

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 1st day of March 2017 at 7:08 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

TABLED RESOLUTION FROM 1/18/17 - SUBSTITUTION OF COLLATERAL IN CONNECTION WITH TOWER/STRUCTURE REMOVAL BOND - TM # 76.5-1-5 - NEXTEL TOWER AT 55 MCALPIN AVENUE - AUTHORIZED

WHEREAS a Tower/Structure removal bond in the amount of \$30,000 was previously posted by Nextel of New York in accordance with the Land Subdivision and/or Zoning Regulations for Tax Map #76.5-1-5 with respect to the Nextel Tower at 55 McAlpin Avenue, Mahopac, NY; and

WHEREAS Nextel of New York has submitted a new Tower/Structure removal bond in the amount of \$30,000 issued by Travelers Casualty and Surety Company, (bond No. BLB8869942) in form and content which has been approved by the Planning Board attorney; and

WHEREAS Nextel of New York has requested that the referenced Travelers Casualty and Surety Company Bond BLB8869942 be substituted as collateral for the prior bond previously posted by Nextel of New York; and

WHEREAS the Planning Board of the Town of Carmel has approved the proposed substitution;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the substitution of the Travelers Casualty and Surety Company Bond BLB8869942 in the amount of \$30,000 as collateral by Nextel of New York; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the previous bond designated as Travelers Casualty and Surety Company Bond # 104728133 which was previously posted by Nextel of New York for the referenced site; and

BE IT FURTHER RESOLVED that substitution of collateral shall be deemed complete upon the filing of said Travelers Casualty and Surety Company Bond BLB8869942 in the office of the Town Clerk Ann Spofford.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

BUILDING DEPARTMENT - PROBATIONARY PROMOTIONAL APPOINTMENT OF SENIOR STENOGRAPHER MADE - ANGELA PONTORNO

RESOLVED that the Town Board of the Town of Carmel hereby appoints Angela Pontorno to the position of Senior Stenographer effective immediately, on a promotional probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

1 MARCH 2017
TOWN BOARD MEETING

(Cont.)

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt acknowledged Ms. Pontorno for her dedicated service in the Town of Carmel Building Department for over twenty-five years and extended congratulatory wishes to her on her well-deserved promotion.

BUDGET MODIFICATIONS - #2016/07 - AUTHORIZED

WHEREAS the Town Comptroller has reviewed the 2016 year-to-date Budget Modifications/Revisions for the period ending December 31, 2016 with the Town Board, which are detailed and explained on the attached Budget Revisions Schedule identified as #2016/07;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the 2016 year-to-date Budget Modifications/Revisions for the period of ending December 31, 2016, identified as #2016/07, which are attached hereto, incorporated herein and made a part hereof.

Resolution
Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough and Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2016 - #2016/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND				
1	100.1110.0046	JUSTICE COURT INTERPRETING SERVICES	650.00	
	100.1460.0045	RECORDS STORAGE EXPENSE	400.00	
	100.1640.0020	CENTRAL GARAGE EQUIPMENT	300.00	
	100.1670.0040	CENTRAL PRINTING EXPENSE	400.00	
	100.1670.0049	CENTRAL MAIL EXPENSE	1,300.00	
	100.1910.0041	INSURANCE CLAIMS EXPENSE	500.00	
	100.3620.0040	CODES CONTRACTUAL EXPENSE	400.00	
	100.1110.0086	RETIREEES HEALTH INSURANCE		650.00
	100.1460.0048	RECORDS MANAGEMENT MISC EXPENSE		400.00
	100.1640.0040	CENTRAL GARAGE CONTRACTUAL EXPENSES		300.00
	100.1670.0045	CENTRAL ADVERTISING EXPENSE		1,700.00
	100.1910.0040	INSURANCE EXPENSE		500.00
	100.3620.0045	CODES SYSTEM MAINTENANCE		400.00
		- TRANSFER FOR MISC EXPENSES WITHIN THE GENERAL FUND		
2	100.3120.0012	POLICE STAFF OVERTIME	10,500.00	
	100.3120.0011	POLICE PERSONNEL SERVICES - UNIFORM		10,500.00
		- TRANSFER FOR POLICE OVERTIME		
3	100.3120.0042	POLICE UTILITIES EXPENSE	700.00	
	100.3120.0045	POLICE VEHICLE MAINTENANCE	4,800.00	
	100.3120.0046	POLICE RENTALS/LEASES	500.00	
	100.3120.0040	POLICE CONTRACTUAL EXPENSES		6,000.00
		- TRANSFER FOR MISC POLICE EXPENSES		
4	100.3310.0012	SIGN CONTROL OVERTIME	500.00	
	100.3310.0083	WORKERS COMPENSATION INSURANCE		500.00
		- TRANSFER FOR SIGN CONTROL OVERTIME		

1 MARCH 2017
TOWN BOARD MEETING

(Cont.)

