

**KENNETH SCHMITT**  
*Town Supervisor*

**TOWN OF CARMEL**  
**TOWN HALL**

**ANN SPOFFORD**  
*Town Clerk*

**FRANK D. LOMBARDI**  
*Town Councilman*  
*Deputy Supervisor*

**60 McAlpin Avenue**  
**Mahopac, New York 10541**  
**Tel. (845) 628-1500 • Fax (845) 628-6836**  
**[www.carmelny.org](http://www.carmelny.org)**

**KATHLEEN KRAUS**  
*Receiver of Taxes*

**JOHN D. LUPINACCI**  
*Town Councilman*  
**SUZANNE MC DONOUGH**  
*Town Councilwoman*  
**JONATHAN SCHNEIDER**  
*Town Councilman*

**MICHAEL SIMONE**  
*Superintendent of Highways*  
*Tel. (845) 628-7474*

**TOWN BOARD WORK SESSION**  
**Wednesday, January 13, 2016 7:00pm**

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**[Pledge of Allegiance – Moment of Silence](#)**

**6:30pm Executive Session:**

1. Councilman Jonathan Schneider – Personnel

**7:00pm Town Board Work Session:**

1. Review of Town Board Minutes November 4<sup>th</sup> and 18<sup>th</sup>, December 2<sup>nd</sup> and 16<sup>th</sup> 2015
2. Consider Deletion to the Active List of the Mahopac Volunteer Fire Department
3. Consider Bond Return – 15 Hillside Court TM 55.6-1-51 (\$278,000)
4. Michael Simone, Highway Superintendent – Consider Declaring Certain Equipment Obsolete and Authorizing Removal
5. Michael Simone, Highway Superintendent - Consider Request to Purchase 2.5 Yard Poly Sander (Installed) from Hudson River Truck and Trailer (\$5,325)
6. Michael Simone, Highway Superintendent – Consider Authorizing Payment of Invoice C67025 Ben Funk, Inc. (\$9,963.65)
7. James Gilchrist, Director of Recreation and Parks – Consider Renewal of License Agreement with American Society of Composers, Authors and Publishers (ASCAP)
8. James Gilchrist, Director of Recreation and Parks – Consider Submission of 2015 Annual Assessment to Putnam County Office of Children and Family Services
9. James Gilchrist, Director of Recreation and Parks – Consider Submission of 2016 Notice of Application to Certify Compliance with NYS OCFS Regulations
10. Police Officer Frank Chibbaro, Carmel Police Department - Consider Submission of Annual Grant Application to Putnam County Office of Children and Family Services
11. Police Chief Michael Cazzari – Consider Awarding of Bids for Purchase of Police Uniforms, Cleaning of Police Uniforms and Daily Cleaning of Police Department
12. Consider Waiver of Notice of Requirement in Section 64 of the New York State ABC Law with Respect to a Liquor License for La Casa Borghetti, Inc.
13. Joel Greenberg, AIA – Consider Re-granting of Open Development Status to Wixon Pond Estates Subdivision TM#53.20-1-19
14. Richard Franzetti, PE, Town Engineer- Consider Accepting Proposal for Landfill Monitoring

15. Richard Franzetti, PE, Town Engineer – Consider Request to Attend Workshop NYS DEC March 9, 2016, Pleasant Valley Library (No Cost to Town)
16. Richard Franzetti, PE, Town Engineer – Consider Granting Out of District Water Connection – Jennick Realty TM 74.11-1-21
17. Richard Franzetti, PE, Town Engineer – Consider Accepting Proposal for Variable Frequency Drive (VFD) for Process Aeration Blower – CSD#2
18. Michael Simone, Highway Superintendent – Consider Awarding Bid for Plow Blade Materials

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

**Open Forum:**

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

**Executive Session:**

- Glenn Droese, Town Assessor – Visions Contract



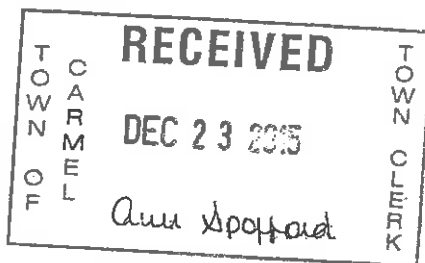
**MAHOPAC VOLUNTEER FIRE  
DEPARTMENT**  
Office of the President

*cc. Supervisor*  
*Legal Counsel*  
*Assessor*

**#2**

President  
Vincent Roberto Jr

Vice President  
Frank Egelsen Jr



Post Office Box 267  
Mahopac, NY 10541

Fire Headquarters  
(845) 628-3160  
Fax: (845) 628-2174

Ann Spofford, Town Clerk  
Town of Carmel  
60 McAlpin Ave.  
Mahopac, New York 10541

~~August 19, 2014~~  
**Dec. 23. 2015** **(PAF)**

☒ Work Session 1/13/16

☐ Agenda \_\_\_\_\_

Dear Mrs. Spofford:

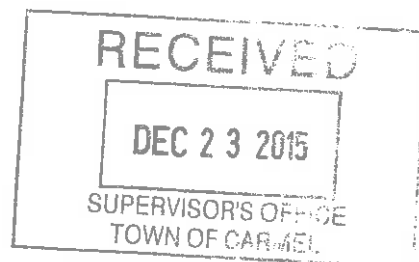
The following person has been dropped from the Roles of the Mahopac Volunteer Fire Department.

Lauren Icken  
[REDACTED]  
Carmel, NY 10512  
[REDACTED]

Respectfully Submitted

Farah Fieldale,  
Corresponding Secretary

Page 1 of 1



HAROLD GARY  
Chairman  
CRAIG PAEPRER  
Vice-Chair

**BOARD MEMBERS**  
CARL GREENWOOD  
ANTHONY GIANNICO  
DAVE FURFARO  
CARL STONE  
KIM KUGLER

**TOWN OF CARMEL  
PLANNING BOARD**



60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-1500 – Ext.190  
www.ci.carmel.ny.us

MICHAEL CARNAZZA  
Director of Code  
Enforcement

RICHARD FRANZETTI, P.E.  
Town Engineer

PATRICK CLEARY,  
AICP, CEP, PP, LEED AP  
Town Planner

#3

☒ Work Session 1/13/16  
☐ Agenda \_\_\_\_\_

# MEMORANDUM

To: Town Board

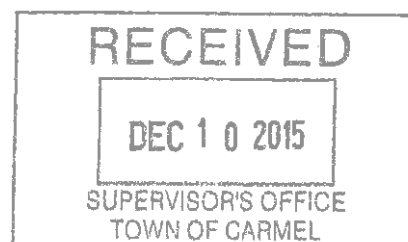
From: Rose Trombetta

Date: December 10, 2015

Subject: **Bond Return** – Hillside Court – 1819 Route 6, Carmel –  
TM – 55.6-1-51 – Bond Register #785

On December 9, 2015, the Planning Board passed a motion recommending a bond return of the above captioned property.

Attached is a fully executed bond application form, Town Engineer, Richard Franzetti's memo dated October 21, 2015 and Director of Code Enforcement, Michael Carnazza's memo dated October 27, 2015.





**Planning Board**  
**Town of Carmel - Town Hall**  
**Mahopac, New York 10541**



**Subdivision - Site Plan Bond Application**

Bond Amount <u>\$278,000.00</u>
Inspection Fee <u>\$13,900.00 - Pd</u>

Bond Register No <u>785</u>
Tax Map # <u>55.6-1-51</u>
Filing Date <u>11/23/2015</u>

The undersigned hereby files a bond pursuant to the regulations of the Town of Carmel in the amount of \$ 278,000.00. Said bond was fixed by Resolution of the Planning Board/Environmental Conservation Board on (date) 12/01/10 for the construction and completion of improvements described on a map on file with the Planning Board.

Applicant's Name: Gleneida Realty Inc. Attn: Rick DiNardo  
 Applicant's Address: 58 Londonderry Lane, Somers, NY 10589  
 Applicant's Telephone Number: 914-715-2370 Email: gleneidarealty@gmail.com  
 Map Entitled: Hillside Court Property Address: 1819 Route 6, Carmel Last Revised 10/3/12

Applicant's Signature \_\_\_\_\_

Town Engineer's Signature \_\_\_\_\_

Bonding Company The Guarantee Co. of North America USA Bond # 76090137 Bond Expires \_\_\_\_\_

The above application is in order and is approved this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

By \_\_\_\_\_

Chairman, Planning Board

By \_\_\_\_\_

Chairman, Environmental Conservation Board

\*\*\*\*\*

Application for Bond Return <u>XXX</u>
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Bond Reduction _____
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The undersigned hereby applies for bond return/reduction heretofore filed in accordance with the Town of Carmel regulations and hereby affirms that he has completed the required improvements in accordance with the specifications applicable hereto for bond return/reduction.

Date 12/9/15 Applicant's Signature [Signature]

\*\*\*\*\*

I inspected the improvements on the above captioned site during construction and after completion and hereby authorize the bond filed by \_\_\_\_\_ to be reduced to \_\_\_\_\_.

Date 12/10/15 Town Engineer's Signature [Signature]  
 OR

I have inspected the above mentioned improvements and find same to meet the applicable specifications and hereby recommend that the applicant be completely released from the obligation of said bond.

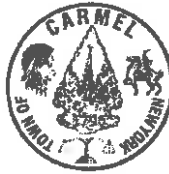
Date 12/10/15 Town Engineer's Signature [Signature]

Date 12/9/15 Planning Board Chairman [Signature]

Date \_\_\_\_\_ Environmental Conservation Board Chairman \_\_\_\_\_

Approved by the Town Board at a meeting on \_\_\_\_\_

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

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**To:** Carmel Planning Board  
**From:** Richard J. Franzetti P.E. Town Engineer *RJF*  
**Date:** October 21, 2015  
**Re:** 15 Hillside Ct TM# 55.6-1-51- Bond Return Request

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**DOCUMENTS REVIEWED:**

- October 15, 2015 Letter to the Town of Carmel Planning Board from Gleneida Realty.

The Engineering Department does not have any objection to returning the Bond for this project as no work has been performed at the site.

I trust that this is adequate for the Board's needs. Should you have any questions, do not hesitate to contact me.

Michael G. Carnazza  
Director of Code Enforcement



Kenneth Schmitt  
Supervisor

60 McAlpin Avenue  
Mahopac, New York 10541


## MEMORANDUM

**TO:** Chairman Harold Gary and Members of the Town of Carmel  
Planning Board.

**FROM:** Michael G. Carnazza, Director of Code Enforcement

**DATE:** October 27, 2015

**RE:** Bond Return for Hillside Court  
Tm# 55.6-1-51



- 
- No work was done at the site and the applicant is abolishing all approvals by letter. I have no objection to the return of the bond.

# TOWN OF CARMEL HIGHWAY DEPARTMENT

(M2)

Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541

**MICHAEL SIMONE**  
*Superintendent of Highways*

845.628.7474  
FAX 845.628.1471  
MSimone@bestweb.net

#4

FROM THE DESK OF: *Michael Simone*

TO: TOWN BOARD

☒ Work Session 1/13/16

DATE: JANUARY 5, 2016

☐ Agenda \_\_\_\_\_

RE: DISPOSE OF OFFICE EQUIPMENT

I am requesting authorization to dispose of the following obsolete office equipment:

- Dell Inspiron 1100 Computer – Serial #35528046445
- Dell Inspiron 1100 Computer – Serial #2876311405
- Gateway Solo Computer – Serial #022128386
- Toshiba Tecra A7 – Serial #56126037Q
- IMB Correcting Selectric III – Serial #4779694
- IBM Correcting Selectric III – Serial #6705-116157142



**Pasquerello, Anne**

(#5)

**From:** Mike Simone [REDACTED]  
**Sent:** Wednesday, January 06, 2016 11:39 AM  
**To:** Pasquerello, Anne  
**Cc:** [REDACTED]  
**Subject:** Purchase of Sander - Truck #14  
**Attachments:** doc02104920160106124538.pdf

☒ Work Session 1/13/16  
☐ Agenda \_\_\_\_\_

Please place the Highway Department on the Agenda for the next worksession:

Require authorization for Purchase over \$5K – Hudson River Truck & Trailer, per attached written quotes, invoice, voucher.

*Staci Norton* for

**Michael Simone, Superintendent of Highways**  
Town of Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541

**845.628.7474**  
**FAX 845.628.1471**

# Town of Carmel - Central Garage

## QUOTES

### Procurement Policy for Purchases:

\$200.00 - \$999.00 -- 3 Verbal Estimates  
\$1,000.00 - \$2,999.00 -- More than 3 Verbal Estimates  
\$3,000.00 - \$9,999.00 -- 3 Written Estimates

☒ Work Session \_\_\_\_\_

☐ Agenda \_\_\_\_\_

DATE: December 18, 2015

Project: 2.5 Yard Poly Sander, Installed

	<u>VENDORS CONTACTED</u>	<u>COST</u>
1.	<u>Hudson River Truck &amp; Trailer</u> <u>12 Commerce Street</u> <u>Poughkeepsie, NY 12603</u> Phone: <u>845.454.76689</u> FAX: <u>845.454.7726</u>	<u>\$ 5,325.00</u>  <u>CHIPS</u>
2.	<u>BurQuip Truck Bodies &amp; Equipment</u> <u>PO Box 769</u> <u>Bedford Hills, NY 10507</u> Phone: <u>914.241.0950</u>	<u>\$ 6,495.00</u>
3.	<u>Trailer King - 2 Yard Quote</u> <u>18 Manchester Circle</u> <u>Poughkeepsie, NY 12603</u> Phone: <u>845.485.6753</u>	<u>\$ 4,996.80</u>

RESEARCH BY: Shawni Spock

**Hudson River Truck and Trailer**  
 12 Commerce Street Ext.  
 Poughkeepsie, NY 12603

# QUOTATION

Quote Number: 111801-WB  
 Quote Date: Dec. 21, 2015  
 Page: 1

Voice: 845-454-7669  
 Fax: 845-454-7726

**Customer:**  
 Carmel Highway Dept.  
 Town of Carmel, Town Hall  
 55 McAlpin Avenue  
 Mahopac, NY 10541

Product	Quote Date	Payment Method	Sales Rep
CAR1500	1/20/16	C.O.D.	WALTER

Qty	Unit Price	Description	Unit Price	Amount
1.00		FISHER 2.5 YARD POLY, ELECTRIC SANDER, INSTALLED	5,075.00	5,075.00
1.00		STAINLESS INVERTED "V" OVER CONVEYOR CHAIN 1 IN STOCK ATTN: SHAWN FAX: 628-1471 PHONE: 628-7474	250.00	250.00
Subtotal				5,325.00
Sales Tax				
Total				5,325.00

FROM

(FRI) DEC 18 2015 13:55/ST. 13:54/No. 7500000737 P 1



Truck Bodies & Equipment  
235 Adams St. • P.O. Box 769  
Bedford Hills, NY 10507  
(914) 241-0950 Fax: (914) 666-4790  
E-mail: burquip@optonline.net  
www.burquip.com

# JOB ESTIMATE

TO To Carmel Hwy.

PHONE # 628 7477

DATE 12/18/15

FAX #

CELL #

E-MAIL:

Fax 845 628 1471 Shawn

## JOB DESCRIPTION:

1 - Fisher 2.5 yard poly spreader  
installed

6495.

NOT in stk

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE.  
IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL  
PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY  
BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE  
WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARED.

ESTIMATED  
JOB COST

ESTIMATED  
BY

\*\*\*\*\*  
 TRAILER KING

Estimate  
 259373

ROUTE 55 / 18 MANCHESTER CIRCLE  
 POUGHKEEPSIE, NY 12603  
 845-454-7500 FAX#845-485-6753

DATE  
 12-21-2015

\*\*\*\*\*  
 LNAME:TOWN OF CARMEL  
 FNAME:JOE MUNCH  
 ADRES:55 MCALPINE AVENUE  
 CY/ST:MAHOPAC, NY  
 TECH: MANAGER:  
 NOTES:60CA F450

HPHONE:845-628-1500  
 WPHONE:845-628-1500  
 ZIP:10541  
 PO NUMBER:  
 MANUF:  
 TAG:  
 YR: MAKE:  
 MODEL:  
 MILEAGE:  
 MOTOR:  
 VIN:

PART#	DESCRIPTION	QTY	PRICE	DISC	TOTAL
BOSSVBS14200	BOSS SANDER 8FT 2 YRD AUGER W/CONTROL	1.00	7049.00	30	4934.30
LAB	LABOR	1.00	295.00	0	295.00
SHIP200	SHIP "SOLD OUT" BOSS PRODUCT	1.00	200.00	0	200.00
MUNIB	MUNI DISCOUNT BOSS	1.00	-432.50	0	-432.50
DC	YOUR SALESMAN IS DAN	0.00	0.00	0	0.00
SAVE MONEY \$	BOSS PLOW&SANDER PRE-SEASON SALE-0 DOWN FINANCING AVAIL	0.00	0.00	0	0.00
FACEBOOK	LIKE US ON FACEBOOK	0.00	0.00	0	0.00
EMAIL	EMAIL ADDRESS	0.00	0.00	0	0.00
DEF	EST SIGNED+HOW DEF PAID? TIK# AMT?	0.00	0.00	0	0.00
BAL	1ST NOTE-BAL DUE-TYPE REPAIR- SIGNATURE	0.00	0.00	0	0.00
CREDITCARD	MAX PURCHASE CREDIT CARD \$5000	0.00	0.00	0	0.00
HOW	HOW DID YOU HEAR OF US?	0.00	0.00	0	0.00
ES	EST ONLY WAITING FOR CALL BACK FROM CUSTOMER	0.00	0.00	0	0.00
M	628 1471 - FAX ATTN : SEAN	0.00	0.00	0	0.00

ATTN : SEAN

\*\*\*ESTIMATE\*\*\*ESTIMATE\*\*\*ESTIMATE\*\*\*ESTIMATE\*\*\*ESTIMATE\*\*\*ESTIMATE\*\*\*

\*\*Prices quoted are an approximate charge for work to be done. Any additional labor beyond the scope of this estimate will be additionally charged at our labor rate of \$49/half hr.  
 \*\*Deposits & shipping charges for special orders are non refundable. Approved returns are subject to a 35% restocking fee.

