, NY such parcels being known and designated on the Tax Assessment Map of the Town of Carmel as Map 86.5 Block 1 Lot 25; Map 86.5 Block 1 Lot 26 and Map 75.17 Block 1 Lot 53; and

THEREFORE BE IT RESOLVED that the Town Board of the Town of CARMEL hereby amends Town Code Chapter 156, §156-5, entitled "Zoning Map," of the Code of the Town of CARMEL, to amend the Zoning Map of the Town of Carmel to re-zone as "C" (Commercial) the three adjoining parcels of real property located upon Stillwater Road, Mahopac, Town of Carmel, NY such parcels being known and designated on the Tax Assessment Map of the Town of Carmel as Map 86.5 Block 1 Lot 25; Map 86.5 Block 1 Lot 26; and Map 75.17 Block 1 Lot 53; and

BE IT FURTHER RESOLVED that this local law is hereby enacted by the Town Board of the Town of CARMEL as Local Law No. 5 of 2019 of the Town of CARMEL; and

BE IT FURTHER RESOLVED that the Zoning Map of the Town of CARMEL is to be amended to reflect that the tree parcels of real property previously described herein are located in the "C" (Commercial) District.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

Michael Cazzari
Chief of Police

TOWN OF CARMEL
POLICE DEPARTMENT
60 McAlpin Avenue
Mahopac, New York 10541

(845) 628-1300
Fax (845) 628-2597
www.carmelny.org/police

MEMORANDUM

To: Town Board, Town of Carmel

From: Chief Michael Cazzari 

Date: August 13, 2019

Ref: Education Stipend

I am requesting approval of the \$900 Education Stipend, as allowed by the PBA contract, for Police Officer Brian Forde. PO Forde has earned a Bachelor of Arts Degree from the State University of Albany and will reach his one year anniversary on August 27th.

Thank you for your consideration.

MC

State University of New York
University at Albany

COPY

On the recommendation of the Faculty
and by virtue of the authority vested in them
the Trustees of the State University have conferred on

Brian Gerald Forde

the degree of

Bachelor of Arts

and have granted this Diploma as evidence thereof.

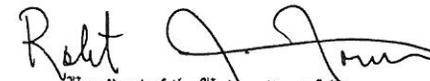
Given in the City of Albany in the State of New York in the United States of America
on the nineteenth day of May, two thousand and thirteen.


Chairman of the Board of Trustees


Chair of the University Council




Chancellor of the State University of New York


President of the University at Albany

Michael Cazzari
Chief of Police

TOWN OF CARMEL
POLICE DEPARTMENT
60 McAlpin Avenue
Mahopac, New York 10541

(845) 628-1300
Fax (845) 628-2597
www.carmelny.org/police

MEMORANDUM

To: Town Board, Town of Carmel

From: Chief Michael Cazzari 

Date: August 13, 2019

Ref: Education Stipend

I am requesting approval of the \$900 Education Stipend, as allowed by the PBA contract, for Police Officer Brian Sillery. PO Sillery has earned a Bachelor of Science Degree from Mercy College and will reach his one year anniversary on August 27th.

Thank you for your consideration.

MC

Mercy College

To all persons to whom these letters may come

Greetings

Upon certification by the Faculty that the requirements prescribed have been duly fulfilled,
by virtue of the authority vested in the Board of Trustees by the University of the
State of New York, Mercy College hereby confers upon

Brian Sillery

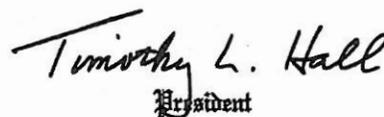
the Degree of

Bachelor of Science

with all the rights, privileges and immunities thereto appertaining.

Witness this Diploma given at Westchester County, New York in the month
of May, two thousand and eighteen bearing the seal of the College
and the signatures of the President and of the Provost.


Provost


President





TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*

TO: SUPERVISOR KENNETH SCHMITT
TOWN BOARD

DATE: AUGUST 15, 2019

RE: REQUEST TO DISPOSE OF EQUIPMENT

I am requesting the authorization to dispose of the following:

1986 GMC Tanker (Surplus) Truck #55 VIN # 1GBH7D1F3GV110793 Acquired 12/14/07 \$ 2,300.00



TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*

TO: TOWN BOARD

DATE: AUGUST 20, 2019

RE: REQUEST TO REPAIR 2005 FREIGHTLINER VACALL BACK BODY – TRUCK #57

I am requesting approval of the repairs to our 2005 Freightliner VacAll as the per attached quotes as follows:

Leggio Corp \$7,600.00

Back body of vehicle is rotted and making it no longer functional.

cc Supervisor Kenneth Schmitt
Comptroller MaryAnn Maxwell

Town of Carmel Highway Department

QUOTES

Procurement Policy for Purchases:

\$1,000.00 - \$4,999.00 -- 3 Verbal Estimates

\$5,000.00 - \$9,999.00 -- 3 Written Estimates

\$>\$4,999.00 -- 3 Written Quotes AND Town Board Resolution

DATE: 8-12-2019

PRODUCT: #57 2005 Freightliner vac All
- Rebuild Back Body
Rotted-out

VENDORS CONTACTED

COST

1. Vendor: L'Italia Truck + Repair \$ 8,745.00

Contact: Kristin

Address: 149 South Macquesten Pkwy. Mt. Vernon

Phone: 914-363-3005

2. Vendor: Riverview Industries \$ 12,233.38

Contact: _____

Address: 3012 ROUTE 9 C/O Spring N.Y.

Phone: 845-265-5284

 3. Vendor: Leggio Corp \$ 7,600.00 

Contact: Chris

Address: 12 QUAIL LANE Brewster NY.

