

KENNETH SCHMITT  
Town Supervisor

**TOWN OF CARMEL**  
TOWN HALL

ANN SPOFFORD  
Town Clerk

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Town Councilwoman  
Deputy Supervisor

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MICHAEL A. BARILE  
Town Councilman  
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Town Councilman  
JONATHAN SCHNEIDER  
Town Councilman

MICHAEL SIMONE  
Superintendent of Highways  
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**TOWN BOARD VOTING MEETING/WORK SESSION**  
**Wednesday, June 27, 2018 7:00pm**

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**Pledge of Allegiance – Moment of Silence**

**7:00 pm Voting Meeting:**

1. Res: Authorizing Settlement of Litigation
2. Res: Authorizing Settlement of Litigation
3. Res: Authorizing Settlement of Litigation
4. Res: Authorizing Settlement of Litigation
5. Res: Authorizing Settlement of Litigation
6. Res: In Support of New York State Department of Environmental Conservation  
Regulation of Natural Gas Infrastructure Facilities

**Town Board Work Session:**

- Review of Town Board Minutes, June 6, 13, and 20, 2018
- 1. EMS Administrator, Town of Patterson - Consider Request for Letter of Support to Operate as a Basic Life Support Response (BLSR)
- 2. Michael Carnazza, Building and Codes Enforcer – Consider Request to Authorize Cleanup on Various Properties
- 3. James Gilchrist, Director of Recreation & Parks, Eagle Scout Candidate, Christopher Nealon, Boy Scout Troop 371 – Consider Eagle Scout Project – Chess Table at Chamber Park
- 4. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Payment for 2017 Invoice to be Paid in 2018
- 5. Richard Franzetti, PE, Town Engineer – Consider Request to Connect - CSD#1 Main - TM#s 75.12-1-14 and 75.12-1-15
- Public Comment (Three (3) Minutes on Agenda Items Only)
- Town Board Member Comments

**Open Forum:**

- Public Comments on New Town Related Business (Three (3) Minutes Maximum  
Speaker for Town Residents, Property Owners & Business Owners Only)
- Town Board Member Comments
- Adjournment

# RESOLUTION #1

## RESOLUTION AUTHORIZING SETTLEMENT OF LITIGATION

WHEREAS there is currently pending in the Supreme Court, County of Putnam, State of New York under Index No. 1536/2015 and 1170/2016 certain lawsuits entitled “Jessebelle Enterprises, LLC vs. The Town of Carmel regarding the tax assessments for the property known and designated Town of Carmel Tax Map No. 44.14-1-13; and

WHEREAS a proposed settlement of the litigation has been negotiated by Glen Droese, Town Assessor, and special counsel Richard Blancato, both of whom have recommended approval of the proposed settlement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the settlement of the aforementioned litigation as recommended; and

BE IT FURTHER RESOLVED that Special Counsel Richard Blancato is hereby authorized to sign, on behalf of the Town of Carmel, the stipulation of settlement and corresponding consent judgment reflecting the terms of the settlement.

### Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

## RESOLUTION #2

### RESOLUTION AUTHORIZING SETTLEMENT OF LITIGATION

WHEREAS there is currently pending in the Supreme Court, County of Putnam, State of New York under Index No. 1091/2016 and 500484/2017 certain lawsuits entitled “Rikfin Group, LLC vs. The Town of Carmel” regarding the tax assessments for the property known and designated Town of Carmel Tax Map No. 55.11-1-1; and

WHEREAS a proposed settlement of the litigation has been negotiated by Glen Droese, Town Assessor, and special counsel Richard Blancato, both of whom have recommended approval of the proposed settlement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the settlement of the aforementioned litigation as recommended; and

BE IT FURTHER RESOLVED that Special Counsel Richard Blancato is hereby authorized to sign, on behalf of the Town of Carmel, the stipulation of settlement and corresponding consent judgment reflecting the terms of the settlement.

#### Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

## RESOLUTION #3

### RESOLUTION AUTHORIZING SETTLEMENT OF LITIGATION

WHEREAS there is currently pending in the Supreme Court, County of Putnam, State of New York under Index No. 1094/2016 and 500492/2017 certain lawsuits entitled “Blitman Mahopac, LLC vs. The Town of Carmel” regarding the tax assessments for the property known and designated Town of Carmel Tax Map No. 76.9-3-68.71 and 76.9-3-68.72; and

WHEREAS a proposed settlement of the litigation has been negotiated by Glen Droese, Town Assessor, and special counsel Richard Blancato, both of whom have recommended approval of the proposed settlement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the settlement of the aforementioned litigation as recommended; and

BE IT FURTHER RESOLVED that Special Counsel Richard Blancato is hereby authorized to sign, on behalf of the Town of Carmel, the stipulation of settlement and corresponding consent judgment reflecting the terms of the settlement.

#### Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

## RESOLUTION #4

### RESOLUTION AUTHORIZING SETTLEMENT OF LITIGATION

WHEREAS there is currently pending in the Supreme Court, County of Putnam, State of New York under Index No. 500487/2017 a certain lawsuit entitled “Shalini Barnwal vs. The Town of Carmel” regarding the tax assessments for the property known and designated Town of Carmel Tax Map No. 44.15-1-37; and

WHEREAS a proposed settlement of the litigation has been negotiated by Glen Droese, Town Assessor, and special counsel Richard Blancato, both of whom have recommended approval of the proposed settlement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the settlement of the aforementioned litigation as recommended; and

BE IT FURTHER RESOLVED that Special Counsel Richard Blancato is hereby authorized to sign, on behalf of the Town of Carmel, the stipulation of settlement and corresponding consent judgment reflecting the terms of the settlement.

#### Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

## RESOLUTION #5

### RESOLUTION AUTHORIZING SETTLEMENT OF LITIGATION

WHEREAS, there is currently pending against the Town of Carmel, a certain claim/lawsuit entitled "Robert Erickson, Jr. vs. The Town of Carmel"; and

WHEREAS a proposed settlement of the claim has been negotiated by labor counsel Jackson Lewis, LLP who has recommended approval of the proposed settlement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the settlement of the aforementioned claim as recommended; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign, on behalf of the Town of Carmel, the stipulation and agreement of settlement, a copy of which is on file in the Office of the Town Supervisor.

#### Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

## **RESOLUTION #6**

### **RESOLUTION IN SUPPORT OF NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION REGULATION OF NATURAL GAS INFRASTRUCTURE FACILITIES**

Whereas, the Carmel Town Board has a principal responsibility to protect the health and safety of its residents, businesses and institutions; and

Whereas, the people and environment of New York have been increasingly subjected to a build-out of natural gas infrastructure, including but not limited to pipelines and distribution networks, compressor stations, power plants, combustion heating systems, metering and regulation stations, and pigging stations; and

Whereas, peer-reviewed scientific studies<sup>1,2</sup> link exposure between air pollutants emitted from natural gas infrastructure facilities and neurological, cardiovascular and respiratory disease, cancer, birth defects, and other adverse health impacts. Acute health impacts from these toxic exposures can cause burning eyes, headaches, breathing difficulty and nausea for nearby populations and can exacerbate health problems. Chronic health impacts can include certain types of cancer as well as damage to lungs, liver, kidneys, reproductive, nervous and cardiovascular systems; and

Whereas, the American Medical Association and the Medical Society of the State of New York acknowledge the hazards of natural gas infrastructure and associated adverse health impacts and passed resolutions in 2015 calling for Health Impact Assessments (HIAs); and

Whereas, the National Ambient Air Quality Standards (NAAQS) are based on average population risks across a large area over a long period of time but do not adequately address human toxicity for residents living in close proximity to natural gas infrastructure or where they are subject to episodic high exposures during events such as blowdowns; and

Whereas, current protocols used for assessing compliance with ambient air quality standards do not adequately determine intensity, frequency or durations of actual human exposures to pollutants and mixtures of pollutants emitted from natural gas infrastructure, noting that periodic 24-hour average measures can underestimate actual exposures by an order of magnitude; and

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<sup>1</sup> PSR/CHPNY Compendium 5th Edition (March 2018):  
[http://concernedhealthny.org/wo\\_content/uploads/2018/03/Fracking Science Compendium\\_5FINAL.pdf](http://concernedhealthny.org/wo_content/uploads/2018/03/Fracking_Science_Compendium_5FINAL.pdf)

<sup>2</sup> PSE for Healthy Energy Repository for Oil and Gas Energy Research: <https://www.psehealthyenergy.org/our-work/shale-gas-research-library/>

Whereas, gas infrastructure facilities can emit into the air annually hundreds of tons of pollutants including toxic chemicals and criteria pollutants, some of which are known carcinogens like benzene and formaldehyde, and can also be sources of radioactive contamination<sup>3</sup>; and

Whereas, people who live or work in close proximity to natural gas infrastructure facilities such as compressor stations are most at risk-particularly developing fetuses, children, the elderly, and those with cardiovascular, lung or respiratory problems and other vulnerable subpopulations, although under certain weather and terrain conditions, these pollutants can have a wider impact; and

Whereas, developing fetuses and children are uniquely vulnerable to exposures as they receive proportionally greater doses of pollutants than adults and have immature organs and detoxification systems<sup>4</sup>; and

Whereas, methane is an extremely potent greenhouse gas with a global warming potential that is 34 times that of carbon dioxide over a 100-year timeframe and 86 times that of carbon dioxide over a 20-year timeframe; and

Whereas, methane is the primary ingredient of natural gas and leaks at every system stage, including extraction, processing, transmission, distribution, and end-use consumption; and

Whereas, the NYS Department of Environmental Conservation (DEC) regulations do not currently require Best Available Control Technology (BACT) or Lowest Achievable Emissions Rate (LAER) technology for facilities that are not designated under federal Title V requirements or are not located within non-attainment areas, although such requirements could substantially reduce hazardous air emissions; and

Whereas, the DEC does not require the use of emission control technologies for all gas infrastructure facilities that would provide a floor of protection and could significantly reduce emissions, even when such technology has become standard practice within the industry or is readily available; and

Whereas, the DEC does not require continuous air monitoring of pollutants or methane in real time for gas infrastructure facilities, even though the technology to do so is now readily available, nor does the DEC require that such data be made available to public; and

Whereas, the DEC determines compliance with regulatory requirements and permit conditions through self-reporting by the industry without independent verification; and

<sup>3</sup> Environmental Health Project Report, October 2017: Health Effects Associated with Stack Chemical Emissions from NYS Compressor Stations:2008-2014: <http://www.environmentalhealthproject-ny.org/>

<sup>4</sup> Reducing the staggering costs of environmental disease in children, estimated at \$76.6 billion in 2008, Trasande, L, et al, Health Affairs, May 2011: <https://www.ncbi.nlm.nih.gov/pubmed/21543421>



Whereas, the DEC does not require rigorous inspection of gas infrastructure facilities to detect and eliminate natural gas leakage at gas infrastructure facilities; and

Whereas, the DEC lacks requirements for advanced notification of all planned blowdowns or other chemical releases, and for notification immediately following all unplanned blowdowns or other chemical releases in order for residents, public officials and first responders to take prompt emergency action; and

Whereas, the DEC exempts many emission sources that exist at gas infrastructure sites from regulation requirements and lacks adequate regulatory requirements for non- combustion emission sources; and

Whereas, the DEC does not require a sufficiently protective set of best management practices for gas infrastructure facilities to ensure protection of public health, safety, and the environment; and

Whereas, the DEC does not require the timely replacement or retrofit of technology and the update of site practices for existing gas infrastructure facilities to ensure appropriate consistency with requirements for new projects and adherence to current best management practices; and

Whereas, the U.S. Environmental Protection Agency hosts a voluntary Natural Gas Star program for partner companies to implement technologies and practices for the reduction of methane emissions and document results; and

Whereas, the DEC's State Environmental Quality Review (SEQR) process for gas infrastructure projects does not adequately address greenhouse gases and climate impacts; and

Whereas, the DEC has announced that it intends to rewrite or revise oil and gas regulations, which can be more stringent than federal requirements;

Therefore, be it resolved that the Carmel Town Board, in the interest of protecting its residents, businesses and institutions, strongly urges the NYS Department of Environmental Conservation (DEC) to adopt the following regulatory requirements:

1. Installation and use of Lowest Achievable Emissions Rate (LAER) technology at all new and existing gas infrastructure facilities that emit pollutants into the environment, including those not designated under federal Title V requirements or not located within non-attainment areas;
2. Inclusion of non-combustion emission sources and emission sources currently considered "exempt" within the DEC regulatory framework ; and
3. Installation and use of specific emission control technology, identified through the federal National Gas Star Program and elsewhere, including but not limited to:

Dry seals on all centrifugal compressors

Automatic air to fuel ratio (AFR) controls

Oxidation catalysts and selective catalytic reduction (SCR) on exhaust stacks Vapor recovery technology for reciprocating compressors, storage tanks, and other sources of fugitive or vented emissions

Static seals on reciprocating compressor

rods Dry low-NO<sub>x</sub> burners (DLNB)

Low emission combustion (LEC)

SCONO<sub>x</sub> or equivalent technology

Zero-emission on dehydrators and similar closed-system technology to avoid venting of gas

Electric or compressed air starters

Electric or compressed air actuators instead of gas-operated pneumatic actuators

Post-combustion particulate matter controls such as electrostatic precipitators, baghouses, and scrubbers

Interior and exterior corrosion protection, such as plastic enamel sprays

Electric motor compressors where applicable; and

4. Implementation of practices, identified through the National Gas Star program and elsewhere, to reduce natural gas leakage and blowdowns, including but not limited to maintaining compressors at pipeline pressure, redirecting blowdown gas to lower pressure lines, cap testing, use of inert gases at pigging stations, and more aggressive maintenance of packing rings and compressor rods than required by existing regulations; and
5. Installation and use of air monitoring equipment at the stack, fence line, and within nearby communities to provide continuous monitoring of pollutants including toxic chemicals, criteria pollutants, ultra-fine particulate matter, individual VOCs, as well as methane in real time for all gas infrastructure facilities, with such data made readily available to the public, such as by online access; and
6. Onsite verification of compliance with regulatory requirements and permit conditions by independent registered inspectors through scheduled and random visits; and
7. Rigorous quarterly inspection by independent registered personnel with regular reports submitted to the DEC and made available to the public to detect and ensure timely elimination of natural gas leaks at gas infrastructure facilities using the comprehensive detection methods such as aerial and ground-level laser methane assessment, organic vapor analyzers (OVAs), toxic vapor analyzers (TVAs), sorbent tubes, SUMMA canisters, infrared cameras, as well as real-time monitoring with Fourier Transform Infrared (FTIR) spectroscopy and other remote sensing along pipelines; and

