

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

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Mahopac, New York 10541
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KATHLEEN KRAUS
Receiver of Taxes

JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING / WORK SESSION
Wednesday, June 22, 2016 7:00pm

Pledge of Allegiance – Moment of Silence

6:30 PM Executive Session:

1. Police Chief Michael Cazzari – Personnel

Town Board Voting Meeting:

1. **Public Hearing** on a Proposal Local Law Enacting Chapter 15 of the Code of the Town of Carmel, entitled "Applicant Fingerprint Inquiries"
 - 1A. Res: Making SEQR Determination in Regard to the Local Law #2 of 2016 Town Code Chapter 15 Entitled "Applicant Fingerprint Inquiries"
 - 1B. Consider Motion to Enact Law
2. Res: Making Probationary Promotional Appointment of Sergeant - Town of Carmel Police Department
3. Res: Making Probationary Promotional Appointment of Detective in the Town of Carmel Police Department
4. Res: Accepting and Adopting Comprehensive Annual Financial Report (CAFR) of the Town's Independent Auditor for Fiscal Year 2015
5. Res: Declaring Certain Equipment Obsolete and Authorizing Disposal
6. Res: Declaring Certain Equipment Obsolete and Authorizing Disposal
7. Res: Releasing Bond TM# 53.18-1-28 Wagner Millwork, LLC
8. Res: Making Appointment to Environmental Conservation Board
9. Res: Authorizing Filing of Annual MS4 Stormwater Report
10. Res: Accepting Proposal for Replacement of Video Surveillance Recording System in the Town of Carmel Police Department Interview Room
11. Res: Declaring Water Emergency Pursuant to Section 151-22 of the Town Code (CWD #12)
12. Res: Authorizing Entry into Memorandum of Agreement
 - **Public Comment (Three (3) Minutes on Agenda Items Only)**
 - **Town Board Member Comments**

Town Board Work Session:

1. Review of Town Board Minutes, June 8, 2016
2. James Gilchrist, Director of Recreation and Parks, Lois Chanofsky, President, Mahopac Garden Club – Consider Proposal for Blue Star Memorial Garden

3. James Gilchrist, Director of Recreation and Parks,- Consider Request From the Carmel Sports Association to Dedicate Memorial Plaques for the Sullivan Family at Camarda Park
 4. Richard Franzetti, PE - Consider Bond Return TM# -64.8-1-19,20,21(\$11,400)
 5. Richard Franzetti, PE – Consider Awarding Bid for the Rehabilitation of Tennis Courts – Sycamore Park
 6. Consider Appointment to the Lake Secor Park District Advisory Committee
 7. Consider Accepting Revisions and Adopting Town of Carmel Organizational Chart
 8. Police Chief Michael Cazzari – Consider Accepting Proposal for AVL – 911 Services
 9. Lake Casse Park District Advisory Committee- Consider Approval and Distribution of July 2016 Newsletter
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
 - **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

Executive Session:

1. Pamela Jones-Price, Director – Westchester County EAP IMA
2. Edye McCarthy – Contractual - Update on Visions Re-Val

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel will conduct a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, June 22, 2016 at 7:00 p.m. or as soon thereafter that evening as possible on a proposed Local Law enacting Chapter 15 of the Code of the Town of Carmel, entitled "Employment Fingerprint Inquiries";

TOWN OF CARMEL PROPOSED LOCAL LAW # ____ OF THE YEAR 2016 CHAPTER 15

I. Legislative Intent

Access to criminal history record information ("CHRI") maintained by the New York State Division of Criminal Justice Services ("DCJS") for job or license applicants is permitted pursuant to state law, federal law, or local law of a municipality or political subdivision of the state, that specifically provides for fingerprint submission to DCJS. The intent of this local law is establish the Town of Carmel's authorization to submit applicant fingerprint inquiries to the DCJS for applicants for full- and part-time employment within the Town of Carmel.

II. A new Chapter 15 shall be added to the Town of Carmel Code to provide as follows:

CHAPTER 15 Applicant Fingerprint Inquiries

§ 15-1. Authority.

9 NYCRR Part 6051.1 and 6051.2 expressly permits the release of CHRI to entities that have statutory authority to access such records, and the execution of a written Use and Dissemination agreement between the DCJS and the Town of Carmel.

§ 15-2. Applicability to Town Employees.

With the exception of those individuals who are under the age of eighteen and applying for seasonal employment, the requirements of this Chapter 15 apply to all applicants for employment in the Town of Carmel whether full- and part-time, including but not limited to applicants to positions that require or contemplate interaction with minors.

§ 15-3. Submission of Fingerprints; Fees.

With the exception of those individuals who are under the age of eighteen and applying for seasonal employment, all applicants for full- and part-time employment within the Town of Carmel shall be required to submit fingerprints and information required for application of same and in the form and manner as prescribed by the DCJS.

§ 15-4. Access to; Review of CHRI.

The Town Supervisor and the Town Clerk shall have the right to review the CHRI disseminated by the DCJS. No other Town employee shall have access to such information.

§ 15-5. Other Applicable Laws.

- A. If a prospective applicant has been convicted of a crime, any decision regarding such prospective applicant's fitness for a license or employment must be made upon consideration of New York State Correction Law §§701-703-b and §§751-753. Correction Law §§701-703-b provides for certificates of relief from disability and certificates of good conduct and §§751-753 sets forth New York's public policy to encourage the licensure and employment of persons previously convicted of one or more criminal offenses and factors that should be considered in making hiring determinations.
- B. These provisions hereof shall not be interpreted or applied to affect the statutory authority under §50 (4) of New York State Civil Service Law which authorizes the state civil service department or municipal commission to require applicants undergo a state and national criminal history record check.

III. SEVERABILITY.

If any clause, sentence, paragraph, subdivision, section or part of this local law or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstances is adjudged invalid, illegal or unconstitutional by any court of competent jurisdiction, such order or judgment shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances. Further, in adjudging such invalid provision, the court shall attempt to modify same to a provision which is not invalid, illegal or unconstitutional and which best achieves the intent of the invalid provision.

IV. EFFECTIVE DATE.

This Local Law shall take effect upon its filing in the office of the Secretary of State.

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk

Resolution #1A

RESOLUTION MAKING SEQR DETERMINATION IN REGARD TO THE LOCAL LAW #2 OF 2016 TOWN CODE CHAPTER 15 ENTITLED "APPLICANT FINGERPRINT INQUIRIES"

RESOLVED that the Town Board of the Town of Carmel hereby determines that, proposed Local Law #2 of 2016 concerning enactment of Chapter 15 of the Town of Carmel Town Code Chapter entitled "Applicant Fingerprint Inquiries" is a Type II action under SEQR and no further review is necessary.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #2

**RESOLUTION MAKING PROBATIONARY PROMOTIONAL
APPOINTMENT OF SERGEANT
TOWN OF CARMEL POLICE DEPARTMENT**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Police Department hereby appoints Stephen Kunze to the position of Sergeant, effective immediately, on a promotional probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #3

RESOLUTION MAKING PROBATIONARY PROMOTIONAL APPOINTMENT OF DETECTIVE TOWN OF CARMEL POLICE DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Police Department hereby appoints Michael Sheil to the position of Detective, effective immediately, on a promotional probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #4

RESOLUTION ACCEPTING AND ADOPTING COMPREHENSIVE FINANCIAL REPORT (CAFR) OF THE TOWN'S INDEPENDENT AUDITOR FOR FISCAL YEAR 2015

RESOLVED that the Town Board of the Town of Carmel hereby accepts and adopts the Comprehensive Annual Financial Report (CAFR) of the Town's independent auditor PKF O'Connor Davies, LLP, for fiscal year 2015 and hereby directs Town Clerk Ann Spofford to publish all notices required in connection herewith in the official newspapers of the Town.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #5

**RESOLUTION DECLARING CERTAIN EQUIPMENT OBSOLETE
AND AUTHORIZING DISPOSAL**

RESOLVED that, upon the recommendation of Chief of Police Michael Cazzari, the Town Board of the Town of Carmel hereby declares the 2003 Ford Crown Victoria police vehicle VIN # 2FAFP71W93X118612 to be obsolete and authorizes its disposal in accordance with Town Law, including but not limited to Town Law §64(2-a).

