

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

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Mahopac, New York 10541
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KATHLEEN KRAUS
Receiver of Taxes

JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, June 7, 2017 7:00pm

Pledge of Allegiance – Moment of Silence

Town Board Voting Meeting:

- Accept Town Board Minutes May 10, 2017
- 1. Res: making Probationary Promotional Appointment of Sergeant in the Town of Carmel Police Department
- 2. Res: Creating Job Classification of Senior Account Clerk in the Engineering Department and Making Promotional Appointment
- 3. Res: Accepting Proposal and Authorizing Entry into Agreement – Microfilm Off-Site Storage
- 4. Res: Authorizing Budget Modifications #2017/02
- 5. Res: Authorizing Budget Modifications #2017/03
- 6. Res: Accepting Proposal and Authorizing Purchase and Installation of Air Conditioning Units Lake Casse Clubhouse
- 7. Order Calling Public Hearing for the Increase and Improvement in the Facilities of Carmel Water District #9 (June 28, 2017)
- 8. Order Calling Public Hearing for the Increase and Improvement in the Facilities of Carmel Water Districts 1,2,3,4,5,6,7,8,9,10,,12,13,14 (June 28, 2017)
- 9. Res: Authorizing Purchase of Vehicles – Town of Carmel Highway Department
- 10. Res: Authorizing Signing of Change Order #1 Long Pond Road Improvement District Roadway Reconstruction Project Contract No. C238
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**
- **Open Forum:**
- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

RESOLUTION #1

RESOLUTION MAKING PROBATIONARY PROMOTIONAL APPOINTMENT OF SERGEANT TOWN OF CARMEL POLICE DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Town of Carmel Police Department hereby appoints Police Officer Laura S. Smith to the position of Sergeant, effective immediately, on a contingent, promotional, probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #2

RESOLUTION CREATING JOB CLASSIFICATION OF SENIOR ACCOUNT CLERK IN THE TOWN OF CARMEL ENGINEERING DEPARTMENT AND MAKING PROMOTIONAL APPOINTMENT

RESOLVED that the Town Board of the Town of Carmel hereby creates the job classification of Senior Account Clerk in the Town of Carmel Engineering Department and appoints Donna Esteves to said position, effective April 1, 2017 at a CSEA Group 5 Step 2 salary level on a promotional probationary basis and subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #3

RESOLUTION ACCEPTING PROPOSAL AND AUTHORIZING ENTRY INTO AGREEMENT MICROFILM OFF-SITE STORAGE

RESOLVED THAT the Town Board of the Town of Carmel, and pursuant to the recommendation of Town of Carmel Town Clerk Ann Spofford, hereby accepts the proposal of Iron Mountain Information Management, LLC, Royersford, PA for the provision of off-site microfilm record and data storage for the Town of Carmel for a period of one (1) year at a monthly cost of \$160.00;

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #4

RESOLUTION AUTHORIZING BUDGET MODIFICATIONS

WHEREAS the Town Comptroller has reviewed the proposed Final Budget Modifications for the period ending April 30, 2017 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Final Budget Modifications/Revisions for the period ending April 30, 2017, as shown on itemized on Schedule 2017/02 which is attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

