

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.carmelny.org

KATHLEEN KRAUS
Receiver of Taxes

JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD WORK SESSION
Wednesday, August 24, 2016 7:00pm

Pledge of Allegiance – Moment of Silence

Town Board Work Session:

- Review of Town Board Minutes – August 10, 2016
- 1. **Bruce Walker, Deputy County Executive & Anthony Sutton, Commissioner, Putnam County Bureau of Emergency Services**– Homeland Security – Interoperability Strategies
- 2. Consider Deletion to the Active List of the Mahopac Volunteer Fire Department
- 3. Consider Additions to the Active List of the Carmel Fire Department
- 4. Richard Franzetti, PE, Town Engineer – Consider Request to Extend Contract for Chemical Supplies for the Town's Water and Sewer Districts
- 5. Michael Simone, Highway Superintendent- Consider Request to Attend NYS Association of Towns, Superintendent of Highways Conference September 13 – 16, 2016, Lake Placid NY (\$1,266)
- 6. Nina Kallmeyer, Sr. Recreation Leader, Recreation Department – Consider Request to Attend Lifeguarding and Waterfront Skills Training Seminar - August 22nd to 25th, 2016 Commack, LI, NY (\$550)
- 7. Lake Casse Park District Advisory Board - Consider Request to Distribute 2016 Fall Newsletter
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

PUTNAM COUNTY EXECUTIVE

WORK SESSION #1

MaryEllen Odell
County Executive

Bruce J. Walker
Deputy County Executive

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1001 Fax (845) 808-1901
www.putnamcountyny.gov

Patricia Simone
Chief of Staff

Nicholas DePerno Jr.
Director of Constituent Services



July 14, 2016

Town of Carmel
60 McAlpin Avenue
Mahopac, New York 10541
Attn: Supervisor Kenneth Schmitt

Town of Southeast
1360 Route 22
Brewster, New York 10509
Attn: Supervisor Tony Hay

Town of Putnam Valley
265 Oscawana Lake Road
Putnam Valley, New York 10579
Attn: Supervisor Sam Oliverio, Jr.

Re: Request to be placed on Town Board Agenda

Dear Supervisors Schmitt, Hay and Oliverio:



The County working with the local fire departments and police departments have identified various gaps in service needed in order to sustain 911 services in the County. Accordingly, working through a Homeland Security Grant, the County has developed a plan that will provide better coverage to meet the needs of the emergency responders and our constituency to ensure their health and safety when 911 services are required. This proposal is in line with the interoperability of emergency services throughout the state and is part of the state Emergency Management Plan.

Specifically, the plan requires the installation of four (4) towers on county owned property located in each of the respective townships. The County is in the early stages of seeking public comment and would like to brief each of the town boards on this comprehensive plan.

We respectfully request to be placed on the next town board meeting agenda so that members of the committee, representing the various stakeholders who rely upon this communication, can be present to discuss the plan and answer any questions the town board may have.

I look forward to hearing from each of you and working together.



Very truly yours,

Bruce J. Walker
Deputy County Executive

To/BJW

Cc: Putnam County Legislature



**MAHOPAC VOLUNTEER FIRE
DEPARTMENT**
Office of the President

WORK SESSION #2

cc: Legal Counsel
Supervisor ✓
Assessor

President
Frank Egelsen Jr

Vice President
Matthew R. Bondi

Post Office Box 267
Mahopac, NY 10541

Fire Headquarters
(845) 628-3160
Fax: (845) 628-2174

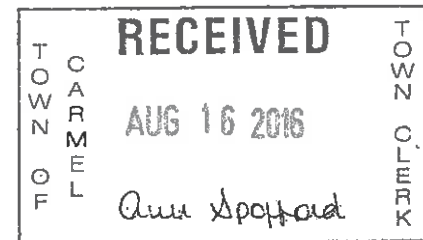
August 16, 2016

Ann Spofford, Town Clerk
Town of Carmel
60 McAlpin Ave.
Mahopac, New York 10541

Dear Mrs. Spofford:

The following person has been dropped from the Roles of the Mahopac
Volunteer Fire Department.