8. 48-hour or greater advanced notification to any Village Trustees/Town Board/ City Council/County Legislature requesting it of all planned blowdowns, regardless of size, and other chemical releases; notification within 30 minutes of all unplanned blowdowns, regardless of size, and other chemical releases at all gas infrastructure facilities; and suspension of planned blowdowns or other chemical releases when weather conditions would increase exposure to air pollutants; and
9. Timely replacement or retrofit of technology and update of site practices for existing gas infrastructure facilities to ensure compliance with current regulatory requirements and best management practices; and
10. Chain of custody records and tracking for all industrial waste removed from gas infrastructure facilities, and
11. Strict enforcement of all best management practices and protocols for gas infrastructure facilities to ensure protection of public health, safety, and the environment; and

Be it further resolved, that the DEC, in cooperation with the NYS Department of Health (DOH), should promulgate more stringent performance requirements, including but not limited to the regulated levels of criteria pollutants, to address deficiencies in NAAQS which fail to consider human toxicity in populations proximate to gas infrastructure facilities, and any other deficiencies affecting public health, safety, or environmental protection; and

Be it further resolved, that the DOH in cooperation with the DEC should require and oversee a comprehensive, independent Health Impact Assessment (HIA) as outlined by the Centers for Disease Control and the National Academy of Sciences, incorporating the latest peer reviewed science, to be conducted by an independent public health entity and include cumulative short and long-term, direct and indirect impacts from all natural gas infrastructure components, emissions from operations including blowdowns, leaks, and spills, and a thorough analysis of the chemical emissions and radioactive contaminants, as well as their concentrations, persistence, and dispersion; and that a health registry should be established and maintained with all data available to the public; and

Be it further resolved, that the DEC should develop State Environmental Quality Review (SEQR) guidance to ensure that state agencies adequately address all cumulative impacts including but not limited to greenhouse gases and climate change during environmental reviews for gas infrastructure projects; and

Be it further resolved, that the Carmel Town Clerk shall forward this Resolution to the Governor of New York State, Commissioner of the NYS Department of Environmental Conservation, Commissioner of the NYS Department of Health, and the NYS Legislature.

Resolution

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote

YES

NO

Michael Barile

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\_\_\_\_\_

Jonathan Schneider

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John Lupinacci

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Suzanne McDonough

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Kenneth Schmitt

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\_\_\_\_\_

**SUPERVISOR**

Richard Williams Sr.  
(845) 878-6564



**TOWN BOARD**

Charles W. Cook  
Peter Dandreano  
Shawn Rogan  
Mary E. Smith

**TOWN COUNSEL**

Hogan & Rossi  
Tel. (845) 279-2986  
Fax (845) 278-6135

1142 ROUTE 311  
P.O. BOX 470  
PATTERSON, NEW YORK 12563

**TOWN CLERK**

Antoinette Kopeck  
Tel. (845) 878-6500  
Fax (845) 878-6343  
townclerk@pattersonny.org

June 7, 2018

Carmel Town Hall  
60 McAlpine Avenue  
Mahopac, NY 10541



Re: Letter of support to operate as a Basic Life Support Response (BLS) Agency

To whom it may concern:

The Town of Patterson EMS has been providing Emergency Medical Services in the town of Patterson with a temporary ambulance certificate for the past 15 months. We must now apply to the New York State Department of Health (NYS DOH) to convert the certificate to a permanent status. To that end, the Town requests your assistance through a letter of support.

The Town of Patterson established the Town of Patterson ambulance service in 2016 to provide basic life support services to the town. The formation of this service was established when the local fire departments providing EMS services were unable to staff their ambulances, thus leaving the community at risk and with the financial strain of contracting a commercial EMS agency to provide BLS services. The town evaluated several options to provide quality EMS services and deciphered that a town run agency would be most beneficial in the level of care and the cost of providing such. The Town accomplished this change under the authority of the DOH through a temporary certificate of operation as a Basic Life Support Response (BLS) Agency. After 15 months of operation at this level, the Town must now apply for permanency.

As a component of the transition to the permanency process, the Town must prove public need of the services we provide and elicit support from our surrounding community. New and established organizations alike, must use this process, as part of a larger system of healthcare delivery, to ensure such change is valid and necessary and that the organization will provide the new services according to the regulations set forth by the DOH.

The NYS DOH Bureau of EMS evaluates public need through a process of application; determination of fitness and competency; compliance to policies, rules and regulations; public support; and support by peer agencies and organizations within the region. According to DOH Policy Statement 06-06: The State EMS Council and the State Department of Health define public need as: *The demonstrated absence, reduced availability or an inadequate level of care in ambulance or emergency medical service available to a geographical area which is not readily correctable through the reallocations or improvement of existing resources.* Variables in considering "Public Need" are:

Geography

Population (size, density, projections)

Level of care (existing, available)

Quality, reliability, and response patterns of existing services

Type of service (emergency, non-emergency)

Special need (i.e. Air, Industrial or Facility)

Other local factors

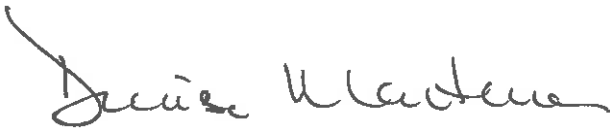
The Town of Patterson EMS has been providing emergency medical care to the community for the past 15 months, and has responded to 100% of their first calls in district which is a clear demonstration of continued public need. We are averaging approximately 1,366 calls annually. The Town of Patterson EMS has 2 paid EMT's on staff and in house 24/7. This has reduced patient encounter times, increased turn around times, decreased utilization of ALS services therefor, allowing the paramedics to get back in service to handle ALS appropriate calls sooner, responded to 100% of first calls in district which has alleviated the strain on mutual aid, negated any out of service time and has significantly reduced the ambulance expense to the tax base.

The development of the Town of Patterson EMS has increased the coverage and availability of BLS care to our community as well as the surrounding municipalities under current mutual aid agreements. To continue, the Town of Patterson EMS seeks a letter of support to apply for permanency in operation as a BLS Agency. An agency / organization / city / town / village principal should sign the letter and it must indicate acknowledgement of the definition of public need.

For your convenience, I have enclosed a sample letter of support and a pre-addressed / stamped return envelope. Please send correspondence no later than **Monday, June 25, 2018**, as we must include your correspondence with our application.

Please feel free to contact me with any questions.

