

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

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KATHLEEN KRAUS
Receiver of Taxes

JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, October 19, 2016 7:00pm

Pledge of Allegiance – Moment of Silence

6:15pm Executive Session:

1. Board Vacancy Interviews

Town Board Voting Meeting:

- Accept Town Board Minutes – October 5, 2016
1. Res: Making Probationary Promotional Appointment of Detective in the Town of Carmel Police Department
 2. Res: Adopting the Tentative Budget as the Preliminary Budget
 3. Res: Authorizing the Scheduling of Public Hearing in Connection with the Preliminary Budget (November 2, 2016)
 4. Res: Authorizing Sign Installation for Eagle Scout Project – Crane Road
 5. Res: Authorizing Automatic Lighting Installation for Eagle Scout Project – Red Mills Historic Park
 6. Res: Accepting Proposal – Basketball Court Resurfacing – Baldwin Meadows Park
 7. Res: Establishing Employment Anniversary Date Office of Receiver of Taxes
 8. Res: Authorizing Awarding of Contract for Painting of Reflectorized Pavement Stripes Town of Carmel Highway Department
 9. Res: Authorizing Award of Contract for Purchase of Bulk Diesel Fuel Town of Carmel Highway Department
 10. Res: Declaring Certain Equipment Obsolete and Authorizing Disposal
 11. Res: Accepting Proposal for the Purchase and Installation of Phone System- Carmel Town Hall- Highway Department and Recreation Department
 12. Res: Authorizing Advertise for Bids Dry Cleaning of Police Uniforms Town of Carmel Police Department
 13. Res: Authorizing Advertise for Bids Purchase of Police Uniforms Town of Carmel Police Department
 14. Res: Authorizing Request for Proposals Wireless Two-Way Radio Equipment town of Carmel Police Department
 15. Res: Authorizing Transfer of Town of Carmel Police Canine
 16. Res: Accepting Proposal and Authorizing Purchase Conducted Electrical Weapons Town of Carmel Police Department

17. Res: Authorizing Hiring of Part-time Employee Town of Carmel Assessor's Office

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

Executive Session:

1. **Personnel - Budget F/Y 2017**

Resolution #1

**RESOLUTION MAKING PROBATIONARY PROMOTIONAL
APPOINTMENT OF DETECTIVE
TOWN OF CARMEL POLICE DEPARTMENT**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Police Department hereby appoints Officer Frank Chibbaro to the position of Detective, effective immediately, on a promotional probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #2

RESOLUTION ADOPTING THE TENTATIVE BUDGET AS AMENDED AS THE PRELIMINARY BUDGET

RESOLVED that the Town Board of the Town of Carmel hereby adopts the Town Supervisor's Tentative Budget as amended on the attached schedule, as the Preliminary Budget for fiscal year 2017.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #3

RESOLUTION AUTHORIZING THE SCHEDULING OF PUBLIC HEARING IN CONNECTION WITH PRELIMINARY BUDGET

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing in regard to the Preliminary Budget for fiscal year 2017 including the General Town Fund, Highway Funds as well as all Water Districts, Sewer Districts, Park Districts, Fire Protection Districts, Garbage District and Lighting Districts; and

BE IT FURTHER RESOLVED that said Public Hearing shall be held on the 2nd day of November, 2016 at Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 PM or as soon thereafter that evening as possible, at which all interested persons shall be heard; and

BE IT FURTHER RESOLVED that the proposed salaries of the following officials for fiscal year 2017 shall be advertised, as required by Section 108 of the Town Law of the State of New York, as follows in said notice:

Town Supervisor \$112,854.56;

Town Council Members \$20,438.76;

Town Clerk \$88,602.80;

Town Highway Superintendent \$117,934.96;

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and directed to publish the Notice of said Public Hearing in the official newspapers of the Town a minimum of five (5) days prior to November 2, 2016, and

BE IT FURTHER RESOLVED that the Town Clerk of the Town of Carmel is hereby authorized and directed to post the Notice of said Public Hearing on the Town Bulletin Board a minimum of five (5) days prior to November 2, 2016; and

BE IT FURTHER RESOLVED that a copy of the preliminary budget be available at the Office of the Town Clerk where it may be inspected by any interested person during office hours.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Management (Non-Collective/Elected) Salary Increases 2016

