

7 APRIL 2021

**TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.**

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 7th day of April, 2021 at 7:07 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schanil, Councilman Barile, Councilman Lombardi, Councilwoman McDonough and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces and for all those fighting for our freedom.

PUBLIC HEARING HELD - PROPOSED CONTRACT RENEWING A CABLE TELEVISION FRANCHISE AGREEMENT WITH COMCAST OF NEW YORK, LLC

In attendance for the Public Hearing was Joseph Charbonneau, Special Town Counsel. Also in attendance via skype was Frank Monaco, Chairman of the Cable Television Advisory Committee and Matt Skane from Comcast of NY, LLC.

Supervisor Schmitt asked the Deputy Town Clerk to read the following Notice of Public Hearing as published in the Town's official newspapers:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel will conduct a Public Hearing at Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, April 7, 2021 at 7:00 p.m. or as soon thereafter that evening as possible, on a proposed contract renewing a Cable Television Franchise Agreement with Comcast of New York, LLC; and that pursuant to Title 16 CRR NY §894.7, copies of all franchise applications as well as copies of the contract which is proposed to be renewed are available for public inspection during normal business hours at Carmel Town Hall 60 McAlpin Avenue, Mahopac, New York.

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk

Supervisor Schmitt opened the Public Hearing for public comment at 7:11 p.m. There was one member of the public in attendance.

With no one present wishing to be heard on the subject of the Public Hearing, on motion by Councilman Lombardi, seconded by Councilman Barile, with all members of the Town Board present and in agreement, the Public Hearing was closed at 7:12 p.m.

Councilwoman McDonough thanked everyone on the Cable Television Advisory Committee and Special Town Counsel Joseph Charbonneau for all of their hard work on this agreement.

Special Town Counsel Joseph Charbonneau reminded everyone that the Cable Television Contract with Verizon is due to renew in 2023. With only two members on the Cable Television advisory committee, it was suggested that it may be a good time to recruit additional members for that committee.

ENGINEERING ASSESSMENT EXPENSES IN CONNECTION WITH IMPROVEMENTS TO THE LAKE CASSE AND UPPER/LOWER TEAKETTLE DAMS, IN AND FOR THE TOWN OF CARMEL AT A MAXIMUM ESTIMATED COST OF \$143,200, AND ISSUANCE OF UP TO \$143,200 BONDS OF SAID TOWN TO PAY THE COST - AUTHORIZED AS SUMMARIZED BY TOWN COUNSEL AND PRE-FILED WITH THE TOWN CLERK

WHEREAS, all conditions precedent to the financing of the object or purpose hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

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WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, the regulations provide will not result in any significant environmental effects; and

WHEREAS, it is now desired to authorize the financing thereof; NOW, THEREFORE,

BE IT RESOLVED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. The cost of engineering assessment expenses in connection with improvements to the Lake Casse and Upper/Lower TeaKettle Dams, in and for the Town of Carmel, Putnam County, New York, including incidental expenses related thereto, is hereby authorized at a maximum estimated cost of \$143,200, pursuant to General Municipal Law Section 99-d.

Section 2. The plan for the financing of the aforesaid maximum estimated cost is by the issuance of not exceeding \$143,200 bonds of said Town, hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is five years, pursuant to subdivision 62(2nd) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized **will not exceed five years.**

Section 4. The faith and credit of said Town of Carmel, Putnam County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property in said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor of said Town, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially

the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ROAD RECONSTRUCTION AND RESURFACING THROUGHOUT AND IN AND FOR THE TOWN OF CARMEL AT A MAXIMUM ESTIMATED COST OF \$750,000, AND ISSUANCE OF \$750,000 BONDS OF SAID TOWN TO PAY THE COST AUTHORIZED AS SUMMARIZED BY TOWN COUNSEL AND PREFILED WITH THE TOWN CLERK - SUBJECT TO PERMISSIVE REFERENDUM

WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, such regulations provide will not result in any significant adverse environmental impact; and

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WHEREAS, it is now desired to authorize such capital project and the financing thereof; NOW, THEREFORE

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. Road reconstruction and resurfacing, throughout and in and for the Town of Carmel, Putnam County, New York, including drainage, sidewalks, curbs, gutters, landscaping, grading or improving rights-of-way, as well as other incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$750,000, subject to permissive referendum.

Section 2. It is hereby determined that the plan for the financing thereof is by the issuance of \$750,000 bonds of said Town hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is fifteen years, pursuant to subdivision 20© of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of Carmel, Putnam County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor of said Town, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. **THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE REFERENDUM.**

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CONSTRUCTION OF DRAINAGE IMPROVEMENTS THROUGHOUT AND IN AND FOR THE TOWN OF CARMEL AT A MAXIMUM ESTIMATED COST OF \$200,000, AND ISSUANCE OF \$200,000 BONDS OF SAID TOWN TO PAY THE COST – AUTHORIZED AS SUMMARIZED BY TOWN COUNSEL AND PRE-FILED WITH THE TOWN CLERK – SUBJECT TO PERMISSIVE REFERENDUM

WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, such regulations provide will not result in any significant adverse environmental impact; and

WHEREAS, it is now desired to authorize such capital project and its financing;
NOW, THEREFORE,

BE IT RESOLVED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. The construction of drainage improvements throughout and in and for the Town of Carmel, Putnam County, New York, together with incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$200,000, subject to permissive referendum.

