

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

SUZANNE MC DONOUGH
Town Councilwoman
Deputy Supervisor

60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

KATHLEEN KRAUS
Receiver of Taxes

MICHAEL A. BARILE
Town Councilman
JOHN D. LUPINACCI
Town Councilman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, January 17, 2018 7:00pm

Pledge of Allegiance – Moment of Silence

Town Board Voting Meeting:

- Accept Town Board Minutes December 20, 2017
- 1. Res: Accepting Proposal for Special Counsel Services (Brad Pinsky – Fire/Ambulance Contracts)
- 2. Res: Authorizing Attendance at Seminar (Recreation and Park Districts)
- 3. Res: Authorizing Renewal of Licensing Agreement with ASCAP (Recreation)
- 4. Res: Authorizing Request for Proposals (Recreation)
- 5. Res: Awarding Bid for Dry Cleaning of Police Department Uniforms
- 6. Res: Awarding Bid for the Purchase of Police Department Uniforms
- 7. Res: Authorizing Chief of Police to Proceed with the Purchase of Police Vehicles
- 8. Res: Authorizing Acceptance of Proposal – Town of Carmel Police Vehicle Equipment
- 9. Res: Authorizing Entry into Contract (Carmel Fire Protection District #3)
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**
- **Open Forum:**
- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

Executive Session:

1. Personnel

RESOLUTION #1

RESOLUTION ACCEPTING PROPOSAL FOR SPECIAL COUNSEL SERVICES

RESOLVED THAT the Town Board of the Town of Carmel, hereby accepts the proposal of the Pinsky Law Group, PLLC, Syracuse, NY for the provision of special counsel and legal services in connection with the Town of Carmel and its contracts with various Not-for-Profit contractors for fiscal year 2018, said proposal to be in form as is currently on file in the Office of the Town Supervisor, and at an aggregate annual rate not to exceed \$20,000 (Twenty Thousand Dollars); and

BE IT FURTHER RESOLVED, that the cost of said services shall be apportioned accordingly to the Fire Protection Districts, Ambulance Districts, etc. for which said services shall be provided; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all necessary contract documentation to effect acceptance of this proposal upon the terms authorized herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #2

RESOLUTION AUTHORIZING ATTENDANCE AT SEMINAR

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Town of Carmel Town Engineer, Richard J. Franzetti, P.E., Director of Recreation and Parks, James Gilchrist, Senior Recreation Leader, Nina Kallmeyer, and any advisory board members of the Lake Casse, Lake Secor, Lake Mahopac, Upper and Lower Teakettle Spout Lake Park Districts to attend the Putnam County Department of Health Blue-Green Algae Seminar in Carmel, NY on January 23, 2018; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel authorizes payment of any reasonable and necessary expenses incurred in connection therewith upon audit.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #3

RESOLUTION AUTHORIZING RENEWAL OF LICENSING AGREEMENT WITH ASCAP

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the renewal of the License Agreement with ASCAP for public performances of copyrighted music in or at Town of Carmel Parks and facilities for the year 2018 at an annual rate of \$348.00; and

BE IT FURTHER RESOLVED that Town of Carmel Supervisor Kenneth Schmitt, is hereby authorized to sign any necessary documents and/or reports concerning said renewal on behalf of the Town of Carmel.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #4

RESOLUTION AUTHORIZING REQUEST FOR PROPOSALS

RESOLVED that, pursuant to the request of James R. Gilchrist, Town of Carmel Director of Recreation and Parks, the Town Clerk of the Town of Carmel is hereby authorized to solicit proposals for a vendor to operate the concession stand at Sycamore Park for a three (3) year period commencing March 21, 2018.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #5

RESOLUTION AWARDING BID FOR DRY CLEANING OF POLICE DEPARTMENT UNIFORMS

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for dry cleaning of Police Department uniforms for the Town of Carmel Police Department in fiscal year 2018, and

WHEREAS such bids were received and opened on November 28, 2017, and

WHEREAS Chief of Police Michael Cazzari has recommended the awarding of the bid as set forth hereafter,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby awards the dry cleaning of Police Department uniforms for fiscal year 2018 to PNV Cleaners Corp. dba Mahopac Launderaid and Dry Cleaners, 980 South Lake Boulevard, Mahopac, NY, the lowest responsible bidder who met specifications.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #6

RESOLUTION AWARDING BID FOR THE PURCHASE OF POLICE DEPARTMENT UNIFORMS

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for Police Department uniforms for the Town of Carmel Police Department in fiscal year 2018, and

WHEREAS such bids were received and opened on November 28, 2017; and

WHEREAS Chief of Police Michael Cazzari has recommended the awarding of the bid as set forth hereafter,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby awards the bids for Police Department uniforms to New England Uniform, 356 Main Street, Danbury, CT, the lowest responsible bidder who met specifications, at the following bid prices:

- Flying Cross Gore-Tex Public Safety Jacket: \$230.00 each;
- Flying Cross Single Breasted Dress Coat: \$207.00 each;
- Summer Cap 8 point: \$31.00 each;
- Winter Cap 8 point: \$29.00 each;
- Rain Coat: \$165.00 each;
- Summer Shirt: \$53.75 each
- Winter Shirt \$57.75 each;
- Pants Flying Cross Wool Blend \$84.75 each.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #7

RESOLUTION AUTHORIZING CHIEF OF POLICE TO PROCEED WITH THE PURCHASE OF POLICE VEHICLES

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Chief of Police Michael Cazzari to proceed to purchase three (3) new 2018 Dodge Charger all-wheel drive police vehicles from Robert Green Truck Division, Rock Hill, NY, at a unit cost not to exceed \$34,611.69 under Onondaga County #8771 Statewide Piggy Back Bid pursuant to General Municipal Law §103(16); and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign all necessary documents to purchase said vehicles from Robert Green Truck Division in accordance with their contract quotation dated January 2, 2018;

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget revisions to effect the aforesaid purchase transactions authorized herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #8

RESOLUTION AUTHORIZING ACCEPTANCE OF PROPOSAL TOWN OF CARMEL POLICE VEHICLE EQUIPMENT

WHEREAS, Chief of Police Michael Cazzari has previously solicited proposals for the cost of outfitting three new Town of Carmel Police vehicles with computer, mobile telecommunications and electronic equipment;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Chief of Police Michael Cazzari, hereby accepts the proposal of Island Tech Services, Ronkonkoma, NY for the installation of computers, mobile telecommunication and electronic equipment for said vehicles at a cost not exceed \$19,062.75 and in accordance with their proposal dated August 28, 2017;

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #9

RESOLUTION AUTHORIZING ENTRY INTO CONTRACT

WHEREAS appropriations have been made in the 2018 Town Budget for entry into various contracts for the provision of various services to the Town of Carmel, and

WHEREAS a public hearing was duly held on said contracts on November 8, 2017; and copies of said contracts are on file in the office of the Town Supervisor for the inspection and review of all Town Board members,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the Town Supervisor to enter into and execute, on behalf of the Town, contracts with the following contractors for the services indicated in an amount not to exceed that set forth below:

CONTRACTOR	SERVICES	NOT TO EXCEED AMOUNT
CARMEL FIRE DEPARTMENT, INC.	FIRE PROTECTION-FIRE PROTECTION DIST. #3	\$727,000.00

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____