## TOWN BOARD MEETING TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 18<sup>th</sup> day of May 2016 at 7:14 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt. Councilman Schneider was absent.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

## PUBLIC HEARING HELD - PROPOSED LOCAL LAW ENACTING CHAPTER 15 OF THE CODE OF THE TOWN OF CARMEL ENTITLED "EMPLOYMENT APPLICANT FINGERPRINT INQUIRIES"

Supervisor Schmitt asked the Town Clerk to read the following Notice of Public Hearing as published in the Town's official newspapers:

LEGAL NOTICE NOTICE OF
PUBLIC HEARING
NOTICE IS HEREBY
GIVEN, that the Town Board
of the Town of Carmel will
conduct a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, May 18, 2016 at 7:00 p.m. or as soon thereafter that evening as possible on a proposed Local Law enacting Chapter 15 of the Code of the Town of Carmel, entitled Employment Fingerprint

Inquiries";
TOWN OF CARMEL
PROPOSED LOCAL LAW

OF THE
YEAR 2016 CHAPTER 15 APPLICANT FINGERPRINT INQUIRIES

I. Legislative Intent Access to criminal history record information ("CHRI") maintained by the New York State Division of Criminal Justice Services ("DCJS") for job or license applicants is permitted pursuant to state law, federal law, or local law of a municipality or political subdivision of the state, that specifically provides for fingerprint submission to DCJS. The intent of this local law is establish the Town of Carmel's authorization to submit applicant fingerprint inquires to the DCJS for applicants for full- and part-time employment within the Town of Carmel.

II. A new Chapter 15 shall be added to the Town of Carmel Code to provide as follows:

as follows:
CHAPTER 15
Applicant Fingerprint
Inquiries
§ 15-1. Authority
9 NYCR Part 6051.1 and

6051.2 expressly permits the release of CHRI to entities that have statutory authority to access such records, and the execution of a written Use and Dissemination agreement between the DCJS and the Town of Carmel.

§ 15-2. Applicability to Town Employees.

The requirements of this

Town Employees.
The requirements of this Chapter 15 applies to all applicants for employment in the Town of Carmel whether full- and part-time, including but not limited to applicants to positions that require or contemplate interaction with minors.
§ 15-3. Submission of Fingerprints; Fees.
All applicants for full- and part-time employment within the Town of Carmel shall be required to submit fingerprints and information required for application of

required for application of same and in the form and manner as prescribed by the DCJS.

§ 15-4. Access to; Review of CHRI.

The Town Supervisor and the Town Clerk shall have the right to review the CHRI disseminated by the DCJS. No other Town employee shall have access to such information.

information. § 15-5. Other Applicable Laws

§ 15-5. Other Applicable Laws.

A. If a prospective applicant has been convicted of a crime, any decision regarding such prospective applicant's fitness for a license or employment must be made upon consideration of New York State Correction Law § \$701-703-b and § \$751-753. Corrections Law § \$701-703-b provides for certificates of relief from disability and certificates of good conduct and § \$751-753 sets forth New York's public policy to encourage the licensure and employment of persons previously convicted of one or more criminal offenses and factors that should be considered in making hiring determinations

and factors that should be considered in making hiring determinations.

B. These provisions hereof shall not be interpreted or applied to affect the statutory authority under §50 (4) of New York State Civil Service Law which authorizes the state civil service department or municipal commission to require applicants undergo a state and national criminal history record check.

III. SEVERABILITY.

If any clause, sentence, paragraph, subdivision, section or part of this local law or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstances is adjudged invalid, illegal or unconstitutional by any court of competent jurisdiction, such order or judgment shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances. Further, in adjudging such invalid provision, the court shall attempt to modify same to a provision which is not invalid, illegal or unconstitutional and which best achieves the intent of the invalid provision.

IV. EFFECTIVE DATE.
This Local Law shall take effect upon its filing in the office of the Secretary of State.

At said Public Hearing, all

At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk. By Order of the Town Board of the Town of Carmel Ann Spofford, Town Clerk

With no one objecting to the public notice as read, Supervisor Schmitt opened the Public Hearing for public comment at 7:20 p.m. Two people were in attendance.

With no one present wishing to be heard on the subject of the Public Hearing, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all members of the Town Board present in agreement, the Public Hearing was closed at 7:21 p.m.

