

**KENNETH SCHMITT**  
Town Supervisor

**TOWN OF CARMEL**  
TOWN HALL

**ANN SPOFFORD**  
Town Clerk

**SUZANNE MC DONOUGH**  
Town Councilwoman  
Deputy Supervisor

60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-1500 • Fax (845) 628-6836  
[www.carmelny.org](http://www.carmelny.org)

**KATHLEEN KRAUS**  
Receiver of Taxes

**MICHAEL A. BARILE**  
Town Councilman  
**JOHN D. LUPINACCI**  
Town Councilman  
**JONATHAN SCHNEIDER**  
Town Councilman

**MICHAEL SIMONE**  
Superintendent of Highways  
Tel. (845) 628-7474

**TOWN BOARD WORK SESSION**  
**Wednesday, January 23, 2019 7:00pm**

---

**Pledge of Allegiance – Moment of Silence**

**6:00p.m. Executive Session:**

1. Michael Simone, Highway Superintendent – Personnel
2. Councilman Lupinacci - Contractual
3. Councilman Barile - Personnel

**PUBLIC HEARING #1:** On a Proposed Local Law Amending Chapter 147 of the Town Code of the Town of Carmel, entitled "Vehicles and Traffic"

- 1A. Consider Resolution Determining SEQRA Determination
- 1B. Consider Motion to Enact Law

**Town Board Work Session:**

1. Councilwoman McDonough, Special Legal Counsel Joseph Charbonneau, Town of Carmel Cable Advisory Committee – Update - Comcast Franchise Agreement Negotiations
2. Michael Simone, Highway Superintendent – Consider Request to Authorize Emergency Repair – John Deere Loader #1
3. Michael Simone, Highway Superintendent – Consider Request to Authorize Purchase of Snow Plow Equipment
4. James Gilchrist, Director of Recreation and Parks- Consider Request Permanent Status–Nancy Slattery, Senior Typist/Office Assistant – Recreation Department
5. James Gilchrist, Director of Recreation and Parks – Consider Request to Authorize License Fee Payment with ASCAP (American Society of Composers, Authors and Publishers) for the 2019 Sunset Concert Series
6. James Gilchrist, Director of Recreation and Parks – Consider Request to Advertise for Bids for Bus Transportation 2019 Summer Camp Program
7. Richard Franzetti, PE, Town Engineer – Consider Request to Advertise for Bids for Chemical Supplies for Various Town Water and Sewer Districts
8. Richard Franzetti, PE, Town Engineer – Consider Request to Extend Contract for Sludge Hauling for Various Town Sewer Districts
9. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Purchase of two (2) Variable Message Boards
10. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Payment for Repair Services for Town of Carmel Various Sewer and Water Districts
11. Consider Request to Waiver Notice of Requirement in Section 64 of the New York State ABC Law with Respect to a Liquor License for Clam Restaurant LLC, 957 Route 6, Mahopac, NY
12. Consider Additions and Deletions to the Active List of the Mahopac Volunteer Fire Department

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

**Open Forum:**

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel will conduct a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, January 23, 2019 at 7:00 p.m. or as soon thereafter that evening as possible on a Local Law amending Chapter 147 of the Code of the Town of Carmel, entitled "Vehicles and Traffic" as follows:

TOWN OF CARMEL  
 PROPOSED LOCAL LAW # \_\_\_\_\_ OF THE YEAR 2019  
 A LOCAL LAW AMENDING CHAPTER 147 OF THE  
 TOWN CODE OF THE TOWN OF CARMEL,  
 ENTITLED "VEHICLES AND TRAFFIC."

**SECTION 1**

This Local Law shall be known as 2019 Amendments to Chapter 147 entitled "Vehicles and Traffic".

**SECTION 2**

Chapter 147 of the Town Code of the Town of Carmel, §147-54, Schedule XIII: PARKING PROHIBITED CERTAIN HOURS is hereby amended to add the following to the existing provision of said section:

In accordance with the provision of §147-22, no person shall park a vehicle between the hours listed upon any of the following described streets or parts of streets:

<b>Name of Street</b>	<b>Side</b>	<b>Hours/Days</b>	<b>Location</b>
Ryan Court	Both	7:00 a.m.–5:00 p.m. Monday-Friday	Entire Length

**SECTION 3**

Chapter 147 of the Town Code of the Town of Carmel, §147-55, Schedule XIV: NO STANDING CERTAIN HOURS is hereby amended to add the following to the existing provision of said section:

In accordance with the provision of §147-23, no person shall stand a vehicle between the times specified upon any of the following described streets or parts of streets:

<b>Name of Street</b>	<b>Side</b>	<b>Hours/Days</b>	<b>Location</b>
Gleneida Boulevard	Both	7:00 a.m. –5:00 p.m. Monday-Friday	200 feet East of Baldwin Place Rd
Muscot Road North	Both	7:00 a.m. –5:00 p.m. Monday-Friday	200 feet East of Baldwin Place Rd
Ryan Court	Both	7:00 a.m.–5:00 p.m. Monday-Friday	Entire Length

**SECTION 4 HOME RULE**

Nothing in this Local Law is intended, or shall be construed (a) to limit the home rule authority of the Town under State Law to limit the Town's discretion in setting fees and charges in connection with any applications requiring Town approval.

## SECTION 5 SEVERABILITY

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the Town Board of the Town of Carmel hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

## SECTION 6 EFFECTIVE DATE

This Local Law shall take effect immediately upon filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

By Order of the Town Board  
of the Town of Carmel  
Ann Spofford, Town Clerk

## **RESOLUTION #1-A**

### **RESOLUTION MAKING SEQR DETERMINATION IN REGARD TO THE PROPOSED LOCAL LAW #     OF THE YEAR 2019 ENACTING CHAPTER 147 OF THE TOWN CODE OF THE TOWN OF CARMEL**

RESOLVED that the Town Board of the Town of Carmel hereby determines that, the Local Law #     Amending Chapter 147 of the Town Code of the Town of Carmel, Entitled, "Vehicles and Traffic" is a Type II action under SEQR, NYCRR Section 617.5(c) (27) and no further review is necessary.

#### Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____



## TOWN OF CARMEL HIGHWAY DEPARTMENT

---

Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541

**MICHAEL SIMONE**  
*Superintendent of Highways*

845.628.7474  
FAX 845.628.1471  
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*



TO: TOWN BOARD

DATE: JANUARY 16, 2019

RE: EMERGENCY REPAIRS

---

Due to extensive wear & tear to our 2003 John Deer Loader #1, I am requesting authorization to repair per the attached quote:

**Jesco, \$14,940.70**

cc Comptroller  
Chrono Book  
Highway Request File  
Purchasing File



Beacon, NY 12508  
Phone: (845) 831-1800  
Fax: (908) 821-1673

Jesco Inc.  
1260 Centennial Ave.  
Piscataway NJ, 08854



**Ship To**

SAME AS BELOW

**Invoice To**

Carmel Town  
Town Offices  
McAlpin Ave.  
Mahopac NY 10541

<b>Branch</b> 02 - Beacon NY		
<b>Date</b> 01/13/2019	<b>Time</b> 17:40:43 (O)	<b>Page</b> 1
<b>Account No.</b> C200739	<b>Phone No.</b> 8456281500	<b>Invoice No.</b> 009962
<b>Ship Via</b>		<b>Purchase Order</b> QUOTE
		<b>Salesperson</b> 222

ESTIMATE EXPIRY DATE: 02/10/2019

**DESCRIPTION**

Stock #: 588749SI TC54H WHEEL LOADER MS #: DWTC54H588749  
Make: JD Model: TC54H  
Is to have the following work done

**ARTICULATION JOINT REPLACE**

**ADDITIONAL DESCRIPTION:**

B57561

**ISSUE AND REPAIR**

ISSUE - FOUND EXCESSIVE WEAR AND FRAME TRAVEL IN THE LOWER ARTICULATION JOINT. FRAMES SPLIT AND FOUND THE LOWER BEARING FAILED. AND THE LOWER PIN HAS DISTORTED THE PIN BOSS. HAD TO EXTRACT ROT AND BROKEN HARDWARE.

REPAIR - LINE BORE THE LOWER ENGINE FRAME PIN BOSS BACK TO SPEC. REPLACE THE UPPER AND LOWER ARTICULATION PINS, BUSHINGS, BEARING AND SEAL/ REASSEMBLE THE FRAME SECTION, ADJUST THE FRAME GAP AND REPLACE HOSE AS NEEDED.

\* HYD FLUID AND HOSES ARE NOT INCLUDED \*

\*\*\* THIS IS ONLY AN ESTIMATE \*\*\*

AFTER DISASSEMBLE AND INSPECTION, ADDITIONAL PARTS AND OR LABOR MAY BE REQUIRED. YOU WILL BE NOTIFIED OF THOSE CHARGES PRIOR TO THE WORK BEING COMPLETED. TRAVEL CHARGES, FLUIDS, FREIGHT, HARDWARE, SERVICE FEES AND TAX ARE NOT INCLUDED IN THIS ESTIMATE UNLESS OTHERWISE STATED ABOVE. WARRANTY FOR THIS REPAIR IS 90 DAYS FROM DATE OF INVOICE ON PARTS AND LABOR DUE TO DEFECTS OR WORKMANSHIP. PAYMENT IN FULL IS DUE AT COMPLETION OF REPAIR. CORE CREDITS ISSUED AFTER INSPECTION. ESTIMATE IS GOOD FOR 30 DAYS FROM DATE INDICATED BELOW

**REPAIR AUTHORIZATION**

I GIVE AUTHORIZATION FOR JESCO TO COMPLETE THE REPAIRS AS OUTLINED ABOVE

SIGN \_\_\_\_\_ DATE \_\_\_\_\_

**Customer's Authorization Signature:**

I am authorized, on behalf of the Customer, to authorize Jesco (and hereby grant such authorization) to perform the repair work described above, including all service, parts and materials necessary to complete the described work. Customer agrees to an express lien on the equipment and authorizes Jesco to retain possession of the equipment until all amounts due as billed are paid in full. Customer grants Jesco permission to operate the equipment referenced in this Authorization as necessary to testing and inspection. Customer will not hold Jesco responsible for damage to or loss of the equipment in case of fire, theft, accident or other causes beyond Jesco's control. Customer must pick up its machinery/equipment within 72 hours of its being notified that the work is complete. If Customer fails to pick up its equipment within 72 hours of such notification, Customer acknowledges and agrees that it will be charged a storage fee of \$50.00 per day.

