

16 JUNE 2010

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 16th day of June 2010 at 7:22 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Ravallo, Councilman Lombardi, Councilwoman McDonough, Councilman DiCarlo, and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was observed to honor those serving in the United States Armed Forces as well as for Michael Perry, a former Mahopac resident and White Plains Police Detective who recently died of a heart attack after pursuing and apprehending a robbery suspect.

MINUTES OF TOWN BOARD MEETING HELD ON 5/12/10 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman DiCarlo, seconded by Councilman Lombardi, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meeting held on May 12th, 2010 were accepted as submitted by the Town Clerk.

MAHOPAC VOLUNTEER FIRE DEPARTMENT - ADDITIONS TO THE ACTIVE LIST AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the addition of the following names to the active list of the Mahopac Volunteer Fire Department:

Michael Conroy
Michael Gilmore
Clarissa Zamora
Kristen Butironi

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL SEWER DISTRICT #4 - PROPOSAL ACCEPTED FOR INSTALLATION OF TELEPHONE CONDUIT - ED KUCK EXCAVATING - NOT TO EXCEED \$9,200.00

WHEREAS the Town Board of the Town of Carmel has been advised by John Karell, Jr., Engineering Consultant that the existing telephone line at the Carmel Sewer District #4 Sewer Plant is no longer functioning and in need of replacement; and

WHEREAS, the Engineering Consultant has solicited proposals for replacement of the existing overhead telephone lines with a buried subsurface conduit, and has done so in accordance with the Town of Carmel procurement policy;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #4 hereby accepts the proposal of Ed Kuck Excavating of Mahopac Falls, NY at a total lump sum cost not to exceed \$9,200.00; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates and bonds as required by the proposal and in form as approved by the Town Counsel, the Supervisor is authorized to sign all necessary documents to accept said proposal.

(Cont.)

Resolution

Offered by: Councilman DiCarlo
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**CARMEL SEWER DISTRICT #2 REGULATORY UPGRADE - PAYMENT OF 2009
OPERATION AND MAINTENANCE COSTS AUTHORIZED - SEVERN TRENT
ENVIRONMENTAL SERVICES - \$101,920.00**

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #2, hereby authorizes payment to Severn Trent Environmental Services in the amount of \$101,920.00 for operation and maintenance services rendered at the Carmel Sewer District #2 treatment plant for calendar year 2009; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation required to effectuate said payment authorized hereunder.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Ravallo	<u> </u>	<u> </u>	Abstain
Frank Lombardi	<u>X</u>	<u> </u>	
Suzanne McDonough	<u>X</u>	<u> </u>	
Anthony DiCarlo	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

Supervisor Schmitt noted that the New York State Department of Environmental Protection will reimburse the Town of Carmel for payments to Severn Trent Environmental Services for the services rendered at the Carmel Sewer District #2 and Carmel Sewer District #4 treatment plants.

**CARMEL SEWER DISTRICT #4 REGULATORY UPGRADE - PAYMENT OF 2009
OPERATION AND MAINTENANCE COSTS AUTHORIZED - SEVERN TRENT
ENVIRONMENTAL SERVICES - \$101,920.00**

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #4, hereby authorizes payment to Severn Trent Environmental Services in the amount of \$101,920.00 for operation and maintenance services rendered at the Carmel Sewer District #4 treatment plant for calendar year 2009; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation required to effectuate said payment authorized hereunder.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman DiCarlo

16 JUNE 2010
TOWN BOARD MEETING

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Ravallo			Abstain
Frank Lombardi	X		
Suzanne McDonough	X		
Anthony DiCarlo	X		
Kenneth Schmitt	X		

CARMEL SEWER DISTRICT #4 - AMENDMENT OF AGREEMENT WITH SEVERN TRENT ENVIRONMENTAL SERVICES FOR WASTEWATER TREATMENT PLANT OPERATIONS AND MAINTENANCE - AUTHORIZED

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #4, hereby authorizes the amendment of the existing contractual agreement with Severn Trent Environmental Services for Operations and Maintenance Services at the Carmel Sewer District #4 Wastewater Treatment Plant in form as attached hereto and made part hereof; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute the aforementioned agreement and any and all other documentation to effectuate the aforesaid contractual amendment.

Resolution

Offered by: Councilman DiCarlo
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Ravallo			Abstain
Frank Lombardi	X		
Suzanne McDonough	X		
Anthony DiCarlo	X		
Kenneth Schmitt	X		



Severn Trent Services, Inc.
Environmental Services Group
1961 Route 6, Rear 3
Carmel, NY 10512
Ph: (845) 228-0460
Fk: (845) 228-0455

September 11, 2008

Jack Karell, Town Engineer
Town of Carmel
Carmel Town Hall
60 McAlpin Avenue
Mahopac, NY 10541

Subj: Town of Carmel – Proposal for CSD#2 & 4 Microfiltration System Operation

Dear Jack,

Severn Trent is pleased to provide this detailed proposal to operate the Microfiltration Systems at Carmel Sewer Districts #2 and #4. We will provide an operator for each facility for four hours a day per facility, seven days per week.

Labor will be provided at a rate of \$70 per hour as defined in our current Operations and Maintenance contract. The proposed annual cost for CSD#2 project would be \$101,920 calculated as 28 hours per week at \$70/hour. The cost for Carmel Sewer 4 will be identical to CSD#2. This work is proposed as a change order to our contract.

(Cont.)

