

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 19th day of October 2016 at 7:11 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

Supervisor Schmitt announced that prior to the commencement of the Voting Meeting, the Town Board met at 6:15 p.m. to interview two candidates in connection with current vacancies on the Board of Assessment Review.

CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

Supervisor Schmitt announced that a Certificate of Achievement for Excellence in Financial Reporting has been awarded to the Town of Carmel and presented to Mary Ann Maxwell, Town Comptroller by the Government Finance Officers Association of the United States and Canada (GFOA) for its year ending December 31, 2015 Comprehensive Annual Financial Report (CAFR). Supervisor Schmitt expressed congratulatory wishes to Ms. Maxwell for being honored with the highest form of recognition in the area of government accounting and financial reporting.

MINUTES OF TOWN BOARD MEETING HELD ON 10/5/16 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilman Schneider and Councilman Lupinacci, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meeting held on October 5th 2016 were accepted as submitted by the Town Clerk.

POLICE DEPARTMENT - PROBATIONARY PROMOTIONAL APPOINTMENT OF DETECTIVE MADE - FRANK CHIBBARO

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Police Department hereby appoints Officer Frank Chibbaro to the position of Detective, effective immediately, on a promotional probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lupinacci, Councilwoman McDonough,
Councilman Lombardi and Supervisor Schmitt

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt spoke regarding Police Officer Frank Chibbaro’s dedicated career with the Carmel Police Department which commenced in 2000. Supervisor Schmitt administered a ceremonial oath of office and the members of the Town Board congratulated him on his promotion to the rank of Detective.

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2017 AMENDED TENTATIVE BUDGET ADOPTED AS THE 2017 PRELIMINARY BUDGET

RESOLVED that the Town Board of the Town of Carmel hereby adopts the Town Supervisor’s Tentative Budget as amended on the attached schedule, as the Preliminary Budget for fiscal year 2017.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u></u>	
John Lupinacci	<u></u>	<u></u>	Abstain
Suzanne McDonough	<u></u>	<u></u>	Abstain
Frank Lombardi	<u>X</u>	<u></u>	
Kenneth Schmitt	<u>X</u>	<u></u>	

TOWN OF CARMEL 2017 BUDGET ADJUSTMENTS TENTATIVE TO PRELIMINARY

TOWN OF CARMEL 2017 BUDGET ADJUSTMENTS TENTATIVE - PRELIMINARY				Total
Adjustments Tentative to Preliminary				
* Increase Elected Officials/Management Salary				
	Act code 1010.10	Town Board	1,603	
	Act code 1220.10	Supervisor	4,341	
	Act code 1410.10	Town Clerk	3,408	
	Act code 5010.10	Highway Super	4,536	
				13,888
* Decrease Compensation Reserve				
	Act code 1010.16	Elec Official/Mngt Inc	(13,888)	(13,888)
TOTAL NET EXPENDITURE ADJUSTMENTS				0
REVENUES				
TOTAL REVENUE ADJUSTMENTS				0
* Increase/Decrease in Gen/Hwy Levy				
		General Levy	0	
		Highway Levy	0	
Adjustment to Tax Levy				0
Tax Rate Increase 1.6%				

(The 2017 Preliminary Budget is attached to the end of these minutes.)

PUBLIC HEARING SCHEDULED FOR 11/2/16 IN CONNECTION WITH THE 2017 PRELIMINARY BUDGET

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing in regard to the Preliminary Budget for fiscal year 2017 including the General Town Fund, Highway Funds as well as all Water Districts, Sewer Districts, Park Districts, Fire Protection Districts, Garbage District and Lighting Districts; and

BE IT FURTHER RESOLVED that said Public Hearing shall be held on the 2nd day of November, 2016 at Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 PM or as soon thereafter that evening as possible, at which all interested persons shall be heard; and

BE IT FURTHER RESOLVED that the proposed salaries of the following officials for fiscal year 2017 shall be advertised, as required by Section 108 of the Town Law of the State of New York, as follows in said notice:

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Town Supervisor \$112,854.56;
Town Council Members \$20,438.76;
Town Clerk \$88,602.80;
Town Highway Superintendent \$117,934.96;

