

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 1st day of April 2020 at 7:07 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schanil, Councilman Barile, Councilman Lombardi, Councilwoman McDonough, and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces, as well as first responders, medical personnel, patients and their families in the wake of the COVID-19 pandemic.

Supervisor Schmitt explained that to control the spread of COVID-19, once again the meeting is being closed to the public. It will be made available on cable channels 24 and 95, and live streamed on YouTube. In addition, Supervisor Schmitt pointed out that per CDC coronavirus guidelines, the officials in attendance at the meeting are sitting at least six feet apart to practice social distancing, and that the CDC guidelines continue to be adhered to while serving the public at Town Hall throughout the day.

MINUTES OF TOWN BOARD MEETINGS HELD ON 3/11/2020 AND 3/18/2020 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilwoman McDonough, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meetings held on March 11th and March 18th, 2020 were accepted as submitted by the Town Clerk.

RESOLUTION FROM 3/18/2020 AMENDED - POLICE DEPARTMENT - PURCHASE OF THREE 2020 DODGE CHARGERS AND ONE 2020 JEEP CHEROKEE AUTHORIZED - ROBERT GREEN TRUCK DIVISION

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Chief of Police Michael Cazzari to proceed with the purchase of three (3) new 2020 Dodge Durango police vehicles at a unit cost not to exceed \$48,945.29 for each vehicle from Robert Green Truck Division, Rock Hill, NY, under Onondaga County #8771 Statewide Piggy Back Bid pursuant to General Municipal Law §103(16); and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes Chief of Police Michael Cazzari to proceed to purchase as well as one (1) new 2020 Jeep Cherokee at a cost not to exceed \$28,430.93 from Robert Green Truck Division, Rock Hill, NY, under Onondaga County #8771 Statewide Piggy Back Bid pursuant to General Municipal Law §103(16); and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign all necessary documents to purchase said vehicles from Robert Green Truck Division in accordance with their bid/contract quotations dated March 4, 2020 and March 24, 2020; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget revisions to effect the aforesaid purchase transactions authorized herein.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**POLICE DEPARTMENT - APPLICATION FOR TUITION REIMBURSEMENT
APPROVED - POLICE OFFICER SANDY CRECCO**

RESOLVED that the Town Board of the Town of Carmel, in accordance with the terms of the current collective bargaining agreement with the Town of Carmel Police Benevolent Association, hereby pre-approves the application for tuition reimbursement of P.O. Sandy Crecco, for the Fall 2020 academic term at SUNY Empire Online University and in connection with a Bachelor of Science curriculum.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**HIGHWAY DEPARTMENT - EMERGENCY PURCHASE ACKNOWLEDGED AND
AUTHORIZED - PARTS FOR VACALL UNIT #58 - LACAL EQUIPMENT, INC. - NOT
TO EXCEED \$8,993.07**

RESOLVED, that the Town Board of the Town of Carmel and upon the recommendation of Town of Carmel Highway Superintendent Michael J. Simone, hereby acknowledges and authorizes the emergency purchase of parts for Highway Department VacAll unit #58 from Lacal Equipment, Inc., Jackson Center, OH at a cost not to exceed \$8,993.07 in accordance with the proposal dated March 5, 2020; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal authorized herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**CARMEL WATER DISTRICT #8 AND CARMEL WATER DISTRICT #10 -
EMERGENCY REPAIRS ACKNOWLEDGED - KUCK EXCAVATING INC.**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated March 19, 2020, as attached hereto and made a part thereof.

1 APRIL 2020
TOWN BOARD MEETING

(Cont.)

Resolution

Offered by: Councilman Barile
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	X	
Michael Barile	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Kenneth Schmitt	X	

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: March 19, 2020

Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment in excess of \$5,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

- Carmel Water District 8
Saddle replacement at 7 and 8 High Ridge Rd

Attached is an invoice in the amount of \$5,674.60 for Kuck Excavating for services on February to install 2 new saddles and ¾ in copper lines to the curb valve.
- Carmel Water District 10
Emergency Valve Repair at Hilltop and Crest Dr.