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #6

**RESOLUTION DECLARING CERTAIN EQUIPMENT OBSOLETE
AND AUTHORIZING DISPOSAL**

RESOLVED that, upon the recommendation of Town Engineer Richard J. Franzetti, P.E., the Town Board of the Town of Carmel hereby declares the 2003 Ford Crown Victoria vehicle VIN # 2FAFP71W53X212289 to be obsolete and authorizes its disposal in accordance with Town Law, including but not limited to Town Law §64(2-a).

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #7

RESOLUTION RELEASING BOND - TM #53.18-1-28 WAGNER MILLWORK, LLC

WHEREAS application has been made by Wagner Millwork, LLC for the total release of a site plan bond posted in accordance with the Land Subdivision and/or Zoning Regulations of the Town of Carmel for Tax Map #53.18-1-28, 150 Barrett Hill Road, Carmel NY; and

WHEREAS said application has been reviewed by the Town Engineer, Richard J. Franzetti, P.E. and release of the bond has been recommended and approved by the Town Engineer, and the Town of Carmel Planning Board,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the site plan bond posted for Tax Map #53.18-1-28, by Chemung Canal Trust Company in the amount of \$10,000.00.

Resolution

Offered by: _____

Seconded by: _____

Roll Call Vote:

YES

NO

Jonathan Schneider

John Lupinacci

Suzanne McDonough

Frank Lombardi

Kenneth Schmitt

Resolution #8

RESOLUTION MAKING APPOINTMENT TO ENVIRONMENTAL CONSERVATION BOARD

RESOLVED, that the Town Board of the Town of Carmel hereby re-appoints John Starace to the Town of Carmel Environmental Conservation Board commencing June 14, 2016 and concluding June 13, 2019.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #9

**RESOLUTION AUTHORIZING FILING OF
ANNUAL MS4 STORMWATER REPORT**

WHEREAS the Town Board has been presented with a draft annual MS4 Stormwater Report prepared by the Town of Carmel Engineering Department; and

WHEREAS opportunity for public comment on the draft annual MS4 report was given by the Town Board and the Town Board has considered said comments;

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor, Kenneth Schmitt is hereby authorized to sign and file said report as drafted by Town Engineer Richard J. Franzetti, P.E.

Resolution

Offered by: _____

Seconded by:_____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #10

RESOLUTION ACCEPTING PROPOSAL FOR VIDEO SURVEILLANCE RECORDING SYSTEM TOWN OF CARMEL POLICE DEPARTMENT INTERVIEW ROOM

RESOLVED that, upon the recommendation of Chief of Police Michael Cazzari, the Town Board of the Town of Carmel hereby accepts the proposal, dated January 26, 2016, from Commercial Instruments & Alarm Systems, Inc. of Fishkill, New York, for the purchase and installation of a surveillance recording system in the amount not to exceed \$4,849.00, and

BE IT FURTHER RESOLVED that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications necessary to effectuate this authorization on the terms set forth herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #11

RESOLUTION DECLARING WATER EMERGENCY PURSUANT TO SECTION 151-22 OF THE TOWN CODE

WHEREAS, that the Town Board of the Town of Carmel, has been advised by Town Engineer Richard J. Franzetti, as well as Severn Trent Environmental Services, Inc., operator for Carmel Water District #12, that a water emergency exists within the aforesaid water district;

NOW THEREFORE BE IT RESOLVED that pursuant to Section 151-22 (A) of the Town Code of the Town of Carmel, the Town Board, acting as Commissioners of the Carmel Water District #12 in, hereby declares a water emergency with respect to and within Carmel Water District #12; and

BE IT FURTHER RESOLVED, that pursuant to Town Code §155-22 (B), during the period of said emergency as declared herein, the use of water for any nonessential the following purpose(s) as enumerated in §155-22(C) shall be prohibited:

- (1) THE WASHING OF MOTOR VEHICLES, EXCEPT FOR WINDSHIELDS, MIRRORS AND THE LIKE.
- (2) THE CLEANING OR WASHING OF THE OUTSIDE OF BUILDINGS OR OTHER STRUCTURES BY THE USE OF WATER OR STEAM.
- (3) THE BLEEDING OF SUPPLY LINES FOR THE PURPOSE OF MAINTAINING A CONSTANT FLOW TO PREVENT FREEZING.
- (4) THE FLOODING OF OUTDOOR SKATING RINKS.
- (5) THE OPERATION OF SWIMMING POOLS, PORTABLE AND OTHERWISE, EXCEPT SWIMMING POOLS DESIGNED AND USED EXCLUSIVELY FOR MEDICAL TREATMENT.
- (6) THE USE OF AUTOMATIC PLUMBING FLUSH FIXTURES OR APPARATUS, AND THE MAINTENANCE OF CONSTANT FLOW FROM SHOWERS AND SIMILAR APPARATUS.
- (7) THE USE OF HOSE, SPOUT AND SIMILAR PRESSURE-BATHING APPARATUS, AND THE MAINTENANCE OF CONSTANT FLOW FROM SHOWERS AND SIMILAR APPARATUS.
- (8) THE NEW INSTALLATION OF REFRIGERATION AND/OR AIR-CONDITIONING EQUIPMENT REQUIRING THE USE OF WATER.
- (9) THE WATERING OF LAWNS AND PRIVATE GARDENS AND THE OPERATION OF ORNAMENTAL PONDS, POOLS AND FOUNTAINS.

BE IT FURTHER RESOLVED that the Town Clerk is directed to publish this resolution in the official newspapers of the Town and to post said resolution on the official bulletin Board of the Town.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

Resolution #12

RESOLUTION AUTHORIZING ENTRY INTO MEMORANDUM OF AGREEMENT

RESOLVED, that the Town Board of the Town of Carmel hereby ratifies and accepts the Memorandum of Agreement between the Town of Carmel and the Town of Carmel Lieutenants Benevolent Association for the period of January 1, 2013 through December 31, 2016, dated June 22, 2016, which is attached hereto. The Memorandum of Agreement is subject to ratification by employees in the Lieutenants Benevolent Association and, provided such ratification occurs, the Town Board hereby authorizes the Town Supervisor to execute a Collective Bargaining Agreement consistent with the terms of the Memorandum of Agreement.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

**Memorandum of Agreement by and
Between
Town Of Carmel
and
Town Of Carmel Lieutenants Benevolent Association**

THIS MEMORANDUM OF AGREEMENT is entered into this ____ day of June 2016, by and between the **Town of Carmel** (hereinafter the “Town”) and the **Town of Carmel Lieutenants Benevolent Association** (hereinafter the “LBA”), referred to collectively as the “parties”.

