

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

60 McAlpin Avenue
Mahopac, New York 10541

KATHLEEN KRAUS
Receiver of Taxes

JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

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MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD WORK SESSION
Wednesday, June 28, 2017 7:00pm

Pledge of Allegiance – Moment of Silence

Public Hearing #1: For the proposed joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in said Town, being the automatic meter infrastructure and water meter project to replace water meters throughout the various water districts, including original equipment, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$3,350,000

- 1A.** Res: Public Interest Order In the Matter of the Joint Increase and Improvement of Facilities of Water District #s 1,2,3,4,5,6,7,8,9,10,12,13,14 in the Town of Carmel
- 1B.** Res: Authorizing the Issuance of \$3,350,000 Bonds of the Town of Carmel to Pay the Cost of the Automatic Meter Infrastructure and Water Meter Project of Water District #s 1,2,3,4,5,6,7,8,9,10,12,13,14 in the Town of Carmel

Public Hearing #2: Upon a certain map, plan and report, including an estimate of cost, in relation to the proposed increase and improvement of the facilities of Carmel Water District No. 9, in said Town, consisting of the reconstruction of water mains, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$882,800

- 2A.** Res: Public Interest Order in the Matter of Facilities of Carmel Water District #9 in the Town of Carmel
- 2B.** Res: Authorizing the Issuance of the \$882,800 Bonds of the Town of Carmel to Pay the Cost of the Reconstruction of Water Mains of Carmel Water District #9

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Town Board Work Session:

- Review Town Board Minutes June 16 and 21, 2017
- 1. Nicholas DiSantis, Alan Kassay – PKF, O'Connor Davies, LLP -Review of Annual CAFR (Comprehensive Annual Financial Report) Fiscal Year Ending 2016
- 2. Michael Bartolotti, Putnam County Clerk – Discussion of Electronic Filing of SCAR (Small Claims Assessment Review)
- 3. Consider Additions/Deletions to the Active List of the Mahopac Volunteer Fire Department
- 4. Michael Simone, Highway Superintendent – Consider Request to Enter into Agreement with LEAF Financial Services for the Leasing of Imaging Copier in the Highway Department

5. Richard Franzetti, PE, Town Engineer – Consider RFQ for the Operation and Maintenance of the Various Town Owned Water and Sewer Districts

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

Executive Session:

1. Gregory Folchetti, Town Legal Counsel – Litigation Update

NOTICE OF PUBLIC HEARING

**Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14
of the Town of Carmel, Putnam County, New York**

PLEASE TAKE NOTICE that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, in said Town, on the 28th day of June, 2017, at 7:00 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing relating to the proposed joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in said Town, being the automatic meter infrastructure and water meter project to replace water meters throughout the various water districts, including original equipment, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$3,350,000, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same.

Such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be levied and collected in each District in the manner provided by law. It is expected that the apportionment of cost between Districts shall be as follows: Water District No. 1's share is 1.79% (\$60,000), Water District No. 2's share is 54.33% (\$1,820,000), Water District No. 3's share is 11.19% (\$375,000), Water District No. 4's share is 3.76% (\$126,000), Water District No. 5's share is 1.19% (\$40,000), Water District No. 6's share is 2.39% (\$80,000), Water District No. 7's share is 2.63% (\$88,000), Water District No. 8's share is 8.81% (\$295,000), Water District No. 9's share is 3.52% (\$118,000), Water District No. 10's share is 2.63% (\$88,000), Water District No. 12's share is 2.60% (\$87,000), Water District No. 13's share is 1.79% (\$60,000), and Water District No. 14's share is 3.37% (\$113,000).

The capital project has been determined to be a "Type II Action" under SEQRA, which it has been determined will not result in any adverse significant environmental impact. The map, plan and report for the capital project are on file in the office of the Town Clerk where they may be inspected during regular office hours.

Dated: Mahopac, New York,
June 8, 2017.

BY ORDER OF THE TOWN BOARD OF THE
TOWN OF CARMEL PUTNAM COUNTY,
NEW YORK

Ann Spofford
Town Clerk

Resolution #1A

PUBLIC INTEREST ORDER IN THE MATTER OF THE JOINT INCREASE AND IMPROVEMENT OF FACILITIES OF WATER DISTRICT NOS. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 AND 14 IN THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK

WHEREAS, the Town Board of the Town of Carmel, Putnam County, New York, has duly caused to be prepared a map, plan and report including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the proposed joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in the Town of Carmel, Putnam County, New York (together, the "Districts"), consisting of the automatic meter infrastructure and water meter project to replace water meters throughout the various water districts, including original equipment, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$3,350,000 and

WHEREAS, it is expected that the apportionment of such cost between the Districts shall be as follows: Water District No. 1's share is 1.79% (\$60,000), Water District No. 2's share is 54.33% (\$1,820,000), Water District No. 3's share is 11.19% (\$375,000), Water District No. 4's share is 3.76% (\$126,000), Water District No. 5's share is 1.19% (\$40,000), Water District No. 6's share is 2.39% (\$80,000), Water District No. 7's share is 2.63% (\$88,000), Water District No. 8's share is 8.81% (\$295,000), Water District No. 9's share is 3.52% (\$118,000), Water District No. 10's share is 2.63% (\$88,000), Water District No. 12's share is 2.60% (\$87,000), Water District No. 13's share is 1.79% (\$60,000), and Water District No. 14's share is 3.37% (\$113,000); and

WHEREAS, such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be annually apportioned and assessed upon the several lots and parcels of land within each said District in the manner provided by law, in an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on said bonds as the same shall become due; and

WHEREAS, at a meeting of said Town Board duly called and held on June 7, 2017, an Order was duly adopted by it and entered in the minutes specifying the said Town

Board would meet to consider the joint increase and improvement of facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14 in said Town at a maximum estimated cost of \$3,350,000, and to hear all persons interested in the subject thereof concerning the same at the Town Hall, in Mahopac, New York, in said Town, on June 28, 2017, at 7:00 o'clock P.M., Prevailing Time; and

WHEREAS, said Order duly certified by the Town Clerk was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard; NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in the Town of Carmel, Putnam County, New York, consisting of the automatic meter infrastructure and water meter project to replace water meters throughout the various water districts, including original equipment, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$3,350,000, allocated as hereinbefore described herein.