Councilwoman McDonough referenced §15-3. Submission of Fingerprints; Fees and noting that she had addressed the issue in the past, stated that she would prefer that it be made clear in the Local Law that the applicant would be required to pay the fee for the submission of fingerprints, not the Town of Carmel.

Gregory Folchetti, Legal Counsel explained that if the Town Board were to specifically put the fee for procurement on the applicant, which was his understanding the way it was supposed to be when drafted by Labor Counsel, it would be substantive and require that the law be re-noticed and a new Public Hearing held with regard to whatever changes are included.

(Cont.)

Councilman Lupinacci indicated that he was not in favor of the applicant being required to pay the fee.

Councilman Lombardi agreed with Councilman Lupinacci and pointed out that the fee for the service is \$25.00.

Upon discussion held with regard to the cost of the fingerprinting, Councilwoman McDonough indicated that if the fee is \$25.00 she would no longer have an issue with the Town paying for the service.

Mr. Folchetti suggested striking the word "Fees" from the proposed Local Law. He stated that it would be a technical change that would not require the law to be renoticed.

Noting that the proposed Local Law has been pending for quite a while, Councilman Lombardi requested that the Town Board move forward at this time with the process of enacting the legislation.

Councilman Lombardi offered a motion which was seconded by Councilwoman McDonough that proposed Local Law #2 Enacting Chapter 15 of the Code of the Town of Carmel Entitled "Employment Applicant Fingerprint Inquiries" is a Type II action under New York's State Environmental Quality Review Act (SEQR) and as such no further review is necessary.

Prior to the roll call vote on the motion, Supervisor Schmitt expressed his concern with regard to fingerprinting youths employed as recreational seasonal employees. He stated that although he supports the law, he did not support subjecting children employed in the summer camp program to the fingerprinting process and questioned Legal Counsel if this proposed Local Law would apply to them.

Mr. Folchetti stated that in his view, seasonal employees would fall under the umbrella of part-time employees. To exclude them, a clause would need to be added to the proposed Local Law.

Councilman Lupinacci expressed his agreement with Supervisor Schmitt and that an age requirement should be added to the proposed Local Law with regard to seasonal employees.

Mr. Folchetti suggested that the proposed Local Law be amended to apply to applicants full and part-time, with the exception of seasonal employees under a certain age. He stated that the amendment would require the Local Law to be re-noticed and another Public Hearing held.

Mr. Folchetti went on to recommend that the aforementioned motion in connection with making a SEQR determination be withdrawn at this time and reintroduced on the final version of the Local Law. The motion and second were subsequently withdrawn by Councilman Lombardi and Councilwoman McDonough respectively.

Discussion then followed with regard to the age to be incorporated in the proposed Local Law. At the conclusion of which, it was determined that further discussion would be held to reach a consensus with regard to the matter.

# MINUTES OF TOWN BOARD MEETING HELD ON 5/4/16 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all members of the Town Board present voting "aye", the minutes of the Town Board meeting held on May  $4^{\text{th}}$  2016 were accepted as submitted by the Town Clerk.

18 MAY 2016 TOWN BOARD MEETING

# MAHOPAC VOLUNTEER FIRE DEPARTMENT - ADDITIONS AND DELETIONS TO THE ACTIVE LIST AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the addition of the following names to the active list of the Mahopac Volunteer Fire Department:

Maxwell Senger

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the deletion of the following names to the active list of the Mahopac Volunteer Fire Department:

Joseph Raitano

Councilma	an Lomba	ırdi	
Councilma	an Lupina	cci	
	YES	NO	
ider			Absent
	X		
nough	X		
	X		
t	X		
	Councilma eider nough	Councilman Lupina  YES  ider  X  nough X X	ider  X  nough X X

Supervisor Schmitt extended best wishes to the new member of the Mahopac Volunteer Fire Department and thanked the past member for his service.