Section 2. It is hereby determined that the plan for the financing thereof is by the issuance of \$200,000 bonds of said Town hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of Carmel, Putnam County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor of said Town, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

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Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date, of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. **THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE REFERENDUM.**

Resolution

Offered by: Councilman Barile
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ENCUMBRANCES AUTHORIZED - 2020 FUNDS FOR EXPENDITURES IN 2021 – OFFERED AS PRE-FILED AND SUMMARIZED

WHEREAS, it is recommended by the Town Comptroller's Office that 2020 Government Budget Funds be encumbered or reserved for the 2021 Budget Appropriations, based on recent approved Town Board Resolutions and/or specific projects in progress for various purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel authorizes the Town Comptroller's Office to Encumber or Reserve unexpended 2020 Government Fund monies for expenditures in fiscal year 2021 as follows:

<u>Purpose of Encumbrance</u>	<u>Accounts</u>	<u>Maximum</u>	<u>Explanation and/or Comments</u>
Mahopac Falls Fire Dept.	301-3410-0045	\$72,230	Reserve for Dry Hydrant Estimate

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

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<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

SOFTWARE LICENSING AGREEMENT AND SERVICES TO EDMUNDS GOV TECH, INC. – TAX RECEIVER’S OFFICE AND TOWN CLERK’S OFFICE - PAYMENTS AUTHORIZED

WHEREAS, the Town Board has previously authorized the entry into software licensing agreements utilized by both the Office of the Receiver of Taxes and the Office of the Town Clerk with Business Automated Services, Inc., Clifton Park, NY; and

WHEREAS, the Town Board has been advised that Business Automated Services, Inc. has been acquired by Edmunds GovTech, Inc., Northfield, NJ;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel hereby acknowledges the acquisition by Edmunds GovTech, Inc. as referenced herein and authorizes all future payments due under the terms of any licensing agreements with Business Automated Services, Inc. be made to Edmunds GovTech, Inc., effective immediately.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PROPOSAL ACCEPTED FOR PROFESSIONAL GRANT WRITING SERVICES FOR 2021 – MILLENNIUM STRATEGIES, LLC – NOT TO EXCEED \$36,000.00

RESOLVED, that the Town Board of the Town of Carmel hereby accepts the proposal of Millennium Strategies, LLC, Morristown, NJ for grant-writing services for the period of April 1, 2021 through March 31, 2022 at a cost not to exceed \$36,000.00 annually; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation reasonably necessary to effectuate this authorization; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

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Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u></u>
Michael Barile	<u></u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

PROPOSAL ACCEPTED FOR LABOR COUNSEL SERVICES IN 2021 – JACKSON LEWIS, LLP

RESOLVED that the Town Board of the Town of Carmel hereby accepts the proposal of Jackson Lewis, LLP, White Plains, NY for 2021 labor counsel services, said proposal dated March 10, 2021 and in form as attached hereto and is on file in the office of the Town Supervisor; and

BE IT FURTHER RESOLVED that the Town Supervisor is authorized to sign said proposal on behalf of the Town.

Resolution
Offered by: Councilman Barile
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u></u>
Michael Barile	<u></u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

JacksonLewis

Jackson Lewis P.C.
44 South Broadway, 14th Floor
White Plains NY 10601
(914) 872-8060 Direct
(914) 946-1216 Fax
jacksonlewis.com

Via Email
Personal and Confidential

March 10, 2021

Mr. Kenneth Schmitt Town
Supervisor Town of Carmel
60 McAlpin Avenue
Mahopac, New York 10541
ks@ci.carmel.ny.us

Re: Proposal for Legal Services

Dear Supervisor Schmitt:

We appreciate the opportunity to submit this multi-year proposal to continue to serve as labor and employment counsel to the Town of Carmel. As you know, Jackson Lewis has served the Town in this capacity since January 2012. During our relationship, Jackson

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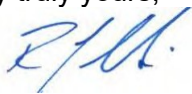
Lewis attorneys have enjoyed working with the Town Board and Town management on a number of significant labor and personnel matters. Considering that some of our attorneys and their families live and/or grew up in the Town, we have truly appreciated the chance to work with the Town Board on behalf of the community. We welcome the opportunity to continue our relationship.