Section 2. This Order shall take effect immediately.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	NO
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

Resolution #1B

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$3,350,000 BONDS OF THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK, TO PAY THE COST OF THE AUTOMATIC METER INFRASTRUCTURE AND WATER METER PROJECT OF WATER DISTRICT NOS. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 AND 14, IN THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK.

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an Order dated the date hereof, said Town Board has determined it to be in the public interest to improve the joint facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in the Town of Carmel, Putnam County, New York, at a maximum estimated cost of \$3,350,000; and

WHEREAS, it is expected that the apportionment of such cost between the Districts shall be as follows: Water District No. 1's share is 1.79% (\$60,000), Water District No. 2's share is 54.33% (\$1,820,000), Water District No. 3's share is 11.19% (\$375,000), Water District No. 4's share is 3.76% (\$126,000), Water District No. 5's share is 1.19% (\$40,000), Water District No. 6's share is 2.39% (\$80,000), Water District No. 7's share is 2.63% (\$88,000), Water District No. 8's share is 8.81% (\$295,000), Water District No. 9's share is 3.52% (\$118,000), Water District No. 10's share is 2.63% (\$88,000), Water District No. 12's share is 2.60% (\$87,000), Water District No. 13's share is 1.79% (\$60,000), and Water District No. 14's share is 3.37% (\$113,000); and

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to 6NYCRR Part 617.5(c)(2) of the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which as such will not have any significant adverse effects on the environment; and

WHEREAS, it is now desired to authorize such capital project and its financing;
NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in the Town of Carmel, Putnam County, New York, consisting of the automatic meter

infrastructure and water meter project to replace water meters throughout the various water districts, including original equipment, and incidental improvements and expenses in connection therewith, there are hereby authorized to be issued \$3,350,000 bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific object or purpose is \$3,350,000, which specific object or purpose is hereby authorized at said maximum estimated cost, and that the plan for the financing thereof is by the issuance of the \$3,350,000 bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years pursuant to subdivision 1 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of Carmel, Putnam County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from monies raised from said Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14 in the manner provided by law, there shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such

manner as he shall deem best for the interests of said Town, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the Supervisor shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Supervisor shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 8. The Supervisor is hereby further authorized, at his sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Department of Health and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Town in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Supervisor. Such notes shall be of such terms, form and contents as may be prescribed by said Supervisor consistent with the provisions of the Local Finance Law.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 12. This resolution, which takes effect immediately, shall be published in summary form in the official newspapers, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Frank Lombardi	___	___
Kenneth Schmitt	___	___

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, on June 28, 2017, at 7:00 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing upon a certain map, plan and report, including an estimate of cost, in relation to the proposed increase and improvement of the facilities of Carmel Water District No. 9, in said Town, consisting of the reconstruction of water mains, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$882,800.

Said capital project has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, said regulations provide will not result in any significant adverse environmental impacts.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Mahopac, New York,

June 8, 2017.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF
CARMEL, PUTNAM COUNTY, NEW YORK

Ann Spofford
Town Clerk

Resolution #2A

PUBLIC INTEREST ORDER IN THE MATTER OF THE JOINT INCREASE AND IMPROVEMENT OF FACILITIES OF WATER DISTRICT NO. 9 IN THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK

WHEREAS, the Town Board of the Town of Carmel, Putnam County, New York, has duly caused to be prepared a map, plan and report including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the proposed increase and improvement of the facilities of Carmel Water District No. 9, in the Town of Carmel, Putnam County, New York, consisting of the reconstruction of water mains, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$882,800 and

WHEREAS, at a meeting of said Town Board duly called and held on June 7, 2017, an Order was duly adopted by it and entered in the minutes specifying the said Town Board would meet to consider the increase and improvement of facilities of Carmel Water District No. 9 in said Town at a maximum estimated cost of \$882,800, and to hear all persons interested in the subject thereof concerning the same at the Town Hall, in Mahopac, New York, in said Town, on June 28, 2017, at 7:00 o'clock P.M., Prevailing Time; and

WHEREAS, said Order duly certified by the Town Clerk was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard; NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the increase and improvement of the facilities of Carmel Water District No. 9, in the Town of Carmel, Putnam County, New York, consisting of the reconstruction of water mains, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$882,800.

Section 2. This Order shall take effect immediately.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Resolution #2B

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$882,800 BONDS OF THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK, TO PAY THE COST OF THE RECONSTRUCTION OF WATER MAINS OF CARMEL WATER DISTRICT NO. 9, IN THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK.