TOWN OF CARMEL
BUDGET REVISIONS MARCH-APRIL 2017 - #2017/02

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION		INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND					
1	100.3120.0029	POLICE SPECIAL EQUIPMENT - GRANTS		9,692.00	
	100.1989.3389	STATE AID - POLICE EQUIPMENT	*	9,692.00	
		- PROVIDE FOR PURCHASE OF ACTIVE SHOOTER KITS FROM GRANT FUNDING			
2	100.3120.0019	POLICE COMPENSATED ABSENCES		20,866.00	
	100.1989.9877	FUND BALANCE FOR COMPENSATED ABSENCES	*	20,866.00	
		- PROVIDE FOR RETIREMENT PAYOUT OF ACCRUED TIME			
3	100.3120.0019	POLICE COMPENSATED ABSENCES		30,571.00	
	100.1989.9877	FUND BALANCE FOR COMPENSATED ABSENCES	*	30,571.00	
		- PROVIDE FOR SICK TIME PAYOUT PER AUTHORIZED RESOLUTION			
4	100.3120.0012	POLICE OVERTIME EXPENSE		8,422.00	
	100.1989.2680	INSURANCE RECOVERY - PAYROLL	*	8,422.00	
		- PROVIDE FOR POLICE OVERTIME EXPENSE FROM W/C REVENUE RECD			
5	100.1930.0040	CERTIORARI SETTLEMENT EXPENSE		20,000.00	
	100.1989.9876	RESERVE FOR CERTIORARI SETTLEMENTS	*	20,000.00	
		- PROVIDE FOR CERTIORARI SETTLEMENTS			
6	100.7115.0040	AIRPORT PARK CONTRACTUAL EXPENSE		950.00	
	100.1989.2770	OTHER REVENUE - UNCLASSIFIED	*	950.00	
		- PROVIDE FOR DAMAGE TO AIRPORT PARK FROM ANTICIPATED REIMBURSEMENT			
7	100.1460.0045	RECORDS STORAGE EXPENSE		1,000.00	
	100.1460.0040	RECORDS MANAGEMENT CONTRACTUAL EXPENSE			1,000.00
		-TRANSFER FOR INCREASE IN CHARGES FOR RECORDS STORAGE			
8	100.3120.0012	POLICE OVERTIME EXPENSE		25,565.00	
	100.1990.0040	CONTINGENCY			25,565.00
		- TRANSFER FOR UNANTICIPATED POLICE OVERTIME EXPENSE FROM GENERAL FUND CONTINGENCY LINE			
9	100.5010.0011	HIGHWAY ADMIN STAFF COMPENSATION		2,575.00	
	100.1010.0016	TOWN BOARD RESERVE COMPENSATION LINE			2,575.00
		- TRANSFER FOR SALARY ADJUSTMENT PER RESOLUTION			
10	100.7020.0011	RECREATION ADMIN STAFF COMPENSATION		930.00	
	100.1010.0016	TOWN BOARD RESERVE COMPENSATION LINE			930.00
		- TRANSFER FOR SALARY ADJUSTMENT PER RESOLUTION			
CARMEL WATER DISTRICT #4					
11	604.8310.0046	PURCHASE OF WATER		1,000.00	
	604.8310.0099	REPAIR RESERVE FUND			1,000.00
		- TRANSFER FOR EMERGENCY PURCHASE OF WATER			
CARMEL WATER DISTRICT #8					
12	608.8310.0020	EQUIPMENT		2,000.00	
	608.8310.0099	REPAIR RESERVE FUND			2,000.00
		- TRANSFER FOR PURCHASE OF FLOW METER FOR WATER PLANT			
CARMEL SEWER DISTRICT #4					
13	704.8130.0042	UTILITIES EXPENSE		10,000.00	
	704.8130.0142	MICROFILTRATION - UTILITIES EXPENSE			10,000.00
		- TRANSFER FOR INCREASE IN UTILITIES EXPENSE			

RESOLUTION #5

RESOLUTION AUTHORIZING BUDGET MODIFICATIONS

WHEREAS the Town Comptroller has reviewed the proposed Final Budget Modifications for the period ending May 31, 2017 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Final Budget Modifications/Revisions for the period ending May 31, 2017, as shown on itemized on Schedule 2017/03 which is attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

BUDGET REVISIONS MAY 2017 - #2017/03

[illegible]

RESOLUTION #6

RESOLUTION ACCEPTING PROPOSAL AND AUTHORIZING PURCHASE AND INSTALLATION OF AIR CONDITIONING UNITS LAKE CASSE CLUBHOUSE

RESOLVED THAT the Town Board of the Town of Carmel, acting as Commissioners of the Lake Casse Park District,, hereby accepts the proposal of Sclafani Energy-Yorktown HVAC, Carmel, NY for the purchase and installation of two (2) 5-ton air conditioning units and appurtenances at the Lake Casse Clubhouse in accordance with the proposal dated April 14, 2017 and at a cost not to exceed \$19,995.00; and;

BE IT FURTHER RESOLVED that the Town Board further authorizes expenditure of a sum not to exceed \$3600 to be paid to a licensed electrician for electrical work necessitated by the referenced installation; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

RESOLUTION #7

ORDER CALLING PUBLIC HEARING INCREASE AND IMPROVEMENT IN THE FACILITIES OF CARMEL WATER DISTRICT #9

WHEREAS, the Town Board of the Town of Carmel, Putnam County, New York, has caused to be prepared a map, plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Carmel Water District No. 9, in the Town of Carmel, Putnam County, New York, being the reconstruction of water mains, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$882,800; and

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act ("SEQRA"), have been performed, it having been determined that this capital project is a Type II Action as to which the SEQRA regulations provide that there is no significant adverse impact pursuant to 6 NYCRR Part 617.5(c)(2); and

WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of said Carmel Water District No. 9, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, in Mahopac, New York, in said Town, on June 28, 2017, at 7:00 o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of Carmel Water District No. 9, in the Town of Carmel, Putnam County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspapers of the Town of Carmel, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. This order shall take effect immediately.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, on June _____, 2017, at _____ o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing upon a certain map, plan and report, including an estimate of cost, in relation to the proposed increase and improvement of the facilities of Carmel Water District No. 9, in said Town, consisting of the reconstruction of water mains, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$882,800.

