

**TOWN OF CARMEL**  
**BUILDING DEPARTMENT**  
60 McAlpin Ave.  
Mahopac, New York 10541  
Tel. (845) 628-1500 ♦ Fax (845) 628-7085

Dear Resident:

It is required by the Town Code that a permit be issued for alarm devices. Enclosed please find an application form and a copy of the present legislation enacted by the Town Board of the Town of Carmel.

**The application form and a \$40.00 processing fee must be submitted within fifteen (15) days of the date of this letter. The enclosed law specifies the penalties for non-compliance.**

If the property has an existing alarm please fill out the attached. Any questions concerning this matter should be directed to the Accounting Department between the hours of 9:00 am and 4:00 pm Monday through Friday.

Thank you for your prompt attention to this matter.

Town of Carmel Town Hall  
By Order of the Town Board of the  
Town of Carmel  
60 McAlpin Avenue  
Mahopac, N.Y. 10541

## LOCAL LAW #2 OF THE YEAR 1996

A Local Law to amend the Town Code of the Town of Carmel, Chapter 3, thereof entitled "Alarm Devices and Systems".

**BE IT ENACTED** by the Town Board of the Town of Carmel, County of Putnam, State of New York as follows:

**SECTION 1.** Chapter 3 of the Town Code of the Town of Carmel, Section 3-8, "False Alarms" is hereby amended to read as follows:

**3-8: False Alarms:**

- A. The Police Chief of the Town of Carmel shall cause to be kept an up-to-date and accurate log of all False Alarms occurring in the Town and shall transmit a report of such False Alarms to the Permitting Authority and the Town Board on a monthly basis or, in the Police Chief's discretion, on a more frequent basis. Any person, business, firm, corporation or other entity who has installed or maintains a Police and/or Fire Alarm Device, Devices or System of Police and/or Fire Alarm Devices in a structure, building or establishment in the Town of Carmel shall pay to the Permitting Authority, upon demand, a fine for each and every False Alarm originating from their structure, building or establishment in any Alarm Permit Year in accordance with a schedule of fines which shall be established annually by resolution of the Town Board of the Town of Carmel and shall be on file in the Office of the Town Clerk.
- B. Any person, business, firm, corporation or other entity who wishes to appeal the fines imposed pursuant to paragraph A of this Section may do so in writing to the Alarms Appeal Board within thirty days (30) of the notification of the imposition of said fines. The Alarms Appeal Board shall consist of three members appointed by the Town Board to serve at its pleasure. One member shall be from the Police Department of the Town of Carmel, one member shall be an active member of one of the Fire Departments which service the Town and the third member shall not be affiliated with either the Town Police and/or the Fire Departments which service the Town. The Alarms Appeal Board, upon appeal, shall have the authority to affirm, amend, modify or waive the fines imposed by the Permitting Authority. All Board decisions shall be in writing and shall be filed with the town Clerk.
- C. Any failure by such person, business, firm corporation or other entity to pay the aforementioned fines within 30 days of the demand therefore, provided an appeal to the Alarms Appeal Board has not been filed, shall be deemed a violation of this Chapter and shall be punishable in accordance with the provisions of Section 3-14 of this Chapter. If an appeal has been filed with the Alarms Appeal Board, then the 30 days shall commence upon filing of the decision of the Board with the Town Clerk.

**SECTION 2.** This Local Law shall take effect immediately in accordance with the law.

# TOWN OF CARMEL

60 McAlpin Ave.  
Mahopac, New York 10541  
Tel. (845) 628-1500

## APPLICATION FOR ALARM PERMIT

( ) Residential Fee \$40.00

( ) Commercial Fee \$40.00

### OFFICE USE ONLY

Application # \_\_\_\_\_

Application Date \_\_\_\_\_

Permit # \_\_\_\_\_

Date Issued: \_\_\_\_\_

Fee Received: \_\_\_\_\_

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**INSTRUCTIONS:** Answer all questions completely. Supply any additional information helpful for consideration of approval of this application. Errors, misstatement of facts or emission of facts shall be cause for refusal of permit or for immediate revocation of alarm permit, if issued.