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an Order dated the date hereof, said Town Board has determined it to be in the public interest to improve the facilities of Carmel Water District No. 9, in the Town of Carmel, Putnam County, New York, at a maximum estimated cost of \$882,800; and

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to 6NYCRR Part 617.5(c)(2) of the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which as such will not have any significant adverse effects on the environment; and

WHEREAS, it is now desired to authorize such capital project and its financing;
NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of Carmel Water District No. 9, in the Town of Carmel, Putnam County, New York, consisting of the reconstruction of water mains, including incidental improvements and expenses in connection therewith, there are hereby authorized to be issued \$882,800 bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific object or purpose is \$882,800, which specific object or purpose is hereby authorized at said maximum estimated cost, and that the plan for the financing thereof is by the issuance of the \$882,800 bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years pursuant to subdivision 1 of paragraph a

of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of Carmel, Putnam County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from monies raised from said Carmel Water District No. 9 in the manner provided by law, there shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of said Town, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the Supervisor shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Supervisor shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by

Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 8. The Supervisor is hereby further authorized, at his sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Department of Health and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Town in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Supervisor. Such notes shall be of such terms, form and contents as may be prescribed by said Supervisor consistent with the provisions of the Local Finance Law.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 12. This resolution, which takes effect immediately, shall be published in summary form in the official newspapers, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

Town of Carmel, New York Report to the Town Board December 31, 2016



**KNOW
GREATER
VALUE**

Alan Kassay, Partner

June 28, 2017



Agenda

Audit Results – PKF O’Connor Davies Opinion on Financial Statements

- Fund Balance - General Fund Retrospective
- General Fund - Budget to Actual Summary
- General Fund - Budget to Actual - Revenues
- General Fund - Budget to Actual - Expenditures

Audit Results

We have completed our audit of the 2016 financial statements of Town of Carmel in accordance with auditing standards generally accepted in the United States of America. The objective of our audit was to obtain reasonable assurance about whether these financial statements are free of material misstatement. As part of the scope of our work, we reviewed management's accounting estimates and the accounting treatment afforded to all significant accounting matters.

Audit Scope

Our audit approach was directed at the evaluation of all significant aspects of the Town's operations to reduce audit risks to an acceptable level. Our primary focus was not on individual transactions and balances but on the financial statements we are opining on taken as a whole. We are satisfied that the scope of our audit was sufficient to enable us to express our opinion on these financial statements.

We have issued an unmodified (or clean) opinion relating to the Town of Carmel as of December 31, 2016 and for the year then ended.

Fund Balance – General Fund Retrospective

Town of Carmel
Fund Balance Comparison
General Fund

		Increase (Decrease) 2016 vs 2015	2016	2015	2014	2013	2012
<i>Nonspendable:</i>							
Prepaid expenditures		\$ (4,617)	\$ 389,280	\$ 393,897	\$ 450,029	\$ 514,577	\$ 490,430
<i>Restricted:</i>							
Retirement		-	200,000	200,000	200,000	200,000	160,000
Employee benefit accrued liability		440,000	1,440,000	1,000,000	1,000,000	1,000,000	800,000
		440,000	1,640,000	1,200,000	1,200,000	1,200,000	960,000
<i>Committed:</i>							
Future budgets		-	400,000	400,000	400,000	400,000	400,000
Revaluation project		250,000	750,000	500,000	500,000	200,000	-
Vehicle purchases		-	150,000	150,000	150,000	80,000	-
		250,000	1,300,000	1,050,000	1,050,000	680,000	400,000
<i>Assigned:</i>							
Purchases on order		34,065	152,275	118,210	89,518	55,713	65,147
Subsequent Year's Expenditures		-	770,000	770,000	770,000	770,000	600,000
Total Assigned		34,065	922,275	888,210	859,518	825,713	665,147
Unassigned	33%	708,768	2,881,689	2,172,921	1,532,712	1,227,425	1,127,422
Total Fund Balances	25%	\$ 1,428,216	\$ 7,133,244	\$ 5,705,028	\$ 5,092,259	\$ 4,447,715	\$ 3,642,999

General Fund – Budget to Actual Summary

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Total Revenues	\$ 18,164,825	\$ 18,234,465	\$ 19,145,057	\$ 910,592
Total Expenditures	<u>17,320,035</u>	<u>17,699,062</u>	<u>16,596,841</u>	<u>1,102,221</u>
Excess of Revenues Over Expenditures	844,790	535,403	2,548,216	2,012,813
Total Other Financing Sources (Uses)	<u>(813,000)</u>	<u>(1,113,000)</u>	<u>(1,120,000)</u>	<u>(7,000)</u>
Net Change in Fund Balance	31,790	(577,597)	1,428,216	2,005,813
Fund Balance - Beginning of Year	<u>(31,790)</u>	<u>577,597</u>	<u>5,705,028</u>	<u>5,127,431</u>
Fund Balance - End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,133,244</u>	<u>\$ 7,133,244</u>

General Fund – Budget to Actual Revenues

	Budget		Actual	Variance with Final Budget (Negative)	
	Original	Final			
REVENUES					
Real Property Taxes	\$ 14,213,363	\$ 14,213,363	\$ 14,213,362	\$ (1)	
Other Tax Items	93,500	93,500	111,430	17,930	
Non-Property Taxes	725,000	725,000	783,876	58,876	
Departmental Income	1,400,900	1,405,873	1,498,754	92,881	1
Use of Money and Property	57,000	57,000	57,899	899	
Licenses and Permits	496,500	496,500	705,925	209,425	2
Fines and Forfeitures	100,000	115,000	189,301	74,301	
Sale of Property and Compensation for Loss	11,100	30,951	35,973	5,022	
Interfund Revenues	81,000	81,000	79,215	(1,785)	
State Aid	894,462	894,462	1,239,521	345,059	3
Miscellaneous	92,000	121,816	229,801	107,985	4
Transfers In	7,000	7,000	-	(7,000)	
Total Revenues	\$ 18,171,825	\$ 18,241,465	\$ 19,145,057	\$ 903,592	

General Fund – Budget to Actual Revenues (Continued)

1. Departmental Income – Intergovernmental Charges, \$45,173.
2. Licenses and Permits – Building, Zoning and Sanitation Fees, \$212,682.
3. State Aid – Mortgage Tax, \$312,000.
4. Miscellaneous – Various, \$88,771

Overall – Positive Budget Variance of \$903,592.

