

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

60 McAlpin Avenue
Mahopac, New York 10541

KATHLEEN KRAUS
Receiver of Taxes

JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD WORK SESSION
Wednesday, September 13, 2017 7:00pm

Pledge of Allegiance – Moment of Silence

6:30PM Executive Session:

1. Councilman Jonathan Schneider – Contractual

Town Board Work Session:

- Review Town Board Minutes September 6, 2017
1. Walker Parking Consultants- Review of Proposal
 2. Consider 30 Waiver of Notice of Requirement in Section 64 of the New York State ABC Law with Respect to a Liquor License for M & M Izabella, LLC d/b/a Aesop's Fable, 825 South Lake Blvd., Mahopac, NY
 3. Glenn Droese, Town Assessor – Consider Request to Attend NYS Assessors Seminar – October 1 through 4, Lake Placid, NY (Approximate Cost - \$290 after NYS Reimbursement)
 4. Lake Casse Park District – Consider Request to Authorize and Distribute 2017 Fall Newsletter
 5. Lake Mahopac Park District – Consider Request to Authorize and Distribute 2017 Fall Newsletter
 6. Michael Simone, Highway Superintendent – Consider Request to Extend Contract for Tree Services – Tri-State Forestry, Inc.
 7. Michael Simone, Highway Superintendent – Consider Request to Purchase Road Salt from the NYS Office of General Services Contract List
 8. Michael Simone, Highway Superintendent - Consider Request to Purchase Road Micro-Surfacing Services from the NYS Office of General Services Contract List
 9. Police Chief Michael Cazzari – Consider Request to Reimburse Educational Stipend – PO Brian Detz (\$900)
 10. Richard Franzetti, PE, Town Engineer – Consider Request to Attend Southeast NYS Stormwater Conference – October 18, 2017 at the Dutchess Manor (\$125)
 11. Richard Franzetti, PE, Town Engineer – Consider Request to Award Bid for the Purchase of Town Vehicle – 2017 Ford Explorer
 12. Richard Franzetti, PE, Town Engineer – Consider Request to Adopt Project for Asset Management Plan – NYSDEC – Municipal Sewer System Asset Management Program (MSSAM) – Grant Award – No Cost to Town
 13. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Change Order #2 Long Pond Road Improvement District Roadway Reconstruction Project Contract No. C238

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

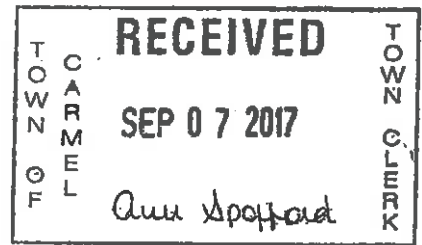
Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

ANDREA O'BRIEN
NYS ABC LAW CONSULTING GROUP

LIQUOR LICENSE CONSULTANT
WWW.NYSLIQUOR.COM
ANDREA@LIQUORAUTHORITY.ORG
914-980-9717

September 6, 2017



Carmel Town Hall
Town Clerk
60 McAlpin Ave.
Mahopac, NY 10541

Re: M & M Izabella LLC
Dbas Aesop's Fable
825 S Lake Blvd
Mahopac, NY 10541

Dear Town Clerk:

Enclosed herewith is a 30 Day Notice to the Municipality, part of the application for a NY State Liquor License. The above-mentioned applicant, M & M Izabella LLC respectfully requests that you consider waiving this 30-day waiting period so that the application can be filed as soon as possible. Premises is currently known as Il Laghetto and has been in business since 2014 without incident.

If you have any questions or need any additional information, please do not hesitate to contact me.

Regards,

A handwritten signature in black ink, appearing to read "Andrea O'Brien". The signature is fluid and cursive, with a large, stylized "A" and "B".

Andrea O'Brien
Liquor License Consultant

Encl.



OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____



**State Liquor
Authority**

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**

(Page 1 of 2)

1. Date Notice Was Sent: 9/7/17 1a. Delivered by: hand delivered

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License

☒ New Application ☐ Renewal ☐ Alteration ☐ Corporate Change ☐ Removal ☐ Class Change

For **New** applicants, answer each question below using all information known to date.

For **Renewal** applicants, set forth your approved Method of Operation only.

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s).

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.

This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board

3. Name of Municipality or Community Board: Village of Mahopac

Applicant/Licensee Information

4. License Serial Number, if Applicable: N/A Expiration Date, if Applicable: N/A

5. Applicant or Licensee Name: M+M Izabella LLC

6. Trade Name (if any): Aesop's Fable

7. Street Address of Establishment: 825 S Lake Blvd

8. City, Town or Village: Town of Carmel, NY Zip Code: 10541

9. Business Telephone Number of Applicant/Licensee: 845499-5257

10. Business Fax Number of Applicant/Licensee: N/A

11. Business E-mail of Applicant/Licensee: mkapiti@hotmail.com

12. Type(s) of Alcohol sold or to be sold: ☐ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

13. Extent of Food Service: ☒ Full food menu;
Full Kitchen run by a chef or cook ☐ Menu meets legal minimum food availability requirements;
Food prep area at minimum

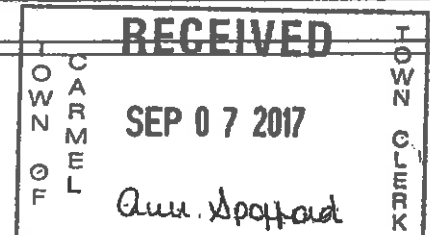
14. Type of Establishment: Restaurant

15. Method of Operation: (Check all that apply)

<input type="checkbox"/> Seasonal Establishment	<input type="checkbox"/> Juke Box	<input type="checkbox"/> Disc Jockey	<input checked="" type="checkbox"/> Recorded Music	<input type="checkbox"/> Karaoke
<input type="checkbox"/> Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.): _____				
<input type="checkbox"/> Patron Dancing	<input type="checkbox"/> Employee Dancing	<input type="checkbox"/> Exotic Dancing	<input type="checkbox"/> Topless Entertainment	
<input type="checkbox"/> Video/Arcade Games	<input type="checkbox"/> Third Party Promoters	<input type="checkbox"/> Security Personnel		
<input type="checkbox"/> Other (specify): _____				

16. Licensed Outdoor Area: (Check all that apply)

<input type="checkbox"/> None	<input checked="" type="checkbox"/> Patio or Deck	<input type="checkbox"/> Rooftop	<input type="checkbox"/> Garden/Grounds	<input type="checkbox"/> Freestanding Covered Structure
<input type="checkbox"/> Sidewalk Cafe <input type="checkbox"/> Other (specify): _____				



OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____



**State Liquor
Authority**

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**

(Page 2 of 2)

17. List the floor(s) of the building that the establishment is located on: 1
18. List the room number(s) the establishment is located in within the building, if appropriate: N/A
19. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
20. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☐ Yes ☐ No
21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.
Veshta Corp - serial # 2197106
22. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (If Yes SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

23. Building Owner's Full Name: Michael A. Barile & Tommy Boniello
24. Building Owner's Street Address: 888 Route 6
25. City, Town or Village: Mahopac State: NY Zip Code: 10541
26. Business Telephone Number of Building Owner: 845-621-1317

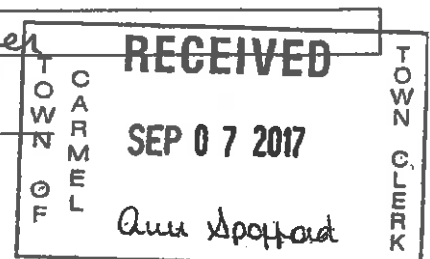
**Representative or Attorney representing the Applicant in Connection with the
application for a license to traffic in alcohol at the establishment identified in this notice**

27. Representative/Attorney's Full Name: Andrea O'Brien
28. Street Address: 6 Mathes Court
29. City, Town or Village: Lake Peekskill State: NY Zip Code: 10537
30. Business Telephone Number of Representative/Attorney: 914-980-9717
31. Business Email Address: andrea@liquorauthority.org

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: Nicholas Shkrel'i Title: Owner
- Signature: X [Signature]



Work Session Agenda Item #3

From: [Droese, Glenn](#)
To: [Pasquerello, Anne](#); [Cimadomo, Bella](#)
Cc: [Schmitt, Kenneth](#); [Jack, Nancy](#)
Subject: Continuing Education
Date: Friday, August 25, 2017 11:11:57 AM
Attachments: [2017 Assessor Seminar.pdf](#)

Supervisor Schmitt and Town Board,

I would like permission to attend the New York State Assessors' Association Annual Meeting and Seminar to be held Sunday October 1, 2017 thru Wednesday October 4, 2017. The seminar provides classroom learning and credits towards NY State required continuing education.

The total initial cost to the town for the travel, hotel room, and tuition is \$1251.76. The State Educational Services will reimburse the town for some of the cost. Based on past years reimbursements I estimate the final cost to the town will be \$290.

Attached are the seminar registration applications and tentative schedule.

Please place this request on the next available work session.

Thank you,

Glenn A. Droese
Assessor
Town of Carmel
60 McAlpin Ave.
Mahopac, NY 10541
Phone: (845) -628-1500



NEW YORK STATE ASSESSORS' ASSOCIATION
SEMINAR ON ASSESSMENT ADMINISTRATION AND
ANNUAL MEETING

October 1 To October 4, 2017

Lake Placid, New York

CONFERENCE

INFORMATION

TENTATIVE SCHEDULE

REGISTRATION FORM

HOTEL REGISTRATION FORM

CONFERENCE REGISTRATION FORM

2017 NEW YORK STATE ASSESSORS' ASSOCIATION SEMINAR ON ASSESSMENT ADMINISTRATION

CROWNE PLAZA LAKE PLACID
101 OLYMPIC DRIVE
LAKE PLACID, NY 12946

OCTOBER 1, 2017 TO OCTOBER 4, 2017

Each attendee MUST REGISTER FOR THE CONFERENCE WITH NYSAA
AND WITH THE CROWNE PLAZA LAKE PLACID using separate forms.

Please complete and enclose this registration form with a check or a completed municipal voucher payable to NYSAA and mail to the address below no later than September 5, 2017. All registration fees include materials and attendance.

Name (first) Glenn (Middle Initial) A (Last) Droege Designation _____
Title Assessor Municipality/Company Town of Carmel
Mailing Address 60 McAlpin Ave
City Mahopac State NY Zip 10541
Office Phone (845) 628-1500 Cell Phone () _____ Fax# 845 628-7080
Email Address: gad@ci.carmel.ny.us
Full Name of Spouse (if attending) _____

Registration Fee for attendees booked at Crowne Plaza NYSAA Member \$175 ☒ Non-Member \$225 ☐
Registration Fee for attendees NOT booked at Crowne Plaza NYSAA Member \$225 ☐ Non-Members \$275 ☐

Commuters: A la carte pricing for meal tickets/meeting attendance (available for purchase at the front desk): Breakfast: \$15.25; Lunch: \$21.00; Sunday Reception & Buffet Dinner: \$63.00; Monday Dinner: \$40.00; Tuesday Reception & Dinner: \$63.00; Meeting Attendance Package: \$18.25. Includes gratuity and administrative fee. Tax exempt forms and credit card payments must be provided in order to be tax exempt.

Return Only this form to:
NYSAA
PO Box 5586
Cortland, NY 13045

Phone – (315) 706-3424 Email admin@nyassessor.com Fax - (315) 410-5660

HOTEL RESERVATION FORM

NYSAA SEMINAR ON ASSESSMENT ADMINISTRATION

Sunday, October 1 to Wednesday, October 4, 2017 ~ Crowne Plaza Lake Placid

Please complete both parts of this hotel form, including the Sales Tax Exemption Certificate. Reservations accepted by credit card with no charge until arrival. Crowne Plaza Lake Placid information: (518) 523-2556 Ext. 1 ~ Fax (518) 523-9410 ~

email: frontdesk@lakeplacidcp.com (credit card required with fax).

Reservations made after TUESDAY, SEPTEMBER 5, 2017, will be made based on room availability

Name: Glenn A. Droese

Municipality: Town of Carmel

Address: 60 McAlpin Ave, Mahopac NY 10541

Arrival Date: 10-1-2017 Departure Date: 10-4-2017

Phone: 845-628-1500 Fax: 845-628-7080 Email: gad@ci.carmel.ny.us

Credit Card (type, number) _____ Exp. _____

Make hotel reservation checks payable and mail to:

Crowne Plaza Lake Placid

101 Olympic Dr.

Lake Placid, NY 12946

All rates are based on a 3 night stay per person, per day and include meals, gratuity and administrative fee for that date. Tax is additional, unless exempt. Meal package begins with dinner on arrival date and ends with lunch on your departure date. Please mark your choice of accommodations:

Check in: 4:00 PM ~ Check out: 11:00 AM

Standard Rooms

Single Official

\$277.00 ☒

Spouse*

\$126.00 ☐

2 Officials in Room (each)

\$201.50 ☐

Specialty Rooms

\$307.00 ☐

\$126.00 ☐

\$216.50 ☐

*Spouse rate: taxes to be added to the \$126.00 unless exempt.

Room shared with: (PLEASE PUT NAME) _____

Accommodations desired (check one)

Single (1 person) ☒

Double (2 persons, 2 beds) ☐

Reservations must be received by the Crowne Plaza Lake Placid on or before Thursday, August 31, 2017. Any reservations received after this date will be accepted based on availability and cannot be guaranteed at the conference rate. NO reservations will be accepted over the telephone.

ROOM CANCELLATIONS – All Cancellations must be made in writing and received by the Crowne Plaza Lake Placid 14 days prior to arrival for a full refund of your deposits. Cancellations received after the cancellation date will result in a one night package charge. Credit will not be given for missed meals or early departures.