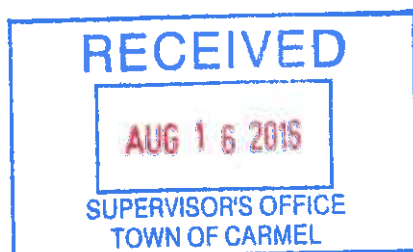
Jake Mastro
~~XXXXXXXXXX~~
Mahopac, NY 10541
~~XXXXXXXXXX~~

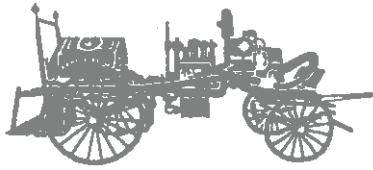


Respectfully Submitted

Farah Fieldale,
Corresponding Secretary

Page 1 of 1





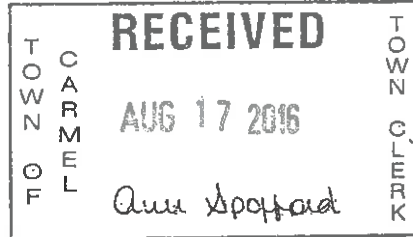
Carmel Fire Department, Inc.

94 Gleneida Avenue
Carmel, New York 10512
(845) 225-5100
FAX: 845-225-2252

cc. Legal Counsel
Supervisor
Assessor

Established 1915

WORK SESSION #3



Ann Spofford, Town Clerk
Town of Carmel
60 McAlpin Ave.
Mahopac, New York 10541

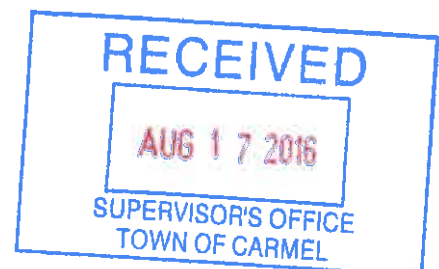
Dear Mrs. Spofford:

The following people have been added to the fire department roles as probationary members:

Robert Partelow	XXXXXXXXXX	Carmel, NY
Dan Mineri	XXXXXXXXXX	Carmel, NY
Anthony Schneider	XXXXXXXXXX	Carmel, NY
Erin McGovern	XXXXXXXXXX	Carmel, NY
Seamus Baker	XXXXXXXXXX	Carmel, NY
Matt Defeo	XXXXXXXXXX	Carmel, NY

Respectfully Submitted,

Robert Lipton
2nd Assistant Chief



Richard J. Franzetti, P.E.
Town Engineer




WORK SESSION #4

(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: August 17, 2016

Re: C 229- Chemical Supply – Proposed contract extension

As the Board is aware, last year, the Town of Carmel received public bids for Chemical Supplies for various water and sewer districts. The contract was awarded to Slack Chemical. The contract term was one year commencing on July 7, 2015 and is currently expired. Slack has continued to service the Town. We have spoken to Town Counsel on this matter (please see email back up).

Slack has performed adequately over the past year. Based upon our discussion with Counsel and his opinion, we recommend that the Town Board authorize a one year contract extension with Slack. We have spoken to a representative of Slack who indicated that such an extension would be acceptable.

I respectfully request that this matter be placed on the next available work session for discussion.

From:
To: [Vara, Rob](#)
Cc: Re: 08-05-2016 Chemical Bids
Subject: Wednesday, August 17, 2016 10:20:51 AM
Date:

Rob:

Based upon your analysis and our discussions, I would have no objection to simply extending the contract with Slack for an additional period not exceeding one (1) year. I don't see an issue with either procurement or NY General Municipal Law in this circumstance as we typically contract for a period of greater than one year for such supply or service contracts. The pricing is reasonably recent from last years solicitation of bids so I am not concerned in that regard either, absent some indication that there has been some dramatic drop in prices.

Obviously the extension would have to be authorized by resolution of the Town Board so this can be placed upon an upcoming agenda, provided Slack is interested in extending.

Let me know if you need to discuss.