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and directed to publish the Notice of said Public Hearing in the official newspapers of the Town a minimum of five (5) days prior to November 2, 2016, and

BE IT FURTHER RESOLVED that the Town Clerk of the Town of Carmel is hereby authorized and directed to post the Notice of said Public Hearing on the Town Bulletin Board a minimum of five (5) days prior to November 2, 2016; and

BE IT FURTHER RESOLVED that a copy of the preliminary budget be available at the Office of the Town Clerk where it may be inspected by any interested person during office hours.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u>X</u>	<u> </u>	
Suzanne McDonough	<u> </u>	<u> </u>	Abstain
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

**SIGN INSTALLATION FOR EAGLE SCOUT PROJECT ON CRANE ROAD
AUTHORIZED - WESTLEY GASPERINO**

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Westley Gasperino of Boy Scouts of America Scout Troop 1, Mahopac, hereby authorizes the installation of Town of Carmel Park Signage on Crane Road in accordance with memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist dated October 7, 2016, subject to all required jurisdictional approvals; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**AUTOMATIC LIGHTING INSTALLATION FOR EAGLE SCOUT PROJECT AT RED
MILLS HISTORIC PARK AUTHORIZED - JOSEPH TROMBETTA**

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Joseph Trombetta of Boy Scouts of America Scout Troop 1, Mahopac, hereby authorizes the installation of automatic lighting at the flagpole at located Red Mills Historic Park in the Town of Carmel in accordance with the memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist dated October 7, 2016; and

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BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lupinacci and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

**PROPOSAL ACCEPTED FOR BASKETBALL COURT RESURFACING AT
BALDWIN MEADOWS PARK - COPELAND COATING COMPANY, INC. - NOT TO
EXCEED \$16,440.00**

RESOLVED, the Town Board of the Town of Carmel, upon the recommendation of Director of Recreation and Parks James R. Gilchrist hereby accepts the proposal of Copeland Coating Company, Inc., Nassau, NY for the resurfacing of existing basketball courts at Baldwin Meadows Park in the Town of Carmel at a cost not to exceed \$16,440.00; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt his hereby authorized to execute any and all documentation reasonably necessary to effectuate the purchase authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

**RECEIVER OF TAXES OFFICE - EMPLOYMENT ANNIVERSARY DATE
ESTABLISHED FOR ANTOINETTE PESAVENTO**

RESOLVED that the Town Board of the Town of Carmel hereby revises the date of hire and/or anniversary date for Antoinette Pesavento from March 7, 2016 to October 23, 2013 for all purposes, including but not limited to credit in the New York State and Local Retirement System.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough

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<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

HIGHWAY DEPARTMENT - AWARD OF CONTRACT FOR PAINTING OF REFLECTORIZED PAVEMENT STRIPES AUTHORIZED - ATLANTIC PAVEMENT MARKING - 9/1/2016 THROUGH 8/31/2017

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes the award of bid contract for painting of reflectORIZED pavement stripes on Town of Carmel roads for the period of September 1, 2016 through August 31, 2017 from Atlantic Pavement Marking, Prospect, CT under Putnam County Bid No. RFB-38-15.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

HIGHWAY DEPARTMENT - AWARD OF CONTRACT FOR PURCHASE OF BULK DIESEL FUEL AUTHORIZED - HERITAGENERGY, INC. - 11/11/2016 THROUGH 8/30/2018

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes the award of bid contract for purchase of bulk diesel fuel for the Town of Carmel Highway Department for the period of November 11, 2016 through August 30, 2018 from Heritagenergy, Inc., under NYS Office of General Services Contract No. PC66703.