WHEREAS, the parties have now reached an agreement as of the ____ day of June 2016, on the terms and conditions for a successor collective bargaining agreement for the period of January 1, 2013 through December 31, 2016, and it is the agreement of the parties to memorialize their understandings, in writing, pending the signing of a new collective bargaining agreement; and

WHEREAS, the LBA recognizes and acknowledges that the Town’s decision to agree to the terms set forth in this Memorandum of Agreement is based upon the Town’s desire to efficiently and economically resolve the instant negotiations;

WHEREAS, upon execution of this Memorandum of Agreement by the negotiating committees of both the Town and LBA, the parties agree to comply with the following:

- A. All parties and their representatives to this Memorandum of Agreement shall support and endorse it for ratification by their respective bodies. This Memorandum of Agreement is subject to ratification by the Town and the LBA’s membership.
- B. All terms and conditions of the parties’ prior collective bargaining agreement, which expired on December 31, 2012, shall remain in full force and effect except as agreed to be modified herein.
- C. The LBA shall hold a ratification vote as soon as possible. Upon finalization of the ratification vote, the LBA shall notify the Town of the results of the LBA’s ratification vote.

NOW THEREFORE, in consideration of the promises and mutual covenants contained herein, the parties agree that a successor collective bargaining agreement to the one, as extended, as expired on December 31, 2012, shall reflect the following terms:

1. Annual Salary and Overtime

(Article III, ¶ 1): Amend to provide:

Effective January 1, 2013- 2.25%
Effective January 1, 2014- 2.25%
Effective January 1, 2015- 2.0%
Effective January 1, 2016- 2.0%

2. Retroactive Pay

(Article III, new language): Insert new section below salary schedule as follows:

- Each Employee shall be entitled to retroactive salary payment in a sum representing the increase provided in paragraph 1 of this Article consistent with their appointment to Lieutenant in the Department.

3. Sick Leave

(Article IX, ¶ B): Replace with:

- Any Employee who utilizes five (5) or less sick leave days during the course of the calendar year may receive payout of up to ten (10) sick leave days at the employee's per diem rate.

(Article IX, ¶ C): Replace with:

- An Employee shall be entitled to accrue unused sick leave up to a maximum of three hundred (300) days.

(Article IX, ¶ D): Amend to reflect:

- Maximum accrual of sick days reduced from four hundred (400) to three hundred (300).

(Article IX, ¶ E): Replace the schedule to reflect:

- Employees upon retirement can sell back up to 300 sick days at the rate of 50% of their salary rate or 150 days at their present salary rate at retirement. Sick days shall be capped at 300 days.

4. Retirement

(Article X, new ¶ D): Insert the following:

- In accordance with subparagraph (C) of this Article, any Employee hired into the Town Police Department and continually employed on or before December 31, 2015, shall have not be required to contribute to his/her health insurance premium in retirement. Any Employee hired into the Town Police Department and continually employed on or after January 1, 2016, shall be required to contribute to his/her health insurance premium in retirement whatever percentage or dollar amount he or she paid in his or her last year of employment with the Town.

5. Welfare Benefits

(Article XI, ¶ A): Replace the last sentence with the following:

- Effective January 1, 2016, all employees shall contribute 10.0% of their

healthcare insurance premiums. Effective December 31, 2016, unit members shall contribute 12.5% of their contribution towards healthcare insurance premiums.

6. Longevity

-

(Article XV): Replace the schedule to reflect:

After 5 years	\$1,050
After 8 years	\$1,375
After 12 years	\$1,700
After 17 years	\$2,600

AGREED UPON:

TOWN OF CARMEL

**TOWN OF CARMEL LIEUTENANTS
BENEVOLENT ASSOCIATION**

Date

Date

WORK SESSION #2



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR


TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

DATE: June 14, 2016

TO: Carmel Town Board
Carmel Town Hall

FROM: James R. Gilchrist, CPRP 
Director, Recreation and Parks

SUBJECT: Lake Mahopac Garden Club – Blue Star Garden

Originally created in 1983 (see attached newspaper articles) and now in need of replacement, the Lake Mahopac Garden Club would like the Town's assistance to do the following:

- Remove three existing/rotting benches and discard
- Build two new benches (12' x 19") using 4" thick pressure treated lumber on
 - 6 x 6" posts set in concrete
 - Excavate and remove all soil and debris as needed
- Remove all plant material except: one Gold Thread Cypress, one PJM Rhododendron, one Birds nest Spruce, one Montgomery Blue Spruce, one Burning Bush, and Vinca Minor ground cover
- Prune out dead branches on lower part of primary tree as needed
- Move large granite slabs to area in front of benches
- Create a barrier bed following street-side benches with pea gravel curving into drainage area
 - Install 3/8" pea gravel, garden soil, and dark brown mulch as needed to develop project area
 - Planting two Dwarf Spirea and two Red Knock-Out Roses (Crossroads Planting)
 - Adding 2"-3" River stone to front of planting bed, using landscape fabric to areas where soil exists

An estimate with specifications from Whispering Pine Garden Center is attached for your review. The \$6,500.00 cost of this project will be taken out of the Town's Park Beautification Line (100.8510.0040) which has a current balance of \$4,761.30, so additional funds will be needed.

Please add this to the next Town Board Meeting agenda, and contact me with any questions.



Whispering Pine Garden Center and Florist
P.O. Box 895
Mahopac, NY 10541

Putnam County Contractor License #2241752
Westchester County Contractor License #WC21572-H09
(914) 248-7444 Fax (914) 248-4611
www.whisperingpinegardencenter.com

Date: June 10, 2016

Contract#: 2016-05 Revised

Name: Mahopac Garden Club
Address:

Job Location:
Phone:
Cell Phone:
Email:

We hereby submit specifications and estimates for the following:

Quantity	Description	Size
3	Viburnum 'Carlessi'	5 Gallon
3	Buxus Sempervirens 'American Boxwood'	24"-30"
8	Hardy-Drought resistant perennials	3 Gallon
5	Rubecia 'Black Eyed Susan'	3 Gallon
2	4" thick, flat wood benches	12' long
2	Dwarf Spirea- (Plant by crossroads)	2 Gallon
2	Red Knock-Out Roses	3 Gallon

Job Description:

- Remove three existing/rotting benches and discard
- Build two new benches 12' x 19" using 4" thick pressure treated lumber, on 6 x 6" post set in concrete.
- Excavate and remove all contaminated soil and debris as needed
- Remove all plant material except: One Gold Thread Cypress, One PJM Rhododendron, One Birdsnest Spruce, One Montgomery Blue Spruce, One Burning Bush and Vinca Minor Ground Cover
- Prune out dead branches on lower part of primary tree as needed
- Re-using existing stone slabs
- Create a barrier bed following street-side benches with pea gravel curving into drainage area
- Install 3/8" pea gravel, garden soil and dark brown mulch as needed to develop project area.
- Planting two Dwarf Spirea and two Red Knock-Out Roses (Crossroads Planting)
- Adding 2"-3" Riverstone to front of planting bed, using landscape fabric to areas where soil exists.

We guarantee that our plants are of top quality when we install them. We offer a one-year replacement on all Trees Shrubs and Hardy Perennials we plant. We cannot however be responsible for an act of God, such as extreme weather occurrences and drought. We also reserve the right not to honor any guarantee if we determine plants were not properly watered and cared for. Deer resistant does not mean, "deer proof". We do not guarantee damage caused by deer. We propose hereby to furnish material and labor, complete in accordance with above specifications.

For the sum of **\$6500.00**

1/2 Deposit due upon acceptance of proposal

All materials are guaranteed to be as specified. All work to be completed in a competent manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders.

Owners to carry fire, tornado and other necessary insurance.

Note: we may withdraw this proposal if not accepted in 90 Days. The consumer may cancel the contract at any time prior to midnight of the third business day, after contract is signed.