DINNER CHOICES

Sunday, October 1, 2017

Adirondack Buffet

Monday, October 2, 2017

English Cut Sirloin

Berkshire Chicken

Seafood Vol-au-Vent

Tuesday, October 3, 2017

Tenderloin Filet

Chicken Normande

Salmon Beurre Blanc

You MUST Return the above Hotel Reservation Form to:

Crowne Plaza Lake Placid

101 Olympic Dr.

Lake Placid, NY 12946

Phone - (518) 523-2556, Ext -1 Fax - (315) 523-9410, Email: frontdesk@lakeplacidcp.com

Reservation Information – Please be sure to bring a Tax Exempt form with you for presentation at check-in. You can download form ST-129 (Exemption Certificate) from the NYS Department of Taxation and Finance at:

http://www.tax.ny.gov/pdf/current_forms/st/st129_fill_in.pdf

TENTATIVE SCHEDULE

Saturday – September 30, 2017

2:00 PM - 5:00PM Institute of Assessing Officers Trustee Meeting

Sunday - October 1, 2017

10:00 AM - 12:00 PM John Way – John Costello FUND Trustee Meeting
1:00 PM - 5:00 PM Registration and Check-in
6:00 PM - 7:00 PM Welcome Reception
7:00 PM - 8:30 PM Dinner
9:00 PM Entertainment

Monday - October 2, 2017

8:00 AM - 12:00 AM Registration and Check-in
8:00 AM - 9:00 AM NYSAA Annual Membership Meeting
9:15 AM - 10:15 AM General Session - Legislation
10:30 AM - 12:30 AM NYS Department of Taxation & Finance – STAR Update, V5 Update
12:30 PM - 1:30 PM Lunch
1:00 PM - 6:00 PM NYSAA Annual Golf Tournament / Free time
2:00 PM - 3:30 PM County Presidents' and Communication Liaisons Meeting
2:00 PM - 7:00 PM Assorted Committee Meetings
7:00 PM Annual Awards Banquet

Tuesday - October 3, 2017

9:00 AM - 12:00 Noon	Concurrent Sessions*	1:30 PM - 4:30 PM	Concurrent Sessions
9:00 AM - 4:30 PM	Full Day Session**	6:30 PM - 7:30 PM	Presidents Reception
12:00 Noon- 1:30 PM	IAO Annual Meeting	7:30 PM - 9:15 PM	Annual Installation Banquet
		9:15 PM -12:00 AM	President's Reception / Band

Wednesday - October 4, 2017

9:00 AM – 12:00 Noon	Concurrent Sessions*	12:00 Noon	Way/Costello FUND Raffle
----------------------	----------------------	------------	--------------------------

*** TUESDAY - CONCURRENT SESSIONS**

9:00 - 12:00 * Pilot Agreements, Taxation
And Valuation of Renewable Energy
* "Market Adjustments+ - Art Verses Science
* Mini-Module Sessions
- Practical Application of GIS, Beyond Pictometry
- Assessor's GIS Parcel Data, State & Federal Uses
- Paper Street, Dedication and Ownership Issues

1:00 – 4:00 * Records Management and Retention
* Valuation of Golf Courses
* What To Do With Too Much Income and
Expense Information

***TUESDAY - FULL DAY SESSIONS**

9:00 – 12:00] Valuation of Wineries & Microbreweries OR
1:00 – 4:00] Ethics and the Assessor

*** WEDNESDAY - CONCURRENT SESSIONS**

9:00 - 12:00 * Reassessment in a Small Community
* Procedures & Practices of Small Claim
Assessment Review Proceedings
* Veteran's Exemptions



Lake Casse Community Quarterly Newsletter



September 2017, Vol. 2, Issue 3

Work Session Agenda Item #4

Advisory Board:

Bill Siclari Kim Kugler Scott Sterbens Amanda Guszack John Aquina Mario Viscovich Stacey Kelly

COMMUNITY MEETING!

Tuesday October 10 @ 7:30 pm

**Please join us for this important meeting to
discuss the closing of the beach as per the
Department of Health.**

IMPORTANT WATER QUALITY ANNOUNCEMENT

Many of you may be aware and some of you may not, the lake has been closed to swimming since early July due to an overabundance of blue/green algae. Please be assured that the advisory board is working with representatives from our town government as well as the Department of Health to help improve our current situation and try to avoid being closed for swimming during the Summer of 2018.

Blue/green algae blooms are prevalent due to overuse of fertilizer, septic seepage, and drainage from the roadways. All 3 factors are contributing to our water quality problem. In order to ensure that Lake Casse is in the best condition that it can be we are asking that you please have your septic checked and pumped if needed and limit your fertilizer use.

The following is included for your own information and is taken from the town statutes:

§ 118-3. Inspections and requirements.

Beginning on May 1, 2011, the owner of any parcel located within the Town of Carmel which relies upon a separate sewage disposal system/on-site sanitary system shall cause an inspection to be performed on said separate sewage disposal system/on-site sanitary system at a minimum frequency of once every five years.

A. Upon the completion of any inspection, every owner shall maintain a copy of the record of such inspection, which will be provided to the owner by the Septage Collector, for a minimum of six years.

B. The Septage Collector shall furnish one copy of the record of inspection to the Municipal Code Enforcement Officer in the town/village in which the separate sewage disposal system/on-site sanitary system is located and one copy of the record of inspection with the Putnam County Department of Health.

If you are available to attend our community meeting on October 10th, we will be discussing plans to prevent a lake closure in the future and how we can prevent further problems in the future.

Inside this issue:

Water Quality

Fall/Winter Events

Updates

Save the Date!

Volunteers Info

Community Information

Despite the lake being closed we again had wonderful events for the community. We hope you made it to the Summer kick off, Smores & campfire night, and movie night. Thank you to everyone who made the summer events successful!



Below is a list of the fall/winter events.
Please save the date and email lakecasse@gmail.com if you plan to attend. Also stay tuned to the Facebook page for more info.



EVENT	Time/Date
Kids Halloween Party & Trunk or Treat Costume parade and ' Trunk or Treat ' followed by a party, games and hayride!! Children will parade from trunk to trunk for treats and then head inside for some party tricks and treats and a prize for best costumes! Please come with your car decorated and candy to distribute.	10/29 11am - 2pm
Community Tag Sale (\$25 per spot) Clean out your attics and closets and reserve your spot today!! A portion of the profits from spot costs benefits the Putnam Humane Society. RSVP and payment due by 10/10. Email LakeCasse@gmail.com for further details.	11/10, 11/11, 11/12
Breakfast with Santa (\$10 pp, kids 5 & under - free) Enjoy a holiday breakfast buffet with family and friends and a surprise appearance by Santa with something special for all children. This event fills up quickly. Please RSVP early. RSVP and payment due by 12/8. Email LakeCasse@gmail.com for ticket details.	12/17 11 am
NEW YEARS EVE PARTY - more info to come. SAVE THE DATE! Get your tickets early before they sell out like last year!! RSVP and payment due before 12/1. Email LakeCasse@gmail.com for ticket details	12/31

COMMUNITY MEETING - Tuesday, OCTOBER 10th @ 7:30pm

This is a really important meeting to discuss the lake water quality and how we can all help to improve our current situation as well as discuss upcoming fall and winter events.

Rental Info - Exciting news! The clubhouse now has air conditioning!

Book your next party by contacting Terry Kelly (845) 628-6200 for more details. The Clubhouse is only available to Lake Casse residents. The cost is \$250 + \$150 refundable security deposit.

VOLUNTEERS WANTED

We are in need of volunteers!!! The activities committee will be working hard over the next few months to plan and execute our community events, we could really use some more people to help make these events a success. Please consider volunteering. If you are interested email Lakecasse@gmail.com

Activities meetings are generally the 1st Thursday of each month @7 pm in the clubhouse.

STAY CONNECTED

"LIKE" us on Facebook on the "[Lake Casse Park District](#)" page

Email lakecasse@gmail.com to join our email list. By joining the email list expect to receive community updates and photo recaps of our events.



THANKS FOR READING THE FALL NEWSLETTER!

We hope you had a wonderful summer, we look forward to seeing you at the community meetings as well as our upcoming events.

THE LAKE CASSE PARK DISTRICT

Invites you to join us
Sunday, OCTOBER 29th

11:30am - 2pm

@ The Lake Casse Clubhouse



ENTER YOUR VEHICLE TO COMPETE IN THE TRUNK OR TREAT CONTEST !!

PRIZE AWARDED TO THE MOST CREATIVELY DECORATED TRUNK.

ALL CARS MUST BE IN THEIR RESERVED SPACES NO LATER THAN 11AM
AND READY BY 11:30. EACH CAR SHOULD SUPPLY TREATS/CANDY FOR THE
TRICKSTERS. EMAIL LAKECASSE@GMAIL.COM BY OCTOBER 15TH.

JOIN US FOR THE FUN!! COSTUME PARADE, TRUNK OR
TREAT, HAYRIDE, PARTY AND GAMES!! CHILDREN WILL
PARADE FROM TRUNK TO TRUNK FOR TREATS, FOLLOWED
BY A HAYRIDE AND THEN HEAD INTO THE LAKE CASSE
CLUBHOUSE FOR SOME PARTY GAMES AND MORE TREATS.

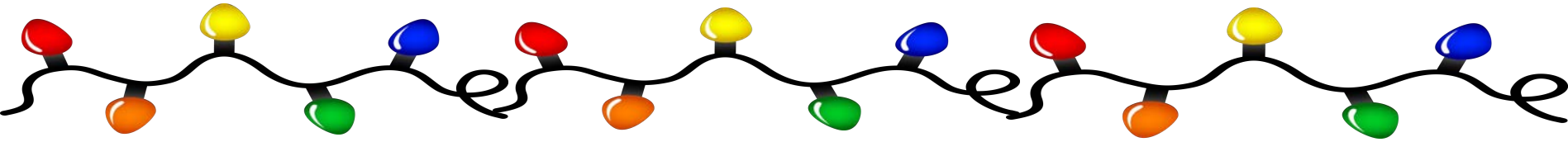
PRIZES FOR BEST COSTUMES!



Please RSVP by 10/15 to LakeCasse@gmail.com if you will be joining us!!



Holiday Breakfast at Lake Casse



Sunday, December 17th @ 10am-12pm

Join us for a Buffet Breakfast with Santa and Friends!!
\$10 pp, (children 5yrs and under Free)
Buffet, beverages, crafts, music and raffle !!
Each child receives something special from Santa!

****RSVP by 12/1 while tickets last!!****



RSVP to LakeCasse@Gmail.com include your
*Family name, address,
contact phone, number of paying adults
and children in your party.*

(tickets can not be issued without this information)

If you would like to add some personalized fun to the day please provide all children's first names.



Lake Casse Clubhouse

NEW YEAR'S EVE PARTY



*Join us as we ring in the new year with dinner,
dancing, and live ball coverage from Time Square!*

Celebrate from 8pm - 1am

**** RSVP and Purchase Tickets before 12/15 ****

\$50 per person 21+ (id required)

\$25 kids 10-20

under 10 free

RSVP to LakeCasse@Gmail.com include your

*Family name, address,
contact phone, number of paying adults
and children in your party.*

*****tickets can not be issued without this information*****

*Catered buffet dinner * DJ * Champagne Toast
Beer and Wine provided * Party Favors * BYOB welcome
Dress to impress * 50/50 Raffle just before midnight!*

Lake Mahopac 2017

The Newsletter of the Lake Mahopac Park District

www.lakemahopac.org

In this Issue:

- Chairmans Report
- How's the Water?
- Navigation & Safety
- History Corner
- Goose Adling
- Who We Are..

State of the Lake

Chairman's Report: Ed Barnett

Enter the 1500!



You may have read an article in the Mahopac News that Lake Mahopac received 1500 Triploid Grass Carp (TGC,) to control excess aquatic vegetation that was impeding recreation on the lake.

In October of 1994 we were allowed 2565 TGC, which reduced the aquatic vegetation that, over the long run, reduced the vegetation to an extent that the Largemouth Bass population was negatively impacted. Fish need a certain amount of vegetation to breed.

200 TGC were introduced in 2015 bringing the stocking rate now to 1700. This is approximately 1000 less than the initial stocking in 1994. Already, we have seen a positive effect on the aquatic vegetation, wherein the weed is not breaking the surface.

In short, the Lake Mahopac community wants control, not eradication of the lake vegetation. The goal is to achieve a sustainable balance of recreational needs and a healthy fishery and lake ecosystem. As in past years, since the initial introduction, the park district will be monitoring this control strategy. More on this later...

Zebra Mussels:

We have reported in previous newsletters about the appearance of zebra mussels. They cluster on hard surfaces and can clog engine water intakes as well as intakes for residents drawing water off the lake. Zebra mussels are bivalves that strain water for algae and clear up the water column. That could be considered the good part, however, in excessive amounts it could negatively damage the fishery food chain.

Zooplankton [small, microscopic animals], need algae to feed on and much smaller fish feed on zooplankton and therefore, it could mean less smaller fish for the big fish to eat. So far, there is no evidence that this has affected the fish population.

However, there is much anecdotal evidence from residents and on websites that muskrats are preying on the zebra mussels. Also, other species, such as freshwater crustaceans appear to prey on the zebra mussels. In any case, they do appear to be less extensive this year.

Their shells are sharp and protrude upright, so use water shoes or reef boots. Keep engine cooling intakes clear. Go Muskrats!



How's the Water?

Alissa Perrone - Aquatic Ecologist

In October of 2015, two hundred grass carp were permitted by the DEC to be restocked in Lake Mahopac for controlling the Eurasian milfoil population. The original stocking of grass carp occurred in 1994. An annual summer sampling (water quality and vegetation) of Lake Mahopac has been performed every year since the original introduction of the carp.

The most recent sampling was conducted on August 30, 2016 (plant biomass) and September 1, 2016 (water quality). Samples were collected from the same 10 sites as were collected in 2015.

Aquatic Vegetation Biomass Study:

We followed the same sampling procedure used in previous years. We sampled from a total of ten sites using 1-m² quadrats. Each site had a shallow, mid-, and deep-depth location, were collected and measured as fresh weight (g/m²).

(Continued>>>)

How's the Water? (continued)

Alissa Perrone - Aquatic Ecologist

Water Quality Study

We sampled from one site (deep water), taking samples from five depths (3ft., 15ft., 21ft., 30ft. and 45ft.).

Five Things to Know:

- Measurable amounts of vascular aquatic plants such as *Najas flexilis* (slender water nymph), *Myriophyllum spicatum* (Eurasian milfoil), *Valisneria americana* (wild celery), *Elodea canadensis* (American waterweed) and *Potamogeton perfoliatus* (clasping-leaf pondweed) were again collected. This year, Eurasian milfoil was collected at all 10 sites as compared to 7 of 10 sites in 2015. There was a 7% increase in total plant biomass from 2015 to 2016.



- The continued presence of Zebra mussels may have been a factor causing the increased growth of both native and invasive plant species in the lake over the last three years. Zebra mussels remove algae from the water column, allowing more sunlight to penetrate to the deeper waters, a factor that may have helped to speed up plant growth. However, the most important reason for more aquatic plant growth is the fact that our initial 1994 stocking of Triploid Grass Carp has died off.

This year's temperature profile was similar to the previous year's profile in appearance and absolute values; however, the oxygen profile showed a distinct difference from the previous years. Oxygen concentration averaged 7.2 mg/L in the upper waters (epilimnion) which is lower than in previous years; however, within the expected range for a north temperate lake; such as, Lake Mahopac. Also, there was a sharp change in oxygen at 18ft.; oxygen decreased from 7.1 mg/L to 2.5 mg/L. This may be due to high biological activity by the zebra mussels as they are eating the algae. The zebra mussels use oxygen faster than the algae can produce oxygen.