Gregory L. Folchetti

Costello & Folchetti, LLP
1875 Route Six
P.O. Box 1200
Carmel, NY 10512
845-225-1900
845-228-4228 Fax

-----Original Message-----

From: Esteves, Donna <de@ci.carmel.ny.us>
To: gfolchetti <gfolchetti@aol.com>
Sent: Wed, Aug 17, 2016 10:07 am
Subject: FW: 08-05-2016 Chemical Bids

Donna Esteves

Engineering Department
Town of Carmel
60 McAlpin Ave, Mahopac, NY 10541
845-628-1500 ext. 184

From: Vara, Rob
Sent: Friday, August 05, 2016 4:09 PM
To:
Cc: Franzetti, Richard; Esteves, Donna
Subject: 08-05-2016 Chemical Bids

In July of 2015 we inked our chemical supply contract with Slack. The contract term was one year,

which we are now beyond. We broke from our normal 2 or 3 year contract term because of the possible market price volatility of the materials being supplied. We were fearful that more than a year would scare off the bidders. For a year, Slack has serviced us well. We had a few little things that we had to deal with, but they were handled.

One thing is for certain. Wholesale Chemical prices either went down or stayed the same. If they had gone up with any significance, I am certain that we would have heard from Slack that we are now out of contract.

So we have a crossroads. We can put it back out to bid, or we can do a bilateral (consent needed from Slack) extension for one year. The extension does present a little problem in that we are handing the contract out for a year without public bidding. But if it was not for our fear of scaring off bidders, we probably would have gone for a 2 or 3 year term anyway.

Upside/Downside

K extension

_Less work for engineering- No new bid required (US)

Satisfied with supplier(US)

No competitive Bid (DS)

Uncertainty as to where pricing is today – today's costs may actually be less (DS)

New Bid

More Work (DS)

Bids may come in a little higher(DS)

Rolling out new Supplier (DS)- Larkin, the supply requirements are pretty complex- Several different chemicals to several different plant with different delivery types.

Compliance with GML 104(US).

Let me know what you think. We want to be able to move one way or another quickly as I now have a vendor who is out of contract and frankly could decide to stop servicing the Town.

Robert Vara
Engineering Projects Coordinator
Town of Carmel
Carmel Town Hall
60 McAlpin Avenue
Mahopac, New York 10541
Ph. 845-628-1500 ex. 183 Fax:845-628-7085

TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

MEMORANDUM

TO: Town Board

FROM: Michael Simone – Highway Superintendent

DATE: August 12, 2016

RE: Request to Attend NYS Assoc of Town Superintendents of Highways Conference

I am requesting approval to attend the annual NYSAOTSOH Conference September 13 – 16, 2016 in Lake Placid, NY.

Cost is as follows:

- Registration \$ 99.00
- Meal Package \$317.00
- 3-night stay \$597.00
- Miscellaneous \$250.00

Total Estimated Cost \$1,266.00

A Message From the President



Jeff Griswold
NYSAOTSOH President
Town of Preble,
Cortland County

Dear Members:

The association prides itself on providing timely education sessions and countless opportunities to interact with vendors showcasing their products and services at our Annual Conference. There are many great reasons to attend!

Based on our past conference evaluations and comments from our members – we recognize that networking is important! The benefit of connecting with individuals in the same industry is invaluable. Attending the NYSAOTSOH Annual Conference, first time or not, is a rewarding experience.

Those of us who attend the Annual Conference year after year do so because of the camaraderie and relationships we have formed. I encourage seasoned attendees to reach out to newly elected town superintendents of highways with the recommendation that they attend the conference. Be sure to mention our education sessions geared towards various job responsibilities of a highway superintendent.

I would also ask that you visit the generous exhibitors and sponsors as much as possible throughout the conference as they are a vital part of our great association.

Please register today for the 87th Annual Conference, Education Symposium and EXPO taking place in beautiful Lake Placid, NY.

See you in September.

Sincerely,

A handwritten signature in black ink that reads "Jeff Griswold".