Parts	4701.80
Labor	295.00
Subtotal	4996.80
NON TAXABLE	0.00
NON TAXABLE	0.00
Total	4996.80

Signature X \_\_\_\_\_

Deposits are non refundable - Special orders cannot be returned.

**TOWN OF CARMEL**  
**60 McALPIN AVENUE**  
**MAHOPAC, NY 10541**

**CLAIMANT'S NAME**  
**Remit Address**

**Hudson River Truck & Trailer**  
12 Commerce Street Ext  
Poughkeepsie, NY 12603

VENDOR TAX ID #

**TAX EXEMPT No. A-158985**

<b>VOUCHER NO.</b>	
<b>PURCHASE ORDER #</b>	
<b>REQUISITION #</b>	
<b>APPROPRIATION #</b>	<b>AMOUNT</b>
500.5112.20	5,325.00
Truck #14	
<b>TOTAL</b>	5,325.00

Abstract No.

[illegible]

I, Enka Rodriguez, certify that the above account in the amount of \$ 5,325.00 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included, and that the amount claimed is actually due.

11/5/16  
Date

**Signature**  
(Space below for Municipal Use)

Admin  
Title

**TOWN DEPARTMENT APPROVAL**

The above services or materials were rendered or furnished to the municipality on the date stated and the charges are correct.

1/5/16  
Date

**Authorized Official**

**APPROVAL FOR PAYMENT**

The claim is approved and ordered paid from the appropriations indicated above.

**Authorized Official's Signatures**

# HUDSON RIVER TRUCK EQUIPMENT, INC.

12 COMMERCE STREET EXT.  
POUGHKEEPSIE, NY 12603  
PH. 845-454-SNOW (7669)  
FAX 845-454-7726  
EIN#14-1738565 DEALER#7065420  
hudsonrivertruck.com

## Invoice

DATE 3/25/2018 INVOICE # 14  
CARTLIDGE

BILL TO:

Carmel Highway Dept.  
Town of Carmel Town Hall  
215 McAlpin Avenue  
Malapasc, NY 10541

SHIP TO:

#14

PLEASE LIKE US ON FACEBOOK

WE PROMPTLY DELIVER YOUR ORDER AND WE PROMPTLY DELIVER  
NO OTHER CHARGES WILL BE APPLIED AFTER 30 DAYS

215 McAlpin Avenue  
Malapasc, NY 10541

"Thank you for your business!"

We also accept: **DISCOVER** FINANCIAL SERVICES **VISA** **MasterCard**

P.O. NUMBER	TERMS	PROJECT
21000549-11 26	NET 100 DAYS RECEIPT	WALTER BARTON

QUANTITY	DESCRIPTION	RATE	AMOUNT
1.00 1.00 1.00 1.00	FIXED POLY CASTER 2.5 CU YD FIXED UNLOADED VEH YOUR INSTALLATION WAS COMPLETED BY TRUCK HANDER SERA 1511 1030/1007/1007	\$4,015.00 224.00	\$4,015.00 224.00
There is a 25% RESTOCKING charge. NO RETURN POLICY. FINANCIAL CHARGES WILL BE APPLIED AFTER 30 DAYS. DEPOSITS, SPECIAL ORDERS AND ELECTRICAL WORK ARE AN ADDITIONAL CHARGE. Please call for details. Signed by signature: [Signature] Print Name: [Name]		Subtotal Sales Tax Total Amount #158055	\$4,015.00 \$4,015.00 \$4,015.00
Payment Method: [Signature]		Amount Received: [Signature]	Amount Due: [Signature]
<b>TOTAL</b>			<b>Amount Due: \$4,015.00</b>



**Pasquerello, Anne**

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**From:** Highway Department  
**Sent:** Friday, January 08, 2016 12:25 PM  
**To:** Pasquerello, Anne  
**Cc:** Simone, Mike  
**Subject:** Worksession Agenda - Resolution for Ben Funk - Invoice No. C67025 Amount: \$9,963.65  
**Attachments:** Ben Funk, Inc..pdf

(#6)

Please place the Highway Department on the next TB Worksession – we need approval to pay for the rebuilding of the International Transfer Case.

As always, thanks for all you do!

☒ Work Session 1/13/16

Enjoy your weekend....

☐ Agenda \_\_\_\_\_

*Staci Norton for*

**Michael Simone, Superintendent of Highways**  
**Town of Carmel Highway Department**  
**55 McAlpin Avenue**  
**Mahopac, NY 10541**

**845.628.7474**

**FAX 845.628.1471**

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**From:** Highway Department  
**Sent:** Thursday, January 07, 2016 1:44 PM  
**To:** Tenefrancia, Michelle  
**Subject:** Ben Funk - Invoice No. C67025 Amount: \$9,963.65

Hi Michelle,

In view of today's meeting, I have attached for your review a copy of the above subject Ben Funk Invoice. The attached was received today and covers rebuilding a transfer case for an International truck. Please advise if we can proceed with issuing payment and include it in our December P.O. No. 14428 or should we encumber it under a new P.O. using the invoice date of 12/24/15.

Regards,  
Chris





# BEN FUNK, INC.

SERVICE INVOICE  
CUSTOMER COPY

INTERNATIONAL TRUCKS SALES  
AND  
SERVICE FOR OVER 65 YEARS

HUDSON  
3609 Rt. 9, Hudson, NY 12534  
Tel: 518.851.3581  
Fax: 518.851.2158  
Toll Free: 877.FUNKINC  
DMV# 3110008

ONEONTA  
9875 State Hwy 23,  
Oneonta, NY 13820  
Tel: 607.278.5811  
Fax: 607.278.6812  
Toll Free: 866.4BENFUNK  
DMV# 7095288



PARTS FOR ALL MAKES  
NEW AND USED  
TRUCKS SALES AND SERVICE

TOWN OF CARMEL HWY DEPT.  
ATTN: SHAWN  
60 MCALPIN AVENUE  
MAHOPAC NY 10541

CUST# 365  
TRACK #

RO# C67025

START 6/12/15 08:32  
BILLED 12/24/15 12:15

PHONE: HOME 845 628-7499  
WORK 845 628-1471 FAX

PO#  
WRITER JLH  
APPROVAL KJK /JLH

OWNER 365 UNIT# BENCHJOB  
DOT INSP:

SERV. CONT:

CURR MI 1.0

(C) 1. COMPLAINT: PARTS & LABOR

56.59 HRS. WORKED REMOVED 12.00 HRS. OF LABOR PER BEN JR.

LABOR:	44.59	HRS AT \$108.00 PER HR	08	
PARTS:	3.00 2502761C1	SEAL 120.29	69.90 05	4,815.72
	3.00 FPHM813810	BEARING 62.45	45.29 05	209.70
	5.00 FLTHM212011	BEARING 13.55	10.42 05	135.87
	5.00 TMHM212049	BEARING 30.27	23.96 05	52.10
	1.00 2508436C1	GEAR HELI 1276.15	696.14 05	119.80
	1.00 2508273C1	GEAR HELI 1006.87	549.27 05	696.14
	1.00 2586860C1	PUMP OIL 1418.15	773.59 05	549.27
	1.00 2588092C1	SHAFT INP 1600.36	873.00 05	773.59
	1.00 1696245C91	CYLINDER 110.40	63.32 05	873.00
	1.00 1696245C91	CYLINDER 110.40	63.32 05	63.32
	3.00 FPHM813843	BEARING 88.72	76.05 05	63.32
	1.00 2585932C1	COVER 232.44	126.80 05	228.15
	1.00 1670490C91	YOKE, SHI 56.91	32.66 05	126.80
	1.00 2508437C1	SHIFT FOR 516.97	319.60 05	32.66
	1.00 5X1290	RINGO 6.73	3.60 05	319.60
	1.00 5X1292	RINGO 5.91	3.14 05	3.60
	1.00 5X1291	RINGO 5.07	2.69 05	3.14
	1.00 2603015C91	FLANGE 192.00	155.52 05	2.69
	1.00 3524819C91	FLANGE TR 393.94	265.96 05	155.52
	1.00 17TY83876	END YOKE 396.40	153.07 05	265.96
	4.00 07447	SCUFF PAD 2.85	1.55 05	153.07
	1.00 ZDEM720	BRAKECLEA 4.04	3.00 05	6.20
	31.00 0T0768	CAP SCREW .67	.60 05	3.00
	31.00 25846R1	WASHER 7/ 1.02	.82 05	18.60
	1.00 71696	FLAP WHEEL 5.23	4.89 05	25.42
	1.00 2594479C1	RING 10.69	5.87 05	4.89
	7.00 24862R1	BOLT 1/2" 2.99	2.44 05	5.87
	7.00 25710R1	WASHER 1/ 1.86	1.56 05	17.08
				10.92

PG 1

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE  
ALONG WITH NECESSARY MATERIALS. YOU AND YOUR  
EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF  
TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS  
ARTISAN'S LIEN IS ACKNOWLEDGED ON ABOVE VEHICLE TO  
SECURE THE AMOUNT OF REPAIRS THERETO YOU WILL NOT BE  
HELD RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR  
ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT  
OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

X

CUSTOMER SIGNATURE



INTERNATIONAL TRUCKS SALES  
AND  
SERVICE FOR OVER 65 YEARS

# BEN FUNK, INC.

HUDSON  
3609 Rt. 9, Hudson, NY 12534  
Tel: 518.851.3581  
Fax: 518.851.2158  
Toll Free: 877.FUNKINC  
DMV# 3110008

ONEONTA  
9875 State Hwy 23,  
Oneonta, NY 13820  
Tel: 607.278.5811  
Fax: 607.278.6812  
Toll Free: 866.4BENFUNK  
DMV# 7095288

SERVICE INVOICE  
CUSTOMER COPY



PARTS FOR ALL MAKES  
NEW AND USED  
TRUCKS SALES AND SERVICE

TOWN OF CARMEL HWY DEPT.

CUST# 365

RO# C67025

8.00	70427R1	BOLT 7/16	3.02	2.47	05	19.76
8.00	25846R1	WASHER 7/	1.02	.82	05	6.56
1.00	5X1326	ORING	7.14	3.90	05	3.90
3.00	264663C1	WASHER	3.76	2.06	05	6.18
2.00	1685173C1	NUT	73.48	43.26	05	86.52
2.00	ZW3152X12	FITTING	10.90	4.34	05	8.68
3.00	ZW3152X4	PLUG	2.31	.92	05	2.76
3.00	ZW3152X6	PLUG 3/8	4.76	1.90	05	5.70
.50	PTX80078	NEVER SEI	11.66	9.15	05	4.58
5.00	2508288C1	SHIM	2.99	1.59	05	7.95
7.00	2508289C1	SHIM	3.21	1.75	05	12.25
7.00	2508287C1	SHIM	3.24	1.77	05	12.39
2.00	1670293C1	SHIM	5.67	3.07	05	6.14
1.00	1670291C1	SHIM	4.61	2.51	05	2.51
1.00	1670292C1	SHIM	4.53	2.47	05	2.47
.50	P302-10-BX	5/8 SAE1	10.60	6.81	05	3.41
1.00	P13943-12-10	CRIMP FI	40.09	25.75	05	25.75
1.00	P10643-12-10	CRIMP FI	17.34	11.14	05	11.14

SUBTOTAL LABOR 4,815.72  
SUBTOTAL PARTS 5,147.93

(C) 2. COMPLAINT: REBUILD TRANSFER CASE  
CORRECTION: CHIP OFF RUST & CORROSION FROM EXTERIOR OF CASE. HEAT & REMOVE YOKES, SHIFTERS, CASE BOLTS, 4 BOLTS BROKE OFF. OPEN CASE, LOW RANGE GEAR SEIZED TO SHAFT, HIGH GEAR BEARING SURFACES STARTING TO SEIZE. CLEAN CASE HALFS, REMOVE ALL BROKEN BOLTS, BEARINGS, CLEAN, REPLACED ALL BEARINGS, REPLACED INPUT SHAFT & GEARS. REPLACED SHIFT FORK, INSTALLED SHIMS, RACES, SET SHAFT ENDPLAY, NECESSARY TO OPEN CASE 6 TIMES TO SET CORRECT END SHAFT PLAY. REASSEMBLE CASE, REPLACED PUMP, SET INPUT ENDPLAY, REBUILT SHIFTERS & REPLACED YOKES. AIR TEST, WORKING TO SPECS.

LABOR:

08

TOTAL LABOR 4,815.72  
TOTAL PARTS 5,147.93  
REPAIR ORDER TOTAL 9,963.65

PG 2

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS ARTISAN'S LIEN IS ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

X

CUSTOMER SIGNATURE



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DMV# 7095288

SERVICE INVOICE  
CUSTOMER COPY



PARTS FOR ALL MAKES  
NEW AND USED  
TRUCKS SALES AND SERVICE

TOWN OF CARMEL HWY DEPT.

CUST# 365

RO# C67025

CHARGED TO ACCOUNT 9,963.65

PG 3

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE  
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EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF  
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ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT  
OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

X \_\_\_\_\_  
CUSTOMER SIGNATURE



#9

**TOWN OF CARMEL RECREATION & PARKS  
DEPARTMENT**

SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

DATE: January 4, 2016

TO: Kenneth Schmitt, Supervisor  
Carmel Town Hall

☒ Work Session 1/13/16

☐ Agenda \_\_\_\_\_

FROM: James R. Gilchrist, CPRP  
Director, Recreation and Parks

SUBJECT: ASCAP (American Society of Composers, Authors and  
Publishers) License Agreement – Account #500613865

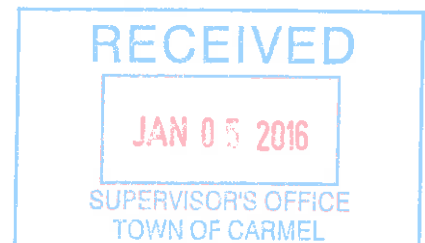
REFERENCE: Memo dated December 20, 2015 (copy attached)

As in the past, we are again required to pay a license fee for our 2016 Sunset Concert Series. It is an annual fee of \$336.00 and is due within 30 days of our April 30, 2016 renewal date. Please sign page 3 of the Local Government Entities form and return the original to me.

A Town Board resolution is required authorizing renewal of this agreement.

Please contact me with any questions.

/sms  
Attachment





ASCAP

PO BOX 331608-7515  
Nashville, TN 37203-9998  
Attn: Account Services  
Phone: 1-800-505-4052  
Fax: 1-615-691-7795

December 20, 2015

G56JTK003003308 -

James Gilchrist  
Director Of Parks &  
Town Of Carmel, NY  
Town Of Carmel, NY  
60 McAlpin Ave  
Mahopac, NY 10541-2340

Re: Account No. - 500613865  
Town Of Carmel, NY  
Town Of Carmel, NY  
60 McAlpin Ave  
Mahopac, NY 10541-2340

Dear Mr. Gilchrist:

Your 2016 ASCAP Rate Schedule is attached. Based on the Consumer Price Index, All Urban Consumers - (CPI-U) between October 2014 and October 2015, the 2016 Rate Schedule increased by 0.17057% over the 2015 Rate Schedule. We recommend that you attach the Rate Schedule to your License Agreement for future reference.

In accordance with the terms of the Agreement, Base Licensee Fees are due and payable within 30 days of the renewal date, and shall be accompanied by a statement confirming whether any Special Events were presented during the previous calendar year. Please complete and return the enclosed report form, along with your payment within 30 days of the renewal date of your License Agreement, which is 04/30/2016. You may also copy this form to report any Special Events you have during the year.

Should you prefer to make a payment via Electronic Check or Credit Card, and/or view your account balance and payment history, you may visit us at our secure ASCAP website: [www.ASCAP.com/mylicense](http://www.ASCAP.com/mylicense). Your account information is encrypted for maximum security. It is our strict policy not to make any individual customer data available to third parties for any reason. You may continue to send your report form by mail, via fax (1-615-691-7795) or to us via email at [glcs@ascap.com](mailto:glcs@ascap.com).

We at ASCAP are proud to serve your licensing needs and would like to take this opportunity to extend our best wishes to you for a successful new year.