Thank you in advance,

A handwritten signature in dark ink, appearing to read "Denise E. Montana". The signature is fluid and cursive, with a large initial 'D' and 'M'.

Denise E. Montana  
EMS Administrator, Town of Patterson  
(845) 878-6500 ext. 27  
(845) 878-2019 (fax)

Town of Patterson EMS  
Attn: Denise Montana  
P.O. Box 470  
Patterson, NY 12563

Re: Letter of support to operate as a Basic Life Support First Response (BLS) Agency

Captain Montana,

We have received the Town of Patterson EMS's request for a letter of support to make permanent the temporary New York State Department of Health Basic Life Support First Response operating certificate. Your letter contained the definition of "public need" utilized by the Department of Health in determining whether or not to make permanent your temporary status: *The demonstrated absence, reduced availability or an inadequate level of care in ambulance or emergency medical service available to a geographical area which is not readily correctable through the reallocation or improvement of existing resources.* Additionally, your letter explained how you have provided for the needs of the community in the past and how this change will provide for the needs of the community into the future.

Our agency supports the Town of Patterson EMS's application to become a permanent Basic Life Support First Response Agency. We have worked well together to serve the health care needs of the community through a systems-based approach and this change for the Town is evidence of improving such effectiveness and efficiency.

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Printed Name

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Title

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Name of Agency

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Signature

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Date



**From:** [Carnazza, Mike](#)  
**To:** [Pasquerello, Anne](#)  
**Subject:** Amended Property Clean-Ups  
**Date:** Friday, June 22, 2018 9:31:53 AM

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Anne,

Can I please add the following [three](#) properties to the agenda for clean-ups under the Property Maintenance Code.

Tm# 74.34-1-39  
66 Orchard Rd.  
Mahopac, NY 10541

Property cleaned in May. Needs to be re-mowed, weeds cut, clean any litter and debris.

Tm#76.22-1-53  
39 McAlpin Ave.  
Mahopac, NY 10541

Thank you,

Michael Carnazza  
Director of Code Enforcement  
Building Inspector  
Town of Carmel  
60 McAlpin Ave.  
Mahopac, N.Y. 10541  
(845) 628-1500 ext 170



**TOWN OF CARMEL RECREATION & PARKS DEPARTMENT**  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

DATE: June 12, 2018

TO: Carmel Town Board  
Carmel Town Hall

FROM: James R. Gilchrist, CPRP  
Director, Recreation and Parks

SUBJECT: Eagle Scout Chess Table Project at Chamber Park

Eagle Scout candidate Christopher Nealon has proposed installing a Chess table and 2 stools at Chamber Park.

Attached are the specifications Christopher submitted for review. This idea was reviewed and approved unanimously by all members of the Recreation Advisory Committee.

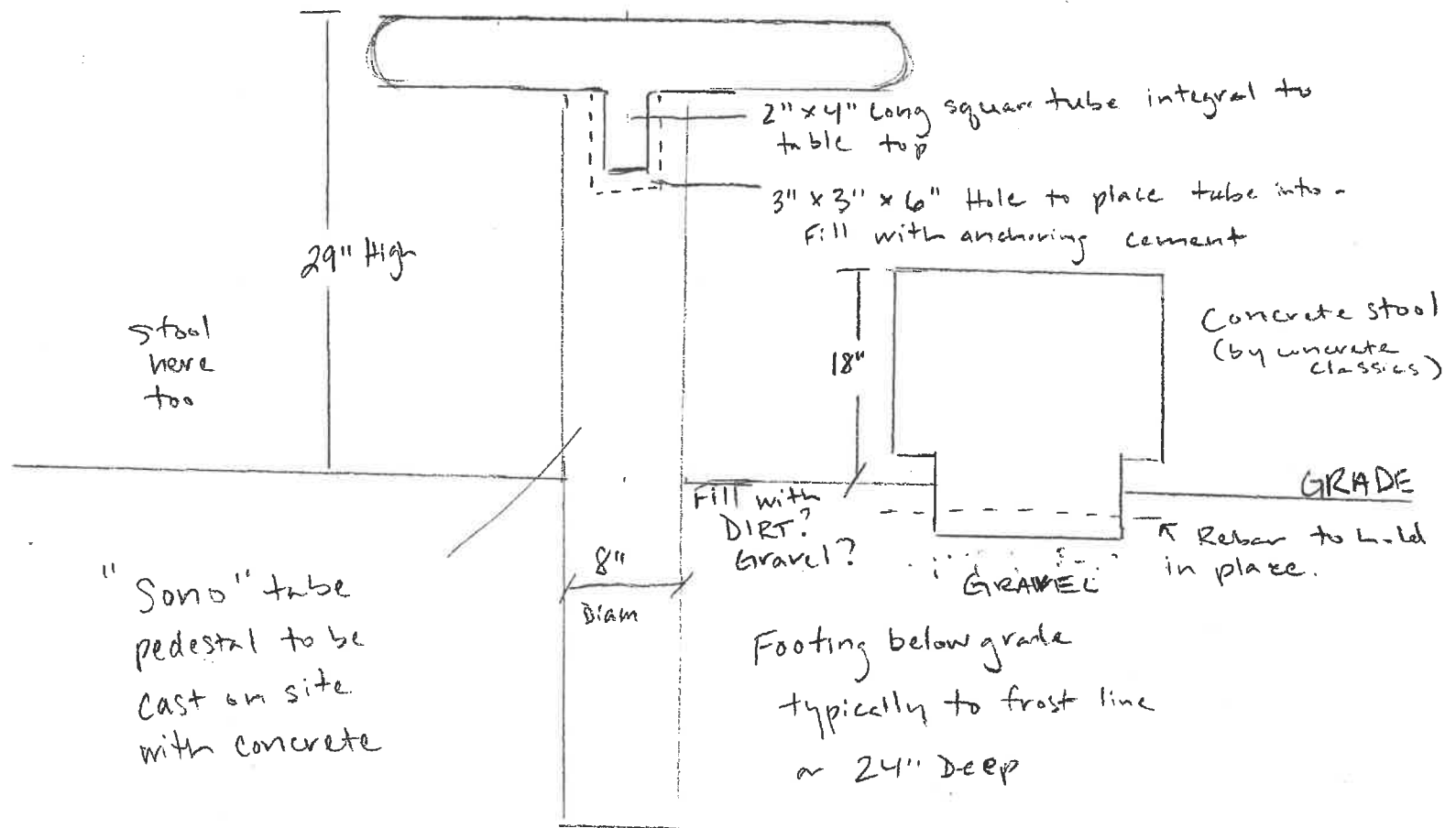
Please add this to the next work session agenda and contact me with any questions.

/nls  
Attachment

6'6" X 3'



32" square table  
chess board by concrete classics



# Mahopac Chamber Park

Write a description for your map.

## Legend



Greater Mahopac-Carmel Chamber

CHESS TABLE ---->

Google Earth

N

100 ft







## Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name Christopher Thomas Nealon  
Eagle Scout Service Project Name Chess Table Project

### Eagle Scout Requirement 5

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than Boy Scouting.) The project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.

