

KENNETH SCHMITT  
*Town Supervisor*

**TOWN OF CARMEL**  
TOWN HALL

ANN SPOFFORD  
*Town Clerk*

FRANK D. LOMBARDI  
*Town Councilman*  
*Deputy Supervisor*

60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-1500 • Fax (845) 628-6836  
[www.carmelny.org](http://www.carmelny.org)

KATHLEEN KRAUS  
*Receiver of Taxes*

JOHN D. LUPINACCI  
*Town Councilman*  
SUZANNE MC DONOUGH  
*Town Councilwoman*  
JONATHAN SCHNEIDER  
*Town Councilman*

MICHAEL SIMONE  
*Superintendent of Highways*  
Tel. (845) 628-7474

**TOWN BOARD VOTING MEETING**  
**Wednesday, April 19, 2017 7:00pm**

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**Pledge of Allegiance – Moment of Silence**

- Accept Town Board Minutes, March 22, 2017
- 1. Res: Authorizing Burial Old Methodist Cemetery-Town of Carmel
- 2. Res: Authorizing Award Bid - 2017 Summer Camp Bus Transportation
- 3. Res: Approving Application for Educational Stipends
- 4. Res: Authorizing Payment of Accrued Sick Time – Town of Carmel Police Department
- 5. Res: Declaring Certain Equipment Obsolete and Authorizing Disposal
- 6. Res: Authorizing Award of Bid for the Reconstruction of Long Pond Road Improvement District (C238)
- 7. Res: Authorizing Award of Bid Town of Carmel Highway Department Vehicle
- 8. Res: Authorizing THE Awarding of Bids for Miscellaneous Highway Department Materials and Services
- 9. Res: Making Permanent Appointment of Account Clerk Typist and Acknowledging Appointment of Subregistrar of Vital Statistics
- 10. Res: Authorizing Execution of Stipulation Between CSEA, Local 1000, AFSCME, AFL-CIO, Town of Carmel Unit, Putnam County, Regarding Senior Account Clerk/Typist Position
- 11. Res: Authorizing Scheduling of Public Hearing (May 24, 2017)

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

**Open Forum:**

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

## **RESOLUTION #1**

### **RESOLUTION AUTHORIZING BURIAL OLD METHODIST CEMETERY TOWN OF CARMEL**

WHEREAS the Town of Carmel is the record owner of the Old Methodist Cemetery, located off of McMahan Place, in Mahopac, NY; and

WHEREAS, descendants of Jill Bellucci Joseph Bellucci and Peter Bellucci have requested permission of the Town Board of the Town of Carmel for interment of the ashes of Decedents Joseph Bellucci and Peter Bellucci, as well as the future interment of the ashes of Jill Bellucci upon her passing at the referenced Old Methodist Cemetery; and

WHEREAS, the Town Board is satisfied that all three individuals qualify for burial in the referenced Old Methodist Cemetery;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby grants permission for the burial of Joseph Bellucci and Peter Bellucci, as well as the future burial of Jill Bellucci at the referenced Old Methodist Cemetery; and

BE IT FURTHER RESOLVED that such matters and activity authorized herein are to be supervised by authorized representatives of the Joseph J. Smith Funeral Home, Mahopac, NY and shall be conducted in conformance with all provisions of New York State Law.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

**RESOLUTION #2**

**RESOLUTION AUTHORIZING AWARD OF BID  
BUS TRANSPORTATION 2017 SUMMER CAMP PROGRAM**

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for bus transportation for the 2017 summer camp program administered by the Town of Carmel Department of Recreation and Parks, as requested by Director of Parks and Recreation, James R. Gilchrist, and

WHEREAS such bids were received and opened on March 22, 2017 and a bid opening memo is on file with Town Clerk Ann Spofford, and

NOW THEREFORE BE IT RESOLVED that upon the recommendation of James R. Gilchrist, the Town Board hereby awards the aforesaid bid to Royal Coach Lines, Yonkers, NY, the low responsible bidder meeting specifications for all bus trips scheduled by the Recreation and Parks Department for Summer 2017.

