

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 7th day of June 2017 at 7:08 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt. Councilman Schneider and Councilman Lupinacci were absent.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

MINUTES OF TOWN BOARD MEETING HELD ON 5/10/17 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilwoman McDonough, with all members of the Town Board present voting “aye”, the minutes of the Town Board meeting held on May 10th 2017 were accepted as submitted by the Town Clerk.

POLICE DEPARTMENT - PROBATIONARY PROMOTIONAL APPOINTMENT OF SERGEANT MADE - LAURA S. SMITH

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Town of Carmel Police Department hereby appoints Police Officer Laura S. Smith to the position of Sergeant, effective immediately, on a contingent, promotional, probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough and Supervisor Schmitt

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> | |
|-----------------------|----------------------|-------------------|--------|
| Jonathan Schneider | <u> </u> | <u> </u> | Absent |
| John Lupinacci | <u> </u> | <u> </u> | Absent |
| Suzanne McDonough | <u> X </u> | <u> </u> | |
| Frank Lombardi | <u> X </u> | <u> </u> | |
| Kenneth Schmitt | <u> X </u> | <u> </u> | |

Supervisor Schmitt spoke regarding Laura Smith’s achievements and dedicated career with the Carmel Police Department which commenced in 2007 when she was hired as the first female officer. Supervisor Schmitt administered her oath of office and the members of the Town Board congratulated her on her promotion to the rank of sergeant.

ENGINEERING DEPARTMENT - JOB CLASSIFICATION OF SENIOR ACCOUNT CLERK CREATED AND PROMOTIONAL APPOINTMENT OF DONNA ESTEVES MADE

RESOLVED that the Town Board of the Town of Carmel hereby creates the job classification of Senior Account Clerk in the Town of Carmel Engineering Department and appoints Donna Esteves to said position, effective April 1, 2017 at a CSEA Group 5 Step 2 salary level on a promotional probationary basis and subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: Supervisor Schmitt
Seconded by: Councilman Lombardi

(Cont.)

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> | |
|-----------------------|-------------------|-------------------|--------|
| Jonathan Schneider | <u> </u> | <u> </u> | Absent |
| John Lupinacci | <u> </u> | <u> </u> | Absent |
| Suzanne McDonough | <u> X </u> | <u> </u> | |
| Frank Lombardi | <u> X </u> | <u> </u> | |
| Kenneth Schmitt | <u> X </u> | <u> </u> | |

PROPOSAL ACCEPTED AND ENTRY INTO AGREEMENT FOR MICROFILM OFF-SITE STORAGE AUTHORIZED - IRON MOUNTAIN INFORMATION MANAGEMENT, LLC - MONTHLY COST OF \$160.00

RESOLVED THAT the Town Board of the Town of Carmel, and pursuant to the recommendation of Town of Carmel Town Clerk Ann Spofford, hereby accepts the proposal of Iron Mountain Information Management, LLC, Royersford, PA for the provision of off-site microfilm record and data storage for the Town of Carmel for a period of one (1) year at a monthly cost of \$160.00;

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilwoman McDonough

Seconded by: Councilman Lombardi

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> | |
|-----------------------|-------------------|-------------------|--------|
| Jonathan Schneider | <u> </u> | <u> </u> | Absent |
| John Lupinacci | <u> </u> | <u> </u> | Absent |
| Suzanne McDonough | <u> X </u> | <u> </u> | |
| Frank Lombardi | <u> X </u> | <u> </u> | |
| Kenneth Schmitt | <u> X </u> | <u> </u> | |

BUDGET MODIFICATIONS PERIOD ENDING APRIL 30, 2017 - 2017/02 - AUTHORIZED

WHEREAS the Town Comptroller has reviewed the proposed Final Budget Modifications for the period ending April 30, 2017 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Final Budget Modifications/Revisions for the period ending April 30, 2017, as shown on itemized on Schedule 2017/02 which is attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: Councilman Lombardi

Seconded by: Councilwoman McDonough

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> | |
|-----------------------|-------------------|-------------------|--------|
| Jonathan Schneider | <u> </u> | <u> </u> | Absent |
| John Lupinacci | <u> </u> | <u> </u> | Absent |
| Suzanne McDonough | <u> X </u> | <u> </u> | |
| Frank Lombardi | <u> X </u> | <u> </u> | |
| Kenneth Schmitt | <u> X </u> | <u> </u> | |

7 JUNE 2017
TOWN BOARD MEETING

(Cont.)