C

# Instructions for Preparing Your Proposal

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## Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

1. ***It provides sufficient opportunity to meet the Eagle Scout service project requirement.*** You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
2. ***It appears to be feasible.*** You must show the project is realistic for you to carry out.
3. ***Safety issues will be addressed.*** You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
4. ***Action steps for further detailed planning are included.*** You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
5. ***You are on the right track with a reasonable chance for a positive experience.***

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the *beginnings* of planning. Most of your planning will come with the next step, preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

**Consider also, that if you submit your proposal too close to your 18<sup>th</sup> birthday, it may not be approved in time to finish planning and executing the project.**

## Working with Your Project Beneficiary

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

## Next Step: Your Project Plan

Once your proposal is approved, you are ***strongly encouraged*** to prepare your project plan using the form in this workbook. Doing so increases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

## Beginning Work on Your Project

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.

## Project Description and Benefit

Briefly describe your project.

I Plan to set up a chess table & 2 fixed stools in Chamber Park.

Attach sketches or "before" photographs if these will help others understand your project.

Please click below to add images (JPEG, JPG, BMP, GIF, TIF, PNG, etc.)



image caption.

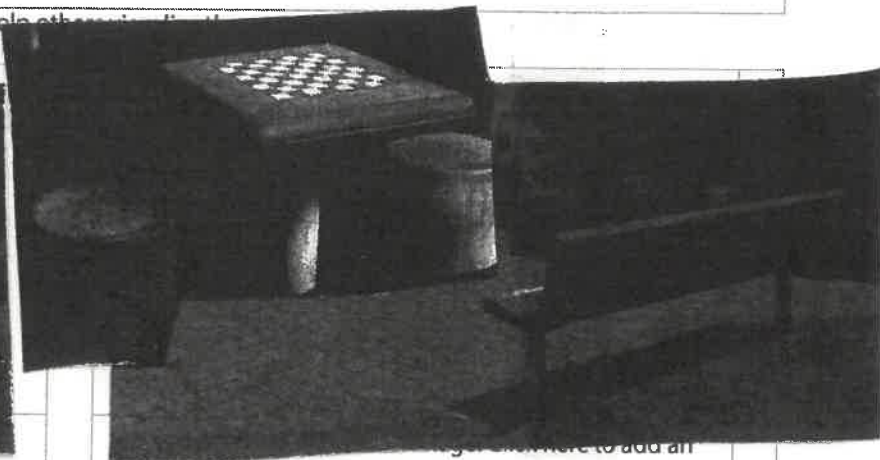


image caption.

Tell how your project will be helpful to the beneficiary. Why is it needed?

My project will be useful to those who want to play chess at Chamber Park.

When do you plan to begin carrying out your project? April-May 2018

When do you think your project will be completed? June 2018

## Giving Leadership

Approximately how many people will be needed to help on your project?

Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:

I will recruit people to help me on my eagle scout project from Boy Scout Troop 371.

What do you think will be most difficult about leading them?

Explaining what I want each scout will do during the project.

## Materials

Materials are things that become part of the finished project, such as lumber, nails, and paint.

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, include basic dimensions such as 2 x 4 or 4 x 4.

1 sonotube, 3 horizontal rebar (24 to 26 inches), cement & concrete  
(8 inches) Chess tables & 2 stools

## Supplies

Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies, and garbage bags.

What kinds of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

Case of water, gasoline, pizza, garbage bags.



## Tools

Include tools, and also equipment, that will be borrowed, rented, or purchased.

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

Shovels, measuring tape, safety gear, wheelbarrow

## Other Needs

Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc.

What other needs do you think you might encounter?

pouring & mixing concrete

## Permits and Permissions

Note that property owners should obtain and pay for permits.

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

I don't think so we will not be needing any permits for this project.

## Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated material, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter estimated expenses below: (Include sales tax if applicable)		Fundraising: Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.
Materials:	\$2,000	
Supplies:	\$40	
Tools:	\$0	
Other:		
Total costs:	\$2,040	Bake Sale, standing outside of supermarkets, donations from friends & family.

## Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution, and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient.

1. Raise the money for the project.
2. Order the chess table & stools from concrete classics
3. Purchase the other materials for my project
4. Arrange a date to do the project
5. Recruit 80% scouts from Troop 371 to help me.
6. Execute setting purchase the supplies
7. Execute setting up the chess table
- 8.

## Logistics

Check with your council service center to determine if a Tour and Activity Plan is required.

How will you handle transportation of materials, supplies, tools, and helpers? Will you need a Tour and Activity Plan?

I will transport the materials, supplies, tools, & some of the helpers in my father's pick-up truck.

## Safety Issues

The Guide to Safe Scouting is an important resource in considering safety issues.

Describe the hazards and safety concerns you and your helpers should be aware of.

Make sure everyone is hydrated, has space between them to work, & know how to use the tools properly.

## Project Planning

You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.

List some action steps you will take to prepare your project plan. For example "Complete a more detailed set of drawings."

- Get the specific ~~size~~ measurements I need.
- Make sure I have enough space to fit the table & stools.

## Candidate's Promise\* Sign below before you seek the other approvals for your proposal.

On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 5. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Signed Chris Mealan

Date 1/28/2018

\*Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project proposal has been approved.

## Unit Leader Approval\*

I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development, and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.

Signed Dave Allen Date 1/29/18  
Name (Printed) DAVE ALLEN

## Unit Committee Approval\*

This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can to see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.

Signed Emily Caragine Date 2/15/18  
Name (Printed) Emily Caragine

## Beneficiary Approval\*

This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) that we have agreed to. We understand any fund raising he conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.

Our Eagle candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries."

☒ Yes ☐ No

Signed Tomer Bickman Date 2/1/18  
Name (Printed) Tomer Bickman

## Council or District Approval

I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the Guide to Advancement, No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and further encourage him to share it with a project coach who has been designated for him.

Signed Douglas W. Lee Date 4/9/18  
Name (Printed) DOUGLAS W. LEE

\*While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.

Richard J. Franzetti, P.E.  
Town Engineer




(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** June 21, 2018

**Re:** Request Payment for Repairs

This memorandum is being presented to the Town Board to request payment of the attached invoice from Phoenix Environmental Laboratory (Phoenix). Phoenix did not bill the Town of Carmel for sampling services performed in August, 2017, despite the end of year reconciliation that was done with all of our vendors as identified in the attached emails.

The Engineering Department will need authorization from the Board for the payment of this invoice from the 2018 operating budget. A draft authorization for payment, as developed by the Town Comptroller is attached. The net amount of the invoice is \$3,205.00; however the expense will be allocated across the water and sewer districts per the following:

CWD	Amount (\$)
2	\$76.00
3	\$18.00
4	\$125.00
5	\$15.00
6	\$30.00
7	\$303.00
8	\$586.00
9	\$491.00
12	\$113.00
13	\$360.00
14	\$15.00
CSD	
2	\$717.00
4	\$89.00
5	\$89.00
6	\$89.00
7	\$89.00
<b>Grand Total</b>	<b>\$3,205.00</b>

06-21-18  
Request Payment

We have advised the Comptroller's office of this expenditure and per the attached there are sufficient funds in budget for this work as describe.