☐ C O D ☐ Jesco Account (Net 30)  
☐ CREDI AUTH# \_\_\_\_\_  
☐ T CARD  
☐ CHECK ☐ POWER PLAN  
AUTH# \_\_\_\_\_



Beacon, NY 12508  
Phone: (845) 831-1800  
Fax: (908) 821-1673

Jesco Inc.  
1260 Centennial Ave.  
Piscataway NJ, 08854



**Ship To**  
SAME AS BELOW

**Invoice To**  
Carmel Town  
Town Offices  
McAlpin Ave.  
Mahopac NY 10541

<b>Branch</b> 02 - Beacon NY		
<b>Date</b> 01/13/2019	<b>Time</b> 17:40:43 (O)	<b>Page</b> 2
<b>Account No.</b> C200739	<b>Phone No.</b> 8456281500	<b>Invoice No.</b> 009962
<b>Ship Via</b>		<b>Purchase Order</b> QUOTE
		<b>Salesperson</b> 222

ESTIMATE EXPIRY DATE: 02/10/2019

## DESCRIPTION

PO# OR REF# \_\_\_\_\_

RETURN TO F# 845-207-3607 OR jayz@jesco.us

Part#	Description	Qty	Price	Amount
H143405	BUSHING	2	28.55	57.10
H158192	BUSHING	2	54.77	109.54
19M7496	CAP SCREW	12	2.89	34.68
24M7240	WASHER	12	1.22	14.64
T200888	COVER	2	280.00	560.00
JD7759	LUBRICATION FIT	4	.95	3.80
T157029	SEAL	2	20.80	41.60
T130057	SHIM	2	11.75	23.50
T130058	SHIM	2	8.98	17.96
T130059	SHIM	2	7.14	14.28
AT203483	BEARING	2	188.82	377.64
T157030	SPACER	2	38.70	77.40
T182571	PIN	1	247.14	247.14
T60752	SEAL	2	18.30	36.60
T182265	BUSHING	1	76.15	76.15
AT345967	PIN	2	83.25	166.50
19M8029	CAP SCREW	3	2.18	6.54
T146246	WASHER	3	3.22	9.66
AT345967	PIN	2	83.25	166.50
T182265	BUSHING	1	76.15	76.15
T182446	COVER	1	273.77	273.77
R26286	O-RING	2	1.57	3.14
38H1170	ADAPTER FITTING	1	8.82	8.82
T77613	O-RING	2	1.90	3.80
AT309160	VALVE	1	2033.79	2033.79
Flow Control Hyd. Valve				

MISCELLANEOUS CHARGES:	Description	Price	Amount
	LINE BORING EST	2600.00	2600.00
	SHOP SUPPLIES	150.00	150.00

Customer's Authorization Signature: \_\_\_\_\_

I am authorized, on behalf of the Customer, to authorize Jesco (and hereby grant such authorization) to perform the repair work described above, including all service, parts and materials necessary to complete the described work. Customer agrees to an express lien on the equipment and authorizes Jesco to retain possession of the equipment until all amounts due as billed are paid in full. Customer grants Jesco permission to operate the equipment referenced in this Authorization as necessary to testing and inspection. Customer will not hold Jesco responsible for damage to or loss of the equipment in case of fire, theft, accident or other causes beyond Jesco's control. Customer must pick up its machinery/equipment within 72 hours of its being notified that the work is complete. If Customer fails to pick up its equipment within 72 hours of such notification, Customer acknowledges and agrees that it will be charged a storage fee of \$50.00 per day.

☐ C O D      ☐ Jesco Account (Net 30)  
☐ CREDI      AUTH# \_\_\_\_\_  
☐ T  
☐ CARD  
☐ CHECK      ☐ POWER PLAN  
   AUTH# \_\_\_\_\_



Beacon, NY 12508  
Phone: (845) 831-1800  
Fax: (908) 821-1673

Jesco Inc.  
1260 Centennial Ave.  
Piscataway NJ, 08854



**Ship To**

SAME AS BELOW

**Invoice To**

Carmel Town  
Town Offices  
McAlpin Ave.  
Mahopac NY 10541

**Branch**

02 - Beacon NY

**Date**

01/13/2019

**Time**

17:40:43 (O)

**Page**

3

**Account No.**

C200739

**Phone No.**

8456281500

**Invoice No.**

04

009962

**Ship Via**

**Purchase Order**

QUOTE

**Salesperson**

222

ESTIMATE EXPIRY DATE: 02/10/2019

**DESCRIPTION**

**MISCELLANEOUS CHARGES:**

<u>Description</u>	<u>Price</u>	<u>Amount</u>
ENVIRO CHARGE	50.00	50.00
HAULING ROUND TRIP	500.00	500.00

Parts: 4440.70

Labor: 7200.00

Miscellaneous: 3300.00

TOTAL: 14940.70

Authorization: \_\_\_\_\_

Customer's Authorization Signature: \_\_\_\_\_

I am authorized, on behalf of the Customer, to authorize Jesco (and hereby grant such authorization) to perform the repair work described above, including all service, parts and materials necessary to complete the described work. Customer agrees to an express lien on the equipment and authorizes Jesco to retain possession of the equipment until all amounts due as billed are paid in full. Customer grants Jesco permission to operate the equipment referenced in this Authorization as necessary to testing and inspection. Customer will not hold Jesco responsible for damage to or loss of the equipment in case of fire, theft, accident or other causes beyond Jesco's control. Customer must pick up its machinery/equipment within 72 hours of its being notified that the work is complete. If Customer fails to pick up its equipment within 72 hours of such notification, Customer acknowledges and agrees that it will be charged a storage fee of \$50.00 per day.

☐ C O D

☐ CREDI

☐ T

☐ CARD

☐ CHECK

☐ Jesco Account (Net 30)

AUTH# \_\_\_\_\_

☐ POWER PLAN

AUTH# \_\_\_\_\_




## TOWN OF CARMEL HIGHWAY DEPARTMENT

---

Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541

**MICHAEL SIMONE**  
***Superintendent of Highways***

845.628.7474  
FAX 845.628.1471  
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone* 

TO: TOWN BOARD

DATE: JANUARY 16, 2019

RE: REQUEST PURCHASE SNOW PLOW MATERIALS

---

I am requesting to purchase snow blades from Chemung Supply per the attached:

**Chemung Supply \$24,836.95**

cc Comptroller  
Chrono Book  
Highway Request File  
Purchasing File



Ph. (607) 733-5506, Fx. (607) 732-5379  
[www.chemungsupply.com](http://www.chemungsupply.com)

Bill To: TOWN OF CARMEL  
 C/O MIKE SIMONE, T.S.  
 McALPIN AVENUE  
 MAHOPAC NY 10541

12/31/2018  
 Customer: 101441  
 Brn/Plt: 110  
 Order No.: 87161 SO

Ship To: TOWN OF CARMEL - PUTNAM CO  
 55 McALPIN AVENUE  
 MAHOPAC NY 10541

Tax Exemption #: MUN Delivery Instructions: MIKE 845-628-7474

Request Date 12/10/18 Customer P.O. F.O.B.

Line No	Item No	Description	U O M	Qty Shipped	Unit Price	Extended Price	TAX
		PUTNAM CO BID RFB-26-18					
2.000	EPBTPSQA-20403	STD BLADE5/8X6X132 SQ 11/16 (1.5GA) TP 3-3-12	EA	15.00	126.390	1,895.85	Y
3.000	ECBTPSQA-22360	STD CB3/4X6X36 STD INS SQ CTSK 11/16(1 1/2GA)3-3-12	EA	25.00	143.820	3,595.50	Y
4.000	ECBTPSQA-22480	STD CB3/4X6X48 STD INS SQ CTSK 11/16(1 1/2GA)3-3-12	EA	35.00	191.760	6,711.60	Y
7.000	EPBTPSQA-20602	STD BLADE5/8X6X120 SQ 11/16 TP 3-3-12	EA	10.00	114.900	1,149.00	Y

Payment Terms:  
 Net 30 Days

Tax Rate  
 8.375 %:

Sales Tax

Total Order  
 \$13,351.95



Remit to: Chemung Supply \* Post Office Box 527 \* Elmira, New York 14902



Ph. (607) 733-5506, Fx. (607) 732-5379  
[www.chemungsupply.com](http://www.chemungsupply.com)

Bill To: TOWN OF CARMEL  
 C/O MIKE SIMONE, T.S.  
 McALPIN AVENUE  
 MAHOPAC NY 10541

12/31/2018  
 Customer: 101441  
 Brn/Plt: 110  
 Order No.: 87203 SO

Ship To: TOWN OF CARMEL - PUTNAM CO  
 55 McALPIN AVENUE  
 MAHOPAC NY 10541

Tax Exemption #: MUN Delivery Instructions: MIKE 845-628-7474

Request Date 12/10/18 Customer P.O. F.O.B.