Sincerely,

*Account Services*

Account Services

Enclosures:  
Rate Schedule  
Report Form  
Return Envelope

F0166\_0116  
IMLA



**LOCAL GOVERNMENT ENTITIES**  
**2016 Rate Schedule and Report Form**

Account No.: 500613865

Premise Name: Town Of Carmel, NY; Mahopac, NY

Report Due: 12/30/2016

**SCHEDULE A: Base License Fee**

Population Size			Base License Fee
1	to	50,000	\$336.00
50,001	to	75,000	\$669.00
75,001	to	100,000	\$805.00
100,001	to	125,000	\$1,073.00
125,001	to	150,000	\$1,341.00
150,001	to	200,000	\$1,743.00
200,001	to	250,000	\$2,145.00
250,001	to	300,000	\$2,548.00
300,001	to	350,000	\$2,951.00
350,001	to	400,000	\$3,353.00
400,001	to	450,000	\$3,753.00
450,001	to	500,000	\$4,158.00
500,001	Plus***		\$5,095.00

\*\*\* \$5,095.00 plus \$500 for each 100,000 of population above 500,000  
to a maximum fee of **\$67,043.00**

**SCHEDULE B: Special Events**

The rate for Special Events shall be 1% of Gross Revenue.

"Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000.

"Gross Revenue" means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

**SCHEDULE C: State Municipal and/or County Leagues or State Associations of Attorneys**

The annual license fee for LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be \$336.00

**License Fee for Year 2017 and Thereafter**

For each calendar year commencing 2017, all dollar figures set forth in Schedules A, B and C above (except for \$500.00 add-on for populations of 500,001 or more) shall be the license fee for the preceding calendar year, adjusted in accordance with the increase in the Consumer Price Index - All Urban Consumers (CPI-U) between the preceding October and the next preceding October. Any additional license fees due resulting from the CPI adjustment shall be payable upon billing by ASCAP.


**LOCAL GOVERNMENT ENTITIES**  
**2016 Rate Schedule and Report Form**

Account No.: 500613865

Premise Name: Town Of Carmel, NY; Mahopac, NY

Report Due: 12/30/2016

**SCHEDULE A: Base License Fee** (Due upon execution of Agreement and within 30 days of the Agreement's Renewal Date.)

38,000

 Population Size: ----  
 (Per current U.S. Census Data)

 Base License Fee: \$336.00  
 (Please refer to attached Rate Schedule)

**SCHEDULE B: Special Events\*** (Report and Payment due 90 days after the conclusion of each Special Event)

Event Date (mm/dd/yyyy) If More than 1 Event Per Day, Please Report As Separate Entries)	Performer(s) or Group(s) Appearing	Gross Revenue of Event (Must Exceed \$25,000)	% Applies to Gross Revenue	Event Fee	Is a Program of Musical Works Attached? (Yes/No)	If the Event is Co-Sponsored (Please Identify The Co-sponsor's Name, Address, Phone Number and ASCAP Account Number)
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____

**\*\*Special Events** means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000.

**\*\*\*Gross Revenue** means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

ASCAP, P. O. Box 331608-7515, Nashville, TN 37203-9998 1-800-505-4052 1-615-691-7795 (FAX)  
 Epayment Websites: <http://www.ascap.com/mylicense> or <http://www.ascap.com>

Report Form Continued On Reverse Side

**LOCAL GOVERNMENT ENTITIES (continued):** (Please complete form in its entirety.)**SCHEDULE C: State Municipal and/or County Leagues or State Associations of Attorneys**Report Year: 2016Annual License Fee: **\$336.00** (Due within 30 days of Renewal Date.)Total Fees Reported From Any or All of Schedules A, B or C: \$ --

Base Licensee Fees accompanied by a completed Report Form are due and payable within 30 days of the License Agreement's renewal date.  
The Report along with payment may be mailed to the ASCAP address below.

Contact Person: Kenneth Schmitt

(Please print Contact's Name.)

/ Supervisor, Town of Carmel

(Please print Contact's Title.)

Phone No.: 845 628-1500Fax No.: 845 628-6836Email: ks@ci.carmel.ny.usWebsite: carmelny.org

I certify that the above information is true and correct.

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

(Please print Name and Title of Signature name above.)

ASCAP, P. O. Box 331608-7515, Nashville, TN 37203-9998 1-800-505-4052 1-615-691-7795 (FAX)  
Epayment Websites: <http://www.ascap.com/mylicense> or <http://www.ascap.com>

12/20/2010 F0166\_0116



ASCAP

Account No.: 500613865

Town Of Carmel, NY  
60 McAlpin Ave  
Mahopac, NY 10541-2340

ASCAP  
Account Services  
P. O. Box 331608-7515,  
Nashville, TN 37203-9998

IMLA





TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

#8

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)


WEB: <http://www.carmelny.org>

DATE: December 22, 2015

☒ Work Session 1/13/15

TO: Supervisor Kenneth Schmitt  
Carmel Town Hall

☐ Agenda \_\_\_\_\_

FROM: James R. Gilchrist, CPRP   
Director, Recreation and Parks

SUBJECT: 2015 OCFS Program Annual Assessment

REFERENCE: E-mail from Pamela Phillips-Zeller dated December 18, 2015

The attached 2015 Program Annual Assessment form is necessary for our OCFS (Office of Children and Family Services) funded programs. This funding allows us to offer some programs at no cost to Town of Carmel residents.

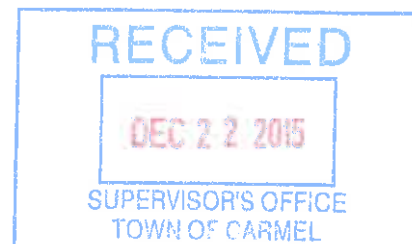
Please sign and return the attached form to me so I can submit it to the Putnam County Youth Bureau by the January 22, 2016 deadline.

Please contact me with any questions.

/sms

Attachment

OCFS Program Annual Assessment memo to KS



**Schwenk, Sue**

---

**From:** Jim Gilchrist <jrgilchrist3@yahoo.com>  
**Sent:** Friday, December 18, 2015 4:21 PM  
**To:** Schwenk, Sue  
**Subject:** Fw: 2015 Program Annual Assessments, 2016 Program Directors' Meetings  
**Attachments:** OCFS-5007 Program Annual Assessment.doc

On Friday, December 18, 2015 2:59 PM, Pamela Phillips-Zeller <[pamela.phillips-zell@putnamcountyny.gov](mailto:pamela.phillips-zell@putnamcountyny.gov)> wrote:

Attached please find the 2015 Program Annual Assessment form which must be received in the Youth Bureau no later than noon, January 22, 2016.

Also please note the revised 2016 Program Directors' Meetings schedule:

Monday, March 14, 2016, 1:30 p.m.  
Monday, June 20, 2016, 1:30 p.m.  
Monday, September 19, 2016, 1:30 p.m.  
Monday, December 12, 2016, 1:30 p.m.

Please contact the Youth Bureau if you have any questions.

Thanks,  
Pam

**Pamela Phillips-Zeller**  
**Youth Services Specialist, Runaway and Homeless Youth Coordinator**  
**845-808-1600, ext. 46116**

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**PROGRAM ANNUAL ASSESSMENT**

QYDS ID: 12707

Sponsoring Municipality: Town of Carmel

Implementing Agency: Town of Carmel

Program Title: Recreation and Parks

Mailing Address: 790 Long Pond Road, Mahopac, NY 10541

Contact Person for Agency/Municipality: James R. Gilchrist

Title: CPRP, Director of Recreation and Parks Department Phone Number: (845) 628-7888

**PROGRAM PROFILE – Unduplicated Number of Youth**

TOTAL PROGRAM ENROLLMENT 213

Projected: 275

Actual: 213

**STATISTICAL REPORT Use only Whole Numbers. Do NOT use Percentages.**☐ No direct services provided to youth:**GENDER OF PROGRAM PARTICIPANTS:** (Enter number participants per gender)

MALE	93	FEMALE	120
------	----	--------	-----

ETHNICITY: (Enter number of participants per ethnic group)	WHITE	183	BLACK OR AFRICAN AMERICAN	0	HISPANIC OR LATINO	5
	AMERICAN INDIAN OR ALASKAN NATIVE			0	ASIAN	2
	NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER			0	TWO OR MORE RACES	23

AGES	0-4	209	5-9	4	10-14		15-17		18-20		21 +	
------	-----	-----	-----	---	-------	--	-------	--	-------	--	------	--

**DID TARGET POPULATION SERVE DISCONNECTED YOUTH?**  
(Enter number of participants per population described)☒ No☐ Yes


IF "YES",	Youth aging out of foster care		Children of incarcerated parents	
-----------	--------------------------------	--	----------------------------------	--

Youth in the juvenile justice system who re-enter the community		Runaway and Homeless Youth	
---	--	----------------------------	--

Prepared By:   
SIGNATURE OF PROGRAM DIRECTOR OR DESIGNEE

Title: CPRP, Director

Date: 12 / 22 / 2015

Certified By:   
SIGNATURE OF CHIEF EXECUTIVE OFFICER OR  
DESIGNEE, OR AGENCY EXECUTIVE DIRECTOR IF  
DIRECT CONTACT

Title: Supervisor, Town of Carmel

Date: / / 2015

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
COUNTY RESOURCE ALLOCATION PLAN  
**PROGRAM ANNUAL ASSESSMENT**  
**INSTRUCTIONS**

- \* Every Program that receives funds from the Office of Children and Family Services must submit a Program Annual Assessment for Youth Bureau annual assessments. Youth bureaus must review and make necessary changes only to the address, contact person, and telephone number. Youth bureaus are not required to provide any additional information on this form.
- \* Reports must be submitted to the Office of Youth Development no later than six weeks after the end of the program year.
- \* Programs funded through Youth Bureaus must submit their assessment to the Youth Bureau. Municipal Youth Bureaus submit assessments to the County Youth Bureau, which will forward them to the Office of Youth Development.
- \* Programs which have a direct contact with OCFS must submit their assessment directly to the Office of Youth Development.
- \* In the case of joint programs and programs receiving funds from more than one category (ex. YDDP and SDPP funds), only one assessment report is submitted. However, all QYDS IDs **must** be referenced on the report submitted.
- \* Statistical Report –All information should be based on an unduplicated count of youth served during the period covered by this assessment. **Use whole numbers; do not use percentages.**
- \* Prepared By/Certified By – Signatures and titles of individuals preparing and certifying the Program Annual Assessment must be provided. **The assessment cannot be prepared and certified by the same individual.** Municipal programs and programs contracting with Youth bureaus must be certified by the municipal or county chief executive officer or their designee. Programs which have a direct contract with OCFS must be certified by the agency's executive director.



**TOWN OF CARMEL RECREATION & PARKS  
DEPARTMENT**

SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

#9

DATE: January 11, 2016

TO: Kenneth Schmitt, Supervisor  
Carmel Town Hall

☒ Work Session 1/13/16

FROM: James R. Gilchrist, CPRP  
Director, Recreation and Parks

☐ Agenda \_\_\_\_\_

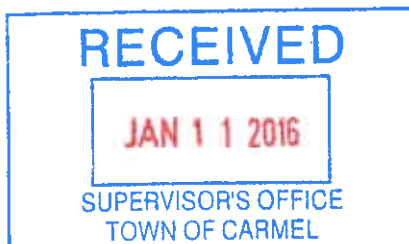
SUBJECT: NYS Office of Children and Family Services  
2016 Municipal Funding

REFERENCE: Pamela Phillips-Zeller's memo to Program Directors  
dated December 28, 2015

Ken, please sign (in black ink) and return the attached original forms (Individual Program Application and Notice of Application to Certify Compliance with NYS OCFS Regulations) to me as soon as possible so the completed package can be sent to the Putnam County Youth Bureau by January 22. This is necessary to fund our 2016 pre-school programs, which are offered to residents at no cost.

Please contact me with any questions.

/sms  
Attachments



**MARYELLEN ODELL**  
*County Executive*

**MICHAEL J. PIAZZA, JR**  
*Commissioner*

**JOSEPH DEMARZO**  
*Deputy Commissioner*



**JANEEN CUNNINGHAM**  
*Executive Director*

**PAMELA PHILLIPS-ZELLER**  
*Youth Services Specialist*  
*Runaway & Homeless Youth*  
*Coordinator/Youth Development*  
*Coordinator*

## YOUTH BUREAU

TO: All Youth Bureau Funded Program Directors  
FROM: Pamela Phillips-Zeller, Youth Services Specialist  
CC: Town Supervisors, Executive Directors  
RE: 2016 Contracts  
DATE: December 28, 2015

Enclosed please find the documents required to complete your 2016 contract. These include:

- 1 - INDIVIDUAL PROGRAM APPLICATION (OCFS-5001) - requires the original signature of your Executive Director or Town Supervisor.
- 2 - AGENCY - PROGRAM PROFILE (OCFS-5002)
- 3 - INDIVIDUAL PROGRAM APPLICATION Program Summary-Program Components (OCFS-5003)
- 4 - PROGRAM BUDGET (OCFS-5005)
- 5 - NOTICE OF APPLICATION TO CERTIFY COMPLIANCE WITH NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES REGULATIONS WITH RESPECT TO REIMBURSEMENT - requires the original signature of your Town Supervisor (applies to municipal programs only)
- 6 - PUTNAM COUNTY REQUIRED INSURANCE DOCUMENTS:
  - a) W-9 Form
  - b) Notice of Compliance with Federal Law (requires notarized original signature of your Executive Director or Town Supervisor)
  - c) Acord Document "Certificate of Liability Insurance"
  - d) Workers' Compensation Insurance Coverage

Please note that we have provided you with your 2015 OCFS-5001 and OCFS-5002 completed forms. Please make any corrections necessary and have the OCFS-5001 signed by your Executive Director or Town Supervisor and submit to the Youth Bureau by January 22, 2016.

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**INDIVIDUAL PROGRAM APPLICATION**  
*Program Information*

Program Title: <b>Carmel Recreation</b>		QYDS ID# (For County Use Only)	Program Year: <b>2016</b>
<b>FUNDING INFORMATION</b>			
Funding Category: <input checked="" type="checkbox"/> Youth Development Funding <input type="checkbox"/> RHYA-Part I <input type="checkbox"/> RHYA-Part II		County: <b>PUTNAM</b>	
<b>FUND AMOUNTS</b>			
Total Program Amount: <b>\$58,457.46</b>		OCFS Funds Requested: <b>\$4,233</b>	
Amount Allocated	60% State Aid [RHYA Programs ONLY]		% Tax Match
	% Agency Cash:		% In Kind
<b>AGENCY INFORMATION:</b>			
This Agency is: <input type="checkbox"/> Private, Not for Profit <input checked="" type="checkbox"/> Public <input type="checkbox"/> Religious Corporations		Federal ID #: <b>14-6002109</b>	Charities Reg. #:
Agency Website:		Implementing Agency: <b>Town of Carmel</b>	
Mailing Address: <b>60 McAlpin Avenue</b>			
Address Line 2:			
City: <del>Carmel</del> <b>Mahopac</b>		State: <b>NY</b>	Zip Code: <b>10541</b>
<b>EXECUTIVE DIRECTOR FOR AGENCY</b>			
Last Name: <b>Schmitt</b>		First Name: <b>Kenneth</b>	
Title: <b>Town Supervisor</b>		Phone Number: <b>845-628-1500</b>	Extension:
Fax Number: <b>845-628-6836</b>		E-Mail: <b>ks@ci.carmel.ny.us</b>	
<b>CONTACT PERSON FOR AGENCY:</b>			
Last Name: <b>Gilchrist</b>		First Name: <b>James R.</b>	
Title: <b>Director of Recreation</b>		Phone Number: <b>845-628-7888</b>	Extension:
Fax Number: <b>845-628-2820</b>		E-Mail: <b>jrg@ci.carmel.ny.us</b>	
<b>PERIOD OF ACTUAL PROGRAM OPERATION:</b>		<b>HOURS OF OPERATION:</b>	
FROM: 1/1/16    TO: 12/31/16		FROM: 9:00 a.m.    TO: 5:00 p.m.	
<input checked="" type="checkbox"/> Daily <input type="checkbox"/> Other (Explain) 24 hours/day			

X

EXECUTIVE DIRECTORY/BOARD CHAIRPERSON SIGNATURE

**Disclaimer:** Please note that submission of these forms to the County Youth Bureau does NOT guarantee funding will be allocated to your program.

☐ Changes have been submitted on the electronic OCFS-5001, 5002, 5003.

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**INDIVIDUAL PROGRAM APPLICATION**  
*Agency Summary Instructions*

**Implementing Agency:** Enter name of incorporated agency responsible for program.

**Program Title:** Enter the title of the program.

**QYDS ID#:** **County Use Only.** This number will be provided to you after the application has been entered into QYDS. Contract Agencies will get this number from their County Youth Bureau. **All programs will have new QYDS ID#'s annually.**

**Program Year:** Enter the year the program will operate.

## FUNDING INFORMATION

**Funding Category:** To be completed by the County. Categories include: Youth Development Funding, RHYA Part I, and RHYA Part II.

**County:** Enter County where program applying for funding is located.

## FUNDING AMOUNTS

**Total Program Budget:** Enter the total Program Budget.

**OCFS Funds Requested:** Enter the state aid being requested from the County.

**Amount Allocated:** To be completed by the County. This figure should be what the Youth Bureau is actually allocating to the program applying for funds.

## RHYA PROGRAMS ONLY:

**RHYA I:** Provides 60/40 state-local matching funds for coordination of services, as well as short-term (30-60 days) residential and non-residential services to runaway and homeless youth under age 21, i.e. Interim Family Programs (Host Home).

**RHYA II:** Provides 60/40 state-local matching funds for residential and non-residential services to youths ages 16-21 for up to eighteen months, i.e. Transitional Independent Living Support Programs.

**Agency Information:** Enter the type of agency; Federal ID #; Charities Registration #; and Agency Website (if Applicable). Enter the name, address, city, state, and zip code of the incorporated agency responsible for operation of the program.