Task	Frequency	Time Required
Daily Readings - Collect and log all readings as specified in the attached log sheets. (Start equipment if necessary to collect data.) Conduct necessary evaluation, interpretation and calculations.	Daily	1 hour
Process Control adjustments based on data and plant conditions.	Daily	0.25 hour
Review SCADA Screens (3 times/day minimum) <ul style="list-style-type: none">• Main PC and Remote Touchpad screen.• Alarm History and print out.• CMF Overview parameters, set points and data.• <u>CMF individual unit overview.</u><ul style="list-style-type: none">• Correct operational sequence for each unit process stage, Backwash, rewet, initialize filtration etc.• Monitor Real Time Trending for each unit for proper component function and process parameters.• <u>Trending Screen review – 3 Views: Recent (0-12 Hours), Daily (past 24 Hours) and 6 Weekly View</u><ul style="list-style-type: none">• Monitor Historical Trends – 21 Plant Trends for overall plant function and process parameters..• Monitor CMF Plant Trends for each unit for proper component function and process parameters.	Daily	1 hour

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<ul style="list-style-type: none">• Monitor Real Time Trending for overall plant function and process parameters.		
Daily Maintenance as per Siemens Operations and Maintenance Manual – Chapter 6 and Manufacturers O&M manuals	Daily	¼ hour
Weekly, monthly, quarterly, semi annual and annual maintenance as per Siemens Operations and Maintenance Manual – Chapter 6.	Daily	½ Hour
Clean in Place (CIP) Operations estimated once per month per unit. 4 Units times 6 hours per unit per CIP	Daily	0.8 hours

Please contact me if you questions regarding this matter.

Sincerely,

Joseph Sagnis
Area Manager
Severn Trent Environmental Services

xc: Andric Rodriguez, O'Brien & Gere
Tom Varley, ST Regional Manager
File

Supervisor Schmitt explained that the amendments to the agreements with Severn Trent Environmental Services were necessitated by the increases in the cost for operation and maintenance services for Carmel Sewer District #2 and Carmel Sewer District #4.

CARMEL SEWER DISTRICT #2 - AMENDMENT OF AGREEMENT WITH SEVERN TRENT ENVIRONMENTAL SERVICES FOR WASTEWATER TREATMENT PLANT OPERATIONS AND MAINTENANCE - AUTHORIZED

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #2, hereby authorizes the amendment of the existing contractual agreement with Severn Trent Environmental Services for Operations and Maintenance Services at the Carmel Sewer District #2 Wastewater Treatment Plant in form as attached hereto and made part hereof; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute the aforementioned agreement and any and all other documentation to effectuate the aforesaid contractual amendment.

16 JUNE 2010
TOWN BOARD MEETING

(Cont.)

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman DiCarlo

Roll Call Vote	YES	NO	Abstain
Robert Ravallo			
Frank Lombardi	X		
Suzanne McDonough	X		
Anthony DiCarlo	X		
Kenneth Schmitt	X		



Severn Trent Services, Inc.
Environmental Services Group
1961 Route 6, Rear 3
Carmel, NY 10512
Ph: (845) 228-0460
Fx: (845) 228-0455

September 11, 2008

Jack Karell, Town Engineer
Town of Carmel
Carmel Town Hall
60 McAlpin Avenue
Mahopac, NY 10541

Subj: Town of Carmel – Proposal for CSD#2 & 4 Microfiltration System Operation

Dear Jack,

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Labor will be provided at a rate of \$70 per hour as defined in our current Operations and Maintenance contract. The proposed annual cost for CSD#2 project would be \$101,920 calculated as 28 hours per week at \$70/hour. The cost for Carmel Sewer 4 will be identical to CSD#2. This work is proposed as a change order to our contract.

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Daily Readings - Collect and log all readings as specified in the attached log sheets. (Start equipment if necessary to collect data.) Conduct necessary evaluation, interpretation and calculations.	Daily	1 hour
Process Control adjustments based on data and plant conditions.	Daily	0.25 hour
Review SCADA Screens (3 times/day minimum) <ul style="list-style-type: none">• Main PC and Remote Touchpad screen.• Alarm History and print out.• CMF Overview parameters, set points and data.• <u>CMF individual unit overview.</u><ul style="list-style-type: none">• Correct operational sequence for each unit process stage, Backwash, rewet, initialize filtration etc.• Monitor Real Time Trending for each unit for proper component function and process parameters.• <u>Trending Screen review – 3 Views: Recent (0-12 Hours), Daily (past 24 Hours) and & Weekly View</u><ul style="list-style-type: none">• Monitor Historical Trends – 21 Plant Trends for overall plant function and process parameters.• Monitor CMF Plant Trends for each unit for proper component function and process parameters.	Daily	1 hour

(Cont.)

• Monitor Real Time Trending for overall plant function and process parameters.		
Daily Maintenance as per Siemens Operations and Maintenance Manual – Chapter 6 and Manufacturers O&M manuals	Daily	¼ hour
Weekly, monthly, quarterly, semi annual and annual maintenance as per Siemens Operations and Maintenance Manual – Chapter 6.	Daily	½ Hour
Clean in Place (CIP) Operations estimated once per month per unit. 4 Units times 6 hours per unit per CIP	Daily	0.8 hours

Please contact me if you questions regarding this matter.

Sincerely,

Joseph Sagnis
Area Manager
Severn Trent Environmental Services

xc: Andric Rodriguez, O'Brien & Gere
Tom Varley, ST Regional Manager
File

SOUND AMPLIFICATION PERMIT - FEE WAIVED IN REFERENCE TO THE APPLICATION OF THE ST. JAMES THE APOSTLE CHURCH

RESOLVED that the Town Board of the Town of Carmel hereby waives the permit fee regarding the application of St. James the Apostle seeking a sound amplification permit for their annual feast July 14, 2010 through July 17, 2010 at Gleneida Avenue, Carmel, NY.