The Engineering Department requests that the Town Board approve payment.

## Esteves, Donna

---

**From:** Sarah Bell <sarah@phoenixlabs.com>  
**Sent:** Thursday, June 07, 2018 9:38 AM  
**To:** Esteves, Donna  
**Cc:** Sarah Bell  
**Subject:** August 2017 Invoice  
**Attachments:** Town of Carmel\_1.pdf

Voucher to follow, looks like I did this but I can't find that I actually emailed it to you :(

Town of Carmel  
Engineering Department  
60 McAlpin Ave  
Mahopac, NY 10541

**Re: Invoice Statement August 2017**

**Carmel Water District #2**

Date	Invoice#	Amount
8/11/2017	668340	\$76.00

**Amount Due: \$76.00**

**Carmel Water District #3**

Date	Invoice#	Amount
8/4/2017	666937	\$18.00

**Amount Due: \$18.00**

**Carmel Water District #4**

Date	Invoice#	Amount
8/17/2017	669425	\$15.00
8/16/2017	669151	\$20.00
8/23/2017	670368	\$15.00
8/28/2017	671088	\$15.00
8/28/2017	671089	\$15.00
8/28/2017	671090	\$15.00
8/30/2017	671688	\$15.00
8/30/2017	671689	\$15.00

**Amount Due: \$125.00**

**Carmel Water District #5**

Date	Invoice#	Amount
8/23/2017	670370	\$15.00

**Amount Due: \$15.00**

**Carmel Water District #6**

Date	Invoice#	Amount
8/17/2017	669427	\$15.00
8/21/2017	669836	\$15.00

**Amount Due: \$30.00**

**Carmel Water District #7**

Date	Invoice#	Amount
8/1/17	666209	\$288.00
8/23/17	670371	\$15.00

**Amount Due: \$303.00**

**Carmel Water District #8**

Date	Invoice#	Amount
8/17/17	669426	\$15.00
8/23/17	670369	\$15.00
8/31/17	671757	\$556.00

**Amount Due: \$586.00**

**Carmel Water District #9**

Date	Invoice#	Amount
8/3/17	666584	\$476.00
8/23/17	670372	\$15.00

**Amount Due: \$491.00**

**Carmel Water District #12**

Date	Invoice#	Amount
8/15/17	668840	\$14.00
8/7/17	667148	\$28.00
8/4/17	666938	\$9.00
8/21/17	669795	\$62.00

**Amount Due: \$113.00**

**Carmel Water District #13**

Date	Invoice#	Amount
8/17/17	669261	\$360.00

**Amount Due: \$360.00**

**Carmel Water District #14**

Date	Invoice#	Amount
8/11/17	668324	\$15.00

**Amount Due: \$15.00**

**Carmel Sewer # 2**

Date	Invoice#	Amount
8/15/17	668841	\$113.00
8/11/17	668341	\$28.00
8/8/17	667464	\$150.00
8/4/17	666939	\$28.00
8/1/17	666254	\$118.00
8/21/17	669794	\$28.00
8/22/17	670048	\$111.00
8/29/17	671265	\$113.00
8/29/17	671266	\$28.00

**Amount Due: \$717.00**

**Carmel Sewer District #4**

Date	Invoice#	Amount
8/15/2017	668839	\$89.00

**Amount Due: \$89.00**

**Carmel Sewer District #5**

Date	Invoice#	Amount
8/16/2017	669048	\$89.00

**Amount Due: \$89.00**

**Carmel Sewer District #6**

Date	Invoice#	Amount
8/15/2017	668838	\$89.00

**Amount Due: \$89.00**

**Carmel Sewer District #7**

Date	Invoice#	Amount
8/16/2017	669047	\$89.00

**Amount Due: \$89.00**

**Amount Due: \$3,205.00**



**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Subject:** FW: 2017 Open Invoice  
**Date:** Friday, June 15, 2018 9:00:20 AM  
**Attachments:** [2017 Year End Vendor Reconciliation.pdf](#)  
[Authorization Request.pdf](#)  
[August Invoice.pdf](#)  
[2018 Monthly.xlsx](#)

---

Rich,

It recently came to my attention that Phoenix Environmental never billed the Town of Carmel for sampling services performed in August, 2017, despite the end of year reconciliation that was done with all of our vendors per attached. The Engineering Department will need authorization from the Board for the payment of this invoice from the 2018 operating budget. The net amount of the invoice is \$3,205, however the expense will be allocated across all water and sewer districts per attached spreadsheet. There are sufficient funds in the budget to cover this expense.

Thanks,

Donna Esteves  
Engineering Department  
Town of Carmel  
60 McAlpin Ave, Mahopac, NY 10541  
845-628-1500 ext. 184

## Esteves, Donna

---

**From:** Sarah Bell <sarah@phoenixlabs.com>  
**Sent:** Friday, January 12, 2018 11:57 AM  
**To:** Esteves, Donna  
**Subject:** RE: 2017 Year End Reconciliation

I do have Decembers on my desk will do today

Sarah Bell  
Client Services - Project Manager  
Accounts Receivable  
Phoenix Environmental Laboratories  
587 East Middle Turnpike  
Manchester, CT 06040  
Ph: 1-860-645-1102

---

**From:** Esteves, Donna [<mailto:de@ci.carmel.ny.us>]  
**Sent:** Friday, January 12, 2018 11:36 AM  
**To:** Esteves, Donna  
**Subject:** 2017 Year End Reconciliation

Good Morning,

Please be advised that the Town of Carmel will be closing the books for 2017 at the end of the month. Please verify that our account is current, and email any open/ outstanding invoices for services rendered in 2017, by Friday, January 19th. If you have any questions, please do not hesitate to reach out.

Thanks,

*Donna Esteves*  
Engineering Department  
Town of Carmel  
60 McAlpin Ave, Mahopac, NY 10541  
845-628-1500 ext. 184

**AUTHORIZATION FOR PAYMENT OF 2017 CLAIMS  
FROM FISCAL YEAR 2018 OPERATING FUNDS**

**WHEREAS** the Town Comptroller's Office has received late voucher claims from for expenditures incurred in fiscal year 2017 and which were not encumbered; and

**WHEREAS** the Town Board must authorize and approve the payment of fiscal 2017 claims from funds budgeted for fiscal year 2018,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Carmel hereby authorizes the payment from 2018 fiscal year operating funds for 2017 claims itemized below which are incorporated herein and made a part thereof.

<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Government Fund</u>	<u>Description</u>
Phoenix Lab	\$3,205	Aug 2017	Various special districts	Sampling

**DRAFT**

Resolution:

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

YES

NO

Michael Barile

\_\_\_\_\_

\_\_\_\_\_

Jonathan Schneider

\_\_\_\_\_

\_\_\_\_\_

John Lupinacci

\_\_\_\_\_

\_\_\_\_\_

Suzanne McDonough

\_\_\_\_\_

\_\_\_\_\_

Kenneth Schmitt

\_\_\_\_\_

\_\_\_\_\_

July 3, 2018

Richard J. Franzetti, P.E.  
Town Engineer




(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

---

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** June 25, 2018

**Re:** 534 and 540 Route 6 - TM# 75.12-1-14 and 75.12-1-15 respectively) - request to connect to CSD 1

---

Late last year and in January of this year the Town Engineering Department received the attached request from the property owners of 534 and 540 Route 6 (TM# 75.12-1-14 and 75.12-1-15 respectively) requesting to connect into the Carmel Sewer District 1 (CSD 1). These are Milestones Family Realty and Mahopac Animal Hospital respectively.