- Nutrient levels (nitrate, ammonium and phosphorus) and alkalinity were within the range expected for lake systems. Phosphorus concentration was higher at 45ft., which is common in lakes with sediment as the bottom substrate, where phosphorus tends to accumulate because it binds with the sediment particles. Chlorophyll-a was notably higher in 2016 with a lower Secchi depth (less clear water) in 2016 as compared to 2015.



Supv. Schmitt and Town Council Member Suzi McDonough assist with the carp delivery.

- The Lake Mahopac Park District, with the permission of the Department of Environmental Conservation stocked 200 triploid grass carp into Lake Mahopac during the Fall of 2015. At the time of this study (August 2016) the results suggest that the grass carp population is not keeping the Eurasian milfoil or any other aquatic plants (native or non-native) from growing at our sampling sites. An additional 1500 carp were added in June of this year and the effects on the lake's plant growth will be monitored closely.

Navigation & Safety Reminders

Jay Crawford - Lake Mahopac Park District

Float-Some

Two swim floats were recently removed from the lake that had apparently drifted free over the winter. One in Swan Cove, by McDonald Marine, and the other on the outer side of the Fairy Island Bridge. The float by Fairy Island had sunk and only one corner was visible above the water, a very dangerous situation. Please take every precaution to secure floats, docks and other shore front structures for the winter.



5mph Zones

Please respect all limited speed zones as marked by the 5 mph buoys. The zones include the cut between Canopus Island and the mainland, also the entirety of the cove by Mahopac Marine.

The 5 mph zone extends 100 ft. from any shoreline. For safety's sake any swimming should be done close to shore to avoid boats, jet skis/wave runners, etc.



Early morning paddleboarder Barry Butlien & kayaker Mike Riger

More Kayaks, Paddle Boards and Canoes Enjoying the Lake

It's good to see people enjoying the lake in an increasing variety of watercraft. (and the distance swimmers that traverse the lakes' South side in the early morning!) Remember that these non-powered users, along with sailboats, have the absolute right of way. Be alert and give them a wide berth when seen.

Night Time Speeds

The lake rules state that speeds are restricted to 5mph for any boat operation from dusk until dawn on the lake. The safety reasons behind this rule should be obvious and the Sheriff's Marine Patrol, operating on a staggered patrol schedule, will be taking enforcement seriously.

Jet ski and Wave Runner operation on the lake is never permitted between dusk and dawn.



Running Lights

All boats operating on the lake during nighttime hours are required to have approved navigation lights, port & starboard on the bow and a white elevated light in the stern. Docking lights are not navigational running lights! These should be used only during docking as they tend to ruin the necessary night vision of the operator and especially those on other boats.

Reckless Operation

Operating a water craft in a reckless and dangerous manner is never permitted. This includes Personal Water Craft (PWC) wake jumping and other such activities. The Putnam County Sheriff's Marine Patrol will be enforcing these regulations.

Lake History Corner

Brian Vangor & Greg Amato
Carmel Town Historical Society



Entrance to Bungalow Colony (West Lake Blvd. from Rt. 6n)

The Mahopac Bungalow Colony to the Mahopac Hills Association

In what is today West Lake Boulevard between Lake Mahopac and Kirk Lake, there were two large parcels of land; 89 acres owned by John LeClare and 314 acres owned by William Smith. In 1913, real estate developers Leo Bugg and Norman W. Walker purchased about 80 acres from the LeClare-Smith parcels. Subsequently, other families of the Lake Mahopac community purchased plots from LeClare-Smith. Among these were the Ganongs, Ryders and Pierces. In preparation for real estate development of their 80 acres, Bugg and Walker began selling quarter acre lots for \$500 to \$1000. They prepared designs for cozy bungalows which could be built in about 80 days. The cost of these bungalows ranged from \$800 to \$2000. They also began the construction of water, gas and electric utilities for their newly planned "bungalow colony". With each purchase came lake rights and membership into the Bungalow Colony Association. By the summer of 1914, many cottages were being built and occupied. Many of these were on Lake Mahopac or had views across the Hudson or toward Connecticut from the hills above the lake. A July 1914 map showing almost 300 bungalow sites was filed in the Putnam County Clerk's Office.

For nearly ten years, plots were sold and small bungalows and substantially larger homes were built. Prominent citizens from New York City found the bungalow colony attractive and built all styles of summer cottages. Dr. Harold Hayes, a prominent New York surgeon built a water-front cottage.



Lake History Corner (continued)

Noted artist Lawrence Tyler Dresser built a large stone cottage for use as a studio.

Mrs. Clara Ruhben built a bungalow on top of the ridge between Kirk Lake and Lake Mahopac with views of the Hudson Highlands.

In January 1931, about 40 "Bungalow Colony" property owners met and organized a property owners association. Since the type of buildings in the development had significantly improved, they decided it would be in their best interest to rename the "Bungalow Colony" to "Mahopac Hills". By this time, many had become year round residents.

On August 28th, 1931, the first meeting was held of the property owners association and officers were elected. The roads and rights of way were deeded over to the fledgling Mahopac Hills Association by Leo Bugg, president of the original development corporation. Soon after, garbage removal, street signs and lighting and postal delivery were established. And, from a time gone by, police patrols enforced proper dress and proper use of the community's docks and floats. In addition, cooperation was urged between owners and real estate brokers to be selective in the sale or rental of their property to desirable people.

In July, 1933, the Mahopac Hills Association held a water carnival. Swim race categories included a tube race for the kids, 25 yard swim, 50 yard class A, 50 yard class B, Ladies 50 yard and a mens only 100 yard. The prize for the 100 yard mens only race was a case of beer. No other prizes were awarded. At the 1941 summer meeting of the Mahopac Hills Association, monies from dues and a mortgage were set aside for the purchase and improvement of the "club house plot" adjoining Rockledge Way. That year, a very substantial dock was placed at Rockledge Way to augment the future new clubhouse. The Mahopac Hills Association long time treasurer was Leslie P. Dodge who was a well-known real estate and insurance agent. He was one of the first residents of the bungalow colony and a charter member of the Mahopac Rotary. Mr. Dodge kept a diary which included daily weather conditions in Mahopac from 1944 to 1970.

Today, Mahopac Hills is a thriving community with a rich and varied history. In 2017, the Mahopac Hills Association continues to maintain its membership, make improvements and hold community events for children and families

Article References:

- Pelletreus' History of Putnam County, 1886
- Excelsior Magazine, July 1933 (Courtsey of the Town of Carmel Historical Society)
- The Putnam County Courier, July 1924-August 1942 *(Courtsey of the Mahopac Public Library and the Putnam County Historian's Office)



Goose Report

As is the annual rite of Spring, a team of our best goose egg addlers, led by Jim Maxwell and Compton Spain scoured the lake for goose nests. A total of seven nests and 30 eggs were found on Petra Island. A total four nests and 16 eggs were found on Canopus Island. All eggs were addled. Speculation is that the low count on Canopus may be a result of a family of Red foxes spotted living there last Fall. We'll take all the help we can get!



Who we are.....

The Lake Mahopac Park District Advisory Board is a group of individuals appointed by the Carmel Town Board to advise the board on issues that pertain to the health and safety of the lake. The Advisory Board's activities include the monitoring of the lake level and water quality, liaisoning with the Carmel Police, the Putnam County Sheriff's Marine Patrol and the Coast Guard Auxiliary. In addition, the board coordinates activities with surrounding lake associations, the NY State Federation of Lake Associations (NYSFOLA) and the NY Department of Environmental Conservation. For back issues and more information, please visit the Lake Park District website : lakemahopac.org

Board Members:

Edward Barnett

Jay Crawford

Charlie Langlitz

Martin Greenberg

James Maxwell

Sub Committee Advisories:

Bill Frumkin

Joe Massaro

John Maxwell

Bert Melchner

Mark Robertson

William Spain

Key Liaisons:

John Lupinacci / Suzanne McDonough - Carmel Town Board

Sgt. Michael Szabo

James Dipelesi

- Putnam County Sheriff's Dept

- US Auxiliary Coast Guard

TOWN OF CARMEL HIGHWAY DEPARTMENT

Town of Carmel Highway Dept.
55 McAlpin Ave.
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highway
Tel: 845.628.7474
Fax: 845.628.1471

MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*



TO: SUPERVISOR KENNETH SCHMITT
TOWN BOARD

CC: MARY ANN MAXWELL – TOWN COMPTROLLER

DATE: AUGUST 23, 2017

RE: REQUEST TO PURCHASE SERVICES FROM TRI-STATE FORESTRY, INC.

I am requesting authorization to hire Tri-State Forestry, Inc. to perform services as defined in the Spring 2014 Specifications/Bid Form for Waste Wood Processing and accepted per Town Board Resolution of December 17th, 2014.

In accordance with the terms of the contract I am requesting the Town Board to issue a resolution extending contract validity to December 17, 2017.



TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471

MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*

TO: SUPERVISOR KENNETH SCHMITT
TOWN BOARD

DATE: SEPTEMBER 5, 2017

RE: REQUEST TO PURCHASE ROAD SALT

I am requesting authorization to purchase road salt from NYS OGS Group #1800 – August 31, 2017 Replacement Award #22955; Contract Period 9/1/15 – 8/31/18; Putnam County Contract #PC67022 – Morton Salt, Inc.

➤ Road Salt (Lot I) Contract Price \$82.48/ton, *plus(minus) Fuel Price Adjustment*

See attached Contract

cc Comptroller MaryAnn Maxwell



Office of
General Services

Procurement
Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <http://nyspro.ogs.ny.gov> | customer.service@ogs.ny.gov | 518-474-6717

Contract Award Notification

Title	:	Group 01800 – ROAD SALT, TREATED SALT, & EMERGENCY STANDBY ROAD SALT (STATEWIDE) Classification Code(s): 12
Award Number	:	<u>22955</u> (Partially Replaces Award 22843)
Contract Period	:	September 1, 2015 – August 31, 2018
Bid Opening Date	:	July 16, 2015
Date of Issue	:	September 3, 2015 (Revised August 31, 2017)
Specification Reference:		As Incorporated In The Invitation for Bids
Contractor Information:		Appears on Page 5 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Bailey Baleno Title : Contract Management Specialist Phone : 518-473-1614 Fax : 518-486-6867 E-mail : Bailey.Baleno@ogs.ny.gov	OGS Procurement Services - Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.ny.gov

Procurement Services values your input.
Complete and return the *Contract Performance Report* at the end of the document.

Description

Road Salt is used for snow and ice control. Treated Salt is granular sodium chloride (Rock Salt) treated with corrosion inhibited liquid magnesium chloride – Types 1 and 2. These are filed requirement contracts which require the Contract User to purchase 70% of their filed requirement or 50% of their filed requirement if an awarded county is for Solar Salt. Automatic price increases become effective once deliveries exceed 120% of the Contract User's filed requirement.

SECTION 1: INTRODUCTION

1.1 Contractor Information

NOTE: See individual contract items to determine actual awardees.

See page 6 to place order.

See page 7 for emergency ordering.

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>CONTACT INFO</u>	<u>FED.IDENT.# / NYS VENDOR#</u>
PC67019	AMERICAN ROCK SALT CO., LLC. P.O. Box 190 5520 Rt. 63 Mount Morris, NY 14510	Jamie McClain 585-991-6817 Fax: 585-991-6917 E-mail: Jamie.McClain@americanrocksalt.com Website: www.americanrocksalt.com	161516458 1000008297
PC67020 SB	ATLANTIC SALT, INC. 134 Middle Street Suite 210 Lowell, MA 01852	Jason Archambault 978-453-4911 Fax: 978-251-8244 E-mail: jarchambault@easternsalt.com	132914699 1000026327
PC67021	CARGILL INCORPORATED D/B/A Cargill Incorporated Deicing Technology Business 24950 Country Club Blvd. Suite 450 North Olmsted, OH 44070	Rebekah Irish 800-600-7258 Fax: 440-716-0763 E-mail: Rebekah_Irish@cargill.com Website: www.cargilldeicing.com	410177680 1000048669
PC67022	MORTON SALT, INC. 444 W. Lake Street Chicago, IL 60606	Na-Tia Douglas 312-807-2384 Fax: 312-807-3106 E-mail: ndouglas@mortonsalt.com Website: www.mortonsalt.com	273146174 1100010394

1.2 Overview and Scope

These contracts provide a procurement mechanism for State and eligible non-State entities to purchase bulk Road Salt (Rock & Solar), Treated Salt (Types 1 & 2), and Emergency Standby Road Salt (Rock & Solar) for delivery to various locations in New York State. This Award includes four (4) Lots as follows:

Lot	Salt Type	Number of Awardees
I	Road Salt (Rock & Solar)	One per County
II	Treated Salt – Type 1	One per County
III	Treated Salt – Type 2	One per County
IV	Emergency Standby Road Salt (Rock & Solar)	Multiple per County

State and eligible non-state agencies may participate on a filed requirement basis (estimated quantities).

This Contract Award Notification outlines the terms and conditions, and all applicable information related to Contractor and User participation. All parties involved are strongly urged to become familiar with their rights and responsibilities, as outlined in this document.

1.3 Small, Minority- and Women-Owned Businesses

The letters SB listed under the Contract Number indicate the Contractor is a NYS Small Business. Additionally, the letters MBE and WBE indicate the Contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

1.4 Recycled, Remanufactured and Energy Efficient Products

OGS Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

1.5 Note to All Non-State Agencies and Bidders

All such participating non-State agencies and Contractors understand, acknowledge and agree that the primary responsibility in regard to performance of the contract, of any obligation, covenant, condition or term thereunder by either such party thereto shall be borne and is expressly assumed by the participating Non-State agencies and Contractors and not by the State. In the event of a failure or breach in performance of any such contract by a non-State agency or Contractor, the State specifically and expressly disclaims any and all liability for such defective performance or breach, and the eligible participating Non-State agencies and Contractors guarantee to save the State, its officers, agents and employees harmless from any liability that may be or is imposed by the failure of either party to perform in accordance with its obligations, covenants and the terms and conditions of the State centralized contract.

1.6 Debriefing

Contractors and bidders are accorded fair and equal treatment with respect to the opportunity for debriefing. OGS shall, upon request, provide a debriefing to any bidder or awarded Contractor that responded to the IFB or RFP regarding the reason that the proposal or bid submitted by the unsuccessful bidder was not selected for a contract award. The post award debriefing should be requested by the bidder or awarded Contractor within thirty days of posting of the contract award on the OGS website.

SECTION 7: PRICING PAGES

7.1 Road Salt (Lot I) Pricing Per Item Effective from September 1, 2017 to August 31, 2018

****Note:** Award 22843 Items are listed for informational purposes only. The contracts for these items have been extended through August 31, 2018. Please continue to reference the assigned contract number from Award 22843 for these items.