Resolution

Offered by: Councilman Ravallo
Seconded by: Councilmen Lombardi and DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ANNUAL MS4 STORMWATER REPORT - FILING AUTHORIZED

WHEREAS a presentation was given on Wednesday, June 9, 2010 in regard to the Town of Carmel's draft annual MS4 Stormwater Report prepared by Jeffrey J. Contelmo of Insite Engineering; and

WHEREAS public comment on the draft annual report was received by the Town Board and the Town Board has considered said comments;

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor, Kenneth Schmitt is hereby authorized to sign and file said report as drafted by Insite Engineering.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman DiCarlo

(Cont.)

Roll Call Vote	YES	NO
Robert Ravallo	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Anthony DiCarlo	X	
Kenneth Schmitt	X	

BUDGET MODIFICATIONS - #2010-05 - AUTHORIZED

WHEREAS the Deputy Comptroller has reviewed the May 2010 Budget Modifications with the Town Board which are detailed and explained on the attached Budget Revisions Schedule identified as #2010-05;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the May 2010 Budget Modifications/Revisions itemized on Schedule #2010-05 which are attached to this resolution, incorporated herein and made a part hereof.

Resolution

Offered by: Councilman DiCarlo
Seconded by: Councilman Ravallo

Roll Call Vote	YES	NO
Robert Ravallo	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Anthony DiCarlo	X	
Kenneth Schmitt	X	

TOWN OF CARMEL
BUDGET REVISIONS FOR MAY 2010
#2010-05

Work Session 6/9/10 **#10**
Agenda 6/16/10

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND				
2010-05-01	100-3120-0019	POLICE COMPENSATORY EXPENSE	7,101.00	
	100-1989-9877	APPROPRIATE FUND BALANCE - COMP ABS - PROVIDE FOR COMPENSATORY TIME PAYOUT	7,101.00	
2010-05-02	100-1989-2706	GIFTS AND DONATIONS	5,000.00	
	100-7113-0020	CHAMBER PARK IMPROVEMENTS - RECORD DONATION FOR PARK IMPROVEMENTS	5,000.00	
2010-05-03	100-1989-2117	PLANNING SPECIAL FEES	1,000.00	
	100-8020-0044	PLANNING SPECIAL SERVICES - PROVIDE FOR SPECIAL CONSULTANT EXPENSE	1,000.00	
2010-05-04	100-1989-2681	INSURANCE RECOVERY ASSETS	1,860.00	
	100-8810-0040	CEMETERIES CONTRACTUAL - PROVIDE FOR ACCIDENT REPAIR EXPENSES	1,860.00	
2010-05-05	100-1315-0010	COMPTROLLER PERS STAFF	10,908.00	
	100-1315-0080	COMPTROLLER STAFF BENEFITS	2,094.00	
	100-1010-0016	TOWN BOARD OTHER COMPENSATION - TRANSFER FOR SALARY ADJUSTMENT		13,000.00
2010-05-06	100-1989-0040	UNCLASSIFIED EXPENDITURES	365.00	
	100-1970-0040	OFFICE SUPPLIES - UNISTR - TRANSFER FOR CORRECTION TO BR 2010-02-02 (COMMUNITY CONNECT)		365.00
2010-05-07	100-3123-0012	COMMUNITY BIKE PATROL OVERTIME	500.00	
	100-3121-0012	LAKE PATROL OVERTIME - TRANSFER FOR BIKE PATROL OVERTIME		500.00

(Cont.)

2010-05-08	100-3310-0040	SIGNS CONTRACTUAL EXPENSE	1,355.00	
	100-3310-0045	SIGNS STREET LINES EXPENSE		1,355.00
		- TRANSFER FOR TRAFFIC CONTROL EXPENSES		
LAKE CASSE PARK DISTRICT				
2010-05-09	401-7140-0054	CAPITAL EXPENDITURES	3,195.00	
	401-7140-0020	EQUIPMENT		3,195.00
		- TRANSFER FOR CORRECTION TO BR 2010-01-07 (LAKE TREATMENT COST)		

BudgetRevisions2010-05

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TOWN OF CARMEL
BUDGET REVISIONS FOR MAY 2010
#2010-05

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
TEAKETTLE LAKE PARK DISTRICT				
2010-06-09	403-7140-0045	MAINTENANCE CONTRACT	850.00	
	403-7140-0099	REPAIR RESERVE FUND		850.00
		- TRANSFER FOR MAINTENANCE CONTRACT		
CARMEL WATER DISTRICT #12				
2010-05-10	612-8310-0041	CHEMICAL EXPENSES	2,000.00	
	612-8310-0042	UTILITY EXPENSE		2,000.00
		- TRANSFER FOR CHEMICAL EXPENSES		
CARMEL WATER DISTRICT #14				
2010-05-11	614-8310-0045	OPER & MAINT CONTRACT	376.00	
	614-8310-0048	OTHER OPERATING EXPENSE		376.00
		- TRANSFER FOR DISTRICT CONTRACT EXPENSE		
CARMEL SEWER DISTRICT #3				
2010-05-13	703-8130-0042	UTILITY EXPENSE	100.00	
	703-8130-0099	REPAIR RESERVE FUND		100.00
		- TRANSFER FOR CONTRACTUAL REPAIRS		
TOWNWIDE DRAINAGE CAPITAL FUND				
	900-1989-0040	CONTRACTUAL EXPENSES	90,000.00	
	900-1989-0048	OTHER OPERATING EXPENSES	1,030.28	
	900-1989-0099	TRANSFER TO OTHER FUNDS		91,030.28
		- TO REALLOCATE 2008 CARRY OVER BALANCE		
	900-1989-0045	DRAINAGE CONTRACTUAL IMPROVEMENTS	600,000.00	
	900-1989-5710	PROCEEDS OF BORROWING	600,000.00	
		- RECORD 2010 AUTHORIZATION		
HIGHWAY PAVING CAPITAL FUND				
	950-5112-0045	CONTRACTED PAVING SERVICES	500,000.00	
	950-5112-5710	PROCEEDS OF BORROWING	600,000.00	
		- RECORD 2010 AUTHORIZATION		
HIGHWAY MACHINERY CAPITAL FUND				
	951-5130-0024	PURCHASE OF MACHINERY	391,000.00	
	951-5130-5710	PROCEEDS OF BORROWING	391,000.00	
		- RECORD 2010 AUTHORIZATION		