TOWN OF CARMEL
BUDGET REVISIONS MARCH-APRIL 2017 - #2017/02

| BUDGET REVISION NUMBER | ACCOUNT | ACCOUNT TITLE & TRANSFER DESCRIPTION | INCREASE USES & SOURCES OF FUNDS | DECREASE USES & SOURCES OF FUNDS |
|------------------------------|---------------|---|---|---|
| GENERAL FUND | | | | |
| 1 | 100.3120.0029 | POLICE SPECIAL EQUIPMENT - GRANTS | 9,692.00 | |
| | 100.1989.3389 | STATE AID - POLICE EQUIPMENT | * | 9,692.00 |
| | | - PROVIDE FOR PURCHASE OF ACTIVE SHOOTER KITS FROM GRANT FUNDING | | |
| 2 | 100.3120.0019 | POLICE COMPENSATED ABSENCES | 20,866.00 | |
| | 100.1989.9877 | FUND BALANCE FOR COMPENSATED ABSENCES | * | 20,866.00 |
| | | - PROVIDE FOR RETIREMENT PAYOUT OF ACCRUED TIME | | |
| 3 | 100.3120.0019 | POLICE COMPENSATED ABSENCES | 30,571.00 | |
| | 100.1989.9877 | FUND BALANCE FOR COMPENSATED ABSENCES | * | 30,571.00 |
| | | - PROVIDE FOR SICK TIME PAYOUT PER AUTHORIZED RESOLUTION | | |
| 4 | 100.3120.0012 | POLICE OVERTIME EXPENSE | 8,422.00 | |
| | 100.1989.2680 | INSURANCE RECOVERY - PAYROLL | * | 8,422.00 |
| | | - PROVIDE FOR POLICE OVERTIME EXPENSE FROM W/C REVENUE RECD | | |
| 5 | 100.1930.0040 | CERTIORARI SETTLEMENT EXPENSE | 20,000.00 | |
| | 100.1989.9876 | RESERVE FOR CERTIORARI SETTLEMENTS | * | 20,000.00 |
| | | - PROVIDE FOR CERTIORARI SETTLEMENTS | | |
| 6 | 100.7115.0040 | AIRPORT PARK CONTRACTUAL EXPENSE | 950.00 | |
| | 100.1989.2770 | OTHER REVENUE - UNCLASSIFIED | * | 950.00 |
| | | - PROVIDE FOR DAMAGE TO AIRPORT PARK FROM ANTICIPATED REIMBURSEMENT | | |
| 7 | 100.1460.0045 | RECORDS STORAGE EXPENSE | 1,000.00 | |
| | 100.1460.0040 | RECORDS MANAGEMENT CONTRACTUAL EXPENSE | | 1,000.00 |
| | | -TRANSFER FOR INCREASE IN CHARGES FOR RECORDS STORAGE | | |
| 8 | 100.3120.0012 | POLICE OVERTIME EXPENSE | 25,565.00 | |
| | 100.1990.0040 | CONTINGENCY | | 25,565.00 |
| | | - TRANSFER FOR UNANTICIPATED POLICE OVERTIME EXPENSE FROM GENERAL FUND CONTINGENCY LINE | | |
| 9 | 100.5010.0011 | HIGHWAY ADMIN STAFF COMPENSATION | 2,575.00 | |
| | 100.1010.0016 | TOWN BOARD RESERVE COMPENSATION LINE | | 2,575.00 |
| | | - TRANSFER FOR SALARY ADJUSTMENT PER RESOLUTION | | |
| 10 | 100.7020.0011 | RECREATION ADMIN STAFF COMPENSATION | 930.00 | |
| | 100.1010.0016 | TOWN BOARD RESERVE COMPENSATION LINE | | 930.00 |
| | | - TRANSFER FOR SALARY ADJUSTMENT PER RESOLUTION | | |
| CARMEL WATER DISTRICT #4 | | | | |
| 11 | 604.8310.0046 | PURCHASE OF WATER | 1,000.00 | |
| | 604.8310.0099 | REPAIR RESERVE FUND | | 1,000.00 |
| | | - TRANSFER FOR EMERGENCY PURCHASE OF WATER | | |
| CARMEL WATER DISTRICT #8 | | | | |
| 12 | 608.8310.0020 | EQUIPMENT | 2,000.00 | |
| | 608.8310.0099 | REPAIR RESERVE FUND | | 2,000.00 |
| | | - TRANSFER FOR PURCHASE OF FLOW METER FOR WATER PLANT | | |
| CARMEL SEWER DISTRICT #4 | | | | |
| 13 | 704.8130.0042 | UTILITIES EXPENSE | 10,000.00 | |
| | 704.8130.0142 | MICROFILTRATION - UTILITIES EXPENSE | | 10,000.00 |
| | | - TRANSFER FOR INCREASE IN UTILITIES EXPENSE | | |