We are pleased to offer the following hourly rates for all attorneys, which represent significant discounts from our standard rates:

- The remainder of calendar year 2021: \$305 per hour;
- Calendar year 2022: \$315 per hour; and
- Calendar year 2023: \$320 per hour.

Thank you for considering Jackson Lewis to continue to serve as the Town’s labor and employment counsel. If you have any questions, please do not hesitate to contact us.

Very truly yours,



Robert J. Guidotti
(914) 872-6878 Direct
robert.guidotti@jacksonlewis.com
Jackson Lewis P.C.

RJG/gr
cc: Ms. Anne Pasquerello (via email: amp2@ci.carmel.ny.us)

Supervisor Schmitt thanked Councilman Lombardi for his work in negotiating the agreement with Jackson Lewis. These negotiations resulted in a decrease in the billed hourly rate.

ENTRY INTO AGREEMENT WITH PUTNAM COUNTY DEPARTMENT OF REAL PROPERTY TAX SERVICES AUTHORIZED

WHEREAS appropriations have been made in the 2021 Town Budget for entry into various contracts for the provision of various services to the Town of Carmel, and

WHEREAS said contracts are on file in the office of the Town Supervisor for the inspection and review of all Town Board members,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes Town Supervisor Kenneth Schmitt to enter into and execute, on behalf of the Town, the contract with the Putnam County Department of Real Property Tax Services for preparation of the tentative assessment roll for year 2021 in form as attached hereto and made a part hereof.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

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PUTNAM COUNTY REAL PROPERTY TAX SERVICE CONTRACT

AGREEMENT MADE THIS 1st DAY OF MARCH BETWEEN; THE TOWN OF CARMEL REFERRED TO AS THE TOWN AND THE COUNTY OF PUTNAM HAVING ITS PRINCIPAL PLACE OF BUSINESS AT 40 GLENEIDA AVENUE, CARMEL, NEW YORK 10512, HEREINAFTER REFERRED TO AS COUNTY.

THE PARTIES HEREIN AGREE AS FOLLOWS:

- 1) THE COUNTY SHALL PREPARE THE TENTATIVE ASSESSMENT ROLL, FOR THE CALENDAR YEAR OF 2021 AND HAVE IT AVAILABLE ON THE COUNTY WEBSITE TO COMPLY WITH RPTL §1591
- 2) EVERY TRANSFER OF PROPERTY, CHANGE OF ADDRESS, DESCRIPTION OR VALUATION, SPECIAL FRANCHISE, PUBLIC UTILITY, SHALL BE DATA ENTERED BY ASSESSOR OF TOWN OR DESIGNATED STAFF MEMBER. ASSESSOR AND/OR DESIGNATED STAFF MEMBER IS RESPONSIBLE FOR ALL RPS SOFTWARE UPDATES TO BE CURRENT AND UPDATING REFERENCE TABLES IN RPS.
- 3) AFTER CLOSING OF THE BOOKS ON MARCH 1st, ALL CHANGES SHALL BE ENTERED ON OR BEFORE APRIL 16th BY THE TOWN, THIS IS ESSENTIAL SO THAT THE TENTATIVE ASSESSMENT ROLL IS RUN FOR THE MAY 1st DEADLINE.
- 4) ALL GRIEVANCE CHANGES, CORRECTION OF CLERICAL ERRORS, & UNLAWFUL ENTRIES SHALL BE APPROVED BY THE BOARD OF ASSESSMENT REVIEW AND ENTERED BY THE TOWN INTO THE REAL PROPERTY SYSTEM, BACKED UP AND BROUGHT TO THE REAL PROPERTY TAX SERVICE AGENCY NO LATER THAN JUNE 16th FOR FINAL ROLL PROCESSING AND SCHOOL PROCESSING.
- 5) ALL CHANGES FOR COUNTY AND TOWN TAX ROLLS SHALL BE SUBMITTED BY THE TOWN ON OR BEFORE NOVEMBER 19th.
- 6) ALL UNPAIDS TO BE MANUALLY ENTERED BY THE COUNTY MUST BE SUBMITTED BY OCTOBER 30th, RPSV4 MERGEABLE FILES MUST BE SUBMITTED BY NOVEMBER 19th.
- 7) A SEPARATE AGREEMENT SHALL BE NEGOTIATED FOR THE PROVISIONS OF RPTL §1537, OPTIONAL COUNTY SERVICES.

