

**17 NOVEMBER 2021
TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.**

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 17th day of November, 2021 at 7:04 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schanil, Councilman Barile, Councilman Lombardi, Councilwoman McDonough and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces and who provide us with a blanket of freedom that we live under each and every night.

Supervisor Schmitt announced that the Town Board met in Executive Session at 6:30 p.m. to discuss a Garbage District contractual item.

MINUTES OF TOWN BOARD MEETING HELD ON 10/20/2021 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilwoman McDonough, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meeting held on October 20th, 2021 were accepted as submitted by the Town Clerk.

HIGHWAY DEPARTMENT - EMERGENCY PURCHASE OF PLOW PARTS AND SUPPLIES FROM CHEMUNG SUPPLY CORP., ELMIRA, NY ACKNOWLEDGED AND AUTHORIZED – NOT TO EXCEED \$16,926.00

RESOLVED, that the Town Board of the Town of Carmel and upon the recommendation of Town of Carmel Highway Superintendent Michael J. Simone, hereby acknowledges and authorizes the emergency purchase of parts for Highway Department plow parts and supplies from Chemung Supply Corp., Elmira, NY at a cost not to exceed \$16,926.00 in accordance with the proposal dated October 24, 2021 as attached hereto and made a part thereof; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal authorized herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Schanil

Seconded by: Councilwoman McDonough and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	___
Michael Barile	<u>X</u>	___
Frank Lombardi	<u>X</u>	___
Suzanne McDonough	<u>X</u>	___
Kenneth Schmitt	<u>X</u>	___

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EXHIBIT "B"
Emergency Justification Form
Town of Carmel Procurement Policy

Procurement Policy, Section VI: Emergency Procurement

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

Department: Town of Carmel Highway Department

Vendor names: Chemung Supply Corporation, Vendor #933

Nature of emergency: Necessary Plow Parts & Supplies: Vendor's supplier estimates future shortages

Estimated cost: \$17,000.00, and any future purchases

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- ☐ The situation arose out of an accident or unforeseen occurrence or condition.
- ☐ Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- ☐ The situation required immediate action, which could not await competitive bidding.
- ☐ The emergency purchases or services exceeded **\$10,000** and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- ☒ Other (provide explanation): Bulk of Purchase priced per Sourcewell Contract #080818-EVE – Could not await Town Board Resolution to purchase, as vendor had inventory on hand

Purchasing Agent's signature for approval: _____

Department Head's signature for approval: _____

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HEADQUARTERS:
2420 CORNING ROAD
PO BOX 527
ELMIRA, NY 14902
PHONE: 607-733-5506
FAX: 607-732-5379

INVOICE	
Invoice No.	Date
011831	10/25/2021
Refer to Invoice Number	
011831	

REMIT TO: CHEMUNG SUPPLY,
PO BOX 527, ELMIRA, NY 14902

Sold To

TOWN OF CARMEL-PUTNAM C/O MIKE SIMONE, T.S. McALPIN AVENUE MAHOPAC, NY 10541

Ship To

TOWN OF CARMEL - PUTNAM 55 McALPIN AVENUE MAHOPAC, NY 10541

Attn:

ATTN: MIKE 845-628-7474

Sales Order	Cust No	Customer PO	Order Date	Tax	Mark Shipment:	Terms	Loc
0211679-0000	101441		10/5/2021	E		NET 30	
Salesperson	Ship Date	Shipped Via	FOB Point	Ins	Waybill Number		
TAG WILLIAMSON	10/22/2021	CHEMUNG TRUCK	ORIGIN				

Item	T	Quantity			Part Number/Revision	Description	Unit Price \$	Amount \$
		Order	BO	Ship				
001	S	10.0000		10.0000	EPBTPSQA-20489	5/8X6X120 SHP TP 11/16 SQ11/16 TP 3-3-12	137.20000	1,372.00
002	S	10.0000		10.0000	EPBTPSQA-20403	5/8X6X132 SHP TP 11/16 SQ11/16 TP 3-3-12	150.92000	1,509.20
003	S	30.0000		30.0000	ECBTPSQA-22360	CB 3/4X6X36SHP 1.5GA TPCS11/16 CS11/16 TP 3-3-12	211.70000	6,351.00
004	S	30.0000		30.0000	ECBTPSQA-22480	CB 3/4X6X48SHP 1.5GA TP CS11/16 CS11/16 TP 3-3-12	256.48000	7,694.70
SUBTOTAL								15,926.90
Total \$								16,926.90

Sourcewell Contract # 080818 - EVE

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DocuSign Envelope ID: 973262E3-0171-416E-BC70-06D71F9B330A

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by Sourcewell if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

Sourcewell Contract #: 080818-EVE

Proposer's full legal name: Evolution Edges (A Division of Chemung Supply)

Based on Sourcewell's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by Sourcewell.

The effective date of the Contract will be October 29, 2018 and will expire on October 29, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the Sourcewell Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at Sourcewell's discretion.