Line No	Item No	Description	U O M	Qty Shipped	Unit Price	Extended Price	TAX
		PUTNAM CO BID RFB-26-18					
5.000	ECBTPSQA1.5-34621CG	CURBGRD 3/4X6X21 CB(.562)2"RND SQ 11/16 (1.5GA) 3-3-12	EA	50.00	162.000	8,100.00	Y
6.000	ECBTPSQA1.5-34624SG	STRAIGHTGRD 3/4X6X24 CB(.562) SQ 11/16 (1.5GA) 3-3-12	EA	20.00	169.250	3,385.00	Y

Due Date:  
 1/30/2019

Payment Terms:  
 Net 30 Days

Tax Rate  
 8.375 %:

Sales Tax

Total Order  
 \$11,485.00



Remit to: Chemung Supply \* Post Office Box 527 \* Elmira, New York 14902



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR


TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

DATE: January 16, 2019

TO: Supervisor Kenneth Schmitt  
Carmel Town Hall

FROM: James R. Gilchrist, CPRP   
Director, Recreation and Parks

SUBJECT: Recommendation to make Nancy Slattery permanent

I recommend without reservation that Nancy Slattery be made permanent to the position of Senior Typist/ Senior Office Assistant for the Recreation Department.

If you can please add this to the next Town Board work session it would be greatly appreciated.

Please contact me with any questions or concerns.





**TOWN OF CARMEL RECREATION & PARKS**

**DEPARTMENT**

SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

DATE: January 14, 2019

TO: Kenneth Schmitt, Supervisor  
Carmel Town Hall

FROM: James R. Gilchrist, CPRP  
Director, Recreation and Parks

SUBJECT: ASCAP (American Society of Composers, Authors and  
Publishers) License Agreement – Account #500613865

REFERENCE: Memo dated December 20, 2018 (copy attached)

As in the past, we are again required to pay a license fee for our 2019 Sunset Concert Series. It is an annual fee of \$357.00 and is due within 30 days of our April 30, 2019 renewal date. Please sign and date page 3 of the Local Government Entities form and return the original to me.

A Town Board resolution is required authorizing renewal of this agreement.

Please contact me with any questions.

/nls  
Attachment



PO BOX 331608 Attn: Account Services  
Nashville, TN 37203-7515  
Attn: Account Services  
Phone: 1-800-505-4052  
Fax: 1-615-691-7795

December 20, 2018

G9CR3V003001753 - 3

James Gilchrist  
Director Of Parks &  
Town Of Carmel, NY  
Town Of Carmel, NY  
60 McAlpin Ave  
Mahopac, NY 10541-2340

Re: Account No. - 500613865  
Town Of Carmel, NY  
Town Of Carmel, NY  
60 McAlpin Ave  
Mahopac, NY 10541-2340

Dear Mr. Gilchrist:

Hello from ASCAP! We thank you for being an ASCAP licensee, and for recognizing the immense value music brings to your constituents.

To ensure that your ASCAP license remains current, we ask that you please complete the following step:

**1. Submit payment for your 2019 license within 30 days of your renewal date**

Go paperless – pay your license fees online! Access your account at [www.ASCAP.com/mylicense](http://www.ASCAP.com/mylicense) to pay your statement online with either check or credit card.

Your online account also makes it easy to:

- Print invoices for current or past billing cycles on demand
- Update your contact information
- Live chat with a customer service agent if you have any questions or concerns
- Complete a report if there have been changes to your population or if you have a special event to report

**If your billing statement is enclosed and prefer to send your payment through the the mail, please send to the address on the remittance portion of your invoice. If you do not have a billing statement, you will receive one prior to your annual renewal date.**

Your adjusted rate schedule for 2019 is attached and reflects a rate increase of approximately **2.5224%**, based on the increase of the Consumer Price Index, All Urban Consumers – (CPI-U) between October 2017 and October 2018.

If you have any questions about your license, reporting, and/or payment, please don't hesitate to contact our office at 1-800-505-4052 or send us an email at [glcs@ascap.com](mailto:glcs@ascap.com).

Remember, 88¢ of every \$1 from your license fee goes directly to our members, helping them pay their bills and continue writing music. Our 600,000+ songwriters, composers, and music publisher members thank you for being an ASCAP licensee and supporting music creators!

*Account Services*

Account Services

Enclosures:

Rate Schedule  
Report Form  
Return Envelope

F0166\_0119  
IMLA


**LOCAL GOVERNMENT ENTITIES**  
**2019 Rate Schedule and Report Form**

Account No.: 500613865

Premise Name: Town Of Carmel, NY; Mahopac, NY

Report Due: 12/30/2019

**SCHEDULE A: Base License Fee**

Population Size			Base License Fee
1	to	50,000	\$357.00
50,001	to	75,000	\$712.00
75,001	to	100,000	\$856.00
100,001	to	125,000	\$1,141.00
125,001	to	150,000	\$1,426.00
150,001	to	200,000	\$1,854.00
200,001	to	250,000	\$2,280.00
250,001	to	300,000	\$2,710.00
300,001	to	350,000	\$3,137.00
350,001	to	400,000	\$3,566.00
400,001	to	450,000	\$3,990.00
450,001	to	500,000	\$4,421.00
500,001	Plus***		\$5,417.00

\*\*\* \$5,417.00 plus \$500 for each 100,000 of population above 500,000 to a maximum fee of \$71,285.00

**SCHEDULE B: Special Events**

The rate for Special Events shall be 1% of Gross Revenue.

"Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000.


"Gross Revenue" means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

**SCHEDULE C: State Municipal and/or County Leagues or State Associations of Attorneys**

The annual license fee for LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be \$357.00

**License Fee for Year 2020 and Thereafter**

For each calendar year commencing 2020, all dollar figures set forth in Schedules A, B and C above (except for \$500.00 add-on for populations of 500,001 or more) shall be the license fee for the preceding calendar year, adjusted in accordance with the increase in the Consumer Price Index - All Urban Consumers (CPI-U) between the preceding October and the next preceding October. Any additional license fees due resulting from the CPI adjustment shall be payable upon billing by ASCAP.

	<b>LOCAL GOVERNMENT ENTITIES</b> <b>2019 Rate Schedule and Report Form</b>
<b>Account No.:</b> 500613865	<b>Premise Name:</b> Town Of Carmel, NY; Mahopac, NY
<b>Report Due:</b> 12/30/2019	

**SCHEDULE A: Base License Fee** (Due upon execution of Agreement and within 30 days of the Agreement's Renewal Date.)

**Population Size:** ---- **Base License Fee:** ----  
 (Per current U.S. Census Data) (Please refer to attached Rate Schedule)

**SCHEDULE B: Special Events\*** (Report and Payment due 90 days after the conclusion of each Special Event)

Event Date (mm/dd/yyyy) If More than 1 Event Per Day, Please Report As Separate Entries)	Performer(s) or Group(s) Appearing	Gross Revenue of Event (Must Exceed \$25,000)	% Applies to Gross Revenue	Event Fee	Is a Program of Musical Works Attached? (Yes/No)	If the Event is Co-Sponsored (Please Identify The Co-sponsor's Name, Address, Phone Number and ASCAP Account Number)
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____

\*\*Special Events\* means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000.

\*\*\*Gross Revenue\* means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

GLCS@ascap.com 1-800-505-4052 1-615-691-7795 (FAX)•  
 Epayment Websites: <http://www.ascap.com/mylicense> or <http://www.ascap.com>

Report Form Continued On Reverse Side

**LOCAL GOVERNMENT ENTITIES (continued):** (Please complete form in its entirety.)**SCHEDULE C: State Municipal and/or County Leagues or State Associations of Attorneys**Report Year: 2019

Annual License Fee: \$357.00 (Due within 30 days of Renewal Date.)

Total Fees Reported From Any or All of Schedules A, B or C: \$ \_\_\_\_\_

Base Licensee Fees accompanied by a completed Report Form are due and payable within 30 days of the License Agreement's renewal date.  
The Report along with payment may be mailed to the ASCAP address below.

Contact Person: Kenneth Schmitt  
(Please print Contact's Name.)

Town Supervisor  
(Please print Contact's Title.)

Phone No.: (845) 628-1500 Fax No.: (845) 628-6836 KS@ci.carmel.ny.us Website: www.carmelny.org

I certify that the above information is true and correct.

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_ (Please print Name and Title of Signature name above.)

GLCS@ascap.com 1-800-505-4052 1-815-691-7795 (FAX)

Epayment Websites: <http://www.ascap.com/mylicense> or <http://www.ascap.com>

12/20/2010 F0166\_0119



Account No.: 500613865

Town Of Carmel, NY  
60 McAlpin Ave  
Mahopac, NY 10541-2340

ASCAP  
Account Services  
P. O. Box 331608-7515,  
Nashville, TN 37203-9998

IMLA

Work Session Agenda Item #6

TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>



DATE: January 16, 2019

TO: Carmel Town Board  
Carmel Town Hall

FROM: James R. Gilchrist, CPRP  
Director, Recreation and Parks

SUBJECT: Summer Camp Bus Bid

In preparation for our upcoming camp season, it is necessary for us to go out to bid for bus transportation for our camp trips. I am requesting your authorization to proceed with the bid process.

I have attached a Bid Form and description of services for your review.

Please add this to the next Town Board Meeting agenda, and contact me with any questions.

/ns  
Attachments



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

---

**Town of Carmel - Mahopac, NY 10541**

**Bid Form**

**Bus Transportation for 2019 Summer Camp Trips**

The undersigned, being experienced and responsible for bus transportation, agrees to provide for the Town of Carmel, school bus transportation for 2019 Summer Camp trips in accordance with the attached specifications of the Town of Carmel.

Please enter your price below for each trip, per school bus, to complete all specified work required in the bid.  
(Please write in Bid Price in figures and words).

Price Trip #1 \$ \_\_\_\_\_

Price Trip #2 \$ \_\_\_\_\_

Price Trip #3 \$ \_\_\_\_\_

Representative's Signature: \_\_\_\_\_

Bidder's Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Bidder's E-Mail: \_\_\_\_\_

Date: \_\_\_\_\_

**BIDS MUST BE SUBMITTED WITH THIS FORM**



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

---

### General Conditions

1. TYPE AND LOCATION OF WORK

- a. The work shall comprise of all labor, material and equipment necessary to complete the work.
- b. It is the intent of the Town of Carmel to enter into a contract with a properly equipped and qualified company for Bus Transportation Services in the Town of Carmel on an as need basis.