Authorized Signature:

Brad Kuck

(Brad Kuck, Owner)

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

From: [Maxwell, Mary Ann](#)
To: [Pasquerello, Anne](#)
Cc: [Schmitt, Kenneth](#); [Gilchrist, Jim](#); [Tenefrancia, Michelle](#)
Subject: RE: Mahopac Garden Club Blue Star Memorial
Date: Thursday, June 16, 2016 10:51:43 AM

The Mahopac Garden Club requested \$6,500 in the 2016 Budget for this project and it was approved. The total budget for beautification expense is currently \$8,000. Earlier this year the town purchased 9 silk flower baskets for downtown Mahopac at \$300 each for a total cost of \$2,700. This was not budgeted. I will include this in the next budget revision.

Mary Ann Maxwell
Town Comptroller
Town of Carmel
(845) 628-1500 ext 175
Fax (845) 628-7085
mam@ci.carmel.ny.us

From: Pasquerello, Anne
Sent: Thursday, June 16, 2016 10:22 AM
To: Maxwell, Mary Ann
Cc: Schmitt, Kenneth; Gilchrist, Jim
Subject: Mahopac Garden Club Blue Star Memorial

Mary Ann, as per our conversation. Please advise if this can be done with a budget revision .

Anne Pasquerello
Confidential Assistant to Town Supervisor
Carmel Town Hall
60 McAlpin Avenue
Mahopac, NY 10541
Office: 845-628-1500 ext. 137
Fax: 845-628-6836

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From: scanner@ci.carmel.ny.us [<mailto:scanner@ci.carmel.ny.us>]
Sent: Thursday, June 16, 2016 11:34 AM
To: Pasquerello, Anne
Subject: Message from SupervisorCopier



Frank Iarrobino

Lake Mahopac Garden Club president Mrs. Edward Dwyer visits the club's recently completed mini-park.

Garden club completes mini-park

A pile of mystery stones was unearthed during the recent Lake Mahopac Garden Club's development of a mini-park at the corner of Route 6 and Mt. Hope Road in Mahopac.

Club president Mrs. Edward Dwyer said the 6-foot long slabs will be retained at the site because of their possible historic significance. According to Mrs. Dwyer, a number of explanations have been contributed

for the stones' presence on the site. It has been conjectured that they lined the banks of a canal which formerly ran through the area or were used to shore up the now defunct railroad bed. Mrs. Dwyer said the club is looking for additional information about the stones.

The little park with its benches and wooden fence is a 50th anniversary project of the club supported by town beautification funds. The design was drawn by David Katz of Whispering Pine Nursery in Mahopac and the work done by Sunrise Nursery of Brewster. The plantings, chosen for low maintenance, include a flowering crabapple, two locusts, andromeda, low growing juniper and vinca. Next year, the club hopes to expand the park and improve plantings at Rodak's Circle and the park under the Sunnyside Hotel.









TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

DATE: June 20, 2016

TO: Carmel Town Board
Carmel Town Hall

FROM: James R. Gilchrist, CPRP
Director, Recreation and Parks

SUBJECT: Dedication of Camarda Park Dugouts

Carmel Sports Association is seeking authorization to dedicate the dugouts at Camarda Park to members of the Sullivan family who tragically lost their lives in a fire on May 1, 2012. As the attached photo shows, each plaque will read "In Memory Of..." followed by their individual names (Thomas Sr., his wife Donna, and daughters Meaghan, and Mairead). Tom Sullivan and his family were active members of the CSA. This request is on behalf of the Carmel Sports Association and has been approved by the Recreation and Parks Advisory Committee.

Please add this to the next Town Board Meeting agenda, and contact me with any questions.

/sms

Attachment

Sullivan Dugout Dedication memo



HAROLD GARY
Chairman
CRAIG PAEPRER
Vice-Chair

BOARD MEMBERS
ANTHONY GIANNICO
DAVE FURFARO
CARL STONE
KIM KUGLER
RAYMOND COTE

TOWN OF CARMEL
PLANNING BOARD



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 – Ext.190
www.ci.carmel.ny.us

MICHAEL CARNAZZA
*Director of Code
Enforcement*

RICHARD FRANZETTI, P.E.
Town Engineer

PATRICK CLEARY,
AICP, CEP, PP, LEED AP
Town Planner

MEMORANDUM

To: Town Board

From: Rose Trombetta

Date: June 9, 2016

Subject: **Bond Return** – Thomas Infantino – 52 Split Rock Road
TM – 64.8-1-19,20,21 – Bond Register #761

On June 8, 2016, the Planning Board passed a motion recommending a bond return of the above captioned property.

Attached is a fully executed bond application form and Town Engineer, Richard Franzetti's memo dated May 4, 2016.



Planning Board
Town of Carmel - Town Hall
Mahopac, New York 10541

Subdivision - Site Plan Bond Application

Bond Amount \$11,400.00

Inspection Fee n/a

Bond Register No. 761

Tax Map # 64.8-1-19,20,21

Filing Date June 6, 2016

The undersigned hereby files a bond pursuant to the regulations of the Town of Carmel in the amount of \$ 11,400.00. Said bond was fixed by Resolution of the Planning Board on date 07/08/09 for the construction and completion of improvements described on a map on file with the Planning Board.

Applicant's Name: Thomas Infantino

Applicant's Address: 453 North Lake Blvd, Mahopac, NY 10541

Applicant's Telephone Number: 845-531-9177

Email:

Map Entitled: Lori & Thomas Infantino Property Address: 52 Split Rock Road Last Revised 03/16/10

Applicant's Signature

Town Engineer's Signature

Bonding Company Mahopac National Bank Bond # Acct#401000788-letter of credit Bond Expires

The above application is in order and is approved this day of 20.

By

By

Chairman, Planning Board

Chairman, Environmental Conservation Board

Application for Bond Return XXX

Bond Reduction

The undersigned hereby applies for bond return/reduction heretofore filed in accordance with the Town of Carmel regulations and hereby affirms that he has completed the required improvements in accordance with the specifications applicable hereto for bond return/reduction.

Date June 4, 2016 Applicant's Signature

I inspected the improvements on the above captioned site during construction and after completion and hereby authorize the bond filed by to be reduced to.

Date Town Engineer's Signature

OR

I have inspected the above mentioned improvements and find same to meet the applicable specifications and hereby recommend that the applicant be completely released from the obligation of said bond.

Date 6/9/16 Town Engineer's Signature

Date 6/17/16 Planning Board Chairman

Date Environmental Conservation Board Chairman

Approved by the Town Board at a meeting on

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Planning Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: May 4, 2016

Re: Bond Reduction Request - TM# 64.8-1-19

In response to a request by the above applicant, a representative of the Engineering Department performed a field inspection of the referenced property on March 18, 2016 to evaluate the current status of the site construction, for the purpose of determining whether a bond return was warranted. The results of our investigation are presented below.

The original bond amount of \$56,952.00, posted on May 19, 2010, was approved by the Planning Board, on September 17, 2014, to be reduced to \$11,400.00.

Based upon our inspection all the site improvements required pursuant to the Board's Site Plan approval have now been completed. On this basis, this Department recommends that the remainder of the bond, \$11,400.00, be released.

We trust that this is adequate for your needs. If you have any questions, please don't hesitate to contact me.

Michael G. Carnazza
Director of Code Enforcement




Kenneth Schmitt
Supervisor

60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

TO: Chairman Harold Gary and Members of the Town of Carmel
Planning Board.

FROM: Michael G. Carnazza, Director of Code Enforcement 

DATE: June 20, 2016

RE: Bond Return Infantino
Tm# 64.8-1-19, 20 and 21

I inspected the above-mentioned property pursuant to the request for Bond Return and found the property to be in compliance as it pertains to zoning.