Sourcewell Authorized Signatures:

Jeremy Schwartz

78144D620E684E3

SOURCEWELL DIRECTOR OF OPERATIONS AND
PROCUREMENT/CFO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)

Chad Coquette

77E6C50E-1-1

SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on October 22, 2018

Sourcewell Contract # 080818-EVE

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Evolution Edges (A Division of Chemung Supply)

Authorized Signatory's Title VP Winter Products

[Signature]

VENDOR AUTHORIZED SIGNATURE

Mike Manner

(NAME PRINTED OR TYPED)

Executed on 10/23, 2018

Sourcewell Contract # 080818-EVE

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Phone: 800-733-5508 | Fax: 807-732-5379 | E-Mail: info@evolutionedges.com

SOURCEWELL PRICING - SPECIALTY, CARBIDE & STEEL

FLEX OSCILLATING BLADE COMPONENT (JOMA BLADE ALTERNATIVE)		
PART #	PRODUCT DESCRIPTION	PRICE
EFLEXOSC-36	RELIANT 36" INDIVIDUAL FLEX OSCILLATING BLADE (Formerly TXS)	\$519.26
EFLEXOSC-48	RELIANT 48" INDIVIDUAL FLEX OSCILLATING BLADE (Formerly TXS)	\$694.04
EFLEX-36	RELIANT 3FT STEEL ADAPTER BLADE	\$107.45
EFLEX-36CB	RELIANT 3FT STEEL ADAPTER BLADE - W/CARBIDE INSERTS	\$394.61
EFLEXCLAMP-36	RELIANT 3FT CLAMP BLADE	\$40.60
EFLEX-48	RELIANT 4FT STEEL ADAPTER BLADE	\$143.24
EFLEX-48CB	RELIANT 4FT STEEL ADAPTER BLADE - W/CARBIDE INSERTS	\$526.12
EFLEXCLAMP-48	RELIANT 4FT CLAMP BLADE	\$54.15
EGRD-FLEX-L	RELIANT GRD 3/4X6X21 LEFT - STANDARD CURB GUARD	\$107.45
EGRD-FLEX-R	RELIANT GRD 3/4X6X21 RIGHT - STANDARD CURB GUARD	\$107.45
EGRD-PWRFLEX-L	CURB ARMOR 1X6X21 LEFT - HEAVY DUTY CAST CARBIDE CURB GUARD	\$250.00
EGRD-PWRFLEX-R	CURB ARMOR 1X6X21 RIGHT - HEAVY DUTY CASH CARBIDE CURB GUARD	\$250.00
EGRD-PWRFLEX-S	CURB ARMOR 1X6X22 STRAIGHT - HEAVY DUTY CAST CARBIDE FRONT GUARD	\$215.89
CARBIDE BLADES - STANDARD TUNGSTEN CARBIDE INSERTS (.635"X.356X1")		
PART #	PRODUCT DESCRIPTION	PRICE
ECBTSCA-21360	STD CB 3/4X6X36 STANDARD CARBIDE INSERTED BLADE - 36" 2GA	\$211.70
ECBTSCA-21480	STD CB 3/4X6X48 STANDARD CARBIDE INSERTED BLADE - 48" 2GA	\$256.49
ECBTSCA-20607	STD CB 3/4X6X60 STANDARD CARBIDE INSERTED BLADE - 60" 2GA	\$356.09
ECBTSCA-21720	STD CB 3/4X6X72 STANDARD CARBIDE INSERTED BLADE - 72" 2GA	\$427.26
✱ ECBTPSCA-22360	STD CB 3/4X6X36 STANDARD CARBIDE INSERTED BLADE - 36" 1.5GA	\$211.55 ✱
✱ ECBTPSCA-22480	STD CB 3/4X6X48 STANDARD CARBIDE INSERTED BLADE - 48" 1.5GA	\$256.49 ✱
ECBTQSCE-20686	STD CB 3/4X6X60 STANDARD CARBIDE INSERTED BLADE - 60" 1.5GA	\$356.09
ECBTSCA-21721	STD CB 3/4X6X72 STANDARD CARBIDE INSERTED BLADE - 72" 1.5GA	\$427.26
ECBTSCA-2650	STD CB 3/4X6X36 STANDARD CARBIDE INSERTED BLADE - 36" 2GA W/BEVEL	\$275.01
ECBTSCA-2651	STD CB 3/4X6X48 STANDARD CARBIDE INSERTED BLADE - 48" 2GA W/BEVEL	\$333.44
ECBTSCA-2652	STD CB 3/4X6X60 STANDARD CARBIDE INSERTED BLADE - 60" 2GA W/BEVEL	\$462.91
ECBTSCA-2653	STD CB 3/4X6X72 STANDARD CARBIDE INSERTED BLADE - 72" 2GA W/BEVEL	\$555.43
ECBTSCA-2604	STD CB 3/4X6X36 STANDARD CARBIDE INSERTED BLADE - 36" 1.5GA W/BEVEL	\$219.32
ECBTSCA-2605	STD CB 3/4X6X48 STANDARD CARBIDE INSERTED BLADE - 48" 1.5GA W/BEVEL	\$292.44
ECBTSCCE-00061	STD CB 3/4X6X60 STANDARD CARBIDE INSERTED BLADE - 60" 1.5GA W/BEVEL	\$365.55
ECBTSCCE-00062	STD CB 3/4X6X72 STANDARD CARBIDE INSERTED BLADE - 72" 1.5GA W/BEVEL	\$454.89
ECBTSCA-2801	STD CB 7/8X5X36 STANDARD CARBIDE INSERTED BLADE - 36" 1.5GA	\$211.55
ECBTSCA-2802	STD CB 7/8X5X48 STANDARD CARBIDE INSERTED BLADE - 48" 1.5GA	\$256.49
ECBTSCA-2821	STD CB 7/8X5X36 STANDARD CARBIDE INSERTED BLADE - 36" 1.5GA W/BEVEL	\$275.01
ECBTSCA-2820	STD CB 7/8X5X48 STANDARD CARBIDE INSERTED BLADE - 48" 1.5GA W/BEVEL	\$333.44