Phone: 914-762-8988

RESEARCH BY: Shawn Spock



Invoice

12 Quail Lane
 Brewster NY 10509
 (914)762-8988
 www.leggiocorp.com

Date	Invoice #
8/12/2019	35376

Bill To
TOWN OF CARMEL SHIPPING/BILLING HIGHWAY DEPARTMENT 55 MCALPIN AVE. MAHOPAC, NY 10541

Vehicle
QUOTE VIN#IFVACYDC35HV46481 2006 FREIGHTLINER LICENSE PLATE #L-97602

PAYMENT DUE UPON RECEIPT

Date	Description	Qty	Rate	Amount
8/12/2019	LABOR TO CUT THREE SIDES APART ON BODY AND ROOF TO WELD IN ALL NEW STEEL IN REAR BODY AND ROOF OF VAC TRUCK ***NOTE** CUSTOMER HAS TO PAINT			
	TOTAL LABOR		5,500.00	5,500.00
	3 X 1/2 X 24 CHANNELS		200.00	200.00
	5 SHEETS 5 X 10 X 3/16 STEEL	5	330.00	1,650.00
	MISC STEEL		250.00	250.00

WE ACCEPT ALL MAJOR CREDIT CARDS

Total \$7,600.00

THANK YOU FOR CHOOSING LEGGIO CORP TRUCK REPAIRS, NYS REGISTERED REPAIR SHOP FACILITY #7119289
 EFFECTIVE MAY 1, 2017 ALL INVOICES WITH BALANCES OVER 30 DAYS WILL BE CHARGED 1.5% INTEREST.



L'Italia Truck & Repair

149 South Macquesten PKWY.
 Mt. Vernon N.Y. 10550
 718 374 1336
 914 363 3005
 diezeldoc@yahoo.com
 kristincpa@aol.com

Estimate

Estimate No: 45
 Date: 08/12/2019

For: Town Of Carmel
 Shipping/Billing
 55 Mcalpin Ave
 Mahopac N.Y. 10541
 2006 Freightliner Vactruck Pl#97602

Description	Quantity	Rate	Amount
3X1.5X10GA X72" U-Channel	1	\$245.00	\$245.00
5'X10'X10GA Steel Sheet	5	\$345.00	\$1,725.00
48"X48"X.375 Sheet Steel	1	\$275.00	\$275.00
Misc. Welding Supplies	1	\$250.00	\$250.00
Labor- Cut apart vac body, prep for welding, weld in new sheeting, channel and gussets	50	\$125.00	\$6,250.00
		Subtotal	\$8,745.00
		TAX 0%	\$0.00
		Total	\$8,745.00
Total			\$8,745.00

RIVERVIEW INDUSTRIES
3012 ROUTE 9
COLD SPRING, NY 10516-3639
(845) 265-5284

QUOTE INVOICE 6074 08/15/2019
Service For:
TOWN O55

MI/HRS: 0

TOWN OF CARMEL
55 MCALPINE AVENUE
MAHOPAC, NY 10541

Work Needed:
2006 VAC ALL TRUCK PL # 97602

REFURBISH VAC BODY INCLUDES CUT OUT ALL ROTTED
SIDES, FLOOR SHEETING & CHANNEL

Service:

Service Product	PRICE	QTY	B/O	EXT
C: MISC PART 3 X 1.5 X 72" CHANNEL 10 GA	397.44	1.00		397.44
C: MISC PART 5' X 10' X 10 GA HR SHEET	349.99	5.00		1,749.95
C: MISC PART 3/8" HR PLATE 48" X 48"	285.99	1.00		285.99
C: MISC SHOP SUPP MISC SHOP SUPPLIES	250.00	1.00		250.00
C: MISC PART PRIMER,PAINT,REDUCER,HARDNER	675.00	1.00		675.00
C: R LABOR REMOVE AND REPLACE ALL ROTTED SHEETS ON' SIDES, FLOOR, CHANNELS ETC.	125.00	50.00		6,250.00
C: R LABOR MEDIA BLAST ALL NEW STEEL PRIME & PAINT ALL SIDES OF BODY	125.00	21.00		2,625.00

***** THANK YOU *****
FOR CHOOSING RIVERVIEW INDUSTRIES REGISTERED REPAIR SHOP
FACILITY # 7093549

Sub Total:	12,233.38
Tax Total:	0.00
Total:	12,233.38
Deposit:	0.00
Due:	12,233.38

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
Mike Simone, Superintendent of Highways

From: Richard J. Franzetti P.E. Town Engineer 

Date: August 16, 2019

Re: Amendment to the EOHWC O&M Agreement

As the Board is aware, the Town of Carmel (Town) is a member of the East of Hudson Watershed Corporation (EOHWC). The EOHWC is made up of nineteen municipalities in Dutchess, Putnam and Westchester Counties and was established as a regional stormwater entity in response to the heightened phosphorus removal requirements under the New York State Department of Environmental Conservation (NYSDEC) stormwater regulations.

The EOHWC administers, coordinates and installs the regional stormwater retrofit projects (SRPs), with funding made available by the New York City Department of Environmental Protection (NYCDEP), Westchester County, and Putnam County. Through the EOHWC, the member municipalities are collectively achieving compliance with their SRP requirements through bubble compliance, regardless of the physical location of each retrofit.

Due to bubble compliance the Town is required to pay for O&M based on the Town's overall phosphorus reduction not just for those SRPs installed in the Town. The EOHWC, through Putnam County (PC) provides the O&M for the SRPs located in the Town. On November 29, 2018 the Town entered into a maintenance agreement between the corporation and Putnam County. The EOHWC would like to amend this agreement as follows:

The November 29, 2018 agreement had the following language in Section 7:

"This Agreement shall be effective upon the date set forth above and shall terminate one year from the effective date hereof, provided that this Agreement shall be renewed and continue for successive one-year terms upon the consent of the Parties hereto. Either the Town or the County may terminate this Agreement at any time upon thirty (30) days written notice to the other Parties.