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

CC: James Gilchrist, Director of Recreation and Parks

From: Richard J. Franzetti P.E. Town Engineer 

Date: June 8, 2016

Re: C230- Sycamore Park Court Rehabilitation - Rebid

Bids were received and opened by the Town Clerk, for the referenced project on June 2, 2016. A copy of the bid opening results is attached. The scope of work involves milling and overlay of the lower two (2) tennis courts at Sycamore Park. Two (2) bids were received as follows:

<u>Contractor</u>	<u>Total Bid Price</u>
Sport Tech Construction Brewster, NY	\$143,975.00
Sun Up Enterprises Wappingers Falls, NY	\$217,669.00

The apparent low bidder is Sport Tech Construction at \$143,975.00. However, during the bid evaluations, three mathematical errors were discovered. The actual price bid is \$141,713.00, a difference of \$2,261.00.

The Engineering Department performed a qualification evaluation of Sport Tech Construction. The results are attached. We are satisfied based upon our examination that Sport Tech Construction is qualified to perform this project.

As the Board may recall the Town of Carmel received a grant of \$250,000.00 from the New York State Dormitory Authority. The grant was for the architectural and engineering design for a community center and for infrastructure improvements at Sycamore Park.

June 15, 2016

C230- Sycamore Park Court Rehabilitation - Rebid

The amount of \$120,900.00 of the grant was allocated for the tennis court rehabilitation. To date \$8,353.60 has been spent on the project (i.e., tree removals) leaving \$112,546.40 from the grant for this project. This leaves shortfall of \$29,166.60.

It should be noted that the Town of Carmel is currently waiting for an extension approval of this grant and this approval is forthcoming.

The Recreation Committee, on June 9, 2016, voted for up to \$30,000.00 to be taken from the Park Land Trust fund to for this project. As the Board is aware the distribution of these Park Land Trust funds is a separate Board action.

This Department has discussed the funding scenario outlined with the Town Comptroller. The response is provided in the attached.

Based upon the above review and the appropriation of sufficient funding (i.e, grant extension and Park Land Trust), we recommend that the project be awarded to Sport Tech Construction for a total amount of \$ \$141,713.00.

I respectfully request that this matter be placed on the next available work session for discussion.

SYCAMORE PARK COURT REHABILITATION

C-230

BID OPENING – June 2, 2016 @ 11:00 AM

		Bidder #1	Bidder #2	Bidder #3	Bidder #4
Item #1	Unit Price	23,600	15,280-		
	Amount Bid	23,600-	15,280-		
Item #2	Unit Price	7.25	8.10		
	Amount Bid	10,875-	12,160-		
Item #3	Unit Price	210.	123.52		
	Amount Bid	35,700-	21,000-		
Item #4	Unit Price	70.	30-		
	Amount Bid	63,000-	27,000		
Item #5	Unit Price	209.-	5.00		
	Amount Bid	10,450-	2500-		
Item #6A	Unit Price	14.50	9.08		
	Amount Bid	21,750-	13,620-		
Item #6B	Unit Price	15.75	18.16		
	Amount Bid	23,625.-	27,240.-		
Item #7	Unit Price	6.30	3.00		
	Amount Bid	3150-	1500-		
Item #8	Unit Price	7450-	4,200-		
	Amount Bid	7450-	4,200		
Item #9	Unit Price	9.15	10.50		
	Amount Bid	13,725-	15,750-		
Item #10	Unit Price	1325-	1,000-		
	Amount Bid	1325-	1,000-		
Item #11	Unit Price	58.-	50-		
	Amount Bid	1450-	1250-		
Item #12	Unit Price	69.-	65-		
	Amount Bid	1380-	1300-		
Item #13	Unit Price	189-	175-		
	Amount Bid	189-	175-		
Total	All Items	217,669-	143,975-		

<u>Company Name</u> <u>Address</u>	<u>Receipt of</u> <u>Addenda</u>	<u>NC Affidavit</u> <u>attached</u>	<u>NCBC</u> <u>attached</u>	<u>Bid Bond/Check</u> <u>attached</u>
1. <u>Sun Up Enterprises, Inc.</u> <u>1607 Rt. 376 Wappingers Falls, NY</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>Bond</u>
2. <u>Sport Tech Construction</u> <u>410 Rt. 22, Brewster, NY 10509</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>Bond</u>
3. _____				
4. _____				
5. _____				
6. _____				

BID EVALUATION INTAKE FORM- C 230 Court Rehab

SUBJECT: Sport Tech C

NAME OF PERSON INTERVIEWED: Anthony Bauso

TITLE OF PERSON INTERVIEWED: Facilities Director

NAME OF MUNICIPALITY: Briarcliff Manor USFD

DATE INTERVIEW CONDUCTED: 6/08/2016

PERSON CONDUCTING INTERVIEW: R. Vara

PERFORMANCE:

1. TIMELINESS- No Problems, actually finished ahead of time
2. EASE OF COMMUNICATION- No problems, very good
3. COMPLAINTS- None at all
4. EQUIPMENT/PERSONNEL - Men were very professional- All equipment in good condition.
5. WORK CHANGE ORDERS- A couple- Not contractors fault.
6. CONTRACT DURATION- 3 months

PAPERWORK:

1. COMPLIANCE WITH MUNICIPAL REQUIREMENTS (VENDOR CLAIM FORMS ECT,)- Good with paperwork
2. SUBMISSION OF CERTIFIED PAY ROLLS (DOL)- Total compliance
3. SUBMISSION OF REPORTS REQUIRED BY CONTRACT SPECS- Very good- gave all paperwork at the end of job- Warranties, as-buits ect.
4. INSURANCE DOCS- No problem

LITIGATION:

1. ANY PREVIOUS OR PENDING LITIGATION- None
2. WHAT TYPE (BREACH OF CONTRACT ECT. REGULATORY AGENCIES) - NA

OTHER COMMENTS: This was the first job that the contractor performed and District was very happy.

UPON COMPLETION, THIS DOCUMENT IS EXEMPT FROM DISCLOSURE UNDER NEW YORK STATE PUBLIC OFFICERS LAW §87(2)(g).

BID EVALUATION INTAKE FORM- C 230 Court Rehab

SUBJECT: Sport Tech C

NAME OF PERSON INTERVIEWED: John Copeland

TITLE OF PERSON INTERVIEWED: Project Manager

NAME OF MUNICIPALITY: Lakeland Central School District

DATE INTERVIEW CONDUCTED: 6/08/2016

PERSON CONDUCTING INVTERVIEW: R. Vara

PERFORMANCE:

1. TIMELINESS- Good
2. EASE OF COMMUNICATION- Good
3. COMPLAINTS- No
4. EQUIPMENT/PERSONNEL - Has no personal knowledge but no complaints
5. WORK CHANGE ORDERS- No
6. CONTRACT DURATION- 20016

PAPERWORK:

1. COMPLIANCE WITH MUNICIPAL REQUIREMENTS (VENDOR CLAIM FORMS ECT,)- Good
2. SUBMISSION OF CERTIFIED PAY ROLLS (DOL)- Yes, good
3. SUBMISSION OF REPORTS REQUIRED BY CONTRACT SPECS- There were no reports
4. INSURANCE DOCS- good.

LITIGATION:

1. ANY PREVIOUS OR PENDING LITIGATION- None.
2. WHAT TYPE (BREACH OF CONTRACT ECT. REGULATORY AGENCIES) - NA

OTHER COMMENTS: Has known the owner for years and has always been responsible. Would give contractor a B+/A-.

