

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

SUZANNE MC DONOUGH
Town Councilwoman
Deputy Supervisor

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KATHLEEN KRAUS
Receiver of Taxes

MICHAEL A. BARILE
Town Councilman
JOHN D. LUPINACCI
Town Councilman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, May 16, 2018 7:00 pm

Pledge of Allegiance – Moment of Silence

Town Board Voting Meeting:

- Accept Town Board Minutes, April 25, and May 2, 2018
- 1. Res: Making Appointment to the Town of Carmel Recreation and Parks Advisory Committee
- 2. Res: Making Appointment to the Town of Carmel Recreation and Parks Advisory Committee
- 3. Amended Res: Establishing Dates, Time and Location of Town Board Meetings
- 4. Res: Authorizing the Re-Scheduling of Public Hearing (June 20, 2018)
- 5. Res: Authorizing the Re-Scheduling of Public Hearing (June 20, 2018)
- 6. Res: Authorizing Mailing of Lake Secor Park District Newsletter
- 7. Res: Setting Rates for 2018 Seasonal Employees – Lake Secor Park District
- 8. Res: Authorizing Mailing of Lake Casse Park District Newsletter
- 9. Res: Setting Rates for 2018 Seasonal Employees – Lake Casse Park District
- 10. Res: Accepting Proposal for Tax Collection Software and Authorizing Entry into Software Licensing Agreement
- 11. Res: Accepting Proposal for and Authorizing Entry into Payment Processing Agreement
- 12. Res: In Support of Commission of Traffic Studies with the Town of Carmel and Rescinding Previous Request for Traffic Study
- 13. Res: Authorizing Award of Contract for Purchase of Bulk Diesel, Fuel Town of Carmel Highway Department
- 14. Res: Authorizing Payment for Equipment Repair Town of Carmel Highway Department
- 15. Res: Accepting Proposal and Authorizing Entry into Agreement for Installation of Maintenance of Video Surveillance Systems Sycamore Park and Camarda Park
- 16. Res: Authorizing Improvements at Sycamore Park
- 17. Res: Authorizing Improvements at Volz Park
- 18. Res: Releasing Bond

19. Res: Authorizing Payment for Emergency Repairs Town of Carmel Water District #2

20. Res: Authorizing Acceptance of Proposal for Appraisal Services

21. Res: Authorizing Payment for Record Owner and Lien Searches

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

RESOLUTION #1

**RESOLUTION MAKING APPOINTMENT TO THE
TOWN OF CARMEL RECREATION AND PARKS ADVISORY COMMITTEE**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Michael Mongon to the Town of Carmel Recreation and Parks Advisory Committee for a term commencing immediately and expiring December 31, 2020.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #2

**RESOLUTION MAKING APPOINTMENT TO THE
TOWN OF CARMEL RECREATION AND PARKS ADVISORY COMMITTEE**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Raymond Gallagher to the Town of Carmel Recreation and Parks Advisory Committee for a term commencing immediately and expiring December 31, 2020.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #3

AMENDED RESOLUTION ESTABLISHING DATES, TIME AND LOCATION OF TOWN BOARD MEETINGS

RESOLVED that all regular meetings of the Town Board of the Town of Carmel shall be held on the first and third Wednesdays of each month, commencing Wednesday, January 17, 2018, at Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 PM except in the month of July where there shall be a meeting on Tuesday, July 3, 2018, instead of Wednesday, July 4, 2018, and on Tuesday, November 20, 2018, instead of Wednesday, November 21, 2018, and

BE IT FURTHER RESOLVED that all work sessions of the Town Board of the Town of Carmel shall be held on the second and fourth Wednesdays of each month commencing Wednesday, January 10, 2018, and the month of December when no work session meeting shall be held on the fourth Wednesday. All work sessions shall be held at Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 PM, with the exception of the second work session of each month which will hold a roundtable informal discussion beginning at 6:00 PM; and with the exception of the work session meeting which was held on Wednesday, April 25, 2018, in the hamlet of Carmel, at 7:00pm at the Carmel Firehouse, Vink Drive, Carmel, NY.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #4

RESOLUTION AUTHORIZING THE RE-SCHEDULING OF PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the re-scheduling of a Public Hearing, to be held on the 20th day June, 2018 at 7:00 p.m. or as soon thereafter that evening as possible, on a Local Law enacting Chapter 140 of the Town Code of the Town of Carmel, entitled "Towing and Storage"; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspaper of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #5

RESOLUTION AUTHORIZING THE RE-SCHEDULING OF PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the re-scheduling of a Public Hearing, to be held on the 20th day of June 2018 at 7:00 p.m. or as soon thereafter that evening as possible, on a Local Law amending Chapter 89 of the Town Code of the Town of Carmel, entitled "Freshwater Wetlands"; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspaper of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #6