Name	Title	Budgeted 2016 Salary	Tentative Budgeted 2017 Salary
Elected Officials (Salaries voted on and published)			
Kenneth Schmitt	Town Supervisor	108,514.00	112,854.56
Ann Spofford	Town Clerk	85,195.00	88,602.80
Michael Simone	Highway Supertendent	113,399.00	117,934.96
Frank Lombardi	Town Board Member	20,038.00	20,438.76
John Lupinacci	Town Board Member	20,038.00	20,438.76
Suzanne McDonough	Town Board Member	20,038.00	20,438.76
Jonathan Schneider	Town Board Member	20,038.00	20,438.76

Resolution #4

**RESOLUTION AUTHORIZING
SIGN INSTALLATION FOR EAGLE SCOUT PROJECT
CRANE ROAD**

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Westley Gasperino of Boy Scouts of America Scout Troop 1, Mahopac, hereby authorizes the installation of Town of Carmel Park Signage on Crane Road in accordance with memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist dated October 7, 2016, subject to all required jurisdictional approvals; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #5

**RESOLUTION AUTHORIZING
AUTOMATIC LIGHTING INSTALLATION FOR EAGLE SCOUT PROJECT
RED MILLS HISTORIC PARK**

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Joseph Trombetta of Boy Scouts of America Scout Troop 1, Mahopac, hereby authorizes the installation of automatic lighting at the flagpole at located Red Mills Historic Park in the Town of Carmel in accordance memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist dated October 7, 2016; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #6

**RESOLUTION ACCEPTING PROPOSAL BASKETBALL COURT RESURFACING
BALDWIN MEADOWS PARK**

RESOLVED, the Town Board of the Town of Carmel, upon the recommendation of Director of Recreation and Parks James R. Gilchrist hereby accepts the proposal of Copeland Coating Company, Inc., Nassau, NY for the resurfacing of existing basketball courts at Baldwin Meadows Park in the Town of Carmel at a cost not to exceed \$16,440.00; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt his hereby authorized to execute any and all documentation reasonably necessary to effectuate the purchase authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #7

**RESOLUTION
ESTABLISHING EMPLOYMENT ANNIVERSARY DATE
RECEIVER OF TAXES OFFICE**

RESOLVED that the Town Board of the Town of Carmel hereby revises the date of hire and/or anniversary date for Antoinette Pesavento from March 7, 2016 to October 23, 2013 for all purposes, including but not limited to credit in the New York State and Local Retirement System.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #8

**RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR PAINTING OF
REFLECTORIZED PAVEMENT STRIPES
TOWN OF CARMEL HIGHWAY DEPARTMENT**

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes the award of bid contract for painting of reflectorized pavement stripes on Town of Carmel roads for the period of September 1, 2016 to through August 31, 2017 from Atlantic Pavement Marking, Prospect, CT under Putnam County Bid No. RFB-38-15.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #9

**RESOLUTION AUTHORIZING
AWARD OF CONTRACT FOR PURCHASE OF BULK DIESEL FUEL
TOWN OF CARMEL HIGHWAY DEPARTMENT**

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes the award of bid contract for purchase of bulk diesel fuel for the Town of Carmel Highway Department for the period of November 11, 2016 to through August 30, 2018 from Heritagenergy, Inc., under NYS Office of General Services Contract No. PC66703.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

Resolution #10

**RESOLUTION DECLARING CERTAIN EQUIPMENT OBSOLETE
AND AUTHORIZING DISPOSAL**

RESOLVED that, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, the Town Board of the Town of Carmel hereby declares the following vehicles to be obsolete and authorizes their disposal in accordance with Town Law, including but not limited to Town Law §64(2-a):

- 2004 Chevrolet Silverado VIN# 1GCHK29194E169320;
- 2002 Chevrolet Utility Vehicle VIN# 1GBJK34142E135639;

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #11

RESOLUTION ACCEPTING PROPOSAL FOR INSTALLATION OF PHONE SYSTEM CARMEL TOWN HALL HIGHWAY DEPARTMENT AND RECREATION DEPARTMENT

RESOLVED, that the Town Board of the Town of Carmel, pursuant to the recommendation of The Town of Carmel Phone Committee and in accordance with the memorandum from said Committee dated October 12, 2016, hereby accepts the proposal of Superior Telephone Systems, Salt Point, NY, for the installation of new telephone system, hardware and appurtenances in the Town of Carmel Town Hall Building and Town of Carmel Highway Department and Town of Carmel Recreation Department in accordance with the proposal dated September 30, 2016 and at a cost not exceed \$58,408.76; and

BE IT FURTHER RESOLVED that the sum of up to \$1,000 be authorized for all necessary related services in connection with this award for Comcast Cable services; and

BE IT FURTHER RESOLVED that the sum of up to \$5,000 be authorized for all necessary related services in connection with this award for IT services to be provided by Sullivan Data; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt his hereby authorized to execute any and all documentation reasonably necessary to effectuate the purchase authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

Resolution #12

RESOLUTION AUTHORIZING ADVERTISING FOR BIDS DRY CLEANING OF POLICE UNIFORMS TOWN OF CARMEL POLICE DEPT.