* Solar salt will be allowed in these counties only

Award	Item Number	County	Filed Requirement (tons)	Contractor	Price per Ton	Type of Salt
**22843	1	Albany	73,531	American Rock Salt Co.	\$ 59.23	Rock
**22843	2	Allegany	34,118	American Rock Salt Co.	\$ 49.25	Rock
22955	3	Bronx, Kings, New York, Queens, Richmond*	2,665	Atlantic Salt, Inc.	\$ 67.62	Rock and Solar
**22843	4	Broome	80,914	Cargill Deicing Tech.	\$ 48.36	Rock
**22843	5	Cattaraugus	69,627	American Rock Salt Co.	\$ 55.97	Rock
**22843	6	Cayuga & Seneca	59,258	Cargill Deicing Tech.	\$ 43.95	Rock
**22843	7	Chautauqua	91,778	American Rock Salt Co.	\$ 60.52	Rock
**22843	8	Chemung & Tioga	60,409	Cargill Deicing Tech.	\$ 46.10	Rock
**22843	9	Chenango	38,990	Cargill Deicing Tech.	\$ 50.94	Rock
**22843	10	Clinton	19,600	Compass Minerals	\$ 87.06	Rock
22955	11	Columbia	45,223	Morton Salt, Inc.	\$ 61.18	Rock
**22843	12	Cortland & Tompkins	74,815	Cargill Deicing Tech.	\$ 42.68	Rock
**22843	13	Delaware	55,348	Cargill Deicing Tech.	\$ 59.24	Rock
22955	14	Dutchess	29,795	American Rock Salt Co.	\$ 78.39	Rock
**22843	15	Erie	143,140	American Rock Salt Co.	\$ 50.79	Rock
**22843	16	Essex	21,170	Cargill Deicing Tech.	\$ 79.55	Rock
**22843	17	Franklin	20,000	Compass Minerals	\$ 89.08	Rock
**22843	18	Fulton & Montgomery	63,127	Cargill Deicing Tech.	\$ 60.01	Rock
**22843	19	Genesee & Orleans	35,426	American Rock Salt Co.	\$ 48.97	Rock
22955	20	Greene	29,884	American Rock Salt Co.	\$ 66.72	Rock
**22843	21	Hamilton	23,010	Cargill Deicing Tech.	\$ 71.49	Rock
**22843	22	Herkimer	46,444	Cargill Deicing Tech.	\$ 53.82	Rock
**22843	23	Jefferson	73,352	American Rock Salt Co.	\$ 57.87	Rock
**22843	24	Lewis	26,695	Cargill Deicing Tech.	\$ 61.09	Rock
**22843	25	Livingston & Wyoming	27,770	American Rock Salt Co.	\$ 46.65	Rock
**22843	26	Madison	39,969	Cargill Deicing Tech.	\$ 50.87	Rock
**22843	27	Monroe	143,090	American Rock Salt Co.	\$ 48.11	Rock
22955	28	Nassau*	66,655	Atlantic Salt, Inc.	\$ 72.47	Rock and Solar
**22843	29	Niagara	58,203	American Rock Salt Co.	\$ 51.83	Rock
**22843	30	Oneida	110,331	Cargill Deicing Tech.	\$ 52.68	Rock

Road Salt (Lot I) Pricing Per Item Effective from September 1, 2017 to August 31, 2018 (Cont'd)

****Note:** Award 22843 Items are listed for informational purposes only. The contracts for these items have been extended through August 31, 2018. Please continue to reference the assigned contract number from Award 22843 for these items.

* Solar salt will be allowed in these counties only

**22843	31	Onondaga	66,682	Cargill Deicing Tech.	\$ 48.38	Rock
**22843	32	Ontario	78,294	American Rock Salt Co.	\$ 48.97	Rock
**22843	33	Orange	139,815	Cargill Deicing Tech.	\$ 70.19	Rock
**22843	34	Oswego	18,922	American Rock Salt Co.	\$ 49.54	Rock
**22843	35	Otsego	55,578	Cargill Deicing Tech.	\$ 52.59	Rock
22955	36	Putnam	45,150	Morton Salt, Inc.	\$ 82.48	Rock
**22843	37	Rensselaer	54,233	American Rock Salt Co.	\$ 58.79	Rock
22955	38	Rockland*	41,149	Atlantic Salt, Inc.	\$ 70.55	Rock and Solar
**22843	39	St. Lawrence	33,825	American Rock Salt Co.	\$ 87.00	Rock
22955	40	Saratoga	26,058	Morton Salt, Inc.	\$ 63.14	Rock
**22843	41	Schenectady	44,525	American Rock Salt Co.	\$ 58.57	Rock
**22843	42	Schoharie	29,675	Cargill Deicing Tech.	\$ 70.25	Rock
**22843	43	Schuyler & Yates	21,909	Cargill Deicing Tech.	\$ 44.20	Rock
**22843	44	Steuben	66,275	Cargill Deicing Tech.	\$ 48.17	Rock
22955	45	Suffolk*	143,369	Atlantic Salt, Inc.	\$ 77.48	Rock and Solar
**22843	46	Sullivan	61,170	Cargill Deicing Tech.	\$ 64.97	Rock
22955	47	Ulster	47,841	American Rock Salt Co.	\$ 70.69	Rock
**22843	48	Warren	22,402	American Rock Salt Co.	\$ 69.46	Rock
**22843	49	Washington	33,835	American Rock Salt Co.	\$ 62.88	Rock
**22843	50	Wayne	51,565	American Rock Salt Co.	\$ 46.57	Rock
22955	51	Westchester*	158,290	Atlantic Salt, Inc.	\$ 69.20	Rock and Solar



TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*

TO: SUPERVISOR KENNETH SCHMITT
TOWN BOARD

DATE: AUGUST 25, 2017






RE: REQUEST TO PURCHASE MICROPAVING SERVICES

I am requesting authorization to hire Gorman Bros., Inc. to perform Microsurfacing Services of selected Town Roads per NYS OGS Group#31555; Award #23001; Contract #PC67365; Contract Period April 1, 2016 to March 31, 2018.

Contract/Microsurfacing/Pricing information attached – Complete (79) page contract sent separately.

State Contract Award Notices - Commodities

Comprehensive Liquid Bituminous Materials (Asphalt Emulsions; Chip Seal; Cold Recycling; Joint & Crack Filler/Sealer; Microsurfacing and/or Quick Set Slurry Seal; and Paver Placed Surface Treatment, Conventional & Rubber Modified) (All State Agencies and Political Subdivisions)

Award Document  <small>(Updated / Revised)</small>	<i>(Total 79 Pages)</i> Contract Period: April 1, 2016 to March 31, 2018
Contract Updates 	Group: 31555 Award: 23001 <i>Page German Contract</i> (Replaces 22787)
Price Adjustments <i>2 Pages</i>	Use of Contracts: All State Agencies and Political Subdivisions
Pricing Pages  <i>2 Pages</i>	Contact Person: Maria MacGillfrey Telephone: (518) 474-4297 Fax: (518) 474-1160
Quick Quote/ Price Calculator 	Contract Issued: April 01, 2016 Contract Updated: July 21, 2016
History Details 	
Customer Service	

Description:

Liquid Bituminous Materials are divided in several groups: Asphalt Emulsions, Joint & Crack Filler/Sealer and several pavement preventive/corrective maintenance treatments including Chip Seal, Cold Recycling, Heater Scarification, Microsurfacing and/or Quick Set Slurry Seal and Paver Placed Surface Treatment.

Install Free Adobe Acrobat Reader for PDF Documents

The above PDF files are available in text by calling Customer Services at (518) 474-6717.

**1 Page
NYS DOT APP Asphalt*


**Office of
General Services**
**Procurement
Services**

 Corning Tower, Empire State Plaza, Albany, NY 12242 | <http://nyspro.ogs.ny.gov> | customer.service@ogs.ny.gov | 518-474-6717

Contract Award Notification (Revised)

Title	: Group 31555 – Comprehensive Liquid Bituminous Materials (Asphalt Emulsions, Chip Seal, Cold Recycling, Joint & Crack Filler/Sealer, Microsurfacing and/or Quick Set Slurry Seal, and Paver Placed Surface Treatment – Conventional & Rubber Modified) (All State Agencies and Political Subdivisions) Classification Code(s):30 NYS Contract Reporter Category/Classification: Construction, Horizontal – Highways & Roadways; Maintenance, repair & new construction
Award Number	: 23001 (Replaces Award 22787)
Contract Period	: April 1, 2016 to March 31, 2018 Note: Contract Period for PC67364 and PC67375 (only) is effective from April 29, 2016 to March 31, 2018
Bid Opening Date	: December 02, 2015
Date of Issue	: April 1, 2016 (Revised May 19, 2016)
Specification Reference	: SPEC-933 dated October 8, 2015 and as amended in the Invitation For Bids and the Purchasing Memorandums dated November 23, 24 & 25, 2015
Contractor Information	: Appears on Page 8 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Jose De Andres Title : CMS2 Phone : 518-474-3024 E-mail : jose.deandres@ogs.ny.gov	Procurement Services - Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.ny.gov

Procurement Services values your input.
Complete and return "Contract Performance Report" at end of document.

Description

Liquid Bituminous Materials are divided in several groups: Asphalt Emulsions, Joint & Crack Filler/Sealer and several pavement preventive/corrective maintenance treatments including Chip Seal, Cold Recycling, Heater Scarification, Microsurfacing and/or Quick Set Slurry Seal and Paver Placed Surface Treatment.

SECTION 11: GROUP – MICROSURFACING AND/OR QUICK SET SLURRY SEAL

11.1 Introduction

Microsurfacing is a pavement preventive maintenance treatment which offers minor improvements to rideability and has excellent friction characteristics. Quick Set Slurry Seal is a pavement preventive maintenance treatment that offers minor improvements to rideability and has excellent friction characteristics for low volume roads.

11.2 Pricing Information

11.2.1 General

Clause 15(b) of Appendix B has been modified to include the following:

Price shall be to three (3) decimal places.

Price with the exception of "Price Additional" shall be net per ton furnished, hauled, delivered, and applied with Contractor's equipment at the locations indicated by the resident engineer, State Agency, or individual authorized by using agency and must include material costs. Microsurfacing shall be applied in accordance with NYSDOT's Standard Specifications and as per the attached specification for microsurfacing. Quick set slurry seal shall be applied in accordance with NYSDOT's Standard Specifications and as per the attached material specification for quick set slurry seal. Cleaning and preparing the existing pavement will be the responsibility of the purchasing agency. Erecting warning signs and directing traffic will be the responsibility of the purchasing agency or the Contractor using the optional Work Zone Traffic Control section at the discretion of the purchasing agency.

Price Additional:

Optional Work Zone Traffic Control Outside of New York City and Nassau, Rockland and Westchester Counties

Price for additional cost per ton for optional work zone traffic control shall be net per ton of completed microsurfacing and/or quick set slurry seal placed. This price shall include all costs to properly control traffic in accordance with these specifications.

Optional Work Zone Traffic Control within New York City and Nassau, Rockland and Westchester Counties

Price for additional cost per ton for optional work zone traffic control in the five boroughs of New York City and the counties of Nassau, Rockland, Westchester and Suffolk shall be net per ton of completed microsurfacing and/or quick set slurry seal placed therein. This price shall include all costs to properly control traffic in accordance with these specifications. This price is an additional price (on top of the basic price for work zone traffic control) for work zone traffic control in the five boroughs of New York City and the counties of Nassau, Rockland, Westchester and Suffolk.

Night Work

Price for additional cost per day of night work shall be net cost per day when directed by the Engineer or agency authorized individual.

Weekends

Price for additional cost per day for Saturday and Sunday work, when directed by the resident engineer or individual authorized by using agency, shall be net per day for Saturday or Sunday work. When requested to work on Saturday and/or Sunday by the resident engineer or agency authorized individual, the Contractor shall be paid the price for Saturday and/or Sunday work, as appropriate. The price per day shall include the cost of all premium labor charges. The Contractor shall only be due the extra payment when work on Saturday and/or Sunday is in the best interest of the State or the using agency. Work done by the Contractor on Saturday and/or Sunday for their own convenience or to make up for rain outs shall not result in extra payment for Saturday and/or Sunday work.

Microsurfacing and/or Quick Set Slurry Seal within the Five Boroughs of New York City

Price for additional cost per ton for microsurfacing and/or quick set slurry seal within the five boroughs of New York City shall be net per ton of completed microsurfacing and/or quick set slurry seal placed therein. This price is an additional price (on top of the basic price per ton of microsurfacing and/or quick set slurry seal) for microsurfacing and/or quick set slurry seal placed in the five boroughs of New York City.



Contract Award Notification Update

Subject: New Contact Information - Gorman Bros., Inc.

DATE: June 20, 2016

AWARD #: 23001

GROUP #: 31555

AWARD DESCRIPTION: Comprehensive Liquid Bituminous Materials
(All State Agencies and Political Subdivisions)

April 1, 2016 to March 31, 2018

CONTRACT PERIOD: Note: Contract period for PC67364 and PC67375 (only) is effective from April 29, 2016 to March 31, 2018.

CONTACT: Jose DeAndres CMS 2 518-474-3024 jose.deandres@ogs.ny.gov

CONTRACT NO.: PC67365

CONTRACTOR: Gorman Bros., Inc.

Contract users are advised that Gorman Bros., Inc. (PC67365) has modified its contact information. Such change is shown in the current Contract Award Notification document.

The new contractors' information is as follows:

PC67365	GORMAN BROS., INC.	518/462/5401	140704840
	200 Church St.	Kim Wilson	1000013676
	Albany, NY 12202	Fax: 518/462-1296	
		E-mail: kwilson@gormanroads.com	
		Website: www.gormanroads.com	

Contract users should refer to the Revised Award for the most current and up-to-date pricing and contractor information. All other terms and conditions remain unchanged

3.5
"Pricing Page"

TITLE:	31555	COMPREHENSIVE LIQUID BITUMINOUS MATERIALS (All State Agencies and Political Subdivisions)
AWARD:	<u>23001</u>	CONTRACT PERIOD: April 01, 2016 through March 31, 2018

INSURANCE

GROUP SPECIFICATION

DETAILED SPECIFICATION

NYS DEPARTMENT OF TRANSPORTATION'S DRAWINGS

<u>PRICING AND QUICK QUOTE INFORMATION</u>		
LIQUID BITUMINOUS MATERIAL TYPE	PRICE PAGE	QUICK QUOTE / PRICE CALCULATION
ASPHALT EMULSIONS	<u>PRICES</u>	<u>QUICK QUOTE</u>
CHIP SEAL - CONVENTIONAL	<u>PRICES</u>	<u>QUICK QUOTE</u>
COLD RECYCLING	<u>PRICES</u>	<u>QUICK QUOTE</u>
HEATER SCARIFICATION	NO BIDS Received	NO BIDS Received
JOINT & CRACK FILLER/SEALER	<u>PRICES</u>	<u>QUICK QUOTE</u>
MICROSURFACING AND/OR QUICK SET SLURRY SEAL	<u>PRICES</u> - see following	<u>QUICK QUOTE</u>
PAVER PLACED SURFACE TREATMENT – CONVENTIONAL & RUBBER MODIFIED	<u>PRICES</u>	<u>QUICK QUOTE</u>

Section 3.5

Important Notes: (Please notice the different tabs at the bottom)

Users can purchase from any contractor listed below in any of the NYSDOT Regions/Countries. There are no purchasing restrictions by NYSDOT Region or by County when selecting a contractor. Please consider all the closest listed awardees located in your county and all the counties around you (including the surrounding counties that fall in a different NYSDOT Region) before sending the included Quick Quote Form.