2. PAYMENT

- a. Prices bid shall be full compensation for all labor, materials, use of tools and equipment, insurance, overhead and other costs necessary as required and specified herein.
- b. Payment will be made after submission of an invoice, verification by the Recreation Department of work completed, and approval by the responsible individual(s).

3. ORDER AND DIRECTION OF WORK

The work to be done shall be under the general supervision of the local municipal representative. The contractor shall immediately comply with any and all orders and instructions given. The order of sequence of execution of the work and the general conducts shall be subject to the approval and direction of the local municipal representative.

4. CONDITIONS AT WORK SITE

It is expected that bidders will make personal inspections of the both departure and arrival locations to obtain necessary information as to enable them to make up their bids intelligently. No allowance will be made for any claim that bids were made on incomplete information as to the nature and character of the bid requirements or work involved.

5. SPECIFIC BID DETAILS

- a. Provide safe and reliable school bus transportation to the following destinations, using the approximate departure and return arrival times. Buses needed for each trip is an approximate total based upon past use. Buses will be required to depart from as many as three separate locations and return to those locations.





TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

5. SPECIFIC BID DETAILS (continued)

**TRIP #1**

Wednesday, July 17, 2019: Departure Time 9:00 a.m. – Return Time 4:00 p.m.

**Quassy Amusement Park**

2132 Middlebury Road, Route 64

Middlebury, CT 06762

Approximately 7 school buses total, departing from and returning to 3 locations (Lakeview School, Fulmar Road School, and Austin Road School)

**TRIP #2**

Wednesday, July 24, 2019: Departure Time 9:00 a.m. – Return Time 4:00 p.m.

**The Castle Fun Center**

109 Brookside Ave,

Chester, NY 10918

Approximately 7 school buses total, departing from and returning to 3 locations (Lakeview School, Fulmar Road School, and Austin Road School)

**TRIP #3**

Friday, July 26, 2019: Departure Time: 11:00 a.m. – Return Time: 2:00 p.m.

**Putnam County 4-H Fair**

Putnam County Veterans Memorial Park

201 Gipsy Trail Road

Carmel, NY 10512

Approximately 2 school buses total, departing from and returning to 1 location (Sycamore Park)



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

---

5. SPECIFIC BID DETAILS (continued)

- b. The school buses must report to the following departure and return locations for all trips **one half hour** before the scheduled departure time of each trip. Each trip (Section a) lists the departure locations that will be used. The following are the street addresses for those locations. The Town has the right to split the buses between those locations to accommodate all of the passengers from each location.

Austin Road School  
390 Austin Road, Mahopac, NY 10541

Fulmar Road Elementary School  
55 Fulmar Road, Mahopac, NY 10541

Lakeview School  
112 Lakeview Drive, Mahopac, NY 10541

Sycamore Park  
790 Long Pond Road, Mahopac, NY 10541

- c. All vendors must meet the following requirements in order to be eligible to perform this service:
- All buses must meet NYS DOT (New York State Department of Transportation) requirements.
  - All buses must bear required registration and inspection stickers and be equipped with at least a first-aid kit, tools, fire extinguisher, and flares.
  - All drivers must be at least 18 years old and possess a valid operator's license.
  - Must supply a current roster of drivers, along with current copies of driver licenses upon bid awarding.
- d. Each proposal must consist of a cost per school bus per trip. Each bidder must be able to supply the approximate buses needed for each trip scheduled, however the town is not obligated to use the approximate number of buses needed. More or less buses may be used according to the needs of each trip. Bus numbers will be finalized by 2:00 p.m. on the Monday before each scheduled trip.
- e. If a trip is cancelled, the Town will notify the vendor by 7:00 a.m. the day of the scheduled trip without penalty or financial obligation from the Town of Carmel.
- f. The successful bidder shall be required to carry insurance of at least \$2 million with proof of insurance submitted with proposal.



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

---

Town of Carmel  
Recreation Department  
Contractors Qualifications Questionnaire

Bid for: **Bus Transportation for 2019 Summer Camp Trips**

Year which company first began providing bus transportation services: \_\_\_\_\_

Four municipalities/private companies to which bus transportation services have been provided, within the last year, including contact person and telephone number.

1. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

2. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

3. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

4. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

List of equipment currently owned, operated and available for use in this contract:

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

Type: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year Acquired: \_\_\_\_\_  
Condition: \_\_\_\_\_

*Richard J. Franzetti, P.E.  
Town Engineer*




*(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085*

***Office of the Town Engineer***  
*60 McAlpin Avenue  
Mahopac, New York 10541*

## MEMORANDUM

---

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** January 14, 2019

**Re:** C 253 - Chemical Supply – Request to Bid

---

The current contract for chemical supplies for our various water and sewer treatment plants, currently serviced by Slack Chemical, expires on July 6, 2019.

At this time, this Department requests permission to put Chemical Supplies back out to bid. As in the past, we would like to specify the contract as a one (1) year term with the unilateral option on the part of the Town of Carmel for one (1) year extension.

We request that this matter be placed on an upcoming Town Board work session for discussion.

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

*Office of the Town Engineer*  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

---

**To:** Carmel Town Board  
**From:** Richard J. Franzetti P.E. Town Engineer *RJF*  
**Date:** January 15-2019  
**Re:** Sludge Hauling, Removal and Disposal – C244-2017- Request to extend

---

On July 24, 2017 the Town of Carmel engaged Earthcare to perform sludge hauling from various sewage treatment plants. The contract duration was for two (2) years. The contract provided for two extensions for two (2) one (1) year periods at the unilateral option of the Town of Carmel. There is no provision for price escalation.

We are satisfied with the performance of Earthcare. At this time we recommend that the Board exercise its option and extend the contract time for two (2) years. The commencement of the extension would therefore be from July 23, 2019 and would end of July 22, 2021.

We request that this matter be placed on an available work session for discussion.



Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

*Office of the Town Engineer*  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

---

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer *RJF*

**Date:** January 15, 2019

**Re:** Request to Purchase Variable Message Boards

---

As requested by Supervisor Schmitt, the Engineering Department requested and received the attached quote from Glenco Supply for one SMC Mini- 4000 Variable Message Board. The quoted price includes Radar with data collection, which is an option that is not needed and therefore, the quote can be adjusted to \$16,317.14. Glenco indicated that they were awarded a bid for these units at the quoted price from the Town of Orangetown, New York. We verified this, and the resolution is attached. The resolution is dated June 26, 2018.

Based upon this, in accordance with GML §103(16) (copy attached along with portion of guidance document for the Office of the New York State Comptroller), we would like to "piggyback" off of Orangetown's contract.

The 2019 budget include funding for two (2) units. At this time we request authorization to purchase two units from Glenco at a total cost of \$32,634.28.

**GLENCO SUPPLY INC.**

PO BOX 638  
Oakhurst, NJ 07755  
800.752.8277

**Phone:** 800.752.8277  
**Fax:** 732.922.3330

**Email:** [glencosupply@verizon.net](mailto:glencosupply@verizon.net)  
**Website:** <http://glencosupply.com>

**Quotation****DATE:****QUOTE NO:**

9/20/2018

**Sales Rep****Mike Heaslip - 845-490-4203**[mike@glencosupply.com](mailto:mike@glencosupply.com)**Name / Address**

Putnam County Highway  
~~842 Fair St~~  
Carmel, NY ~~10512~~  
Rob Kramer

Description	QTY	Cost	Total
SMC Mini 4000 - 4' x 8' Solar Message Board	1	\$14,975.00	\$14,975.00
Radar with Data Collection	1	\$1,714.29	\$1,714.29
Modem with Smartphone Programmable Option	1	\$928.00	\$928.00
Annual Cell Service	1	\$235.71	\$235.71
Pole Cole Hersee Plug	1	\$71.43	\$71.43
3" Pintle Hitch	1	\$107.00	\$107.00
Extended Warranty	1	\$0.00	\$0.00
Alignment Sight	1	\$0.00	\$0.00
Vandal Box	1	\$0.00	\$0.00
Freight	1	\$0.00	\$0.00
		<b>Grand Total:</b>	<b>\$18,031.43</b>

**Thank You For The Opportunity To Quote You**



# SMC 4000/5000

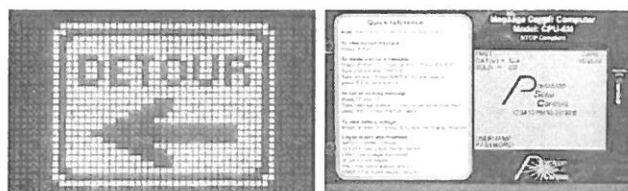
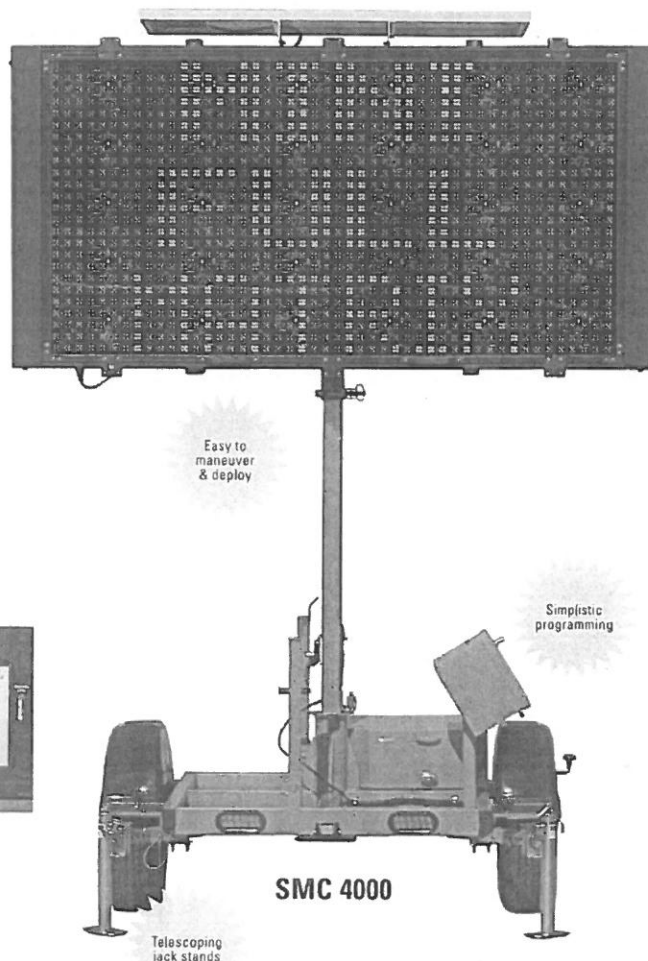
## Full-Matrix Mini Message Centers



Manufactured to Work Area Protection's high quality standards, the full-matrix mini message center deploys in places larger signs cannot. The full-matrix display can present messages as text, graphics or a combination of both with arrow board capability. The trailer design makes it easy to navigate through urban areas where traffic is heavy and deploy where space is limited.