# RANDOM RIDGE, LLC / BLITMAN MAHOPAC, LLC - PERFORMANCE BOND SUBSTITUTION OF COLLATERAL AUTHORIZED - TM #76.10-1-23

WHEREAS a performance bond in the amount of \$994,484 was previously posted by Random Ridge, LLC in accordance with the Land Subdivision and/or Zoning Regulations for Tax Map #76.10-1-23 with respect to the Random Ridge Subdivision and

WHEREAS Blitman Mahopac, LLC, successor to Random Ridge, LLC has submitted a new performance bond in the amount of \$1,967,000 issued by Atlantic Specialty Insurance Company, (bond No. 800005249) in form and content which has been approved by the Planning Board attorney; and

WHEREAS Random Ridge, LLC has requested that The Atlantic Specialty Insurance Company, (bond No. 800005249) be substituted as collateral for the completion of the approved Random Ridge Subdivision improvements; and

WHEREAS the Planning Board of the Town of Carmel has approved the proposed substitution;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the substitution of the Atlantic Specialty Insurance Company, Bond No. 800005249 in the amount of \$1,967,000 as collateral for the completion of the site improvements in the Random Ridge Subdivision; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the previous bond for the site designated as Lincoln General Insurance Company Bond No. SUR0122224 for the completion of the site improvements in the Random Ridge Subdivision plan which was previously posted by Random Ridge, LLC in connection therewith; and

BE IT FURTHER RESOLVED that substitution of collateral shall be deemed complete upon the approval of said substituted Atlantic Specialty Insurance Company bond as to form by Town Counsel and upon filing of said Atlantic Specialty Insurance Company bond in the office of the Town Clerk.

#### Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough

1	$\sim$	_		1	١.
(	ι.	റ	n	Т	1
١	•	J		٠.	٠,

Roll Call Vote	YES	NO	
Jonathan Schneider		'	Absent
John Lupinacci	X		
Suzanne McDonough	X		
Frank Lombardi	X	·	
Kenneth Schmitt	Χ		

# CARMEL WATER DISTRICT #3, CARMEL WATER DISTRICT #2 AND CARMEL SEWER DISTRICT #2 - PAYMENT OF OUTSTANDING 2015 INVOICES AUTHORIZED

RESOLVED, that the Town Board of the Town of Carmel, as Commissioners of the various Town of Carmel Water and Sewer Districts, hereby authorizes the payment of the following outstanding 2015 invoices during fiscal year 2015:

	Date		
Vendor	Of Service	Work Performed	<u>Amount</u>
Dun-Rite Construction	11/25/2015	CWD#3 curb box replacement	\$1,600.00
Dun-Rite Construction	11/25/2015	CWD#3 curb box replacement	\$750.00
Dun-Rite Construction	8/5/2015	CWD#2 hydrant replacement	\$3,000.00
Dun-Rite Construction	8/5/2015	CWD#2 hydrant replacement	\$3,000.00
Tam Enterprises Inc.	9/17/2015	CSD#2 Elbow Fabrication	\$3,950.00

BE IT FURTHER RESOLVED that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications necessary to effectuate this authorization on the terms set forth herein.

## Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lupinacci

Roll Call Vote YES NO

Non Can vote		INO
Jonathan Schneider		
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	<u> </u>

# CARMEL SEWER DISTRICT #4 - PROPOSAL ACCEPTED FOR WASTEWATER TREATMENT PLANT WELDING/REPAIR SERVICES - TAM ENTERPRISES, INC. - NOT TO EXCEED \$5,000.00

Absent

RESOLVED, that the Town Board of the Town of Carmel, as Commissioners of Carmel Sewer District #4, hereby authorizes the acceptance of the proposal of TAM Enterprises, Inc., Goshen NY, to perform steel beam repair at the Carmel Sewer District #4 Wastewater Treatment Plant in accordance with the proposal dated April 27, 2016 and at a cost not to exceed \$5,000.00; and

BE IT FURTHER RESOLVED, that upon presentation of certificates of insurance in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation necessary to accept the proposal on the terms and conditions authorized herein.