BudgetRevisions2010-05

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16 JUNE 2010
TOWN BOARD MEETING

PARTICIPATION IN THE HUDSON VALLEY MUNICIPAL PURCHASING GROUP - AUTHORIZED

WHEREAS, the Town Board of the Town of Carmel desires to participate in the Hudson Valley Municipal Purchasing Group; and

WHEREAS, the Town of Carmel has submitted an application to be a member in the Hudson Valley Municipal Purchasing Group (HVMPG), a program created by local governments in accordance with and pursuant to NY Gen. Municipal Law §119-o; and

WHEREAS, it is the opinion of the Town Board of the Town of Carmel that participation in the HVMPG will be beneficial to the taxpayers of the Town of Carmel through the efficiencies and potential savings to be realized in connection therewith; and

WHEREAS, the Town of Carmel desires to participate and join with other local governments and non-profit organizations in a cooperative purchasing agreement for the purposes of fulfilling and implementing the Town's public and governmental purposes, needs objectives, functions and services;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel does hereby allow and permit the Town of Carmel to use the HVMPG's Regional Bid Notification and E-Procurement system and also requests that HVMPG include its stated needs in HVMPG's Cooperative Bids if so decided on a case-by-case basis; and

BE IT FURTHER RESOLVED that HVMPG is hereby authorized to sign and delivery all necessary requests and other documentation in connection therewith for and on behalf of the Town of Carmel as an HVMPG member; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel does hereby authorize Town Supervisor Kenneth Schmitt to execute the purchasing agreement in form as attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the passage of this resolution shall evidence the election of the Town of Carmel to become a member of the HVMPG on the terms on conditions therein stated.

Resolution

Offered by: Councilman Ravallo
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>



☒ Work Session 6/9/10 #11
☐ Agenda

Hudson Valley Municipal Purchasing Group (HVMPG)
Application and Information

The objective of the HVMPG is to work toward cooperative relationships among its members for the purpose of joint bidding which will result in lower costs to the participants on commonly used commodities and services, lower administrative costs, promote interchange of information on purchasing problems, and advance purchasing professionalism through the exchange of ideas and experiences.

Name of Organization Town of Carmel
Street Address 60 Malpin Ave
Mailing Address (PO Box)
City Malabar NY
Zip Code 10541

16 JUNE 2010
TOWN BOARD MEETING

(Cont.)

Each participating unit of government shall select one Advisory Board representative and it is recognized that a person with responsibility for and familiarity with the purchasing process would be the most appropriate representative. Each representative on the Advisory Board shall have one vote in any matter considered by the Advisory Board. All matters requiring a vote shall be passed by a majority of the members present at such meetings.

HVMPG Representative Alessandro Mazzotta
E-mail Address alessandro.mazzotta@putnamcounty.ny.us
Phone Number (845) 808-1107
FAX Number (845) 225-1421

Participation (check all that apply) ☐ Cooperative Bids ☐ E-Procurement Software

By submitting this application a representation is made that the governing authority has authorized participation in HVMPG.

Kenneth Schmitt, Town Supervisor X
Authorized Official's Name & Title Authorized Official's Signature

Date: _____

(Please see submission instructions on the reverse side)

Councilman DiCarlo requested that a ledger be prepared and submitted to the Town Board detailing the savings throughout the year as a result of joining the Hudson Valley Municipal Purchasing Group.

Discussion ensued regarding the Town's participation in the consortium.

CARMEL WATER DISTRICT #7 - EMERGENCY EXPENDITURE OF MONIES FROM THE REPAIR RESERVE FUND - AUTHORIZED - NOT TO EXCEED \$21,537

WHEREAS, the Town of Carmel maintains a Repair Reserve Fund for Carmel Water District #7, duly established pursuant to General Municipal Law §6-d; and

WHEREAS, in cases of emergency, monies in such Repair Reserve Fund may be expended pursuant to resolution approved by not less than two-thirds of the members of the governing body; and

WHEREAS, it is recommended by the Office of the Town Comptroller that monies in the Repair Reserve Fund be used to pay for the cost of emergency repairs to the various system pumps and water lines within Carmel Water District #7;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Water District #7, hereby authorizes the appropriation of monies from the Carmel Water District #7 Repair Reserve fund not to exceed \$21,537 (TWENTY-ONE THOUSAND FIVE HUNDRED THIRTY SEVEN DOLLARS) for emergency repair expenditures in 2010; and

BE IT FURTHER RESOLVED that not less than one-half of the monies so expended be repaid in fiscal year 2011 and that the total amount of the monies so expended be repaid in full not later than the last day of fiscal year 2012.