**Executive Director for Agency:** Enter name, title, phone number, extension (if applicable) fax number and e-mail of the person who can sign on behalf of the applying agency.

**Contact Person for Agency:** Enter information for the person to contact for this program. The e-mail should be a business or official e-mail address.

**Period of Actual Operation:** Enter the month and year that the program begins (FROM) and the month and year that the program ends (TO).

**Hours of Operation:** Enter the hours that the program begins (FROM) and ends (TO). Then check if the program is offered Daily or other and indicate (i.e. weekly, twice a week, monthly).

**Disclaimer:** Check the box only if there have been changes to the 5001, 5002 and/or 5003. If there are no changes a hard copy of the 5001 **must** still be sent to the County Youth Bureau with an original signature.



PUTNAM COUNTY YOUTH BUREAU

NOTICE OF APPLICATION TO CERTIFY COMPLIANCE WITH NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES REGULATIONS

WITH RESPECT TO REIMBURSEMENT

The COUNTY may, in its sole discretion and insofar as may statutorily and/or otherwise be permitted, advance funds to CONTRACTOR in anticipation of reimbursement of such funds from the STATE. Inasmuch as the COUNTY'S contribution is based on a ratio set forth by the STATE, in the event such ratio is changed, the COUNTY reserves the right to change its contribution accordingly.

Notwithstanding, the COUNTY may, where permitted, applicable and in its sole discretion, advance funds to CONTRACTOR in anticipation of reimbursement of such funds from the STATE. In the event the COUNTY does not receive reimbursement from the STATE for funds advanced to the CONTRACTOR by the COUNTY in its discretion, CONTRACTOR agrees to return to the COUNTY such advanced funds which are not reimbursed by the STATE but were advanced to the CONTRACTOR in anticipation of such reimbursement from the STATE.

Signature:\_\_\_\_\_ Date\_\_\_\_\_

Print Name:       Kenneth Schmitt  
\_\_\_\_\_

Title: Town Supervisor\_\_\_\_\_

Address       60 McAlpin Avenue, Mahopac, NY 10541  
\_\_\_\_\_

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES ☒ Work Session 1/13/16 **#10**  
**PROGRAM ANNUAL ASSESSMENT**

QYDS ID: 12709

☐ Agenda \_\_\_\_\_Sponsoring Municipality: Town of CarmelImplementing Agency: Town of CarmelProgram Title: CARMEL POLICE JUVENILE AID BUREAUMailing Address: 60 MCALPIN AVE., MAHOPAC, NY 10541Contact Person for Agency/Municipality: PO FRANK CHIBBAROTitle: YOUTH OFFICERPhone Number: 845-628-1300**PROGRAM PROFILE – Unduplicated Number of Youth****TOTAL PROGRAM ENROLLMENT**

Projected: 10850

Actual: 10850

**STATISTICAL REPORT Use only Whole Numbers. Do NOT use Percentages.**☐ No direct services provided to youth:**GENDER OF PROGRAM PARTICIPANTS: (Enter number participants per gender)**

MALE

FEMALE

**ETHNICITY:**  
(Enter number of participants per ethnic group)

WHITE

10640

BLACK OR AFRICAN  
AMERICAN

82

HISPANIC OR  
LATINO

160

AMERICAN INDIAN OR ALASKAN NATIVE

ASIAN

NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER

TWO OR  
MORE RACES**AGES**

0-4

543

5-9

3789

10-14

3263

15-17

3255

18-20

21 +

**DID TARGET POPULATION SERVE DISCONNECTED YOUTH?**

(Enter number of participants per population described)

☒ No☐ Yes**IF "YES",**

Youth aging out of foster care

Children of incarcerated parents

Youth in the juvenile justice system, who re-enter the community

Runaway and Homeless Youth

Prepared By: PO Frank Chibbaro

SIGNATURE OF PROGRAM DIRECTOR OR DESIGNEE

Title: YOUTH OFFICERDate: 01/04/2016

Certified By: \_\_\_\_\_

SIGNATURE OF CHIEF EXECUTIVE OFFICER OR  
DESIGNEE, OR AGENCY EXECUTIVE DIRECTOR IF  
DIRECT CONTACT

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Michael Cazzari**  
Chief of Police

**TOWN OF CARMEL**  
**POLICE DEPARTMENT**  
60 McAlpin Avenue  
Mahopac, New York 10541

(845) 628-1300  
Fax (845) 628-2597  
www.carmelny.org/police

**Memorandum**

#14

**To:** Supervisor Kenneth Schmitt and Carmel Town Board

☒ Work Session 1/13/16

**From:** Chief Michael Cazzari

☐ Agenda \_\_\_\_\_

**Date:** December 23, 2015

**Ref:** Recommendation for Bid Proposals for Police Department Uniforms, Dry Cleaning and Daily Cleaning Service

---

Attached are the bid proposals for both the purchase of police department uniforms and the dry cleaning and alterations of those uniforms.

**Dry Cleaning of Police Department Uniforms**

Touch of Class Dry Cleaners, Inc, a/k/a Carmel Cleaner, 1862 Route 6, Putnam Plaza, Carmel, NY 10512, is the lowest price bidder for cleaning of the uniforms at \$2.45 per unit. I am recommending that we award the bid to Carmel Cleaner this year.

**Purchase of Police Department Uniforms**

New England Uniform, LLC, 356 Main Street, Danbury, CT 06810, has the lowest bid price bidder for police uniforms at \$192.87 per set. We have a long standing relationship and are satisfied with their products and customer service. I am recommending that the bid be awarded to this business this year.

Respectfully,

*Michael Cazzari*

Michael Cazzari  
Police Chief



*Ann Spofford*

*Town Clerk  
Town of Carmel*

*Town Hall  
60 McAlpin Avenue  
Mahopac, New York 10541*

*Telephone: 845.628.1500  
Fax: 845.628.7434*

**MEMORANDUM**

To: Michael Cazzari, Police Chief  
From: Ann Spofford, Town Clerk  
Date: December 15, 2015  
Re: Bid Opening for Purchase of Police Uniforms and Dry Cleaning of Police Uniforms for Calendar Year 2016

---

The above referenced bid opening was held today. I have attached herewith, a copy of the bid opening results and copies of all bids received. Original bids are on file in the office of the Town Clerk.

cc: G. Folchetti, Town Counsel

**BID OPENING RESULTS**  
**PURCHASE OF POLICE DEPARTMENT UNIFORMS**  
**DRY CLEANING OF POLICE UNIFORMS**  
**DECEMBER 15, 2015**

A bid opening was held in Meeting Room 1 at the Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York on the 15<sup>th</sup> day of December 2015, at 11:00 a.m. by Ann Spofford, Town Clerk and witnessed by Phyllis Bourges, Deputy Town Clerk. With the bidder present in agreement, reading of the following legal notice was waived.

**LEGAL NOTICE**  
**ADVERTISEMENT FOR BID**

NOTICE IS HEREBY GIVEN that sealed bids will be received at the office of the Town Clerk of the Town of Carmel, Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 until 11:00 a.m. on Tuesday, the 15<sup>th</sup> day of December, 2015, at which time all bids will be opened, publicly read and recorded by the Town Clerk, not less than five (5) days subsequent to publication of this notice in the official newspaper of the Town of Carmel for the following:

**1. PURCHASE OF POLICE UNIFORMS FOR CALENDAR YEAR 2016**

**2. CLEANING OF POLICE UNIFORMS FOR CALENDAR YEAR 2016**

Specifications may be obtained at the office of the Town Clerk, at the above address, between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday.

All bidders must comply with Section 103-a and 103-d of the General Municipal Law relating to

non-collusive bidding and waiver against criminal prosecution.

Bid envelopes shall be marked "Bid" plus item bid. Bid must be submitted on Town of Carmel bid form. The Town Board of the Town of Carmel reserves the right to reject any and all bids and abandon the proposal or may reject all bids and re-advertise for new bids at a future date.

*By Order of the Town Board of the Town of Carmel*  
**ANN SPOFFORD,**  
*Town Clerk*

All bids received were opened, publicly read and recorded as follows:

**Purchase of Police Uniforms**

	<b>Bidder #1</b>	<b>Bidder #2</b>
Flying Cross Gore-Tex Public Safety Jacket	225.00	219.00
Flying Cross Single Breasted Dress Coat	225.00	205.00
Cap (summer) 8 point	28.00	29.00
Cap(winter) 8 point	28.00	29.00
Rain Coat	90.00	159.00
Shirt (summer) Flying Cross Short Sleeve	48.00	51.49
Shirt (winter) Flying Cross Long Sleeve	65.00	56.89
Pants Flying Cross Wool Blend	85.00	84.49
Vertx Tactical Pants	49.00	37.00
Short Sleeve Vertx Polo	47.00	56.74
Long Sleeve Vertx Polo	50.00	59.43

### **Purchase of Police Uniforms (Continued)**

	<u>Bidder Name</u>	<u>Address</u>
1.	Rosen's Uniforms	230 Central Avenue Albany, NY 12206
2.	New England Uniform, LLC	356 Main Street Danbury, CT 06810

Bids were accompanied with signed non-collusive bidding certifications. Specifications were sent to seven (7) potential bidders.

### **Dry Cleaning of Police Uniforms**

	<u>Bidder Name &amp; Address</u>	<u>Cleaning Price</u>	<u>Alteration Price</u>
1.	SRP of Putnam Valley Inc. Sal's Dry Cleaning 141 Route 6 - Mahopac Village Center Mahopac, NY 10541	\$2.50	\$8.00
2.	Touch of Class Dry Cleaners, Inc. a/k/a/Carmel Cleaner 1862 Route 6 - Putnam Plaza Carmel, NY 10512	\$2.45	\$6.00

Bids were accompanied with signed non-collusive bidding certifications. Specifications were sent to nine (9) potential bidders.

Respectfully submitted,

  
Ann Spofford, Town Clerk

2016

Rose's Uniform  
Page 1 of 3

BID SPECIFICATIONS FOR UNIFORM BID

Flying Cross Gore-Tex  
Public Safety Jacket  
style # 79900GTXA \*

\$ 225<sup>00</sup> each

①

Flying Cross  
Single Breasted Dress Coat  
55/45 Polyester/Wool  
Style # 34891

\$ 225<sup>00</sup> each

Cap (summer) 8 point

\$ 28<sup>00</sup> each

Cap (winter) 8 point

\$ 28<sup>00</sup> each

Blazer 26990  
Rain Coat

\$ 90<sup>00</sup> each

Shirt (summer) \*

Flying Cross Short Sleeve Shirt  
Style #57R84  
75% Polyester 25% Wool

\$ 48<sup>00</sup> each

Shirt (winter) \*

Flying Cross Long Sleeve  
Style #07W84  
75% Polyester 25% Wool

\$ 65<sup>00</sup> each

Pants - \*\*

Flying Cross Wool Blend Pants  
Style #V47680  
75% Polyester 25% Wool

\$ 85<sup>00</sup> each

Vertex Tactical Pants  
Style #VTX1000

\$ 49<sup>00</sup> each

*Revised Uniforms*  
*Page 2 of 3*

Polo Shirts

Short Sleeve \*\*\*

Vertex Polo

Style #VTX4000

\$ 47<sup>00</sup> each

Long Sleeve \*\*\*

Vertex Polo

Style #VTX4020

\$ 50<sup>00</sup> each

- \* Includes sewing flag & patch on garment. U.S. Flag to be included as part of garment price.  
Patch to be supplied by Department.
- \*\* Side seaming waist to hem, according to Rank, ½ braid for Police Officer and 1" braid for Sergeant(s) and Lieutenant(s).
- \*\*\* Embroidered police shield left chest, officers first initial last name right breast; shield and name in silver for police officers, gold for sergeants, lieutenants and chief.



Rose's Uniforms  
Page 3 of 3

Instructions to bidders:

1. The bidder must maintain a showroom within a thirty-five (35) mile radius of the Town of Carmel.
2. The bidder, upon request, must schedule at least three (3) measurements at the Town of Carmel Police Department headquarters to accommodate the three (3) Tour rotation work schedule.
3. The bidder must have on-site facilities for the alterations and repair of uniforms.
4. All articles of clothing shall be free of damage and defects of any kind. Upon the Police Department's request, each bidder must submit samples, without any expense to the Town of Carmel Police Department.
5. The Town of Carmel has the option to choose the vendor that would best serve the interest of the Department.

Legal name of bidder: Rose's Uniforms

A/k/a (if applicable): \_\_\_\_\_

Address: 670, Rte 211 East Middletown ny 10941

Telephone # (845) 344-5700

Print Representative's name: Eric V. Hilliger - Sales Manager

[Signature]  
(Representative's signature)

Date: 12/11/2015

TOWN OF CARMEL

Non-Collusive Bidding Certification

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- (a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, as to any matter relating to such prices with any other bidder or with any competitor.
- (b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (we) (I) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 11<sup>th</sup> Dec day of 20 15.

  
\_\_\_\_\_  
(Signature of Individual Signing Bid)

  
\_\_\_\_\_

By \_\_\_\_\_

Corporate Seal

**Michael Cazzari**  
Chief of Police

**TOWN OF CARMEL**  
**POLICE DEPARTMENT**  
60 McAlpin Avenue  
Mahopac, New York 10541

(845) 628-1300  
Fax (845) 628-2597  
[www.carmelny.org/police](http://www.carmelny.org/police)

November 19, 2015

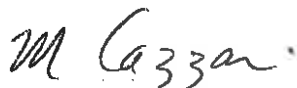
To Whom It May Concern:

The Town of Carmel Police Department is in the process of requesting proposals for the purchase of the department's uniforms. Please review the attached specification list of the required items for bid on a yearly basis. If you have questions about the specifications, please contact my executive assistant, PO Neil Brown, at 845-628-1300 to schedule an appointment with him.

All proposals must be in writing and include the address of the bidder's showroom that must be within a thirty-five (35) mile radius of the Town of Carmel. The bidder, upon request, must schedule at least three (3) measurements at the Town of Carmel Police Department headquarters to accommodate the three (3) Tour rotation work schedule. The bidder must have on-site facilities for the alterations and repair of uniforms. All articles of clothing shall be free of damage and defects of any kind. Upon the Police Department's request, each bidder must submit samples, without any expense to the Town of Carmel Police Department.

The Town of Carmel has the option to choose the vendor that would best serve the interest of the Department.

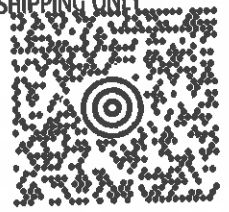
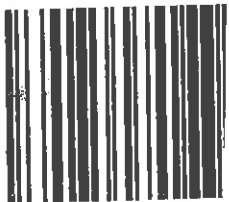
Thank You,



Michael Cazzari

Chief of Police

# Bid Police Uniforms

<b>FROM:</b> JOHN SANTSPREE (518) 434-1376 ROSEN'S UNIFORMS 230 CENTRAL AVE. ALBANY NY 12206	<b>1 LBS</b>	<b>1 OF</b>	<b>FOR UPS SHIPPING ONLY</b>
<b>SHIP TO:</b> TOWN CLERK OF THE TOWN OF CARMEL 60 MCALPIN AVENUE TOWN HALL MAHOPAC NY 10541			
<div><div>TOWN CLERK OF CARMEL</div><div><b>RECEIVED</b> DEC 15 2015 <i>Aime Spafford</i></div><div>TOWN CLERK</div></div>			<b>UPS GROUND</b> TRACKING #: 1Z E131
			BILLING: P/P

①

TOWN CLERK OF TOWN OF CARMEL  
60 MCALPIN AVE  
MAHOPAC NY 10541 - 2340  
P: ORANGE

2016

2

BID SPECIFICATIONS FOR UNIFORM BID

Flying Cross Gore-Tex  
Public Safety Jacket  
style # 79900GTXA \* \$ 219 each

Flying Cross  
Single Breasted Dress Coat  
55/45 Polyester/Wool  
Style # 34891 \$ 205 each

Cap (summer) 8 point \$ 29 each

Cap (winter) 8 point \$ 29 each

Rain Coat 76120 \$ 159 each

Shirt (summer) \*

Flying Cross Short Sleeve Shirt  
Style #57R84  
75% Polyester 25% Wool \$ ~~56.89~~ 51.49 each

(NA)

Shirt (winter) \*

Flying Cross Long Sleeve  
Style #07W84  
75% Polyester 25% Wool \$ ~~51.49~~ 56.89 each

(NA)

Pants - \*\*

Flying Cross Wool Blend Pants  
Style #V47680  
75% Polyester 25% Wool \$ 84.49 each

Vertx Tactical Pants  
Style #VTX1000 \$ 37.00 each

New England Uniform Company LLC  
356 Main Street  
Danbury, CT 06810-5838

Polo Shirts

Short Sleeve \*\*\*

Vertx Polo

Style #VTX4000

\$ 56.74 each

Long Sleeve \*\*\*

Vertx Polo

Style #VTX4020

\$ 59.43 each

- \* Includes sewing flag & patch on garment. U.S. Flag to be included as part of garment price.  
Patch to be supplied by Department.
- \*\* Side seaming waist to hem, according to Rank, ½ braid for Police Officer and 1" braid for Sergeant(s) and Lieutenant(s).
- \*\*\* Embroidered police shield left chest, officers first initial last name right breast; shield and name in silver for police officers, gold for sergeants, lieutenants and chief.