You'll get all the features you want, in a compact design.

- Available in 2 sizes – SMC 4000 4' x 8' – SMC 5000 3' x 6'
- Energy-efficient LED display provides minimal battery maintenance and long operational life
- Automatic intensity control provides optimum LED intensity
- Industrial-grade trailer provides stable platform
- 4 leveling jacks with slide out extensions provide stability when deployed
- Powder-coat finish for improved fade and scratch resistance
- Calendar programming capability
- Graphic and arrow board displays available
- Remote programming option available
- 5-year standard warranty



- On-board dedicated NTCIP controller provides simplistic programming with secure password protection

**Work Area Protection Corp.**  
2500 Production Drive • St. Charles, IL 60174-9081

### Sign Flexibility

The Mast-Mini is designed for use in areas where space is limited, and provides variable character fonts with both 12" and 18" character heights.

### Standard NTCIP-Compliant Controller

A user-friendly, NTCIP-compliant, dedicated computer designed by Precision Solar Controls reduces the number of keys required to program the Mast-Mini.

### Full-Matrix Display

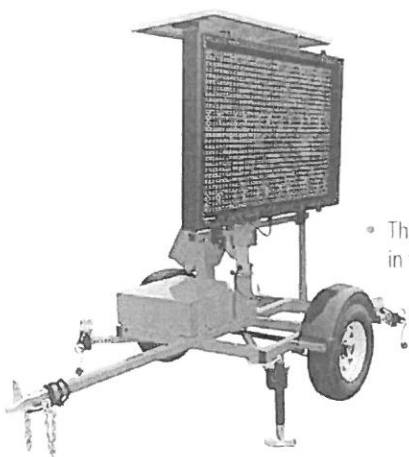
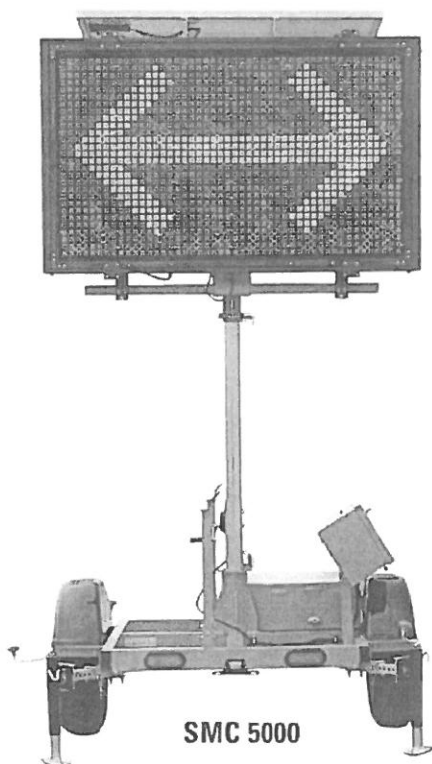
The Mast-Mini provides 250 text, 60 graphic and 20 arrow board display messages preprogrammed and stored in the controller. Additionally, 100 user-created messages can be programmed and stored.

### Industrial-Grade Structural Steel Trailer

The Mast-Mini uses a durable trailer system designed to provide years of dependable service. The trailer's high-quality powder-coat finish, 2" x 3" 11-gauge steel frame and a 2,000-pound axle enhance the overall durability of the unit.

### Modular Electronic Componentry

The entire system was developed with the operator/end user in mind. Electronic components are easily replaced, reducing downtime and maintenance costs. This modularity also improves system diagnostics.



- The SMC 5000 shown in travel position

### SMC 4000/5000 Trailer Specifications

- Raised Height – 134" (3.4 m)
- Travel Height – 102" (2.6 m)
- Width – 68" (1.73 m)
- Length with tongue – 107" (2.72 m)
- Length w/o tongue – 55" (1.4 m)
- Weight – 850 lbs (385.5 Kg)
- Energy Source – (2) 4D Deep Cycle batteries
- Generator – solar panel array
- Operating Temperature Range – -20 to +120 degrees F (-29 to +49 degrees C)
- Lift Mechanism – 1,500 lbs brake winch
- Main Frame – 2" x 3" x .120" high-grade steel
- Removable tongue

### SMC 4000 Sign Case Specifications

- Height – 48" (1.22 m)
- Width – 96" (2.43 m)
- Character Height – 12" (30.48 cm) and 18" (46 cm)
- Lamp – LED (4 per pixel)
- Legibility – 1000 ft (304 m)

### SMC 5000 Sign Case Specifications

- Height – 44" (1.11 m)
- Width – 77" (1.95 m)
- Character Height – 9" (22.86 cm) - 37" (93.98 cm)
- Lamp – LED (4 per pixel)
- Legibility – 1000 ft (304 m)

### SMC 4000/5000 Computer Specifications

- Control Console Display: LCD
- Pre-programmed Messages: 250
- User-programmed Messages: 100
- NTCIP-compliant software
- Update Speed: 100 Milliseconds
- Removable Solid State Design
- Off-the-shelf QWERTY keyboard



### Work Area Protection Corp.

2500 Production Drive • St. Charles, IL 60174-9081  
Phone: 630.377.9100 • Orders: 800.327.4417 • Fax: 630.377.9270  
Web: [www.workareaprotection.com](http://www.workareaprotection.com)

Member ATSSA

WAP Jan 2018  
©2018 Work Area Protection Corp.

**JAMES J. DEAN**  
Superintendent of Highways  
Roadmaster II

Orangetown Representative  
R.C. Soil & Water Conservation Dist.-Chairman  
Member:

American Public Works Association NY Metro Chapter  
NYS Association of Town Superintendents of Highways  
Hwy. Superintendents' Association of Rockland County



**HIGHWAY DEPARTMENT**  
**TOWN OF ORANGETOWN**  
119 Route 303 • Orangeburg, NY 10962  
(845) 359-6500 • Fax (845) 359-6062  
E-mail - highwaydept@orangetown.com

## Memorandum

**Date:** 5/30/18

**To:** Town Board

**From:** James J. Dean, Superintendent of Highways

**RE:** Bid Award – Variable Message Boards

Please be advised it is my recommendation that the bid referenced above be awarded to Glenco Supply, Inc, Oakhurst, New Jersey, the lowest qualified bidder to meet specifications, in the amount of \$36,062.86..

If you have any questions regarding this bid award, please contact me.

kj



As an alternative  
to soliciting  
competition  
on your own  
or through  
cooperative  
purchasing  
arrangements,  
local governments  
and school  
districts may  
“piggyback”  
on contracts  
that have been  
extended to local  
governments and  
school districts  
by certain other  
governments.

## **Piggybacking on Certain Government Contracts**

As an alternative to soliciting competition on your own or through cooperative purchasing arrangements, local governments and school districts may “piggyback” on contracts that have been extended to local governments and school districts by certain other governments. Use of these contracts constitutes an exception to the competitive bidding and offering requirements of the law.

**County Contracts** – County governing boards in New York State may authorize the inclusion of a provision in their purchase contracts and contracts for services<sup>22</sup> which are awarded to the lowest responsible bidder after public advertisement for any political subdivision to obtain commodities or services under such contracts.<sup>23</sup> Procurements made under these contracts by other localities must be made in accordance with the rules adopted by the county board. These rules prescribe the conditions under which, and the manner in which, the procurements may be made. Information relative to county contracts that have been extended to other localities can be obtained from county purchasing agents or other appropriate county officials. Certain counties list available contracts on their websites, or mail listings of contracts upon request.

**State Contracts** – Certain State contracts for the procurement of commodities, equipment, materials, supplies, services, technology, and food products are made available to local governments and school districts through the New York State Office of General Services (OGS).<sup>24</sup> Local governments and school districts may make purchases at the same prices and under the same terms as the State. For example, these contracts include awards for road salt and fuel, vehicles and heavy equipment, school buses, computer hardware and software, and much more.

OGS contracts are readily accessible on the OGS website at [www.ogs.ny.gov](http://www.ogs.ny.gov). You may also register online at [www.ogs.ny.gov/pns](http://www.ogs.ny.gov/pns) to receive contract email notices and other related information. You can sign up to receive information for as few or as many of the contract areas that interest you. The majority of State contracts can be used as soon as they are awarded. Orders are placed directly with the contractors listed, using your own locality’s or school’s purchase order. The State contract number should be included on both your purchase order and the original invoice presented for payment.

<sup>22</sup> Other than those that are subject to prevailing wage provisions of article 9 of the Labor Law (e.g., building services).

<sup>23</sup> See County Law, section 408-a(2); see also General Municipal Law, section 103(3).

<sup>24</sup> See General Municipal Law, section 104.