Attached is an invoice in the amount of \$6,087.24 for Kuck Excavating to expose and repair the broken valve on February 25 at the intersection of Hilltop and Crest Dr.

Water Valve Repair at 12 Crest Dr.

Attached is an invoice in the amount of \$6,304.60 for Kuck Excavating for a curb valve repair and lawn restoration at 12 Crest Dr.

We request that this memorandum be put into the agenda as a matter of record.

1 APRIL 2020
TOWN BOARD MEETING

(Cont.)

Ed Kuck Excavating Inc
20 Day Road
Carmel, NY 10512

INV # TOC-018-20
CWD #8
REQ #
Vendor 0670
Tax ID - 133851002

Attention: Rob Vera

EMERGENCY: 2- 3/4 "SADDLES ROTTED OFF

Respond as per: BEE& JAY
Job Location: #7 & #8 High Ridge Road
Work Completed on: 2/21/2020
Start time: 7:30 AM

End Time: 3:30 PM 8 hours

Job Description:

- Dug up saddle connections on main in shoulder of road under walkway
- Both saddles rotted and plugged with rust
- Installed 2 new saddles & ¾ " copper lines to curb valve
- Reconnected service line and restored area

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	8	\$85.00 per hour	680.00
Dump Truck	8	\$90.00 per hour	720.00
Support Vehicle	Day rate	\$155.00	155.00
Chop Saw	Day rate	\$ 70.00	
Jumping Jack	Day rate	\$70.00	
Plate tamper	Day rate	\$70.00	
Mud Sucker	Day rate	\$70.00	70.00
Locator	Day rate	\$70.00	
Machine Hammer	Day rate	\$250.00	
Machine operator	8 Hrs X 1 man	\$184.18	1,473.44
Laborers	8 Hrs X 2 men	\$159.30	2,548.80
Item 4		\$40.00 per yard	
Seed	1/8 bag	\$96.00 bag	12.00
Top soil		\$50.00	
Blacktop		\$114.00 per ton	
Cold Patch		\$140.00 per ton	
Hay	1 bag	\$15.36 bag	15.36
Total			\$5,674.60

Ed Kuck Excavating Inc
20 Day Road
Carmel, NY 10512

INV # TOC-020-20
CWD # 10
REQ #
Vendor 0670
Tax ID - 133851002

Attention: Rob Vera

EMERGENCY: BROKEN VALVE

Respond as per: BEE & JAY
Job Location: Intersection of Hilltop & Crest Drive
Work Completed on: 2/25/2020
Start time: 8 AM End Time: 4 PM 8 HOURS

Job Description:

SAW CUT ROAD, HAMMERED BLACKTOP, DUG UP AND EXPOSED VALVE
BACKFILL AND COMPACT

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	Hours 8	\$85.00	\$680.00
Dump Truck	Hours 8	\$90.00 per hour	\$ 720.00
Support Vehicle	Day rate	\$155.00	\$155.00
Chop Saw	Day rate	\$ 70.00	70.00
Jumping Jack	Day rate	\$70.00	70.00
Plate tamper	Day rate	\$70.00	
Mud Sucker	Day rate	\$70.00	
Locator	Day rate	\$70.00	
Machine Hammer	Day rate	\$250.00	250.00
Machine operator	8 Hrs X 1 man	\$184.18	1,473.44
Laborers	8 Hrs X 2 men	\$159.30	2,548.80
Item 4	yards 3	\$40.00 per yard	120.00
Seed		\$96.00 bag	
Top soil		\$50.00	
Blacktop		\$114.00 per ton	
Cold Patch		\$140.00 per ton	
Hay		\$15.36 bag	
Total			\$6,087.24

(Cont.)