**New England Uniform Company LLC**  
356 Main Street  
Danbury, CT 06810-5838

Instructions to bidders:

1. The bidder must maintain a showroom within a thirty-five (35) mile radius of the Town of Carmel.
2. The bidder, upon request, must schedule at least three (3) measurements at the Town of Carmel Police Department headquarters to accommodate the three (3) Tour rotation work schedule.
3. The bidder must have on-site facilities for the alterations and repair of uniforms.
4. All articles of clothing shall be free of damage and defects of any kind. Upon the Police Department's request, each bidder must submit samples, without any expense to the Town of Carmel Police Department.
5. The Town of Carmel has the option to choose the vendor that would best serve the interest of the Department.

Legal name of bidder: New ENGLAND Uniform LLC

A/k/a (if applicable): \_\_\_\_\_

Address: 356 MAIN Street Danbury, CT 06810

Telephone # (203) 792 - 5256

Print Representative's name: NORMAN Asmar

Norman Asmar  
(Representative's signature)

Date: DEC 14, 2015

**New England Uniform Company LLC**  
356 Main Street  
Danbury, CT 06810-5838

TOWN OF CARMEL

Non-Collusive Bidding Certification

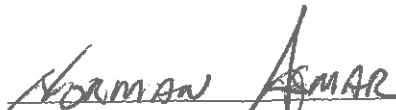
By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- (a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, as to any matter relating to such prices with any other bidder or with any competitor.
- (b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (we) (I) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the DEC 14 day of 2015.



(Signature of Individual Signing Bid)



By 

Corporate Seal

**New England Uniform Company LLC**  
356 Main Street  
Danbury, CT 06810-5838



RECEIVED  
TOWN OF  
DANBURY  
DEC 15 2015  
Anna Spafford

*(Handwritten signature)*

  
NEW ENGLAND UNIFORM LLC  
356 MAIN STREET ~ DANBURY, CT 06810  
(203) 792-5256 ~ FAX (203) 792-0395  
E-Mail: [mail@NewEnglandUniform.net](mailto:mail@NewEnglandUniform.net)  
[www.NewEnglandUniform.net](http://www.NewEnglandUniform.net)

Town of Carmel Town Clerk  
Ann Spafford  
Town Hall  
60 McCain Ave  
Methuen, NY 10541

BID for Police uniforms  
12/15/15 11 <sup>00</sup>/<sub>AM</sub>

2016

1

BID SPECIFICATIONS  
FOR UNIFORM CLEANING BID

The one unit \* price is for the dry cleaning of the following articles comprising a police uniform and a civilian suit.

\* One unit shall consist of EITHER a shirt, OR a (1) pair of pants, OR a jacket, OR a tie, OR a skirt, OR a sweater, OR a uniform hat.

The bid includes the replacing of missing buttons; said missing buttons and necessary stitching thread must match the originally placed button(s) and stitching thread. The price for alterations of pants is for one pair (two legs).

Billing invoices must be submitted monthly.

The business must be located in the Town of Carmel, and must be open at least five (5) days a week from 8 am to 5 pm for pick up and drop off.

=====

BID FORM

My one (1) unit bid is Two dollars and fifty cents \$ 2.50

My bid for pants alteration is <sup>(written form)</sup> Eight ~~Seven~~ dollars \$ 8.00  
(Lengthen/shorten legs) (written form)

Legal name of bidder: SRP of Putnam Valley Inc

A/k/a (if applicable): SAL'S CLEANERS

Address: 141 Route 6 - Mahopac Village Center

Telephone # (845) 621-2860

Print Representative's name: Vincent Pascarella  
Vincent Pascarella  
(Representative's signature)

Date: Nov 30, 2015

TOWN OF CARMEL

Non-Collusive Bidding Certification

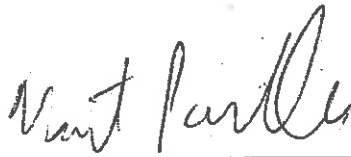
By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

(a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, as to any matter relating to such prices with any other bidder or with any competitor.

(b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (we) (I) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the day of 20\_\_\_\_\_.



\_\_\_\_\_  
(Signature of Individual Signing Bid)

\_\_\_\_\_  
By \_\_\_\_\_

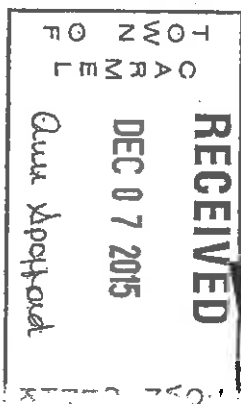
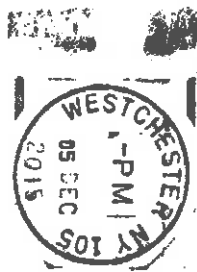
Corporate Seal

Sel's Dry Cleaning  
Mahopac Village Center  
141 Route 6  
Mahopac, NY 10541  
(845) 621-2800

①

Town Hall  
60 McAlpin Ave  
Mahopac, NY 10541

-BID-



RECEIVED  
TOWN OF  
OARMEL  
DEC 07 2015  
Quia Xpoptoad

2016

2

BID SPECIFICATIONS  
FOR UNIFORM CLEANING BID

The one unit \* price is for the dry cleaning of the following articles comprising a police uniform and a civilian suit.

\* One unit shall consist of EITHER a shirt, OR a (1) pair of pants, OR a jacket, OR a tie, OR a skirt, OR a sweater, OR a uniform hat.

The bid includes the replacing of missing buttons; said missing buttons and necessary stitching thread must match the originally placed button(s) and stitching thread. The price for alterations of pants is for one pair (two legs).

Billing invoices must be submitted monthly.

The business must be located in the Town of Carmel, and must be open at least five (5) days a week from 8 am to 5 pm for pick up and drop off.

BID FORM

My one (1) unit bid is Two dollars and forty five cents \$ 2.45  
(written form)

My bid for pants alteration is Six dollars \$ 6.00  
(Lengthen/shorten legs) (written form)

Legal name of bidder: Touch Of Class Drycleaners, Inc.

A/k/a (if applicable): Carmel Cleaners

Address: 1862 Rt. 6 Putnam Plaza, Carmel NY 10512

Telephone # (845) 225-3282

Print Representative's name: Steve Choi  
Steve Choi  
(Representative's signature)

Date: Dec. 4, 20 15

TOWN OF CARMEL

Non-Collusive Bidding Certification

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- (a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, as to any matter relating to such prices with any other bidder or with any competitor.
- (b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF; (we) (I) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the Dec. 4<sup>th</sup> day of 20 15.

Steve Choi

(Signature of Individual Signing Bid)

Touch Of Class Drycleaners, Inc  
By Steve Choi

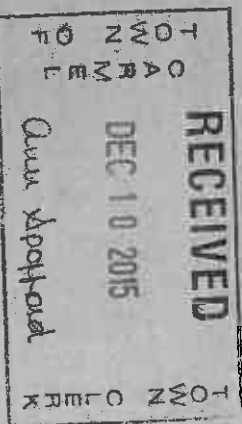
Corporate Seal

ANN SPOFFORD  
TOWN CLERK, TOWN OF CARMEL  
60 MCALPIN AVE.  
MAHOPAC, NY 10541



Touch of Class Cleaners  
1891 Route 6  
Carmel, NY 10512

*Carmel Drycleaners*



USPS  
11/25/2015  
US POSTAGE

\$01.42

ZIP 10541  
043111234535

org: Supervisor  
cc: Town Clerk ✓

#12

**ANDREA O'BRIEN**  
**NYS ABC LAW CONSULTING GROUP**

**LIQUOR LICENSE CONSULTANT**

[WWW.NYSLIQUOR.COM](http://WWW.NYSLIQUOR.COM)

**ANDREA@LIQUORAUTHORITY.ORG**

**914-980-9717**

**December 29, 2015**



Town Clerk, Ann Spofford  
60 McAlpin Ave  
Mahopac, NY 10541

Re: LaCasa Borghetti  
62 Gleneida Ave  
Carmel, NY 10512

☒ Work Session 1/13/16

☐ Agenda \_\_\_\_\_

Dear Ms. Spofford:

Enclosed herewith is a 30 Day Notice to the Municipality, part of the application for a NY State Liquor License. The above mentioned applicant, La Casa Borghetti, Inc. respectfully requests that you consider waiving this 30 day waiting period so that the application can be filed as soon as possible.

This address is currently licensed under Ariano's Trattoria II and also holds a license which will be surrendered to the NYS Liquor Authority upon approval of the new owner's license.

If you have any questions or need any additional information, please do not hesitate to contact me. Waiver must be on Town Letterhead and can be sent to me at the above address or e-mail.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Andrea O'Brien".

Andrea O'Brien  
Liquor License Consultant

Encl.





State of New York  
Executive Department  
Division of Alcoholic Beverage Control  
State Liquor Authority

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

cc Supervisor  
Police Dept. 49

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a  
Local Municipality or Community Board**  
(Page 1 of 2 of Form)

1. Date Notice was Sent: (mm/dd/yyyy) DEC. 20, 2015
2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License
- ☒ New Application ☐ Renewal ☐ Alteration ☐ Corporate Change

**This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board**

3. Name of Municipality or Community Board Town of Carmel

**Applicant/Licensee Information**

4. License Serial Number, if not a New Application: PENDING Expiration Date, if not a New Application: PENDING
5. Applicant or Licensee Name: La Casa Borghetti Inc.
6. Trade Name (if any): LA CASA Borghetti
7. Street Address of Establishment: 62 Gleneida Ave.
8. City, Town or Village: Carmel, NY Zip Code: 10512
9. Business Telephone Number of Applicant/Licensee: 845-548-9389
10. Business Fax Number of Applicant/Licensee: N/A
11. Business E-mail of Applicant/Licensee: PEND.hall@aj@hotmail.com

**For New applicants, provide description below using all information known to date.  
For Alteration applicants, attach complete description and diagram of proposed alteration(s).  
For Current Licensees, set forth approved Method of Operation only.  
Do Not Use This Form to Change Your Method of Operation.**

12. Type(s) of Alcohol sold or to be sold: ("X" One) ☐ Beer Only ☒ Wine & Beer Only ☐ Liquor, Wine & Beer

13. Extent of Food Service: ("X" One) ☒ Restaurant (Sale of food primarily; Full food menu; Kitchen run by chef) ☐ Tavern/Cocktail Lounge/Adult Venue/Bar (Alcohol sales primarily; Meets legal minimum food availability requirements)

14. Type of Establishment: ("X" all that apply)

☒ Recorded Music ☐ Live Music ☐ Disc Jockey ☐ Juke Box ☐ Karaoke Bar ☐ Stage Shows

☐ Patron Dancing (small scale) ☐ Cabaret, Night Club (Large Scale Dance Club) ☐ Catering Facility

☐ Capacity of 600 or more patrons ☐ Topless Entertainment ☐ Restaurant ☐ Hotel

☐ Recreational Facility (Sports Facility/Vessel) ☐ Club (e.g. Golf Club/Fraternal Org.) ☐ Bed & Breakfast

☐ Seasonal Establishment

15. Licensed Outdoor Area: ("X" all that apply)

☒ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure

☐ Sidewalk Cafe ☐ Other (specify): N/A

State of New York  
Executive Department  
Division of Alcoholic Beverage Control  
State Liquor Authority

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a  
Local Municipality or Community Board**  
(Page 2 of 2 of Form)

16. List the floor(s) of the building that the establishment is located on: MAIN Floor

17. List the room number(s) the establishment is located in within the building, if appropriate: N/A

18. Is the premises located with 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No

20. Does the applicant or licensee own the building in which the establishment is located? ("X" One) ☐ Yes (If Yes SKIP 21-24) ☐ No

**Owner of the Building in Which the Licensed Establishment is Located**

21. Building Owner's Full Name: B m s SR Holding LLC

22. Building Owner's Street Address: 47 MAMARONECK Ave - Suite 104

23. City, Town or Village: White Plains State: NY Zip Code: 10601

24. Business Telephone Number of Building Owner: 914-407-4989

**Attorney Representing the Applicant in Connection with the Applicant's License Application Noted as Above for the  
Establishment Identified in this Notice**

*Representative*  
25. Attorney's Full Name: Andrea OBrien

*Rep.*  
26. Attorney's Street Address: 6 Mathes Ct

27. City, Town or Village: Lake Peekskill State: NY Zip Code: 10537

*Rep.*  
28. Business Telephone Number of Attorney: 914-980-9717

*Rep.*  
29. Business Email Address of Attorney: Andrea @ liquorauthority.org

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

30. Printed Name: PREND Halilaj Title: Pres. / owner

Signature: X [Signature]



#13

☒ Work Session 1/13/16

☐ Agenda \_\_\_\_\_

TWO MUSCOOT ROAD NORTH  
MAHOPAC, NY 10541  
P 845-628-6613  
F 845-628-2807 e-mail: joel.greenberg@arch-visions.com

January 4, 2016

Ken Schmitt, Supervisor & Members of the Town Board  
Town of Carmel  
60 Mcalpin Avenue  
Mahopac, New York 10541

Re; Wixon Pond Estates-5 Lot Subdivision  
Open Development  
Wixon Pond Road  
T.M. # 53.20-1-19

Dear Supervisor Schmitt & Members of the Town Board,

In 2009 the Town Board approved Open Development for the above mentioned subdivision. Since then we have returned to the Planning Board and received our preliminary approval. We then filed an application with the NYCDEP. We recently received approval from the NYCDEP. We are now applying for our final approval from the Putnam County Health Department. Therefore on behalf of Wixon Pond Estates, I respectfully request a 2 year extension of our Open Development approval. I would appreciate it if you could place this item on your work session agenda of January 13, 2016.

Thanking you in advance for your interest and cooperation in this matter. If you have any questions, please do not hesitate to contact me.

Very truly yours,

Joel Greenberg

JLG:tmp





July 3, 2014

Ms. Bozena J. Kierych  
Putnam Engineering, PLLC  
4 Old Route 6, Brewster, NY 10509

Emily Lloyd  
Commissioner

re: DEP Log #2002-AM-0725-SP.2  
Wixon Pond Estates  
Wixon Pond Road, (T) Carmel  
TM #53-20-1-19  
Amawalk Reservoir Basin

Paul V. Rush, P.E.  
Deputy Commissioner  
prush@dep.nyc.gov

465 Columbus Avenue  
Valhalla, New York 10595

Tel. (845) 340-7800  
Fax (845) 334-7175

Dear Ms. Kierych:

This letter is to inform you that your application to engage in the above referenced regulated activity pursuant to the "Rules and Regulations for the Protection from Contamination, Degradation and Pollution of the New York City Water Supply and Its Sources" (Regulations) was approved on July 3, 2014.

The Department reserves the right to modify, suspend or revoke this approval based on the grounds set forth in Section 18-26 of the Regulations. The activity proposed in your application only applies to the terms of this approval and is subject to the Regulations cited above. Failure to comply with the conditions of the approval may be the cause for suspension of this approval and initiation of an enforcement action. Should modification, suspension or revocation of an approval be necessary, the Department will notify the regulated party, via certified mail or personal service prior to modifying, suspending or revoking the approval. The notice will state the alleged facts or conduct which appear to warrant the intended action and explain the procedures to be followed.

The Regulations provide that an applicant may appeal the imposition of a substantial condition in an approval by filing a petition, in writing, with NYCDEP and with the New York City Office of Administrative Trials and Hearings (OATH) within thirty days of the date this determination was mailed.

NYCDEP may inspect and monitor the erosion control practices at the project site during construction. Therefore, a pre-construction meeting must be held at least two days prior to the start of any work. The owner, design professional, contractor and NYCDEP personnel must attend.

Please contact me at (914) 773 - 4440 to schedule this pre-construction meeting.

Sincerely,



Mary P. Galasso  
Supervisor  
Stormwater Programs EOH

c: KX2 Associates, LLC

(T) Carmel [rtrombetta@ci.carmel.ny.us](mailto:rtrombetta@ci.carmel.ny.us)

Pat Ferracane, NYSDEC, [plferrac@gov.dec.state.ny.us](mailto:plferrac@gov.dec.state.ny.us)



New York City  
**Department of  
Environmental Protection**

## **STORMWATER POLLUTION PREVENTION PLAN DETERMINATION**

Pursuant to the authority granted under:

Article 11 of the New York State Public Health Law;  
Rules and Regulations For The Protection From Contamination, Degradation and  
Pollution Of The New York City Water Supply and Its Sources, 15 RCNY Chapter 18, 10  
NYCRR Part 128.

New York City Department of Environmental Protection makes the following determinations  
with respect to the stormwater pollution prevention plan described below:

**Name of Project:** Wixon Pond Estates

**Location:** Wixon Pond Road  
(T) Carmel, Putnam County, New York  
Tax Map # 53.20-1-19

**Owner:** KX2 Associates, L.L.C.

**Address:** 170 Barger Street  
Putnam Valley, NY 10579

**Drainage Basin:** Amawalk Reservoir

### **General Description:**

The proposed project consists of a five lot residential subdivision on 35.72 acres in the Town of Carmel. The site is predominantly forested and includes portions of New York State regulated Wetland LC-45. Access will be provided by a new paved private road approximately 1700 feet long and 16 feet wide terminating in a cul de sac. Each lot will include an individual subsurface sewage treatment system and private well. Stormwater treatment and management will be provided using a combination of infiltration practices, pocket wetland practices, and detention. Runoff reduction is addressed using rain gardens for individual lots, conservation easements and infiltration. The Stormwater Pollution Prevention Plan shall be implemented in accordance with the drawings titled "Wixon Pond Estates" located on Wixon Pond Road, Town of Carmel, Putnam County, New York last revision date April 22, 2014, prepared by Putnam Engineering, PLLC (see Appendix A).