Resolution

Offered by: Councilwoman McDonough

Seconded by: Councilman Ravallo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**HIGHWAY DEPARTMENT - PAYMENT TO RAY OF LIGHT ELECTRIC FOR
HIGHWAY GARAGE EMERGENCY BOILER REPAIR - AUTHORIZED - \$14,240.00**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes payment in the aggregate sum of \$14,240.00 to Ray of Light Electric, Mahopac, NY for electrical services and equipment provided in connection with the emergency repairs to the heating and boiler systems in the Town of Carmel Highway Garage; and

BE IT FURTHER RESOLVED that Deputy Comptroller Maryann Maxwell is hereby authorized and directed to make any budget transfers necessary to effect the foregoing payment.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt explained that the funds for the electrical services and equipment will be taken from the contingency account and from the recycling line in the budget.

**BOND RELEASE AUTHORIZED - MOLONEY - STILLWATER ROAD- TM #86.5.-1-
23 & 24**

WHEREAS application has been made by Danny Moloney, New York, NY for the total release of two site plan bonds posted in accordance with the Land Subdivision and/or Zoning Regulations for Tax Map #86.5–1-23 and 24 with respect to site plan approval issued for the aforesaid property; and

WHEREAS said applications have been reviewed by the Town Engineering Consultant John Karell, Jr., P.E. and release of the bonds has been recommended and approved by the Town Engineer and the Town of Carmel Planning Board,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the site plan bond posted for said Tax Map #86.5-1-23 & 24 issued by International Fidelity Insurance Co. Bond No. 301656 in the amount of \$57,000 and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the site plan bond posted for said Tax Map #86.5-1-23 & 24 in the amount of \$1,000.

Resolution

Offered by: Councilman DiCarlo
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

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BOND RELEASE AUTHORIZED - PUTNAM ARTS COUNCIL - KENNICUT HILL ROAD - TM #76.9-1-59

WHEREAS application has been made by Putnam Arts Council, 521 Kennicut Hill Road, Mahopac, NY for the total release of a site plan bond posted in accordance with the Land Subdivision and/or Zoning Regulations for Tax Map #76.9-1-59 with respect to site plan approval issued for the aforesaid property; and

WHEREAS said applications have been reviewed by the Town Engineering Consultant John Karell, Jr., P.E. and release of the bonds has been recommended and approved by the Town Engineer and the Town of Carmel Planning Board,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the site plan bond posted for said Tax Map #76.9-1-59 in the amount of \$2,000.

Resolution

Offered by: Councilman Ravallo
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ADVERTISING FOR BIDS AUTHORIZED - INSTALLATION OF A PHOTOVOLTAIC CELL SYSTEM AT TOWN HALL

RESOLVED that, pursuant to the request of Engineering Projects Coordinator Robert Vara, the Town Clerk of the Town of Carmel is hereby authorized to advertise for bids installation of a photovoltaic cell system at Carmel Town Hall; and

BE IT FURTHER RESOLVED that the Engineering Projects Coordinator is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Ravallo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt explained that the New York State Power Authority awarded a \$100,000.00 grant toward the funding of the photovoltaic cell system.

Councilman DiCarlo added that any savings resulting from the installation of the system over the course of the year should also be documented.

EXTENSION OF CONTRACT FOR INFORMATION TECHNOLOGY SERVICES AUTHORIZED - SULLIVAN DATA - 7/1/10 THROUGH 6/30/11 - \$41,500.00

RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the exercise of its option to extend the existing Information Technology services contract with Sullivan Data Management, Inc., Yorktown, NY for a period of one (1) year commencing July 1, 2010 through June 30, 2011 for the sum of \$41,500.00 (FORTY-ONE THOUSAND FIVE HUNDRED DOLLARS) and

(Cont.)

BE IT FURTHER RESOLVED that upon review of insurance certificates in form acceptable to Town Counsel, Kenneth Schmitt, Town Supervisor is hereby authorized to execute any other and further documentation necessary to effect such contract extension.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Anthony DiCarlo	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

Supervisor Schmitt explained that there will be no cost increase for extending the contract with Sullivan Data Management, Inc.

DIRECTOR OF CODES ENFORCEMENT MICHAEL CARNAZZA - ATTENDANCE AT NEW YORK STATE DEPARTMENT OF HEALTH SEMINARS - AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Director of Codes Enforcement Michael Carnazza to attend the mandated seminars offered by the State of New York to include:

52-0013 June 10, 2010 Wappingers Falls 3 Hours ComCheck Program
56-0024 August 24, 2010 Valhalla, or}
56-0025 August 25, 2010 Valhalla, or}
56-0026 August 26, 2010 Valhalla } 8 Hours Code Update
01-0069 November 16, 2010, Dutchess County 6 Hours Private School Inspections

AND BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel authorizes payment of his reasonable and necessary expenses upon audit.

Resolution

Offered by: Councilman DiCarlo
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Anthony DiCarlo	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

Supervisor Schmitt noted that there will be no other fees involved other than the registration fees.

DEPARTMENT OF RECREATION AND PARKS - BID AWARDED FOR BUS TRANSPORTATION 2010 SUMMER CAMP PROGRAM - ROYAL BUS LINES - NOT TO EXCEED \$14,120.00

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for bus transportation for the 2010 summer camp program administered by the Town of Carmel Department of Recreation and Parks, as requested by Director of Parks and Recreation, James R. Gilchrist, and

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(Cont.)