RESOLVED that, pursuant to the request of Michael Cazzari, Town of Carmel Chief of Police, Town Clerk Ann Spofford is hereby authorized to advertise for bids for dry cleaning of Town of Carmel Police uniforms for the Town of Carmel Police Department in calendar year 2017; and

BE IT FURTHER RESOLVED that the Chief of Police is to furnish detailed specifications for the above to Town Clerk Ann Spofford to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: _____

Seconded by: _____

Roll Call Vote

YES

NO

Jonathan Schneider

John Lupinacci

Suzanne McDonough

Frank Lombardi

Kenneth Schmitt

Resolution #13

**RESOLUTION AUTHORIZING ADVERTISING FOR BIDS
PURCHASE OF POLICE UNIFORMS TOWN OF CARMEL POLICE DEPT.**

RESOLVED that, pursuant to the request of Michael Cazzari, Town of Carmel Chief of Police, Town Clerk Ann Spofford is hereby authorized to advertise for bids for the purchase of Town of Carmel Police uniforms for the Town of Carmel Police Department in calendar year 2017; and

BE IT FURTHER RESOLVED that the Chief of Police is to furnish detailed specifications for the above to Town Clerk Ann Spofford to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: _____

Seconded by: _____

Roll Call Vote

YES

NO

Jonathan Schneider

John Lupinacci

Suzanne McDonough

Frank Lombardi

Kenneth Schmitt

Resolution #14

**RESOLUTION AUTHORIZING REQUEST FOR PROPOSALS WIRELESS TWO-WAY
RADIO EQUIPMENT TOWN OF CARMEL POLICE DEPARTMENT**

RESOLVED that, pursuant to the request of Chief of Police Michael Cazzari, the Town Board of the Town of Carmel hereby authorizes the solicitation of proposals for purchase and acquisition of wireless two-way radio equipment for use by the Town of Carmel Police Department.

Resolution

Offered by: _____

Seconded by: _____

Roll Call Vote

YES

NO

Jonathan Schneider

John Lupinacci

Suzanne McDonough

Frank Lombardi

Kenneth Schmitt

Resolution #15

RESOLUTION AUTHORIZING TRANSFER OF TOWN OF CARMEL POLICE CANINE

RESOLVED, that the Town Board of the Town of Carmel, acting as Town of Carmel Police Commissioners, pursuant to Town Law §64(2-a), hereby authorizes the transfer of all present and future rights, obligations and responsibility for ownership and care of the decommissioned Town of Carmel Police Canine “Cache” to Town of Carmel Police Officer Thomas D. Raffaele, solely in his individual capacity.

Resolution

Offered by: _____

Seconded by: _____

Roll Call Vote

YES

NO

Jonathan Schneider

John Lupinacci

Suzanne McDonough

Frank Lombardi

Kenneth Schmitt

Resolution #16

RESOLUTION ACCEPTING PROPOSAL AND AUTHORIZING PURCHASE CONDUCTED ELECTRICAL WEAPON DEVICES TOWN OF CARMEL POLICE DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Lt. John R. Dearman, hereby accepts the proposal of Taser International, Scottsdale, AZ for the purchase and acquisition of 6 (six) TASER devices for utilization by the Town of Carmel Police Department, in accordance with the proposal dated August 18, 2016 and at an overall aggregate total cost not to exceed \$18,499.47 over five (5) years; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Carmel has gratefully acknowledged the receipt of an anonymous donation for the entire cost of the acquisition authorized herein, in support of the Town of Carmel Police Department operations; and

BE IT FURTHER RESOLVED, Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept this proposal on the terms and conditions authorized herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #17

**RESOLUTION AUTHORIZING HIRING OF
PART-TIME EMPLOYEE TOWN OF CARMEL ASSESSORS OFFICE**

RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the hiring of Michael Martin as part-time staff in the Town of Carmel Assessors Office at an hourly rate of \$25.00 per hour and not to exceed 19 (nineteen) hours per week effective October 17, 2016

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____