HIGHWAY DEPARTMENT - BIDS AWARDED FOR WASHED SAND, WINTER MIX, AND GUIDE RAIL

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for washed sand, winter mix and guide rail, and
WHEREAS Highway Superintendent Michael Simone has recommended the awarding of the bids as set forth hereafter,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby awards the bids for the foregoing materials to the lowest responsible bidders who met specifications (after adjustment for mileage in the case of FOB plant bids) as follows:

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Bid Item	Vendor
GALVANIZED GUIDE RAIL CORTEN GUIDE RAIL TIMBER GUIDE RAIL (FURNISHED/INSTALLED)	CHEMUNG SUPPLY CORP. P.O. BOX 527 ELMIRA, NY 14902
WINTER MIX	PACKAGE PAVEMENT CO, INC. STORMVILLE, NY 12582
WASHED SAND	RED WING PROPERTIES P.O. BOX 408 STORMVILLE, NY 12582ADGSTB

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Schanil and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	___
Michael Barile	<u>X</u>	___
Frank Lombardi	<u>X</u>	___
Suzanne McDonough	<u>X</u>	___
Kenneth Schmitt	<u>X</u>	___

ADDITIONS AND DELETIONS TO THE ACTIVE LIST OF THE MAHOPAC VOLUNTEER FIRE DEPARTMENT - AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the addition of the following names to the active list of the Mahopac Volunteer Fire Department:

ISABELA K. FRATAROLA
ALEXANDER J. MAGLIARI
DINO RADONCIC

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes the deletion of the following names from the active list of the Mahopac Volunteer Fire Department:

FRANKLIN WEYDIG
CHRISTINA LANGLITZ
SARANGO N. CURIPONA
KEVIN SWAYNE
GERARD KICK

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	___
Michael Barile	<u>X</u>	___
Frank Lombardi	<u>X</u>	___
Suzanne McDonough	<u>X</u>	___
Kenneth Schmitt	<u>X</u>	___

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SUPPORT ACKNOWLEDGED FOR THE COMMISSION OF TRAFFIC STUDIES BY THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION WITHIN THE TOWN OF CARMEL

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel, hereby supports the commission of a study by the New York State Department of Transportation for the purpose of establishing vehicle weight limitations on New York State Route 6N between Clark Place and Baldwin Place Road, as well as the installation of pedestrian crosswalks on New York State Route 6N in these locations; and

BE IT FURTHER RESOLVED the Town Supervisor Kenneth Schmitt is hereby authorized to transmit a copy of this resolution to New York State Department of Transportation immediately.

Resolution
Offered by: Councilman Barile
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	___
Michael Barile	<u>X</u>	___
Frank Lombardi	<u>X</u>	___
Suzanne McDonough	<u>X</u>	___
Kenneth Schmitt	<u>X</u>	___

POLICE DEPARTMENT - APPLICATION FOR TUITION REIMBURSEMENT APPROVED - POLICE OFFICER JAMES ZACCONE

RESOLVED that the Town Board of the Town of Carmel, in accordance with the terms of the current collective bargaining agreement with the Town of Carmel Police Benevolent Association, hereby approves the application for tuition reimbursement of P.O. James Zaccone, for receipt of Bachelor of Science degree from the University of Phoenix.

Resolution
Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	___
Michael Barile	<u>X</u>	___
Frank Lombardi	<u>X</u>	___
Suzanne McDonough	<u>X</u>	___
Kenneth Schmitt	<u>X</u>	___

ENTRY INTO CONTRACTS WITH GLENS FALLS NATIONAL BANK FOR INVESTMENT SERVICES FOR LENGTH OF SERVICE AWARD PROGRAMS IN CARMEL FIRE PROTECTION DISTRICTS #1 AND #2 - AUTHORIZED

RESOLVED, that the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Comptroller Mary Ann Maxwell hereby accepts the proposal of Glens Falls National Bank for investment services for length of service award programs in Carmel Fire Protection District No. 1 and Carmel Fire Protection District No. 2;

BE IT FURTHER RESOLVED, that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation reasonably necessary to effectuate the purchase authorized hereunder; and

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BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Schanil and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ENTRY INTO CONTRACTS WITH PENFLEX INC. FOR SERVICE AWARD PROGRAM ADMINISTRATION FOR CARMEL FIRE PROTECTION DISTRICTS #1 AND #2 – AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel, acting as the Commissioners of Carmel Fire Protection Districts #1 and #2, hereby authorizes entry into Service Award Program Service Agreements with Penflex Inc. of Latham, NY for administration services for the Fire Protection District Service Award Programs for 2021-2022 as contained within its October 2021 proposal which is attached hereto and made a part thereof, at estimated costs of \$6,900.00 for Fire Protection District #1; and \$7,700.00 for Fire Protection District #2; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation required to effect this authorization on the terms set forth herein.