WHEREAS such bids were received and opened and James R. Gilchrist, who has prepared a bid opening memo which is on file with the Town Clerk, and

WHEREAS, James R. Gilchrist has recommended the awarding of the aforesaid bid to Royal Bus Lines, the low bidder who met specifications at a total cost not to exceed, NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby awards the bids for the 2010 summer camp program bus transportation to Royal Bus Lines at a total cost not to exceed \$14,120.00;

BE IT FURTHER RESOLVED that upon review of insurance certificates in form acceptable to Town Counsel, Kenneth Schmitt, Town Supervisor is hereby authorized to execute any other and further documentation necessary to accept such bid and contract for said services at the cost stated herein.

Resolution

Offered by: Councilman Ravallo
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

HIGHWAY DEPARTMENT - ADVERTISING FOR BIDS AUTHORIZED - SNOW TRUCK AND CAB CHASSIS, DUMP TRUCK BODY, AND SNOW PLOW EQUIPMENT

RESOLVED that, pursuant to the request of the Highway Superintendent, the Town Clerk of the Town of Carmel is hereby authorized to advertise for bids for the purchase of the following items:

- Snow Truck and Cab Chassis
- Dump Truck Body
- Snow Plow Equipment

BE IT FURTHER RESOLVED that the Highway Superintendent is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ENVIRONMENTAL CONSERVATION BOARD APPOINTMENT MADE - RICHARD FRANZETTI - 6/14/10 - 6/13/13

RESOLVED that the Town Board of the Town of Carmel hereby re-appoints Richard Franzetti to the Town of Carmel Environmental Conservation Board for a term commencing on June 14, 2010 and expiring June 13, 2013.

(Cont.)

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

The members of the Town Board spoke regarding Mr. Franzetti's outstanding qualifications and years of experience.

RESOLUTION (12/17/08) GRANTING OPEN DEVELOPMENT STATUS TO THE CHARRY SUBDIVISION - TM# 54.19-1-1 - AMENDED

WHEREAS the Town of Carmel Planning Board has received an application from Jonathan and Leslie Charry for a two (2) lot subdivision in which both lots will not have access to an improved street with a right-of-way width of at least 50 feet;

WHEREAS the subject parcel, designated as Tax Map #54.19-1-1, is located on Washington Road, has an approximate area of 10.03 acres and is located in an R-Residential Zoning District, and

WHEREAS the proposed subdivision is shown on a plan prepared by J. Robert Folchetti & Associates, P.E., L.S., entitled: "Property of Jonathan & Leslie Charry, Town of Carmel, Putnam County, New York, Proposed 2-Lot Subdivision", dated February, 2008 and revised December 2008; and

WHEREAS the applicant has represented it is the owner and/or an authorized agent of the record owner and has agreed, on behalf of the owner, to a lot count of 2 lots in the open development area and to a total of two lots in the entire subdivision and to the establishment of a limitation on any future subdivision of the property as a term and condition of open development; and

WHEREAS the Town of Carmel Planning Board has recommended granting of open development to Lot # 1 and Lot #2 in the aforementioned subdivision;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby grants open development status to Lot #1 and Lot #2 in the proposed Charry subdivision subject to the following terms and conditions:

1. The open development area shall consist of Lot #1 and Lot #2 in the proposed Charry subdivision as shown on a plan prepared by J. Robert Folchetti & Associates, P.E., L.S., entitled "Property of Jonathan & Leslie Charry, Town of Carmel, Putnam County, New York, Proposed 2-Lot Subdivision", dated February 2008 and revised December 2008.
2. The maximum number of lots to be established in said open development area shall be two (2). The maximum number of lots to be established in said subdivision shall be two (2). The maximum number of dwelling units to exist in said subdivision shall be one (1) single family residence per lot.
3. No further subdivision of the 10.03 acres shall be permitted.
4. Any access driveway leading to Lot #1 in the open development area shall be a minimum of 15 feet in width with a minimum of 6" Item 4 base. No deviation from these specifications shall be permitted except by resolution of the Town Board and the improvements shall be bonded in an amount as determined by the Town Engineer.

(Cont.)

5. The following notes shall be placed on the map:
- a. School buses will not travel the access driveway servicing the lots in the open development area.
 - b. The access driveway servicing the open development area is a private driveway and shall remain so forever. All maintenance including snow plowing is the responsibility of the property owners in the open development area.
6. This Open Development Resolution shall expire two (2) years from the date of enactment if the final subdivision plat has not been approved and signed by the Planning Board and filed in the Putnam County Clerk's Office within that time.
7. The Applicant, its heirs, successors, and/or assigns shall provide a certified copy of this resolution to any contract vendee concerning Lot#1 in the open development area.
8. The foregoing notes #3, #4 and #5 shall be included on the final subdivision plat and this resolution shall be referenced by date and subject matter in the notes on the final subdivision plat as follows:

"Lot #1 and Lot #2 of this subdivision are subject to the terms, conditions and limitations contained in an Open Development Resolution of the Town Board of the Town of Carmel, dated June 16, 2010."

Resolution

Offered by: Councilman DiCarlo
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Ravallo	<u> </u>	<u> </u>	Abstain
Frank Lombardi	<u> X </u>	<u> </u>	
Suzanne McDonough	<u> X </u>	<u> </u>	
Anthony DiCarlo	<u> X </u>	<u> </u>	
Kenneth Schmitt	<u> X </u>	<u> </u>	

Councilman Ravallo stated that the resolution involved the New York City Department of Environmental Protection.