Microsurfacing Prices													
Contractor	Plant #	Location	City	State	Zip	County	DOT Region	Material	0-50 Tons/Day 51+ Miles	51-100 Tons/Day 51+ Miles	101-300 Tons/Day 51+ Miles	301-500 Tons/Day 51+ Miles	501+ Tons/Day 51+ Miles
Gorman Bros , Inc	L0203	446 State Highway 161	Amsterdam	NY	12010	Montgomery	2	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$405 150	\$341 310	\$252 080	\$239 500	\$223 060
Gorman Bros , Inc	L0201	20 Robinson Road	Clinton	NY	13323	Oneida	2	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$395 150	\$331 310	\$242 080	\$229 500	\$213 060
Gorman Bros , Inc	L0104	6 Freeman's Bridge Road	Scotia	NY	12302	Schenectady	1	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$405 150	\$341 310	\$252 080	\$239 500	\$223 060
Sealcoating, Inc	L0301	1911 Lonngs Crossing Road	Cortland	NY	13045	Cortland	3	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$421 500	\$358 620	\$259 300	\$237 100	\$232 400
SUIT-KOTE CORPORATION	L0907	5953 NYS RT 52	KENOZA LAKE	NY	12750	Sullivan	9	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$351 330	\$272 650	\$235 920	\$229 800
SUIT-KOTE CORPORATION	L0301	1911 Lonngs Crossing Rd	Cortland	NY	13045	Cortland	3	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$327 440	\$264 080	\$227 350	\$221 220
SUIT-KOTE CORPORATION	L0501	57 Lister Street	Jamestown	NY	14701	Chautauqua	5	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$351 330	\$267 750	\$231 020	\$224 900
SUIT-KOTE CORPORATION	L0902	Country Club Road Box 131	West Oneonta	NY	13861	Otsego	9	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$327 440	\$264 080	\$227 350	\$221 220
SUIT-KOTE CORPORATION	L0202	191 DRY ROAD	ORISKANY	NY	13424	Oneida	2	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$327 440	\$264 080	\$227 350	\$221 220
SUIT-KOTE CORPORATION	L0401	2 Rockwood Street	Rochester	NY	14610	Monroe	4	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$327 440	\$264 080	\$227 350	\$221 220
SUIT-KOTE CORPORATION	L0703	21811 LANE ROAD	WATERTOWN	NY	13601	Jefferson	7	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$351 330	\$267 750	\$231 020	\$224 900
SUIT-KOTE CORPORATION	L0603	20 Fairgrounds Lane	Watkins Glen	NY	14891	Schuyler	6	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$351 330	\$267 750	\$231 020	\$224 900
SUIT-KOTE CORPORATION	L0602	5628 Tuckers Corners Road	Belmont	NY	14813	Allegany	6	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$351 330	\$267 750	\$231 020	\$224 900
SUIT-KOTE CORPORATION	L0503	505 Como Park Blvd	Buffalo	NY	14227	Erie	5	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$449 230	\$351 330	\$267 750	\$231 020	\$224 900
Thos. H. Gannon, Inc	L1102	8th & Reading Ave	Hammonton	NJ	08037	Atlantic		Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$371 470	\$303 690	\$220 600	\$202 920	\$196 980
Vestal Asphalt Inc	L0204	7630 Rt 20	Sangerfield	NY	13455	Oneida	2	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$418 000	\$358 000	\$254 000	\$223 000	\$215 000
Vestal Asphalt Inc	L0903	201 Stage Rd	Vestal	NY	13850	Broome	9	Material Designation 413.02010118 - MICROSURFACING TYPE II, F1	\$415 000	\$355 000	\$251 000	\$220 000	\$212 000

2

Asphalt Price Adjustment 2- Pages July 2017 Conf 2

Group	Description	Award #	Contract No.
31555	Comprehensive Liquid Bituminous Materials (Asphalt Emulsions; Chip Seal; Cold Recycling; Joint & Crack Filler/Sealer; Microsurfacing and/or Quick Set Slurry Seal; and Paver Placed Surface Treatment – Conventional & Rubber Modified) (All State Agencies and Political Subdivisions)	23001	PC67360 - PC67377

Bituminous materials price adjustment(s) EFFECTIVE on: July 1, 2017

Award(s) using September 1, 2015 base index of \$521.000 per ton.

In compliance with the referenced price adjustment clauses contained in the Contract Award Notification for the referenced award(s), the following price adjustments have been calculated.

MONTHLY PG 64-22 BINDER ADJUSTMENT:

The July 2017 Average is \$422.000 per ton

(F.O.B. Terminal Price for unmodified PG 64-22 binder without anti-stripping agent)

The September 1, 2015 Base Average FOB Terminal Price for Asphalt Cement was \$521.000 per ton.

Asphalt Price Adjustments shall be calculated and applied to the original prices. There will not be Asphalt Price Adjustments unless the change amounts to more than \$0.010 per gallon, \$0.002 per linear foot or \$0.10 per ton from the original price.

All Asphalt Price Adjustments will be computed to three decimal places.

Until further notice, please revise the original contract per gallon/linear foot/ton prices for materials in the referenced award(s) by using the price adjustments listed below:

Note: Examples and formulas of how to calculate these price adjustments can be found at the bottom of this page.

Please be aware that this month's price adjustments are negative (red); decreasing the prices of the contract.

$$\begin{array}{r}
 \text{July} \\
 422.000 + \\
 521.000 - \\
 \hline
 99.000 \diamond \\
 \\
 99.000 \times \\
 0.092 = \\
 \hline
 9.108 * \\
 \\
 \text{Aug} \\
 420.000 + \\
 521.000 - \\
 \hline
 101.000 \diamond \\
 \\
 101.000 \times \\
 0.092 = \\
 \hline
 9.292 *
 \end{array}$$

X see NYSDOT APP for Asphalt

Asphalt Price Adjustment - July 2017

282

Group	Description	Award #	Contract No.
31555	Comprehensive Liquid Bituminous Materials (Asphalt Emulsions; Chip Seal; Cold Recycling; Joint & Crack Filler/Sealer; Microsurfacing and/or Quick Set Slurry Seal; and Paver Placed Surface Treatment – Conventional & Rubber Modified) (All State Agencies and Political Subdivisions)	23001	PC67360 - PC67377

JOINT & CRACK FILLER/SEALER ITEMS - MONTHLY PRICE ADJUSTMENTS:

ITEM	GRADE / DESCRIPTION	% ASPHALT	PETROLEUM ALLOWANCE	TOTAL ALLOWABLE PETROLEUM %	PRICE ADJUSTMENT / GALLON
ASTM D6690 Type II	Joint Sealer	56.00	0.20	56.20	- \$0.237
PG 64-22+Fiber	Joint Filler	95.00	0.20	95.20	- \$0.401

Only Option 6 (Per Linear Foot):

Rout, Clean & Seal Application Method - ASTM D6690 Type II only

ITEM	GRADE / DESCRIPTION	% ASPHALT	PETROLEUM ALLOWANCE	TOTAL ALLOWABLE PETROLEUM %	PRICE ADJUSTMENT / LINEAR FEET
ASTM D6690 Type II	Joint Sealer	56.00	0.20	56.20	- \$0.004

MICROSURFACING & QUICK SET SLURRY SEAL ITEMS - MONTHLY PRICE ADJUSTMENTS:

ITEM	GRADE / DESCRIPTION	% ASPHALT	FUEL ALLOWANCE	TOTAL ALLOWABLE PETROLEUM %	PRICE ADJUST / TON
413.02010118	Microsurfacing, Type II, F1	9.00	0.20	9.20	- \$9.108
413.02020118	Microsurfacing, Type II, F2	9.00	0.20	9.20	- \$9.108
413.02030118	Microsurfacing, Type II, F3	9.00	0.20	9.20	- \$9.108
413.03010118	Microsurfacing, Type III, F1	7.50	0.20	7.70	- \$7.623
413.03020118	Microsurfacing, Type III, F2	7.50	0.20	7.70	- \$7.623
413.03030118	Microsurfacing, Type III, F3	7.50	0.20	7.70	- \$7.623
413.04030118	Microsurfacing, Type III Rut Filling	7.50	0.20	7.70	- \$7.623
414.03030118	Quick-set Slurry, Type II	13.50	0.20	13.70	- \$13.563
414.04030118	Quick-set Slurry, Type III	12.00	0.20	12.20	- \$12.078

PAVER PLACED SURFACE TREATMENT ITEMS - MONTHLY PRICE ADJUSTMENTS:




ITEM	GRADE / DESCRIPTION	% ASPHALT	FUEL ALLOWANCE	TOTAL ALLOWABLE PETROLEUM %	PRICE ADJUST / TON
415.0x0F0118	Paver Placed ST	6.50	1.00	7.50	- \$7.425
415.0x0F0118R	Rubber Modified Paver Placed ST	6.50	1.00	7.50	- \$7.425

HOT MIX ASPHALT (NYS DOT SPECIFIC PROJECTS - VPP) ITEMS - MONTHLY PRICE ADJUSTMENTS:

ITEM	GRADE / DESCRIPTION	% ASPHALT	FUEL ALLOWANCE	TOTAL ALLOWABLE PETROLEUM %	PRICE ADJUST / TON
402.017902	True & Leveling F9	***	1.00	***	***
402.018902	True & Leveling F9	***	1.00	***	***
402.058902	Shim Course F9	8.25	1.00	9.25	- \$9.158
402.068X0118	6.3 F1/F2/F3 Superthin	6.70	1.00	7.70	- \$7.623

NYSDOT Average Posted Prices for Asphalt (Performance Graded Binder)

The following is a listing of Average Posted Prices for Asphalt (Performance Graded Binder) which are to be used in computation of progress and final payments for the Asphalt Price Adjustment (Item 698.01 and 698.04). Instructions for calculating these payments are contained in the NYSDOT Standard Specifications.

	2017		2016		2015 		2014	
	\$/ton (metric)	\$/ton	\$/ton (metric)	\$/ton	\$/ton (metric)	\$/ton	\$/ton (metric)	\$/ton
JANUARY	368	334	476	432	662	600	628	569
FEBRUARY	380	345	453	411	646	586	633	574
MARCH	407	369	432	392	631	572	625	567
APRIL	433	393	421	382	618	561	631	573
MAY	451	409	416	377	627	569	652	591
JUNE	463	420	430	390	617	559	676	613
JULY	465	422	445	404	590	535	673	611
AUGUST	463	420	454	412	586	532	697	632
 SEPTEMBER	463	420	447	406	574	 521	695	630
OCTOBER			425	386	556	504	685	621
NOVEMBER			397	360	525	477	693	629
DECEMBER			378	343	504	458	672	609

Michael Cazzari
Chief of Police

TOWN OF CARMEL
POLICE DEPARTMENT
60 McAlpin Avenue
Mahopac, New York 10541

(845) 628-1300
Fax (845) 628-2597
www.carmelny.org/police

MEMORANDUM

To: Town Board, Town of Carmel

From: Chief Michael Cazzari

Date: September 6, 2017

Ref: Education Stipend

I am requesting approval of the \$900 Education Stipend, as allowed by the PBA contract, for Police Officer Brian Detz. PO Detz has earned a Bachelor Degree in Business Administration and an Associate in Applied Science both degrees are from the College of Westchester in White Plains, New York. PO Detz will reach his one anniversary on September 22nd.

Thank you for your consideration.

MC

The College of Westchester

*In recognition of the successful completion of the
requisite course of study and by virtue of authority granted by the
Board of Regents of the State of New York
hereby confers upon*

Brian Betz

the degree of

Bachelor of Business Administration

Business Administration

Magna Cum Laude

with all the honors, rights, and privileges thereunto appertaining.

*In witness whereof this Diploma, signed by the authorized officer of the College
and sealed with the seal of the College, is granted.*

*Given at White Plains this month of July
in the year two thousand ten.*



Karen J Smith
President

The College of Westchester

*In recognition of the successful completion of the
requisite course of study and by virtue of authority granted by the
Board of Regents of the State of New York
hereby confers upon*

Brian M. Betz

the degree of

Associate in Applied Science

Multimedia Development and Management

Cum Laude

*with all the honors, rights, and privileges thereunto appertaining.
In witness whereof this Diploma, signed by the authorized officer of the College
and sealed with the seal of the College, is granted.*

*Given at White Plains this month of October
in the year two thousand three.*



Karen J. Smith
President

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: August 30, 2016

Re: Request to attend Conference

Attached please find the program which outlines an upcoming conference which I respectfully request to attend:

1. Southeast NY Stormwater Conference. Sponsored by the Lower Hudson Coalition of Conservation Districts on October 18, 2017 at the Dutchess Manor. The seminar's focus is on stormwater management and will address the topics related to green infrastructure design and retrofits and phosphorus load reduction strategies

The cost for this one (1) day seminar is \$125.00.

There are sufficient funds in the Engineering Departments budget to cover the cost for these conferences (Line 100.1440.0047 – Engineering Training Exp. \$1,000.00).

I respectfully request that this matter be placed on the next available work session for discussion.

Registration Form

Please register by clipping and returning this form with your payment **OR** register on-line with a credit card
Name (please include professional certifications)

Affiliation/Business

Street Address

City

State

Zip Code

Telephone

Email Address

Registration Fee:

On or before October 1: \$ 125.00
After October 1: \$ 150.00

Payment Options:

Check:

Make payable to "NYC Soil & Water Conservation District"

Mail this form & payment to:
NYC Soil & Water Conservation District
Attn: LHCCD / Shino Tanikawa
121 Sixth Avenue
Suite 501
New York, NY 10013

Credit Card:

Register on-line at
https://tickets_2017_senysw_conference.eventbrite.com

**PURCHASE ORDERS WILL NO
LONGER BE ACCEPTED**

Sorry, no refunds after October 11th.

Registration questions? Contact Mike Jastremski
at MJ.LHCCD@gmail.com or 315-212-4181



Professional Development

In 2016, the **SENY Stormwater Conference** was approved for 5 Continuing Education Credits for Certified Floodplain Managers (Association of State Floodplain Managers); 5 Professional Development Hours for Registered Landscape Architects (American Society of Landscape Architects); and 4 Professional Development Hours for Professional Engineers (Practicing Institute of Engineering, Inc.). We anticipate similar credit being offered for the 2017 conference. **PLEASE INCLUDE PROFESSIONAL CERTIFICATIONS ON YOUR REGISTRATION FORM.** Self-certification certificates will be available at the registration table after conference adjourns. Please visit www.lhccd.net for updates and more information.