March 27, 2018
EOHWC O&M Invoice

The proposed amendment changes the language in Section 7 as follows:

This Agreement shall be effective for one year from the date first set forth above and shall automatically renew for one year terms upon the anniversary of the effective date, provided that either the Town or the County may terminate this Agreement at any time upon thirty (30) days written notice to the other parties.

Attached please find the document entitled "AMENDMENT TO O&M AGREEMENT FOR OPERATION AND MAINTENANCE OF STORMWATER RETROFIT PRACTICES TOWN OF CARMEL" which formalizes that PC will perform the O&M for the retrofits located in the Town. The Town is required to pay for the EOHWC for this maintenance under bubble compliance.

RESOLUTION AUTHORIZING ENTRY INTO AGREEMENT FOR OPERATION AND MAINTENANCE OF STORMWATER RETROFIT FACILITIES

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town Engineer Richard J. Franzetti, P.E. hereby authorizes entry into an agreement with the East of Hudson Watershed Corporation and the County of Putnam for the Operation and Maintenance of Stormwater Retrofit Facilities, said Agreement to be in general form and content as currently on file in the office of the Town Supervisor.

Resolution

Offered by: Councilman Barile
 Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	<u>X</u>	<u> </u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

S
 E
 A
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I, Ann Spofford, Town Clerk of the Town of Carmel, Putnam County, New York, do hereby certify that the foregoing resolution is a true and exact copy of the original on file in my office which was adopted by the Town Board of said Town at a duly called and held meeting on the **17th** day of **October, 2018**; and of the whole thereof.

October 18, 2018
 Dated

Ann Spofford
 Ann Spofford, Town Clerk

**AGREEMENT FOR OPERATION AND MAINTNANCE
OF STORMWATER RETROFIT PRACTICES
TOWN OF CARMEL**

THIS AGREEMENT is made and entered into the ____ day of _____, 2018, by and between:

EAST OF HUDSON WATERSHED CORPORATION, a not-for-profit local development corporation having its principal office at 2 Route 164, Patterson, New York 12564 ("EOHWC");

COUNTY OF PUTNAM, a municipal corporation having its principal office at 40 Gleneida Avenue, Carmel, New York, 10509 ("County"); and

TOWN OF CARMEL, a municipal corporation having its principal office at 60 McAlpin Avenue, Mahopac, New York 10541 ("Town").

EOHWC, the County and the Town are referred to collectively herein as the "Parties".

WHEREAS, EOHWC is assisting its member municipalities, including the County and the Town, in complying with the New York State Department of Environmental Conservation ("NYSDEC") Municipal Separate Storm Sewer Systems Permit effective May 1, 2010, as amended ("MS4 Permit") by the design and installation of stormwater retrofit practices ("SRPs") approved by NYSDEC; and

WHEREAS, the MS4 Permit requires EOHWC's member municipalities to provide proper operation and maintenance ("O&M") of all completed SRPs installed by EOHWC or by the affected municipality which are part of the regional stormwater retrofit plan approved by EOHWC's member municipalities and NYSDEC; and

WHEREAS, EOHWC has adopted an Operation and Maintenance Policy ("O&M Policy") providing for the equitable sharing of the costs and responsibilities of O&M by all member municipalities in a manner consistent with the MS4 Permit bubble compliance concept, and all member municipalities have agreed to comply with the terms and conditions of the O&M Policy; and

WHEREAS, the County desires to provide O&M services to the Town on the terms and conditions provided herein, and EOHWC desires to process the credits and debits for the costs of such O&M services as provided in the O&M Policy;

NOW, THEREFORE, in consideration of the premises and the respective representations and agreements herein contained, the Parties agree as follows:

Section 1. Either the Town or EOHWC has installed in the Town the SRPs identified in Exhibit “A” annexed hereto, for each of which the Town is required by the MS4 Permit to provide long-term O&M by trained staff, including periodic inspection, to ensure that the practices are performing properly.

Section 2. The County agrees to provide to the Town for each SRP in Exhibit “A” the O&M services required by the maintenance plan prepared by the design engineer, by the MS4 Permit and the by O&M Policy, as further detailed in the reference documents identified in Exhibit “B” annexed hereto, as such reference documents may from time to time be updated and revised by EOHWC, by NYSDEC or by the other originating author.

Section 3. Consistent with the O&M Policy, the individual O&M financial obligation (“O&M Financial Obligation”) for the Town and the County will be based on their individual percentages of the overall phosphorus reduction multiplied by the estimated annual total O&M cost for maintaining all SRPs of member municipalities.

Section 4. As required by the O&M Policy, the County and the Town will separately submit to EOHWC invoices for reimbursement of the actual cost for providing O&M to the SRPs in the Town. Where the actual costs of providing O&M to all County and Town SRPs is greater that the County’s O&M Financial Obligation, the County will receive reimbursement for the surplus as provided in the O&M Policy. Where the Town’s actual cost of providing O&M is less that its O&M Financial Obligation, the Town will pay the difference to EOHWC as provided in the O&M Policy.

Section 5. EOHWC staff shall be responsible for spot checking that the maintenance of each Stormwater Retrofit Project is being performed in a timely and efficient manner.

Section 6. The Town grants to the County and EOHWC access to the SRPs in Exhibit “A” for purposes, respectively, of performing O&M services and inspection. Such access shall be unrestricted during normal business hours or, upon reasonable notice, during non-business hours and shall include, without limitation, unrestricted access, egress and ingress to and across all land, improvements, structures and facilities thereon reasonably necessary for access to the SRPs.