Offered by: Councilman Lombardi
Seconded by: Councilman Barile

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

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Penflex Actuarial Services, LLC.
11/1/2021-10/31/2022 Service Fee Agreement

TOWN OF CARMEL
CARMEL FIRE PROTECTION DISTRICT NO. 1
SERVICE AWARD PROGRAM

Standard Services Fee Schedule

Base Fee: \$3,900, \$0 change from 2020
Per-Participant Fee: \$19, \$0 change from 2020
Payment certification and trustee directive letters: \$75 per letter, \$0 change from 2020
Total Estimated Standard and Distribution Services Fees: \$6,900

Preparation of Financial Statement Disclosures

Disclosure Packages Provided For Program Year 2020:

NYS LOSAP Audit Package: No
GASB 73 Package: Yes

Auditing Firm: PKF O'Connor Davies, LLP
Contact Name: Alan Kassay
Email Address: akassay@pkfod.com

Please Check 'Yes' Or 'No' For Program Year 2021:

Complete the NYS LOSAP Audit Package for a fee of \$495: Yes No
This is a \$0 change from 2020. Please refer to the enclosed newsletter titled 'New York State Volunteer Firefighter LOSAP Audit Requirement' for more information
Complete the GASB 73 Package for a fee of \$950: Yes No
This is a \$0 change from 2020. Please refer to the enclosed 'GASB 73 FAQs' for more information. For a sample GASB 73 package, please email: info@penflexinc.com.

PLEASE NOTE: If you are requesting any Disclosure Packages, please review and make any necessary changes to your auditor's information noted above.

All other services are optional and are billed only when requested. Please call for fee estimates and purchase order arrangements. Optional services include additional client meetings, drafting of special correspondence and documents, and performing actuarial cost estimate calculations.
To authorize Penflex Actuarial Services, LLC. to begin providing these services in accordance with this fee schedule, please have the Town Supervisor sign and return this Service Fee Agreement. Keep a copy for your records.

Supervisor
Town of Carmel

Edward J. Holohan
Edward J. Holohan, ASA
President, Penflex Actuarial Services, LLC.

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Penflex Actuarial Services, LLC.
11/1/2021-10/31/2022 Service Fee Agreement

TOWN OF CARMEL
CARMEL FIRE PROTECTION DISTRICT NO. 2
SERVICE AWARD PROGRAM

Standard Services Fee Schedule

Base Fee: \$3,900, \$0 change from 2020
Per-Participant Fee: \$19, \$0 change from 2020
Payment certification and trustee directive letters: \$75 per letter, \$0 change from 2020
Total Estimated Standard and Distribution Services Fees: \$7,700

Preparation of Financial Statement Disclosures

Disclosure Packages Provided For Program Year 2020:

NYS LOSAP Audit Package: No
GASB 73 Package: Yes

Auditing Firm: PKF O'Connor Davies, LLP
Contact Name: Alan Kassay
Email Address: akassay@pkfod.com

Please Check 'Yes' Or 'No' For Program Year 2021:

Complete the NYS LOSAP Audit Package for a fee of \$495: Yes No
This is a \$0 change from 2020. Please refer to the enclosed newsletter titled 'New York State Volunteer Firefighter LOSAP Audit Requirement' for more information

Complete the GASB 73 Package for a fee of \$950: Yes No
This is a \$0 change from 2020. Please refer to the enclosed 'GASB 73 FAQs' for more information. For a sample GASB 73 package, please email: info@penflexinc.com.

PLEASE NOTE: If you are requesting any Disclosure Packages, please review and make any necessary changes to your auditor's information noted above.

All other services are optional and are billed only when requested. Please call for fee estimates and purchase order arrangements. Optional services include additional client meetings, drafting of special correspondence and documents, and performing actuarial cost estimate calculations.

To authorize Penflex Actuarial Services, LLC. to begin providing these services in accordance with this fee schedule, please have the Town Supervisor sign and return this Service Fee Agreement. Keep a copy for your records.

Supervisor
Town of Carmel

Edward J. Holohan
Edward J. Holohan, ASA
President, Penflex Actuarial Services, LLC.

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SERVICE AWARD PROGRAM STANDARD SERVICES

1. Prepare an annual Service Award Program statement for each Service Award Program participant, including those who are in payment status.
2. Prepare for the record and **for audit purposes** an annual Service Award Program report which:
 - a. shows and completely documents the calculation (defined benefit plans) or allocation (defined contribution plans) of the annual Program cost.
 - b. accounts for changes in the Program's assets.
 - c. lists the earned Service Awards (defined benefit plans) or accounts for changes in the Program account (defined contribution plans) for each participant.
 - d. summarizes the major provisions of the Program.
 - e. lists current payment recipients.
 - f. includes a service credit listing for current participants.
 - g. includes a written description of the actuarial methods and assumptions used to calculate the annual program costs (defined benefit plans).
 - h. For members of the Sponsor's Governing Board or Officials, prepare:
 - i. "Fact Sheet" which includes current year important information about their Program.
 - ii. "Annual Report Commentary" correspondence which alerts officials about emerging issues and/or explains changes in the Program (such as increase/decrease in Program funding costs).
3. One meeting upon request, first with officials and then with volunteers to review the Annual Report, to answer questions from volunteers about their annual statements, and to provide updates on Service Award Program related legislation and on their own Program.
4. Provide pertinent forms for participants to apply for payment upon eligibility, elect or change beneficiaries, etc.
5. At year-end, provide written instructions about how to prepare the required certified listings to be approved by the Sponsor's Governing Board and Department/Company officials, posted by the Department/Company, and sent to Penflex Actuarial Services, LLC.
6. Project the Program's cash flow needs in order to plan and formulate investment strategy.
7. Prepare written notification/explanation to be sent to persons who cease to participate in the Program.
8. During normal business hours, have trained staff available to answer questions from officials and designated client contact persons.
9. Throughout the year, receive, review and reconcile financial statements from custodian and/or investment and/or insurance providers.
10. Process Service Award payment applications, certify payment amounts and eligibility, prepare payment directives and communicate directly with the payment recipient and/or custodian and/or paying agent when necessary.
11. Answer routine questions from Sponsor's auditors about the Program and the Annual Report.
12. When required, prepare vouchers for payments to the Program Trust Fund.