5	100.5010.0080	HIGHWAY ADMINISTRATION EMPLOYEE BENEFITS		1,200.00	
	100.5132.0040	HIGHWAY GARAGE CONTRACTUAL EXPENSES		500.00	
	100.5132.0020	HIGHWAY GARAGE EQUIPMENT			900.00
	100.5132.0044	HIGHWAY GARAGE PROPERTY LEASE			800.00
		- TRANSFER FOR MISC EXPENSES			
6	100.7020.0040	RECREATION ADMIN CONTRACTUAL EXPENSE		150.00	
	100.7020.0045	RECREATION BUILDING SPECIAL REPAIRS		2,100.00	
	100.7110.0040	PARK CONTRACTUAL EXPENSE		5,600.00	
	100.7110.0041	PARK AND MAINTENANCE FUEL		600.00	
	100.7112.0042	MCDONOUGH FIELDS UTILITIES		300.00	
	100.7118.0042	BALDWIN MEADOWS UTILITIES		200.00	
	100.7180.0042	BEACH UTILITIES EXPENSE		200.00	
	100.7020.0080	RECREATION ADMIN EMPLOYEE BENEFITS			8,450.00
	100.7112.0041	MCDONOUGH SKATE PARK			300.00
	100.7118.0040	BALDWIN MEADOWS CONTRACTUAL EXPENSES			200.00
	100.7180.0080	BEACH EMPLOYEE BENEFITS			200.00
		- TRANSFER FOR MISC RECREATION EXPENSES			
7	100.7112.0045	MCDONOUGH FIELDS PARK IMPROVEMENTS		10,600.00	
	100.7140.0013	PLAYGROUND AND RECREATION TEMPORARY STAFF			10,600.00
		- TRANSFER FOR BASEBALL FIELD REPAIRS AT MCDONOUGH PARK			
		PER RESOLUTIONS			
8	100.9901.0099	TRANSFER TO DEBT FUND		300,000.00	
	100.1989.9909	APPROPRIATED FUND BALANCE	*	300,000.00	
		- PROVIDE FOR TRANSFER TO DEBT FUND			

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2016 - #2016/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
HIGHWAY FUND				
9	500.9950.0099	TRANSFER TO CAPITAL PROJECT FUND		36,500.00
	500.5010.9909	APPROPRIATED FUND BALANCE	*	36,500.00
		- REVISE TRANSFER TO 951 FUND		
10	500.5110.0012	GENERAL REPAIR LABOR OVERTIME	400.00	
	500.5110.0013	GENERAL REPAIR TEMPORARY LABOR		400.00
		- TRANSFER FOR OVERTIME		
11	500.5130.0019	PAID COMPENSATED ABSENCES	2,268.00	
	500.5130.0012	MACHINERY REPAIR OVERTIME		2,268.00
		- TRANSFER FOR SICK PAY PAYOUTS PER CONTRACT		
12	500.5130.0020	MACHINERY REPAIR TOOLS	200.00	
	500.5130.0040	MACHINERY REPAIR EXPENSES	45,000.00	
	500.5110.0083	WORKERS COMPENSATION INSURANCE		45,000.00
	500.5130.0021	MACHINERY AND EQUIPMENT		200.00
		- TRANSFER FOR MACHINERY REPAIR TOOLS AND EXPENSES		
13	500.5130.0041	MACHINERY CAPITAL EXPENSES	50,000.00	
	500.5142.0041	SNOW REMOVAL GAS AND FUEL		10,000.00
	500.5142.0046	CONTRACTUAL SWEEPING		40,000.00
		- TRANSFER FOR MACHINERY CAPITAL EXPENSES		
14	500.9901.0099	TRANSFER TO DEBT FUND	200,000.00	
	500.5010.9909	APPROPRIATED FUND BALANCE	*	200,000.00
		- PROVIDE FOR TRANSFER TO DEBT FUND		
CARMEL FIRE PROTECTION DISTRICT #1				
15	301.3410.0048	OTHER EXPENDITURES	100.00	
	301.3410.0049	SERVICES OTHER DEPARTMENTS/GOVERNMENTS		100.00
		- TRANSFER FOR MISC EXPENSES		
LAKE CASSE PARK DISTRICT				
16	401.7140.0040	CONTRACTUAL EXPENSES	3,000.00	
	401.7140.0020	EQUIPMENT		3,000.00
		- TRANSFER FOR MISC CONTRACTUAL EXPENSES		
CARMEL WATER DISTRICT #3				
17	603.8310.0042	UTILITIES EXPENSE	1,500.00	
	603.8310.0048	OTHER OPERATING EXPENSES		1,500.00
		- TRANSFER FOR UTILITIES EXPENSE		
CARMEL WATER DISTRICT #7				
18	607.8310.0040	CONTRACTUAL EXPENSES	1,700.00	
	607.8310.0042	UTILITIES EXPENSE		200.00
	607.8310.0047	EMERGENCY REPAIRS		1,500.00
		- TRANSFER FOR CONTRACTUAL EXPENSES		

