

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

KATHLEEN KRAUS
Receiver of Taxes

JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, July 6, 2016 7:00pm

Pledge of Allegiance – Moment of Silence

PRESENTATION OF CERTIFICATES SPECIAL OLYMPIC RECIPIENTS

**Charlie Cardillo, Damien Kennedy, Robert Lovett, Shane
McDonough, Ian McGrath, Jonathan Purr, Vincent Turn**

- **Robert Morris and Barbara Ilardi, Putnam County Department of Health
Public Awareness Zika Virus Update**

Town Board Voting Meeting:

- Accept Town Board Minutes, June 8, 2016
- 1. Res: Accepting Proposal Lake Mahopac Garden Club – Blue Star Garden
- 2. Res: Dedicating Camarda Park Dugouts
- 3. Res: Releasing Bond – TM#64.8-1-19 Infantino – 52 Split Rock Road
- 4. Res: Authorizing the Awarding of Bid Sycamore Park Court Rehabilitation
- 5. Res: Authorizing Encumbrance and Expenditure of Funds from Parkland Trust Fund Court Rehabilitation at Sycamore Park
- 6. Res: Making Appointment to Town of Carmel Lake Secor Park District Advisory Board
- 7. Res: Adopting Amended Town of Carmel Organizational Chart
- 8. Res: Accepting Proposal for Software Service in Town of Carmel Police Department
- 9. Res: Authorizing Mailing of Lake Casse Park District Newsletter
- 10. Res: Declaring Intent to Serve as SEQRA Lead Agency for Community Recreation Center at Sycamore Park
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

Executive Session:

1. Police Chief Michael Cazzari – Lt. John Dearman – Personnel
2. Edye McCarthy, Assessor Consultant – Update Visions Contract

RESOLUTION #1

RESOLUTION ACCEPTING PROPOSAL LAKE MAHOPAC GARDEN CLUB – BLUE STAR GARDEN

RESOLVED, that the Town Board of the Town of Carmel, upon the recommendation of Director of Recreation and Parks James R. Gilchrist, hereby accepts the proposal of Whispering Pine Garden Center and Florist, Mahopac, NY, to construct improvements at the Lake Mahopac Garden Club Blue Star Garden site located on Route 6 and Mt. Hope Road, in accordance with the proposal dated June 10, 2016 and at a cost not to exceed \$6,500.000; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt his hereby authorized to execute any and all documentation reasonably necessary to effectuate the work authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #2

RESOLUTION DEDICATING CAMARDA PARK DUGOUTS

RESOLVED, that the Town Board of the Town of Carmel, upon the request and recommendation of the Carmel Sports Association, as well as upon the recommendation of Town of Carmel Director of Recreation and Parks James R. Gilchrist, hereby authorizes and directs the permanent dedication of the baseball dugouts at Camarda Park to the memories of Thomas Sullivan; Donna Sullivan; Meaghan Sullivan and Mairead Sullivan in recognition of the tragic events occurring on May 1, 2012; and

BE IT FURTHER RESOLVED, that each such dugout shall be respectively adorned with a memorial plaque recognizing the respective Sullivan family members who perished on that tragic date.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #3

**RESOLUTION RELEASING BOND - TM
#64.8-1-19,20,21 INFANTINO 52 SPLIT ROCK
ROAD**

WHEREAS application has been made by Thomas Infantino for the total release of a site plan bond posted in accordance with the Land Subdivision and/or Zoning Regulations of the Town of Carmel for Tax Map #64.8-1-19,20,21 located at 52 Split Rock Road; and

WHEREAS said application has been reviewed by the Town Engineer, Richard J. Franzetti, P.E. and release of the bond has been recommended and approved by the Town Engineer, and the Town of Carmel Planning Board,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the site plan bond posted for Tax Map #64.8-1-19,20,21 Mahopac National Bank Letter of Credit Acct # 401000788 in the amount of \$11,400.00.