PERFORMANCE OF EMERGENCY REPAIRS ACKNOWLEDGED - CARMEL WATER DISTRICTS

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated November 3, 2021, as attached hereto and made a part thereof.

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Resolution
Offered by: Councilman Barile
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u> </u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

*Richard J. Franzetti, P.E. (845) 628-1500
Town Engineer (845) 628-2087
Fax (845) 628-7085*

*Office of the Town Engineer
60 McAlpin
Avenue Mahopac,
New York 10541*

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer
Date: November 03, 2021
Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment/authorization to proceed in excess of \$10,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

- Carmel Water District 2 ~ 11 Old Route 6



RF

On October 1, 2021, Inframark, the operators for CWD2, notified the Engineering Department that an 8", 10' deep water main break repair was performed at 11 Old Route 6. Attached is an invoice in the amount of \$15,024.83 for Kuck Excavating to make this repair.

We request that this memorandum be put into the agenda as a matter of record.

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Ed Kuck Excavating Inc
20 Day Road
Carmel, NY 10512

INV # TOC- 87 2021
CWD 2
REQ #
Vendor 0670
Tax ID - 133851002

Attention: ROB VARA, ENGINEERING
TOWN OF CARMEL
EMERGENCY: 8 " STEEL PIPE

AS PER INFRAMARK
Job Location: 11 OLD ROUTE 6
Work Started ; 10/1/2021 TOTAL 2-1/2 PW 9-1/2 PWOT 12 HRS

JOB DESCRIPTION
WATER LEAKING ALONG FENCE LINE OF SEWER PLANT. ASSIST IN FINDING VALVES TO SHUT WATER MAIN DOWN
DUG UP AND EXPOSED 8" WATER MAIN 10 FT DEEP AND FOUND 7' SECTION CRACKED,
CUT SECTION OUT AND REPLACED WITH DUCTILE PIPE AND HYMAX'S. BACKFILLED AND COMPACT WITH ITEM 4

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	12	\$85.00 per hour	1,020.00
Dump Truck	12	\$90.00 per hour	1,080.00
Support Vehicle	Day rate 1 DAY	\$155.00 PER DAY	155.00
Chop Saw	Day rate DAYS	\$ 70.00	70.00
Jumping Jack	Day rate DAY	\$70.00	70.00
Plate tamper	Day rate	\$70.00	
Mud Sucker	Day rate DAY	\$70.00	70.00
Locater	Day rate	\$70.00	
Machine Hammer	Day rate	\$250.00	
Powered drill/hammer	Day rate	\$70.00	70.00
Machine operator	2.5 Hrs X 1 MAN PW	\$184.18 PER HR	460.45
MACHINE OPERATOR	9.5 HRS X 1 MAN PWOT	\$276.27 PER HR	2,624.56
Laborers	2.5 HRS X 3 MEN PW	\$159.30 PER HR	1,194.75
LABORER	9.5 HRS X3 MEN PWOT	\$238.95 PER HR	6,810.07
Item 4	35 YARDS	\$40.00 per yard	1,400.00
Seed		\$96.00 bag	
Top soil		\$50.00	
Blacktop		\$124.00 per ton	
SHORING BOX		\$500.00	
Hay		\$15.36 bag	
GRAVEL		\$46.00/YARD	
Total			15,024.83

**PROPOSAL ACCEPTED FOR 2022 PLANNING CONSULTING SERVICES -
PATRICK CLEARY OF CLEARY CONSULTING - NOT TO EXCEED \$60,000.00**

RESOLVED that the Town Board of the Town of Carmel hereby accepts the proposal for the provision of planning consulting services, with Patrick Cleary of Cleary Consulting, Northport, NY, for a period of one (1) year commencing January 1, 2022 and concluding December 31, 2022, for an annual sum not to exceed \$60,000.00; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form and content satisfactory to counsel, Supervisor Kenneth Schmitt is authorized to execute a contract for said services and any other documentation necessary to accept the aforementioned proposal.

17 NOVEMBER 2021
TOWN BOARD MEETING

Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u> </u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u> </u>	<u>X</u>

Councilman Barile stated that he has voted no for this contract for the third year in a row and that the Town speaks for itself on planning.

SUBMISSION OF STATEMENT OF DELINQUENT TOWN OF CARMEL WATER DISTRICT & SEWER DISTRICT CHARGES FOR RE-LEVYING ON THE 2022 COUNTY & TOWN TAX BILL – AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel, pursuant to Section 198 of the Town Law of the State of New York, hereby authorizes submission of the attached statements of delinquent water and sewer charges for the Town’s Water and Sewer Districts, as well as pursuant to Chapter 114 of the Town Code, as prepared by the Town Comptroller’s Office and attached hereto and made a part thereof, to the Putnam County Legislature for the re-levying of such charges on the 2022 County and Town Tax Bill.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Schanil and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