1 MARCH 2017
TOWN BOARD MEETING

(Cont.)

CARMEL WATER DISTRICT #12				
19	612.8310.0047	EMERGENCY REPAIRS	23,000.00	
	612.8310.0040	CONTRACTUAL EXPENSES		19,000.00
	612.8310.0099	REPAIR RESERVE FUND		4,000.00
		- TRANSFER FOR EMERGENCY REPAIRS		
CARMEL SEWER DISTRICT #2				
20	702.8130.0048	OTHER OPERATING EXPENSES	63,500.00	
	702.8130.0090	CONTINGENCY		50,000.00
	702.8130.0099	REPAIR RESERVE FUND		13,500.00
		- TRANSFER FOR ERROR IN PRIOR YEAR UNIT ASSESSMENT		

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2016 - #2016/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL SEWER DISTRICT #3				
21	703.8130.0042	UTILITIES EXPENSE	1,100.00	
	703.8130.0099	REPAIR RESERVE FUND		1,100.00
		- TRANSFER FOR UTILITIES EXPENSE		
CARMEL SEWER DISTRICT #4				
22	704.8130.0020	EQUIPMENT	13,000.00	
	704.8130.0040	CONTRACTUAL EXPENSES	3,000.00	
	704.8130.0047	WASTE DISPOSAL/SLUDGE HAULING		16,000.00
		- TRANSFER FOR MISC CONTRACTUAL EXPENSES AND FOR THE PURCHASE OF A COMMUNITOR PER RESOLUTION		
CARMEL SEWER DISTRICT #5				
23	705.8130.0044	ENGINEERING SERVICES	9,300.00	
	705.8130.9909	APPROPRIATED FUND BALANCE	*	9,300.00
		- PROVIDE FOR AN AMMONIA REMOVAL UPGRADE FACILITY PLAN		
24	705.8130.0048	OTHER OPERATING EXPENSES	500.00	
	705.8130.0049	SERVICES - OTHER DEPARTMENTS/GOVERNMENTS		500.00
		- TRANSFER FOR LAB SAMPLING		
CARMEL SEWER DISTRICT #6				
25	706.8130.0047	WASTE DISPOSAL/SLUDGE HAULING	1,700.00	
	706.8130.0099	REPAIR RESERVE FUND		1,700.00
		- TRANSFER FOR WASTE DISPOSAL		
CARMEL SEWER DISTRICT #7				
26	707.8130.0042	UTILITIES EXPENSE	2,500.00	
	707.8130.0047	WASTE DISPOSAL/SLUDGE HAULING		2,500.00
		- TRANSFER FOR UTILITIES EXPENSE		
HIGHWAY MACHINERY CAPITAL PROJECT FUND				
27	951.5130.0024	PURCHASE OF HIGHWAY MACHINERY		36,500.00
	951.5130.5031	INTERFUND TRANSFER - FROM HIGHWAY	*	36,500.00
		- REVISE TRANSFER FROM 500 FUND		
CARMEL WATER DISTRICT #8 CAPITAL PROJECT FUND				
28	968.8310.0048	OTHER CAPITAL EXPENDITURES		20,000.00
	968.8310.0099	TRANSFER TO DEBT SERVICE	40,000.00	
	968.8310.5730	BANS REDEEMED	*	20,000.00
		- PROVIDE FOR TRANSFER TO DEBT FUND		
CARMEL FIRE PROTECTION DISTRICT #2				
29	302.3410.0048	OTHER EXPENDITURES	1,000.00	
	302.3410.0049	SERVICES OTHER DEPARTMENTS/GOVERNMENTS		1,000.00
		- TRANSFER FOR FINANCIAL REVIEW AND LEGAL SERVICES		