Based on review of the files both properties are in CSD 1 boundary. The district ends at 534 Route 6 (TM#75.12-1-14) Milestones Family Realty. In addition the records show that both properties are s paying capital tax and per the Town Assessor both properties have been paying operation and maintenance (O&M) tax since 2002.

This Department was requested during a discussion with the Town Supervisor to estimate the cost to provide these connections. Attached please find the proposed sewer alignment and costs. This Department estimates a cost of ~\$170,000.00 to install ~450 linear feet of 8 inch sewer line. The cost includes three (3) manholes, two (2) service laterals, work in and restoration of NYSDOT right of way and maintenance and protect of traffic. A copy of the estimate and alignment is provided in the attached.

This Department spoke with the Town of Carmel Comptroller and per the attached there are NOT sufficient funds in the fund balances for this project. This work will need to bonded out and if the board decides to authorize the extension of the sewer line in order for the property owners of 534 and 540 Route 6 to connect to CSD 1 a map plan and report and public hearing would be required as well as an authorized borrowing resolution. The taxpayers of CSD 1 would have to pay debt service cost once this project is complete.

The Engineering Department requests that the Town Board approve payment.

11/4/2017

Town of carmel engineering:

Please let this letter serve as my "letter of interest" in hooking up to the sewer line for the property at 534 route 6, Mahopac, ny 10541. I understand that I am in the sewer district and may be able to hook up.

Thank you,



Carolyn Catalano, owner of property

Milestones Family Realty

Cell- 914-419-5267

RECEIVED  
NOV 09 2017  
Town of Carmel

RF called NYCOEP on 11/13/17.  
Deb. DeRAW-



# Mahopac Animal Hospital



Steven D. Serman, DVM • Victor Scaperotti, DVM • Christopher Proto, DVM

---

1-8-18

Engineering Department,

My name is Victor Scaperotti, and I am the owner and current occupant of the commercial property located at 540 route 6 in Mahopac New York (Mahopac Animal Hospital). I am requesting connection of said property to the District 1 Carmel Sewer system. I have been paying back capital charges, and operational and maintenance costs to the town since purchasing the property approximately 4 years ago, as was the previous property owner.

Thank You,

Victor Scaperotti DVM

CSD 1 Preliminary Cost Estimate to connect to Sewer				
			COST	
Length	450	lf		
8" Dia. PVC SDR 35 Gravity Pipe - Zero to 5ft Depth	450	lf	\$ 60.00	\$ 27,000.00
Service Lateral	2	ea	\$ 1,500.00	\$ 3,000.00
				\$ -
4-Foot Diameter Manhole, 5'-10' Deep	3	ea	\$ 8,500.00	\$ 25,500.00
Concrete Curb	50	ft	\$ 35.00	\$ 1,750.00
Cast in Place Concrete sidewalk	160	sf	\$ 25.00	\$ 4,000.00
NYSDOT Road Restoration	450	lf	\$ 127.02	\$ 57,159.28
MAINTENANCE AND PROTECTION OF TRAFFIC	1	LS	\$ 10,000.00	\$ 10,000.00
Rock Excavation-Zero to 5ft Depth	25	cu yd	\$ 1,000.00	\$ 25,000.00
<b>Sub Total</b>				<b>\$ 153,409.28</b>
Desing/Specifications	7%			
Survey and As-builts	3%	0.03		\$ 4,602.28
Permitting (NYSDOT)	3%	0.03		\$ 4,602.28
Contigency	5%	0.05		\$ 7,670.46
TOTAL				\$ 170,284.30



# CSD 1 Sewer Alignment

Alignment is ~435 ft

Legend

●

 Manhole

—

 Proposed Sewer Alignment





**From:** [Maxwell, Mary Ann](#)  
**To:** [Schmitt, Kenneth](#); [Esteves, Donna](#); [Franzetti, Richard](#)  
**Cc:** [Pasquerello, Anne](#); [Greg Folchetti](#); ["John Lupinacci"](#); ["Jonathan Schneider"](#); [Barile, Michael](#); [Barile, Michael](#); [Suzi McDonough Personal](#); ["John Folchetti"](#)  
**Subject:** RE: 06-07-18 - 534 and 540 Route 6 (TM# 75.12-1-14 and 75.12-1-15 respectively) - request to connect to CSD 1  
**Date:** Wednesday, June 13, 2018 12:30:39 PM  
**Attachments:** [RE 06-07-18 - CSD 1 Funding.msg](#)

---

As further explanation of Donna's email below....the construction cost for the CSD 1/CSD 3 Capital I&I project came in under budget.

- Original Authorized Construction Cost - \$993,993 (**CSD 1 - \$783,266**, CSD 3 - \$210,727)
- Adjusted Construction Project Cost - \$507,351 (**CSD 1 - \$399,793**, CSD 3 - \$107,558)
- Unexpended Budget Cost - \$486,642 (**CSD 1 - \$383,474**, CSD 3 - \$103,168)

Because the I & I project came in under budget we will only be bonding out the adjusted project cost of \$507,351 which will be a savings to the taxpayers in CSD 1/CSD 3 of \$486,642 (CSD 1 - \$383,474, CSD 3 - \$103,168)

Last Friday I met with Supervisor Schmitt to discuss the Request to Connect to CSD 1 by the property owners of 534 and 540 Route 6. The Engineering Dept estimated this project at a cost of \$170,000. As I mentioned to Rich in the attached email there is not funding available in the 2018 operating budget of CSD 1 to authorize this project and it would have to be bonded. I mentioned to Kenny that the I&I project came in under budget and the debt service cost to the taxpayers for this project will be less.

If the board decides to authorize the extension of the sewer line in order for the property owners of 534 and 540 Route 6 to connect to CSD 1 a map plan and report and public hearing would be required as well as an authorized borrowing resolution. The taxpayers of CSD 1 would have to pay debt service cost once this project (if authorized) is complete.

**In summary, the taxpayers of CSD 1 would be paying less for the I & I project but if authorized would have to pay debt service cost on the \$170,000.**

Feel free to contact me with any questions or concerns.

Mary Ann

*Mary Ann Maxwell*  
Town Comptroller  
Town of Carmel  
(845) 628-1500 ext 175  
Fax (845) 628-7085  
[mam@ci.carmel.ny.us](mailto:mam@ci.carmel.ny.us)

---

**From:** Schmitt, Kenneth  
**Sent:** Wednesday, June 13, 2018 11:03 AM  
**To:** Esteves, Donna; Franzetti, Richard  
**Cc:** Pasquerello, Anne; Greg Folchetti; 'John Lupinacci'; Jonathan Schneider; Barile, Michael; Barile, Michael; Suzi McDonough Personal; 'John Folchetti'; Maxwell, Mary Ann  
**Subject:** RE: 06-07-18 - 534 and 540 Route 6 (TM# 75.12-1-14 and 75.12-1-15 respectively) - request to connect to CSD 1  
Donna,

How much Funding was originally allocated for the Sewer # 1 and #3 I & I project, the approved not to exceed amount.