Ed Kuck Excavating Inc
20 Day Road
Carmel, NY 10512

INV # TOC-021-20
CWD #10
REQ #
Vendor 0670
Tax ID - 133851002

Attention: Rob Vera

EMERGENCY: LEAKING 4 inch steel main

Respond as per: BEE & JAY
Job Location: #12 Crest Drive
Work Completed on: 2/26/2020
Start time: 8:00 am

End Time: 4 pm 8 hours

Job Description:

- Dug up leak on 4 inch line
- Cut in valve where leak was
- Restored lawn area
- Restored blacktop from valve repair

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	8	\$85.00 per hour	\$ 680.00
Dump Truck	8	\$90.00 per hour	720.00
Support Vehicle	Day rate	\$155.00	155.00
Chop Saw	Day rate	\$ 70.00	70.00
Jumping Jack	Day rate	\$70.00	70.00
Plate tamper	Day rate	\$70.00	70.00
Mud Sucker	Day rate	\$70.00	70.00
Locator	Day rate	\$70.00	
Machine Hammer	Day rate	\$250.00	
Machine operator	8 Hrs X 1 man	\$184.18	1473.44
Laborers	8 Hrs X 2 men	\$159.30	2548.80
Item 4		\$40.00 per yard	
Seed	1/8 BAG	\$96.00 bag	12.00
Top soil		\$50.00	
Blacktop		\$114.00 per ton	
Cold Patch	3 tons	\$140.00 per ton	420.00
Hay	1 BAG	\$15.36 bag	15.36
Total			\$ 6,304.60

CARMEL SEWER DISTRICT #2 - EMERGENCY PURCHASE ACKNOWLEDGED - ABBA PUMP PARTS & SERVICE - NOT TO EXCEED \$17,297.00

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #2, hereby acknowledges the purchase of a return sludge pump unit for the Carmel Sewer District #2 Wastewater Treatment Plant from ABBA Pump Parts & Service, Burlington, Ontario, Canada at a cost not to exceed \$17,297.00 and in accordance with the price quotation dated January 11, 2020.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL WATER DISTRICT #2 - PURCHASE AND INSTALLATION OF FILTER BAG REPLACEMENTS AUTHORIZED - TREATMENT SPECIALTIES - NOT TO EXCEED \$13,305.00

RESOLVED THAT the Town Board of the Town of Carmel, as Commissioners of Carmel Water District #2, and upon the recommendation of Town Engineer Richard J. Franzetti, P.E. hereby authorizes the purchase of replacement filter bags for the Carmel Water District #2 Water Treatment Plant from Treatment Specialties, Ramsey, NJ at a cost not to exceed \$13,305.00 and in accordance with the proposal dated March 10, 2020; and

BE IT FURTHER RESOLVED, that a sum not to exceed \$2,400.00 for installation services to be provided in connection with this purchase to treatment plant operator Inframark, LLC is hereby authorized; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal authorized herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL SEWER DISTRICT #2 - SAND FILTER BUILDING ROOF REPLACEMENT - CONTRACT C260 - BID AWARDED - TAM ENTERPRISES - NOT TO EXCEED \$598,000.00

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for roof replacement on the Carmel Sewer District #2 Sand Filter Roof, Contract #C260; and

WHEREAS such bids were received and opened on March 13, 2020; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #2, and upon the recommendation of Design Engineer, Delaware Engineering, hereby awards the said contract to TAM Enterprises, Goshen, NY, the low responsible bidder meeting specifications at a cost not to exceed \$598,000.00; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to allocate the costs of said services among the respective sewer districts as provided by and paid to said vendor, as well as to make any and all necessary budget revisions to effect the aforesaid purchase transactions authorized herein.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL SEWER DISTRICT #2 - PURCHASE AND INSTALLATION OF THICKENER OVERFLOW PUMP AUTHORIZED - WASTECORP PUMPS - NOT TO EXCEED \$7,000.00

RESOLVED that the Town Board of the Town of Carmel, as Commissioners of Carmel Sewer District #2, and upon the recommendation of Town Engineer Richard J. Franzetti, P.E. hereby authorizes the purchase and installation of one (1) thickener overflow pump unit from Wastecorp Pumps, Pittsburgh, PA at a cost not to exceed \$7,000.00; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal authorized herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Barile
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

AIRPORT PARK PROPERTY PHASE 3 IRRIGATION WATER SUPPLY - CONTRACT C#264 - BIDS REJECTED AND RE-ADVERTISEMENT FOR BIDS AUTHORIZED