Said capital project has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, said regulations provide will not result in any significant adverse environmental impacts.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Mahopac, New York,

_____, 2017.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF
CARMEL, PUTNAM COUNTY, NEW YORK

Ann Spofford
Town Clerk

RESOLUTION #8

ORDER CALLING PUBLIC HEARING INCREASE AND IMPROVEMENT IN THE FACILITIES OF CARMEL WATER DISTRICTS 1,2,3,4,5,6,7,8,9,10,12,13 AND 14

WHEREAS, the Town Board of the Town of Carmel, Putnam County, New York, has had under consideration the joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in said Town (together, the "Districts"), consisting of the automatic meter infrastructure and water meter project to replace water meters throughout the various water districts, including original equipment, and incidental improvements and expenses in connection therewith; and

WHEREAS, the maximum estimated cost to said Districts of such joint increase and improvement of facilities is determined to be \$3,350,000; and

WHEREAS, such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be annually apportioned and assessed upon the several lots and parcels of land within each said District in the manner provided by law, in an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on said bonds as the same shall become due; and

WHEREAS, it is expected that the apportionment of such cost between the Districts shall be as follows: Water District No. 1's share is 1.79% (\$60,000), Water District No. 2's share is 54.33% (\$1,820,000), Water District No. 3's share is 11.19% (\$375,000), Water District No. 4's share is 3.76% (\$126,000), Water District No. 5's share is 1.19% (\$40,000), Water District No. 6's share is 2.39% (\$80,000), Water District No. 7's share is 2.63% (\$88,000), Water District No. 8's share is 8.81% (\$295,000), Water District No. 9's share is 3.52% (\$118,000), Water District No. 10's share is 2.63% (\$88,000), Water District No. 12's share is 2.60% (\$87,000), Water District No. 13's share is 1.79% (\$60,000), and Water District No. 14's share is 3.37% (\$113,000); and

WHEREAS, said capital project has been determined to be a "Type I Action" pursuant to the provisions of the State Environmental Quality Review Act, which it has been determined will not have any significant adverse environmental impact; and

WHEREAS, it is now desired to call a public hearing on the question of the joint increase and improvement of the facilities of said Water Districts, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall at 60 McAlpin Avenue, in Mahopac, New York, in said Town, on the 28th day of June, 2017, at 7 o'clock P.M., Prevailing Time, on the question of the proposed joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in said Town, and the estimate of cost referred to in the preambles hereof, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a notice of said public hearing to be published in the official newspaper of said Town, and also to cause a copy thereof to be posted on the signboard of the Town, such publication and posting to be made not less than ten, nor more than twenty days, before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. This order shall take effect immediately.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

EXHIBIT A

NOTICE OF PUBLIC HEARING

**Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14
of the Town of Carmel, Putnam County, New York**

PLEASE TAKE NOTICE that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, in said Town, on the _____ day of May, 2017, at _____ o'clock _____.M., Prevailing Time, for the purpose of conducting a public hearing relating to the proposed joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in said Town, being the automatic meter infrastructure and water meter project to replace water meters throughout the various water districts, including original equipment, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$3,350,000, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same.

Such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be levied and collected in each District in the manner provided by law. It is expected that the apportionment of cost between Districts shall be as follows: Water District No. 1's share is 1.79% (\$60,000), Water District No. 2's share is 54.33% (\$1,820,000), Water District No. 3's share is 11.19% (\$375,000), Water District No. 4's share is 3.76% (\$126,000), Water District No. 5's share is 1.19% (\$40,000), Water District No. 6's share is 2.39% (\$80,000), Water District No. 7's share is 2.63% (\$88,000), Water District No. 8's share is 8.81% (\$295,000), Water District No. 9's share is 3.52% (\$118,000), Water District No. 10's share is 2.63% (\$88,000), Water District No. 12's share is 2.60% (\$87,000), Water District No. 13's share is 1.79% (\$60,000), and Water District No. 14's share is 3.37% (\$113,000).

The capital project has been determined to be a "Type II Action" under SEQRA, which it has been determined will not result in any adverse significant environmental impact. SEQRA compliance materials, including the environmental assessment form and the map, plan and report for the capital project are on file in the office of the Town Clerk where they may be inspected during regular office hours.

Dated: Mahopac, New York,
May _____, 2017.