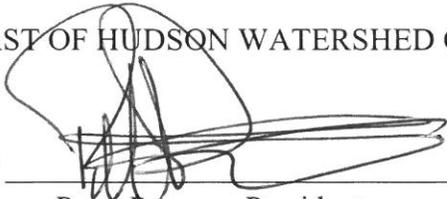
Section 7. This Agreement shall be effective upon the date set forth above and shall terminate one year from the effective date hereof, provided that this Agreement shall be renewed and continue for successive one-year terms upon the consent of the Parties hereto. Either the Town or the County may terminate this Agreement at any time upon thirty (30) days written notice to the other Parties.

Section 8. If any provision of this Agreement or its application shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of all other provisions and applications hereof shall not be affected or impaired in any way.

Section 9. This Agreement shall be governed by and construed in accordance with the laws of the State of New York.

IN WITNESS WHEREOF the authorized representatives of EOHWC, the County, and the Town have executed this agreement.

EAST OF HUDSON WATERSHED CORPORATION

By  _____
Peter Parsons, President

COUNTY OF PUTNAM

By _____
MaryEllen Odell, County Executive

TOWN OF CARMEL

By  _____
Kenneth Schmitt, Supervisor

STATE OF NEW YORK)
) ss.
COUNTY OF PUTNAM)

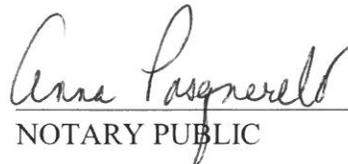
On this 28th day of JUNE, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared PETER PARSONS, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.


NOTARY PUBLIC

YVETTE E. RIVERA
Notary Public, State of New York
Qualified in Dutchess County
Commission Expires: 01/19/2020
No. 01RI6335667

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On this 22nd day of October, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared Kenneth Schmitt, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.


NOTARY PUBLIC

Anna Pasquerello
Notary Public, State of New York
Qualified in Westchester County
No. 01PA6345328
Commission Expires July 25, 2020
Certificate filed in Putnam County

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On this ___ day of _____, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

EXHIBITS

- A. SRP Summary by Municipality
- B. Requirements for Operation and Maintenance

EXHIBIT A
SRP Summary by Municipality

Municipality	Project ID	Common Name	Retrofit
Carmel	Carmel-AM-112	Austin Rd Elementary School	Wet Extended Detention Pond (P-3)
Carmel	Carmel-AM-116	Mahopac Middle School	Infiltration & Sand Filter
Carmel	Carmel-CF-119B	Kelly Ridge & St. Michael's Terrace	Outfall Channel Stabilization
Carmel	Carmel-AM-129	Hitchcock Hill Rd	HDS
Carmel	Carmel-CF-123	Garret Place	Outfall Stabilization
Carmel	Carmel-PRE-02	Lakeview Court	Outfall Stabilization
Carmel	Carmel-PRE-03	Silvergate Road	Outfall Stabilization
Carmel	Carmel-PRE-04	Red Mills Road	Outfall Stabilization
Carmel	Carmel-PRE-06	Belden Road	Channel Stabilization
Carmel	Carmel-PRE-07	Colier Drive	Channel Stabilization
Carmel	Carmel-AM-111A	Falls Elementary School	Infiltration
Carmel	Carmel-CF-102A	Guide Post Seminary	Channel stabilization
Carmel	Carmel-CF-102B	Guide Post Seminary	Channel stabilization

AMENDMENT TO O&M AGREEMENT BETWEEN
EOHWC, PUTNAM COUNTY AND TOWN OF CARMEL

THIS AGREEMENT is made and entered into the ___ date of _____, 2019, by and between the East of Hudson Watershed Corporation, 2 Route 164, Patterson, New York 12564 (the "Corporation"), the County of Putnam, 40 Gleneida Avenue, Carmel, New York 10509 (the "County") and the Town of Carmel, 60 McAlpin Avenue, Mahopac, New York 10541 (the "Town");

WHEREAS, on November 29, 2018, the Corporation, the County and the Town entered into an agreement (the "Agreement") for operation and maintenance ("O&M") of certain stormwater retrofit practices by the County in the Town; and

WHEREAS, Section 7 of the Agreement provides that the Agreement shall terminate one year from the effective date, provided that the Agreement shall be renewed and continued for successive one year terms upon consent of the parties; and

WHEREAS, the parties wish to simplify the renewal process and have the Agreement renew automatically unless either the County or the Town notifies the other parties thirty days in advance of its desire to terminate the agreement;

NOW THEREFORE IT IS HEREBY AGREED, by the parties that Section 7 of the Agreement is hereby amended in its entirety to read as follows:

Section 7. This Agreement shall be effective for one year from the date first set forth above and shall automatically renew for one year terms upon the anniversary of the effective date, provided that either the Town or the County may terminate this Agreement at any time upon thirty (30) days written notice to the other parties.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement.

EAST OF HUDSON WATERSHED CORPORATION

By _____
Peter Parsons, President

COUNTY OF PUTNAM

By _____
Mary Ellen Odell, County Executive

TOWN OF CARMEL

By _____
Kenneth Schmitt, Supervisor

STATE OF NEW YORK)
) ss.
COUNTY OF)

On this _____ day of _____, 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

STATE OF NEW YORK)
) ss.
COUNTY OF _____)

On this _____ day of _____, 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: August 20, 2019

Re: CSD 6 - 69 Greenway Terrace South TM 74.19-1-6
OOD Sewer Connection request

The Engineering Department (Department) issued the attached Notice to Remedy (NTR) to the owner of the referenced property.

The Board should note that in November of 2014 the property owner provided the attached application to connect to the sanitary sewer. At that time the owner stated that they had connected his single family home into an approved out of district (OOD) line that was being installed. The Town of Carmel (Town) does not own this OOD line that was installed. This connection violates our code as each property must be connected to the sewer using a dedicated main.