BE IT FURTHER RESOLVED that upon review of insurance certificates in form acceptable to Town Counsel, Kenneth Schmitt, Town Supervisor is hereby authorized to execute any other and further documentation necessary to accept such bid and contract for said services.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

**RESOLUTION #3**

**RESOLUTION APPROVING APPLICATION FOR  
EDUCATIONAL STIPENDS**

RESOLVED that the Town Board of the Town of Carmel hereby approves the payment of Education Stipends in the sum of \$900 for P.O. Gary Pietropaolo (Bachelor of Science in Criminal Justice at Marist College) and P.O. Thomas Egan in the sum of \$600 (Associate in Liberal Arts and Social Science Westchester Community College), in accordance with the current Collective Bargaining Agreement between the Town of Carmel and the Town of Carmel Police Benevolent Association.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

**RESOLUTION #4**

**RESOLUTION AUTHORIZING PAYMENT OF ACCRUED SICK TIME  
TOWN OF CARMEL POLICE DEPARTMENT**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes payment of seventy days of accrued sick time to Town of Carmel employee #1455 at a daily rate of \$582.32 for a total of \$30,570.75.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

**RESOLUTION #5**

**RESOLUTION DECLARING CERTAIN EQUIPMENT OBSOLETE  
AND AUTHORIZING DISPOSAL**

RESOLVED that, upon the recommendation of Town of Carmel Police, Lt. John R. Dearman, Jr., the Town Board of the Town of Carmel hereby declares the following vehicle to be obsolete and authorizes its disposal in accordance with Town Law, including but not limited to Town Law §64(2-a):

- 1989 International ERT Truck VIN 1HTLCCFK8KH662155

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

**RESOLUTION #6**

**RESOLUTION AUTHORIZING AWARD OF BID  
LONG POND ROAD IMPROVEMENT DISTRICT (C-238)**

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for the reconstruction of roadways within the established Long Pond Road Improvement District; and

WHEREAS such bids were received and opened on April 3, 2017 and a bid opening memo is on file with Town Engineer Richard J. Franzetti, P.E.;

NOW THEREFORE BE IT RESOLVED that upon the recommendation of Town Engineer, Richard J. Franzetti, P.E. the Town Board hereby awards the aforesaid bid to Landscape Unlimited, Inc., Somers, NY, the lowest responsible bidder meeting specifications at a cost not to exceed \$847,395.00 (EIGHT HUNDRED FORTY SEVEN THOUSAND THREE HUNDRED NINETY FIVE DOLLARS);

BE IT FURTHER RESOLVED that upon review of insurance certificates, bid bond and performance bond in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt, is hereby authorized to execute any other and further documentation necessary to accept such bid and contract for said services.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

**RESOLUTION #7**

**RESOLUTION AUTHORIZING AWARD OF BID  
TOWN OF CARMEL HIGHWAY DEPARTMENT VEHICLE**

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for the purchase of a 2017 Ford F-350 4X4 Cab/Chassis with aluminum utility body and 9' stainless plow; and

WHEREAS such bids were received and opened on April 6, 2017 and a bid opening memo is on file with Town of Carmel Highway Superintendent Michael Simone;

NOW THEREFORE BE IT RESOLVED that upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, the Town Board hereby awards the aforesaid bid to Park Ford of Mahopac, NY, the lowest responsible bidder meeting specifications at a cost not to exceed \$50,400.00 (FIFTY THOUSAND FOUR HUNDRED DOLLARS);

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any other and further documentation necessary to accept such bid and contract for said services.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

## RESOLUTION #8

### RESOLUTION AUTHORIZING THE AWARDING OF BIDS FOR MISCELLANEOUS HIGHWAY DEPARTMENT MATERIALS AND SERVICES

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for various highway materials and services for the Town Highway Department, and

WHEREAS such bids were received and opened and Highway Superintendent Michael Simone has recommended the awarding of the bids (after equalizing all FOB bids based on distance to the Town Highway Department yard),