UPON COMPLETION, THIS DOCUMENT IS EXEMPT FROM DISCLOSURE UNDER NEW YORK STATE PUBLIC OFFICERS LAW §87(2)(g).

BID EVALUATION INTAKE FORM- C 230 Court Rehab

SUBJECT: Sport Tech Construction

NAME OF PERSON INTERVIEWED: Mike Galligan

TITLE OF PERSON INTERVIEWED: Director of Facilities

NAME OF MUNICIPALITY: Riverdale Country School

DATE INTERVIEW CONDUCTED: 6/08/2016

PERSON CONDUCTING INVTERVIEW: R. Vara

PERFORMANCE:

1. TIMELINESS- Excellent- Very impressed
2. EASE OF COMMUNICATION- Anytime he needed them, they were ther
3. COMPLAINTS- None
4. EQUIPMENT/PERSONNEL - Very professional
5. WORK CHANGE ORDERS- None
6. CONTRACT DURATION- 2 month window and they met it

PAPERWORK:

1. COMPLIANCE WITH MUNICIPAL REQUIREMENTS (VENDOR CLAIM FORMS ECT,)- Whatever they needed, the contractor supple
2. SUBMISSION OF CERTIFIED PAY ROLLS (DOL)- N/A
3. SUBMISSION OF REPORTS REQUIRED BY CONTRACT SPECS- N/A
4. INSURANCE DOCS- Supplied all documents

LITIGATION:

1. ANY PREVIOUS OR PENDING LITIGATION- None
2. WHAT TYPE (BREACH OF CONTRACT ECT. REGULATORY AGENCIES) - NA

OTHER COMMENTS: Recommended before. Pleasure to work with. He would recommend them again. These guys are good and enjoyable to work with.

UPON COMPLETION, THIS DOCUMENT IS EXEMPT FROM DISCLOSURE UNDER NEW YORK STATE PUBLIC OFFICERS LAW §87(2)(g).

BID EVALUATION INTAKE FORM- C 230 Court Rehab

SUBJECT: Sport Tech C

NAME OF PERSON INTERVIEWED: Dave Turiano

TITLE OF PERSON INTERVIEWED: Village Engineer

NAME OF MUNICIPALITY: Briarcliff Manor Village

DATE INTERVIEW CONDUCTED: 6/10/2016

PERSON CONDUCTING INTERVIEW: R. Vara

PERFORMANCE:

1. TIMELINESS- Very Good
2. EASE OF COMMUNICATION- No problems
3. COMPLAINTS- None
4. EQUIPMENT/PERSONNEL - Good and professional
5. WORK CHANGE ORDERS- Very fair-they were minor. Easily agreed upon prices
6. CONTRACT DURATION- about a month

PAPERWORK:

1. COMPLIANCE WITH MUNICIPAL REQUIREMENTS (VENDOR CLAIM FORMS ECT,)- Good
2. SUBMISSION OF CERTIFIED PAY ROLLS (DOL)- Unknown
3. SUBMISSION OF REPORTS REQUIRED BY CONTRACT SPECS- Good
4. INSURANCE DOCS- No problem

LITIGATION:

1. ANY PREVIOUS OR PENDING LITIGATION- None
2. WHAT TYPE (BREACH OF CONTRACT ECT. REGULATORY AGENCIES) - NA

OTHER COMMENTS: They performed 100%. Did all aspects of the job. Very satisfied with the finished product (Basketball Court).

UPON COMPLETION, THIS DOCUMENT IS EXEMPT FROM DISCLOSURE UNDER NEW YORK STATE PUBLIC OFFICERS LAW §87(2)(g).

BID EVALUATION INTAKE FORM- C 230 Court Rehab

SUBJECT: Sport Tech Construction

NAME OF PERSON INTERVIEWED: George Prine

TITLE OF PERSON INTERVIEWED: Director of Facilities

NAME OF MUNICIPALITY: Mahopac Central School District

DATE INTERVIEW CONDUCTED: 6/08/2016

PERSON CONDUCTING INVTERVIEW: R. Vara

PERFORMANCE:

1. TIMELINESS- Good for the most part- There were some weather constraints.
2. EASE OF COMMUNICATION- Pretty Much OK
3. COMPLAINTS- None
4. EQUIPMENT/PERSONNEL - Good equipment/Professional and Qualified
5. WORK CHANGE ORDERS- Yes, but warranted
6. CONTRACT DURATION- 2014 to 2016

PAPERWORK:

1. COMPLIANCE WITH MUNICIPAL REQUIREMENTS (VENDOR CLAIM FORMS ECT,)- Good
2. SUBMISSION OF CERTIFIED PAY ROLLS (DOL)- Good
3. SUBMISSION OF REPORTS REQUIRED BY CONTRACT SPECS- None required
4. INSURANCE DOCS- Prine was not working at the beginning of the job, so no comment.

LITIGATION:

1. ANY PREVIOUS OR PENDING LITIGATION- None
2. WHAT TYPE (BREACH OF CONTRACT ECT. REGULATORY AGENCIES) - NA

OTHER COMMENTS: Overall, good job. He would use them again. The job was rehab of baseball and softball fields with drainage and backstops. Three fields total.

UPON COMPLETION, THIS DOCUMENT IS EXEMPT FROM DISCLOSURE UNDER NEW YORK STATE PUBLIC OFFICERS LAW §87(2)(g).

From: [Maxwell,Mary Ann](#)
To: [Franzetti,Richard](#)
Subject: RE: 06-15-16 Sycamore Park Tennis Court Rehab.
Date: Wednesday, June 15, 2016 11:23:27 AM

Yes I am as long as the Town Board passes resolution authorizing transfer of \$30,000 from the Parkland Trust.

Mary Ann Maxwell
Town Comptroller
Town of Carmel
(845) 628-1500 ext 175
Fax (845) 628-7085
mam@ci.carmel.ny.us

From: Franzetti,Richard
Sent: Wednesday, June 15, 2016 11:21 AM
To: Maxwell,Mary Ann
Subject: RE: 06-15-16 Sycamore Park Tennis Court Rehab.

Thanks. Are you ok with the funding approach.

Richard J. Franzetti. P.E, BCEE, LEED ^{AP}
Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541
Phone - (845) 628-1500 ext 181
Fax – (845) 628-7085
Cell – (914) 843-4704
rjf@ci.carmel.ny.us

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From: Maxwell,Mary Ann
Sent: Wednesday, June 15, 2016 11:15 AM
To: Franzetti,Richard
Subject: RE: 06-15-16 Sycamore Park Tennis Court Rehab.

See below...

Mary Ann Maxwell
Town Comptroller
Town of Carmel
(845) 628-1500 ext 175
Fax (845) 628-7085

mam@ci.carmel.ny.us

From: Franzetti, Richard
Sent: Wednesday, June 15, 2016 9:44 AM
To: Maxwell, Mary Ann
Subject: 06-15-16 Sycamore Park Tennis Court Rehab.

Mary Ann,

As we discussed please review the costs and scenarios describe below and please advise if this approach is acceptable. Thanks

As the Board may recall the Town of Carmel received a grant of \$250,000.00 from the New York State Dormitory Authority. The grant was for the architectural and engineering design for a community center and for infrastructure improvements at Sycamore Park.

The amount of \$120,900.00 of the grant was allocated for the tennis court rehabilitation. To date \$ 8,353.60 has been spent on the project (i.e., tree removals) leaving \$ 112,546.40 from the grant for this project. This leaves shortfall of \$ (29,166.60).

It should be noted that the Town of Carmel is currently waiting for an extension approval of this grant and this approval is forthcoming.