17 NOVEMBER 2021
TOWN BOARD MEETING

TOWN OF CARMEL DELINQUENT SEWER/WATER RELEVY AS OF 11/17/21

FUND	RPS CODE	DISTRICT	PURPOSE CODE	AMOUNT	
UNPAID WATER CHARGES:					
601	WD033	CWD #1	DEL. WATER	12,676.66	
601	WD033	CWD #1	PENALTY	1,873.55	
				14,550.21	
602	WD001	CWD #2	DEL. WATER	68,992.08	
602	WD001	CWD #2	PENALTY	20,773.02	
				89,765.10	
603	WD002	CWD #3	DEL. WATER	12,445.68	
603	WD002	CWD #3	PENALTY	4,070.58	
				16,516.26	
604	WD003	CWD #4	DEL. WATER	6,453.56	
604	WD003	CWD #4	PENALTY	2,199.48	
				8,653.04	
605	WD012	CWD #5	DEL. WATER	1,350.25	
605	WD012	CWD #5	PENALTY	221.00	
				1,571.25	
606	WD013	CWD #6	DEL. WATER	3,828.30	
606	WD013	CWD #6	PENALTY	1,286.64	
				5,114.94	
607	WD023	CWD #7	DEL. WATER	4,135.18	
607	WD023	CWD #7	PENALTY	957.33	
				5,092.51	
608	WD020	CWD #8	DEL. WATER	20,164.62	
608	WD020	CWD #8	PENALTY	6,539.59	
				26,704.21	
609	WD022	CWD #9	DEL. WATER	4,199.34	
609	WD022	CWD #9	PENALTY	1,109.44	
				5,308.78	
610	WD025	CWD #10	DEL. WATER	5,258.23	
610	WD025	CWD #10	PENALTY	1,323.85	
				6,582.08	
612	WD024	CWD #12	DEL. WATER	5,330.81	
612	WD024	CWD #12	PENALTY	1,365.72	
				6,696.53	
613	WD029	CWD #13	DEL. WATER	2,643.24	
613	WD029	CWD #13	PENALTY	419.76	
				3,063.00	
614	WD030	CWD #14	DEL. WATER	10,329.54	
614	WD030	CWD #14	PENALTY	3,134.35	
				13,463.89	
		Total Delinquent Water		203,081.80	

17 NOVEMBER 2021
TOWN BOARD MEETING

TOWN OF CARMEL DELINQUENT SEWER/WATER RELEVY AS OF 11/17/21

UNPAID OUT OF DISTRICT CHARGES:				
	WD002	74.11-1-20	OOD Water	1,056.33
	WD003	86.14-1-3	OOD Water	914.35
	WD025	75.51-1-37	OOD Water	1,050.00
	SW002	55.16-1-4	OOD Sewer Use	358.70
	SW003	76.30-1-38	OOD Sewer Use	85.40
	SW007	74.11-1-20	OOD Sewer Use	3,372.80
	SW004	74.11-1-20	OOD Sewer Cap	323.20
	SW015	55.16-1-4	OOD Sewer Cap	41.08
	SW017	76.30-1-38	OOD Sewer Cap	275.78
		Total Delinquent OOD		7,477.64
	TOWN	65.14-1-24	Property Maint Cleanup	125.00
	TOWN	65.14-1-24	Property Maint Cleanup	250.00
	TOWN	65.5-1-51	Property Maint Cleanup	1,650.00
	TOWN	76.17-1-28	Property Maint Cleanup	2,500.00
		Total Delinquent Property Maintenance		4,525.00
		Total Delinquent Relevy		215,084.44

PUBLIC HEARING SCHEDULED FOR 12/8/2021 TO HEAR OBJECTIONS TO ASSESSMENT ROLLS FOR THE OPERATION AND MAINTENANCE OF THE IMPROVEMENTS OF THE GARBAGE, SEWER AND WATER DISTRICTS FOR FISCAL YEAR 2022

WHEREAS the Town of Carmel hereby has completed its assessment rolls for the operation and maintenance of the improvements serving Carmel Sewer Districts #1, #2, #3, #4, #5, #6, #7 and #8 and extensions thereto as well as Carmel Water Districts #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #12, #13, #14 and extensions thereto as well as The Town of Carmel Garbage District of said Town for fiscal year 2022; and

WHEREAS said assessment rolls have been filed with Ann Spofford, Town Clerk of the Town of Carmel;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby schedules a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, NY 10541 on Wednesday, December 8, 2021, at 7:00 PM or as soon thereafter that evening as possible for the purpose of considering any objections which may be made to said assessment rolls.

Resolution

Offered by: Councilman Lombardi

Seconded by: Councilman Barile

Roll Call Vote	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	_____
Michael Barile	<u>X</u>	_____
Frank Lombardi	<u>X</u>	_____
Suzanne McDonough	<u>X</u>	_____
Kenneth Schmitt	<u>X</u>	_____

17 NOVEMBER 2021
TOWN BOARD MEETING

SEQR DETERMINATION MADE IN REGARD TO PROPOSED LOCAL LAW #3 of 2021, ENTITLED "A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-c" - TYPE II ACTION

RESOLVED that the Town Board of the Town of Carmel hereby determines that, proposed Local Law #3 of 2021 entitled “A Local Law to Override the Tax Levy Limit Established in General Municipal Law 3-c” is a Type II action under SEQR and no further review is necessary.

Resolution
Offered by: Councilman Barile
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u> </u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Councilman Barile stated that he voted no to this resolution and would explain his reasoning in the near future.