PRICE FOR THE PREPARATION OF THE FOLLOWING IS \$ 0.50 PER PARCEL:

- 1) TENTATIVE ASSESSMENT ROLL (2 COPIES*) AND ASSOCIATED REPORTS, COA'S
- 2) FINAL ASSESSMENT ROLL (2 COPIES*)
- 3) TAX ROLL (2 COPIES*)
- 4) HARD & SOFT BINDERS FOR ROLLS
- 5) BANK CODE LISTINGS
- 6) APPORTIONMENT OF SPECIAL FRANCHISE
- 7) 1 SET OF TAX BILLS IN ENVELOPES
- 8) RPS 145D1, 155D1 & 160D1 TAX EXTRACTS
- 9) DATA ENTRY FOR PRO-RATAS
- 10) 1 SET TAX MAPS 24" x 36"

UNPAID WATER, SEWER, OR OTHER UNPAIDS WILL BE CHARGED A FEE IN THE AMOUNT OF 50.00 PER HUNDRED IF THE DATA HAS TO BE MANUALLY ENTERED, OR IF TAX MAP NUMBERS PROVIDED IN COMPUTER FORMAT ARE INVALID.

IF ANY ADDITIONAL SPECIAL DISTRICT ROLLS ARE REQUIRED THE TOWN WILL BE CHARGED A FEE OF 0.01 PER PARCEL.

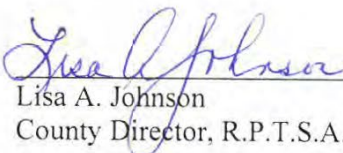
IF ANY INSERTS ARE REQUESTED THE TOWN WILL BE CHARGED A FEE OF 0.01 PER ENVELOPE.

*.02 PER PARCEL WILL BE DEDUCTED IF ONE (1) COPY OF EACH ROLL IS REQUESTED INSTEAD OF TWO (2)

THE TOWN OF CARMEL HEREBY REPRESENTS THAT THE AGREEMENT HEREIN HAS BEEN APPROVED BY RESOLUTION OF THE TOWN BOARD, A COPY OF WHICH IS ANNEXED HERETO AND MADE A PART HEREOF:

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT IN NEW YORK, ON THE DATE HEREIN ABOVE SET FORTH.

READ AND APPROVED BY:

_____ MaryEllen Odell County Executive	DATE: _____  Lisa A. Johnson County Director, R.P.T.S.A.	DATE: <u>3/1/2021</u>
_____ William J. Carlin Commissioner of Finance	DATE: _____ Jennifer S. Bumgarner County Attorney	DATE: _____
_____ Mat C. Bruno, Sr Risk Manager	DATE: _____ Kenneth Schmitt Town Supervisor	DATE: _____

Supervisor Schmitt stated that there has not been an increase in these rates for many years.

CARMEL WATER DISTRICT #8 – ADVERTISEMENT FOR BIDS FOR THE REPLACEMENT OF THE EXISTING WATER MAIN ON WOODLAND COURT AUTHORIZED

RESOLVED that, pursuant to the request of the Town Engineer Richard J. Franzetti, P.E., Town Clerk Ann Spofford is hereby authorized to advertise for bids for the replacement of the existing water main on Woodland Court within Carmel Water District #8; and

BE IT FURTHER RESOLVED that the Town Engineer is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution
Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt stated that the cost of this is paid by those residents in Carmel Water District #8.

NATIONAL METERING SERVICES - TOWN WIDE AMI METER INSTALLATION PROJECT - CONTRACT NO. C248 CHANGE ORDER #2 AUTHORIZED

WHEREAS the Town Board of the Town of Carmel has previously awarded the contract for the above project to National Metering Services and

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has provided proposed Change Order No.2 to the aforesaid contract to the Town Board for consideration and review;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the various water districts within the Town of

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Carmel, hereby authorizes the Town Supervisor to sign Change Order #2 to the aforementioned contract, resulting in no overall contract price increase or decrease, said Change Order to be in form as attached hereto and made a part hereof.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CHANGE ORDER **No. 2**

TOWN WIDE AMI METER INSTALLATION PROJECT

DATE OF ISSUANCE **03/10/2021** **EFFECTIVE DATE 03/10/2021**

OWNER Town of Carmel
OWNER's Contractor No. C-48
CONTRACTOR : National Metering Services **ENGINEER:** Richard J Franzetti PE
You are directed to make the following changes in the Contract Documents.

Description:
Reason for Change Order: Time Extension; Updated Price Quote
Attachments: (List documents supporting change) Engineering Memo; Contractor Request

CHANGE IN CONTRACT PRICE: Original Contract Price \$ 708,725.00	CHANGE IN CONTRACT TIMES: Original Contract Times Substantial Completion: <u>January 25, 2019</u> Ready for final payment: <u>May 25, 2019</u>
Net changes from previous Change Orders No. to No. <u> </u> (\$11,775)	Net change from previous Change Orders No. <u>1</u> to No. <u>2</u> <u>324</u> days
Contract Price prior to this Change Order \$696,950.00	Contract Times prior to this Change Order Substantial Completion: <u>December 15, 2019</u> Ready for final payment: <u>April 15, 2020</u>
Net Increase (decrease) of this Change Order \$0.00	Net Increase of this Change Order <u>563</u> days
Contract Price e with all approved Change Orders \$ <u>696,950.00</u>	Contract Times with all approved Change Orders Substantial Completion: <u>June 30, 2021</u> Ready for final payment: <u>October 28, 2021</u> days or dates

RECOMMENDED: **ACCEPTED:** **APPROVED:**

By: _____ By: _____ By: _____
Engineer (Authorized Signature) Contractor (Authorized Signature) Owner (Authorized Signature)
Date: _____ Date: _____ Date: _____

Supervisor Schmitt explained that this change order was due to the change in the completion dates, some of which were a result of installation delays due to COVID.