Association Mission Statement

- Act as a medium of instruction in highway construction and maintenance
- Ensure better and safer highways
- Provide efficient public service
- Realize economies, through exchange of ideas, cooperation, and coordination
- Promote and support legislation that will benefit the best interest of the people in the towns
- Promote the principle of Home-Rule
- Defend the town form of government

Thank you Education Committee for planning the 87th Annual Conference, Education Symposium & EXPO:

- Bernie Meyer, Education Committee Chairman
- Tim Hunt, Education Committee Co-Chairman
- Alex Gregor, Committee Member
- Greg Hallberg, Committee Member
- Peter Sciliano, Committee Member
- Bill Weller, Committee Member and 2013 Past President
- Russ Page, Committee Member and 2015 Past President

**Upon registering a confirmation letter along
with direction information will be sent.**

Mike Simone

From: Melius, Nicole <nmelius@gormanroads.com>
Sent: Friday, August 12, 2016 9:57 AM
To: Mike Simone
Subject: Fwd: High Peaks

Hi Stacey,

The address for The High Peaks Resort is:

2384 Saranac Avenue

Lake Placid, NY 12946

Our rate is \$199/night.

I reserved a room in Mike's name for 9/13-9/16.

Our contact there is:

Beverly J. Merrill

Sales Manager

High Peaks Resort

Phone: 518-523-6280

Fax: 518-523-2286

Cell Phone: 518-222-6566

If you need anything else, please let me know.

Thank you,

Nicole

2016 Registration Form

Registration Options:

Please fill out this form along with payment and send to:

NYSAOTSOH, 125 State Street, Albany, NY 12207 or fax to: (518) 426-3838

OR

Please go to www.nystownhwys.org fill out form and email to info@nystownhwys.org

Pay your registration fee via credit card online at www.nystownhwys.org



Deadline:

Monday, August 22, 2016 - Hotel Reservation Form, Conference Registration Form & Special Events Form

Name (as you would like it to appear on your badge) Michael Simone

Spouse Name (if attending) _____

Job Title Superintendent of Highways

Town/Organization Town of Carmel

Address 55 McAlpin Ave; Mahopac, NY 10541

Phone 845-628-7474 Fax 845-628-1471

Email ~~XXXXXXXXXXXXXXXXXXXXXXXXXXXX~~

Guests who are commuting or "room only," may pick up meal tickets at the Association registration table. You also have the option of selecting commuter meals below prior to arrival.

ASSOCIATION MEAL TICKET PRICES – inclusive of gratuity, administrative fee and tax

- | | | |
|-------------------------------------|---|--------|
| <input type="checkbox"/> | Presidents Welcome Reception (3-6 pm Tuesday) | \$ 45 |
| <input checked="" type="checkbox"/> | Breakfast (Wednesday) | \$ 17 |
| <input checked="" type="checkbox"/> | Lunch (Wednesday) | \$ 26 |
| <input checked="" type="checkbox"/> | Reception/Dinner (Wednesday) | \$ 94 |
| <input checked="" type="checkbox"/> | Breakfast (Thursday) | \$ 17 |
| <input checked="" type="checkbox"/> | Lunch (Thursday) | \$ 26 |
| <input checked="" type="checkbox"/> | Reception/Dinner (Thursday) | \$ 120 |
| <input checked="" type="checkbox"/> | Breakfast (Friday) | \$ 17 |

Fees:

Attendee Registration: \$ 99 (\$49 for retiree)

Commuter Meals: \$ 317

Total Payment: \$ 416

Fill out the attached Lodging Reservation Form on the previous page for overnights and meal packages and send to the Crown Plaza directly. Room only rate \$165 (plus 11% tax and gratuity if not tax exempt = \$183.15).

Questions contact Debbie Trulli-Cassale

at (518) 426-1023 or info@nystownhwys.org

From: [Kallmeyer, Nina](#)
To: [Pasquerello, Anne](#)
Subject: Regarding Waterfront Lifeguard Training week of 8/22 - 8/26
Date: Thursday, August 18, 2016 11:51:01 AM
Attachments: [Waterfront Training.pdf](#)

Anne,

Attached is the Lifeguard and Waterfront Skills Course I will be taking next week at Blue Ocean Aquatics in Commack NY. I will not need lodging due to the fact I will be staying at a family members house as well as taking the town car for Transportation. Let me know if this document is sufficient if not I can send you the receipt for the course. Thanks again for fitting this in for me it is greatly appreciated.