---

The price of certain OGS commodities is directly impacted by volatile market conditions. These commodities include road salt, fuel oil, gasoline, diesel fuel and propane. OGS has created an on-line “filed requirements” database in order to assist users in participating in the next contract cycle for some of these price-sensitive commodities. You must file your information on-line before the required due date. OGS uses the “filed requirements” data to prepare bid documents and solicit competitive bids. The filing of requirements in this database will bind you to the OGS contract as if you had contracted directly with the vendor. Since notices about “filed requirements” are sent to the email addresses your office has previously provided OGS, you are encouraged to keep your Purchaser Notification System information up to date.

In addition to purchases through OGS, local governments and school districts may also make purchases through other departments or agencies of the State, subject to rules promulgated by OGS after consultation with the State Procurement Council.<sup>25</sup>

**Federal Contracts** – Local governments and school districts may purchase from certain federal General Service Administration (GSA) contracts. Under these provisions, local governments and school districts have the option to purchase:

- Information technology and telecommunications hardware, software and professional services through cooperative purchasing;<sup>26</sup>
- Certain equipment suitable for counter-drug, homeland security and emergency response activities through the United States Department of Defense;<sup>27</sup>
- Alarm and signal systems, facility management systems, firefighting and rescue equipment, law enforcement and security equipment, marine craft and related equipment, special purposes clothing, and related services;<sup>28</sup>
- Certain products and services to be used to facilitate recovery from major disasters declared by the President under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, or to facilitate recovery from terrorism or nuclear, biological, chemical or radiological attack;<sup>29</sup> and

The price of certain OGS commodities is directly impacted by volatile market conditions. These commodities include road salt, fuel oil, gasoline, diesel fuel and propane.

---

<sup>25</sup> See Laws of 2012, chapter 55, amending General Municipal Law, section 104. As of January 31, 2013, the regulations had not yet been finalized.

<sup>26</sup> Permissible pursuant to federal GSA supply “Schedule 70”. Should the local government or school district choose to use the contract, they are required to comply with the federal schedule ordering procedures set forth in the federal regulations. General Municipal Law, section 104(2). See also, General Municipal Law, section 103(1-b).

<sup>27</sup> General Municipal Law, section 104(2) authorizing the use by local governments to make purchases pursuant to Section 1122 of the National Defense Authorization Act for Fiscal year 1994.

<sup>28</sup> General Municipal Law, section 104(2) authorizing the use by local governments to make purchases pursuant to the Federal Local Preparedness Acquisition Act (“Schedule 84”).

<sup>29</sup> General Municipal Law, section 104(2) authorizing the use by local governments to make purchases pursuant to Section 833 of the John Warner national defense authorization act for fiscal year 2007.



While purchasing through extended State, county and other government contracts may be advantageous, it is not required, and does not guarantee a lower price and/or suitable quality item.

- Certain goods and services used “to facilitate disaster preparedness or response”.<sup>30</sup>

Each of the provisions above is scheduled to sunset on July 31, 2019.

**Certain Other Government Contracts** – Local governments and school districts may contract to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein.<sup>31</sup> In order for this exception to apply, the contract must also be let either to the lowest responsible bidder or on the basis of best value<sup>32</sup> in a manner consistent with GML section 103 and made available for use by other governmental entities. For additional details on this exception, see the Piggybacking Law bulletin on our website at [www.osc.state.ny.us/localgov/pubs/piggybackinglaw.pdf](http://www.osc.state.ny.us/localgov/pubs/piggybackinglaw.pdf).

While purchasing through extended State, county and other government contracts may be advantageous, it is not required, and does not guarantee a lower price and/or suitable quality item. On the plus side, State, county and other government contracts may provide officials with the following additional benefits:

- Reduction or elimination of the time required to prepare specifications;
- Enhancement and simplification of the procurement process, and
- Minimization of the time required to determine “responsibility” of bidder(s).

When using a State, county or other government contract, you should also consider other cost factors including delivery charges. Most OGS contracts are FOB (free on board) and delivery to the purchaser’s location is generally free, another potential advantage of using State OGS contracts. All other miscellaneous costs should be investigated before you commit to purchasing through a State, county or other government contract.<sup>33</sup> Once again, allowing sufficient time to plan for major purchases is essential.

<sup>30</sup> General Municipal Law, section 104(2) authorizing the use by local governments to make purchases pursuant to the Federal Supply Schedule Usage Act of 2010.

<sup>31</sup> General Municipal Law, section 103(16)

<sup>32</sup> Political subdivisions (other than New York City) that wish to make procurements under GML section 103 (16) through the use of a contract let on the basis of best value must have first authorized the use of best value for awarding their own purchase contracts by local law, or in the case of district corporations (e.g. fire districts), school districts and BOCES, rule, regulation, or resolution. This authorization may be accomplished by the adoption of a single local law or single rule, regulation or resolution.

<sup>33</sup> In fact, General Municipal Law section 103(3) and 104(2) expressly provide that, prior to making a procurement through a county or certain federal contracts, the appropriate officer, board or agency of the local government or school district must consider whether the procurement will result in cost savings after all factors, including charges for service, material and delivery, have been considered.

**RESOLUTION NO. 384  
/GLENCO SUPPLY, INC.****AWARD BID / VARIABLE MESSAGE BOARDS**

Councilman Troy offered the following resolution, which was seconded by Councilman Valentine and was unanimously adopted:

**WHEREAS**, the Superintendent of Highways duly advertised for sealed bids for Variable Message Boards, which were received and publicly opened on May 3, 2018; a copy of the Affidavit of Publication, Notice of Posting and Bid Sheet is labeled Exhibit 06-F-18, and made a part of these minutes. Now, Therefore, Be It

**RESOLVED**, that this bid is hereby awarded to Glenco Supply Inc, Oakhurst, New Jersey, lowest qualified bidder to meet specifications, in the amount of \$36,062.

Ayes: Councilpersons Troy, Valentine, Diviny

Supervisor Day

Noes: None

Absent: Councilman Bottari

16. [Expires and deemed repealed July 31, 2019, pursuant to L.2012, c. 308, § 2 .] Notwithstanding the provisions of subdivision one, two and three of this section, and section one hundred four of this article, any officer, board or agency of a political subdivision or of any district therein authorized to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, or may be required by such political subdivision or district therein through the use of a contract let by the United States of America or any agency thereof, any state or any other political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; provided, however, that no political subdivision or district therein, other than a city with a population of one million or more inhabitants or any district, board or agency with jurisdiction exclusively therein, may make such purchases or contract for such services through the use of such a contract let on the basis of best value in a manner consistent with this section unless the political subdivision or district shall first adopt a local law, rule, regulation or resolution, as the case may be, pursuant to subdivision one of this section, authorizing the use of best value for awarding purchase contracts.

The authority provided to political subdivisions and districts therein pursuant to this subdivision shall not relieve any obligation of such political subdivision or district therein to comply with any applicable minority and women-owned business enterprise program mandates and the preferred source requirements of section one hundred sixty-two of the state finance law .



Richard J. Franzetti, P.E.  
Town Engineer




(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

---

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** January 23, 2019

**Re:** Request Payment for Repairs/Services

---

This memorandum is being presented to the Town Board to request payment of the attached repairs invoices. These invoices are over the Town of Carmel's procurement policy threshold. The following provides a brief a summary of the work that was performed.

- Carmel Sewer District 4 – Lakeshore Pump Repair

On October 9, 2018 Inframark, the operators for CSD 4, notified the Engineering Department the pump #2 of 2 had failed and was in need of repair/replacement. At that time the pump was pulled and sent to Empire for analysis. The pump is critical at this station due to amount of flow and no redundancy and the station was operating on only pump #1 at this time. The repair of this pump was treated as an emergency due to the high risk of a non-compliance. Attached is an invoice in the amount of \$11,000.00 for Empire State Electric to repair pump number 2.

- Carmel Sewer District 4 – Lakeshore Pump station High water pumping

High flows occurred at the Lakeshore pump station due to rain events in late December. As such Inframark, the operators for CSD 4, notified the Engineering Department that they engaged the services of Evans Septic to pump the Lake Shore Pump Station so as to avoid overflows and potential compliance issues. Attached are invoices in the amount of \$8,587.50 and \$7,612.50 (total \$16,200.00) to provide pumping on December 21 and from December 23 through 28, 2018 respectively.

- Carmel Water District 2 – Wyndham Lane Repairs

On December 22, 2018 Inframark, the operators for CWD 2, notified the Engineering Department the six (6) saddles on Wyndham lane had let go. This was after an overnight repair of another saddle was completed. Upon speaking with the operators and Ed Kuck, and due to the extent of the repairs (i.e. number of saddles, depth, gas/electric etc.) additional support help was required so as not to have water service

01-23-19

## Request Payment for Repairs

turned off for more than four (4) hours (as over four (4) hours triggers a boil water emergency). At that time we reached out to Legacy Supply for this help. Attached are invoices in the amount of \$13,224.50 and \$5,994.00 from Kuck Excavating and \$10,586.21 for Legacy Supply (total \$36,017.85) to perform these repairs.

- Carmel Water District 4 – Install flushing hydrant

On December 27, 2018 Bee and Jay, the operators for CWD 4, notified the Engineering Department that pump for well number 6 burnt out and was tripping the control panel. Attached is an invoice in the amount of \$6,213.14 for Bee and Jay to pull and replace this pump.

We have advised the Comptroller's office of this expenditure and per the attached there are sufficient funds in the budget for this work as described. The Engineering Department requests that the Town Board approve payment.