Supervisor Schmitt asked residents who live in a district serviced by municipal water and have not had a new water meter installed to please contact the Engineering Department to schedule an installation. He further explained that if your meter is not changed out during this installation period, there will be a cost to the resident for future installation.

BUDGET MODIFICATIONS AUTHORIZED – PERIOD ENDING 2/28/21 – BUDGET REVISIONS SCHEDULE #2021/01

WHEREAS the Town Comptroller Mary Ann Maxwell has reviewed the proposed Budget Modifications for the period ending February 28, 2021 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule 2021/01;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Budget Modifications/Revisions for the period ending February 28, 2021 as shown itemized on schedule 2021/01 which is attached hereto, incorporated herein and made a part hereof.

Resolution
Offered by: Councilman Barile
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**TOWN OF CARMEL
BUDGET REVISIONS JANUARY - FEBRUARY 2021 #2021/01**

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION		INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND					
1	100.1420.0049	MISCELLEANOUS LEGAL EXPENSES		6,000.00	
	100.1989.9909	APPROPRIATED FUND BALANCE	*	6,000.00	
		- PROVIDE FOR COST OF OUTSIDE LEGAL COUNSEL INVESTIGATION			
		PER AUTHORIZING RESOLUTION			
2	100.1355.0019	ASSESSOR OTHER COMPENSATION		1,972.00	
	100.1989.9877	FUND BALANCE FOR COMPENSATED ABSENCES	*	1,972.00	
		- PROVIDE FOR PAYOUT OF ACCRUED VACATION TIME			
3	100.1620.0045	BUILDING GROUNDS IMPROVEMENT		100,000.00	
	100.1680.0020	INFO TECH EQUIPMENT		20,000.00	
	100.1680.0021	DATA IMAGING EQUIPMENT		75,000.00	
	100.1990.0040	CONTINGENCY - SOFTWARE CONVERSION		73,435.00	
	100.1990.0040	CONTINGENCY - MASTER PLAN/TOWN CODE		24,765.00	
	100.1990.0040	CONTINGENCY - SWAN COVE		176,496.00	
	100.3120.0027	POLICE OTHER EQUIPMENT		20,000.00	
	100.3120.0046	POLICE RENTALS/LEASES		30,000.00	
	100.3120.0047	POLICE CONFERENCE TRAINING		15,000.00	
	100.3121.0020	LAKE PATROL EQUIPMENT		16,900.00	
	100.7020.0045	REC ADMIN BLDG IMPROVEMENT		2,000.00	
	100.7110.0022	PARK SPECIAL EQUIPMENT		43,482.00	
	100.7113.0045	SWAN COVE PARK IMPROVEMENTS		106,094.00	
	100.7115.0020	AIRPORT PARK EQUIPMENT EXPENSE		20,025.00	
	100.7118.0040	BALDWIN MEADOW PARK IMPROVEMENTS		72,000.00	
	100.7190.0040	SKATING RINK CONTRACTUAL EXP		30,000.00	
	100.1989.9909	APPROPRIATED FUND BALANCE ENCUMBRANCES	*	825,197.00	
		- RECORD ENCUMBRANCES FORWARD INCREASING BUDGET PER			
		AUTHORIZING RESOLUTION			
4	100.1620.0048	BUILDING CLEANING SERVICES		1,000.00	
	100.1620.0045	BUILDING GROUNDS SPEC IMPROVEMENTS			1,000.00
		- TRANSFER FOR INCREASED CLEANING SERVICES COST			
5	100.1989.0040	UNCLASSIFIED EXPENDITURE		18,000.00	
	100.1990.0040	CONTINGENCY			18,000.00

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		- TRANSFER FOR SNOWPLOWING OF PROPERTY DOWNTOWN			
6	100.5132.0045	HIGHWAY BUILDING CLEANING		500.00	
	100.5132.0021	HIGHWAY GARGAE SPEC EXPENSE			500.00
		- TRANSFER FOR INCREASED CLEANING SERVICES COST			
LAKE MAHOPAC PARK DISTRICT					
7	402.7110.0041	WATER QUALITY/STUDY EXPENSE		16,000.00	
	402.7110.9909	APPROPRIATE FUND BALANCE	*	16,000.00	
TEAKETTLE LAKE PARK DISTRICT					
8	403.7140.0041	LAKE TREATMENT EXPENSE		100.00	
	403.7140.0099	REPAIR RESERVE FUND			100.00
		- TRANSFER FOR LAKE TREATMENT EXPENSE			