The Recreation Committee, on June 9, 2016, voted for up to \$30,000.00 to be taken from the Park Land Trust fund to for this project. As the Board is aware the distribution of these Park Land Trust funds is a separate Board action.

This Department has discussed the funding scenario outlined with the Town Comptroller. The response is provided in the attached.

Based upon the above review and the appropriation of sufficient funding (i.e., grant extension and Park Land Trust), we recommend that the project be awarded to Sport Tech Construction for a total amount of \$ \$141,713.00.

Richard J. Franzetti. P.E, BCEE, LEED ^{AP}
Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541
Phone - (845) 628-1500 ext 181
Fax – (845) 628-7085
Cell – (914) 843-4704
rjf@ci.carmel.ny.us

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Pasquerello, Anne

From: Karl Brenner <kbrenner753@yahoo.com>
Sent: Wednesday, June 15, 2016 9:37 AM
To: Pasquerello, Anne
Subject: new board member

Hi Anne,

At last night's board meeting we unanimously 8-0 voted to accept the below letter from Briana Byrne to replace Carolyn as a board member.

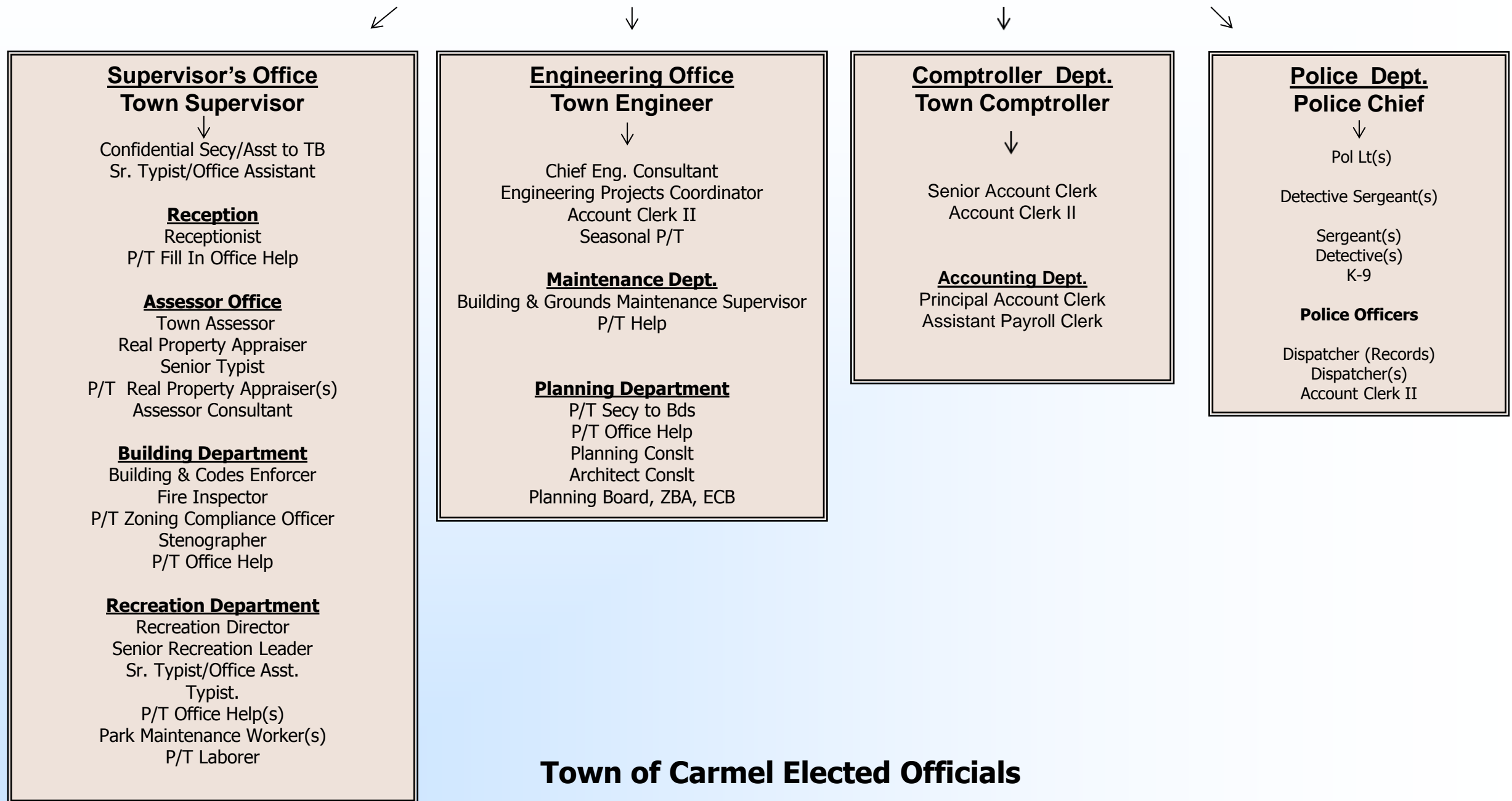
Hope all is well with you
Karl

>
> Dear Mr. Brenner,
>
> My name is Briana Byrne, and my husband and I have been residents of the Lake Secor community for the last three-and-a-half years. I am interested in joining the Lake Secor Park District Board. I understand that there may soon be a vacancy on the Board, and if this is in fact the case, I would like to be considered for the position. Thank you for your time.
>
> Warm Regards,
> Briana Byrne

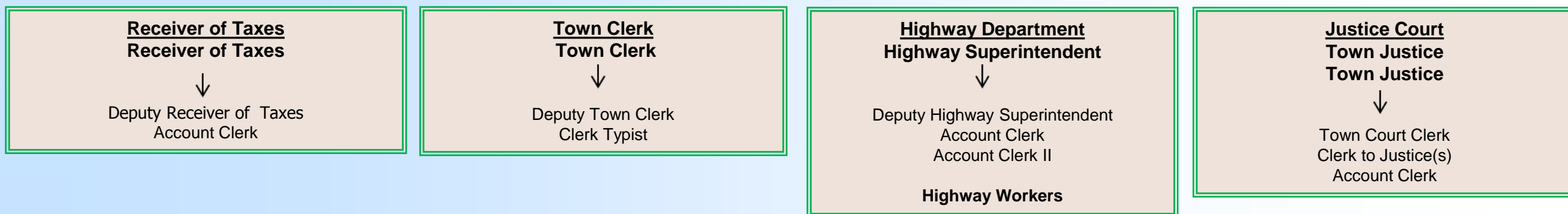
Town of Carmel Organizational Chart **Revised 6-22-16**

WORK SESSION #7

Town Supervisor and Carmel Town Board



Town of Carmel Elected Officials



WORK SESSION #8

From: [Cazzari, Mike](#)
To:
Cc:
Subject: AVL
Date: Thursday, June 16, 2016 3:54:07 PM
Attachments:

Town Board members,

I have sent the attached AVL order to our police records manager software vendor, Impact; to begin the process of adding Carmel PD patrol unit locations, GPS data, to the County 911 center mapping software.

This expense is not currently budgeted and is over \$5,000, we will need a town board resolution authorizing the payment.