# INVOICE

Date	Invoice #
12/27/2018	57411

**Bill To**

TOWN OF CARMEL  
60 McALPIN AVE.  
MAHOPAC, NY 10541

**Ship To**

Carmel Sewer Dist.2  
11 Old Route 6  
Carmel, NY 10512

**P.O. No.**

LAKESHORE

**Terms**

Net 30

**Due Date**

1/26/2019

**Register #**

57411

QTY	ITEM	Description of Goods or Services	Unit Price	Amount
1	Repair	REPAIR 035866 FLYGT 3153 PUMP 12HP. DISASSEMBLE, CLEAN AND CHECK ALL PARTS. REWIND STATOR, MACHINE WORN SEAL SECTION. NEW STAINLESS STEEL STATOR HOUSING. NEW COOLING JACKET. NEW SEAL REBUILD KIT. SANDBLAST. ASSEMBLE WITH NEW OIL AND ANTIFREEZE TEST RUN	11,000.00	11,000.00

We appreciate your prompt payment.

Empire State Electric Motors, Inc.  
2680 Route 17M  
Goshen, NY 10924

Phone: 845 294-7440 Fax: 845 294-2620

FED. TAX ID#06-1208927

Subtotal	\$11,000.00
Sales Tax (0.0%)	\$0.00
<b>TOTAL</b>	<b>\$11,000.00</b>

Evans Septic Tank Service, Inc.  
162 Barrett Hill Rd.  
Mahopac, N.Y. 10541  
845-628-0166

Invoice Date December 24, 2018  
Account Number: 1001

<b>CUSTOMER</b> Town of Carmel McAlpin Avenue Mahopac, NY 10541				
Item Code	Description	Price	Quantity	Amount
December 21, 2018	Called at 7:30 a.m. arrived at Lakeshore manhole at 8:00a.m. pumped manhole on Lakeshore and disposed of at SD#4. Pump and dump. To 4:30 p.m.	\$125.00	9 hours /	\$1,125.00
	Dec. 21 <sup>st</sup> Friday 4:30 p.m. to Dec 23 <sup>rd</sup> Sunday 1:00 a.m.	\$200.00	32 ½ hrs ✓	\$6,500.00
December 21, 2018	Truck #2 called at 12:00 p.m to 4:30 p.m. Pump at Lakeshore manhole and dispose at SD#2.	\$125.00	4 ½ hrs.	\$ 562.50
	4:30 p.m. to 6:30 p.m.	\$200.00	2 hours	\$ 400.00
		TOTAL		\$8,587.50
All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation		Material Sales		
		Labor Sales		

Evans Septic Tank Service, Inc.  
 162 Barrett Hill Rd.  
 Mahopac, N.Y. 10541  
 845-628-0166

Invoice Date December 29, 2018  
 Account Number: 1001

<b>CUSTOMER</b>				
Town of Carmel McAlpin Avenue Mahopac, NY 10541				
Item Code	Description	Price	Quantity	Amount
December 23, 2018 – December 24, 2018	Sunday Called at 5:00 p.m. arrived at Lakeshore manhole at 5:45 p.m.. pumped manhole on Lakeshore and disposed of at SD#2 and SD#4. Pump and dump to Monday 24 <sup>th</sup> Christmas Eve. Ended 11:00 p.m.			
		\$200.00	18 hrs.	\$3,600.00
December 25, 2018	Christmas Day Called at 2:00 p.m. arrived at 2:45 pm. At Lakeshore manhole. Pumped at dumped at SD#4. Ended at 12:00 p.m.			
		\$300.00	10 hrs.	\$3,000.00
December 28, 2018	Called at 2:00 p.m. arrived at 2:50 p.m. pumped at Lakeshore and disposed of SD#4. Ended at 8:00 p.m. 2:00 p.m. to 4:30 p.m.	\$125.00	2.5 hrs.	\$ 312.50
	4:30 p.m. to 8:00 p.m.	\$200.00	3.5 hrs.	\$ 700.00
		TOTAL		\$7,612.50
		Material Sales		



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541

p: 845.628.3924 f: 845.628.4062

e: service@beeandjay.com

# INVOICE

DATE	INVOICE #
1/7/2019	90119

www.BEEANDJAY.com

**BILL TO:**

Town of Carmel- CWD 4  
Engineering Dept.  
60 McAlpin Ave.  
Mahopac, NY 10541

**SERVICE LOCATION:**

Lake Baldwin Pump Station  
Mahopac, NY

PROFESSIONAL SERVICE 55 YEARS 1964-2019

Master Plumbers Lic.#s W.C. 556 P.C. 363

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845-628-2087	Payment Due Upon Rec	EK	12/27/2018	62168
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		CWD# 4 Lake Baldwin pump station - Emergency well #6 burnt out and tripping control panel, use of boom truck, pulled and changed 3hp Goulds pump, motor and all related sub cable and equipment, restored pump on line.		
Labor TOC Mech	8	1- Mech	75.00	600.00T
Labor TOC Tech	8	1- Tech	85.00	680.00T
Boom Truck		Boom Truck	1,200.00	1,200.00T
Material	1	Goulds 13GS 30 Pump	1,201.00	1,201.00T
Material	1	Goulds 3hp 3PH Motor	1,068.00	1,068.00T
Material	1	500 feet 10/3 Sub Cable	1,126.74	1,126.74T
Material	1	2- 1-1/4" Line Checks	263.40	263.40T
Material	1	2 Sets Heat Shrinks	44.00	44.00T
Material	1	6- Rolls Tape	30.00	30.00T
		Certificate on File	0.00%	0.00

\*\* Invoices not paid when due will be subjected to a finance charge of 1.5% per month

**Total Due \$6,213.14**

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER \_\_\_\_\_

CARDHOLDER/NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

CARD# \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ CID # \_\_\_\_\_



**ED KUCK EXCAVATING INC**  
**20 Day Road**  
**Carmel NY 10512**

December 27, 2018  
Emergency – 4-3/4" X 8" Rotten Saddles

Town of Carmel Engineering Dept  
60 McAlpin Avenue  
Mahopac, NY 10541

CWD# 2  
REQ -  
Inv # TOC 132-18  
Tax ID- 133851002  
Vendor – 0670

**Attn:** Robert Vara

**Job Location:** #10, #15 # 32 Wyndham Lane

**Job Date:** 12/21/18 into 12/22/18

**As per:** Inframark

**Job Description**

- Locate service line
- Hammer blacktop
- Repair first set of saddles and backfill
- Three other locations on road let loose - locate services lines, drilled holes and started to expose leaks
- Repaired saddles and reconnected service line
- Backfill with item4 and compact
- Blacktop restoration to follow

Materials	Total hrs, yds, qty	Price per yd,qty,day	Total
Track Hoe MR55	16.5 hours	\$85.00	\$1,402.50
Machine operator	16.5 hours	\$90.00	\$1,485.00
Laborers	4 men X 16.5 hours	\$72.00	\$4,752.00
Dump truck	16.5 hours	\$90.00	\$1,485.00
Support Vehicle	Day rate X 2 days	\$155.00	\$310.00
Hand Drill	Day rate	\$70.00	\$70.00
Locator	Day rate	\$50.00	\$50.00
Jumping Jack	Day rate X 2 days	\$70.00	\$140.00
Chop saw	Day rate X 2 days	\$70.00	\$140.00
Mud sucker	Day rate X 2 days	\$70.00	\$140.00
Machine Hammer	Day rate	\$250.00	\$250.00
Item 4 with salt	60 yds	\$50.00	\$3,000.00
Total			\$13,224.50

**ED KUCK EXCAVATING INC**  
**20 Day Road**  
**Carmel NY 10512**

December 28, 2018  
Emergency – Blacktop Restoration

Town of Carmel Engineering Dept  
60 McAlpin Avenue  
Mahopac, NY 10541

CWD# 2  
REQ -  
Inv # TOC 133-18  
Tax ID- 133851002  
Vendor – 0670

**Attn:** Robert Vara

**Job Location:** #10, #15, #25, #32 & #40 Wyndham Lane  
**Job Date:** 12/20/18

**As per:** Inframark

**Job Description**

- Remove excess item4 from previous water breaks
- Cold patch disturbed areas

Materials	Total hrs, yds, qty	Price per yd,qty,day	Total
Track Hoe MR55	8 hours	\$85.00	\$680.00
Machine operator	8 hours	\$60.00	\$480.00
Laborers	3 men X 8 hours	\$48.00	\$1,152.00
Dump trucks	8 hours X 2 trucks	\$90.00	\$1,440.00
Support Vehicle	Day rate	\$155.00	\$155.00
Plate tamper	Day rate	\$70.00	\$70.00
Chop saw	Day rate	\$70.00	\$70.00
Cold Patch	15 tons	\$129.80	\$1,947.00
Total			\$5,994.00

# Legacy Supply LLC

14 Railroad Avenue, Valhalla, NY 10595  
Tel. 914-262-2048 -- Fax 914-946-2355

## Invoice

Date	Invoice #
12/22/2018	319

Bill To
Town of Carmel Attn: Engineering Dept. 60 McAlpin Avenue Mahopac, NY 10541

P.O. Number	Terms

Due Date	Project
12/22/2018	

Quantity	Item Code	Description	Price Each	Amount
1	INSTALLMENT	Emergency Water Main Break - Wyndham Lane, Carmel, NY 10512	10,586.21	10,586.21
		Sales Tax	8.375%	0.00
<i>In the event any third parties are involved to collect any outstanding monies owed by said business, the customer agrees to pay any reasonable collection fees, including attorney fees whether litigation has commenced, and all costs of litigation. IF PROJECT IS TAX EXEMPT, PLEASE RETURN A TAX EXEMPT CERTIFICATE WITH PAYMENT.</i>			<b>Total</b>	<b>\$10,586.21</b>

# Legacy Supply LLC

14 Railroad Avenue, Valhalla, NY 10595 -- Tel. 914-262-2048

## LABOR AND MATERIAL VOUCHER

No.

BILL TO: Carmel - CWD-2 Emergency Water Main Break

DATE: 12/23/18

DESCRIPTION OF WORK DONE: Crew was called in at 7:00 am for an emergency water main repair on Wyndham Lane, Carmel, NY 10512  
Crew mobilized, excavated and repaired 3 service lines which had ruptured.