### Resolution

Offered by:	Councilman Lombardi
Seconded by:	Councilman Lupinacci

## 18 MAY 2016 TOWN BOARD MEETING

10WN BOAND INCETHIO
(Cont.)
Roll Call Vote       YES       NO         Jonathan Schneider       Absent         John Lupinacci       X         Suzanne McDonough       X         Frank Lombardi       X         Kenneth Schmitt       X
SYCAMORE PARK ROOF REPLACEMENT BID AWARDED - BARONE CONSTRUCTION GROUP - NOT TO EXCEED \$59,332.00
WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for the replacement of the roof at the Recreation Offices Facility located at Sycamore Park in the Town of Carmel: and WHEREAS such bids were received and opened on April 29, 2016 and a bid opening memo is on file with Town Clerk Ann Spofford, and NOW THEREFORE BE IT RESOLVED that upon the recommendation of Town Engineer Richard J. Franzetti. P.E., the Town Board hereby awards the aforesaid bid to Barone Construction Group, Highland, NY, the low responsible bidder meeting specifications at a cost not to exceed \$59,332.00; and,  BE IT FURTHER RESOLVED that upon review of insurance certificates in form acceptable to Town Counsel, Kenneth Schmitt, Town Supervisor is hereby authorized to execute any other and further documentation necessary to accept such bid and contract for said services upon the terms authorized herein.
Resolution Offered by: Councilman Lupinacci Seconded by: VES NO Jonathan Schneider John Lupinacci X Suzanne McDonough X Frank Lombardi X Kenneth Schmitt X
MAHOPAC CHAMBER PARK - DONATION OF PARK BENCH ACCEPTED FROM BARRY GELBER
RESOLVED, that the Town Board of the Town of Carmel hereby authorizes and accepts the donation of a park bench for the Mahopac Chamber Park from Mr. Barry Gelber of Mahopac, NY; and BE IT FURTHER RESOLVED that said donated bench shall contain an engraved dedication which shall read "In Loving Memory of Bertha and Julius Gelber."
Resolution Offered by: Councilwoman McDonough Seconded by: Councilman Lombardi
Roll Call VoteYESNOJonathan SchneiderAbsentJohn LupinacciXSuzanne McDonoughXFrank LombardiXKenneth SchmittX

Supervisor Schmitt thanked Mr. Barry Gelber for his donation in loving memory of his parents.

# MAHOPAC CHAMBER PARK - IMPROVEMENTS AUTHORIZED - PROPOSED EAGLE SCOUT PROJECT OF WILL LACEY

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Will Lacey of Boy Scouts of America hereby authorizes the performance of improvements at Mahopac Chamber Park in accordance with the memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist as detailed in his memorandum to the Town Board dated May 6, 2016; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution Offered by: Councilman Lombardi Seconded by: Councilman Lupinacci
Roll Call VoteYESNOJonathan Schneider
Supervisor Schmitt acknowledged Will Lacey for selecting his Eagle Scout project in the Town of Carmel.
MCDONOUGH PARK - IMPROVEMENTS AUTHORIZED - PROPOSED EAGLE SCOUT PROJECT OF ROBERT SOKERKA
RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Robert Sokerka of Boy Scouts of America hereby authorizes the performance of improvements at McDonough Park in accordance with the memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist as detailed in his memorandum to the Town Board dated May 6, 2016; and BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.
Resolution Offered by: Councilman Lupinacci Seconded by: Councilwoman McDonough
Roll Call VoteYESNOJonathan SchneiderAbsentJohn LupinacciXSuzanne McDonoughXFrank LombardiXKenneth SchmittX
Supervisor Schmitt acknowledged Robert Sokerka for selecting his Eagle Scout project

Supervisor Schmitt acknowledged Robert Sokerka for selecting his Eagle Scout project in the Town of Carmel.

# APPLICATION OF CHAPTER 104 OF THE TOWN CODE, ENTITLED "NOISE" WAIVED - COUNTY OF PUTNAM

RESOLVED, that pursuant to Town Code § 104-8, the Town Board of the Town of Carmel hereby waives the application of Chapter 104 of the Town Code, entitled "Noise" with respect to the County of Putnam and its "Friday Night Barbeque Series" Events scheduled for the following dates at Putnam County Golf Club:

