

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
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KATHLEEN KRAUS
Receiver of Taxes

JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING
Wednesday, November 2, 2016 7:00pm

Pledge of Allegiance – Moment of Silence

Public Hearing #1: In regard to the Preliminary Budget for the fiscal year 2017 including the General Town Fund, Highway Funds as well as all Water Districts, Sewer Districts, Park Districts, Fire Protection Districts, Garbage District and Lighting Districts

Public Hearing #2: On the Fire Protection Contracts and the Ambulance District Contracts for the year 2017

Town Board Voting Meeting:

- Accept Town Board Minutes – October 19, 2016
- 1. Res: Authorizing Additions to the Active List of the Mahopac Volunteer Fire Department
- 2. Res: Authorizing Attendance at Seminar
- 3. Res: Authorizing Acceptance of Proposal for Recording Equipment Upgrades – Town of Carmel Police Department
- 4. Res: Authorizing Execution of Grant Commitment – Local Initiative Support Corporation (LISC)
- 5. Res: Authorizing Use of Town of Carmel Property for Fire Department Training Drills – Mahopac Volunteer Fire Department, Town of Carmel Fire Protection District #2
- 6. Res: Making Appointment to Town of Carmel Board of Assessment Review
- 7. Res: Making Appointment to Town of Carmel Board of Assessment Review
- 8. Res: Rejecting Bids and Authorizing Re-Advertising for Bids Highway Department Materials
- 9. Res: Accepting and Approving Donation of Vacation and/or Sick Time
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

Executive Session:

1. Michael Simone, Highway Superintendent – Personnel Budget Y/E 2017
2. Michael Cazzari, Police Chief – Personnel Budget Y/E 2017

Ann Spofford
Town Clerk
Town of Carmel

Town Hall
60 McAlpin Avenue
Mahopac, New York 10541

Telephone: 845.628.1500
Fax: 845.628.7434

NOTICE OF PUBLIC HEARING
TOWN OF CARMEL PRELIMINARY BUDGET

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel will conduct a Public Hearing on the 2nd day of November, 2016 at Town Hall, 60 McAlpin Avenue, Mahopac, New York, at 7:00 p.m. or as soon thereafter that evening as possible in regard to the Preliminary Budget for the fiscal year 2017 including the General Town Fund, Highway Funds as well as all Water Districts, Sewer Districts, Park Districts, Fire Protection Districts, Garbage District and Lighting Districts, and

BE IT FURTHER NOTICED that pursuant to Section 108 of the Town Law, the proposed salaries of the following officials for fiscal year 2017 are hereby specified as follows: Supervisor: \$112,854.56; Town Council Members (ea): \$20,438.76; Town Clerk \$88,602.80; and Highway Superintendent \$117,934.96;

AND BE IT FURTHER NOTICED, that the Preliminary Budget for the Town of Carmel has been completed and filed in the Office of the Town Clerk, Town Hall, 60 McAlpin Avenue, Mahopac, New York, where it is available for public inspection during office hours.

At said Public Hearing, any resident may be heard in favor of or against the Preliminary Budget as compiled or for or against any item or items contained therein. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk

Ann Spofford

Town Clerk

Town of Carmel

PUBLIC HEARING #2

Town Hall

60 McAlpin Avenue

Mahopac, New York 10541

Telephone: 845.628.1500

Fax: 845.628.7434

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel will conduct a Public Hearing on the Fire Protection Contracts and the Ambulance District Contracts for the year 2017, to be held on the 2nd day of November, 2016 at the Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 p.m. or soon thereafter that evening as possible; said contracts to be advertised and posted as follows:

<u>Contractor</u>	<u>Services</u>	<u>Not to Exceed</u>
Mahopac Falls Volunteer Fire Department, Inc.	Fire Protection-Fire Protection Dist. #1	\$ 753,460.00
Mahopac Volunteer Fire Department, Inc.	Fire Protection-Fire Protection Dist. #2	\$1,200,000.00
Carmel Volunteer Fire Dept.	Fire Protection-Fire Protection Dist. #3	\$ 707,000.00
Carmel Volunteer Ambulance Corps	Ambulance Services- Carmel Ambulance District #1	\$ 110,000.00
North Salem Volunteer Ambulance Corps	Ambulance Services- Carmel Ambulance District #1	\$ 12,800.00

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk

RESOLUTION #1

RESOLUTION AUTHORIZING ADDITIONS TO THE ACTIVE LIST OF THE MAHOPAC VOLUNTEER FIRE DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the additions of the following names from the active list of the Mahopac Volunteer Fire Department:

Timothy Stasiak;
Gerard Supple, III;
Russell Argila, Jr.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #2

RESOLUTION AUTHORIZING ATTENDANCE AT SEMINAR

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Town of Carmel Building Inspector and Director of Codes Enforcement Michael Carnazza to attend the Tri-County New York State Board of Commissioners three day training conference on November 2nd , 2016 through November 4th, 2016 in Kingston, NY ; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel authorizes payment of reasonable and necessary expenses incurred in connection therewith upon audit.