RESOLVED that, pursuant to the request of James R. Gilchrist, Director of Recreation and Parks, the Town Board of the Town of Carmel hereby rejects all bids previously received for Airport Park Phase 3 irrigation water supply Contract #C264; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized to re-advertise for bids for the irrigation water supply for Airport Park field improvements; and

BE IT FURTHER RESOLVED that the Director of Recreation and Parks is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt confirmed with Legal Counsel Gregory Folchetti that there has been no movement this week regarding the anticipated Memorandum of Agreement with Putnam County in connection with the Airport Park. Supervisor Schmitt requested that Mr. Folchetti follow up with Putnam County's law department.

OFFICE OF THE TOWN COMPTROLLER - FUND BALANCE MODIFICATIONS
AUTHORIZED

WHEREAS the Town Comptroller has reviewed the Draft Year End Fun Balance Analysis for fiscal year 2019 with the Town Board which are detailed and explained on the attached Schedule;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the increase of reserves for the Compensated Absence Reserve Fund, Tax Certiorari Reserve Fund, and Capital Projects Fund under General/Highway Funds for fiscal year 2019, as shown itemized on the schedule as attached hereto, incorporated herein and made a part hereof.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	X	
Michael Barile	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Kenneth Schmitt	X	

TOWN OF CARMEL
GENERAL AND HIGHWAY FUND COMBINED FUND EQUITY (YEARS 2013-2019)

** unaudited **

DESCRIPTION	2013	2014	2015	2016	2017	2018	2019	
GENERAL FUND								
RESERVE FOR PREPAID EXPENSES	514,577	450,029	393,897	389,280	408,839	371,705	382,894	
RESERVE FOR ENCUMBRANCES	55,713	89,518	118,210	152,275	378,818	500,516	547,344	
RESERVE FOR COMPENSATED ABS	1,000,000	1,000,000	1,000,000	1,440,000	1,615,000	1,785,000	1,815,000	*Need Reso
DESIGNATED FOR TAX CERTIORARI	770,000	770,000	770,000	770,000	770,000	770,000	1,070,000	*Need Reso
DESIGNATED FOR RETIREMENT CONTRIBUTIONS	200,000	200,000	200,000	200,000	200,000	200,000	200,000	
DESIGNATED FOR CAPITAL PROJECTS	200,000	500,000	500,000	750,000	1,000,000	1,500,000	2,000,000	*Need Reso
DESIGNATED RESERVE VEHICLE PURCHASES	80,000	150,000	150,000	150,000	150,000	150,000	150,000	
UNRESERVED DESIGNATED EQUITY-FY	400,000	400,000	400,000	400,000	400,000	400,000	400,000	
UNRESERVED DESIGNATED EQUITY - SUBSEQUENT YEARS BUDGET	-	-	-	-	-	-	-	
UNRESERVED UNDESIGNATED EQUITY**	1,227,425	1,532,712	2,172,921	2,881,689	3,487,762	3,319,837	3,309,458	
TOTAL GENERAL FUND EQUITY	\$ 4,447,715	\$ 5,092,259	\$ 5,705,028	\$ 7,133,244	\$ 8,410,419	\$ 8,997,058	\$ 9,874,696	
HIGHWAY FUND								
RESERVE FOR PREPAID EXPENSES	123,500	117,500	112,500	97,000	128,875	120,500	126,250	
RESERVE FOR CAPITAL PURPOSES		100,000	150,000	150,000	100,000	250,000	190,000	
RESERVE FOR COMPENSATED ABSENCES	300,000	300,000	300,000	300,000	300,000	300,000	325,000	*Need Reso
RESERVE FOR SNOW REMOVAL/ROADS	350,000	500,000	450,000	600,000	750,000	750,000	750,000	
UNRESERVED DESIGNATED EQUITY	37,623	61,719	111,856	296,914	474,431	298,687	295,526	
UNRESERVED UNDESIGNATED EQUITY								
TOTAL HIGHWAY FUND EQUITY	\$ 811,123	\$ 1,079,219	\$ 1,124,356	\$ 1,443,914	\$ 1,753,306	\$ 1,719,187	\$ 1,686,776	
TOTAL GENERAL & HIGHWAY EQUITY	\$ 5,258,838	\$ 6,171,478	\$ 6,829,384	\$ 8,577,158	\$ 10,163,725	\$ 10,716,245	\$ 11,561,472	

1 APRIL 2020
TOWN BOARD MEETING

(Cont.)

