

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

60 McAlpin Avenue

Mahopac, New York 10541

KATHLEEN KRAUS
Receiver of Taxes

JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

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MICHAEL SIMONE
Superintendent of Highways
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TOWN BOARD VOTING MEETING
Wednesday, September 21, 2016 7:00pm

Pledge of Allegiance – Moment of Silence

Town Board Voting Meeting:

- Accept Town Board Minutes, August 17, 2016
- 1. Res: Appointing Police Officer
- 2. Res: Authorizing Deletion to the Active List of the Carmel Fire Department
- 3. Res: Authorizing Deletion to the Active list of the Mahopac Volunteer Fire Department
- 4. Res: Authorizing Advertising for Bids Highway Department Materials
- 5. Res: Authorizing Request for Proposals Baldwin Meadows Park
- 6. Res: Authorizing Request for Proposals McDonough Park
- 7. Res: Accepting Proposal and Authorizing Entry into Contract for Treatment of Upper and Lower Teakettle Spout Lake
- 8. Res: Accepting Proposal for Landscaping and Maintenance Services Town of Carmel Landfill
- 9. Res: Authorizing Extension of Contract Sludge Hauling Carmel Sewer Districts #2, #4, #5, #6 and #7
- 10. Res: Accepting and Approving Donation of Vacation Time
- 11. Res: Exercising Option to Cancel Service Contract Public Sector HR Consultants LLC – Human Resource Counseling

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

Executive Session:

1. Edye McCarthy, Consultant – Update on Visions Contract
2. Supervisor Schmitt – Personnel 2017 Tentative Budget

Resolution #1

RESOLUTION APPOINTING POLICE OFFICER

RESOLVED that the Town Board of the Town of Carmel hereby appoints Brian M. Detz of Carmel, NY as a police officer for the Town of Carmel, effective immediately at the transfer rate of \$55,033.36 per year subject to the provisions of Civil Service Law and the Putnam County Civil Service Rules and Regulations.

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #2

**RESOLUTION AUTHORIZING DELETION TO
THE ACTIVE LIST OF THE CARMEL FIRE DEPARTMENT**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the deletion of the following names from the active list of the Carmel Fire Department:

Matthew DeFeo

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #3

**RESOLUTION AUTHORIZING DELETIONS TO
THE ACTIVE LIST OF THE MAHOPAC VOLUNTEER FIRE DEPARTMENT**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the deletion of the following names from the active list of members of the Mahopac Volunteer Fire Department:

Maggie Bacon

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #4

**RESOLUTION AUTHORIZING ADVERTISING FOR BIDS
HIGHWAY DEPARTMENT MATERIALS**

RESOLVED that, pursuant to the request of Michael Simone, Town of Carmel Highway Superintendent, Town Clerk Ann Spofford is hereby authorized to advertise for bids for the purchase of the following items:

- Sand
- Guide Rail
- Winter Mix

BE IT FURTHER RESOLVED that the Highway Superintendent is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #5

**RESOLUTION AUTHORIZING REQUEST FOR PROPOSALS
BALDWIN MEADOWS PARK**

RESOLVED that, pursuant to the request of James R. Gilchrist, Town of Carmel Director of Recreation and Parks, the Town Board of the Town of Carmel hereby authorizes the solicitation of proposals for re-coating of the basketball courts at the Baldwin Meadows Park facility in the Town of Carmel.

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #6

**RESOLUTION AUTHORIZING REQUEST FOR PROPOSALS
MCDONOUGH PARK**

RESOLVED that, pursuant to the request of James R. Gilchrist, Town of Carmel Director of Recreation and Parks, the Town Board of the Town of Carmel hereby authorizes the solicitation of proposals for purchase and installation of safety netting to be utilized at the baseball fields at the Jimmy McDonough Park facility in the Town of Carmel.

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #7

RESOLUTION ACCEPTING PROPOSAL AND AUTHORIZING ENTRY INTO CONTRACT FOR TREATMENT OF UPPER AND LOWER TEAKETTLE SPOUT LAKE

RESOLVED THAT the Town Board of the Town of Carmel, as Commissioners of Teakettle Spout Lake Park District, hereby authorizes the acceptance of the proposal for herbicide treatment services at Upper and Lower Teakettle Spout Lake for 2017 and 2018 with The Pond and Lake Connection, Newtown CT, at a contract price not to exceed \$12,100 annually including any applicable NYSDEC Permit Fees; and

BE IT FURTHER RESOLVED, that the Town of Carmel shall have renewal options within the aforesaid contract for such services in 2019, 2020 and 2021 at annual costs of \$12,100 per year; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all necessary contract documentation to effect acceptance of this proposal upon the terms authorized herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

Resolution #8

**RESOLUTION ACCEPTING PROPOSAL
FOR LANDSCAPING AND MAINTENANCE SERVICES
TOWN OF CARMEL LANDFILL**

WHEREAS, Town Engineer Richard Franzetti has solicited proposals for the performance of landscaping/maintenance services for the Town of Carmel Landfill; and

NOW THEREFORE BE IT RESOLVED, that the Town of Carmel Town Board hereby accepts the proposal of Coviello Landscaping, Carmel, NY for the performance landscaping and maintenance services for the Town of Carmel Landfill for a three (3) year term (2017, 2018 and 2019) at an annual cost not to exceed \$15,000 (FIFTEEN THOUSAND DOLLARS);

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation required to formalize the acceptance of said proposal on the terms authorized herein.

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #9

RESOLUTION AUTHORIZING EXTENSION OF CONTRACT SLUDGE HAULING CARMEL SEWER DISTRICTS #2, #4, #5, #6 AND #7

WHEREAS the Town Board of the Town of Carmel has previously authorized the award of bids for sludge hauling in various sewer districts to Residuals Management Services, dba Earthcare, Vernon, NJ; and

WHEREAS, the original contract entered into pursuant to the aforesaid bid award was for a period of one (1) year, with an option in favor of the Town of Carmel to extend said contract for a period of two (2) years;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer Districts #2, #4, #5, #6 and #7 hereby authorizes the exercise of its option to extend the contract for sludge hauling in the referenced sewer districts with Residuals Management Services, dba Earthcare, Vernon, New Jersey for a two (2) year period commencing retroactive to July 23, 2015 and concluding July 22, 2017 at the same terms and conditions as set forth in the original contract previously awarded by The Town Board on July 2, 2014.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #10

RESOLUTION ACCEPTING AND APPROVING DONATION OF VACATION TIME

RESOLVED, that the Town Board of the Town of Carmel hereby accepts and approves the donation of accrued vacation time to Employee #2411 from the following Town of Carmel Employees:

EMPLOYEE I.D. #	SICK TIME DONATED
1699	12 DAYS

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #11

RESOLUTION EXERCISING OPTION TO CANCEL SERVICE CONTRACT PUBLIC SECTOR HR CONSULTANTS LLC – HUMAN RESOURCE COUNSELING

WHEREAS, by resolution dated May 21, 2014 the Town Board of the Town of Carmel accepted the proposal of Public Sector HR Consultants LLC of Glenville, NY for On Demand Human Resource Counseling; and

WHEREAS, the aforesaid contractual agreement contains a bilateral right of cancellation/termination provision upon thirty (30) days notice to either party;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel hereby exercises its right to cancel the aforesaid contract for services with Public Sector HR Consultants, LLC pursuant to the terms of said contract; and

BE IT FURTHER RESOLVED, that the Office of Town Supervisor Kenneth Schmitt shall provide written notice of such cancellation to Public Sector HR Consultants, LLC subsequent to the passage of this resolution.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___