**Date(s) of site inspection:**  
November 2004, October 2008

**STORMWATER POLLUTION PREVENTION PLAN DETERMINATION**

Wixon Pond Estates  
(T) Carmel, New York

July 3, 2014

Page 2 of 5

(XX) Approved

( ) Denied

**Conditions of Approval:**

This approval is granted with the following conditions:

- The regulated activity must be conducted in compliance with the plans as approved, listed in Appendix A, all applicable accepted standards, and all applicable laws, rules and regulations. Any alteration of the plans must be approved by NYCDEP prior to construction.
- Alteration or modification of any activity in a manner which would require an amended SWPPP pursuant to Part III C of the New York State Department of Environmental Conservation General Permit No. GP-010-001 shall require NYCDEP review and approval.
- All erosion and sediment controls must be properly installed and maintained until the site has been stabilized and the risk of erosion eliminated. Final stabilization is defined in the General Permit as "all soil disturbing activities at the site have been completed, and that a uniform perennial vegetative cover with a density of 80% cover for the area has been established or equivalent stabilization measures (such as the use of mulches or geotextiles) have been employed."
- The applicant must schedule a pre-construction conference prior to the start of construction. Present at the meeting should be the applicant, the engineer, the contractor, and NYCDEP staff.
- The applicant must notify NYCDEP at least forty-eight (48) hours prior to the commencement of construction activity so that inspections can be scheduled by NYCDEP.
- This approval shall expire and thereafter be null and void unless construction is completed within five (5) years of the date of issuance or within any extended period of time approved by NYCDEP upon good cause shown.
- In the event that the material submitted is inaccurate or misleading, this approval is not valid and construction of this project is in violation of NYCDEP Regulations.
- Failure to comply with any of the conditions of this approval is a violation of this approval and the Rules and Regulations For The Protection From Contamination, Degradation and Pollution Of The New York City Water Supply and Its Sources.
- The stormwater management facilities must be maintained in accordance with the maintenance schedule included in the SWPPP and approved by NYCDEP.
- Upon final stabilization, the applicant shall prepare an as-built drawing of the project site. The approved provisions for inspection and maintenance of all permanent stormwater

**STORMWATER POLLUTION PREVENTION PLAN DETERMINATION**

Wixon Pond Estates  
(T) Carmel, New York

July 3, 2014  
Page 3 of 5

management facilities shall be specified on the as-built drawing. A copy of this drawing will be filed with NYCDEP.

This approval and all conditions of the approval are binding on the owner of the property where the Wixon Pond Estates subdivision is to be located. Any references to the "applicant" in this approval or in any conditions of this approval shall be deemed to refer to the owner of such property.

If a homeowners association will be created for the Wixon Pond Estates subdivision, the applicant shall cause to be included in the bylaws of such homeowners association the following provisions:

- (1) The stormwater management facilities at the Wixon Pond Estates subdivision shall be maintained in accordance with the maintenance schedule included in the stormwater pollution prevention plan and approved by the New York City Department of Environmental Protection on July 3, 2014.
- (2) The homeowners association shall be authorized to collect any and all funds from the owners of the lots in the Wixon Pond Estates subdivision necessary to pay for such maintenance, and shall further be authorized and required to spend such funds to pay for such maintenance.
- (3) Maintenance of the stormwater management facilities at the Wixon Pond Estates subdivision shall be for the benefit of the consumers of the New York City drinking water supply system as well as for the members of the homeowners association.

If either (1) there will be no homeowners association or (2) if any lot in the Wixon Pond Estates subdivision is sold before all construction planned for such lot is complete and the site is stabilized, the applicant shall require subsequent owners of lots in the Wixon Pond Estates subdivision ("new owners") to comply with the stormwater pollution prevention plan approved by the New York City Department of Environmental Protection on July 3, 2014 ("SWPPP") including, but not limited to, all provisions relating to erosion and sediment control during construction and to maintenance of the stormwater management facilities once construction is complete. In particular, the applicant shall provide the buyer with a copy of the SWPPP and shall cause the following real covenants and restrictions to be recorded with the deed for each such lot with the following provisions:

- (1) Buyer hereby acknowledges, covenants, warrants and represents that he/she shall install and maintain any and all erosion controls and stormwater management facilities on the premises in accordance with the stormwater pollution prevention plan approved by the New York City Department of Environmental Protection on July 3, 2014, such plan being attached hereto as Exhibit \_\_\_\_.



**STORMWATER POLLUTION PREVENTION PLAN DETERMINATION**

Wixon Pond Estates  
(T) Carmel, New York

July 3, 2014

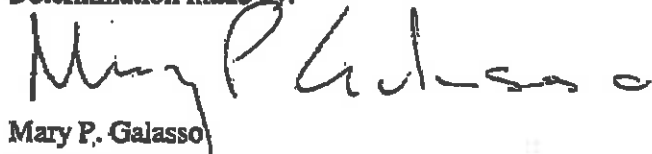
Page 4 of 5

- (2) Buyer's installation and maintenance of the erosion control and stormwater management facilities on the premises shall be for the benefit of the consumers of the New York City drinking water supply system as well as for the owners of the other lots of the Wixon Pond Estates subdivision.
- (3) Buyer's obligation to install and maintain any and all erosion controls and stormwater management facilities on the premises in accordance with the attached stormwater pollution prevention plan shall be perpetual, shall run with the land, and shall be binding on Buyer's heirs, successors and assigns.
- (4) Buyer hereby covenants, warrants and represents that any lease, mortgage, subdivision, or other transfer of the Premises, or any interest therein shall be subject to the restrictive covenants contained herein pertaining to the installation and maintenance of erosion control and stormwater management facilities, and any deed, mortgage or other instrument of conveyance shall specifically refer to the attached stormwater pollution prevention plan and shall specifically state that the interest thereby conveyed is subject to covenants and restrictions contained herein.

Prior to conveying any lot in the Wixon Pond Estates subdivision, the applicant shall submit to the New York City Department of Environmental Protection a proposed standard form deed containing the aforementioned real covenants and restrictions.

Date: July 3, 2014

Determination made by:



Mary P. Galasso  
Supervisor

Stormwater programs, EOH  
DEP Regulatory and Engineering Programs

This determination letter must be maintained by the applicant and be readily available for inspection at the construction site

**STORMWATER POLLUTION PREVENTION PLAN DETERMINATION**

Wixon Pond Estates  
(T) Carmel, New York

July 3, 2014

Page 5 of 5

**APPENDIX A:**

1. Stormwater Pollution Prevention Plan, books 1 and 2, prepared by Putnam Engineering, PLLC for Wixon Pond Estates subdivision dated May 2007 and last revised April 2014.

The following documents were prepared by Architectural Visions, PLLC and Putnam Engineering, PLLC for Wixon Pond Estates subdivision, dated December 21, 2005, last revised April 22, 2014:

2. Drawing C-0 entitled "Cover Sheet"
3. Drawing C-1 entitled "Existing Conditions Plan"
4. Drawing C-2 entitled "Site Plan"
5. Drawing C-3 entitled "Grading and Utilities Plan"
6. Drawing C-4A entitled "Erosion and Sediment Control Plan - Phase I"
7. Drawing C-4B entitled "Erosion and Sediment Control Plan Phase 2A & 2B"
8. Drawing C-4C entitled "Erosion and Sediment Control Plan Phase 3 & 4"
9. Drawing C-5 entitled "Landscaping Plan"
10. Drawing P-1 entitled "Driveway Profiles"
11. Drawing P-2 entitled "Segmental Unit Retaining Wall & Pond Access Profiles"
12. Drawing P-3 entitled "Drainage Profiles"
13. Drawings D-1 through D-4 entitled "Details"
14. Drawing S-1 through S-3 entitled "Subdivision Plat"

HAROLD GARY  
Chairman

CRAIG PAEPER  
Vice-Chair

**BOARD MEMBERS**  
ANTHONY GIANNICO  
DAVE FURFARO  
CARL STONE  
KIM KUGLER

**TOWN OF CARMEL  
PLANNING BOARD**



60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-1500 - Ext.190  
www.carmelny.org

MICHAEL CARNAZZA  
Director of Code  
Enforcement

RICHARD FRANZETTI, P.E.  
Town Engineer

PATRICK CLEARY,  
AICP, CEP, PP, LEED AP  
Town Planner

# MEMORANDUM

**To:** Receiver of Taxes  
**From:** Rose Trombetta  
**Date:** January 7, 2016  
**Subject:** Wixon Pond Estates - TM - 53.20-1-19

Attached check in the amount of \$2,500.00 represents payment for Open Development Fee for the above captioned property.

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

**ARCHITECTURAL  
VISIONS**  
A GREENBERG DESIGN GROUP  
770 HUSSEY ROAD NORTH  
MAHOPAC, NEW YORK 10541  
T: 845-628-8813

THE MAHOPAC NATIONAL BANK  
MAHOPAC, NY 10541  
50-1139/219

5868

1/6/2016

PAY TO THE ORDER OF **TOWN OF CARMEL**

\$ \*\*2,500.00

Two Thousand Five Hundred and 00/100\*\*\*\*\*

PROTECTED AGAINST FRAUD

TOWN OF CARMEL  
MCALPIN AVENUE  
MAHOPAC, N.Y. 10541

MEMO  
Wixon Pond Open Development

005868 021911398 055 32770 2

Intuit® CheckLock™ Secure Check

**RESOLUTION GRANTING OPEN DEVELOPMENT STATUS TO THE KX2  
ASSOCIATES, LLC WIXON POND ESTATES SUBDIVISION - TM# 53.20-1-19**

WHEREAS the Town of Carmel Planning Board has received an application from KX2 Associates, LLC for a five (5) lot subdivision in which all five lots will not have access to an improved street with a right-of-way width of at least 50 feet; and

WHEREAS the subject parcel, designated as Tax Map #53.20-1-19, is located off of Wixon Pond Road, has an approximate area of 34.95 acres and is located in an R Residential Zoning District, and

WHEREAS the proposed subdivision is shown on a plan prepared by Putnam Engineering, PLLC, Kohn Architecture and Architectural Visions PLLC, entitled: "5 Lot Subdivision For Wixon Pond Estates", dated January 26, 2007, last revised December 2, 2011; and

WHEREAS the applicant has represented it is the owner and/or an authorized agent of the record owner and has agreed, on behalf of the owner, to a lot count of five (5) lots in the open development area and to a total of no more than five (5) lots in the entire subdivision and to the establishment of a limitation on any future subdivision of the property as a term and condition of open development; and

WHEREAS the Town of Carmel Planning Board has previously recommended granting of open development to the aforementioned subdivision;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby grants open development status to Lots #1, #2, #3, #4 and #5 in the proposed KX2 Associates, LLC "5 Lot Subdivision For Wixon Pond Estates" subject to the following terms and conditions:

1. The open development area shall consist of Lots #1, #2, #3, #4 and #5 in the proposed KX2 Associates, LLC subdivision as shown on a plan prepared by Putnam Engineering, PLLC, Kohn Architecture and Architectural Visions PLLC, entitled: "5 Lot Subdivision For Wixon Pond Estates", dated January 26, 2007, last revised December 2, 2011;
2. The maximum number of lots to be established in said open development area shall be five (5). The maximum number of dwelling units to be established in said open development area shall be five (5) single family residence. The maximum number of lots to be established in said subdivision shall be five (5). The maximum number of dwelling units to be established in said subdivision shall be five (5) single family residences.
3. No further subdivision of Lots #1, #2, #3, #4 and #5 shall be permitted.
4. The following notes shall be placed on the map in reference to all lots in the subdivision:
  - a. Lot owners are advised that, according to current school district regulations, school buses will not travel the access driveway servicing the lots in the subdivision.



#1

TWO MUSCOOT ROAD NORTH  
MAHOPAC, NY 10541  
P 845-628-6613  
F 845-628-2807 e-mail: joel.greenberg@arch-visions.com

December 19, 2013

☒ Work Session 2/26/14

☐ Agenda \_\_\_\_\_

Ken Schmitt, Supervisor & Members of the Town Board  
Town of Carmel  
60 Mcalpin Avenue  
Mahopac, New York 10541

Re; Wixon Pond Estates-5 Lot Subdivision  
Open Development  
Wixon Pond Road  
T.M. # 53.20-1-19

Dear Supervisor Schmitt & Members of the Town Board,

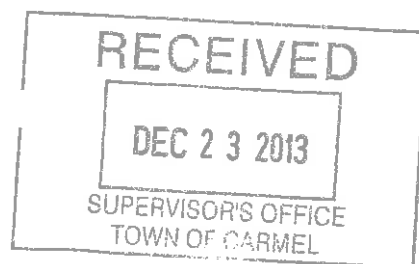
In 2009 the Town Board approved Open Development for the above mentioned subdivision. Since then we have returned to the Planning Board and received our preliminary approval. We then filed an application with the NYCDEP. Unfortunately, to date, we have not received their approval. However, I spoke to the NYC DEP and their approval should be forthcoming in the next few months. Therefore on behalf of Wixon Pond Estates, I respectfully request a 2 year extension of our Open Development approval. I would appreciate it if you could place this item on your next available agenda

Thanking you in advance for your interest and cooperation in this matter. If you have any questions, please do not hesitate to contact me.

Very truly yours,

  
Joel Greenberg

JLG:stpw



HAROLD GARY  
Chairman

RAY COTE  
Vice-Chair

**BOARD MEMBERS**  
CARL GREENWOOD  
JOHN MOLLOY  
JAMES MEYER  
ANTHONY GIANNICO  
CRAIG PAEPRER

**TOWN OF CARMEL  
PLANNING BOARD**



60 McAlpin Avenue  
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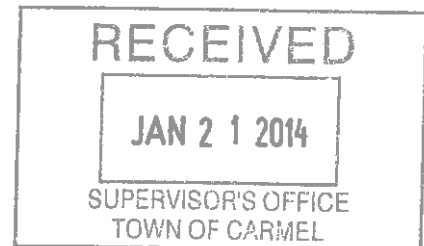
# MEMORANDUM

**To:** Receiver of Taxes

**From:** Rose Trombetta

**Date:** January 21, 2014

**SUBJECT:** Wixon Pond Estates - TM - 53.20-1-19



Attached check in the amount of \$2,500.00 represents payment for Open Development Review Fee of the above captioned property.

**KX2 ASSOCIATES LLC**  
170 BARGER ST.  
PUTNAM VALLEY, NY 10579-3409

1080

PAY  
TO THE  
ORDER OF

Town of Carmel

DATE 1/11/2014

1-28  
210

Two thousand five hundred and <sup>xx</sup>00 DOLLARS

**CHASE**

JPMorgan Chase Bank, N.A.  
New York, New York 10017  
www.Chase.com

FOR

Wixon Pond Est. - Open Devel.

*[Signature]*

⑈001080⑈ ⑆021000021⑆

6702307056⑈

**RESOLUTION GRANTING OPEN DEVELOPMENT STATUS TO THE KX2  
ASSOCIATES, LLC WIXON POND ESTATES SUBDIVISION - TM# 53.20-1-19**

WHEREAS the Town of Carmel Planning Board has received an application from KX2 Associates, LLC for a five (5) lot subdivision in which all five lots will not have access to an improved street with a right-of-way width of at least 50 feet; and

WHEREAS the subject parcel, designated as Tax Map #53.20-1-19, is located off of Wixon Pond Road, has an approximate area of 34.95 acres and is located in an R Residential Zoning District, and

WHEREAS the proposed subdivision is shown on a plan prepared by Putnam Engineering, PLLC, Kohn Architecture and Architectural Visions PLLC, entitled: "5 Lot Subdivision For Wixon Pond Estates", dated January 26, 2007, last revised December 2, 2011; and

WHEREAS the applicant has represented it is the owner and/or an authorized agent of the record owner and has agreed, on behalf of the owner, to a lot count of five (5) lots in the open development area and to a total of no more than five (5) lots in the entire subdivision and to the establishment of a limitation on any future subdivision of the property as a term and condition of open development; and

WHEREAS the Town of Carmel Planning Board has recommended granting of open development to the aforementioned subdivision;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby grants open development status to Lots #1, #2, #3, #4 and #5 in the proposed KX2 Associates, LLC "5 Lot Subdivision For Wixon Pond Estates" subject to the following terms and conditions:

1. The open development area shall consist of Lots #1, #2, #3, #4 and #5 in the proposed KX2 Associates, LLC subdivision as shown on a plan prepared by Putnam Engineering, PLLC, Kohn Architecture and Architectural Visions PLLC, entitled: "5 Lot Subdivision For Wixon Pond Estates", dated January 26, 2007, last revised December 2, 2011
2. The maximum number of lots to be established in said open development area shall be five (5). The maximum number of dwelling units to be established in said open development area shall be five (5) single family residences. The maximum number of lots to be established in said subdivision shall be five (5). The maximum number of dwelling units to be established in said subdivision shall be five (5) single family residences.
3. No further subdivision of Lots #1, #2, #3, #4 and #5 shall be permitted.
4. The following notes shall be placed on the map in reference to all lots in the subdivision:

a. Lot owners are advised that, according to current school district regulations, school buses will not travel the access driveway servicing the lots in the subdivision.

b. The access driveway servicing the subdivision is a private driveway and shall remain so forever. All maintenance and repair including snow plowing is the responsibility of the property owners of the Lots in the subdivision.

c. No further subdivision of any lot in the subdivision is permitted.