## LABOR

	NUMBER	ST. HRS.	TOTAL ST. HRS.	STRAIGHT TIME RATE	TOTAL ST. DOLLAR	NUMBER	O.T. HOURS	TOTAL O.T. HR.	O.T. RATE	TOTAL O.T. DOLLARS	TOTAL PER CRAFT
LABORER - AD, MM				86.97		2	10	20	116.34	2,326.80	2,326.80
OPERATOR - JC				118.95		1	10	10	158.79	1,587.90	1,587.90
<b>SUBTOTAL</b>											3,914.70

## EQUIPMENT, VEHICLES, TOOLS & MISC. MATERIALS

	DESCRIPTION	UNIT PRICE	DAILY RATE	TOTAL
6	Cat 303.5 - \$64.95 per hr.	64.95	519.60	389.70
2	Cat 303.5 w/hammer - \$124.95 per hr.	124.95	999.60	249.90
10	Mechanic Truck - \$100.00 per hr.	100.00	800.00	1,000.00
10	F550 Dump Truck - \$100.00 per hr.	100.00	800.00	1,000.00
10	Hand Tools - \$12.50 per hr.	12.50	100.00	125.00
18	Disposal of Excavated Soil - \$35.00 per CY	35.00	280.00	630.00
18	Item 4/Stone - \$38.00 per CY	38.00	304.00	684.00
2	Disposal of Excavated Asphalt - \$65.00 per CY	65.00	520.00	130.00
4	1" Copper - \$8.00 per LF	8.00	64.00	32.00
3	3" Pump - Electric - \$17.65 per hr.	21.18	169.44	63.54
1	3" Pump Hoses - \$2.50 ea.	3.00	3.00	3.00
2	Trailer Move - Cat 303.5	300.00	300.00	600.00

CONTRACTOR: AUTHORIZED AND APPROVED

FIRM: LEGACY SUPPLY LLC

SIGN: Lisa Lyons Cassidy

PRINT: Lisa Lyons Cassidy

OWNER: AUTHORIZED AND APPROVED

FIRM:

SIGN:

PRINT:

BASE COST

OVERHEAD/PROFIT-20%

TOTAL

8,821.84

1,764.37

10,586.21

**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Subject:** Board Approvals  
**Date:** Friday, January 11, 2019 11:58:07 AM  
**Attachments:** [Empire f22.pdf](#)  
[Bee and Jay.pdf](#)  
[Wyndham La - Legacy.pdf](#)  
[Wyndham La - Kuck Blacktop Restoration.pdf](#)  
[Wyndham La - Kuck - Repair.pdf](#)  
[CSD #4 - Evans Service Call 12-23 thru 12-28.pdf](#)  
[CSD #4 - Evans Service Call 12-21.pdf](#)

---

Rich,

Please see above invoices that will require authorization from the Board for payment. They are summarized below as follows:

Vendor	District	Repair/Service	Cost
Empire	CSD #4	Flygt Pump Repair	<u>\$11,000.00</u>
Evans Septic	CSD #4	Pumped Overflows 12/21	\$8,587.50
Evans Septic	CSD #4	Pumped Overflows 12/23 thru 12/28	\$7,612.50
			<u>\$16,200.00</u>
Bee and Jay	CWD #4	Pump Replacement at Pump Station	<u>\$6,213.14</u>
Ed Kuck	CWD #2	Wyndham La Water Main	\$13,224.50
Ed Kuck	CWD #2	Wyndham La Water Main Restoration	\$5,994.00
Legacy Supply	CWD #2	Wyndham La Water Main	\$10,586.21
			<u>\$36,017.85</u>

All funds have been encumbered from the appropriate district's 2018 operating budgets.

Thanks,  
Donna

LAW OFFICE OF  
**BRUNO V. GIOFFRE, JR., PLLC**

2 WESTCHESTER PARK DRIVE, SUITE 205  
WHITE PLAINS, NEW YORK 10604

BRUNO V. GIOFFRE, JR.  
ADMITTED IN NY, CT & FL

(914) 481-8900  
FAX (914) 481-8905

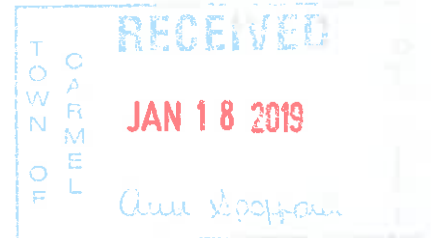
bruno@bgioffrelaw.com  
www.bgioffrelaw.com

32 FIELDPOINT ROAD  
GREENWICH, CT 06830

January 17, 2019

***Via Overnight Mail***

Town Clerk  
Town of Carmel  
60 McAlpin Avenue  
Mahopac, NY 10541



Re: Notice to Municipality of Application for On-Premise Liquor License  
for Clam Restaurant LLC – 957 Route 6 – Mahopac

Town Clerk:

On behalf of our client, Clam Restaurant LLC, we hereby notify you pursuant to Alcohol Beverage Control Law, Sections 64, Subdivision 2a and 99D, that our client intends to file an application for an On-Premise Liquor License at 957 Route 6, Mahopac, NY 10541. Enclosed herewith is the SLA Standardized Notice Form for your review.

Our client is hoping to open this restaurant this winter.

Accordingly, we respectfully request that the Town of Carmel, waive the statutory thirty (30) day waiting period to allow our client to file its application for an On-Premise Liquor License as soon as possible to avoid any delays in obtaining its liquor license. Please advise the undersigned of the Town of Carmel's position at your earliest convenience.

Thank you for your consideration. Should you have any questions, please do not hesitate to call.

Very truly yours,

Law Office of Bruno V. Gioffre, Jr., PLLC

A handwritten signature in black ink, appearing to read "Bruno V. Gioffre, Jr.".

Bruno V. Gioffre, Jr., Esq.





OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

## Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice was Sent: 01/18/2019 1a. Delivered by: Personal Delivery with Proof of Receipt

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

☒ New Application ☐ Renewal ☐ Alteration ☐ Corporate Change ☐ Removal ☐ Class Change ☐ Method of Operation Change

For New applicants, answer each question below using all information known to date

For Renewal applicants, answer all questions

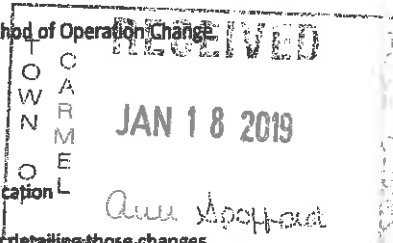
For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For Corporate Change applicants, attach a list of the current and proposed corporate principals

For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For Class Change applicants, attach a statement detailing your current license type and your proposed license type

For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes



This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: Town of Carmel

### Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): New Application Expiration Date (if applicable): New Application

5. Applicant or Licensee Name: CLAM RESTAURANT LLC

6. Trade Name (if any): TBD

7. Street Address of Establishment: 957 Route 6

8. City, Town or Village: Mahopac, NY Zip Code: 10541

9. Business Telephone Number of Applicant/Licensee: (347) 266-3143

10. Business E-mail of Applicant/Licensee: llekocevic@gmail.com

11. Type(s) of alcohol sold or to be sold: ☐ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service:

☒ Full food menu; full kitchen run by a chef or cook ☐ Menu meets legal minimum food availability requirements; food prep area at minimum

13. Type of Establishment: Restaurant (full kitchen and full menu required)

14. Method of Operation: (check all that apply) ☐ Seasonal Establishment ☐ Juke Box ☐ Disc Jockey ☒ Recorded Music ☐ Karaoke

☐ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): \_\_\_\_\_

☐ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment

☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify): \_\_\_\_\_

15. Licensed Outdoor Area: (check all that apply) ☒ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure

☐ Sidewalk Cafe ☐ Other (specify): \_\_\_\_\_

## OFFICE USE ONLY

☐ Original☐ Amended

Date

CARMEL  
TOWN OF

JAN 18 2019

Ann Hooper 49

CARMEL TOWN OF

16. List the floor(s) of the building that the establishment is located on: Main17. List the room number(s) the establishment is located in within the building, if appropriate: 18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:

Name

Serial Number

21. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (if YES, SKIP 23-26) ☒ No

## Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name: Anthony Morando23. Building Owner's Street Address: PO Box 96224. City, Town or Village: Mahopac State: NY Zip Code: 1054125. Business Telephone Number of Building Owner: (914) 645-4471Representative or Attorney Representing the Applicant in Connection with the  
Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice26. Representative/Attorney's Full Name: Bruno V. Gioffre, Jr., Esq.27. Representative/Attorney's Street Address: 2 Westchester Park Drive, Suite 20528. City, Town or Village: White Plains State: New York Zip Code: 1060429. Business Telephone Number of Representative/Attorney: (914) 481-890030. Business E-mail Address of Representative/Attorney: bruno@bgioffrelaw.com

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

31. Printed Principal Name: Lindie Lekocevic Title: Managing MemberPrincipal Signature: Lindie Lekocevic



# MAHOPAC VOLUNTEER FIRE DEPARTMENT



Chief  
Bill Nikisher

First Assistant Chief  
Jason Kinash

Second Assistant Chief  
Andrew Roberto

Post Office Box 267  
Mahopac, NY 10541

---

Fire Headquarters  
741 Route Six

Emergency Dial 911

Phone: (845) 628-3160  
chief@mahopacvfd.com  
Fax: (845)628-2174

Carmel Town Clerk  
60 McAlpin Ave  
Mahopac, NY 10541

The Mahopac Volunteer Fire Department has added the following person(s) to our rolls. We would respectfully request to add the following:

Crew J Connolly , Mahopac, NY 10541  
Izabelle F Selca , Mahopac, NY 10541  
Marlena S Whitbeck , Mahopac, NY

The Mahopac Volunteer Fire Department would respectfully request to have the following persons removed from the rolls:

Michael Matthew Armistead

Respectfully submitted

Brian Lena  
Correspondence Secretary  
Mahopac Volunteer Fire Department.