*Kenneth Schmitt*,  
Town of Carmel Supervisor  
60 McAlpin Avenue

Carmel, NY 10541  
phone 845.628-1500  
fax 845.628.6837

---

**From:** Esteves, Donna

**Sent:** Wednesday, June 13, 2018 10:39 AM

**To:** Schmitt, Kenneth; Franzetti, Richard

**Cc:** Pasquerello, Anne; Gregory Folchetti; 'John Lupinacci'; 'Jonathan Schneider'; Barile, Michael; Barile, Michael; Suzi McDonough Personal; 'John Folchetti'; Maxwell, Mary Ann

**Subject:** FW: 06-07-18 - 534 and 540 Route 6 (TM# 75.12-1-14 and 75.12-1-15 respectively) - request to connect to CSD 1

Kenny,

Per CSD #1&3 I&I Capital Cost Analysis, the construction cost of the project came in at \$486,640 under budget, of which \$383,475 is allocated to CSD #1.

Thanks,

Donna Esteves

Engineering Department

Town of Carmel

60 McAlpin Ave, Mahopac, NY 10541

845-628-1500 ext. 184

---

**From:** Franzetti, Richard

**Sent:** Tuesday, June 12, 2018 10:55 AM

**To:** Esteves, Donna

**Subject:** FW: 06-07-18 - 534 and 540 Route 6 (TM# 75.12-1-14 and 75.12-1-15 respectively) - request to connect to CSD 1

Richard J. Franzetti. P.E, BCEE

Town Engineer

60 McAlpin Avenue

Mahopac, New York 10541

Phone - (845) 628-1500 ext 181

Fax – (845) 628-7085

Cell – (914) 843-4704

[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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---

**From:** Schmitt, Kenneth

**Sent:** Friday, June 08, 2018 3:20 PM

**To:** Franzetti, Richard; Pasquerello, Anne; Gregory Folchetti ; John Lupinacci; Jonathan Schneider; Michael Barile; Michael Barile; Suzi McDonough Personal

**Cc:** 'John Folchetti'

**Subject:** RE: 06-07-18 - 534 and 540 Route 6 (TM# 75.12-1-14 and 75.12-1-15 respectively) - request to connect to CSD 1

These two commercial properties are located in the sewer district and have been paying Sewer District # 1 capital costs and O & M costs ( Paying Capital Yes since they are in the District boundaries. O & M they should NOT have been paying ) since both properties are currently not connected to the Sewer main. Both properties have been paying for sewer for many years.

This is a no brainer, one property has a weak/failing septic system, both want to connect to municipal sewer. Let's extend the sewer main up so they can connect.

Kenny

*Kenneth Schmitt,*

Town of Carmel Supervisor  
60 McAlpin Avenue  
Carmel, NY 10541  
phone 845.628-1500  
fax 845.628.6837

---

**From:** Franzetti, Richard

**Sent:** Thursday, June 7, 2018 11:37 AM

**To:** Pasquerello, Anne; Gregory Folchetti ; John Lupinacci ;  
Jonathan Schneider; Michael Barile; Michael Barile; Schmitt, Kenneth; Suzi McDonough  
**Personal Cc:** 'John Folchetti'

**Subject:** 06-07-18 - 534 and 540 Route 6 (TM# 75.12-1-14 and 75.12-1-15 respectively) -  
request to connect to CSD 1

Supervisor Schmitt and Town Board Members,

Late last year and in January of this year the Town Engineering Department received the attached request from the property owners of 534 and 540 Route 6 (TM# 75.12-1-14 and 75.12-1-15 respectively) requesting to connect into the Carmel Sewer District 1 (CSD 1).

These are Milestones Family Realty and Mahopac Animal Hospital

Based on review of the files both properties are in CSD 1 boundary. The district ends at 534 Route 6 (TM#75.12-1-14) Milestones Family Realty. In addition the records show that both properties are s paying capital tax and per the Town Assessor both properties have been paying operation and maintenance (O&M) tax since 2002.

This Department was requested during a discussion with the Town Supervisor to estimate the cost to provide these connections. Attached please find the proposed sewer alignment and costs. This Department estimates a cost of ~\$170,000.00 to install ~450 linear feet of 8 inch sewer line. The costs includes three (3) manholes, two (2) service laterals, work in and restoration of NYSDOT right of way, and maintenance and protect of traffic.

**This Department spoke with the Town of Carmel Comptroller and per the attached there are NOT sufficient funds in the fund balances for this project. This work will need to bonded out.**

Please advise as how you would like for this Department to proceed.

Richard J. Franzetti. P.E, BCEE

Town Engineer

60 McAlpin Avenue

Mahopac, New York 10541

Phone - (845) 628-1500 ext 181

Fax – (845) 628-7085

Cell – (914) 843-4704

[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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**From:** [Maxwell,Mary Ann](#)  
**To:** [Franzetti,Richard](#); [Esteves,Donna](#)  
**Subject:** RE: 06-07-18 - CSD 1 Fudning  
**Date:** Thursday, June 07, 2018 9:27:15 AM

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There is not funding available in the operating budget. It would have to be bonded.

*Mary Ann Maxwell*  
Town Comptroller  
Town of Carmel  
(845) 628-1500 ext 175  
Fax (845) 628-7085  
[mam@ci.carmel.ny.us](mailto:mam@ci.carmel.ny.us)

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**From:** Franzetti,Richard  
**Sent:** Thursday, June 07, 2018 9:24 AM  
**To:** Maxwell,Mary Ann; Esteves,Donna  
**Subject:** RE: 06-07-18 - CSD 1 Fudning

It is not – this is for two (2) in district users to connect to the sewer,

Richard J. Franzetti. P.E, BCEE  
Town Engineer  
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**From:** Maxwell,Mary Ann  
**Sent:** Thursday, June 07, 2018 9:23 AM  
**To:** Franzetti,Richard; Esteves,Donna  
**Subject:** RE: 06-07-18 - CSD 1 Fudning

Rich is this part of the CSD 1/CSD 3 Capital Project?

*Mary Ann Maxwell*  
Town Comptroller  
Town of Carmel  
(845) 628-1500 ext 175  
Fax (845) 628-7085

[mam@ci.carmel.ny.us](mailto:mam@ci.carmel.ny.us)

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**From:** Franzetti, Richard  
**Sent:** Thursday, June 07, 2018 9:07 AM  
**To:** Esteves, Donna  
**Cc:** Maxwell, Mary Ann  
**Subject:** 06-07-18 - CSD 1 Fudning

Donna,

Are there sufficient funds in the CSD 1 budget for the attached sewer connections? Cost estimate is ~170,000.00

Richard J. Franzetti. P.E, BCEE  
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