The connection itself, as identified via video is defectively installed as it appears there is infiltration at the connection and the referenced property is not in the Ivy Hills sewer district, Carmel Sewer District 6 (CSD 6).

In discussions with Town Counsel, the owner wants to complete/finalize this application. As such this Department requested the Comptroller's office provide a determination of back capital taxes for the property. As provided in the attached the back capital charges up and including 2019 for capital debt are \$1,048.75 and operations and maintenance are \$19,920.38.

On June 25, 2019 the Engineering Department forwarded the attached letter to the owner which advised the applicant of the back capital cost as provided in the attached correspondence.

As this is an existing connection it has been determined that the OOD connection is acceptable and there is sufficient capacity in CWSD6 to allow for this OOD sewer connection.

If the Town Board approves the OOD connection, the applicant will be made aware that the next steps are to:

- The applicant must sign the OOD User Agreement;
- Pay the application fee of \$1,000.00 for OOD user;
- Pay the back capital charges;
- Repair the connections;
- Obtain an approved Permit (from Engineering Department); and

Once completed the Town will countersign the OOD agreement.

This Department requests that the Town Board consider authorizing this OOD request and that this be placed on the next Town Board work session.

Richard Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

NOTICE TO REMEDY

November 5, 2014

[REDACTED]
69 Greenway Terrace South
Mahopac, New York 10541

Re: Sewer Connection Fee Payment
Property of [REDACTED] 69 Greenway Terrace S, Mahopac, New York 10541
Tax Map # 74.19-1-6

Dear Sir/Madam:

Based on review of our files and a field video inspection you are in violation of the Town of Carmel Code §120 – Sewers as your residence is connected to the Town of Carmel Sewer District 6 (CSD 6).

In order to avoid an immediate enforcement action you will need to fill out an Out of District (form attached) in order to request connection to CSD 6 which requires review of engineering department and approval of the Carmel Town Board. Payment of all appropriate fees (i.e., back capital, operations and maintenance and use) may be required as a condition of approval.

Richard J. Franzetti

cc: Building File
Town Board File
CSD 6 File

Tel: (845) 628-1500 Fax: (845) 628-7085 email rjf@ci.carmel.ny.us

G:\Engineering\Sewer\SD#6 Ivy Hills\Complaints\2014\69 Greenway Terrace\Notice to Remedy\11-05-14 NTR 69 Greenway Terrace S TM 74.19-1-6.doc

APPLICATION FOR A SANITARY SEWER CONNECTION PERMIT

CARMEL SEWER DISTRICT NO. _____
Town of Carmel
Town Hall
McAlpin Avenue
Mahopac, New York 10541

Approval
Sewer District Supt. _____
Engineering Dept. _____
Fees
Appl./Insp. \$250.00 (res.) \$500.00 (com)
Construction Est. \$ _____
Total Fee \$ _____
_____,20
(date)

Application is hereby made for the use of Carmel Sewer District No. ____ By:

NAME OF OWNER _____
ADDRESS OF OWNER _____ PHONE # _____

LOCATION OF PROPERTY _____ T.M.# _____

TYPE OF CONNECTION:
_____ Single Family _____ Multi. Family _____ Commercial _____ Industrial
_____ Other Explain: _____

By signing this form, the applicant acknowledges that the construction fee shown hereon is an estimate and that the applicant hereby agrees to pay any and all construction costs for the installation of the sewer lateral to the property line. THE CHARGE FOR THE USE OF THE SEWER SYSTEM (O&M CHARGE) WILL BE EFFECTIVE ON THE DATE OF PERMIT ISSUANCE.

Owners Signature

A) INSTRUCTION

1. Obtain application from Town Engineer's Office.
2. Applicant's plumber should fill out the General Information section below and prepare a plan pursuant to Sections B & C below.
3. The completed form must be signed and dated by the operator of the District. The applicant must call the operator to arrange a meeting to review and sign the form. See attached sheet for a list of District operators and phone numbers.
4. The sewer fee is \$ _____ payable to Receiver of Taxes.

B) GENERAL INFORMATION

PLUMBERS NAME _____
ADDRESS _____ PHONE # _____
_____ PUT. CO. LICENSE # _____

Size and Type of Connection: _____

C) PLAN

NOTE: An accurate plan with full particulars and accurate measurements is required. The plan can either be shown on a separate sheet of paper or on the reverse side of this form. A cleanout will be installed on the property line. It is the owner's responsibility to identify the same.

DISTRIBUTION: ORIGINAL (CLERK); ASSESSOR; BLDG. DEPT.; ENGINEERING; APPLICANT;
OPERATOR DISTRICT, COMPTROLLERS DEPT. REC. OF TAXES

THE APPLICANT FOR THIS PERMIT SHOULD BE AWARE THAT CERTIFICATES OF OCCUPANCY WILL NOT BE ISSUED UNTIL THE TOWN FORMALLY TAKES OVER THE SEWER FACILITIES.

APPLICATION FOR A SANITARY SEWER CONNECTION PERMIT

CARMEL SEWER DISTRICT NO. 6
Town of Carmel
Town Hall
McAlpin Avenue
Mahopac, New York 10541

Approval
Sewer District Supt. _____
Engineering Dept. _____
Fees
Appl./Insp. \$250.00 (res.) \$500.00 (com)
Construction Est. \$ _____
Total Fee \$ _____
_____,20_____
(date)

Application is hereby made for the use of Carmel Sewer District No. ___ By:

NAME OF OWNER _____
ADDRESS OF OWNER 69 GREENWAY TERR S PHONE # _____

LOCATION OF PROPERTY MAHOPAC NY T.M.# 74-19-1-6

TYPE OF CONNECTION:
 Single Family Multi. Family Commercial Industrial
 Other Explain: _____

By signing this form, the applicant acknowledges that the construction fee shown hereon is an estimate and that the applicant hereby agrees to pay any and all construction costs for the installation of the sewer lateral to the property line. THE CHARGE FOR THE USE OF THE SEWER SYSTEM (O&M CHARGE) WILL BE EFFECTIVE ON THE DATE OF PERMIT ISSUANCE.