Revenues – Overall Increase of \$872,104, = to 4.8% Increase

General Fund – Budget to Actual Expenditures

	Budget			Variance with Final Budget - Positive (Negative)
	Original	Final	Actual	
EXPENDITURES				
Current:				
General Government Support	\$ 5,583,888	\$ 5,503,639	\$ 4,962,266	\$ 541,373 1
Public Safety	9,071,071	9,451,402	9,129,991	321,411 2
Health	18,695	18,695	17,514	1,181
Transportation	606,767	615,167	611,814	3,353
Culture and Recreation	1,608,528	1,660,789	1,495,902	164,887 3
Home and Community Services	431,086	449,370	379,354	70,016
Transfers Out	820,000	1,120,000	1,120,000	-
Total Expenditures	18,140,035	18,819,062	17,716,841	1,102,221
Net Change in Fund Balance	31,790	(577,597)	1,428,216	2,005,813
FUND BALANCE				
Beginning of Year	(31,790)	577,597	5,705,028	5,127,431
End of Year	\$ -	\$ -	\$ 7,133,244	\$ 7,133,244

General Fund – Budget to Actual Expenditures (Continued)

1. General Government Support – Spread throughout all of the functions; Assessor - \$85,579, Central Data Processing - \$97,543, Unallocated Insurance - \$41,906.
2. Public Safety – Police - \$285,717.
3. Culture and Recreation – Parks - \$149,761

Overall – Positive Budget Variance of \$1,102,221.

Total Budget, Revenues & Expenditures – Positive Budgetary Variance of \$2,005,813.

www.pkfod.com

Nicholas DeSantis, Partner

ndesantis@pkfod.com

Alan Kassay, Partner

akassay@pkfod.com

665 Fifth Avenue
New York, NY 10022
T: 212.286.2600

20 Commerce Drive
Suite 301
Cranford, NJ 07016
T: 908.272.6200

293 Eisenhower Pkwy
Suite 270
Livingston, NJ 07039
T: 973.535.2880

32 Fostertown Rd
Newburgh, NY 12550
T: 845.565.5400

2 Bethesda Metro Center
Suite 420
Bethesda, MD 20814
T: 301.652.3464

**500 Mamaroneck Avenue
Harrison, NY 10528
T: 914.381.8900**

300 Tice Boulevard
5th Floor East
Woodcliff Lake, NJ 07677
T: 201.712.9800

3001 Summer Street
5th Floor East
Stamford, CT 06905
T: 203.323.2400

100 Great Meadow Road
Wethersfield, CT 06109
T: 860.257.1870



MAHOPAC VOLUNTEER FIRE DEPARTMENT

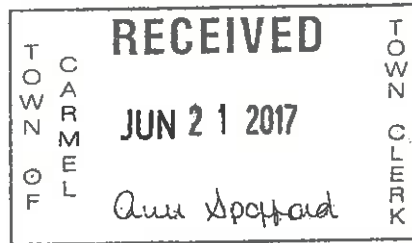


CC: Supervisor
Legal Counsel
Assessor

Chief
William Bahr

First Assistant Chief
Bill Nikisher

Second Assistant Chief
Jason Kinash



Post Office Box 267
Mahopac, NY 10541

Fire Headquarters
741 Route Six

Emergency Dial 911

Phone: (845) 628-3160
chief@mahopacvfd.com
Fax: (845) 628-2174

Carmel Town Clerk
60 McAlpin Ave
Mahopac, NY 10541

The Mahopac Volunteer Fire Department has added the following person to our rolls. We would respectfully request to have them added.

Joseph Bilitto of ~~407 Union Valley Rd~~ Mahopac, NY 10541 ~~DOB XXX/XX/XX~~

Michael Morales of ~~321 Nottingham Way~~ Mahopac, NY 10541 ~~DOB XXX/XX/XX~~

Grzegorz Prrytula of ~~XXXXXXX~~ Mahopac, NY 10541 ~~DOB XXX/XX/XX~~

Matthew Ramada of ~~KXXXXXX~~ Mahopac, NY 10541 ~~DOB XXX/XX/XX~~

The Mahopac Volunteer Fire Department would respectfully request to have the following persons removed from the rolls

Russell Argila

Joseph Geary

Dillon McDonough

Gerard Supple

Samantha Valdes

Respectfully submitted

Gabriel Rivera

Correspondence Secretary
Mahopac Volunteer Fire Department.





TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*

TO: SUPERVISOR KENNETH SCHMITT
TOWN BOARD

DATE: JUNE 20, 2017

RE: COPIER LEASE REQUEST

I am requesting authorization to enter into a 5-year contract with LEAF Financial Services for copier lease starting September 2017 – see the attached copier specifications. Our current copier lease expires September 11, 2017.

➤ 60 monthly payments are \$121.07 per month

Our monthly rate has increased as this copier is an upgrade from our last copier. The Highway Department copier needs have increased since our system has been networked – we are utilizing the copier more and stand-alone printers less.



**DIGITAL IMAGING SOLUTION
FOR
Town Of Carmel Highway Department**

Kyocera TASKalfa 3011i MFP Multifunctional System

- 30 copies per minute Black and white
- 2,100 Sheet Capacity (4 x 500 Trays + 100 Sheet Bypass)
- 140 Page Automatic Document Feeder
- Duplexing
- 11x17 copying
- Color Scanning
- Network printing

Taskalfa 3011i MFP

60 month / 0Down / FMV Lease.....\$121.07 per month

People Friendly.