Conference Venue



The Dutchess Manor

263 Route 9D

Beacon, NY 12508

845-831-3650

www.dutchessmanor.com

Overnight accommodations may be found nearby in Newburgh and Fishkill.

17th Annual

Southeast New York Stormwater Conference and Trade Show



OCTOBER 18, 2017
Beacon, New York

presented by

**The Lower Hudson Coalition of
Conservation Districts**



www.lhccd.net

Including Soil and Water Conservation
Districts in the counties of
Albany, Rennselaer, Columbia, Dutchess,
Greene, Orange, Putnam, Rockland,
Ulster, Westchester and New York City

Southeast New York Stormwater Conference

Wednesday, October 18 - 2017

Dutchess Manor - Beacon, NY

Agenda

8:00 -- **Conference Check-In, Trade Show and Continental Breakfast**

Plenary I:

8:20 -- **Lower Hudson Coalition of Conservation Districts update**

Mike Jastremski, CFM - LHCCD Coordinator

8:30 -- **Green Infrastructure Strategic Planning for the Capital District**

Martin Daley, Capital District Regional Planning Commission; Bradley D. Grant, Barton & Loguidice; Nadine R. Medina, P.E., CPESC, LEED AP BD+C, Barton & Loguidice; Doug Clark, P.E., LEED AP, Ryan Biggs Clark Davis

9:30 -- **Examining Recent Temperature and Precipitation Trends in Southeast New York and their Impact on Flood Frequency**

David Vallee, NOAA/NWS/Northeast River Forecast Center

10:20 -- **Trade Show and Coffee Break**

10:50 -- **Breakout session I**

A: NYS Community Risk and Resiliency Act Update

Mark Lowery, NYS DEC Office of Climate Change

Climate-Adaptive Design: Using Design to Inspire Climate Adaptive Action and Build Stakeholder Capacity Along the Hudson River

Libby Zemaitis, NYS DEC Hudson River Estuary Program

Town-Scale Road-Stream Crossing Management Planning

Mike Jastremski, CFM, LHCCD; Nicole Laible, Rockland County Soil & Water Conservation District

B: Lake George Sustainability Projects: Stormwater Treatment, Porous Asphalt & Advancing the Technologies

Thomas Baird, P.E.- Barton & Loguidice

Assessing Green Infrastructure: Kingston Uptown Parking Lots

Emily Vail, NYS Water Resources Institute at Cornell University

12:30 -- **Lunch and Sponsor Slideshow**

Plenary II

1:10 -- **City of Ithaca Stormwater User Fee Program**

Aaron Lavine, Esq.- City of Ithaca

2:10 -- **Green Infrastructure in New York City Streets**

Erin Cuddihy, NYC Department of Transportation; Adriana Kocovic NYC Department of Environmental Protection

3:05 -- **Breakout session II**

A: Using Trees as an Ultra-Urban Stormwater BMP

Al Key, Deep Root Green Infrastructure

Stream Buffer Protection for Stormwater Management

Beth Roessler, NYS DEC Hudson River Estuary Program

B: Construction of Paved and Unpaved Roads Using Geogrids

William Maier, Tensar

Making Sense of Manufactured Treatment Device Madness

Derek Berg, CONTECH Engineered Solutions LLC

4:15 -- **Conference Adjourns**

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Planning Board
From: Richard J. Franzetti P.E. Town Engineer
Date: September 7, 2017
Re: C 247- Purchase and Maintenance of Ford Explorer

(M) For RJE

Bids were solicited for the referenced matter. On Thursday September 7, 2017 the Town Clerk opened the attached the bid, from Park Ford of Mahopac, in the amount of \$39,411.00.

The proposed purchase is for one (1) 2017 Ford Explorer specified as follows:

DETAILED SPECIFICATIONS

1. **2017 Ford Explorer XLT 4WD**
 - a. 3.5 Liter TI-VCT V6 Engine
 - b. Interior Color- Ebony Black
 - c. Exterior Color- Blue Jeans Metallic
 - d. Seat Surfacing- Leather
 - e. Front and Rear mud flaps
 - f. 2 spare key fobs

The price includes the standard Ford Model year 2017 Warranty and the Ford Protect Premium Maintenance Plan (FPPMP). The FPPMP is for 5 years or 150,000 miles (whichever comes first), with a service frequency at 5,000 mile interval. It is the same plan that covers the recently purchased Ford Escapes. The Vehicle serviced shall be ready for pick up by the Town of Carmel on or before 3:00 PM, provided that the vehicle was delivered for service prior to 10:00 AM on the same day.

As the bid contained a servicing element, the field of potential bidders was limited to a 25 mile radius of the Carmel Town Hall. This limitation resulted in the attached list of 11 potential bidders. The specifications for the bid were mailed to each of these vendors, two weeks in advance of the bid date.

Per the attached we have received confirmation from the Comptroller's office that funds are available for this purchase.

Based upon the above, we recommend that the purchase be awarded to Park Ford for \$39,411.00

LEGAL NOTICE

**LEGAL NOTICE
ADVERTISEMENT
FOR BID**

NOTICE IS HEREBY GIVEN that sealed bids will be received at the Office of the Town Clerk, Town of Carmel, 60 McAlpin Avenue, Mahopac, New York 10541, until 10:00 AM on September 7th, 2017 at which time all bids will be publicly opened, read and recorded by the Town Clerk for the following:

**CONTRACT #C247
PURCHASE AND
MAINTENANCE OF
FORD EXPLORER
FOR THE TOWN OF
CARMEL**

All bidders must comply with Section 103(a) and 103(d) of the General Municipal Law relating to non-collusive bidding and waiver of immunity against criminal prosecution.

Specifications may be obtained at the Office of the Town Clerk, at the above address, beginning August 24th, 2017 between the hours of 8:30 AM - 4:30 PM, Monday through Friday.

Bid envelope shall be marked "BID" plus bid title and number.

The Town Board of the Town of Carmel reserves the right to reject any and all bids and abandon the proposal or may reject all bids and re-advertise at a future date.

By Order of
the Town Board
of the Town of Carmel
Ann Spofford, Town Clerk

PURCHASE & MAINTENANCE OF FORD EXPLORER
Contract C247-2017

Bid Opening: September 7, 2017 @ 10:00 AM

	Name/ Address	NCBC	Receipt of Addendum	Unit Price	Total Bid Amount
#1	Park Ford of Mahopac 2716 Rt-6, Mahopac, NY 10541	yes	N/A	39,411.00	39,411.00
#2					
#3					
#4					
#5					
#6					
#7					
#8					



Contract 247 – Purchase and Maintenance of Ford Explorer



1

By submission of this Bid, each BIDDER and each person signing on behalf of any BIDDER certifies, and in the case of a joint bid each, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

The prices in this Bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and any other Bidder or with any competitor;

Unless otherwise required by law, the prices which have been quoted in the Bid have not been knowingly disclosed by the BIDDER and will not knowingly be disclosed by the BIDDER prior to opening, directly or indirectly, to any other BIDDER or to any competitor; and

No attempt has been made or will be made by the BIDDER to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition.

PROVIDE BID AMOUNTS BELOW

C 247 PURCHASE AND MAINTENANCE OF FORD EXPLORER FOR THE TOWN OF CARMEL

ITEM	QUANTITY	Unit Price Bid dollars	Unit Price Bid words	Total Bid price X quantity
Ford Explorer XLT 4WD	1	\$39411.00	Thirty nine thousand and four hundred and eleven	\$39411.00

PRICING INCLUDES WARRANTY AND MAINTENANCE PLAN AS SPECIFIED.

VENDOR'S NAME:

Park Ford of Mahopac

ADDRESS:

276 Route 6

SIGNED:

[Signature]

DATE:

9-7-2017

PRINTED NAME & TITLE:

Anthony Gueldino Sales Manager

Affix
Corporate Seal



Contract 247 – Purchase and Maintenance of Ford Explorer



**BID FORM
TOWN OF CARMEL**

THIS BID IS SUBMITTED TO: THE TOWN OF CARMEL

The undersigned BIDDER proposes and agrees, if this BID is accepted, to enter into an agreement with the TOWN in the form included in the Contract Documents to perform and furnish all work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this bid and in accordance with the other terms and conditions of the Contract Documents.

The BIDDER accepts all terms and conditions of the Advertisement or invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening. BIDDER will sign and submit the Agreement with Bonds and other documents required by the Bidding Requirements within fifteen days after the date of TOWN'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreements, that:

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE 9/7/2017 NUMBER # C 247

BIDDER MUST INSERT DATE AND NUMBER OF ADDENDA ABOVE.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN DISQUALIFICATION.

BIDDER has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing to the work.

BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respects of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.

BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.



Contract 247 – Purchase and Maintenance of Ford Explorer



TOWN OF CARMEL

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his) (their) knowledge and belief:

- a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other bidder or with any competitor.
- b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and
- c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (I) (We) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the 7 day of Sept, 2017.

CONTRACTOR'S NAME:

Park Ford of Mahopac

[Signature]
Signature of Individual Signing Bid

C247 Bidders List Car Purchase

Park Ford of Mahopac, Inc.

276 Route #6
Mahopac, NY 10541
(845) 628-8800

Brewster Ford

1024 Route 22
Brewster, NY 10509
(866) 227-2405

Arroway Ford

519 Bedford Rd.
Bedford Hills, NY 10507
(914) 241-1000

Freedom Ford, Inc.

420 Fishkill Avenue
Beacon, NY 12508
(845) 831-1400

Schultz Ford W Haverstraw, Inc.

27 N Route 9W
West Haverstraw, NY 10993
(845) 947-2500

Pleasantville Ford Inc.

47 Pleasantville Road

Pleasantville, NY 10570
(914) 769-1800

Colonial Ford

126 Federal Road
Danbury, CT 06811
(203) 748-3503

Sunshine Ford-Lincoln, Inc.

40 Route 17k
Newburgh, NY 12550
(845) 561-3900

Friendly Ford

2250 South Road
Poughkeepsie, NY 12601
(845) 462-1900

Schultz Ford Lincoln, Inc.

80 Route 304
Nanuet, NY 10954
(877) 724-8589

Stamford Ford Lincoln

212 Magee Avenue
Stamford, CT 06902
(203) 357-0357

Vara, Rob

From: Maxwell,Mary Ann
Sent: Thursday, September 7, 2017 12:56 PM
To: Vara, Rob
Cc: Franzetti,Richard; Esteves,Donna
Subject: RE: 09-07-2017 C247 Car bids

Yes there are funds available for this purchase.

Mary Ann Maxwell
Town Comptroller
Town of Carmel
(845) 628-1500 ext 175
Fax (845) 628-7085
mam@ci.carmel.ny.us

From: Vara, Rob
Sent: Thursday, September 07, 2017 12:29 PM
To: Maxwell,Mary Ann
Cc: Franzetti,Richard; Esteves,Donna
Subject: 09-07-2017 C247 Car bids

Max,

We received one bid from Park Ford for the purchase of one Ford Explorer. The price is \$39,411. Can you please confirm that there are sufficient funds for this purchase.

Thank you in advance.

Robert Vara
Engineering Projects Coordinator
Town of Carmel
Carmel Town Hall
60 McAlpin Avenue
Mahopac, New York 10541
Ph. 845-628-1500 ex. 183 Fax:845-628-7085

Vara, Rob

From: Spofford, Ann
Sent: Thursday, September 7, 2017 11:49 AM
To: Vara, Rob
Cc: Franzetti, Richard; 'Gregory Folchetti'; Bourges, Phyllis
Subject: Bid Opening Results - Purchase of Vehicle - Contract #C247
Attachments: Leagl Notice C247.docx; Ford Explorer C247 9 7 17.pdf; Ford Explorer C247.pdf

Good morning:

The above referenced bid opening was held in Meeting Room #1 at the Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York on the 7th day of September at 10:00 a.m. by Ann Spofford, Town Clerk and witnessed by Phyllis Bourges, Deputy Town Clerk.

With no bidders present, reading of the attached legal notice was waived. All bids received were opened, publicly read and recorded. I have attached herewith, a copy of the bid opening results and a copy of the bid received. The original bid and attachments are on file in the Office of the Town Clerk.

Bid specifications were provided to eleven (11) potential bidders.

Ann Spofford
Town Clerk
Carmel Town Hall
60 McAlpin Avenue
Mahopac, NY 10541
Phone: 845.628.1500
Fax: 845.628.7434

This communication may be confidential and is intended for the sole use of the addressee(s). No use or reproduction of the information provided is permitted without the written consent of the Town of Carmel. If you are not the intended recipient, you should not copy, disclose or take any action in reliance on this communication. If you have received this communication in error, please notify the sender by reply e-mail and delete the message and any attached documents.


Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E., Town Engineer 
Date: September 6, 2017
Re: MSSAM Pilot Program Chartering Document

As the Board is aware, the Town of Carmel was selected by the New York State Department of Environmental Conservation (NYSDEC) to participate in the Municipal Sewage System Asset Management Program (MSSAM). This program is at no charge to the Town of Carmel.

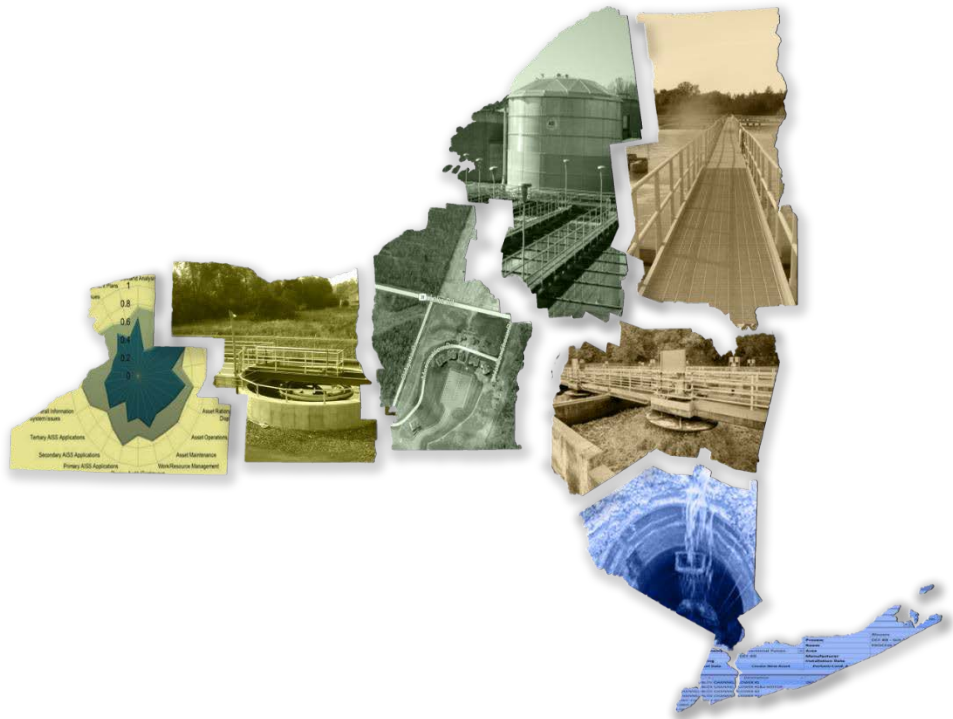
The goal of the program is to develop an asset management plan for Carmel Sewage Districts 4,5,6 and 7. The future goal will be to extend the development of asset management plans for the remaining sewer districts and all the water districts.