Resolution

Offered by: _____

Seconded by: _____

Roll Call Vote:

YES

NO

Jonathan Schneider

John Lupinacci

Suzanne McDonough

Frank Lombardi

Kenneth Schmitt

RESOLUTION #4

RESOLUTION AUTHORIZING THE AWARDING OF BID SYCAMORE PARK COURT REHABILITATION

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for rehabilitation of certain courts and facilities at Sycamore Park in the Town of Carmel; and

WHEREAS such bids were received and opened and by Town Clerk Ann M. Spofford on June 2, 2016; and

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has recommended the awarding of the bid as follows;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel, hereby awards the bids for Contract C230, Sycamore Park Court Rehabilitation to Sport Tech Construction, Brewster, NY, the lowest responsible bidder who met specifications at a cost not to exceed \$141,713.00; and

BE IT FURTHER RESOLVED, that upon presentation of performance bond, labor and materials bond and insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt his hereby authorized to execute any and all documentation reasonably necessary to effectuate the contract for the work authorized hereunder.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

RESOLUTION #5

**RESOLUTION AUTHORIZING ENCUMBRANCE AND EXPENDITURE OF FUNDS
FROM PARKLAND TRUST FUND
COURT REHABILITATION AT SYCAMORE PARK**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the expenditure of up to \$30,000.00 from the Parkland Trust Fund for the rehabilitation of the two (2) lower courts at the Sycamore Park ; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary in connection with this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #6

**RESOLUTION MAKING APPOINTMENT
TO TOWN OF CARMEL LAKE SECOR PARK DISTRICT ADVISORY BOARD**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Brianna Byrne to the Town of Carmel Lake Secor Park District Advisory Board commencing immediately and serves at the pleasure of the Town Board.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #7

**RESOLUTION ADOPTING AMENDED
TOWN OF CARMEL ORGANIZATIONAL CHART**

RESOLVED that the Town Board of the Town of Carmel hereby adopts and ratifies the Town of Carmel Organizational Chart as revised on June 22, 2016 in form as attached hereto and made part hereof, effective immediately.