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #3

RESOLUTION AUTHORIZING ACCEPTANCE OF PROPOSAL FOR RECORDING EQUIPMENT UPGRADES TOWN OF CARMEL POLICE DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel, in connection with the previously authorized telephone system installation for the Town of Carmel Town Hall, Highway Department and Recreation and Parks facilities, hereby authorizes the acceptance of the proposal of Interaction Insight Corporation for upgrade of police department recording equipment dated October 14, 2016 in an amount not to exceed \$6,776.00; and

BE IT FURTHER RESOLVED that the annual sum of \$1,894.00 is hereby authorized for maintenance and support of such upgraded recording equipment; and

BE IT FURTHER RESOLVED, that the Town Board further authorizes the purchase of the existing recording equipment subject to the upgrade process referenced herein from Fleetwood Leasing, Summit, NJ at a cost not to exceed \$6,645.60; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #4

RESOLUTION AUTHORIZING EXECUTION OF GRANT COMMITMENT LOCAL INITIATIVE SUPPORT CORPORATION (LISC)

WHEREAS, the Town of Carmel has been notified that the Local Initiatives Support Corporation has extended a grant in the amount of \$100,000.00 to the Town for the purposes of Housing Quality Improvement and Enforcement Programs; and

WHEREAS, the terms of said grant require the execution of a certain commitment by an authorized Town of Carmel official;

NOW THEREFORE BE IT RESOLVED, that Town Supervisor Kenneth Schmitt is hereby authorized to sign the referenced Grant Commitment for purposes of accepting said grant on the terms authorized therein, a copy of said Commitment is on file in the Office of the Town Supervisor.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #5

RESOLUTION AUTHORIZING USE OF TOWN OF CARMEL PROPERTY FOR FIRE DEPARTMENT TRAINING DRILLS MAHOPAC VOLUNTEER FIRE DEPARTMENT TOWN OF CARMEL FIRE PROTECTION DISTRICT #2

RESOLVED, the Town of Carmel hereby authorizes the use of the Mahopac Volunteer Fire Department of the property located on 48 McAlpin Avenue for the purposes of conducting Fire Department Training drills and exercises; and

BE IT FURTHER RESOLVED that such authorization is conditioned upon the presentation and existence of liability insurance coverage in form and content acceptable to Town Counsel.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #6

RESOLUTION MAKING APPOINTMENT TO TOWN OF CARMEL BOARD OF ASSESSMENT REVIEW

RESOLVED that the Town Board of the Town of Carmel hereby appoints Kevin Morris to the Town of Carmel Board of Assessment Review for a term commencing retroactive to October 1, 2016 and expiring September 30, 2021.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #7

RESOLUTION MAKING APPOINTMENT TO TOWN OF CARMEL BOARD OF ASSESSMENT REVIEW

RESOLVED that the Town Board of the Town of Carmel hereby appoints Ellen Dulberger to the Town of Carmel Board of Assessment Review for a term commencing immediately and expiring September 30, 2019.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #8

RESOLUTION REJECTING BIDS AND AUTHORIZING RE-ADVERTISING FOR BIDS HIGHWAY DEPARTMENT MATERIALS

RESOLVED that, pursuant to the request of Michael Simone, Town of Carmel Highway Superintendent, the Town Board of the Town of Carmel hereby rejects all bids previously received for highway department materials and hereby authorizes Town Clerk Ann Spofford to re-advertise for bids for the purchase of the following items:

- Sand

BE IT FURTHER RESOLVED that the Highway Superintendent is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

RESOLUTION #9

RESOLUTION ACCEPTING AND APPROVING DONATION OF VACATION AND/OR SICK TIME

RESOLVED, that the Town Board of the Town of Carmel hereby accepts and approves the donation of accrued sick time and/or vacation time to Employee #2411 from the following Town of Carmel Employees:

EMPLOYEE I.D. #	TIME DONATED
1699	1 Day
1500	2 Days
1503	4 Days
1366	2 Days
1507	2 Days
2997	2 Days
1765	1 Day
2996	2 Days

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____