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel hereby awards the bids for the purchase of various highway materials and services to the lowest responsible bidders who met specifications as follows for calendar year 2017:

GRANULAR BASE F.O.B. & DELIVERED-  
ITEM 4

PUTNAM MATERIALS CORP.  
RTE 311  
PATTERSON, NY

RUN OF BANK GRAVEL FOB & DELIVERED

NICHOLAS F. DOMAIN SAND & GRAVEL  
2441 ROUTE 22  
DOVER PLAINS, NY 12522

ROAD OILS, CUTBACKS ETC.  
PENETRATION ASPHALT  
CATIONIC EMULSIFIED ASPHALT

PECKHAM MATERIALS CORP.  
20 HAARLEM AVENUE  
WHITE PLAINS, NY 10603

CRUSHED GRAVEL  
1 1/2" F.O.B.  
PLANT 1 1/2"  
DELIVERED 3/4"  
F.O.B. PLANT 3/4"  
DELIVERED

PUTNAM MATERIALS CORP.  
ROUTE 311  
PATTERSON, NY 12563

CRUSHED GRAVEL  
3/8" F.O.B. PLANT  
3/8" DELIVERED

NICHOLAS F. DOMAIN SAND & GRAVEL  
2441 ROUTE 22  
DOVER PLAINS, NY 12522

CRUSHED GRAVEL  
1/4" F.O.B. PLANT  
1/4" DELIVERED

THALLE INDUSTRIES  
172 ROUTE 9  
FISHKILL, NY 12524

**BITUMINOUS CONCRETE - FOB**

**TOP COURSE TYPE 6F**

**TOP COURSE TYPE 7F**

**BINDER COURSE TYPE 3**

**CURB MIX**

**PECKHAM MATERIALS CORP.**

**CARMEL PLANT, ROUTE 6**

**CARMEL, NY 10512**

**BITUMINOUS CONCRETE IN PLACE**

**TYPE3 BINDER COURSE**

**IN-PLACE WITH TACK COAT**

**IN-PLACE**

**IN-PLACE WITH KEYS**

**KECT CONSTRUCTION**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 6F3 TOP COURSE**

**IN-PLACE WITH TACK COAT**

**IN-PLACE**

**IN-PLACE WITH KEYS**

**KECT CONSTRUCTION**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 7F3 TOP COURSE**

**IN-PLACE WITH TACK COAT**

**IN-PLACE**

**IN-PLACE WITH KEYS**

**KECT CONSTRUCTION**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 9.5 MM SUPERPAVE TOP F3**

**IN-PLACE WITH TACK COAT**

**IN-PLACE WITH KEYS**

**IN-PLACE**

**KECT CONSTRUCTION**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 12.5 MM SUPERPAVE TOP F3**

**IN-PLACE WITH TACK COAT**

**IN-PLACE**

**IN-PLACE WITH KEYS**

**KECT CONSTRUCTION**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 19.0 MM SUPERPAVE BINDER**

**IN-PLACE WITH TACK COAT**

**IN-PLACE**

**IN-PLACE WITH KEYS**

**KECT CONSTRUCTION**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 25.0 MM SUPERPAVE BINDER**

**IN-PLACE WITH TACK COAT**

**IN-PLACE**

**IN-PLACE WITH KEYS**

**KECT CONSTRUCTION**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 37.5 MM SUPERPAVE BASE**

**IN-PLACE WITH TACK COAT**

**IN-PLACE**

**IN-PLACE WITH KEYS**

**KECT CONSTRUCTION**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 6.3 POLYMER MODIFIED TOP**

**IN-PLACE WITH TACK COAT**

**IN-PLACE WITH KEYS**

**KECT CONSTRUCTION CORP.**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 1 BASE WARM MIX**

**IN-PLACE WITH TACK COAT**

**IN-PLACE WITH KEYS**

**IN-PLACE**

**KECT CONSTRUCTION CORP.**

**ROUTE 22**

**PATTERSON, NY 12563**

**TYPE 3 BINDER WARM MIX  
IN-PLACE WITH TACK COAT  