Resolution
Offered by: Councilman Schneider
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

HIGHWAY DEPARTMENT - EQUIPMENT DECLARED OBSOLETE AND DISPOSAL AUTHORIZED - CHEVROLET SILVERADO AND UTILITY VEHICLE

RESOLVED that, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, the Town Board of the Town of Carmel hereby declares the following vehicles to be obsolete and authorizes their disposal in accordance with Town Law, including but not limited to Town Law §64(2-a):

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- 2004 Chevrolet Silverado VIN# 1GCHK29194E169320;
- 2002 Chevrolet Utility Vehicle VIN# 1GBJK34142E135639;

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**TOWN HALL, HIGHWAY DEPARTMENT AND RECREATION DEPARTMENT -
PROPOSAL ACCEPTED FOR INSTALLATION OF PHONE SYSTEM - SUPERIOR
TELEPHONE SYSTEMS - NOT TO EXCEED \$58,408.76, UP TO \$1,000
AUTHORIZED FOR CABLE SERVICES TO BE PROVIDED BY COMCAST, AND UP
TO \$5,000 AUTHORIZED FOR RELATED IT SERVICES TO BE PROVIDED BY
SULLIVAN DATA**

RESOLVED, that the Town Board of the Town of Carmel, pursuant to the recommendation of the Town of Carmel Phone Committee and in accordance with the memorandum from said Committee dated October 12, 2016, hereby accepts the proposal of Superior Telephone Systems, Salt Point, NY, for the installation of new telephone system, hardware and appurtenances in the Town of Carmel Town Hall Building and Town of Carmel Highway Department and Town of Carmel Recreation Department in accordance with the proposal dated September 30, 2016 at a cost not to exceed \$58,408.76; and

BE IT FURTHER RESOLVED that the sum of up to \$1,000 be authorized for all necessary related services in connection with this award for Comcast Cable services; and

BE IT FURTHER RESOLVED that the sum of up to \$5,000 be authorized for all necessary related services in connection with this award for IT services to be provided by Sullivan Data; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation reasonably necessary to effectuate the purchase authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution
Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt acknowledged Anne Pasquerello, Confidential Secretary to the Supervisor/Assistant to the Town Board for her outstanding efforts as chairperson of the Town of Carmel Phone Committee.

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POLICE DEPARTMENT - ADVERTISING FOR BIDS FOR DRY CLEANING OF POLICE UNIFORMS AUTHORIZED

RESOLVED that, pursuant to the request of Michael Cazzari, Town of Carmel Chief of Police, Town Clerk Ann Spofford is hereby authorized to advertise for bids for dry cleaning of Town of Carmel Police uniforms for the Town of Carmel Police Department in calendar year 2017; and

BE IT FURTHER RESOLVED that the Chief of Police is to furnish detailed specifications for the above to Town Clerk Ann Spofford to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilwoman McDonough

Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

POLICE DEPARTMENT - ADVERTISING FOR BIDS FOR PURCHASE OF POLICE UNIFORMS AUTHORIZED

RESOLVED that, pursuant to the request of Michael Cazzari, Town of Carmel Chief of Police, Town Clerk Ann Spofford is hereby authorized to advertise for bids for the purchase of Town of Carmel Police uniforms for the Town of Carmel Police Department in calendar year 2017; and

BE IT FURTHER RESOLVED that the Chief of Police is to furnish detailed specifications for the above to Town Clerk Ann Spofford to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilman Schneider

Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

POLICE DEPARTMENT - REQUEST FOR PROPOSALS FOR WIRELESS TWO-WAY RADIO EQUIPMENT AUTHORIZED

RESOLVED that, pursuant to the request of Chief of Police Michael Cazzari, the Town Board of the Town of Carmel hereby authorizes the solicitation of proposals for purchase and acquisition of wireless two-way radio equipment for use by the Town of Carmel Police Department.

Resolution

Offered by: Councilman Lombardi

Seconded by: Councilman Lupinacci

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

POLICE DEPARTMENT - TRANSFER OF POLICE CANINE “CACHE” TO POLICE OFFICER THOMAS D. RAFFAELE AUTHORIZED

RESOLVED, that the Town Board of the Town of Carmel, acting as Town of Carmel Police Commissioners, pursuant to Town Law §64(2-a), hereby authorizes the transfer of all present and future rights, obligations and responsibility for ownership and care of the decommissioned Town of Carmel Police Canine “Cache” to Town of Carmel Police Officer Thomas D. Raffaele, solely in his individual capacity.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

Supervisor Schmitt explained that Cache is being retired from his duties after seven or eight years of active service and will be turned over to his handler.