RESOLUTION (5/7/08) GRANTING OPEN DEVELOPMENT STATUS TO THE AQUILINO SUBDIVISION - TM# 53.-2-62 - AMENDED

WHEREAS the Town of Carmel Planning Board has received an application from Joanne Aquilino for a two (2) lot subdivision in which one lot will not have access to an improved street with a right-of-way width of at least 50 feet;

WHEREAS the subject parcel, designated as Tax Map #53.-2-62, is located on Varna Lane, has an approximate area of 6.8920 acres and is located in the RESIDENTIAL Zoning District, and

WHEREAS the proposed subdivision is shown on a plan prepared by Marchetti Consulting Engineers, entitled: "Subdivision Plan, Aquilino Property, Varna Lane, Carmel, NY", dated 8/10/07, last revised 8/6/2009; and

WHEREAS the applicant has represented it is the owner and/or an authorized agent of the record owner and has agreed, on behalf of the owner, to a lot count of 2 lots in the open development area, to a total of two lots in the entire subdivision, to the establishment of a limitation on any future subdivision of the property as a term and condition of open development; and

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(Cont.)

WHEREAS the Town of Carmel Planning Board has recommended granting of open development to Lot #2 (designated as Parcel 2 on the Subdivision Plan) in the aforementioned subdivision;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby grants open development status to Lot #2 in the proposed Aquilino subdivision subject to the following terms and conditions:

1. The open development area shall consist of Lot #2 in the proposed Aquilino subdivision as shown on a plan prepared by Marchetti Consulting Engineers, entitled: "Subdivision Plan, Aquilino Property, Varna Lane, Carmel, NY", dated 8/10/07, last revised 11/30/07; and
2. The maximum number of lots to be established in said open development area shall be one (1). The maximum number of lots to be established in said subdivision shall be two (2). The maximum number of dwelling units to exist in said subdivision shall be one (1) single family residence per lot.
3. No further subdivision of the 6.8920 acres shall be permitted.
4. When and if constructed, the access driveway leading to Lot #2 in the open development area shall be a minimum of 15 feet in width with a minimum of 6" Item 4 base. No deviation from these specifications shall be permitted except by resolution of the Town Board and the improvements shall be bonded in an amount as determined by the Town Engineer at the time a building permit is issued.
5. The following notes shall be placed on the map in reference to Lot #2:
 - a. School buses will not travel the access driveway servicing the lots in the open development area.
 - b. The access driveway servicing the open development area is a private driveway and shall remain so forever. All maintenance including snow plowing is the responsibility of the property owners of Lot #2 in the open development area.
6. This Open Development Resolution shall expire two (2) years from the date of enactment if the final subdivision plat has not been approved and signed by the Planning Board and filed in the Putnam County Clerk's Office within that time.
7. The Applicant, its heirs, successors, and/or assigns shall provide a certified copy of this resolution to any contract vendee concerning Lot#2 in the open development area.
8. The foregoing notes #1 through #5 shall be included on the final subdivision plat and this resolution shall be referenced by date and subject matter in the notes on the final subdivision plat as follows:

"Lot# 1 and #2 of this subdivision are subject to the terms, conditions and limitations contained in an Open Development Resolution of the Town Board of the Town of Carmel, dated June 16, 2010, which is on file in the office of the Town Clerk of the Town of Carmel, County of Putnam, State of New York."

Resolution

Offered by: Councilwoman McDonough

Seconded by: Councilman DiCarlo

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Ravallo			Abstain
Frank Lombardi	X		
Suzanne McDonough	X		
Anthony DiCarlo	X		
Kenneth Schmitt	X		

Councilman Ravallo stated that the resolution involved the New York City Department of Environmental Protection.

TOWN OF CARMEL SPECIAL DISTRICTS MULTI-YEAR CAPITAL PLAN 2010-2014
- ADVERTISING FOR BIDS AUTHORIZED - VINK DRIVE, OLD TOWN ROAD, VISTA
TERRACE, KIRKWOOD DRIVE, ROCKLEDGE TERRACE, CARMEL SEWER
DISTRICT #4 LAKESHORE LIFT STATION, CARMEL SEWER DISTRICT #5
TREATMENT PLANT

RESOLVED that, pursuant to the request of John Karell, Jr., P.E. Engineering Consultant, the Town Clerk of the Town of Carmel is hereby authorized to advertise for bids for the following capital projects proposed in the Town of Carmel Special Districts Multi-Year Capital Plan 2010-2014:

<u>Improvement District</u>	<u>Location</u>	<u>Project</u>
Carmel Water District #2	Vink Drive	Install water main interconnection approx. 200 linear ft.;
Carmel Water District #2	Old Town Rd.	Install water main interconnection approx. 400 linear ft.;
Carmel Water District #9	Vista Terrace Kirkwood Dr. Rockledge Terrace	Replace galvanized water main approx. 2500 linear ft.;
Carmel Sewer District #4	Lakeshore Lift Station	Replace existing pumps;
Carmel Sewer District #5	Treatment Plant	Install surge tank

BE IT FURTHER RESOLVED that the Engineering Consultant is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman DiCarlo

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Anthony DiCarlo	X	
Kenneth Schmitt	X	

Supervisor Schmitt noted that although not included in the resolution, capital improvements will be made in Carmel Water District #8 in the near future to address the issue of brown water that some residents are experiencing.