ENCUMBRANCES OF 2016 FUNDS FOR EXPENDITURES IN 2017 - AUTHORIZED

WHEREAS, it is recommended by the Town Comptroller's Office that 2016 Government Budget Funds be encumbered or reserved for the 2017 Budget Appropriations, based on recent approved Town Board Resolutions and/or specific projects in progress for various purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel authorizes the Town Comptroller's Office to Encumber or Reserve unexpended 2016 Government Fund monies for expenditures in fiscal year 2017 as follows:

1 MARCH 2017
TOWN BOARD MEETING

(Cont.)

<u>Purpose of Encumbrance</u>	<u>Accounts</u>	<u>Maximum</u>	<u>Explanation Comments</u>
<u>General Fund</u>			
Assessor Contract Expense	100-1355-0046	47,850.00	Reassessment Contract Balance 12/16
Information Technology	100-1680-0020	19,425.00	Technology Upgrades Balance 12/16
Data Imaging Equipment	100-1680-0021	35,000.00	Data Imaging Equipment
Park Capital Improvements	100-7999-0040	<u>50,000.00</u>	Park Capital Improvements
Total General Fund Encumbrances		<u>\$152,275.00</u>	
Highway Fund	500-5130-0041	\$150,000.00	Machinery/Equipment Capital Expense
<u>Special Districts</u>			
Mahopac Falls Fire Dept.	301-3410-0045	\$ 46,000.00	Dry Hydrant Installation Estimate

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**CARMEL FIRE PROTECTION DISTRICTS #1 AND #2 - ENTRY INTO CONTRACTS
WITH PENFLEX INC. FOR SERVICE AWARD PROGRAM ADMINISTRATION
AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel, acting as the commissioners of Carmel Fire Protection Districts #1, and #2, hereby authorizes entry into Service Award Program Service Agreements with Penflex Inc., of Latham, NY for administration services for the Fire Protection District Service Award Programs for 2017 as contained within the proposal of September 2016 which is attached hereto and made a part hereof, at estimated costs of \$6,400.00 for Fire Protection District #1; and \$7,000.00 for Fire Protection District #2; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign said agreements on behalf of the Town of Carmel.

Resolution
Offered by: Councilman Schneider
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

(Cont.)

Standard Services Fee Schedule

Base Fee: \$3,750, \$200 change from 2015
Per-Participant Fee: \$18, \$1 change from 2015
Payment certification and trustee directive letters: \$75 per letter, \$0 change from 2015

Total Estimated Standard and Distribution Services Fees: \$6,400

Optional Services Fee Schedule

PLEASE CHECK ONE BOX:

- ☐ COMPLETE the 'LOSAP Audit Package' for a fee of \$495.
Auditing Firm: _____
Contact Name: _____
Email Address: _____
Please note: the LOSAP Audit Package does not satisfy the LOSAP audit requirement, but it assists the accounting firm performing the audit.
- ☐ DO NOT COMPLETE the 'LOSAP Audit Package' and bill us for the cost of Penflex services for preparing and communicating information we direct you to prepare and forward to the accounting firm which will audit our Service Award Program.

All other services are optional and are billed only when requested. Please call for fee estimates and purchase order arrangements. Optional services include additional client meetings, drafting of special correspondence and documents, and performing actuarial cost estimate calculations.

To authorize Penflex, Inc. to begin providing these services in accordance with this fee schedule, please have the Town Supervisor sign and return this Service Fee Agreement. Keep a copy for your records.

Supervisor
Town of Carmel

Edward J. Holohan
Edward J. Holohan, ASA
President, Penflex, Inc.

Penflex, Inc. 11/1/2016-10/31/2017 Service Fee Agreement
TOWN OF CARMEL
CARMEL FIRE PROTECTION DISTRICT NO. 2
SERVICE AWARD PROGRAM

Standard Services Fee Schedule

Base Fee: \$3,750, \$200 change from 2015
Per-Participant Fee: \$18, \$1 change from 2015
Payment certification and trustee directive letters: \$75 per letter, \$0 change from 2015

Total Estimated Standard and Distribution Services Fees: \$7,000

Optional Services Fee Schedule

PLEASE CHECK ONE BOX:

- ☐ COMPLETE the 'LOSAP Audit Package' for a fee of \$495.
Auditing Firm: _____
Contact Name: _____
Email Address: _____
Please note: the LOSAP Audit Package does not satisfy the LOSAP audit requirement, but it assists the accounting firm performing the audit.
- ☐ DO NOT COMPLETE the 'LOSAP Audit Package' and bill us for the cost of Penflex services for preparing and communicating information we direct you to prepare and forward to the accounting firm which will audit our Service Award Program.