BUDGET MODIFICATIONS PERIOD ENDING MAY 31, 2017 - 2017/03 - AUTHORIZED

WHEREAS the Town Comptroller has reviewed the proposed Final Budget Modifications for the period ending May 31, 2017 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule;
NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Final Budget Modifications/Revisions for the period ending May 31, 2017, as shown on itemized on Schedule 2017/03 which is attached hereto, incorporated herein and made a part hereof.

Resolution
Offered by: Supervisor Schmitt
Seconded by: Councilwoman McDonough

7 JUNE 2017
TOWN BOARD MEETING

(Cont.)

| Roll Call Vote | YES | NO | |
|--------------------|-----|----|--------|
| Jonathan Schneider | | | Absent |
| John Lupinacci | | | Absent |
| Suzanne McDonough | X | | |
| Frank Lombardi | X | | |
| Kenneth Schmitt | X | | |

TOWN OF CARMEL
BUDGET REVISIONS MAY 2017 - #2017/03

| BUDGET REVISION NUMBER | ACCOUNT | ACCOUNT TITLE & TRANSFER DESCRIPTION | | INCREASE USES & SOURCES OF FUNDS | DECREASE USES & SOURCES OF FUNDS |
|------------------------|---------------|---|---|----------------------------------|----------------------------------|
| GENERAL FUND | | | | | |
| 1 | 100.1620.0022 | SPECIAL EQUIPMENT | | 105,364.00 | |
| | 100.1989.9871 | RESERVE FOR EQUIPMENT PURCHASES | * | 105,364.00 | |
| | | - PROVIDE FOR PURCHASE OF (4) 2017 FORD ESCAPE VEHICLES PER AUTHORIZING RESOLUTION FROM SPECIAL RESERVE FOR EQUIPMENT PURCHASES | | | |

Budget Revisions May 2017 cover sheet

1

LAKE CASSE PARK DISTRICT PROPOSAL ACCEPTED - PURCHASE AND INSTALLATION OF AIR CONDITIONING UNITS AT CLUBHOUSE AUTHORIZED - SCLAFANI ENERGY-YORKTOWN HVAC - NOT TO EXCEED \$19,995.00

RESOLVED THAT the Town Board of the Town of Carmel, acting as Commissioners of the Lake Casse Park District,, hereby accepts the proposal of Sclafani Energy-Yorktown HVAC, Carmel, NY for the purchase and installation of two (2) 5-ton air conditioning units and appurtenances at the Lake Casse Clubhouse in accordance with the proposal dated April 14, 2017 and at a cost not to exceed \$19,995.00; and;