IN-PLACE WITH KEYS  
IN-PLACE**

**KECT CONSTRUCTION CORP.  
ROUTE 22  
PATTERSON, NY 12563**

**TYPE 6F3 TOP WARM MIX  
IN-PLACE  
IN PLACE WITH TACK COAT  
IN PLACE WITH KEYS**

**KECT CONSTRUCTION  
ROUTE 22  
PATTERSON, NY 12563**

**ALUMINUM CULVERT PIPE – F.O.B & DELIVERED  
PLAIN & PERFORATED  
ALL SIZES**

**CHEMUNG SUPPLY CORP.  
ELMIRA, NY**

**STEEL CULVERT PIPE - DELIVERED  
PLAIN & PERFORATED  
ALL SIZES**

**CHEMUNG SUPPLY CORP.  
ELMIRA, NY**

**STEEL CULVERT PIPE -F.O.B.  
PLAIN & PERFORATED  
ALL SIZES**

**EXPANDED SUPPLY PRODUCTS, INC.  
3330 ROUTE 9  
COLD SPRING, NY 10516**

**POLYETHYLENE DRAINAGE PIPE F.O.B & DELIVERED  
PLAIN & PERFORATED  
ALL SIZES & TYPES  
ELBOWS & TEES  
CORRUGATED & SMOOTH**

**CHEMUNG SUPPLY  
ELMIRA, NY**

**CARMEL WINWATER WORKS  
CARMEL, NY**

**EXPANDED SUPPLY PRODUCTS, INC.  
3330 ROUTE 9  
COLD SPRING, NY 10516**

**HD SUPPLY WATERWORKS  
POUGHKEEPSIE, NY**

**CATCH BASIN SUMPS & TOPS  
PICKUP & DELIVERED  
24"X 24" X 24"  
36" X 24" X 24"  
FLAT TYPE TOPS  
3 3/8" X 24" X 24"**

**MID HUDSON CONCRETE CORP.  
3504 ROUTE 9  
COLD SPRING, NY 10516**

**CATCH BASIN SUMPS & TOPS  
PICKUP & DELIVERED  
30"X 24" X 24"  
36" X 30" X 30"**

**CARMEL WINWATER WORKS CO.  
CARMEL, NY**

FLAT TYPE TOPS  
4" X 30" X 30"  
4" X 24" X 24"

**CATCH BASIN SUMPS & TOPS**

**PICKUP & DELIVERED**

36" X 36" X 48"

48" X 36" X 48"

36" X 56" X 45"

48" X 56" X 45"

**FLAT TYPE TOPS**

8" X 45" X 56"

8" X 56" X 45"

**CURB BACK**

12" X 56" X 45"

12" X 45" X 56"

**M&M PRECAST CORPORATION  
DANBURY, CT**

**TREE FELLING & TRIMMING**

**MANTREE, INC.  
MAHOPAC, NY**

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

## **RESOLUTION #9**

### **RESOLUTION MAKING PERMANENT APPOINTMENT OF ACCOUNT CLERK TYPIST AND ACKNOWLEDGING APPOINTMENT OF SUBREGISTRAR OF VITAL STATISTICS**

RESOLVED that the Town Board of the Town of Carmel hereby permanently appoints Alice Daly as Account Clerk/Typist in the Town Clerk's office and acknowledges the appointment by Town Clerk Ann M. Spofford, of Alice Daly as Subregistrar of Vital Statistics for the Town of Carmel.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

**RESOLUTION #10**

**RESOLUTION AUTHORIZING EXECUTION OF STIPULATION BETWEEN CSEA, LOCAL 1000, AFSCME, AFL-CIO, TOWN OF CARMEL UNIT, PUTNAM COUNTY, LOCAL 840, STACI NORTON, AND THE TOWN OF CARMEL REGARDING SENIOR ACCOUNT CLERK/TYPIST POSITION**