Attached for your consideration is the Chartering Document for the Town to adopt this document as we move forward with this pilot project.

I respectfully request that this agenda item be placed the next Town Board Work session.



Municipal Sewage System Asset Management Pilot Program



Carmel
Program Chartering Document
August 2017

Contents

Section 1 – Introduction.....	3
1.1 Project Chartering.....	3
1.2 Chartering Document.....	3
Section 2 – Background and Purpose	4
2.1 Background	4
2.2 Purpose	4
Section 3 – Project Vision and Mission	5
3.1 Program Vision.....	5
3.2 Program Mission	5
Section 4 – Project Implementation Methodology.....	6
4.1 Project Tasks	6
4.2 Project Deliverables	7
4.3 Deliverable Quality Assurance and Quality Control Review	12
4.4 Deliverables.....	12
4.5 Project Schedule and Assumptions.....	12
Section 5 – Critical Success Factors.....	14
5.1 Team Discussion of Critical Success Factors	14
Section 6 – Team Roles and Responsibilities	15
6.1 B&L Team Roles	15
6.2 EFC Team Roles	16
6.3 DEC Team Roles	16
6.4 Town of Carmel Team Roles	16
Section 7 – Communication Plan	17
7.1 General Communication	17
 Appendix A – Carmel Deliverables Log	
Appendix B – Overall Contact List	

Section 1 – Introduction

The New York State Environmental Facilities Corporation (“EFC”) and the New York State Department of Environmental Conservation (“DEC”) have hired Barton & Loguidice, D.P.C. (B&L) and their team of subcontractors to implement the scope of the project: Engineering Services Related to the Municipal Sewage System Asset Management Pilot Program (“AM Pilot Program”). The project will test and improve the Municipal Sewage System Asset Management Guide (“The Guide”), published in November 2015.

1.1 Project Chartering

As part of this project, a project chartering process was proposed to kick-off the project. The project chartering process is a framework to:

- Create a project team that fosters a sense of ownership among team members;
- Improve the lines of communication; and
- Promote the sharing of ideas.

Chartering has been defined as “the act of guiding a team through the process of defining itself: its purpose, scope, goals, behaviors, roles, responsibilities, and other elements that give a team the clarity of purpose essential for high-quality performance.” The goal of chartering a team is to empower the team members, both individually and collectively.

1.2 Chartering Document

This chartering document communicates essential information about the project to everyone who is involved. It is one of the first documents created that will be employed to achieve this goal. This chartering document outlines the scope and processes of the project which has been endorsed by the team and the other involved stakeholders. This document contains the work plan that will pave the road for a successful AM Pilot Program.

Section 2 – Background and Purpose

2.1 Background

The main drivers for the AM Pilot Program can be attributed to several severe weather events, including Superstorm Sandy, Hurricane Irene, and Tropical Storm Lee. In 2012, not too long after the weather events, Governor Cuomo formed the NYS2100 Commission. As stated in the AM Pilot Program's request for proposals (RFP): "The Commission examined key vulnerabilities in the critical infrastructure systems in New York State and recommended actions to improve the strength and resilience of those systems. The Commission's report found vulnerabilities in the State's wastewater infrastructure that are worsened by extreme weather events. The Commission recommended strengthening that infrastructure, to address the vulnerabilities. In particular, municipalities must improve long-term maintenance and planning. The Commission's report suggested that the State should assist municipalities with the development of facility asset management plans."

Since the Commission's report was released, the DEC has developed the Municipal Sewage System Asset Management Guide, as stated in Section 1, and is working to develop a municipal sewage system asset management program "to assist municipalities in managing their wastewater systems' critical components, or assets, in a way that protects public health and the environment while minimizing the total cost of owning and operating those assets and delivering the desired service levels."

DEC has created the Pilot Program and is serving as the lead agency. EFC is providing some of the funding for the program.

2.2 Purpose

The primary purpose of the AM Pilot Program is to test and improve upon The Guide by seeing how asset management is implemented across the state, at various sizes and configurations of water resource recovery facilities (WRRFs) and collection systems. Asset management plan templates will be developed for five of the common sizes/configurations. Also, the project is assisting ten municipalities in creating and implementing asset management plans of their own. This will allow the DEC to gather knowledge from the process of implementing the asset management plans and give the municipality the tools to better maintain their critical infrastructure and plan for the future.

Section 3 – Project Vision and Mission

3.1 Program Vision

The team established the following vision for the AM Pilot Program:

“The Asset Management Pilot Program is a key component of NYSDEC’s strategy to encourage municipalities to implement asset management and will enable the State to identify what works, and what doesn’t work, to support enhancements to the State’s Asset Management Guide.”

3.2 Program Mission

The team established the following mission statement for the AM Pilot Program:

“DEC is developing a municipal sewage system asset management program and a municipal sewage system asset management guide to assist municipalities in managing their wastewater systems’ critical components, or assets, in a way that protects public health and the environment while minimizing the total cost of owning and operating those assets and delivering the desired service levels.

The purpose of the Pilot Program is to test and improve the Guide.”

Section 4 – Project Implementation Methodology

4.1 Project Tasks

The AM Pilot Program has been separated into 19 tasks which will be applied to each municipality. The task breakdown is shown in Table 4-1.

Table 4-1: Task Breakdown

No.	Task Description
Task 1	Kick-off Meetings
Task 2	Inventory of Critical Assets (CS/WWTP & PS)
Task 3	Condition Scores for Critical Assets
Task 4	Remaining Useful Life Data
Task 5	Present Worth
Task 6	Levels of Service
Task 7	Consequence of Failure Scores
Task 8	Likelihood of Failure Scores
Task 9	Risk Scores
Task 10	Operations and Maintenance Expenditure Program
Task 11	Five Year Capital Improvement Plan
Task 12	Sewer Rate, Fee, and Bill Impact Review
Task 13	Long Range Funding Strategy
Task 14	Develop Asset Management Plan
Task 15	Project Management
Task 16	Implementation of Asset Management Plan
Task 17	Outreach, Education, and Training
Task 18	Final Asset Management Plan Templates
Task 19	Miscellaneous Services

4.2 Project Deliverables

There are deliverables associated with each task which are required to be completed for each municipality. The description of each task's deliverables is included in Table 4-2.

Table 4-2: Task Deliverables

No.	Task Description	Deliverables
Task 1	Kick-off Meetings	<ul style="list-style-type: none"> – Meeting agendas for a total of up to eleven (11) kick-off meetings, coordinated with key project team members. – An Asset Management Pilot Program chartering document. – A template asset management framework that can be referenced and used with all Municipalities. – A secure online project portal/project document management system with access to all key project documents. – Meeting summaries (minutes) to DEC, EFC and the Municipalities that document the key outputs from the kick-off meetings.
Task 2	Inventory of Critical Assets (CS/WWTP & PS)	<ul style="list-style-type: none"> – Provide each Municipality with a guidance document with the definition of a critical asset that they can refer to when making decisions on what to include in their inventory. Details will define to what level assets are broken down. – Provide a process-based hierarchical structure of all treatment plants and pump stations. – Provide a standard value list of locations for treatment plants and pump stations. – Provide a standard set of asset classifications that represent each of the assets in the Municipalities' inventory. – Provide documentation on a recommended GIS data model for collection system critical assets. – Develop maps of the wastewater treatment facility and sewer collection system necessary for locating assets in an ArcGIS compatible format. – Perform and provide an inventory of human assets with details on certifications and qualifications. – Provide configurations of Software system to support asset inventories. – Provide a master list of wastewater asset manufacturers and local vendors in New York State. – Provide an initial inventory of critical assets properly organized to support asset management decisions. Validation of the inventory will be performed as part of Task 3. – Provide recommended updates to the Guide to support the development of creating an inventory of assets.

No.	Task Description	Deliverables
Task 3	Condition Scores for Critical Assets	<ul style="list-style-type: none"> – Validate the initial inventory of critical assets created in Task 2 and provide each Municipality with a final critical asset inventory. – Provide each Municipality with a documented condition assessment protocol for their facility based critical assets that align with their asset classifications. – Provide each Municipality with a strategic plan for assessing the condition of the collection system. – Inspect 20% of the manholes mapped in each Municipality's collection system. – Provide each Municipality with a condition score, normalized on a scale of 1 – 5, for each facility based and collection system critical asset.
Task 4	Remaining Useful Life Data	<ul style="list-style-type: none"> – Conduct a workshop with each Municipality and DEC / EFC team members to brainstorm and document foreseeable changes to levels of service and demand on the critical assets (demand analysis). – Provide draft and revised data for estimating remaining useful life for each Municipality's critical assets. – Provide documentation on all assumptions and influences on the remaining life of assets. – Perform configuration of Software tools to support documentation and algorithms for estimating remaining useful life.
Task 5	Present Worth	<ul style="list-style-type: none"> – Include the present worth and replacement cost of each asset in the critical asset inventory.
Task 6	Levels of Service	<ul style="list-style-type: none"> – Work with each Municipality to finalize the LoS Statement in the asset management plan. – Provide LoS categories and assign weights to each category, based on the results of the statement. – Prepare standards and guidance documents for statewide use and draft recommendations to the Guide for LoS development. – Conduct on-site training and workshops for each Municipality.
Task 7	Consequence of Failure Scores	<ul style="list-style-type: none"> – Provide each Municipality with a summary set of procedures that define how CoF scores will be applied to assets. – Conduct a workshop to review a CoF scoring guideline and review both scoring options. This workshop will be held in conjunction with the Task 8 workshop. – Provide draft CoF scores for each critical asset. The Firm will provide draft CoF scores to each Municipality for review and comment. Upon receipt of comments from the Municipality, provide revised CoF scores for each critical asset to each Municipality and load the data into the Software.

No.	Task Description	Deliverables
Task 8	Likelihood of Failure Scores	<ul style="list-style-type: none"> – Provide a summary set of procedures that define how LoF scores will be applied to assets. – Conduct a workshop to review a LoF scoring guideline and review scoring options. This workshop will be held in conjunction with the Task 7 workshop. – Draft LoF scores for each critical asset and provide draft LoF scores to each Municipality for review and comment. – Upon receipt of comments from the Municipality, provide revised LoF scores for each critical asset to each Municipality and load the data into the Software.
Task 9	Risk Scores	<ul style="list-style-type: none"> – Provide risk scores and share the results with each Municipality for review and comment. Upon receipt of comments, the Firm will provide revisions to scoring elements and update risk scores. – Load risk scores into the Software. – Provide each Municipality with a list of critical assets that should be considered for risk reduction strategies based on their risk score. – Conduct a workshop to review possible risk reduction strategies for high-risk critical assets and establish the best strategy for each critical asset.
Task 10	Operations and Maintenance Expenditure Program	<ul style="list-style-type: none"> – Provide statewide generic maintenance strategies for typical wastewater assets. – Draft operation and maintenance standard operating procedures for review by the Municipalities. – Provide final operation and maintenance standard operating procedures and schedules for the Municipalities and load all final procedures and schedules into the Software. – Conduct final workshop and training session to upkeep, modify, and continually improve the program.
Task 11	Five Year Capital Improvement Plan	<ul style="list-style-type: none"> – The Firm will provide a draft 5-year (or longer term) CIP to each Municipality for comment. – Conduct a meeting with each Municipality to review the draft CIP and solicit comments. – The Firm will finalize the 5-year (or longer term) CIP based on comments received and incorporate it into the asset management plan. – The Firm will regularly update the 5-Year CIP as new information and changing risks emerge.

No.	Task Description	Deliverables
Task 12	Sewer Rate, Fee, and Bill Impact Review	<ul style="list-style-type: none"> – Conduct an initial financial and rate model meeting to present the model, identify the data needed from the Municipality, and discuss management and policy issues. – Draft model results and present the model results to the Municipality during a web-based teleconference with screen sharing. The Municipality will have the opportunity to provide comments. – Present final model results to the Municipality during a web-based teleconference with screen sharing. This presentation may be held in conjunction with the Co-Funding Strategy Workshops in Task 13. – Provide final report recommendations to the Municipality, DEC, and EFC. The final report recommendations will include the final model procedure to perform a sewer rate study for the Municipality's wastewater system as well as the final recommendation for rate changes for the Municipality. The final recommended 5-year sewer rate structure and capacity charge levels will be presented and justified concerning financial sufficiency, equity, and affordability.
Task 13	Long Range Funding Strategy	<ul style="list-style-type: none"> – Prepare a Preliminary Long-Range Funding Strategy sheet for each Municipality. – Hold Regional Co-Funding Workshops. – Hold individual break-out sessions with each Municipality's representatives to review their recommended Long-Range (Co-funding) Strategy, the projected 5-year annual sewer rates developed under Task 12, and to respond to questions. – Revise the Long-Range Funding Strategy document and incorporate it in the Task 12 deliverable for appending into the asset management plan to be developed for each municipality under Task 14. – Work with EFC and DEC to develop a CIP template that complies with EFC's format and content requirements for a PER.
Task 14	Develop Asset Management Plan	<ul style="list-style-type: none"> – Draft a table of contents for the AMP in accordance with guidelines from industry accepted references and standards. – Review the draft table of contents with the Municipality for approval. – Draft the contents of the AMP for review by the Municipality, including a detailed schedule of future tasks and activities for the Municipality to follow for their continuous improvement with asset management practices. <ul style="list-style-type: none"> ○ Create business processes and workflows and coordinate them with the functions and capabilities of the Software. – Provide a draft AMP to the Municipality in both hardcopy and via the Software. – Meet with the Municipality to review the draft AMP. – Finalize the AMP incorporating the comments received from the Municipality. – Provide the revised AMP to the municipality and EFC/DEC in both hard copies and via the Software.