**RESOLUTION AUTHORIZING MAILING
OF LAKE SECOR PARK DISTRICT NEWSLETTER**

RESOLVED that the Town Board of the Town of Carmel, acting as the Commissioners of the Lake Secor Park District, hereby authorizes the mailing of the Summer 2018 newsletter as prepared by the Lake Secor Park District Committee to all properties within the district and further directs that the cost thereof be charged as a district expense.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #7

**RESOLUTION SETTING RATES FOR 2018 SEASONAL EMPLOYEES
LAKE SECOR PARK DISTRICT**

RESOLVED that the Town Board of the Town of Carmel, acting as the Commissioners of the Lake Secor Park District, hereby sets the following rates for Lifeguards in 2018.

POSITION	RATE
Head Lifeguard	\$20.00/hr
Lifeguard	\$13.00/hr
Lifeguard	\$15.00/hr
Lifeguard	\$17.00/hr

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #8

**RESOLUTION AUTHORIZING MAILING
OF LAKE CASSE PARK DISTRICT NEWSLETTER**

RESOLVED that the Town Board of the Town of Carmel, acting as the Commissioners of the Lake Casse Park District, hereby authorizes the mailing of the April 2018 newsletter as prepared by the Lake Casse Park District Committee to all properties within the district and further directs that the cost thereof be charged as a district expense.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #9

**RESOLUTION SETTING RATES FOR 2018 SEASONAL EMPLOYEES
LAKE CASSE PARK DISTRICT**

RESOLVED that the Town Board of the Town of Carmel, acting as the Commissioners of the Lake Casse Park District, hereby sets the following rates for Lifeguards in 2018.

POSITION	RATE
Lifeguard	\$16.00/hr
Lifeguard	\$14.00/hr
Lifeguard	\$13.00/hr
Gateguard	\$15.00/hr
Gateguard	\$13.00/hr

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #10

**RESOLUTION ACCEPTING PROPOSAL FOR
TAX COLLECTION SOFTWARE AND AUTHORIZING ENTRY INTO
SOFTWARE LICENSING AGREEMENT**

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Receiver of Taxes Kathleen Kraus, hereby authorizes the entry into a software licensing agreement with Business Automation Services, Inc., Clifton Park, NY, for tax collection software at a first year cost not to exceed \$27,850.00 and an annual cost not to exceed \$5,100.00 thereafter for maintenance, support, and processing services; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form as approved by the Town Counsel, the Town Supervisor is authorized to sign the referenced licensing agreement, in form as is on file in the office of the Town Supervisor.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #11

RESOLUTION ACCEPTING PROPOSAL FOR AND AUTHORIZING ENTRY INTO PAYMENT PROCESSING AGREEMENT

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Receiver of Taxes Kathleen Kraus, hereby authorizes the entry into a payment processing agreement with Forte Payment Systems, Allen, TX, for tax collection payment processing, said agreement to be in form as is on file in the office of the Town Supervisor.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #12

**RESOLUTION IN SUPPORT OF COMMISSION OF TRAFFIC STUDIES
WITHIN THE TOWN OF CARMEL AND RESCINDING PREVIOUS REQUEST
FOR TRAFFIC STUDY**

WHEREAS, the Town Board of the Town of Carmel has been advised by Lt. John R. Dearman, Jr. that the Putnam County Traffic Safety Board has recommended the investigation, study and remediation of certain traffic and road conditions within the Town of Carmel; and

WHEREAS, the Town Board is further advised that the New York State Department of Transportation requires a resolution of support from the Town of Carmel to process said requests for investigation and study;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby supports the commission of a study by the New York State Department of Transportation for the purpose of establishing no parking zones on U.S. Route Six in Mahopac between East Lake Boulevard and McMahon Place for a distance of thirty (30) feet on either side of each private entrance/exit to and from U.S. Route Six; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby rescinds its prior request for the New York State Department of Transportation commission a study of the intersection of U.S. Route Six and Crane Road for consideration of possible installation of a traffic control signal.

BE IT FURTHER RESOLVED the Town Supervisor Kenneth Schmitt is hereby authorized to transmit a copy of this resolution to New York State Department of Transportation immediately.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #13

**RESOLUTION AUTHORIZING
AWARD OF CONTRACT FOR PURCHASE OF BULK DIESEL FUEL
TOWN OF CARMEL HIGHWAY DEPARTMENT**

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes the award of bid contract for purchase of bulk diesel fuel for the Town of Carmel Highway Department for the period of commencing immediately through August 30, 2018 from Kosco Heritage, LLC , under NYS Office of General Services Contract No. PC68021.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #14