Budget Revisions January-February 2021 cover sheet.xls 1

TOWN OF CARMEL
BUDGET REVISIONS JANUARY - FEBRUARY 2021 #2021/01

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
HIGHWAY FUND				
9	500.5110.0019	GEN REPAIR PAID ABSENCES	42,536.00	
	500.5010.9878	APPR FUND BALANCE CAPITAL PROJECTS	* 42,536.00	
		- PROVIDE FOR PAYOUT OF ACCRUED TIME FOR RETIREE		
CARMEL CLUSTER GARBAGE DISTRICT				
10	572.8160.0045	GARBAGE CONTRACT	6,735.00	
	572.8160.9909	APPROPRIATED FUND BALANCE	* 6,735.00	
		- PROVIDE FOR GARBAGE DISTRICT CONTRACT EXPENSE		
CARMEL WATER DISTRICT #7				
11	607.8310.0020	EQUIPMENT	9,226.00	
	607.8310.0047	EMERGENCY REPAIRS	10,544.00	
	607.8310.2681	INSURANCE RECOVERY - ASSET	* 19,770.00	
		- PROVIDE FOR EQUIPMENT AND EMERGENCY REPAIRS FROM INSURANCE CLAIM		
CARMEL SEWER DISTRICT #7				
12	707.8130.0140	MICRO-CONTRACTUAL REPAIRS	20,000.00	
	707.8130.2770	OTHER REVENUE	* 20,000.00	
		- PROVIDE FOR EXPENSES TO MICROFILTRATION PLANT FROM REIMBURSEMENT FROM NYCDEP		
LONG POND ROAD CAPITAL PROJECT				
13	955.9901.0099	TRANSFER TO DEBT FUND	75,857.99	
	955.5112.9909	APPROPRIATED FUND BALANCE	* 75,857.99	
		- PROVIDE FOR TRANSFER TO DEBT FUND TO CLOSE OUT CAPITAL PROJECT		
EOH COMMUNITY WASTEWATER CAPITAL PROJECT				
14	979.8130.0044	EOH WW PLANNING ASSISSTANCE PROGRAM	1,108,686.00	
	979.8130.3990	EOH GRANT AID	* 1,108,686.00	
		- PROVIDE FOR EOH COMMUNITY WW PLANNING ASSISSTANCE PROGRAM EXPENSE FROM GRANT FUNDING		

Budget Revisions January-February 2021 cover sheet.xls 2

**OFFICE OF THE TOWN COMPTROLLER - FUND BALANCE MODIFICATIONS
AUTHORIZED**

WHEREAS the Town Comptroller has reviewed the Draft Year End Fund Balance Analysis for years 2014-2020 with the Town Board which are detailed and explained on the attached Schedule;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the increase of reserves for the Compensated Absence Reserve Fund and Capital Purposes Fund, in the Highway Fund for the years 2014-2020, as shown itemized on the schedule attached hereto, incorporated herein and made a part hereof.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	X	
Michael Barile	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Kenneth Schmitt	X	

TOWN OF CARMEL
GENERAL AND HIGHWAY FUND COMBINED FUND EQUITY (YEARS 2014-2020)

** unaudited **

DESCRIPTION	2014	2015	2016	2017	2018	2019	2020
GENERAL FUND							
RESERVE FOR PREPAID EXPENSES	450,029	393,897	389,280	408,839	371,705	382,894	383,078
RESERVE FOR ENCUMBRANCES	89,518	118,210	152,275	378,818	500,518	547,344	825,197
RESERVE FOR COMPENSATED ABS	1,000,000	1,000,000	1,440,000	1,615,000	1,785,000	1,815,000	1,815,000
DESIGNATED FOR TAX CERTIORARI	770,000	770,000	770,000	770,000	770,000	1,070,000	1,070,000
DESIGNATED FOR RETIREMENT CONTRIBUTIONS	200,000	200,000	200,000	200,000	200,000	200,000	200,000
DESIGNATED FOR CAPITAL PROJECTS	500,000	500,000	750,000	1,000,000	1,500,000	2,000,000	2,000,000
DESIGNATED RESERVE VEHICLE PURCHASES	150,000	150,000	150,000	150,000	150,000	150,000	150,000
UNRESERVED DESIGNATED EQUITY-FY	400,000	400,000	400,000	400,000	400,000	400,000	400,000
UNRESERVED DESIGNATED EQUITY - SUBSEQUENT YEARS BUDGET		-	-	-	-	-	-
UNRESERVED UNDESIGNATED EQUITY**	1,532,712	2,172,921	2,881,889	3,487,762	3,319,837	3,309,458	3,744,305
TOTAL GENERAL FUND EQUITY	\$ 5,092,259	\$ 5,705,028	\$ 7,133,244	\$ 8,410,419	\$ 8,997,058	\$ 9,874,696	\$ 10,587,580
HIGHWAY FUND							
RESERVE FOR PREPAID EXPENSES	117,500	112,500	97,000	128,875	120,500	126,250	127,561
RESERVE FOR CAPITAL PURPOSES	100,000	150,000	150,000	100,000	250,000	190,000	850,000
RESERVE FOR COMPENSATED ABSENCES	300,000	300,000	300,000	300,000	300,000	325,000	375,000
RESERVE FOR SNOW REMOVAL/ROADS	500,000	450,000	600,000	750,000	750,000	750,000	750,000
UNRESERVED DESIGNATED EQUITY	61,719	111,856	298,914	474,431	298,687	295,528	544,957
UNRESERVED UNDESIGNATED EQUITY							
TOTAL HIGHWAY FUND EQUITY	\$ 1,079,219	\$ 1,124,356	\$ 1,443,914	\$ 1,753,306	\$ 1,719,187	\$ 1,686,776	\$ 2,647,518
TOTAL GENERAL & HIGHWAY EQUITY	\$ 6,171,478	\$ 6,829,384	\$ 8,577,158	\$ 10,163,725	\$ 10,716,245	\$ 11,561,472	\$ 13,235,098