BY ORDER OF THE TOWN BOARD OF THE
TOWN OF CARMEL PUTNAM COUNTY,
NEW YORK

Town Clerk

RESOLUTION #9

RESOLUTION AUTHORIZING PURCHASE OF VEHICLES – TOWN OF CARMEL HIGHWAY DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel, pursuant to the request of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes the purchase of the following used vehicles from Upstate Auto Sales, Hoosick Falls, NY consisting of the following vehicles and their respective purchase prices:

2008 GMC Sierra 1500 Pickup VIN# 1GTEC14X08Z279709	\$ 6,971.00
2008 GMC Sierra 1500 Pickup VIN# 1GTEC14X78Z273213	\$ 6,971.00
2003 Freightliner MT55 Box Van VIN# 4UZAARBW13CL70668	\$ 7,071.00

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #10

RESOLUTION AUTHORIZING SIGNING OF CHANGE ORDER #1 LONG POND ROAD IMPROVEMENT DISTRICT ROADWAY RECONSTRUCTION PROJECT CONTRACT NO. C238

WHEREAS the Town Board of the Town of Carmel has previously awarded the contract for the above project to Landscape Unlimited, Inc.;and

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has recommended that the Town Board approve Change Order No. 1 to the aforesaid contract;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the Town Supervisor to sign Change Order #1 to the aforementioned contract, resulting in an overall increase to contract price in the amount of \$16,000.00, in form as attached hereto and made a part hereof.

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: May 31, 2017

Cc: M. Maxwell, Comptroller

Re: Change Order #1- Contract C238- Long Pond Road Improvement District Dedication

Contract C238, the Long Pond Road Improvement District Roadway Reconstruction Project, was awarded to Landscape Unlimited, Inc, on 1 May 2017.

Construction under the contract is currently approximately fifty (50) percent complete.

Precipitation during April and May 2017 (3.35" and 3.6" respectively) has been much closer to the annual average (3.94" and 3.85" respectively) than in either 2016 or 2015 (2.35"/3.6" and 0.96"/2.26" respectively).

During the course of routine construction inspections with the Town Highway Superintendent it has become evident that the proposed elevation for Pleasant Road is inadequate under normal precipitation conditions. Mr. Simone has requested that the road elevation be increased beyond that proposed. JRFA has added one half foot to the road profile, along with the drainage swale and culvert crossing to divert the runoff.

Neither the additional fill nor the culvert piping is covered under the existing contract. The quantity of fill required for this change in profile is an additional 100 cubic yards; the culvert piping requirement is approximately 60 LF. The unit price for fill is \$100.00 per cubic yard; the unit price for 12" diameter culvert is \$100.00 per linear foot. At these unit prices the additional fill will cost \$10,000.00 and the culvert will cost \$6,000.00. The total cost of the proposed Change order is therefore \$16,000.000.

The Engineering Department recommends that the Board approve the attached Change Order #1 and authorize the Supervisor to sign the same.

CHANGE ORDER

No. 1

LONG POND ROAD DEDICATON - C238

DATE OF ISSUANCE

EFFECTIVE DATE

OWNER Town of Carmel
OWNER's Contractor No. C238

CONTRACTOR: Landscape Unlimited.

ENGINEER: Carmel Engineering Department

You are directed to make the following modifications:

Description: Install culvert pipe, additional item 4 and drainage swale. Change road profile with an additional 100 cubic yards fill; install approximately 60 LF of 12" culvert piping, .

Reason for Change Order: The proposed elevation for Pleasant Road is inadequate under normal precipitation conditions. The Town of Carmel Highway Superintendent requested that the road elevation be increased beyond that proposed. JRFA has added one half foot to the road profile, along with a drainage swale and culvert crossing to divert the runoff.

Attachments:

CHANGE IN CONTRACT PRICE: Original Contract Price \$847,395.00	CHANGE IN CONTRACT TIMES: Original Contract Times Substantial Completion: _____ Ready for final payment: _____
Net changes from previous Change Orders No. to No. \$0.00 \$ _____	Net change from previous Change Orders No. to No. _____ days
Contract Price prior to this Change Order \$ <u>847,395.00</u>	Contract Times prior to this Change Order Substantial Completion: _____ Ready for final payment: _____
Net Increase (decrease) of this Change Order \$ <u>\$16,000.00</u>	Net Increase (decrease) of this Change Order _____ days
Contract Price with all approved Change Orders \$ <u>\$863,395.00</u>	Contract Times with all approved Change Orders Substantial Completion: _____ Ready for final payment: _____ days or dates

RECOMMENDED:

ACCEPTED:

APPROVED:

By: _____
Engineer (Authorized Signature)

By: _____
Contractor (Authorized Signature)

By: _____
Owner (Authorized Signature)

Date: _____

Date: _____

Date: _____