BE IT FURTHER RESOLVED that the Town Board further authorizes expenditure of a sum not to exceed \$3600 to be paid to a licensed electrician for electrical work necessitated by the referenced installation; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

| Roll Call Vote | YES | NO | |
|--------------------|-----|----|--------|
| Jonathan Schneider | | | Absent |
| John Lupinacci | | | Absent |
| Suzanne McDonough | X | | |
| Frank Lombardi | X | | |
| Kenneth Schmitt | X | | |

Supervisor Schmitt explained that the costs associated with the purchase and installation of the aforementioned air conditioning units will be borne exclusively by the property owners within the Lake Casse Park District.

7 JUNE 2017
TOWN BOARD MEETING

CARMEL WATER DISTRICT #9 - PUBLIC HEARING SCHEDULED FOR 6/28/17 - INCREASE AND IMPROVEMENT IN THE FACILITIES - RECONSTRUCTION OF WATER MAINS, INCLUDING INCIDENTAL IMPROVEMENTS AND EXPENSES IN CONNECTION THEREWITH - MAXIMUM ESTIMATED COST OF \$882,800

WHEREAS, the Town Board of the Town of Carmel, Putnam County, New York, has caused to be prepared a map, plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Carmel Water District No. 9, in the Town of Carmel, Putnam County, New York, being the reconstruction of water mains, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$882,800; and

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act ("SEQRA"), have been performed, it having been determined that this capital project is a Type II Action as to which the SEQRA regulations provide that there is no significant adverse impact pursuant to 6 NYCRR Part 617.5(c)(2); and

WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of said Carmel Water District No. 9, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, in Mahopac, New York, in said Town, on June 28, 2017, at 7:00 o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of Carmel Water District No. 9, in the Town of Carmel, Putnam County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspapers of the Town of Carmel, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. This order shall take effect immediately.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> | |
|-----------------------|----------------------|-------------------|--------|
| Jonathan Schneider | <u> </u> | <u> </u> | Absent |
| John Lupinacci | <u> </u> | <u> </u> | Absent |
| Suzanne McDonough | <u> X </u> | <u> </u> | |
| Frank Lombardi | <u> X </u> | <u> </u> | |
| Kenneth Schmitt | <u> X </u> | <u> </u> | |

Exhibit A

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, on June 28, 2017, at 7:00 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing upon a certain map, plan and report, including an estimate of cost, in relation to the proposed increase and improvement of the facilities of Carmel Water District No. 9, in said Town, consisting of the reconstruction of water mains, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$882,800.

7 JUNE 2017
TOWN BOARD MEETING

(Cont.)

Said capital project has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, said regulations provide will not result in any significant adverse environmental impacts.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Mahopac, New York,
June ____, 2017.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF
CARMEL, PUTNAM COUNTY, NEW YORK

Ann Spofford
Town Clerk

Supervisor Schmitt explained that the costs associated with this long overdue project to replace the water mains in the Vista Terrace area will be borne exclusively by the taxpayers in Carmel Water District #9.

**CARMEL WATER DISTRICTS #1,#2,#3,#4,#5,#6,#7,#8,#9,#10,#12,#13 AND #14 -
PUBLIC HEARING SCHEDULED FOR 6/28/17 - INCREASE AND IMPROVEMENTS
IN THE FACILITIES - AUTOMATIC METER INFRASTRUCTURE AND WATER
METER PROJECT - \$3,350,000**

WHEREAS, the Town Board of the Town of Carmel, Putnam County, New York, has had under consideration the joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in said Town (together, the "Districts"), consisting of the automatic meter infrastructure and water meter project to replace water meters throughout the various water districts, including original equipment, and incidental improvements and expenses in connection therewith; and

WHEREAS, the maximum estimated cost to said Districts of such joint increase and improvement of facilities is determined to be \$3,350,000; and