**SETTLEMENT OF LITIGATION AUTHORIZED – “EQUITY TRUST COMPANY VS.
THE TOWN OF CARMEL”**

WHEREAS there is currently pending in the Supreme Court, County of Putnam, State of New York under Index No. 501012/2020 certain lawsuits entitled “Equity Trust Company v. The Town of Carmel” regarding the tax assessments for the property known and designated Town of Carmel Tax Map No. 77.17-1-2; and

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WHEREAS a proposed settlement of the litigation has been negotiated by Glenn Droese, Town Assessor, and Town Counsel Gregory L. Folchetti, both of whom have recommended approval of the proposed settlement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the settlement of the aforementioned litigation as recommended; and

BE IT FURTHER RESOLVED that Town Counsel is hereby authorized to sign, on behalf of the Town of Carmel, the stipulation of settlement and corresponding consent judgment reflecting the terms of the settlement.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilman Barile and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

SETTLEMENT OF LITIGATION AUTHORIZED – “RIKFIN GROUP, LLC VS. TOWN OF CARMEL”

WHEREAS there is currently pending in the Supreme Court, County of Putnam, State of New York under Index No. 500668/2020 a certain lawsuit entitled “Rikfin Group, LLC v. The Town of Carmel” regarding the tax assessments for the property known and designated Town of Carmel Tax Map No. 55.11-1-1; and

WHEREAS a proposed settlement of the litigation has been negotiated by Glenn Droese, Town Assessor, and Town Counsel Gregory L. Folchetti, both of whom have recommended approval of the proposed settlement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the settlement of the aforementioned litigation as recommended; and

BE IT FURTHER RESOLVED that Town Counsel is hereby authorized to sign, on behalf of the Town of Carmel, the stipulation of settlement and corresponding consent judgment reflecting the terms of the settlement.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

POLICE DEPARTMENT – CHIEF OF POLICE AUTHORIZED TO PROCEED WITH THE PURCHASE OF ONE (1) NEW 2021 FORD INTERCEPTOR POLICE HYBRID

**SUV VEHICLE – BEYER FORD AND ONE (1) NEW 2021 JEEP LATITUDE SUV
POLICE VEHICLE – NYE AUTOMOTIVE**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Chief of Police Anthony Hoffmann to proceed with the purchase of one (1) new 2021 Ford Interceptor Police Hybrid SUV vehicle at a cost not to exceed \$40,031.25 from Beyer Ford, Morristown, NJ under Westchester County Contract # RFB-WC-19023 pursuant to General Municipal Law §103(16); and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes Chief of Police Anthony Hoffmann to proceed with the purchase of one (1) new 2021 Jeep Latitude SUV vehicle at a cost not to exceed \$26,907.00 from NYE Automotive Group, Oneida, NY under NYS Office of General Services Contract Award #48778; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign all necessary documents to purchase said vehicles from the respective vendors set forth herein in accordance with their bid/contract quotations dated March 31, 2021 and March 3, 2021; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget revisions to effect the aforesaid purchase transactions authorized herein.

Resolution
Offered by: Councilman Barile
Seconded by: Councilman Lombardi and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Councilman Barile clarified that these vehicles were not purchased locally because they were purchased under a state and county contract.

Supervisor Schmitt credited Police Chief Anthony Hoffmann as this is the first hybrid Police vehicle in the Town. Discussion continued regarding the future purchase of hybrid vehicles.