LOCAL LAW #3 OF THE YEAR 2021 – A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-C – ADOPTED AS NOTICED AND PUBLISHED

LOCAL LAW #3 OF THE YEAR 2021
A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT
ESTABLISHED IN GENERAL MUNICIPAL LAW 3-C

SECTION 1. LEGISLATIVE INTENT.

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Carmel, County of Putnam pursuant to General Municipal Law § 3-c, and to allow the Town of Carmel, County of Putnam to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed by the Town Board for the fiscal year 2022 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

SECTION 2. AUTHORITY.

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by a vote of sixty percent (60%) of the Town Board.

SECTION 3. TAX LEVY LIMIT OVERRIDE.

The Town Board of the Town of Carmel, County of Putnam is hereby authorized to adopt a budget for the fiscal year 2022 that requires a real property tax levy in excess of the limit specified in General Municipal Law § 3-c.

SECTION 4. SEVERABILITY.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or

circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 5. EFFECTIVE DATE.

This local law shall take effect immediately upon filing with the Secretary of State.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u> </u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**CARMEL GARBAGE DISTRICT CONTRACT C-282 ENTRY INTO CONTRACT
AUTHORIZED FOR COLLECTION OF REFUSE, GARBAGE, RECYCLABLE
MATERIAL AND BULK REFUSE – AAA CARTING, CORTLANDT MANOR, NY**

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for the collection of refuse, garbage, recyclable materials and bulk refuse within the Town of Carmel Garbage District; and

WHEREAS the Town Board of the Town of Carmel has reviewed the bids submitted for such services and has conducted inquiry into the qualifications of the lowest respective bidders;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby awards the bids for collection of refuse, garbage, recyclable materials and bulk refuse within the Town of Carmel Garbage District to AAA Carting, 480 Furnace Dock Rd., Cortlandt Manor, NY 10567, low responsible bidder meeting specifications for Single Family/Residential Collection, Option “D” at an annual cost of \$431.88 cost per unit, as well as all optional additional services to be contracted between contractor and resident which are provided within the Bid Specifications; and

BE IT FURTHER RESOLVED, that upon submission of bonds and insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute said contract and any other necessary documentation required pursuant to this authorization.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u> </u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Councilman Barile voted no and stated that he would explain his reasoning down the road.

2022 AMENDED PRELIMINARY BUDGET ADOPTED AS THE 2022 ANNUAL BUDGET

WHEREAS the Town Board has met at the time and place specified in the notice of public hearing on the Preliminary Budget and heard all persons desiring to be heard thereon; and

WHEREAS following the public hearing, the Town Board met with the Town Comptroller, Maryann Maxwell regarding the (amended) Preliminary Budget, (as described on the attached schedules); to arrive at a Final Budget for fiscal year 2022;

NOW THEREFORE BE IT RESOLVED that the Final Budget, as incorporated herein and made a part thereof, is hereby adopted as the annual budget of the Town of Carmel for the fiscal year beginning the 1st day of January, 2022 and that such budget also adopted be entered in detail in the minutes of this Town Board; and

BE IT FURTHER RESOLVED that the Town of Carmel Town Clerk Ann Spofford shall prepare and certify in duplicate, copies of said annual budget as adopted by this Town Board, together with the assessment rolls for benefit improvements adopted pursuant to Section 202-a, subdivision 2, of the Town Law and deliver one copy thereof to the Town Supervisor Kenneth Schmitt, to be presented by him to the Putnam County Legislature.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Schanil

Roll Call Vote	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	___
Michael Barile	___	<u>X</u>
Frank Lombardi	<u>X</u>	___
Suzanne McDonough	<u>X</u>	___
Kenneth Schmitt	<u>X</u>	___

Councilman Barile voted no and stated he would give his reasoning in the future.

17 NOVEMBER 2021
TOWN BOARD MEETING

TOWN OF CARMEL 2022 BUDGET ADJUSTMENTS ADOPTED 11/17/21

TOWN OF CARMEL 2022 BUDGET ADJUSTMENTS TENTATIVE - PRELIMINARY - ADOPTED				Total
Adjustments Tentative to Preliminary				
* Increase Elected Officials/Management Salary				
Act code 1220.10	Supervisor		5,092	
Act code 1410.10	Town Clerk		10,000	
Act code 5010.10	Highway Super		6,576	
				21,668
* Decrease Compensation Reserve				
Act code 1010.16	Comp Reserve - Mngmt Salary Inc		(21,668)	
				(21,668)
Adjustments Preliminary to Adopted				
* Increase Employee Salary and Benefits				
Act code 1110.11	Justice Court - Staff		4,023	
Act code 1220.11	Supervisor - Staff		3,468	
Act code 1315.10	Comptroller		5,650	
Act code 1330.10	Receiver of Taxes		21,985	
Act code 1330.11	Receiver of Taxes - Staff		1,988	
Act code 1355.10	Assessor		6,289	
Act code 1410.11	Town Clerk - Staff		2,354	
Act code 1440.10	Town Engineer		4,234	
Act Code 1610.11	Central Srvs Staff		1,413	
Act Code 3510.11	Dog Control PT Staff		5,000	
Act Code 3510.13	Dog Control Staff		1,000	
Act Code 3510.46	SPCA Contract		2,500	
Act Code 3510.80	Dog Control Employee Benefits		1,500	
Act code 5010.11	Highway Admin - Staff		3,204	
Act code 7020.10	Director of Parks Recreation		3,659	68,267
* Decrease Compensation Reserve				
Act code 1010.16	Comp Reserve - Mngmt Salary Inc		(58,267)	(58,267)
TOTAL NET EXPENDITURE ADJUSTMENTS				10,000
REVENUES				
* Increase Mortgage Tax Revenue				
Act code 1989.3005	Mortgage Tax Revenue		10,000	10,000
TOTAL REVENUE ADJUSTMENTS				10,000
* Increase/Decrease in Gen/Hwy Levy	General Levy		0	
	Highway Levy		0	
Adjustment to Tax Levy				0
Townwide Tax Rate Decrease 2.75% - No change				
Carmel Garbage District				
* Increase Contract Exp				
Act code 571.8160.45	Garbage District Contract		959,000	959,000
TOTAL NET EXPENDITURE ADJUSTMENTS				959,000
* Increase in Fund 571 Levy	571 Levy		959,000	959,000
Adjustment to Tax Levy				959,000