5. An Easement and Maintenance Agreement for the access driveway in form satisfactory to the Town Counsel shall be filed simultaneously with the final subdivision plat in the Putnam County Clerk's Office.

6. This Open Development Resolution shall expire two (2) years from the date of enactment if the final subdivision plat has not been approved and signed by the Planning Board and filed in the Putnam County Clerk's Office within that time.

7. The foregoing notes #1 through #5 shall be included on the final subdivision plat and this resolution shall be referenced by date and subject matter in the notes on the final subdivision plat as follows:

"Lots #1, #2, #3, #4 and #5 of this subdivision are subject to the terms, conditions and limitations contained in an Open Development Resolution of the Town Board of the Town of Carmel enacted February 15, 2012."

8. The applicant and/or its successors in interests, assigns, etc., shall be bound and required to provide a true and exact copy of this resolution to any prospective purchaser, of any lot or lots contained within the scope of this approval resolution, prior to the sale of any such lot or lots.

Resolution

Offered by: Councilman Schneider

Seconded by: Councilman Lombardi

Roll Call Vote


	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u>      </u>	
John Lupinacci	<u>      </u>	<u>      </u>	Abstain
Suzanne McDonough	<u>      </u>	<u>X</u>	
Frank Lombardi	<u>X</u>	<u>      </u>	
Kenneth Schmitt	<u>X</u>	<u>      </u>	



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I, Ann Garris, Town Clerk of the Town of Carmel, Putnam County, New York, do hereby certify that the foregoing resolution is a true and exact copy of the original on file in my office which was adopted by the Town Board of said Town at a duly called and held meeting on the 15<sup>th</sup> day of February, 2012; and of the whole thereof.

February 16, 2012  
Dated

  
\_\_\_\_\_  
Ann Garris, Town Clerk

**RESOLUTION GRANTING OPEN DEVELOPMENT STATUS TO THE KX2  
ASSOCIATES, LLC WIXON POND ESTATES SUBDIVISION - TM# 53.20-1-19**

WHEREAS the Town of Carmel Planning Board has received an application from KX2 Associates, LLC for a five (5) lot subdivision in which all five lots will not have access to an improved street with a right-of-way width of at least 50 feet; and

WHEREAS the subject parcel, designated as Tax Map #53.20-1-19, is located off of Wixon Pond Road, has an approximate area of 34.95 acres and is located in an R Residential Zoning District, and

WHEREAS the proposed subdivision is shown on a plan prepared by Putnam Engineering, PLLC, Kohn Architecture and Architectural Visions PLLC, entitled: "5 Lot Subdivision For Wixon Pond Estates", dated January 26, 2007, last revised April 13, 2009; and

WHEREAS the applicant has represented it is the owner and/or an authorized agent of the record owner and has agreed, on behalf of the owner, to a lot count of five (5) lots in the open development area and to a total of no more than five (5) lots in the entire subdivision and to the establishment of a limitation on any future subdivision of the property as a term and condition of open development; and

WHEREAS the Town of Carmel Planning Board has recommended granting of open development to the aforementioned subdivision;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby grants open development status to Lots #1, #2, #3, #4 and #5 in the proposed KX2 Associates, LLC "5 Lot Subdivision For Wixon Pond Estates" subject to the following terms and conditions:

1. The open development area shall consist of Lots #1, #2, #3, #4 and #5 in the proposed KX2 Associates, LLC subdivision as shown on a plan prepared by Putnam Engineering, PLLC, Kohn Architecture and Architectural Visions PLLC, entitled: "5 Lot Subdivision For Wixon Pond Estates", dated January 26, 2007, last revised April 13, 2009;
2. The maximum number of lots to be established in said open development area shall be five (5). The maximum number of dwelling units to be established in said open development area shall be five (5) single family residence. The maximum number of lots to be established in said subdivision shall be five (5). The maximum number of dwelling units to be established in said subdivision shall be five (5) single family residences.
3. No further subdivision of Lots #1, #2, #3, #4 and #5 shall be permitted.
4. The following notes shall be placed on the map in reference to all lots in the subdivision:
  - a. Lot owners are advised that, according to current school district regulations, school buses will not travel the access driveway servicing the lots in the subdivision.
  - b. The access driveway servicing the subdivision is a private driveway and shall remain so forever. All maintenance and repair including snow plowing is the responsibility of the property owners of the Lots in the subdivision.
  - c. No further subdivision of any lot in the subdivision is permitted.

5. An Easement and Maintenance Agreement for the access driveway in form satisfactory to the Town Counsel shall be filed simultaneously with the final subdivision plat in the Putnam County Clerk's Office.
6. This Open Development Resolution shall expire two (2) years from the date of enactment if the final subdivision plat has not been approved and signed by the Planning Board and filed in the Putnam County Clerk's Office within that time.
7. The foregoing notes #1 through #5 shall be included on the final subdivision plat and this resolution shall be referenced by date and subject matter in the notes on the final subdivision plat as follows:  
  

"Lots #1, #2, #3, #4 and #5 of this subdivision are subject to the terms, conditions and limitations contained in an Open Development Resolution of the Town Board of the Town of Carmel enacted November 4, 2009."
8. The applicant and/or its successors in interests, assigns, etc., shall be bound and required to provide a true and exact copy of this resolution to any prospective purchaser, of any lot or lots contained within the scope of this approval resolution, prior to the sale of any such lot or lots.

**Resolution**

Offered by: Councilman O'Keefe  
 Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Richard O'Keefe	<u>X</u>	<u>      </u>
Carmine DiBattista	<u>      </u>	<u>X</u>
Anthony DiCarlo	<u>X</u>	<u>      </u>
Robert Ravallo	<u>      </u>	<u>X</u>
Kenneth Schmitt	<u>X</u>	<u>      </u>

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I, Ann Garris, Town Clerk of the Town of Carmel, Putnam County, New York, do hereby certify that the foregoing resolution is a true and exact copy of the original on file in my office which was adopted by the Town Board of said Town at a duly called and held meeting on the 4<sup>th</sup> day of **November, 2009**; and of the whole thereof.

November 5, 2009  
 Dated

Ann Garris  
 Ann Garris, Town Clerk

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

414

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

☒ Work Session 1/13/16  
☐ Agenda \_\_\_\_\_

## MEMORANDUM

**To:** Carmel Town Board  
**From:** Richard J. Franzetti P.E. Town Engineer *RJF*  
**Date:** January 13, 2016  
**Re:** 2016 Landfill Monitoring Proposal – Zion Environmental

As the Town Board is aware monitoring of the Town of Carmel Landfill is an ongoing requirement that must be performed in accordance with New York State Department of Environmental Conservation regulations.

As such, the Comptroller's office provided a line item in the 2016 budget (Act# 100.8090.0048) and this funding is available for 2016.

Zion Environmental has provided the Engineering Department with the attached proposal to continue monitoring services at the Landfill. The cost is \$8,200.00.

Zion Environmental has been performing this professional service adequately for the Town since 2009. Therefore, this Department recommends that this proposal be accepted.

I respectfully request that this be placed on your next Town Board work session agenda.



**Proposal For Town of Carmel Landfill**  
**2016 Annual/Quarterly Sampling,**  
**Monitoring, and Reporting Services.**

**January 2016**



## 5.0 Lump Sum Cost

Based on the information provided to Zion Environmental at this time, this scope of work and lump sum cost is based on the following:

- One Annual Baseline Groundwater Sampling Event
- Quarterly LFG Probe Monitoring Events
- One Annual Site Inspection
- Report Preparations

The lump sum for these tasks and total are not to exceed \$8,200 for the 2016 calendar year. Provided below is the lump sum costs for the services described in Section 1. This scope of work will be performed between January 1, 2016 and December 31, 2016.

A Schedule of Charges is provided in Appendix B in the event that out-of-scope work is requested by the Town of Carmel. If additional repair or maintenance is needed, the Town of Carmel will be apprised of the cost for the additional work for approval before it is performed, therefore, repairs and maintenance is not included in this cost estimate.

### 1-Annual Groundwater Sampling Event, Lab Analysis and Report

\$4,600

### 4-Quarterly LFG Probe Monitoring Events and Reports

\$2,000 (\$500 each event x 4 events)

### 1-Annual Site Inspection w/ 1-Letter Report

\$1,600

### TOTAL LUMP SUM NOT TO EXCEED

\$8,200

A copy of our Professional Service Agreement is located in Appendix C for your review. By approving this proposal, the Town of Carmel agrees to the Professional Service Agreement from Zion Environmental, LLC.

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085




**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

☒ Work Session 1/13/16

☐ Agenda \_\_\_\_\_

## MEMORANDUM

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** January 6, 2016

**Re:** Request to attend Workshop

The attached flier was forwarded to my attention by the New York State Department of Environmental Conservation (NYSDEC). The flier is in regards to Federal Emergency Management Act (FEMA) Levee Training being sponsored by the NYSDEC and hosted by Dutchess County. I believe topic is relevant to the Town of Carmel water districts. I respectfully request permission to attend this training. Please note that there is no cost associated with the training.

The date for the training is March 9, 2016 from 1:30 PM to 4:30 PM at the Pleasant Valley Library in Pleasant Valley NY.

I respectfully request that this matter be placed on the next available work session for discussion.

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

#16

Office of the Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541

☒ Work Session 1/13/16

☐ Agenda \_\_\_\_\_

## MEMORANDUM

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer *RT*

**Date:** January 6, 2016

**Re:** Jennick Realty TM 74.11-1-21 OOD Water Connection request

The Engineering Department (Department) received the attached request for and Out of District (OOD) connection for the referenced property located at 41-43 Secor Road. The project involves the OOD connection to the Lake Secor Water District 3 (CWD 3) for an existing site that contains residential and commercial uses. The individual well water supply currently serving the site has tested high for nitrates and the applicant would like to connect into the existing water main directly across the street from the Project Site.

This Department requested from the Comptroller's office a determination of back capital taxes for the property. The Comptroller computed the back capital charges to be \$21,044.94 and that the 2015 water consumption rate for CWD #3 is 3.25 per 1,000 gallons. Per the Town Code this rate is increased by 50% for out of district users. The water consumption rate for this property would be 4.875 per 1,000 gallons. A copy of the Comptrollers response is attached.

This Department advised the applicant of the back capital cost as provided in the attached correspondence. The applicant was advised that in order to move forward with the process, that they were required to provide a technical report for this Department review. The applicant agreed and provided the requisite technical report to this Department. This Department reviewed and approved the attached report. The applicant is requesting a flow of 700 gallons per day as part of this OOD connection.

This Department performed the attached assessment and found that the OOD connection is acceptable and there is sufficient capacity in CWD 3 to allow for this OOD water connection.

If the TOC Town Board approves the OOD connection, the applicant is aware that the next steps are to:

- Sign the OOD User Agreement;
- Pay the application fee of \$1,000.00 for OOD user;
- Pay Meter Fee of \$275.00;
- Obtain an approved Permit (from Engineering Department); and
- Obtain all necessary permits as required by other regulatory agencies

This Department requests that the Town Board consider authorizing this OOD request and that this be placed on the next Town Board work session.



RECEIVED

MAR 10 2015

Town of Carmel

Jennick realty Inc.  
P.O. Box 60  
Mahopac falls, N.Y. 10542  
914-804-0077

Date: March 10,2015

To:Town Of Carmel

RE: Hook up to town water supply

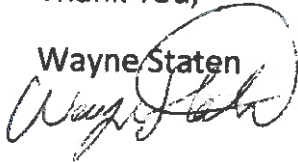
Jennick Realty at 41-43 Secor rd, mahopac ny is requesting permission from the town to tie into the water system. Jennick would like to do this ASAP.

Jennick Realty Inc.

TAX Map 74.11-1-21

Thank You,

Wayne Staten



**From:** [Maxwell, Mary Ann](#)  
**To:** [Franzetti, Richard](#)  
**Cc:** [John Folchetti](#); [Vara, Rob](#); "[gfolchetti@aol.com](#)" ([gfolchetti@aol.com](#))  
**Subject:** RE: 03-13-15 - Out of District Connection Requests  
**Date:** Wednesday, April 22, 2015 11:23:51 AM  
**Attachments:** [REQUEST FOR CONNECTION TO CWD 3 Jennick Realty.doc](#)  
[OOD Request Jennick Realty.xlsx](#)

---

Rich,

Please see the attached in response to the OOD Connection request for Jennick Realty TM 74.11-1-21 – CWD #3.

In addition, the 2015 water consumption rate for CWD #3 is 3.25 per 1,000 gallons. Per the Town Code this rate is increased by 50% for out of district users. The water consumption rate for this property would be 4.875 per 1,000 gallons.

Mary Ann

*Mary Ann Maxwell*  
Town Comptroller  
Town of Carmel  
(845) 628-1500 ext 175  
Fax (845) 628-7085  
[mam@ci.carmel.ny.us](mailto:mam@ci.carmel.ny.us)

---

**From:** Franzetti, Richard  
**Sent:** Friday, March 13, 2015 3:13 PM  
**To:** Maxwell, Mary Ann  
**Cc:** John Folchetti; Vara, Rob  
**Subject:** 03-13-15 - Out of District Connection Requests

Mary Ann,

Attached please find a request for and Out of District connection for the following properties:

- CWD 3 - Jennick Realty TM 74.11-1-21 OOD Water Connection
- CSD 4 – Bryant Pond Associates (Putnam Valley) Sewer Connection

Could you please provide me with a calculation of back capital charges, for the applicants information?

Thanks

Richard J. Franzetti. P.E, BCEE, LEED <sup>AP</sup>  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541

**OOD Connection Request Tax Map #74.11-1-21 – Jennick Realty**

<b>YEAR</b>	<b>ASSESSED VALUE</b>	<b>TAX RATE</b>	<b>BACK CAPITAL COST BY YEAR</b>
1984	21,830	41.9760	916.34
1985	21,830	41.6875	910.04
1986	21,830	37.5652	820.05
1987	21,830	37.1597	811.20
1988	21,830	36.0690	787.39
1989	21,830	36.1756	789.71
1990	21,830	27.4582	599.41
1991	21,830	27.4583	599.41
1992	21,830	31.0736	678.34
1993	21,830	31.1165	679.27
1994	21,830	31.1162	679.27
1995	21,830	35.0621	765.41
1996	21,830	35.0983	766.20
		sub-total	9,802.04
1997	352,700	2.0796	733.47
1998	352,700	2.0798	733.55
1999	352,700	2.1800	768.89
2000	352,700	2.4800	874.70
2001	352,700	2.4000	846.48
2002	352,700	2.4000	846.48
2003	352,700	2.2015	776.47
2004	352,700	2.2000	775.94
2005	352,700	2.2000	775.94
2006	352,700	2.2000	775.94
2007	352,700	1.6001	564.36
2008	352,700	1.0000	352.70
2009	352,700	1.00	353.64
2010	352,700	1.00	352.70
2011	352,700	1.00	352.70
2012	352,700	0.75	264.64
2013	352,700	0.70	245.45
2014	352,700	1.20	424.78
2015	352,700	1.20	424.07
		sub-total	11,242.90
<b>Total Back Capital Cost</b>			<b>21,044.94</b>

**KENNETH SCHMITT**  
*Town Supervisor*

**FRANK D. LOMBARDI**  
*Town Councilman/  
Deputy Supervisor*

**JOHN D. LUPINACCI**  
*Town Councilman*  
**SUZANNE MC DONOUGH**  
*Town Councilwoman*  
**JONATHAN SCHNEIDER**  
*Town Councilman*

**TOWN OF CARMEL**  
**TOWN HALL**



**60 McAlpin Avenue**  
**Mahopac, New York 10541**  
**Tel. (845) 628-1500 • Fax (845) 628-6836**  
**www.carmelny.org**

**ANN GARRIS**  
*Town Clerk*

**KATHLEEN KRAUS**  
*Receiver of Taxes*

**MICHAEL SIMONE**  
*Superintendent of Highways*  
**Tel. (845) 628-7474**

**TO: Richard Franzetti, Town Engineer**

**FROM: Mary Ann Maxwell, Town Comptroller**

**RE: OOD Connection Request Tax Map #74.11-1-21 – Jennick Realty**

**DATE: April 22, 2015**

**CALCULATION OF BACK CAPITAL CHARGES DUE CWD #3 CAPITAL DEBT  
CAPITAL DEBT FUND FOR PARCEL #74.11-1-21 THROUGH TAX YEAR 2015  
BASED ON TOWN ASSESSOR'S OFFICE PROPERTY VALUE REVIEW:**

TAX YEARS	ASSESSED VALUE		CUMMULATIVE TAX RATES (per thousand)		AMOUNT DUE
1984-1996	21,830	X	449.02	=	9,802.04
1997-2015	352,700	X	31.87	=	11,242.90
TOTAL DUE CWD #3, CAPITAL DEBT FUND					\$ 21,044.94

**\* See Attached for Yearly Back Capital Costs**

**cc: Town Supervisor**  
**Town Legal Counsel**  
**CWD #3, Comptroller Office**

**OOD Connection Request Tax Map #74.11-1-21 – Jennick Realty**

<b>YEAR</b>	<b>ASSESSED VALUE</b>	<b>TAX RATE</b>	<b>BACK CAPITAL COST BY YEAR</b>
1984	21,830	41.9760	916.34
1985	21,830	41.6875	910.04
1986	21,830	37.5652	820.05
1987	21,830	37.1597	811.20
1988	21,830	36.0690	787.39
1989	21,830	36.1756	789.71
1990	21,830	27.4582	599.41
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1995	21,830	35.0621	765.41
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		sub-total	9,802.04
1997	352,700	2.0796	733.47
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2005	352,700	2.2000	775.94
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2007	352,700	1.6001	564.36
2008	352,700	1.0000	352.70
2009	352,700	1.00	353.64
2010	352,700	1.00	352.70
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2012	352,700	0.75	264.64
2013	352,700	0.70	245.45
2014	352,700	1.20	424.78
2015	352,700	1.20	424.07
		sub-total	11,242.90
<b>Total Back Capital Cost</b>			<b>21,044.94</b>

**From:** [Franzetti, Richard](#)  
**To:** ["actionfuel@comcast.net"](mailto:actionfuel@comcast.net)  
**Cc:** [Vara, Rob](#); ["John Folchetti"](#)  
**Subject:** 04-22-15 CWD 3 - Jennick Realty TM 74.11-1-21 OOD Water Connection  
**Date:** Wednesday, April 22, 2015 12:45:38 PM  
**Attachments:** [04-22-15 REQUEST FOR CONNECTION TO CWD 3 Jennick Realty.pdf](#)

---

Wayne,

Please see the attached in response to the OOD Connection request for Jennick Realty TM 74.11-1-21 – CWD #3.