Owners Signature

A) INSTRUCTION

1. Obtain application from Town Engineer's Office.
2. Applicant's plumber should fill out the General Information section below and prepare a plan pursuant to Sections B & C below.
3. The completed form must be signed and dated by the operator of the District. The applicant must call the operator to arrange a meeting to review and sign the form. See attached sheet for a list of District operators and phone numbers.
4. The sewer fee is \$ _____ payable to Receiver of Taxes.

B) GENERAL INFORMATION

PLUMBERS NAME _____
ADDRESS _____ PHONE # _____
PUT. CO. LICENSE # _____

Size and Type of Connection: _____

C) PLAN

NOTE: An accurate plan with full particulars and accurate measurements is required. The plan can either be shown on a separate sheet of paper or on the reverse side of this form. A cleanout will be installed on the property line. It is the owner's responsibility to identify the same.

DISTRIBUTION: ORIGINAL (CLERK); ASSESSOR; BLDG. DEPT.; ENGINEERING; APPLICANT;
OPERATOR DISTRICT, COMPTROLLERS DEPT. REC. OF TAXES

THE APPLICANT FOR THIS PERMIT SHOULD BE AWARE THAT CERTIFICATES OF OCCUPANCY WILL NOT BE ISSUED UNTIL THE TOWN FORMALLY TAKES OVER THE SEWER FACILITIES.

Richard Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

June 25, 2019

[REDACTED]
69 Greenway Terrace South
Mahopac, New York 10541

Re: Sewer Connection Fee Payment
Property of Foley 69 Greenway Terrace S, Mahopac, New York 10541
Tax Map # 74.19-1-6

Dear Mr. [REDACTED]

Please be advised that in order for the Town to process your application for an out of District sewer connection to Carmel Sewer District #6 for the premises located at 69 Greenway Terrace South, it is necessary that you forward payment in the aggregate amount of \$20,969.13.

For your review, I have attached a breakdown of the back capital charges and back operations and maintenance (O&M) charges due to Carmel Sewer District #6 for TM#74.19-1-6 based on the Town Assessor's Office property value review.

Once this sum is received, the Town Board may consider approval of the application at a future Town Board meeting.

Should you have any questions, please do not hesitate to contact me.

Very Truly Yours,

Richard J. Franzetti

cc: Town Board
Building Department File
CSD 6 File
Town Counsel

KENNETH SCHMITT
Town Supervisor

SUZANNE MC DONOUGH
*Town Councilwoman/
Deputy Supervisor*

MICHAEL A. BARILE
Town Councilman
JOHN D. LUPINACCI
Town Councilman
JONATHAN SCHNEIDER
Town Councilman

TOWN OF CARMEL
TOWN HALL



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

ANN SPOFFORD
Town Clerk

KATHLEEN KRAUS
Receiver of Taxes

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TO: RICHARD FRANZETTI, TOWN ENGINEER

FROM: MARY ANN MAXWELL, TOWN COMPTROLLER

RE: OOD CONNECTION REQUEST TAX MAP #74.19-1-6 (Foley)

DATE: May 16, 2019

**CALCULATION OF BACK CAPITAL CHARGES DUE CSD #6 CAPITAL DEBT
CAPITAL DEBT FUND FOR PARCEL #74.19-1-6 THROUGH TAX YEAR 2019
BASED ON TOWN ASSESSOR'S OFFICE PROPERTY VALUE REVIEW:**

TAX YEARS	SEWER CAPITAL UNIT VALUE		CUMMULATIVE TAX RATES		AMOUNT DUE
1987-1990	0.37	X	103.42	=	38.27
1991-2000	0.37	X	1,323.77	=	489.79
2001-2008	0.37	X	817.00	=	302.29
2009-2014	0.37	X	340.04	=	125.81
2015-2019	0.37	X	250.24	=	92.59
TOTAL DUE CSD #6, CAPITAL DEBT FUND					\$ 1,048.75

cc: CSD #6, Comptroller Office

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

SUZANNE MC DONOUGH
*Town Councilwoman/
Deputy Supervisor*



KATHLEEN KRAUS
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MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TO: RICHARD FRANZETTI, TOWN ENGINEER

FROM: MARY ANN MAXWELL, TOWN COMPTROLLER

RE: OOD CONNECTION REQUEST TAX MAP #74.19-1-6 (Foley)

DATE: May 16, 2019

**CALCULATION OF BACK O & M CHARGES DUE CSD #6 OPERATING FUND
FOR PARCEL #74.19-1-6 THROUGH TAX YEAR 2019 BASED ON TOWN
ASSESSOR'S OFFICE PROPERTY VALUE REVIEW:**

TAX YEARS	TAXABLE UNIT VALUE		CUMMULATIVE TAX RATES		AMOUNT DUE
1986-1990	1.7	X	1,940.35	=	3,298.59
1991-2000	1.7	X	3,320.52	=	5,644.89
2001-2008	1.7	X	2,390.00	=	4,063.00
2009-2014	1.7	X	2,167.00	=	3,683.90
2015-2019	1.7	X	1,900.00	=	3,230.00
TOTAL DUE CSD #6, OPERATING FUND					\$ 19,920.38

cc: CSD #6, Comptroller Office

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer 
Date: August 20, 2019
Re: Request Payment for Repairs

This memorandum is being presented to the Town Board to request payment of the attached repair invoices. These invoices are over the Town of Carmel's procurement policy threshold. The following provides a brief a summary of the work that was performed.