Corporate: 16 Mt. Ebo Road South • Brewster, NY 10509 • ph: 800.893.2679 fx: 845.279.2296

Branch: 120 Porter Street • Bridgeport, CT 06606

Service and Supplies

- Includes all service, parts and labor, All consumables
- Does not include paper and staples and any IT or Computer time after copier is connected to network.
- Unlimited Rep. Training

Transfer current service contract

Including

- Delivery and Installation
- Connect to 4 computers
- Unlimited Rep. Training

Conditions

- Proposal is good for 30 days
- Tax if applicable
- Proposal is confidential

People Friendly.



Corporate: 16 Mt. Ebo Road South • Brewster, NY 10509 • ph: 800.893.2679 fx: 845.279.2296

Branch: 120 Porter Street • Bridgeport, CT 06606

TASKalfa
› PRINT › COPY › SCAN › FAX
TASKalfa 3011i
BLACK & WHITE
MULTIFUNCTIONAL SYSTEM

POWERFUL PERFORMANCE... CONNECTING PEOPLE AND INFORMATION.



The Kyocera TASKalfa 3011i Black and White MFP brings impressive performance to power your document needs. Print, Copy and Color Scan capabilities, along with advanced finishing options, deliver fast, professional output. A customizable 9" color touch screen offers easy access directly from the MFP to a wide array of flexible features and business applications to optimize workflow, while wireless and remote access capabilities ensure vital information is easily retrievable no matter where your business takes you.

- › Crisp Black and White Output up to 30 Pages per Minute
- › Customizable 9" Color Touch Screen with Intuitive, Tablet-Like Home Screen

- › Robust Portfolio of Business Applications that Can Optimize Your Document Workflow
- › Advanced Finishing Options for Professional Output, including a 1,000-Sheet External Finisher
- › Scalable Paper Capacity for Longer Job Runs
- › Flexible Media Support and Paper Sizes up to 11" x 17"
- › Standard USB Host Interface for On-the-Go Printing and Scanning
- › Efficient Color Scanning up to 160 ipm
- › Convenient Wireless Printing and Scanning
- › Apple AirPrint®, Google Cloud Print™ and KYOCERA Mobile Print Compatible for a Mobile Printing Solution

 **KYOCERA**
Document Solutions

TASKalfa 3011i

BASIC SPECIFICATIONS

Configuration: Black and White Multifunctional System – Print/Scan/Copy/Optional fax
Pages Per Minute: Letter: 30 ppm, Legal: 15 ppm
Warm Up Time: 18 Seconds or Less (Power On)
First Page Out: Copy: 3.6 Seconds or Less; Print: 4.2 Seconds or Less
Display: 9" Color Touch Screen Control Panel
Resolution / Bit Depth: 600 x 600 dpi; 9600 x 600 dpi interpolated / 8 bit depth
Memory / Hard Disk Drive: 2 GB RAM / 8 GB SSD / 320 GB HDD Standard
Duplex: Standard Stackless Duplex Supports Statement to Ledger (5.5" x 8.5" – 11" x 17"), 16 lb Bond – 140 lb Index (60 – 160gsm)
Standard Output Tray: Statement - 11" x 17"; 250 Sheets
Electrical Requirements: 120V, 60Hz, 11.6A; 220-240V, 50Hz, 6.3A
Typical Electricity Consumption (TEC): 120V: 1.8 kWh/week; 220V: 1.8 kWh/week
Dimensions / Weight: 23.39" W x 27.40" D x 26.77" H / 127.9 lbs
Maximum Monthly Duty Cycle: 125,000 Pages Per Month

PAPER SUPPLY

Standard Paper Sources:
Dual 500 Sheet Trays, 100 Sheet MPT; Auto Selection/Switching
Optional Paper Sources:
Dual 500 Sheet Trays (PF-791), Dual 1,500 Sheet Trays (PF-810)
Paper Capacity:
Standard: 1,100 Sheets; Maximum: 4,100 Sheets
Paper Size: Trays 1, 2 and (PF-791): 5.5" x 8.5" – 11" x 17"; (PF-810): 8.5" x 11"; MPT: 5.5" x 8.5" – 11" x 17" (Multiple Sheets)
Paper Weight:
Trays: 16 lb Bond – 90 lb Index (60 – 163gsm);
MPT: 12 lb Bond – 140 lb Index (45 – 256gsm)
Input Materials:
Bond Paper, Recycled Paper, Transparencies, Cardstock, Envelopes

SECURITY SPECIFICATIONS

Standard: Local Authentication, Network Authentication (IPsec, HTTPS, LDAP over SSL, SNMPv3); Secure Print (IPP over SSL); Scan to e-mail (POP3/SMTP over SSL); Scan to FTP (FTP over SSL); Scan to SMB/PC/USB; SSL
Optional: Data Security Kit (E): Network Data Encryption, HDD Overwrite Mode, HDD Data Encryption

PRINT SPECIFICATIONS

Standard Controller: Freescale QorIQ T1024 (Dual Core) / 1.0GHz
PDLs / Emulations:
Standard: PRESCRIBE, PCL6 (5e, XL), KPDL3 (P53), XPS;
Optional: UG-34 IBM ProPrinter, Line Printer, LQ-850
Print Resolution: 600 x 600 dpi; 9600 x 600 dpi interpolated / 8 bit depth
Fonts: 136 KPDL3, 93 PCL6, 8 Windows Vista, 1 Bitmap
Windows OS Compatibility: Windows XP/2003/Vista/2008/7/8/10/ Server 2008 R2/Server 2012 R2
Novell OS Compatibility: Novell NetWare 3.x/4.x/5.x/6.x
Mac OS Compatibility: OS 10.x, AirPrint Enabled