Sincerely,

Nina Kallmeyer

Senior Recreation Leader
Town of Carmel Recreation and Parks Department
790 Long Pond Road
Mahopac, NY 10541
Phone: (845)628-7888 ext. 15
Fax: (845)628-2820

Lifeguarding and Waterfront Skills

[Click to Chat](#)



ID: e67b05fc68 | Provides entry-level participants the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide care for breathing and cardiac emergencies, injuries and sudden illnesses until EMS personnel take over, including in aquatic facilities in nonsurf, open-water areas found at public parks, resorts, summer camps and campgrounds Prerequisites: â€¢ Minimum age: 15 years â€¢ Swim 550 yards continuously. â€¢ Tread water for 2 minutes using only the legs. â€¢ Complete a timed event within 1 minute, 40 seconds. o Starting in the water, swim 20 yards. o

Surface dive to a depth of 7 to 10 feet to retrieve a 10-pound object. o Return to the surface and swim 20 yards on the back to return to the starting point. o Exit the water without using a ladder or steps.

Provided by: Blue Ocean Aquatics
Suffolk Y JCC
74 Hauppauge Road,
Commack , NY 11725 (44.5 mi.) [Map](#)
631-835-7017

Instructor:
Language: English
Format: Classroom
Room(s):

Fee:
\$550.00

Full Class Schedule

08/22/2016 M 9:00a - 3:00p
08/23/2016 Tu 9:00a - 3:00p
08/24/2016 W 9:00a - 3:00p
08/25/2016 Th 9:00a - 3:00p
08/26/2016 F 9:00a - 2:00p

Share This Class



Course Materials

Attachments

Training Center Information



Lake Casse Community Quarterly Newsletter



September 2016, Vol. 2, Issue 3

Advisory Board:

Bill Siclari Kim Kugler Scott Sterbens Amanda Guszack John Aquina Mario Viscovich Lourdes Valle

WORK SESSION #7

SAVE THE DATE

There are a number of great fall and winter events coming thanks to the activities committee!! Please mark your calendar and RSVP to save your spot!

Sunday 9/11 @ 10am

Fall Yoga (First Intro class is FREE!)

Prana Yoga with Chun Levin at the Lake

Don't forget your mat or towel!!

Session dates: 9/18,25,10/2,16,11/6, 11/13

\$60/6 week session in advance or \$15 per class pay as you go.

Make up classes for 6 week session honored.



Various Dates

FALL LATIN and BALLROOM DANCE LESSONS

Email LakeCasse@gmail.com by 9/6 if you have an interest in Latin or Ballroom dance lessons.

9/15 @ 7pm

FREE BINGO!!

Doors open at 6:30, come early to claim a good seat! Don't forget to bring your chips and blotters

There will be prizes, gift baskets and raffles as well as coffee, snacks, and desserts!

RSVP to LakeCasse@gmail.com by 9/10 with last name and address to reserve a seat.



10/21-23

COMMUNITY TAG SALE (\$25 per spot)

Clean out your attics and closets and reserve your spot today!!

A portion of the profits from spot costs benefits the Putnam Humane Society.

RSVP and payment due by 9/30. Email LakeCasse@gmail.com for further details.



10/29

HALLOWEEN PARTIES!

11:30-2pm

Kid's Halloween Party

Costume parade and '**Trunk or Treat**' followed by a party, games and a possible hayride!! Children will parade from trunk to trunk for treats and then head inside for some party tricks and treats and a prize for best costumes!



Register your car by 10/20 to compete in the trunk or treat car contest. A prize will be awarded to the most creative decorated car. All cars must be in their reserved spaces no later than 11am and ready by 11:30 and each car should supply treats/candy for the tricksters.

8pm-12am

Adult Costume Party (21+yrs) \$40pp

Dare to dance the night away to spooktacular ghoulish haunts and tricks??

Live DJ, beer/wine and appetizers and more. Prize for most original costume!