# 18 MAY 2016 TOWN BOARD MEETING

(Cont.)	June June July July 2 July 2 Augus August August	3, 2016; 10, 2016; 17, 2016; 24, 2016; 8, 2016; 15, 2016; 22, 2016; 29, 2016; 15, 2016; 112, 2016; 119, 2016;
Resolution Offered by: Councilwom Seconded by: Councilman	an McDonough Lombardi	
Roll Call Vote Jonathan Schneider John Lupinacci Suzanne McDonough Frank Lombardi Kenneth Schmitt	X X X X X	Absent
		RD APPOINTMENT MADE - VINCENT ND CONCLUDING JUNE 13, 2019
	of Carmel Enviro	the Town of Carmel hereby re-appoints nmental Conservation Board commencing
Resolution Offered by: Councilman Seconded by: Councilman		
Roll Call Vote Jonathan Schneider John Lupinacci Suzanne McDonough Frank Lombardi Kenneth Schmitt	YES NO X X X X X	Absent
		RD APPOINTMENT MADE - NICHOLAS ID CONCLUDING JUNE 13, 2019
	Town of Carm	the Town of Carmel hereby re-appoints lel Environmental Conservation Board une 13, 2019.
Resolution Offered by: Councilman Seconded by: Councilwom	Lupinacci an McDonough	
Roll Call Vote Jonathan Schneider John Lupinacci Suzanne McDonough Frank Lombardi Kenneth Schmitt	X X X X X	Absent

# RESOLUTION FROM 1/7/15 AMENDED MAKING APPOINTMENT TO ENVIRONMENTAL CONSERVATION BOARD - ROBERT LAGA - COMMENCING RETROACTIVE TO 6/14/14 AND EXPIRING 6/13/17

RESOLVED that the Town Board of the Town of Carmel hereby appoints Robert Laga to the Town of Carmel Environmental Conservation Board for a term commencing retroactive to June 14, 2014 and expiring June 13, 2017.

Resolution Offered by: Councilwoman McDonough Seconded by: Councilman Lombardi
Roll Call VoteYESNOJonathan SchneiderAbsentJohn LupinacciXSuzanne McDonoughXFrank LombardiXKenneth SchmittX
RESOLUTION FROM 1/7/15 AMENDED MAKING APPOINTMENT TO
ENVIRONMENTAL CONSERVATION BOARD - ANTHONY DUSOVIC - COMMENCING RETROACTIVE TO 6/14/14 AND EXPIRING 6/13/17
RESOLVED that the Town Board of the Town of Carmel hereby appoints Anthony Dusovic to the Town of Carmel Environmental Conservation Board for a term commencing retroactive to June 14, 2014 and expiring June 13, 2017.
Resolution Offered by: Councilman Lombardi Seconded by: Councilwoman McDonough and Councilman Lupinacci
Roll Call VoteYESNOJonathan SchneiderAbsentJohn LupinacciXSuzanne McDonoughXFrank LombardiXKenneth SchmittX
Supervisor Schmitt explained that this resolution, along with the prior resolution, reflectionanges to the Environmental Conservation Board members' expiring years from the original resolutions adopted.
POLICE DEPARTMENT - PAYMENT OF SICK ACCRUED TIME AUTHORIZED - MICHAEL CAZZARI
RESOLVED that the Town Board of the Town of Carmel hereby authorizes payment of sixty (60) days of accrued sick time at 75% to Town of Carmel Police Chief Michael Cazzari at a daily rate of \$570.91 for a total of \$25,690.82.
Resolution Offered by: Councilman Lupinacci Seconded by: Councilwoman McDonough
Roll Call VoteYESNOJonathan Schneider

(Cont.)

Supervisor Schmitt explained that Police Chief Michael Cazzari is selling back a portion of his accrued sick time which will benefit the Town of Carmel because he will be paid at his current salary rather than his salary at the time of his retirement.

#### **PUBLIC COMMENTS - AGENDA ITEMS**

No member of the public wished to comment at this time.

### **TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS**

No member of the Town Board wished to comment at this time.

#### **PUBLIC COMMENTS - OPEN FORUM**

No member of the public wished to comment at this time.

### **TOWN BOARD MEMBER COMMENTS - OPEN FORUM**

Councilwoman McDonough announced that Richard Duffy will be hosting a fundraiser in connection with his Eagle Scout project on May 19, 2016 from 6:00 p.m. to 9:00 p.m. at the American Legion Hall in Mahopac.

### **ADJOURNMENT**

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all Town Board members present in agreement, the meeting was adjourned at 7:53 p.m. to Executive Session with Police Chief Michael Cazzari regarding a matter of personnel.

Respectfully submitted,

Ann Spofford, Town Clerk