UNIX OS Compatibility: Sun OS 4.1.x; Solaris 2.x; AIX; HP-UX(LPR)

Mobile Printing: Apple AirPrint®, Google Cloud Print™, KYOCERA Mobile Print

Interfaces: Standard: 10/100/1000BaseTX, Hi-Speed USB 2.0, 4 USB Host Interfaces, 2 Expansion Slots
Optional: 10/100/1000BaseTX (IB-50 for Dual NIC);
Optional: IEEE 802.11 b/g/n (IB-51 for Wireless LAN Interface)

Network Print and Supported Protocols: TCP/IP, NetBEUI, FTP, LPR, IPv6, IPsec, SSL, WSD Print

Drivers: KX Driver, Mini Driver, KX Driver for XPS, XPS Mini Driver, Network Fax Driver, PPD for MAC

Utilities: KYOCERA Net Admin, KYOCERA Net Viewer, PDF Direct Print, Command Center RX

SCAN SPECIFICATIONS

Scan Type: Color and Black & White Scanner

Scan Resolution: 600 dpi, 400 dpi, 300 dpi, 200 dpi, 200 x 100 dpi, 200 x 400 dpi

File Formats: TIFF (MMR compression), PDF (MMR compression), PDF (high compression), OpenXPS, XPS, JPEG

PDF Extension: Searchable PDF (OCR) Option

Scan Speeds:

DP-7120: Simplex: 48 ipm B&W / 48 ipm Color (300 dpi);

Duplex: 15 ipm B&W / 15 ipm Color (300 dpi)

DP-7100: Simplex: 80 ipm B&W / 80 ipm Color (300 dpi);

Duplex: 48 ipm B&W / 48 ipm Color (300 dpi)

DP-7110: Simplex: 80 ipm B&W / 80 ipm Color (300 dpi);

Duplex: 160 ipm B&W / 160 ipm Color (300 dpi)

Connectivity / Supported Protocols: 10/100/1000BaseTX, TCP/IP, Hi-Speed USB 2.0

Scanning Functions: Scan to Folder (SMB), Scan to e-Mail, Scan to FTP, Scan to FTP over SSL, Scan to USB, WSD Scan, TWAIN Scan

Original Size:

Through DP: Statement to Ledger (5.5" x 8.5" – 11" x 17");

Glass: up to 11" x 17"

Drivers: TWAIN Driver, WIA Driver

COPY SPECIFICATIONS

Copy Resolution: 600 x 600 dpi

Image Mode: Text, Photo, Text/Photo, Graphic/Map

Continuous Copy: 1-999/ Auto Reset to 1

Additional Features: Positive/Negative Reverse, Mirror Image, Rotate Copy, Border Erase, Split Copy, Electronic Sort, Margin Shift, Page Number, Form Overlay, XY Zoom, Prevent Bleed Through, Text Stamp, Bates Stamp, Blank Page Skip

Job Management: 1,000 Department Codes, Job Programs, Job Build, Shortcut Keys, Repeat Copy

Magnification / Zoom: Full Size, 4 Reduction, 4 Enlargement
Preset Ratios, 25 - 400% in 1% step increments

Document Box: Custom Box, Job Box, Removable Memory Box, Fax Box (with optional Fax System)

DOCUMENT PROCESSOR¹

Type / Capacity:

DP-7120: Reversing Automatic Document Processor / 50 Sheets

DP-7100: Reversing Automatic Document Processor / 140 Sheets

DP-7110: Dual Scan Document Processor / 270 Sheets

Acceptable Originals: 5.5" x 8.5" – 11" x 17"

Acceptable Weights (Simplex / Duplex):

DP-7120: Simplex: 13 - 32 lb Bond (45 – 160gsm);

Duplex: 13 - 32 lb Bond (50 – 120gsm)

DP-7100: Simplex: 13 lb Bond - 90 lb Index (35 – 160gsm);

Duplex: 16 lb - 32 lb Bond (50 – 120gsm)

DP-7110: Simplex: 13 lb Bond - 120 lb Index (35 – 220gsm);

Duplex: 16 lb - 120 lb Index (50 – 220gsm)

FAX SPECIFICATIONS (OPTION)

Fax Type: Fax System 12

Compatibility / Data Compression: G3 Fax / MMR, MR, MH, JBIG

Transmission Speed / Modem Speed: Approximately 3 seconds per page / 33.6 Kbps

Fax Memory: Standard 170 MB

Driver: Network Fax Driver

Fax Functions: Duplex TX/RX, Confidential RX/TX, F-Code RX/TX, Broadcasting, Fax Box, Dual Fax

OPTIONAL 1,000 SHEET FINISHER DF-7120^{2,3}

Stack / Staple Capacity: Main Tray: 1,000 Sheets / 50 Sheets (up to 24 lb Bond 90gsm)

Paper Size: 5.5" x 8.5" – 11" x 17"

Paper Weight: 16 lb Bond – 140 lb Index (60 – 256gsm)

Edge Staple Position: 3 Positions: Top Left, Bottom Left, Center Blind

Optional Punch: PH-7A 2 and 3 Hole Punch Unit, Supports 8.5" x 11" – 11" x 17", 13 lb Bond – 93 lb Cover (45 – 256gsm)

Dimensions: 21.57" W x 24.35" D x 41.34" H

OPTIONAL 3,000 SHEET FINISHER DF-791^{2,3}

Stack / Staple Capacity: Main Tray: 3,000 Sheets; Sub Tray(B):

200 Sheets; Sub Tray(C): 50 Sheets / 65 Sheets: 8.5" x 11";

30 Sheets: 8.5" x 14", 11" x 17"

Paper Size: Main Tray: 8.5" x 11" – 11" x 17";