**RESOLUTION AUTHORIZING PAYMENT FOR EQUIPMENT REPAIR
TOWN OF CARMEL HIGHWAY DEPARTMENT**

RESOLVED, the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes payment to Pine Plains Tractor & Equipment, Inc., Pine Plains, NY for services rendered in connection with mower repairs in the amount of \$11,908.38, in accordance with the invoice dated April 30, 2018.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #15

RESOLUTION ACCEPTING PROPOSAL AND AUTHORIZING ENTRY INTO AGREEMENTS FOR INSTALLATION AND MAINTENANCE OF VIDEO SURVEILLANCE SYSTEMS SYCAMORE PARK AND CAMARDA PARK

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Director of Recreation and Parks James R. Gilchrist, hereby authorizes the acceptance of the proposal from Commercial Instruments & Alarm Systems, Inc., Fishkill, NY and the entry into agreements for the installation of video surveillance systems at Paul A. Camarda Park and Sycamore Park in accordance with the proposals dated April 30, 2018; and

BE IT FURTHER RESOLVED that the authorized costs for each system shall be \$11,506.00 and \$9,227.00 respectively for the installation of the surveillance systems at Paul A. Camarda Park and Sycamore Park and

BE IT FURTHER RESOLVED that the cost of maintenance Option #1 under each of said proposals as an annual expense is hereby authorized as well; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is authorized to sign all necessary documents required to effect the purchase on the terms authorized herein; and

BE IT FURTHER RESOLVED, that Town Comptroller MaryAnn Maxwell is hereby authorized to make any necessary budget modifications required to fund the purchase authorized hereunder.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #16

**RESOLUTION AUTHORIZING
IMPROVEMENTS AT SYCAMORE PARK**

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Thomas Matta of Boy Scouts of America, hereby authorizes the performance of improvements at Sycamore Park in accordance with the memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist as detailed in his memorandum to the Town Board dated May 4, 2018; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #17

**RESOLUTION AUTHORIZING
IMPROVEMENTS AT VOLZ PARK**

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Mario Termine of Boy Scouts of America, hereby authorizes the performance of improvements at Volz Park in accordance with the memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist as detailed in his memorandum to the Town Board dated May 4, 2018; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #18

RESOLUTION RELEASING BOND

WHEREAS applications have been made by Kirkwood Estates, LLC for the total release of a bond posted in accordance with Chapter 131 and/or Chapter 156 of the Town Code regarding the property known and designated as Town of Carmel Tax Map #64.7-1-21,31 Kirkwood Estates; and

WHEREAS said applications have been reviewed by the Planning Board and The Office of the Town Engineer, both of which have recommended the release of said bond;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the bonds referenced herein specifically Universal Bonding Insurance Company Bond# 500881 in the amount of \$103,495.00.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #19

**RESOLUTION AUTHORIZING PAYMENT FOR EMERGENCY REPAIRS
TOWN OF CARMEL WATER DISTRICT #2**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of Carmel Water District #2, and upon the recommendation of Town Engineer Richard J. Franzetti, PE , hereby authorizes payment to Ed Kuck Excavating, Carmel, NY the sum of \$9,074.36 for services rendered in connection with repair of a water leak in the vicinity of 22 Old Farm Road in the Carmel Water District #2 Distribution System and in accordance with the invoice dated April 6, 2018.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #20

RESOLUTION AUTHORIZING ACCEPTANCE OF PROPOSAL FOR APPRAISAL SERVICES

WHEREAS the Town Board of the Town of Carmel has been advised by Town Assessor Glenn Droese that professional appraisal services will be required in the defense of certain tax certiorari proceedings currently pending in Supreme Court, Putnam County, concerning the real property located at Tax Map Nos. 44.18-1-4; 66-2-49; 44.18-1-2; 44.18-1-3; and 44.9-1-8, and

WHEREAS the Town Assessor has procured proposals from various professional real property appraisal services and has recommended acceptance of the proposals submitted by Greystone Valuation Group, Inc. Bedford, NY dated April 16, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel in accordance with the recommendation of the Town Assessor hereby accepts the referenced proposal of Greystone Valuation Group, Inc. to prepare an preliminary report for said matters at cost not to exceed \$2,750 for each preliminary appraisal, an additional \$2,000 for full trial appraisal, as well and for trial testimony from Greystone Valuation Group, Inc. at a rate of \$1,400.00 per day if necessary all in accordance with the terms of the proposal referenced above; and

BE IT FURTHER RESOLVED, that Town Comptroller Maryann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary to fund the services authorized herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #21

**RESOLUTION AUTHORIZING PAYMENT
FOR RECORD OWNER AND LIEN SEARCHES**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes payment to NTC Enterprises, Inc., Carmel, NY in the amount of \$6,000.00 for record owner and lien searches provided in connection with the necessary conveyance and/or acquisition of real property for future dedication of roads within the Long Pond Road Improvement District, in accordance with the invoice dated January 8, 2018.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___