- Carmel Water District 8 – Leak repair at 24 McAlpin

On August 8, 2019 Bee and Jay , the operators for CWD 8, notified the Engineering Department of a water line leak at 24 McAlpin Avenue. Bee and Jay plumbing contacted Kuck Excavating to perform the repair. Upon further investigation it was determined that the service line was leaking in the middle of the road. Attached is an invoice in the amount of \$5,674.00 for Kuck Excavating to perform the repair which included a new saddle, curb box and moleing a new line under the McAlpin Avenue.

We have advised the Comptroller's office of this expenditure and per the attached there are sufficient funds in budget for this work as describe. The Engineering Department requests that the Town Board approve payment.

August 12, 2019
Emergency – ¾" Service Line Repair / Saddle Repair

Town of Carmel Engineering Dept
60 McAlpin Avenue
Mahopac, NY 10541

CWD# 8
REQ #
Inv # TOC 063-19
Tax ID- 133851002
Vendor – 0670

Attn: Robert Vara

Job Location: # 39 High Ridge Road
Job Date: 8/8/19
As per: Bee & Jay

Job Description

- Excavate and expose service connection at main
- Replaced saddle
- Mole new service line under road
- Connect new line to saddle and curb box in lawn
- Install item4 and compact
- Blacktop restoration to follow

Materials	Total hrs, yds, qty	Price per yd,qty,day	Total
Track Hoe MR55	9 hours	\$85.00	\$765.00
Machine operator	9 hours	\$60.00	\$540.00
Laborers	2 men X 9 hours	\$48.00	\$864.00
Dump truck	9 hours	\$90.00	\$810.00
Support Vehicle	Day rate	\$155.00	\$155.00
Jumping Jack	Day rate	\$70.00	\$70.00
Mole	Day rate	\$1,475.00	\$1,475.00
Air Compressor	Day rate	\$275.00	\$275.00
Item 4	18 yards	\$40.00	\$720.00
Total			\$5,674.00

J. Gainer, P.E.
Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

WATER MAIN BREAK/DAMAGED HYDRANT REPORT

District & Number: Quo 45

Location (street address): 39 Hill Ridge Rd

Time and Date of Main Break or Hydrant Damage: 8/21/13

Field Response:

Manpower	HRS	Equipment	HRS
<u>Bob + Jay PUG</u>		<u>Backhoe</u>	
<u>1 Excav</u>	<u>9</u>	<u>Backhoe open</u>	<u>9</u>
<u>1 Excav</u>	<u>9</u>	<u>Dump Truck</u>	<u>9</u>
		<u>Generator</u>	<u>9</u>
		<u>HOV Machine</u>	<u>—</u>

Water Main: Size: 6 Material: PVC Depth to Main: 5ft

Hydrant: Manufacturer & Model: _____

Repair Materials Utilized: Replaced 20' of 6" x 3/4" SDR31 PE
+ MOLES BY Koppa Service Main Under
Down to Service Access to New Curbs Under

Cause of Main Break or Hydrant Damage: + SERVICE MAIN

Description of Damage caused, if any: _____

Future Restoration Required:

- Pavement: Sidewalk:
- Lawn Area: Shrubs:

Cause of Main Break or Hydrant Damage: _____

Date Repair Completed: 8/21/13 Prepared by: [Signature]

(Printed Name)

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: 08-20-19 ~ CWD # 8 Water Main Repair
Date: Tuesday, August 20, 2019 11:44:57 AM
Attachments: [Invoice #TOC 063-19.pdf](#)

Rich,

Please see attached invoice from Ed Kuck for the water main repair at 25 McAlpin which will require authorization from the Board for payment. There are sufficient funds in the budget to encumber this expense.

Thanks,

Donna Esteves
Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184



OFFICE OF THE ASSESSOR
TOWN HALL
60 McAlpin Avenue
MAHOPAC, NEW YORK 10541
www.carmelny.org

GLENN A. DROESE
Assessor

(845) 628-1500

MEMO

Date: 8/16/2019

To: Supervisor Schmitt and Town Board

Re: Request to attend NYSAA Annual Fall Conference

From: Glenn A. Droese 

I am requesting permission to attend the New York State Assessors' Association Annual Fall Conference in Lake Placid, NY starting on Sunday September 22nd through Wednesday September 25, 2019.

The conference provides classes that are NYS approved for required Assessor continuing education.

The estimated cost:

\$ 175. Tuition.

\$ 867. Hotel and meals for 3 Nights (\$289 per night).

\$ 259. Travel using my own car.

\$1,301

- \$ 761. Estimated reimbursement to the Town of Carmel from NY State.

\$540. Estimated final cost to The Town of Carmel.



NYS Assessors Association - NYSAA

LODGING RESERVATION FORM

Arrival: Sunday, September 22, 2019 Departure: Wednesday, September 25, 2019

Package	Single Official	Official with Spouse	Two Officials
Standard Room	\$289.00	\$418.00	\$427.00
Standard Room (includes Tax)	\$315.82	\$454.33	\$464.04

Package rates are quoted on a per room, per night basis

Nightly Package Rates include: Lodging, Buffet Breakfast, Lunch, Dinner, associated conference fees, 10% Administrative Fee & 10% Gratuity

A major Credit Card or check in the amount of \$289.00 is required to confirm your room reservation.

Check \$ _____

CC#: _____ Exp: _____

Name: _____

Affiliation: _____

Billing Address: _____

City/State/Zip: _____

E-mail Address: _____

Tele#: _____ Fax#: _____

Arrival Date: _____ Departure Date: _____

- Standard King Lake View King Fireplace Family Unit
 Adk King Jacuzzi Adk King Suite Adk Tower Suite

- Single Official Official with Spouse Two Officials

Roommate _____

Crowne Plaza is not responsible for assigning roommates.