NAME OF APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

MAILING ADDRESS (IF DIFFERENT FROM ABOVE): \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

SPECIFIC LOCATION OF ALARMED PREMISE: \_\_\_\_\_

IS THIS FOR: ( ) RESIDENTIAL, ( ) COMMERCIAL, OR ( ) OTHER

PARTIES TO BE CONTACTED TO RESPOND TO AN EMERGENCY AT THE ALARMED PREMISES:

1. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE (DAY): \_\_\_\_\_ NIGHT: \_\_\_\_\_

2. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: (DAY): \_\_\_\_\_ NIGHT: \_\_\_\_\_

THIS IS AN APPLICATION TO INSTALL AND/OR MAINTAIN THE FOLLOWING:

( ) BURGLAR ( ) FIRE, OR ( ) PANIC ALARM  
(2)

THIS SYSTEM IS/WILL BE:

( ) CONNECTED TO A PRIVATE MONITORING FACILITY (CENTRAL ALARM STATION COMPANY)

( ) NOT CONNECTED TO A PRIVATE MONITORING FACILITY BUT CONNECTED TO (SPECIFY): \_\_\_\_\_  
DATE CONNECTED: \_\_\_\_\_

WITH WHICH OF THE FOLLOWING FEATURES IS YOUR SYSTEM EQUIPPED: (CIRCLE ALL THAT APPLY):

1. INTRUSION DETECTORS
2. PANIC BUTTON
3. SMOKE OR FIRE DETECTORS (EXEMPT FROM THIS LAW IS DESIGNED TO ALERT ONLY THE OCCUPANTS OF THE PREMISES WHERE MAINTAINED).
4. OUTSIDE AUDIBLE TO AUTOMATICALLY RESET IN 15 MINUTES OR LESS.

INDICATE THE NAME OF THE PERSON OR FIRM SELLING, INSTALLING OR MODIFYING YOUR ALARM SYSTEM:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ DATE INSTALLED: \_\_\_\_\_

Do you have a maintenance agreement with an Alarm Company? If so, with whom?

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DAY PHONE: \_\_\_\_\_ NIGHT PHONE: \_\_\_\_\_

EMERGENCY PHONE: \_\_\_\_\_

The Town of Carmel may suspend or revoke the subscriber's permit for falsification or omission of information or for non-compliance with the standards and regulations set forth in the Code of the Town of Carmel, entitled "Alarm Devices and Systems".

(3)

NOTICE: PURSUANT TO THE PENAL LAW OF THE STATE OF NEW YORK, SECTION 210.45, IT IS A CRIME PUISHABLE AS A CLASS "A" MISDEMEANOR TO KNOWINGLY MAKE A FALSE STATEMENT HEREIN.

I, THE BELOW NAMED APPLICANT, CERTIFY THAT THE FOREGOING INFORMATION IS TRUE. IN CONSIDERATION FOR THE ISSUANCE OF A PERMIT HEREUNDER, APPLICANT HEREBY AGREES TO HOLD THE TOWN OF CARMEL HARMLESS FROM ANY LIABILITY ARISING OUT OF THE OPERATION OF THE ALARM SYSTEM DESCRIBED HEREIN, OR THE OPERATIONS OF ANY EQUIPMENT TO WHICH THE SYSTEM IS CONNECTED, EITHER FROM ACTS OF COMMISSION OR OMISSION.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

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**AUTHORIZATION FOR PANIC ALARM SYSTEM ONLY**

In order to insure the safety of the persons or property within the described building, the below named applicant authorizes the Carmel Police Department to effect entry into the described premises by whatever means necessary.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

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The above named applicant is responsible for the posting of the proper street address at the premises. Numbers should be at least two (2) inches in height.

The applicant is required to notify the Building Department no less than ten days prior to any changes in the alarm system specified herein.

**RETURN APPLICATION TO:** TOWN OF CARMEL TOWN HALL  
60 MCALPIN AVENUE  
MAHOPAC, N.Y.  
ATTN: ALARM PAYMENTS

By order of the Town Board of the Town of Carmel, N.Y.