RESOLVED, that the Town Board of the Town of Carmel hereby ratifies and accepts the Stipulation attached hereto between the Town of Carmel, CSEA Local 1000, AFSCME, AFL-CIO, Town of Carmel Unit, Putnam County, Local 840 (“the CSEA”), and Staci Norton to modify the Collective Bargaining Agreement for the period of January 1, 2013 through December 31, 2017, to include the position of Senior Account Clerk/Typist as a Group 5 position within the collective bargaining unit represented by the CSEA, effective January 1, 2017. The Stipulation was executed on behalf of the CSEA and Staci Norton on April 5, 2017. The Town Board hereby authorizes the Town Supervisor to execute the attached Stipulation.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

**STIPULATION**

**WHEREAS**, Civil Service Employees Association, Inc., Local 840, AFSCME, AFL-CIO (“Union”) and Town of Carmel (“Town”) are parties to a Collective Bargaining Agreement with a duration of January 1, 2013 to December 31, 2017 (“CBA”);

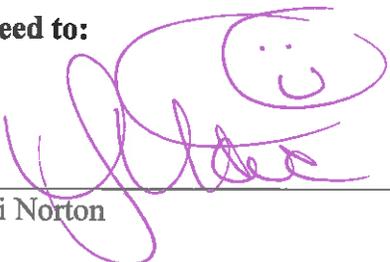
**WHEREAS**, Staci Norton is currently employed by the Town as an Account Clerk II/Typist in the Highway Department;

**WHEREAS**, Putnam County recently reclassified Ms. Norton’s position to Senior Account Clerk/Typist; and

**NOW, THEREFORE**, the Union, the Town, and Ms. Norton agree to the following:

1. The Town and Union agree, effective January 1, 2017, to modify the CBA to include “Senior Account Clerk/Typist” to the list of title included in the bargaining unit in Article I, Recognition, and to identify “Senior Account Clerk/Typist” as a Group 5 position on the “Job Titles and Group” page at page 17 of the CBA.
2. Because she qualifies for the Senior Account Clerk/Typist position under applicable civil service law and rules, the Town will appoint Ms. Norton to the position of Senior Account Clerk/Typist, effective January 1, 2017. Ms. Norton shall be placed at Group 5, Step 2 on the Salary Schedule at Appendix “E” of the Collective Bargaining Agreement between the Union and the Town dated January 1, 2013 to December 31, 2017.
3. The Union and Ms. Norton agree not to contest via the contractual grievance and arbitration procedure, or in any judicial, administrative or other forum, that Ms. Norton should have been placed in the Senior Account Clerk/Typist position prior to January 1, 2017.
4. The Union and the Town agree that this Stipulation is non-precedential.
5. The Union and the Town agree that neither the entering of, or terms of, this Stipulation shall be construed or considered to be an admission by the Town of violation of the CBA, or any federal, state, or local law, rule or ordinance.
6. This Stipulation shall be subject to the approval of the Town Board.

**Agreed to:**

  
\_\_\_\_\_

Staci Norton

\_\_\_\_\_ 4/5/17

Date

ON BEHALF OF TOWN OF CARMEL TOWN BOARD

Kenneth Schmitt  
Town Supervisor

Date

ON BEHALF OF CIVIL SERVICE EMPLOYEES  
ASSOCIATION, INC., LOCAL 840, AFSCME, AFL-CIO



Vincent Castaldo  
Labor Relations Specialist  
CSEA, Inc.

4/5/17

Date



Joseph Harmon  
Unit President  
CSEA, Inc., Local 840, AFSCME, AFL-CIO

4/5/17

Date

**RESOLUTION #11**

**RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing at Town Hall, 60 Mc Alpin Avenue, Mahopac, New York 10541 on Wednesday, May 24, 2017 at 7:00 p.m. or as soon thereafter that evening as possible on a proposed Local Law amending Chapter 156 of the Code of the Town of Carmel, entitled "Zoning" by the addition of Section 156-39.5 Entitled "Coops and Attached Runs for Chickens"; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspaper of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___