**HIGHWAY SUPERINTENDENT AUTHORIZED TO PROCEED WITH THE
PURCHASE OF VEHICLES – TWO (2) 2022 INTERNATIONAL 4X4 HV507 CAB &
CHASSIS TOGETHER WITH TENCO DUMP BODY, PLOW AND SANDER AT A
UNIT COST NOT TO EXCEED \$253,714.66**

WHEREAS, the Town Board of the Town of Carmel, has previously authorized capital borrowing and/or funding authorizing the purchase of certain capital equipment and vehicles for the Town of Carmel Highway Department in year 2021 and

WHEREAS, Town of Carmel Highway Superintendent Michael Simone has solicited bids pursuant to the NY General Municipal Law for such capital equipment

and a copy of a memorandum summarizing bids and recommended the awarding of bids as set forth herein is on file in the Office of the Town Supervisor;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel hereby accepts the recommendation of the Town of Carmel Highway Superintendent Michael Simone and hereby authorizes the purchase of two (2) 2022 International 4x4 HV507 Cab & Chassis together with Tenco dump body, plow and sander at a unit cost not to exceed \$253,714.66 each under Onondaga County Bid/Contract #8996 and pursuant to NY General Municipal Law §103(16).

BE IT FURTHER RESOLVED, that Town Comptroller MaryAnn Maxwell is hereby authorized to make all budgetary transfers necessary to effect this authorization and purchase.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Barile and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PUBLIC COMMENTS – AGENDA ITEMS

Erin Crowley, Town of Carmel, Mahopac Hamlet resident inquired as to the allocated budget for Labor Counsel for the Jackson Lewis contract. Councilman Lombardi confirmed that the allocated budget for the Jackson Lewis contract for 2021 is \$80,000. Discussion continued. Councilman Lombardi explained that the Labor Counsel at Jackson Lewis is available to the Town on an as needed basis.

Ms. Crowley also inquired about the method of communication utilized to inform residents of the installation of the new water meters. Councilwoman McDonough stated that this project has been ongoing since 2019. She further explained that residents have been notified by mail numerous times and multiple phone calls have been made.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Councilwoman McDonough announced the details of the Putnam County Department of Health Household Hazardous Waste Drop off Day scheduled for May 1, 2021. Pre-registration on the Putnam County Department of Health website is required.

Councilwoman McDonough announced that the Farmers Market will be reopening soon at the Swan Cove location. Interested vendors should contact Nina Kallmeyer at the Carmel Recreation Department.

Councilwoman McDonough announced the addition of upcoming meetings regarding the Town of Carmel Master Plan. She added that there are two (2) webinars scheduled for this month for community suggestions and input. Interested residents were directed to register on the Town of Carmel website.

Erin Crowley, asked how the residents were informed of any meetings scheduled to discuss for the Master Plan. Councilwomen McDonough stated that information and reminders have been sent out via texts messages, posted in the newspaper, on the Town of Carmel website and also posted on social media. She added that the information is also outlined in the most recent Informational Flyer mailed to residents, as well as listed on the variable signs throughout the Town. Councilman Barile voiced concerns of possible limited community input due to all of the issues with COVID this

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year. Discussion continued regarding the possibility of extending the timeline for the Master Plan to allow for more community input.

Supervisor Schmitt announced that an Informational Flyer was mailed out to all residents. The flyer contains information regarding services offered by the Town. Supervisor Schmitt thanked Councilman Barile for his suggestion to create the flyer and to Donna Esteves of the Engineering Department for her assistance with the project.

Supervisor Schmitt announced that the Town Wide Litter Cleanup dates this year will be April 19th through May 2nd. Large contractor bags, pickers and safety vests are available for those who wish to assist in the litter cleanup. Discussion continued regarding the large amounts of litter throughout the Town and ideas to remedy this issue. Supervisor Schmitt encouraged all to participate in this year's cleanup. Interested residents were directed to contact the Supervisor's Office.

Supervisor Schmitt announced the reorganization of Town of Carmel Historical Society. The Supervisor reflected on his meeting with Jim Meyer, Town Historian and the six members of the committee. He conveyed their excitement regarding the future of the Historical Society. Anyone interested in joining the Committee may contact the Supervisor's Office.

Councilman Lombardi stated that New York State recently passed a two hundred and twelve billion dollar budget. He explained that part of the budget was the belief that the passage of the legalization of marijuana would generate millions of dollars of revenue. Councilman Lombardi stated that he is not in favor of shops selling marijuana to be located anywhere within the Town of Carmel.

Councilman Barile inquired as to the status of the theft of services of the sewer line currently in question. Supervisor Schmitt stated that he is waiting for the reports from the Town of Carmel Detectives that are currently investigating the matter. Councilman Barile questioned the inconsistency of the processes in which theft of services are investigated.

Supervisor Schmitt stated that the next Town Board Meeting will be a work session to be held on April 14, 2021.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Barile, seconded by Councilman Schanil, with all Town Board members present in agreement, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Alice Daly, Deputy Town Clerk