RSVP and payment due by 10/15. Email LakeCasse@gmail.com for ticket details.



12/10 10-12pm

HOLIDAY BREAKFAST (\$10pp)

Enjoy a holiday breakfast buffet with family and friends and a surprise appearance by Santa with something special for all children.

RSVP and payment due by 12/1. Email LakeCasse@gmail.com for ticket details



NEW YEARS EVE PARTY 2017

Join us as we ring in the new year with dinner and dancing and live ball coverage from time square! Get your tickets early before they sell out like last year!!

RSVP and payment due **before** 12/1. Email LakeCasse@gmail.com for ticket details

See enclosed flyer for more information!



SUMMER 2016 - SUCCESS!

We are so happy to announce that the Summer of 2016 was another huge success. The summer events were lots of fun, were well attended, and really built a sense of community for the Lake Casse residents!

Please check out a few pictures below from these events!

Again this year we opened with the **Summer Kick-Off Party**. We had great volunteers to make the day go smoothly, the weather was beautiful, and the games were a lot of fun.

Movie Night is such a neat event. The huge screen under the stars is really a wonderful night. If you weren't able to make it this year, be sure to mark your calendar for next year! a huge thank you to Bill Siclari for building the giant screen!

And the community **Campfire** had such a nice addition this year. Not only did we make s'mores together but Cindy Green also volunteered to lead a sing-a-long for all the kids. Thank you to Cindy! This is another event that really helps to build a great community spirit!



We are so pleased to have had such wonderful events this summer. A big thank you to everyone that made these events so successful!

PARK DISTRICT UPDATES

As we continue to improve the clubhouse and park district there are a number of projects that are being continued through 2016 and into 2017. The two projects that are currently at the forefront are an improved security system to monitor the lake and the clubhouse and a water aeration system to improve the lake quality for next summer. As always, if you have any recommendations or concerns please feel free to contact the Lake Casse Advisory Board at lakecasse@gmail.com.

If you are interested in reserving the clubhouse for your next party you can contact Terry Kelly (845) 628-6200 for more details. The Clubhouse is only available to Lake Casse residents.

The cost is \$250 + \$150 refundable security deposit.

COMMUNITY MEETING - NOVEMBER 15th @ 7:30pm

Join us for an open community meeting. We will discuss the upcoming fall and winter events, updates to the property, and 2017.

VOLUNTEERS WANTED

We are in need of volunteers!!! The activities committee will be working hard over the next few months to plan and execute our community events, we could really use some more people to help make these events a success. Please consider volunteering. If you are interested email Lakecasse@gmail.com

Activities meetings are the 1st Thursday of each month @7pm in the clubhouse.

STAY CONNECTED

"LIKE" us on Facebook on the "[Lake Casse Community & Government](#)" page

Email lakecasse@gmail.com to join our email list. By joining the email list expect to receive community updates and photo recaps of our events.



THANKS FOR READING THE FALL NEWSLETTER!

We hope you had a wonderful summer, are looking forward to the changing seasons, and we cannot wait to see you at our upcoming events!

Lake Casse Clubhouse NEW YEAR'S EVE PARTY



Join us as we ring in the new year with dinner and dancing and live ball coverage from Time Square!

Get your tickets early before they sell out!!

PARTY LASTS from 8pm - 1am
RSVP and Purchase Tickets by 12/1

\$50 per person 21+ (id required)

\$25 kids 10-20

under 10 free

Purchase tickets by contacting lakecasse@gmail.com

RSVP with name, address, contact number & # of tickets

Catered buffet dinner * Professional DJ * Champagne Toast
Beer and Wine provided * BYOB welcome
Dress to impress!

Any questions please contact lakecasse@gmail.com

VOLUNTEERS NEEDED!!!!

Are you interested in planning or organizing events? Please consider joining the activities committee!

LAKE CASSE NEEDS YOU!!!

We need volunteers for:

Bingo

Halloween Parties

Breakfast with Santa

New Year's Eve Party!

ACTIVITIES MEETINGS are the 1st Thursday of each month
@ 7pm in the clubhouse