Sub Tray(B): 5.5" x 8.5" – 11" x 17"

Paper Weight: 16 lb Bond – 140 lb Index (60 – 256gsm)

Edge Staple Position: 3 Positions: Top Left, Bottom Left, Center Blind

Optional Punch: PH-7A 2 and 3 Hole Punch Unit, Supports 8.5" x 11" – 11" x 17", 13 lb Bond – 93 lb Cover (45 – 256gsm)

Dimensions: 23.91" W x 26.32" D x 37.45" H

Optional Multi-Bin Mailbox: MT-730(B) includes 7 Trays;

Supports 16 lb Bond – 90 lb Index (60 – 163gsm); Stack

Capacity per bin: 100 Sheets: 5.5" x 8.5", 8.5" x 11";

50 Sheets: 8.5" x 14", 11" x 17"

ADDITIONAL OPTIONS

AK-740 (Bridge Unit for Finisher), **IB-50** Gigabit NIC (Dual NIC),

IB-51 Wireless LAN, Card Authentication Kit (B), Cabinet, Card

Reader Holder(E), Keyboard Holder (B), Data Security Kit (E),

Scan Extension Kit (A) for Searchable PDF/OCR

¹ Only 1 Document Processor can be installed

² Only 1 Output Option can be installed

³ Requires Bridge Unit Attachment Kit (AK-740)

⁴ Requires DF-791

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KYOCERA Document Solutions America, Inc.

Headquarters: 225 Sand Road, Fairfield, NJ 07004-0008, USA

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IC# 855D400472



Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: June 22, 2017

Re: RFQ for Operator Services for CSD 1, 3, 2,4,5,6,7,8 and CWD 2, 3, and 12

Per the attached resolution on February 16, 2017 the Town Board (Board) authorized the Engineering Department (Department) to issue Request for Qualifications (RFQs) in connection with the operations of the referenced sewer and water districts.

The RFQ was advertised on April 20, 2017 and responses were received by Town Clerk on June 19, 2017. Seven (7) qualification packages were picked up by perspective operation firms. Qualification packages were received from the following:

- Veolia Water North America
- Severn Trent – North America
- VRI Environmental Services

A copy of the Town Clerk's summary is attached.

This Department reviewed the qualification packages and has determined that Severn Trent - North America is the most qualified respondent. Copies of the RFQ evaluation forms are attached.

As the Board is aware Severn Trent Environmental Service (STES):

- Is the current operator for these facilities and has been the contract operator at these facilities for over 20 years. They have performed this work satisfactorily.
- The contract between the Town of Carmel and STES is set to expire on December 31, 2017.

The Board can either let the STES contract automatically renew or renegotiate the existing contract. If the Board chooses the former no further action is necessary.

This Department recommends that the Board renegotiate the existing contract with STES.

**RESOLUTION AUTHORIZING REQUEST FOR QUALIFICATIONS
CARMEL SEWER DISTRICTS #s1, 2, 3, 4, 5, 6, 7 & 8
CARMEL WATER DISTRICTS #s2, 3, & 12**

RESOLVED that, pursuant to the request of Town of Carmel Town Engineer Richard J. Franzetti, P.E., the Town Board of the Town of Carmel, acting as Commissioners of the Carmel Sewer Districts #s1, 2, 3, 4, 5, 6, 7, and 8, as well as Commissioners of Carmel Water Districts #s 2, 3, and 12, hereby authorizes the Town Engineer to issue Requests for Qualifications in connection with the operations of said water and sewer districts.

Resolution

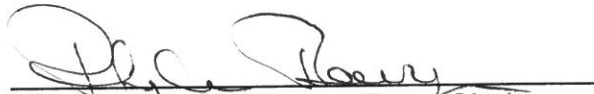
Offered by: Councilwoman McDonough
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

S
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A
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I, Phyllis Bourges, Deputy Town Clerk of the Town of Carmel, Putnam County, New York, do hereby certify that the foregoing resolution is a true and exact copy of the original on file in my office which was adopted by the Town Board of said Town at a duly called and held meeting on the 15th day of February, 2017; and of the whole thereof.

Dated: February 16, 2017



Phyllis Bourges, Deputy Town Clerk

Request for Qualifications
RFQ
Water and Wastewater Treatment Plant Operator
Town of Carmel
RFQs by June 19, 2017

Company Name Weston & Sampson Engineers
Contact Name CARL Stone
Address 2537 Rt. 52, Bldg 3, Ste 1
Wappingers Falls, NY 12533
Telephone No. 845-454-3344
Fax No. _____
Email Address stonec@wseinc.com
Mailed / Picked Up 4/20/17

Company Name SUEZ WATER
Contact Name Anthony Dusovic
Address 461 FROM ROAD
PARAMUS, NJ 07652
Telephone No. 201-634-4216
Fax No. -
Email Address anthony.dusovic@SUEZ.com
Mailed / Picked Up 4/20/17

Company Name EVENTUS CONST. CO. INC
Contact Name John AIFONETTI
Address P.O. Box 419
AMAWALK, N.Y. 10501
Telephone No. 914-245-2400
Fax No. 914-455-4230
Email Address Eventus@OPTONINC.NET
Mailed / Picked Up 4/20/17.

Company Name VRT ENVIRONMENTAL
Contact Name Joe McLaughlin
Address 1847 RT 55 Lagrangeville NY. 12540
Telephone No. 845-222-3217
Fax No. 845-677-3940
Email Address JoeMc@VRT-USA.COM
Mailed / Picked Up 4/20/17.