Please note that the 2015 water consumption rate for CWD #3 is 3.25 per 1,000 gallons. Per the Town Code this rate is increased by 50% for out of district users. The water consumption rate for this property would be 4.875 per 1,000 gallons.

If you still would like to pursue the OOD water connection you will have to provide a technical report which includes the following information:

- Proposed use (i.e., residential, commercial)
- Anticipated water consumption, based on proposed use and including fire suppression requirements,
- distance to the utility mains, and probable route of water main extension required;
- topography, grades and slopes;
- hydraulic considerations concerning the District's facilities, and of the facility to be connected;
- potential interferences or conflicts; and
- identification of outside agency permitting required. This can included – Highway work permits from the either the TOC Highway Department, Putnam County Department of Highways and Facilities or the New York State Department of Transportation (NYSDOT).

Environmental permits from the New York State Department of Environmental Conservation (NYSDEC), the New York City Department of Environmental Protection (NYCDEP), Army Corps of Engineers (ACOE), Town of Carmel Environmental Conservation Board (ECB) may be required depending on route to the tie in location.

**Note:** the procurement of these Permits is the responsibility of the OOD Applicant requesting the connection.

Once this information is provided the Engineering Department will perform a technical assessment to evaluate the ability of the district's facilities to accommodate the expected increased water/sewer demands imposed by the OOD connection.

If acceptable, the Engineering Department will develop a memorandum for presentation to the Town Board summarizing the findings and recommending the OOD connection.

If the Town Board approves the OOD connection, the final approval shall include the following:

- Resolution of the TOC Town Board
- OOD User Agreement
- Approved Permit
- All permits required by other regulatory agencies.

Hopes this helps. Call with any questions.

Richard J. Franzetti. P.E, BCEE, LEED <sup>AP</sup>  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181  
Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

*This communication may be confidential and is intended for the sole use of the addressee(s). No use or reproduction of the information provided is permitted without the written consent of the Town of Carmel. If you are not the intended recipient, you should not copy, disclose or take any action in reliance on this communication. If you have received this communication in error, please notify the sender by reply e-mail and delete the message and any attached documents.*

# **JENNICK REALTY, CORP.**

Secor Road, Town of Carmel, Putnam County, NY

## **ENGINEER'S REPORT**

### **Out of District Water Connection – CWD-3**

PARCEL ID – Section 74.11, Block 01, Lot 21

Dated: June 10, 2015, [Revised November 24, 2015](#)

#### **PROJECT DESCRIPTION**

The project involves the Out-of-District (OOD) connection to the Town of Carmel CWD-3 water supply for an existing site that contains residential and commercial uses. As shown of Figure 1, the project is situate on the south side of Secor Road. The individual well water supply currently serving the site has tested high for nitrates and the property owner is desirous of providing a safer water supply for his tenants.

The existing water main serving CWD-3 is located on the north side of Secor Road directly across the street from the Project Site. It is believed that the water main is 8" diameter ductile iron pipe.

The topography of the work zone area is relatively flat, from the existing building to the water main connection point. An approximate 36" wide saw cut will be made across the roadway to allow for the construction of the trench and installation of the new water service line. The existing water main will be tapped with a new corporation stop for the new service line. A 1" water meter will be provided within the utility room of the existing 1 ½ story brick, block and frame building.

Construction will be performed in accordance with the attached plan entitled "Out of District Water Connection - Jennick Realty Corp", sheets US 1.1 and CD 2.1, prepared by this office and dated [as revised November 24, 2015](#). Upon completion of the water service connection, the existing well will be abandoned in accordance with the applicable Putnam County Department of Health requirements. This will require the removal of all piping, wiring and mechanical equipment from the well and backfilling the well with Puddled clay or concrete.

#### **PROJECT HYDRAULIC CONSIDERATIONS**

##### **EXISTING and PROPOSED USE:**

Two (2) one bedroom apartments and one(1) commercial delicatessen with a three bedroom apartment above.

**WATER CONSUMPTION\*** – Approximately 700 gallons per day (gpd) from meter reading data supplied by the property owner.

**FIRE PROTECTION** – No sprinklers required, per conversation with the owner and the Fire Inspector. Additionally, there is a fire hydrant across the street.



**BACKFLOW PROTECTION** –Backflow protection is required and same shall be approved by the town and the Putnam County Department of Health.

\*A meter was installed by the owner on site in early April 2015. Below is the meter reading data as supplied to this office from the owner:

2015 (month)	Total gallons per month	Total gallons per day
04-01 to 05-01	≈20,650	≈688
05-01 to 06-01	≈22,530	≈751
06-01 to 07-01	≈20,880	≈696
07-01 to 08-01	≈23,005	≈766
08-01 to 09-01	≈21,100	≈704
09-01 to 10-01	≈20,325	≈677
		Average = 714

### WATER CONNECTION PLAN

The water service line will be a 1", Type K copper line with a minimum cover of four (4) feet. The service line will be connected to the existing plumbing located within the previously noted building. The planned route will be perpendicular to Secor Road, via a saw cut and trench excavation, per approval from the Putnam County Department of Highways and Facilities. The length of the water service line is approximately 55-60 feet from the building to the existing water main. Details showing the water service location and installation requirement are shown on the attached plans.

### POTENTIAL INTERFERENCES OR CONFLICTS

Based on a site inspection conducted by this office, it is believed that there are no potential interferences or conflicts for the construction of the new water service. All applicable OSHA requirements for trench sheeting shall be provided during construction.

### APPROVALS / PERMITS REQUIRED

In order for the project to be constructed the following approvals or permits will be required:

- Highway Work Permit form the Putnam County Department of Highways and Facilities.
- Town of Carmel CWD

### CRONIN ENGINEERING, P.E. P.C.

\_\_\_\_\_  
Timothy L. Cronin III  
Professional Engineer

BY: \_\_\_\_\_

Keith C. Staudohar  
Project Manager



## FIGURE 1

### Aerial Map



						Vacant Lot Sizes							
							ft	ft	sq ft	acre			
						63.82-1-24	61	101	6161	0.141	14.1%		
		Current Flow (gpd)	Future proposed flow (gpd)	Worst case Future proposed flow (gpd)									
Total Number of Parcels	509					74.26-2-41	200	144	28800	0.661	66.1%		
Total Number of Built Parcels	497					74.26-2-51	40	100	4000	0.092	9.2%		
Total Number of Utility Parcels	4					74.34-2-17.2	40	100	4000	0.092	9.2%		
Total Number of Vacant with Improvement Parcels	2					74.35-1-27	80	100	8000	0.184	18.4%		
						74.43-1-10	120	138	16560	0.380	38.0%		
Average Well Yield (past 36 months)		92,470.00	92,470.00	92,470.00		Worst Case	Gpd			gpd			
Total Number of Vacant Residential Parcels	5	-	-	1,650.00		3 bedroom Single family	110.00	3.00	bedrooms	1,650.00			
Total Number of Vacant Commercial Parcels	1	-	-	4,640.00		Laundromat number of machines	580.00	8.00	machines	4,640.00			
Other Out of District						Source: 2014 NYS Design Standards for Intermediate Sized Wastewater Treatment Systems							
Ronin		375.00	375.00	375.00									
Jannick			700.00	700.00									
Total		92,845.00	93,545.00	99,835.00									
CWD 3 Capacity (Average max yield) past 36 months)	137,645.00												
Difference Within		44,800.00 32.5%	44,100.00 32.0%	37,810.00 27.5%									

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

Office of the Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541

#16

## MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer *RJF*

Date: January 8, 2016

Re: VFD for Process Aeration Blower CSD#2

☒ Work Session 1/13/16

☐ Agenda \_\_\_\_\_

Severn Trent Environmental Services (STES), the operators for Carmel Sewer District #2 (CSD#2), have alerted the Engineering Department (Department) that variable frequency drive (VFD) for the one of the process aeration blowers has failed.

STES requested and received the following quotes (attached) to replace this unit:

Company/Brand	Cost
1. Midland Electric	\$ 7,142.85
2. State Motor and Controls	\$ 7,247.51
3. Owens (purchase VFD)	\$10,144.00

The labor for Owens electric to install the VFD is \$1,760.00. Therefore the total cost for replacement and installation of the VFD is \$ 8,902.85.

The VFD being replaced is ~20 years old and the estimated life expectancy for the new unit is 10-15 years. CSD2 currently has one (1) blower in operation, however a redundant blower is required as the existing blower supplies air to the biological process.

This Department spoke with the Town of Carmel Comptroller and she indicated that there are sufficient funds in the CSD2 budget. A copy of this correspondence is attached.

Therefore, this Department recommends the purchase of the Midland Electric VFD and installation by Owens electric for a total cost of 8902.85.

This Department respectfully requests that this request be placed on the next Town Board work session.



**Severn Trent Services**  
1961 Route 6, Rear 3  
Carmel, NY 10512  
United States

T: +1 845 228 0460  
F: +1 845 228 0465

[www.severntrentservices.com](http://www.severntrentservices.com)

## **TOWN OF CARMEL**

### **ENGINEERING**

#### **REQUEST FOR PURCHASE OR REPAIR**

District : SD2

Date of Request: 1/6/16

Item requested: 100hp blower VFD

Purpose of item: process aeration

Estimated age of equipment to be replaced / repaired 20years

Estimated life expectancy of new equipment / repair: 10-15years

Labor cost for installation and or repair: \$1760 owens

Vendor # 1: Owens

Cost: \$10694.00

Vendor # 2: Midisland

Cost: \$7142.85

Vendor # 3: State motor and control

Cost: \$7247.51



MID-ISLAND ELEC. SUPPLY  
700 CORPORATE BLVD  
NEWBURGH, NY 12550

# QUOTE

Quote #	1116255-00
Via	HOUSETRUCK
Terms	ar net 30
Enter Dt	01/07/16
Print Dt	01/07/16 13:10
Expire Dt	

Bill To 402652	TOWN OF CARMEL 60 MCALPIN AVENUE MAHOPAC, NY 10541	Ship To	TOWN OF CARMEL 60 MCALPIN AVENUE MAHOPAC, NY 10541
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P.O. #	Vinne ABB DRIVE	Reference	
Placed By		Instructions	

Ln #	Quantity Ordered	Qty UM	Product And Description	Item#	Unit Price	Price UM	Disc Mult	Amount (Net)	Est Delv Date
1	1	each	NYS Contract # PC67232 ABB ACS550-U1-157A-4 AC DRIVE 125HP 480V 157A NEMA1 PN:           UPC:000000000000 Lead time 8-12 days		7,142.85000	each	0.00	7,142.85	01/07/16

1 Lines Total

Sub-Total 7,142.85  
Order Total 7,142.85

Notes:		Taken By:	Tyler Roebuck Ph: 631-864-4242 Fx: 631-864-6644 tyler.roebuck@turtle.com
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ABB, ACS550-U1-157A-4, ACS550, 125HP,  
3-Phase, 380-480V (Input), Nema 1 Enclosure,  
Variable Frequency Drives

**\$7,247.51**

**Part No: ACS550-U1-157A-4 - Normally In stock**

Call for Freight Quote

## Details

ACS550-U1-157A-4 AC Drives from ABB Normally In Stock. Same Day Delivery and Expert Technical support on ABB Variable Frequency Drives



Brand	ABB
Series	ACS550
HP (Max)	125
Input Phase	3
Input Voltage	380-480V
Output Phase	3
Output Voltage	380-480V
Amps (Max Load)	157
Enclosure	Nema 1
Frame	R6
Dimensions	34.6(h) X 11.8(w) X 15.8(d)
Data Sheet	<a href="https://motorsandcontrol.com/media/document/file/manuals/abb/ACS550-Specifications.pdf">View Data Sheet</a> (https://motorsandcontrol.com/media/document/file/manuals/abb/ACS550-Specifications.pdf)
Dimensions	<a href="https://motorsandcontrol.com/media/document/file/manuals/abb/ACS550-Dimensions-Nema-1.pdf">View Dimensions</a> (https://motorsandcontrol.com/media/document/file/manuals/abb/ACS550-Dimensions-Nema-1.pdf)
Specifications	<a href="https://motorsandcontrol.com/media/document/file/manuals/abb/ACS550-Technical-Brochure.pdf">View Specifications</a> (https://motorsandcontrol.com/media/document/file/manuals/abb/ACS550-Technical-Brochure.pdf)
Technical Data	<a href="https://motorsandcontrol.com/media/document/file/manuals/abb/ACS550-Operations-Manual.pdf">View Technical Data</a> (https://motorsandcontrol.com/media/document/file/manuals/abb/ACS550-Operations-Manual.pdf)



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**D.OWENS ELECTRIC, INC.**  
 925 Route 6  
 Mahopac, NY 10541

## Estimate

Date	Estimate #
1/5/2016	2258

Name / Address
Town of Carmel McAlpin Avenue Mahopac, NY 10541

Project
Sewer #2 VFD

Description	Qty	Cost	Total
Remove existing failed VFD, ABBY-ABCS 60101505, for Blower # 3. Replace with new ABBY ACS550-U1-157A-4. Install and program.			
Material: ABBY ACS550-U1-157A-4	1	10,144.00	10,144.00
Shipping		550.00	550.00
Labor: 2 Men, 8 Hours	16	110.00	1,760.00

	<b>Subtotal</b>	\$12,454.00
	<b>Sales Tax (8.375%)</b>	\$0.00
	<b>Total</b>	\$12,454.00

**From:** [Maxwell, Mary Ann](#)  
**To:** [Franzetti, Richard](#)  
**Cc:** [Esteves, Donna](#); [Tenefrancia, Michelle](#)  
**Subject:** RE: 01-08-16 CSD2 VFD  
**Date:** Friday, January 08, 2016 10:53:59 AM

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Yes there are sufficient funds in the 2016 CSD 2 Budget. Cost of equipment should go to the .0020 line, installation to the .0040 line.

*Mary Ann Maxwell*  
Town Comptroller  
Town of Carmel  
(845) 628-1500 ext 175  
Fax (845) 628-7085  
[mam@ci.carmel.ny.us](mailto:mam@ci.carmel.ny.us)

---

**From:** Franzetti, Richard  
**Sent:** Friday, January 08, 2016 10:47 AM  
**To:** Maxwell, Mary Ann  
**Subject:** 01-08-16 CSD2 VFD

Mary Ann,

Are the sufficient funds in the CSD2 budget to 8,902 for a VFD

Richard J. Franzetti. P.E, BCEE, LEED <sup>AP</sup>  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181  
Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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From: Mike Simone

Sent: Wednesday, January 13, 2016 10:43 AM

To: Pasquerello, Anne

Cc:

Subject: Resolution to Purchase Plow Blade Materials

Attachments: doc02117920160112125043.pdf

See the attached quote for plow blade materials being purchased under Orange & Putnam County  
Awarded Contracts.

PLEASE place on tonight's agenda, as we need the parts for required repairs that need to be done ASAP.

Thank you...

Michael Simone

Superintendent of Highways

Town of Carmel Highway Department

55 McAlpin Avenue

Mahopac, NY 10541

845.628.7474

FAX 845.628.1471

1-12-16



Ph. (607)733-5506, Fax. (607)732-5379  
[www.chemungsupply.com](http://www.chemungsupply.com)

Town of Carmel Highway  
 Mr. Michael Simone Supt.  
 o/c - Sean  
 Re: plow blades

Gentlemen,  
 As requested:

Qty  
 20 - 5/8 X 6 X 132 3-3-12 COVER BLADES - \$109<sup>00</sup> ea.  
 20 - 11 FT. CARBIDE SETS 3-3-12 1 1/2" GA. - \$604<sup>45</sup> ea.  
 20 - 6" X 21" 3-3-12 1 1/2" GA. UNIVERSAL CURB GUARD - \$149<sup>00</sup> ea.  
 20 - 6" X 24" 3-3-12-3 1 1/2" GA. BLADE SAVER (MIDDLE) - \$157<sup>00</sup> ea.

\*CURB GUARD IS CARBIDE

TOTAL = \$20,389<sup>00</sup>

PRICING INCLUDES DELIVERY.

*Tag Williamson*

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Chemung Supply Corp. ◊ P.O. Box 527 ◊ Elmira, NY 14902