1 MARCH 2017
TOWN BOARD MEETING

(Cont.)

All other services are optional and are billed only when requested. Please call for fee estimates and purchase order arrangements. Optional services include additional client meetings, drafting of special correspondence and documents, and performing actuarial cost estimate calculations.

To authorize Penflex, Inc. to begin providing these services in accordance with this fee schedule, please have the Town Supervisor sign and return this Service Fee Agreement. Keep a copy for your records.

Supervisor
Town of Carmel

Edward J. Holohan
Edward J. Holohan, ASA
President, Penflex, Inc.

ATTENDANCE AT 2017 NEW YORK STATE GFOA CONFERENCE AUTHORIZED - SUPERVISOR KENNETH SCHMITT AND TOWN COMPTROLLER MARY ANN MAXWELL

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Supervisor Kenneth Schmitt and Town Comptroller Mary Ann Maxwell to attend the 2017 New York State GFOA Conference from March 30, 2017 through March 31, 2017 in Albany, NY; and

BE IT FURTHER RESOLVED that the cost of registration and other necessary expenses be advanced or reimbursed by the Town Comptroller's Office upon audit and approval.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CERTAIN EQUIPMENT DECLARED OBSOLETE AND DISPOSAL AUTHORIZED

RESOLVED that, upon the recommendation of Town Comptroller Mary Ann Maxwell, the Town Board of the Town of Carmel hereby declares the following equipment to be obsolete and authorizes its disposal in accordance with Town Law, including but not limited to Town Law §64(2-a).:

IBM 4230-101 Dot Band Printer Serial No. 01-HF640

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

1 MARCH 2017
TOWN BOARD MEETING

PURCHASE OF HEWLETT PACKARD TECHNOLOGY UPGRADES AUTHORIZED - NOT TO EXCEED \$11,987.42 AND INSTALLATION AUTHORIZED - SULLIVAN DATA MANAGEMENT, INC. - NOT TO EXCEED \$5,739.46

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town Comptroller Mary Ann Maxwell hereby authorizes the purchase of desktop computer replacements for various Town Departments from Hewlett Packard in a sum not to exceed \$11,987.42; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Carmel, upon the recommendation of Town Comptroller Mary Ann Maxwell hereby authorizes the purchase and installation of computer equipment for various Town Departments from Sullivan Data Management, Inc., Yorktown Heights NY at a sum not to exceed \$5,739.46; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all necessary contract documentation to effect acceptance of this proposal upon the terms authorized herein.

Resolution

Offered by: Councilwoman McDonough

Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL SEWER DISTRICT #7 - COMMENCEMENT OF LITIGATION AUTHORIZED CLAIMS RELATED TO WASTEWATER TREATMENT PLANT ROOF AND STRUCTURAL REPAIRS

RESOLVED, the Town Board of The Town of Carmel, acting as Commissioners of Carmel Sewer District #7 hereby authorizes Gregory L. Folchetti, 1875 Route Six, Carmel, NY, to commence proceedings in the Supreme Court, Putnam County for all claims related to the roof and structural repairs required at the Carmel Sewer District #7 Wastewater Treatment Plant; and

BE IT FURTHER RESOLVED that said legal services are hereby approved at a rate of \$205.00 per hour.

Resolution

Offered by: Councilman Schneider

Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PUBLIC COMMENTS - AGENDA ITEMS

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

1 MARCH 2017
TOWN BOARD MEETING

PUBLIC COMMENTS - OPEN FORUM

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Councilman Schneider announced that the 2017 Northern Westchester-Putnam St. Patrick's Day Parade will be held on March 12, 2017 along Route 6 in Mahopac, commencing at 2:00 p.m.

Supervisor Schmitt announced that under the direction of Jennifer Vara, the Mahopac High School's acapella group the Pacapellas, together with students from all district schools, will perform at "Acapalooza" on March 8, 2017 at 7:00 p.m. at the Mahopac High School.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all Town Board members present and in agreement, the meeting was adjourned at 7:23 p.m. to Executive Session with Town Assessor Glenn Droese and Assessor Consultant Edye McCarthy in connection with a Vision Government Solutions contractual matter.

Respectfully submitted,

Ann Spofford, Town Clerk