Request for Qualifications
RFQ
Water and Wastewater Treatment Plant Operator
Town of Carmel
RFQs by June 19, 2017

Company Name SEVEN TREAT SERVICES
Contact Name Michael Bartz
Address 2 Renwick ST
Newburgh NY 12558
Telephone No. 845-245-9141
Fax No. 845-565-8410
Email Address Michael.Bartz@STServices.com
Mailed / Picked Up 4/20/17.

Company Name Veolia North America
Contact Name Melissa Mooradian
Address 140 Pettaconsett ave Cranston, RI
02920
Telephone No. 401-265-5152
Fax No. 401-781-5260
Email Address Melissa.Mooradian@Veolia.com
Mailed / Picked Up 4/20/17

Company Name JCO Inc.
Contact Name Ryan Rysinger
Address PO Box 616
Wurtsboro NY 12790
Telephone No. (845) 866-0317
Fax No. (845) 888-0650
Email Address Ryan - Rysinger@yahoo.com
Mailed / Picked Up 4/20/17

Company Name _____
Contact Name _____
Address _____

Telephone No. _____
Fax No. _____
Email Address _____
Mailed / Picked Up _____

Ann Spofford
Town Clerk
Town of Carmel

Town Hall
60 McAlpin Avenue
Mahopac, New York 10541

Telephone: 845.628.1500
Fax: 845.628.7434

MEMORANDUM

To: Richard Franzetti, Town Engineer
From: Ann Spofford, Town Clerk
Date: June 19, 2017
Re: Request for Qualifications - Town of Carmel Water and Wastewater Treatment Plant Operator

I am transmitting herewith, the sealed qualifications received in my office today in connection with the above referenced Request for Qualifications submitted by the following firms:

1. Veolia Water North America Operating Services, LLC
53 State Street, 14th Floor
Boston, MA 02109
2. Severn Trent - North America
2002 West Grand Parkway North, Suite 100
Katy, Texas 77449
3. VRI Environmental Services, Inc.
1847 Route 55
LaGrangeville, NY 12540

EVALUATION CRITERIA	MAXIMUM SCORE	PW/WW OPERATIONS FIRM		
		Veolia Water North America-NE, LLC	VRI Environmental Services, Inc	Severn Trent Environmental Services
CORPORATE PROFILE & QUALS 20%				
CAPABILITIES	6.6	6.60	6.00	6.60
PROJECT ORG & STRUCTURE	6.6	6.60	6.60	5.50
YEARS EXPERIENCE	6.6	6.60	6.60	6.60
SUBTOTAL		19.80	19.20	18.70
EXPERIENCE/TECHNICAL QUALS 20%				
# PROJECTS/PLANT SIZES	4	4.00	3.50	4.00
SIMILAR FACILITIES	4	3.00	3.50	4.00
CONTRACT DURATION	4	4.00	3.33	4.00
PLANT SIZES	4	2.50*	4.00	4.00
REFERENCES PROVIDED	4	4.00	4.00	4.00
SUBTOTAL		17.50	18.33	20.00
FINANCIAL QUALS 30%				
NET WORTH PAST 3 YRS 3E6	20	20.00	18.00	20.00
NO BANKRUPTCY	5	5.00	5.00	5.00
LITIGATION	5	5.00	5.00	5.00
SUBTOTAL	30	30.00	28.00	30.00
TECHNICAL APPROACH 30%				
CAPABILITY PROJECT MGMT TEAM	8	6.50	7.5**	6***
CAPABILITY PROJECT STAFFING TEAM	12	6.00	8.00	7.00
UNDERSTANDING TOC FACILITIES	5	4.00	5.00	5.00
PROCESS CONTROL/LAB/QA-QC/SOLIDS	5	5.00	4.00	4.00
SUBTOTAL		21.50	24.50	22.00
TOTAL		88.80	90.03	90.70
* Veolia Plants much larger than TOC				
** Owners involved				
*** V limited WW expertise in MGMT				

EVALUATION CRITERIA	MAXIMUM SCORE			
		Severn Trent Environmental Services	Veolia Water North America-NE, LLC	VRI Environmental Services, Inc
CORPORATE PROFILE & QUALS 20%				
CAPABILITIES	6.6	6.60	6.20	6.30
PROJECT ORG & STRUCTURE	6.6	6.00	6.00	6.00
YEARS EXPERIENCE	6.6	6.60	6.60	6.60
SUBTOTAL	19.8	19.2	18.8	18.9
EXPERIENCE/TECHNICAL QUALS 20%				
# PROJECTS/PLANT SIZES	3.33	3.33	3.00	3.00
SIMILAR FACILITIES	3.33	3.33	3.00	3.10
CONTRACT DURATION	3.33	3.33	3.33	3.33
PLANT SIZES	3.33	3.33	3.00	3.00
REFERENCES PROVIDED	3.33	3.33	3.33	3.33
REFERENCE RESPONSES	3.33			
SUBTOTAL	19.98	16.65	15.66	15.76
FINANCIAL QUALS 30%				
NET WORTH PAST 3 YRS 3E6	20	20.00	20.00	17.00
NO BANKRUPTCY	5	5.00	5.00	5.00
LITIGATION	5	5.00	5.00	5.00
SUBTOTAL	30.00	30.00	30.00	27.00
TECHNICAL APPROACH 30%				
CAPABILITY PROJECT MGMT TEAM	8	7.00	7.00	7.00
CAPABILITY PROJECT STAFFING TEAM	12	12.00	9.00	10.00
UNDERSTANDING TOC FACILITIES	5	5.00	4.00	5.00
PROCESS CONTROL/LAB/QA-QC/SOLIDS	5	4.50	4.00	4.50
SUBTOTAL	30.00	28.50	24.00	26.50
TOTAL	99.78	94.35	88.46	88.16