MEAL OPTIONS:

Please include Spouse/Roommate choices

Sunday Night:

Buffet Dinner

Monday Night:

- # _____ Roast NY Sirloin,
 # _____ Citrus Chicken,
 # _____ Spinach & Ricotta Ravioli

Tuesday Night:

- # _____ Filet of Beef Tenderloin,
 # _____ California Chicken,
 # _____ Atlantic Salmon

ROOM DESCRIPTIONS

- Standard rooms have 2 Queen beds or 1 King bed – hotel's choice.
- King Bed Lake View or King Bed Fireplace: (additional \$30/nt)
- Two-Room Family Units in Main Hotel: (additional \$100/nt) overlook lake, King bed, 2 Queen beds & full bathroom
- Adk Wing-King Bed Fireplace Jacuzzi: (additional \$100/nt)
- Adk Wing-King Suite: (additional \$150/nt) King Bedroom, Jacuzzi Tub, Full Kitchen and Living Room with Fireplace
- Adk Wing-Tower Suite: (Additional \$200/nt) King Bedroom, 2 Baths, Kitchen, Living Room with Fireplace & Murphy Bed
- Rates quoted above are subject to 8% NYS Tax, and 3% Essex County Tax (on Room portion), unless exempt
- *NOTE: Specialty Rooms are subject to availability and guaranteed only upon receipt of a written confirmation from the Crowne Plaza Lake Placid.
- Rollaway beds are available upon request at a nightly charge of \$15.00+ tax

RESERVATION POLICIES

- Reservations received after the conference room block is full or after Wednesday, August 21, 2019 will be accepted on an availability basis.
- Cancellations must be received by Friday, September 6, 2019. Any cancellations received after Friday, September 6, 2019 or no-shows will be charged a penalty fee of 1-night's package stay plus tax (unless exempt).
- Check in time is 4PM - Check out time is 11AM.
- Telephone reservations will not be accepted.
- Reservations will be guaranteed from date of arrival to date of departure, as confirmed and Credit will not be given for Early Check-outs or missed meals.
- Payment arrangements for your stay will be required upon arrival in the form of Cash or major Credit Card.
- Room-Only Rates (Standard Room) for Early Arrival on Friday, September 20 or Saturday, September 21 are offered at \$159.00 per room per night plus 11% tax (unless exempt), subject to availability.
- Room-Only Rate (Standard Room) for Late Departure on Wednesday, September 25 is offered at \$159.00 per room per night plus 11% tax (unless exempt), subject to availability.
- Confirmation of your Reservation will be e-mailed, faxed, or mailed using the information provided on this form.

I have read and agree with the above Reservation Policies

Please sign and date

Submit form and deposit to:
 Crowne Plaza Lake Placid
 101 Olympic Drive, Lake Placid, New York 12946
 Telephone: 518-523-2556 Fax: 518-523-9410

Confirmation #: _____

Res. Agent: _____ Date: _____

EXEMPTION CERTIFICATE - TAX ON OCCUPANCY OF HOTEL ROOMS

STATE OF NEW YORK-Operators of hotels, etc. should not accept this certificate unless the officer or employee presenting it shows satisfactory credentials.
 TO BE RETAINED BY VENDOR AS EVIDENCE OF EXEMPT OCCUPANCY

Vendor: Crowne Plaza Lake Placid, 101 Olympic Dr., Lake Placid, New York 12946

Date: _____ 2019

This is to certify that I, the undersigned, am a representative of the United States Government department, agency or instrumentality indicated below; that the charges for the occupancy at the above establishment on the dates set forth below have been or will be paid for by such governmental unit; and that such charges are incurred in the performance of my official duties as a representative or employee of such governmental unit.

Dates of Occupancy: _____ Signature: _____

Governmental Unit: _____ Title: _____

NOTE: A SEPARATE EXEMPTION CERTIFICATE IS REQUIRED FOR EACH OCCUPANCY AND FOR EACH REPRESENTATIVE OR EMPLOYEE

CONFERENCE REGISTRATION FORM

2019 NEW YORK STATE ASSESSORS' ASSOCIATION SEMINAR ON ASSESSMENT ADMINISTRATION

CROWNE PLAZA LAKE PLACID
101 OLYMPIC DRIVE
LAKE PLACID, NY 12946

SEPTEMBER 22, 2019 TO SEPTEMBER 25, 2019

*Each attendee MUST REGISTER FOR THE CONFERENCE WITH NYSAA
AND WITH THE CROWNE PLAZA using separate forms.*

Payment must be made at time of registration. Please complete and enclose this registration form with a check or a completed municipal voucher payable to NYSAA and mail to the address below no later than September 6, 2019. All registration fees include materials and attendance.

Name (first) _____ (Middle Initial) ____ (Last) _____ IAO? _____

Title _____ Municipality/Company _____

Mailing Address _____

City _____ State _____ Zip _____

Office Phone () _____ Cell Phone (____) _____

Email Address: _____

Full Name of Spouse (if attending) _____

Registration Fee for attendees booked at Crowne Plaza NYSAA Member \$175 Non-Members \$275
Registration Fee for attendees NOT booked at Crowne Plaza NYSAA Member \$225 Non-Members \$325

Commuters: A la carte pricing for meal tickets/meeting attendance is available for purchase at the Hotel front desk.

CANCELLATIONS: Applicants who cancel before September 6, 2019, will receive a full refund. After September 6, 2019, there will be a cancellation fee of \$100.00.

Return your registration payment or voucher and only this form to:

NYSAA
116 Salina St., Suite 8
Liverpool, NY 13088

Phone: (315) 706-3424 Email: admin@nyassessor.org Fax: (315) 410-5660