Town of Carmel, New York

December 31, 2019

		Amount	Compensated Abs	Retirement Contribution Reserve	Committed for future budgets	Designated Tax Certs	Designated for future Capital Project	Designated Vehicle Purchases
Balance at	01/01/19	8,997,059	1,785,000	200,000	400,000	770,000	1,500,000	150,000
Revenues	2019	20,884,251	30,000	-	-	300,000	500,000	
Expenses	2019	(20,006,614)		-	-	-		
Balance at	12/31/19	9,874,696	1,815,000	200,000	400,000	1,070,000	2,000,000	150,000

Fund Balance Analysis:

Nonspendable			
Prepaid expenditures	382,894	Agrees to prepaid expenditures on balance sheet	
Restricted			
Compensated Absences	1,815,000		
Retirement Contribution Reserve	200,000		
Committed			
Future budgets	400,000		
Designated for future capital projects	2,000,000		
Designated for Vehicle Purchase	150,000		
Assigned			
Designated for tax certs	1,070,000		
Designated for subsequent years	360,000		
Encumbrances	547,344		
Unassigned			
Unrestricted	2,949,458		
	9,874,696		

Town of Carmel, New York

December 31, 2019

		Amount	Compensated Abs	Snow/ Ice Reserve
Balance at	01/01/19	1,719,187	325,000	750,000
Revenues	2019	8,847,194	-	-
Expenses	2019	(8,879,604)	-	-
Balance at	12/31/19	1,686,777	325,000	750,000

Fund Balance Analysis:

Nonspendable			
Prepaid expenditures	126,250	120,500	
Restricted			
Compensated Absences	325,000	300,000	
Ice/Snow Reserve	750,000	750,000	
Capital Purposes	190,000	-	
Assigned			
Designated for subsequent years	-		
Encumbrances	-		
Unassigned			
Unrestricted	295,527		
	1,686,777		

**PROPOSAL ACCEPTED FOR PLANNING CONSULTING SERVICES - PATRICK
CLEARY OF CLEARY CONSULTING**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes acceptance of the proposal of Patrick Cleary of Cleary Consulting, Northport, NY, for the provision of planning consulting services, commencing April 1, 2020 and concluding December 31, 2020, for an annual sum not to exceed \$60,000.00, and with a unilateral option in favor of the Town of Carmel for renewal for 2021 at a rate of \$60,000.00;

(Cont.)

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form and content satisfactory to counsel, Supervisor Kenneth Schmitt is authorized to execute a contract for said services and any other documentation necessary to accept the aforementioned proposal.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u></u>
Michael Barile	<u></u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

The above resolution was offered by Councilman Lombardi and seconded by Councilman Schanil. Prior to the roll call vote, Councilman Barile spoke regarding the professionalism of Patrick Cleary over the twenty years that he has known him. However, Councilman Barile went on to reiterate statements that he had made in the past about how he believes that the appearance of the Town must be improved and that it is time for a change.

Councilman Barile expressed his disagreement with Mr. Cleary’s recommendations included in a memorandum to the Town Board two years ago with regard to zoning changes that in Mr. Barile’s opinion, would have only benefited two or three non-resident large developers. Councilman Barile commented that he did not believe that Mr. Cleary has the best interests of the Town at heart and that he was disappointed that Mr. Cleary’s contract would be extended for a year and a half. He urged residents to watch for future requests for major zoning changes based on Mr. Cleary’s memorandum.

Supervisor Schmitt pointed out that the second year of Mr. Cleary’s contract is unilateral in favor of the Town.