POLICE DEPARTMENT - PROPOSAL OF TASER INTERNATIONAL ACCEPTED AND PURCHASE OF CONDUCTED ELECTRICAL WEAPON DEVICES AUTHORIZED - NOT TO EXCEED \$18,499.47 OVER FIVE (5) YEARS - ANONYMOUS DONATION ACKNOWLEDGED FOR THE ENTIRE COST

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Lt. John R. Dearman, hereby accepts the proposal of Taser International, Scottsdale, AZ for the purchase and acquisition of 6 (six) TASER devices for utilization by the Town of Carmel Police Department, in accordance with the proposal dated August 18, 2016 and at an overall aggregate total cost not to exceed \$18,499.47 over five (5) years; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Carmel has gratefully acknowledged the receipt of an anonymous donation for the entire cost of the acquisition authorized herein, in support of the Town of Carmel Police Department operations; and

BE IT FURTHER RESOLVED, Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept this proposal on the terms and conditions authorized herein.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

(Cont.)

Supervisor Schmitt stated that the donation was made by a Town of Carmel resident that wishes to remain anonymous, for the specific purpose of purchasing TASER devices.

ASSESSOR’S OFFICE - HIRING OF PART-TIME EMPLOYEE AUTHORIZED - MICHAEL MARTIN

RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the hiring of Michael Martin as part-time staff in the Town of Carmel Assessors Office at an hourly rate of \$25.00 per hour and not to exceed 19 (nineteen) hours per week effective October 17, 2016

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PUBLIC COMMENTS - AGENDA ITEMS

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

PUBLIC COMMENTS - OPEN FORUM

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Councilwoman McDonough announced that the Town of Carmel Department of Recreation and Parks will be hosting Harvestfest 2016 on October 30, 2016 from 12:00 p.m. to 3:00 p.m. at Sycamore Park. It will feature pony rides, a petting zoo, vendors, a trick-or-treat parade, and more. Interested vendors should contact the Recreation and Parks Department for further information.

Councilman Schneider announced that the Hamlet of Carmel Civic Association in conjunction with the Carmel High School Interact Club is sponsoring their annual Halloween Parade and Party on October 23, 2016 from 1:30 p.m. to 4:00 p.m. for children from preschool to fourth grade. There will be activities, prizes and refreshments.

Councilman Lombardi announced that NYSEG will be trimming the vegetation around their facilities in Carmel from October through December 2016. This routine maintenance is being done to insure the safe and reliable distribution of power.

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Councilman Lombardi announced that October 23, 2016 is National Prescription Drug Take-Back Day and that residents are encouraged to drop off their unused medication at the Mahopac Public Library from 10:00 a.m. to 12:00 p.m. Co-Sponsored by Senator Murphy, the Town of Carmel, the Carmel Police Department, Drug Crisis in Our Backyard, the Greater Mahopac Carmel Chamber of Commerce and the Putnam County Chamber of Commerce, the event is offering a responsible means of disposing of prescription drugs. He noted that there is also a secure medication drop box available in the Carmel Police Department lobby.

Councilman Lupinacci announced that the Italian American Club of Mahopac is hosting a tag sale at their IAC Clubhouse located at 141 Buckshollow Road in Mahopac on October 22 and October 23, 2016 from 9:00 a.m. to 4:00 p.m. All proceeds will benefit the Drug Crisis in Our Backyard organization. Donations are welcomed.

Supervisor Schmitt announced that effective October 22, 2016, the Town of Carmel's recycling container for the disposal of electronic waste located on the side of the Othmer Building will be relocated to the site of the former Grange Hall. Hours of operation remain from 10:00 a.m. to 2:00 p.m. on Saturdays. Supervisor Schmitt added that the Highway Department will be demolishing the Othmer Building and the area will be made into a parking lot.

Councilman Lombardi announced that once again, the Town of Carmel will partner with the Mahopac Middle School for a Thanksgiving food drive. Donations will be accepted at the Town Hall as well as other locations.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all Town Board members present and in agreement, the meeting was adjourned at 7:59 p.m. to Executive Session with Town Comptroller Mary Ann Maxwell to discuss personnel in connection with the 2017 Budget.

Respectfully submitted,

Ann Spofford, Town Clerk