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**PUBLIC HEARING SCHEDULED FOR 7/7/10 - PROPOSED LOCAL LAW
ADOPTING THE 2010 RETIREMENT INCENTIVE PROGRAM AS AUTHORIZED BY
CHAPTER 105 OF THE LAWS OF 2010 OF THE STATE OF NEW YORK,**

RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, July 7, 2010 at 7:00 p.m. or as soon thereafter that evening as possible on a proposed Local Law Adopting the 2010 Retirement Incentive Program as authorized by Chapter 105 of the Laws of 2010 of the State of New York, and

BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized and instructed to publish and post the necessary notices in the official newspapers of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution

Offered by: Councilman DiCarlo
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Ravallo	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Anthony DiCarlo	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

TOWN OF CARMEL

PROPOSED LOCAL LAW # OF THE YEAR 2010

**A LOCAL LAW ELECTING A RETIREMENT INCENTIVE PROGRAM AUTHORIZED
PURSUANT TO CHAPTER 105 OF THE 2010 LAWS OF THE STATE OF NEW YORK**

SECTION 1. The following local law is hereby adopted as follows:

The purpose of this local law is to adopt a retirement incentive program for the employees of the Town of Carmel pursuant to Chapter 105 of the 2010 Laws of the State of New York. The Town Board hereby finds that it is in the interests of the Town of Carmel to adopt such a retirement incentive program.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF CARMEL AS FOLLOWS:

1. That the Town Board of the Town of Carmel hereby elects to provide all of its eligible employees with a retirement incentive plan authorized by Chapter 105 of the 2010 Laws of the State of New York.
2. The commencement date of the retirement incentive program shall be September 1, 2010.
3. The open period during which employees may retire and receive the additional retirement benefits shall be 90 (ninety) days in length.
4. The actuarial present value of the additional retirement benefits payable pursuant to the provisions of this local law shall be paid as one lump sum, or in five annual installments. The amount of the annual payment shall be determined by the Actuary of the New York State and Local Employees' Retirement System, and it shall be paid by the Town of Carmel for each employee who receives the retirement benefits payable under this local law.

SECTION 2. This Local Law shall take effect immediately in accordance with the law.

Councilman DiCarlo explained New York State's temporary retirement incentive program that will allow public employees to either retire without penalty at 55 years of age with a minimum of 25 years of service, or offer an additional one month of service credit for every year of credited service up to 36 months.

PUBLIC COMMENTS

Jerry Ravnitzky commented in regard to the resolution authorizing the advertisement for bids for the installation of a photovoltaic cell system at Town Hall that he is pleased that the Town is moving in a “green” direction. Mr. Ravnitzky spoke regarding a recent municipal energy round table and the availability of grant funding.

Councilman DiCarlo asked Mr. Ravnitzky to provide a copy of the information distributed at the meeting to the Town Board.

Supervisor Schmitt noted that the Town of Carmel submitted grant applications to the New York State Energy Research and Development Authority (NYSERDA). Discussion regarding the matter was held.

Peter Creegan referred to the resolution authorizing participation in the Hudson Valley Municipal Purchasing Group and inquired if Supervisor Schmitt networks with the County Executive in regard to group purchasing or grant applications.

Supervisor Schmitt explained that he networks with the other Town Supervisors in Putnam County and discussion ensued.

TOWN BOARD MEMBER COMMENTS

Councilwoman McDonough addressed a concern from the previous Work Session regarding the New York City Department of Environmental Protection’s purchase of property in the Town. She stated that contrary to what she had been told in the past, the Town Assessor has advised her that the property will remain on the tax rolls and that the City of New York pays 9.2 million dollars in taxes for its 5,171.48 acres in the Town.

Councilman DiCarlo commended the members of the Carmel Volunteer Fire Department for their recent 95th Annual Parade.

Councilman DiCarlo congratulated all elementary, middle and high school graduates from the Lakeland, Carmel and Mahopac school districts.

Councilman DiCarlo pointed out that construction activities have commenced at Putnam County’s Park and Ride commuter lot on Mount Hope Road. He addressed complaints about early morning construction noise emanating from the site and the Town’s efforts to assist the residents.

Councilman Lombardi urged the commercial businesses along Route 6 and Route 6N to keep their property refuse free and their lawns maintained.

Councilman Ravallo noted that lawns grow slower without pesticides and spoke about the benefits of not applying pesticides.

Councilman Lombardi expressed his support of the recent drug search at the Mahopac High School conducted by the Putnam County Sheriff’s Department in conjunction with the Town of Carmel and the school’s superintendent.

Councilman DiCarlo addressed the recent bomb scare hoax at the Mahopac High School. Discussion followed.

PUBLIC COMMENTS (CONTINUED)

Robert Laga expressed his frustration with regard to the early morning and weekend construction noise from the site of Putnam County’s Park and Ride commuter lot on Mount Hope Road. Discussion regarding the matter resumed. Disappointed

TOWN BOARD MEMBER COMMENTS (CONTINUED)

Supervisor Schmitt commended the efforts of the Lake Mahopac Garden Club for their annual flower show. He went on to announce that in the near future, the Town of Carmel and the Lake Mahopac Garden Club will cooperatively unveil a newly refurbished "Welcome to Mahopac" sign at the intersection of Croton Falls Road and Stebbins Road as well as a "Welcome to Mahopac Falls" sign at the intersection of Route 6N and Potter Road.

Supervisor Schmitt extended his appreciation to the volunteers who recently completed construction of the Muriel Cornish Pavilion at Camarda Park.

Supervisor Schmitt thanked the Greater Mahopac - Carmel Chamber of Commerce for their spring cleanup of the Mahopac Chamber Park in addition to their ongoing efforts to beautify the downtown Mahopac business district.

Supervisor Schmitt provided the schedule of the 2010 Town of Carmel Sunset Concert Series to be held at the Mahopac Chamber Park.

Supervisor Schmitt explained the Mahopac Public Library's program which provides free passes to its resident members for use at various area museums.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman DiCarlo, seconded by Councilwoman McDonough, with all Town Board members present and in agreement, the meeting was adjourned at 8:50 p.m. to Executive Session to discuss a personnel matter.

Respectfully submitted,

Ann Garris, Town Clerk