Councilman Schanil explained that he had reached out to the Planning Board chairman, the Town Supervisor and the Town Engineer for insight into Mr. Cleary’s performance, all of whom provided positive reviews. Councilman Schanil stated that it would be advantageous to retain Mr. Cleary throughout this year as his experience will be beneficial on the committee to draft the new master plan. He stated that Mr. Cleary’s services could be reevaluated at the end of the year. Councilman Schanil concluded that it is up to the Town Board along with the residents to oversee the direction of the Town’s future and that they cannot rely on a town planner to make those decisions.

Councilwoman McDonough commented that the town planner is not going to be driving the master plan. The Town Board hired a planning firm to do so. She added that a meeting with regard to the master plan on April 29th is going forward as scheduled. However it will be a virtual meeting. Discussion regarding the meeting ensued. At the conclusion of which, Supervisor Schmitt called for the roll call vote.

Following the roll call vote, Councilman Lombardi commented that he had served on the Planning Board prior to being elected as a councilman and found Mr. Cleary to be professional and responsive to that board. He noted that whatever ideas Mr. Cleary presents as a planner must go before the Planning Board members for a vote, and at some point, the Town Board. Councilman Lombardi agreed that Mr. Cleary’s experience would be beneficial to work with the planning firm hired in connection with the new master plan.

(Cont.)

Supervisor Schmitt commented on how the town planner may have had a part in the Town's appearance, however, previous Planning Boards should also be held responsible. He expressed his support of the current Planning Board.

CARMEL WATER DISTRICTS #1, #4, #5, #6, #7, #8, #9, #10, #13 AND #14 - AMENDMENT OF CONTRACT FOR OPERATION AND MAINTENANCE AUTHORIZED - BEE & JAY PLUMBING - OFFERED AS PRE-FILED

WHEREAS the Town Board of the Town of Carmel, acting as Commissioners of the various water districts of the Town of Carmel, has previously entered into a contract with Bee & Jay Plumbing, Mahopac NY for the operation and maintenance of Carmel Water Districts #1, #4, #5, #6, #7, #8, #9, #10, #13 and #14 dated September 16, 2015;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of the aforementioned water districts hereby authorizes amendment of Article VII(B) of the referenced contract to reflect the following modified and revised rates for contract services:

- (B)(1) Technical Specialist
 - (A) Control Specialist: \$185.00 per hour;
 - (B) Welder: \$185.00 per hour;
 - (C) Plumber: \$185.00
- (B)(2) Mechanic: \$175.00 per hour;
- (B)(3) Chief Operator: \$175.00 per hour;
- (B)(4) Plant Operator: \$165.00 per hour;
- (B)(5) Laborer: \$140.00 per hour; and

AND BE IT FURTHER RESOLVED, that all such rates be paid in accordance with the terms and provisions of New York State Labor Law.

Resolution

Offered by: Councilman Barile
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Councilman Barile acknowledged the Town Supervisor and the Town Engineer for their efforts in resolving the issue in connection with the resolution.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Councilman Lombardi, the Town of Carmel's COVID-19 liaison, clarified that all of the members of the Town Board are in agreement that the Town Hall continue to remain open for business. However, in order to limit the amount of contact between employees and the public, he reminded people to utilize the Town's website, phone or email. Councilman Lombardi explained how for the safety of all, it is important to prioritize visits. He reported on recent restrictions imposed by the Governor with regard to building construction and discussion followed.

(Cont.)

Supervisor Schmitt cited several complaints received from residents and urged the public to refrain from discarding their used plastic gloves on the grounds of shopping center parking lots.

Supervisor Schmitt announced that the Town basketball courts and the roller hockey rink have been temporarily closed to the public as it was reported that social distancing guidelines were not being followed at the locations.

Councilman Schanil acknowledged whoever was responsible for doing an outstanding job cleaning up the roadside along Route 301 in Carmel. Discussion was held regarding the upcoming annual town-wide cleanup.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilwoman McDonough, seconded by Councilman Schanil, with all Town Board members present and in agreement, the meeting was adjourned at 7:45 p.m. to Executive Session with Legal Counsel Folchetti to discuss a matter of litigation.

Respectfully submitted,

Ann Spofford, Town Clerk