CARMEL WATER DISTRICT #2 RELINING PROJECT - CONTRACT NO. C265 - CHANGE ORDER #2 AUTHORIZED

WHEREAS the Town Board of the Town of Carmel, acting as Commissioners of Town of Carmel Water District #2 has previously awarded the contract for the above project to Michels Pipe Services, Watertown, CT; and

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has provided proposed Change Order No. 2 to the aforesaid contract to the Town Board for consideration and review;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Town of Carmel Water District #2, hereby authorizes Town Supervisor Kenneth Schmitt to sign Change Order #2 to the aforementioned contract, said Change Order to be in form as attached hereto and made a part thereof.

17 NOVEMBER 2021
TOWN BOARD MEETING

ResolutionOffered by: Councilman LombardiSeconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u> </u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u> </u>	<u>X</u>

CHANGE ORDERNo. 2**CARMEL WATER DISTRICT NO. 2 WATERMAIN REHABILITATION - PHASE 1**DATE OF ISSUANCE 11/18/2021EFFECTIVE DATE 11/18/2021OWNER The Town of Carmel
OWNER's Contractor No. C-265CONTRACTOR: Michels Pipe ServicesENGINEER: J. Robert Folchetti & Associates

You are directed to make the following changes in the Contract Documents.

Reason for Change Order: 1. Additional workAttachments: (List documents supporting change) Engineering Memo; Cost Estimate

CHANGE IN CONTRACT PRICE: Original Contract Price	CHANGE IN CONTRACT TIMES: Original Contract Times
\$ <u>\$3,152,200.00</u>	Substantial Completion: <u>None</u> Ready for final payment: <u> </u>
Net changes from previous Change Orders No. 1 \$ <u>\$0.00</u>	Net change from previous Change Orders No. to No. <u> </u>
Contract Price prior to this Change Order \$ <u>\$3,152,200.00</u>	Contract Times prior to this Change Order Substantial Completion: <u> </u> Ready for final payment: <u>April 6, 2022</u>
Net Increase (decrease) of this Change Order \$ <u>\$462,250.00</u>	Net Increase of this Change Order <u> </u>
Contract Price with all approved Change Orders \$ <u>\$3,614,450.00</u>	Contract Times with all approved Change Orders Substantial Completion: <u>June 23, 2022</u> Ready for final payment: <u>September 21, 2022</u> days or dates

RECOMMENDED:By: [Signature]
Engineer (Authorized Signature)**ACCEPTED:**By: [Signature]
Contractor (Authorized Signature)**APPROVED:**By:
Owner (Authorized Signature)Date: 11.15.2021Date: 11/15/2021Date:

HIGHWAY DEPARTMENT – EXTENSION OF WORKERS COMPENSATION-RELATED LEAVE AUTHORIZED

RESOLVED, that the Town Board of the Town of Carmel, upon the request and recommendation of Town of Carmel Highway Superintendent Michael Simone, and pursuant to the terms of the current Collective Bargaining Agreement between the Town of Carmel and Teamsters Local #456, hereby authorizes a three-month extension of workers-compensation related leave of employment for Town of Carmel Employee #2015, from December 1, 2021 through and including February 28, 2022.

Resolution
Offered by: Councilman Barile
Seconded by: Councilman Lombardi and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	___
Michael Barile	<u>X</u>	___
Frank Lombardi	<u>X</u>	___
Suzanne McDonough	<u>X</u>	___
Kenneth Schmitt	<u>X</u>	___

PUBLIC COMMENTS - AGENDA ITEMS

Long time Carmel resident Lynn Gilchrist inquired as to what formula is used when determining the pay increases for non-union employees. Supervisor Schmitt explained the current procedure involves meetings and discussions with Department Managers and the Town Board. Discussion regarding the budget process continued.

Carmel resident Jean Tock voiced her concern regarding the amount of litter throughout the town. She stated that she contacted the current carting company AAA Carting and was told that all of their garbage trucks are closed. Councilman Lombardi stated that the new carting contract with AAA Carting will include penalties for these types of issues.

In addition, Ms. Tock stated that there appears to be parties taking place on the weekends on the corner of Cherry Hill Road and Drewville Road and garbage is being left at that location. She inquired if there could be an increased police presence from the Carmel Police Department in that area on the weekends. Supervisor Schmitt agreed and referred the request to Lieutenant Dearman who was in attendance at the meeting.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilwoman McDonough, seconded by Councilman Schanil and Councilman Lombardi, with all Town Board members present and in agreement, the meeting was adjourned at 7:38 p.m. to the scheduled Work Session.

Respectfully submitted,

Alice Daly, Deputy Town Clerk