Thanks,

Mike

Chief Michael Cazzari
Town of Carmel Police Department
60 McAlpin Ave
Mahopac, NY 10541
phone (845) 628-1300 ext 107
fax (845) 628-2597



Making the world safer through technology

500 Bi-County Blvd. Suite 122 Farmingdale, NY 11735

Phone: 800-871-1244 --- Fax: 631-249-2049 --- Email:
sales@impact-sys.com

ORDER ACCEPTANCE

PO #

Date: 5/16/2016

Project ID:

Putnam County AVL Project

Bill To:

Carmel PD

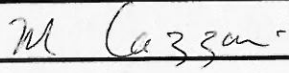
Email:

Deliver To:

Part Number	Description	Unit Price	Quantity	Ext. Price
3-05B-SVC-CUSTH	SVC - Engineering Services per hour	212.50	24	\$ 5,100.00
Payment Terms		%	Amount	Services Sub-Total \$ 5,100.00
Due at Completion		100%	\$ 5,100.00	

Price Quote Good for 30 Days

By signing this document you agree that, the order is hereby accepted, the above work or services is authorized to be performed, and payment will be made according to the stated terms. Work will not be completed under any circumstance without an authorized signature.

Authorized Signature =====>	
Print Name=====>	Michael Cazzari
Title/Rank =====>	Police Chief
Date =====>	6/16/2016

From: [Maxwell, Mary Ann](#)
To: RE: AVL - Budget Revision necessary
Cc: Monday, June 20, 2016 10:58:24 AM
Subject:
Date:

Mike..per our discussion. Since this expense was not budgeted a budget revision will be required. As discussed there are some excess funds in the police workers comp line 3120.83. Please have Rose charge to the equipment line 100.3120.27 and we will include in our next budget revision.

Mary Ann

Mary Ann Maxwell
Town Comptroller
Town of Carmel
(845) 628-1500 ext 175
Fax (845) 628-7085
mam@ci.carmel.ny.us

From: Cazzari, Mike
Sent: Thursday, June 16, 2016 3:54 PM
Subject: AVL

Town Board members,
I have sent the attached AVL order to our police records manager software vendor, Impact; to begin the process of adding Carmel PD patrol unit locations, GPS data, to the County 911 center mapping software.
This expense is not currently budgeted and is over \$5,000, we will need a town board resolution authorizing the payment.
Thanks,
Mike

Chief Michael Cazzari
Town of Carmel Police Department
60 McAlpin Ave
Mahopac, NY 10541
phone (845) 628-1300 ext 107
fax (845) 628-2597



Lake Casse Community Quarterly Newsletter



July 2016, Vol. 3, Issue 1

WORK SESSION #9

Advisory Board:

Bill Siclari Kim Kugler Scott Sterbens John Aquina Amanda Guszack Mario Viscovich Lourdes Valle

Community Update

We are so pleased to announce that our spring and early summer events were a hit! Paint Nite, Yoga on the Beach, and the Summer Kick-Off were all very successful and helped to bring the community together. The Paint Nite was able to raise \$450 for the Relay for Life! Thank you to Kathleen Pasquale from OnCanvas.com, Natures Temptation for food donations, & Pasternak Wine for helping to create a successful event!

Inside this issue:

Save the Date - upcoming events!!

Beach News

Continued Projects

Volunteers needed

Yoga on the beach has brought a nice group together on Sunday mornings to practice and bring peace of mind while near the lake. The class will be held weekly over a 6 week session. Please contact lakecasse@gmail.com if you would still like to participate.

The 2nd Annual Summer Kick-Off was also a wonderful time had by all! We had a community BBQ, lawn games, a visit from the ice cream truck, and a lot of happy people together to celebrate the beginning of summer.

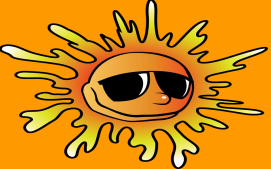
A big THANK YOU to all who helped put these events together especially Camie Foran, Tracy & John Coles, Aida Ortiz, and Terry & Stacy Kelly as well as the board for all your hard work.

Don't forget to SAVE THE DATE

We still have some great events coming up this summer. Join us on the following dates:

<u>Event</u>	<u>Date</u>	<u>Time</u>
Movie Night under the stars! Come save a spot at 8pm. The show will start at dark, approximately 8:45 pm. Bring a chair or blanket, a snack to enjoy under the stars and don't forget some bug spray!	July 12	8pm
S'mores, Campfire, and Stargazing Bring S'more supplies to share, Guitars welcome!	July 28	7:30pm
Fishing Derby Bring a picnic lunch and fishing supplies! Prizes will be awarded!	Aug 14	11am





Beach News: THE BEACH IS OPEN!

As of June 18th the beach is open FULL TIME both during the week and weekend!
The lifeguards and gate guards will be on duty from

Just a reminder that we will have the same system in place for park passes as the Summer of 2015. Passes were mailed with the Spring Newsletter and are distributed based on the property taxes for the park district from Town Hall. Passes are non-transferable and admit 4 people with each pass. Residents are responsible for their guests. Again this year, your pass must be presented to the gate guard to access the beach, a photo ID may be required. If you have any questions please contact Lakecasse@gmail.com.

CLUBHOUSE & GROUNDS UPDATE

We are still bringing about lots of updates to both the clubhouse and the grounds. Most recently, we received a mulch delivery and plantings. A few trees have been trimmed to spruce out the outside lawn and a tree was planted in memory of Roy Strauss, a former board member. Also, if you are hungry or thirsty while visiting the lake we now have vending machines located on the lower level of the clubhouse that are accessible during lifeguard hours.

Another big THANK YOU to our gardeners who put in some back breaking work!
Especially Maria Arguila, Lisa & Bill Siclari, Terry Kelly, and John Coles.

STAY CONNECTED

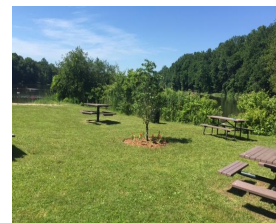
EVENTS COMMITTEE MEETING

Join us 6/5 to help plan events. More volunteers are need to make sure that events are not canceled. Please also RSVP for events to make sure that they have enough interest

EMAIL AND FACEBOOK

"LIKE" us on Facebook on the "[Lake Casse Park District](#)" page

Email lakecasse@gmail.com to join our email list. By joining the email list expect to receive community updates and photo recaps of our events.



FALL EVENTS

Bingo!

A committee has begun to have Bingo beginning in September and playing every 3rd Thursday of each month. If you are interested in playing or helping please let us know ASAP. Email lakecasse@gmail.com

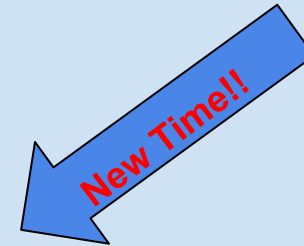
Look for more info on another Paint Nite and Ballroom Dance event!



**THANKS FOR READING THE
SUMMER NEWSLETTER!**

**We look forward to seeing you at the
lake and our community events!!**

YOGA ON THE BEACH



Join us Sunday mornings starting at **9am** for outdoor Prana Yoga
June 19, 26 and July 10, 17, 24

\$10 per person

Remember to dress comfortable and bring a towel or mat.

Class will be moved indoors depending on the weather.

Please RSVP to lakecasse@gmail.com to let us know you will be joining us.

Prana means life force, the force that animates and sustains all life.

By practicing Prana Yoga you will reap the many benefits of one of the most profound ancient healing systems. This class is the enjoyment of both novice and experienced yoga practitioners.



Come join us and learn how to:

- Stretch safely without pain,
- Maintain proper physical alignment,
- Develop a fuller range of motion,
- Strengthen fragile joints and weakened muscles
- Reduce stress, and
- Cultivate a peaceful mind.



Instructor: Chun Kim-Levin, MPA, RN-Holistic Nurse, Certified Prana Yoga Teacher, Certified Life Coach, Body-Centered Therapist. Chun has been teaching Yoga since 1997.