No.	Task Description	Deliverables
Task 15	Project Management	<ul style="list-style-type: none"> – Facilitate and schedule monthly progress conference calls or web conferences with DEC and EFC and identified attendees. Thirty-six (36) monthly progress meetings will be held during this three-year agreement. – Prepare meeting agendas and meeting notes. – Provide monthly meeting summaries to EFC and DEC with each monthly invoice.
Task 16	Implementation of Asset Management Plan	<ul style="list-style-type: none"> – Provide a progress report for the Municipality to DEC and EFC on a quarterly basis throughout the term of the agreement. – Conduct quarterly face-to-face progress meetings in Albany, NY with DEC and EFC throughout the term of the agreement. The Firm will provide agendas and meeting notes for such meetings.
Task 17	Outreach, Education, and Training	<ul style="list-style-type: none"> – Develop and conduct educational programs for rate payers and municipal leaders locally in each Municipality and on an annual basis in years 2 and 3 of the Pilot Program. <ul style="list-style-type: none"> ○ The program for year two will be developed and conducted in each Municipality – for a total of 10 times. ○ The program for year three will be developed and conducted in each Municipality – for a total of 10 times. ○ Each session will be available to attendees either in person or via a live video feed. – Provide a template of the educational program to DEC and EFC. – Develop and conduct training programs for facility operators concerning the operation and maintenance of the treatment plant and sewer system and the Software in years 2 and 3 of the Pilot Program. This training will be conducted locally for each Municipality. – Develop and conduct training on Software in years 2 and 3 of the Pilot Program. <ul style="list-style-type: none"> ○ This training will be conducted locally for each Municipality and sessions will be available via a live video feed. ○ Individual training will be available to the Municipalities. All individual training sessions will be conducted with live video / online conferencing. – Make all training materials available to all project participants via the online project portal. – All training sessions will be recorded (video and audio) and available on the project portal site.

No.	Task Description	Deliverables
Task 18	Final Asset Management Plan Templates	<ul style="list-style-type: none"> – Provide one electronic copy (in MS Word format) of each final asset management plan template for each of the five system types to DEC and EFC – Create standardized data tables and Software configurations for (minimally): <ul style="list-style-type: none"> ○ Asset hierarchies ○ Asset classifications with attributes, default service lives, etc. ○ CoF, LoF, and Risk ○ Failure codes ○ Condition assessment protocols ○ Replacement cost ○ Asset manufacturer and vendors ○ Standard preventive maintenance procedures and schedules ○ Work management processes and workflows
Task 19	Miscellaneous Services	<ul style="list-style-type: none"> – The Firm may be called upon by DEC and EFC to provide a variety of technical or administrative services related to the Pilot Program (For example, a final report will be requested, and DEC and EFC will discuss the details of the report in year three). For any services requested, EFC will provide a Task Order which describes the requested services, the timeframe for providing the services, and required deliverables. In response to the Task Order, the Firm will be required to provide a not-to-exceed budget with all anticipated labor and non-labor costs. EFC will pay for services rendered under any such Task Order on a time and materials basis, up to the not-to-exceed budget amount.

4.3 Deliverable Quality Assurance and Quality Control Review

Deliverables, as described in Section 4.2, will be prepared and submitted to the technical lead (Tim Taber) and task manager (Lauren Livermore) for a quality assurance and quality control (QAQC) review before being uploaded to the SharePoint site by the project administrator (Amy Spain). The project management team lead (Rich Straut) will spot check deliverables over the duration of the project.

4.4 Deliverables

Deliverables will be submitted onto the AM Pilot Program SharePoint site in the Deliverables folder. The deliverables log is included in Appendix A. Each deliverable in the log has a unique number associated with it. The deliverable number will be listed at the beginning of the file name, as well as listed in the header of the document, when possible.

4.5 Project Schedule and Assumptions

The B&L team is anticipating finishing tasks 1-14 for each municipality within approximately 15 months from the execution date of the contract, May 5, 2017. This timeline relies on the entire team (municipalities, DEC, EFC, B&L, and its sub-consultants) providing information in a timely fashion, promptly finishing each task and issuing the necessary approvals. Completing the first 14 tasks within

the anticipated schedule will give ample time to observe the implementation of the asset management plans at each municipality. Schedule tracking will be completed by B&L.

Section 5 – Critical Success Factors

5.1 Team Discussion of Critical Success Factors

The team established the following Critical Success Factors for the AM Pilot Program:

1. Develop and implement an asset management plan for each of the ten municipalities and provide tools (e.g. computerized asset management system) to sustain the plan.
2. Monitor the use and sustainability of the plan after initial development.
3. Utilize experiences during the implementation to update the Asset Management Guide, making it applicable to a wide-range of wastewater utilities in NYS.
4. Develop Asset Management training materials and programs that can be used in the future.
5. Learn how asset management works in different places around the state.


Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer 
Date: September 7, 2017
Cc: M. Maxwell, Comptroller
Re: Change Order #2- Contract C238- Long Pond Road Improvement District Dedication

Contract C238, the Long Pond Road Improvement District Roadway Reconstruction Project, was awarded to Landscape Unlimited, Inc, on 1 May 2017.

Construction under the contract is currently one hundred (100) percent complete.

The contract was bid as a unit price contract. The authorizing resolution contains the language "Not to Exceed," a fact that the consulting engineer missed. "Unit price" contract means the contractor gets paid for the total quantity of units installed on the project, regardless of whether the installed quantity is larger or smaller than the quantity identified on the bid form.

The bid quantity for asphalt pavement (Bid Item 2A1) was 2300 tons, to be purchased from the Town supplier at prices awarded under Town Highway Department bid by Town Board resolution on April 19, 2017. Installation of asphalt pavement commenced on June 22, 2017 and concluded on June 26, 2017. During that period 127 truckloads of asphalt were purchased at the Peckham plants located in Carmel & Bedford, delivered to the jobsite and installed by the contractor. The total volume of asphalt purchased was 2513.46 tons, as reflected in the trip tickets contained in the project record. Copies of the final tickets from each plant, showing totals produced for this job, are attached.

The bid price for the asphalt, as identified in the Town award, is \$70.00 per ton. The bid cost for the estimated quantity of 2300 tons was therefore \$161,000.00. The contractor has submitted a pay requisition for 2513 tons installed; the cost for this volume at the bid price is \$175,910.00.

As the project was authorized as a not to exceed contract, this installed quantity represents a change order of \$14,910.00.

On June 30 a significant rainstorm washed out portions of fill adjoining the newly placed asphalt. The Town Engineer & consulting engineer toured the site on Saturday July 1. The consulting engineer & Highway Superintendent toured the site on July 5th. As a result of the washout threatening the newly installed pavement the consulting engineer authorized 200 additional yards of earthwork cut (Payment Item 9A1) to facilitate the installation of rip rap to stabilize the site. As the project was authorized as a not to exceed contract, this installed quantity represents a change order of \$5,000.00.

The total cost of the contract, with this change order, is \$883,305.00 and remains within the total budgeted cost of \$1,450,000.00.

The Engineering Department recommends that the Board approve the attached Change Order #2 and authorize the Supervisor to sign the same.

CHANGE ORDER

No. 2

LONG POND ROAD DEDICATON - C238

DATE OF ISSUANCE

EFFECTIVE DATE

OWNER Town of Carmel
OWNER's Contractor No. C238

CONTRACTOR: Landscape Unlimited.

ENGINEER: Carmel Engineering Department

You are directed to make the following modifications:

Description:

Reason for Change Order: The bid quantity for asphalt pavement (Bid Item 2A1) was 2300 tons, to be purchased from the Town supplier at prices awarded under Town Highway Department bid by Town Board resolution on April 19, 2017. Installation of asphalt pavement commenced on June 22, 2017 and concluded on June 26, 2017. During that period 127 truckloads of asphalt were purchased at the Peckham plants located in Carmel & Bedford, delivered to the jobsite and installed by the contractor. The total volume of asphalt purchased was 2513.46 tons, as reflected in the trip tickets contained in the project record.


Attachments:

CHANGE IN CONTRACT PRICE: Original Contract Price \$847,395.00	CHANGE IN CONTRACT TIMES: Original Contract Times Substantial Completion: _____ Ready for final payment: _____
Net changes from previous Change Orders No. <u>1</u> \$16,000.00 \$ _____	Net change from previous Change Orders No. to No. _____ _____ days
Contract Price prior to this Change Order \$ <u>863,395.00</u>	Contract Times prior to this Change Order Substantial Completion: _____ Ready for final payment: _____
Net Increase (decrease) of this Change Order \$ <u>\$19,910.00</u>	Net Increase (decrease) of this Change Order _____ days
Contract Price with all approved Change Orders \$ <u>\$883,305.00</u>	Contract Times with all approved Change Orders Substantial Completion: _____ Ready for final payment: _____ days or dates

RECOMMENDED:

ACCEPTED:

APPROVED:

By: 
Engineer (Authorized Signature)

By: _____
Contractor (Authorized Signature)

By: _____
Owner (Authorized Signature)


Date: 09-08-17

Date: _____

Date: _____

J. ROBERT FOLCHETTI & ASSOCIATES. LLC
CIVIL/ENVIRONMENTAL ENGINEERS

MEMO TO: All Bidders

FROM: John E. Folchetti, P.E. 

DATE: March 16, 2017

**RE: THE TOWN OF CARMEL LONG POND ROADWAY RECONSTRUCTION PROJECT
CONTRACT C238**

PRE-BID MEETING MINUTES

The Pre-Bid Meeting for the above referenced project was held on March 16 at the Town of Carmel Town Hall. Said meeting began at 11 AM.

In attendance:

Dave Serino, Sun Up Enterprises, Inc.
Pasquale Carino, Con-Tech Construction Technology
Steve Webster, Land Works Excavating
Scott Filizzola, Legacy Supply, LLC
Larry Dysinga, McNamee Construction
Rick Recine, Northbrook Contracting
Dominick Montesano, Montesano Brothers
Scott Honigsherg, Best In Backyards
Tony Silva, ELQ Industries, Inc.
Steve Viera, Landscape Unlimited
Bob Lay, Avello Bros.
Matt Thompson, Amity Construction Corp.
Stacey Tompkins, Tompkins Excavating
Kathleen Bunce, J. Robert Folchetti & Associates
John E. Folchetti, J. Robert Folchetti & Associates

• 31 SODOM ROAD
Brewster, New York 10509
845-363-1560
Fax 845-279-2062

• 815 WINTERTON ROAD
MIDDLETOWN, NY 10940
845-224-9347
Fax 845-279-2062

www.jrfa.com

1. SIGN-IN

Prospective Bidders signed in for the mandatory pre-bid meeting.

2. BID FORM

Mr. Folchetti provided a brief of the bid and scope of the project as outlined in the Pre Bid Conference Agenda (attached) to prospective bidders.

3. PERMITS

The current permits that have been acquired for the Project and coordination with regulatory agencies was discussed by Mr. Folchetti.

4. OTHER

Local emergency medical services, the purchase of asphalt products from the Town supplier and staging areas were discussed by Mr. Folchetti.

5. CONTRACTOR QUESTIONS

5.1 Who is responsible for paying for the asphalt?

JRFA Response: *The Contractor is responsible for the purchase of the asphalt.*

5.2 Is there a separate cost for mobilization, bonds and insurance?

JRFA Response: *No. Costs for mobilization, bonds and insurance should be included in unit prices.*

5.3 If the Contractor can get a better price for the asphalt can they use that number?

JRFA Response: *Yes. Contractor should make a note of said price in their Bid Form.*

5.4 The specifications call for a mandatory GPS Surveyor, equipment and Licensed Surveyor.

JRFA Response: *Please see revised Specification Section 1A3-1R for clarification.*

5.6 Bid Item, "Cut and Dispose of Material". Who is responsible for the disposal?

JRFA Response: *The Contractor is responsible for the disposal of materials.*

The Town of Carmel Long Pond Roadway Reconstruction Project
Contract C238
Pre-Bid Meeting Minutes
March 16, 2017
Page 3

6. ADDENDUM NO. 1

Prospective Bidders are advised that Addendum No. 1 for the referenced project is attached.

Meeting adjourned at 11:15 am.

JEF/jac
Attachment

Cc: Attendees
File

THE TOWN OF CARMEL
LONG POND ROAD IMPROVEMENT DISTRICT
ROADWAY RECONSTRUCTION PROJECT
CONTRACT C238

PRE-BID CONFERENCE
MARCH 16, 2017 11:00AM

AGENDA

1. BID FORM
 - 1.1 Description
 - 1.2 Single Bid
 - 1.3 Unit Cost Project
2. PERMITS AND COORDINATION
 - 2.1 NYCDEP: Land Use Permit and Conditions
 - 2.2 NYSDEC: Abide by GP 0-15-002
One (1) Trained Individual on-site daily
 - 2.3 USACOE: Nationwide General Permit Number 3
 - 2.4 PCDH&F: Abide by County Regulations
3. OTHER
 - 3.1 Local Emergency Medical Services
 - 3.2 Contractor to purchase all asphalt products from Town Supplier
 - 3.3 No Town-owned staging areas are available
4. ADDENDUM NO. 1
5. CONTRACTOR QUESTIONS

PECKHAM MATERIALS CORP.

360031183

Carmel Blacktop (36)

845-628-3425

3 36

batch

Ticket#: 360031183 Jun 26, 2017 2:17:20PM

Customer: Landscape Unlimited

PO BOX 38

56580

SOMERS, NY 10589

P.O.: LP17

Product: 1254 403.13 M TYPE 3 BINDER

Truck: 1

FOB

May cause burns and photosensitivity to skin.
Contains asphalt cement, hydrocarbons and
non-metallic minerals. NOTICE: Driver certifies the
loaded gross vehicle weight of this vehicle is in
compliance with all state and federal regulations.

Job:

	ENGLISH	METRIC
Load Total:	13.87	12.58
Daily Total:	786.11	713.14
Job Total:		
Y-T-D Total:	2,274.14	2,063.12
Ref Num:	6 Ton Batches	
PO Desc:	Long Pond Rd HMA	

A Manufacturers Safety Data Sheet is at the plant office for you
inspection. For a free copy call 914-949-2000

PECKHAM MATERIALS CORP.

240112159

Bedford Blacktop (24)

241-3779

3 24

batch

Ticket#: 240112159 Jun 23, 2017 3:24:23PM

Customer: Landscape Unlimited

PO BOX 38

56580

SOMERS, NY 10589

P.O.:

Product: 1254 403.13 M TYPE 3 BINDER

Truck: 1

FOB

May cause burns and photosensitivity to skin.
Contains asphalt cement, hydrocarbons and
non-metallic minerals. NOTICE: Driver certifies the
loaded gross vehicle weight of this vehicle is in
compliance with all state and federal regulations.

Job: PO# LP17 Long Pond Rd

	ENGLISH	METRIC
Load Total:	19.72	17.89
Daily Total:	239.32	217.10
Job Total:	239.32	217.10
Y-T-D Total:	239.32	217.10
Ref Num:	BATCH	
PO Desc:		

Thank you for your business!

A Manufacturers Safety Data Sheet is at the plant office for you