Resolution

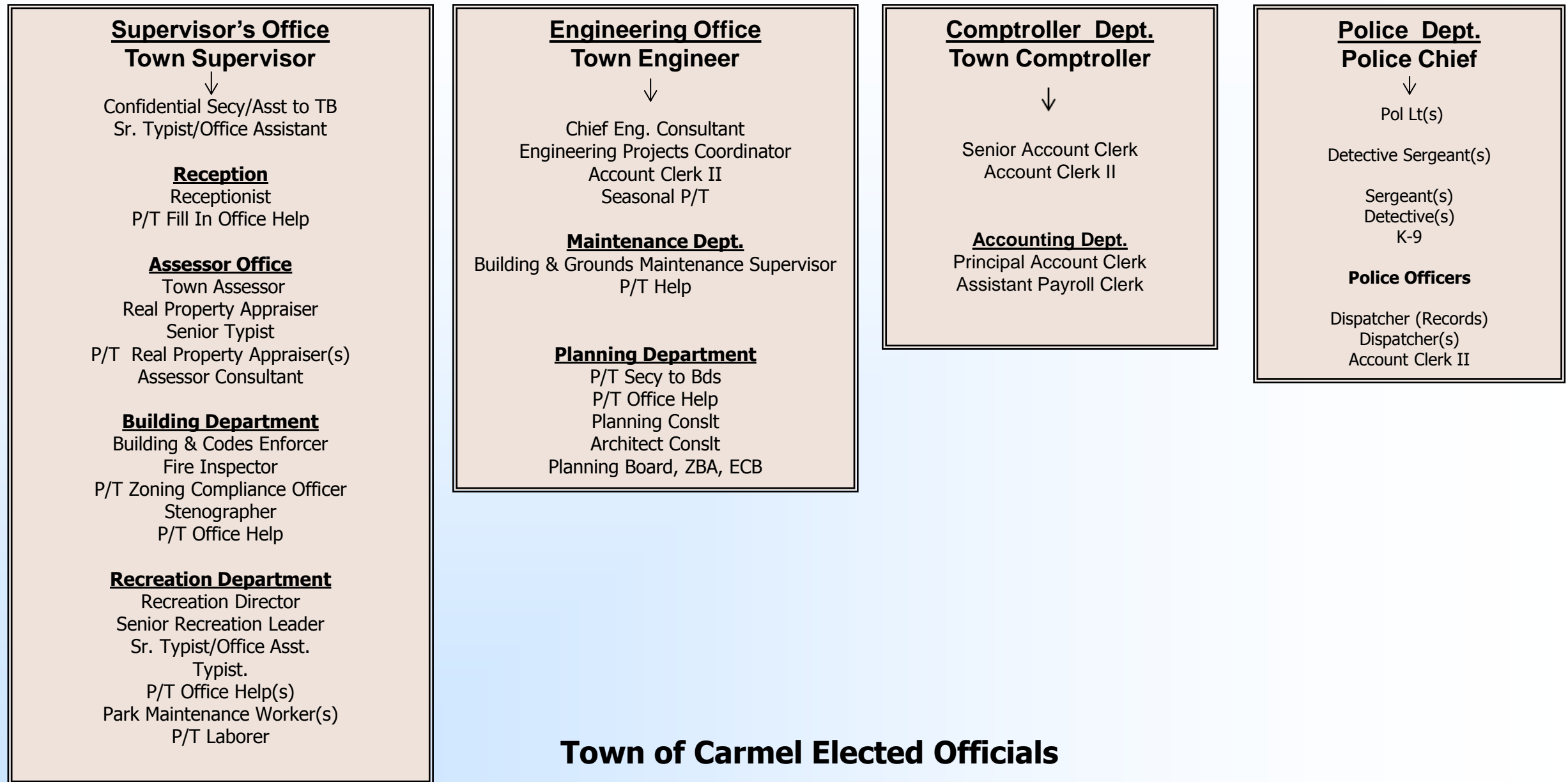
Offered by: _____

Seconded by: _____

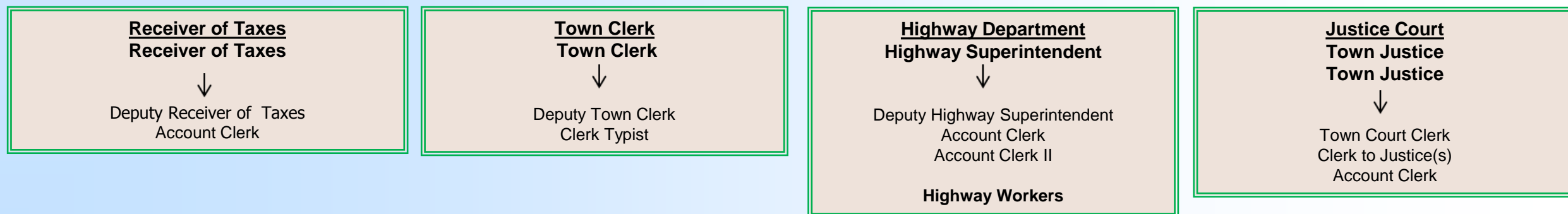
<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Town of Carmel Organizational Chart **Revised 6-22-16**

Town Supervisor and Carmel Town Board



Town of Carmel Elected Officials



RESOLUTION #8

RESOLUTION ACCEPTING PROPOSAL

SOFTWARE SERVICE TOWN OF CARMEL POLICE DEPT

RESOLVED, that the Town Board of the Town of Carmel, upon the recommendation of Chief of Police Michael Cazzari hereby accepts the proposal of Impact Group, Farmingdale, NY, perform the addition of Carmel Police Department patrol locations and GPS data to the County 911 center mapping software in accordance with the proposal dated May 16, 2016 and at a cost not to exceed \$5,100.00; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt his hereby authorized to execute any and all documentation reasonably necessary to effectuate the work authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #9

RESOLUTION AUTHORIZING MAILING OF LAKE CASSE PARK DISTRICT NEWSLETTER

RESOLVED that the Town Board of the Town of Carmel, acting as the Commissioners of the Lake Casse Park District, hereby authorizes the mailing to all properties within the district of the July 2016 quarterly newsletter prepared by the Lake Casse Park District Committee and that the cost thereof be charged as a district expense.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #10

RESOLUTION DECLARING INTENT TO SERVE AS SEQRA LEAD AGENCY COMMUNITY RECREATION CENTER AT SYCAMORE PARK

WHEREAS, the Town Board of the Town of Carmel has commissioned the design of a project known as the Community Recreation Center at Sycamore Park in the Town of Carmel; and

WHEREAS, in accordance with the provisions of 6 NYCRR Part 617, the Town Board of the Town of Carmel intends to serve as Lead Agency for SEQRA Review of this action and in this capacity intends to determine if the project will have a significant effect on the environment; and

WHEREAS, it is the intent of the Town Board of the Town of Carmel to conduct a coordinated review of this action;

NOW THEREFORE BE IT RESOLVED, that the Town Board of The Town of Carmel hereby designates its intention to serve as Lead Agency for the SEQRA coordinated review of this action; and

BE IT FURTHER RESOLVED, that Town Clerk Ann Spofford is hereby authorized and directed to circulate a Notice of Intent to serve as Lead Agency, along with the draft Environmental Assessment Form and associated documentation, to all involved agencies who shall be given thirty (30) days from the mailing of said Notice and Intent to serve as Lead Agency to Challenge the Town Board determination in this regard.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____