WHEREAS, such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be annually apportioned and assessed upon the several lots and parcels of land within each said District in the manner provided by law, in an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on said bonds as the same shall become due; and

WHEREAS, it is expected that the apportionment of such cost between the Districts shall be as follows: Water District No. 1's share is 1.79% (\$60,000), Water District No. 2's share is 54.33% (\$1,820,000), Water District No. 3's share is 11.19% (\$375,000), Water District No. 4's share is 3.76% (\$126,000), Water District No. 5's share is 1.19% (\$40,000), Water District No. 6's share is 2.39% (\$80,000), Water District No. 7's share is 2.63% (\$88,000), Water District No. 8's share is 8.81% (\$295,000), Water District No. 9's share is 3.52% (\$118,000), Water District No. 10's share is 2.63% (\$88,000), Water District No. 12's share is 2.60% (\$87,000), Water District No. 13's share is 1.79% (\$60,000), and Water District No. 14's share is 3.37% (\$113,000); and

WHEREAS, said capital project has been determined to be a "Type II Action" pursuant to the provisions of the State Environmental Quality Review Act, which it has been determined will not have any significant adverse environmental impact; and

WHEREAS, it is now desired to call a public hearing on the question of the joint increase and improvement of the facilities of said Water Districts, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

(Cont.)

ORDERED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall at 60 McAlpin Avenue, in Mahopac, New York, in said Town, on the 28th day of June, 2017, at 7 o'clock P.M., Prevailing Time, on the question of the proposed joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in said Town, and the estimate of cost referred to in the preambles hereof, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a notice of said public hearing to be published in the official newspaper of said Town, and also to cause a copy thereof to be posted on the signboard of the Town, such publication and posting to be made not less than ten, nor more than twenty days, before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. This order shall take effect immediately.

Resolution

Offered by: Supervisor Schmitt
Seconded by: Councilman Lombardi

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> | |
|-----------------------|----------------------|-------------------|--------|
| Jonathan Schneider | <u> </u> | <u> </u> | Absent |
| John Lupinacci | <u> </u> | <u> </u> | Absent |
| Suzanne McDonough | <u> X </u> | <u> </u> | |
| Frank Lombardi | <u> X </u> | <u> </u> | |
| Kenneth Schmitt | <u> X </u> | <u> </u> | |

EXHIBIT A

NOTICE OF PUBLIC HEARING

Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14
of the Town of Carmel, Putnam County, New York

PLEASE TAKE NOTICE that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, in said Town, on the 28th day of June, 2017, at 7:00 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing relating to the proposed joint increase and improvement of the facilities of Water District Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and 14, in said Town, being the automatic meter infrastructure and water meter project to replace water meters throughout the various water districts, including original equipment, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$3,350,000, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same.

Such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be levied and collected in each District in the manner provided by law. It is expected that the apportionment of cost between Districts shall be as follows: Water District No. 1's share is 1.79% (\$60,000), Water District No. 2's share is 54.33% (\$1,820,000), Water District No. 3's share is 11.19% (\$375,000), Water District No. 4's share is 3.76% (\$126,000), Water District No. 5's share is 1.19% (\$40,000), Water District No. 6's share is 2.39% (\$80,000), Water District No. 7's share is 2.63% (\$88,000), Water District No. 8's share is 8.81% (\$295,000), Water District No. 9's share is 3.52% (\$118,000), Water District No. 10's share is 2.63% (\$88,000), Water District No. 12's share is 2.60% (\$87,000), Water District No. 13's share is 1.79% (\$60,000), and Water District No. 14's share is 3.37% (\$113,000).

(Cont.)

The capital project has been determined to be a “Type II Action” under SEQRA, which it has been determined will not result in any adverse significant environmental impact. The map, plan and report for the capital project are on file in the office of the Town Clerk where they may be inspected during regular office hours.

Dated: Mahopac, New York,
June __, 2017.

BY ORDER OF THE TOWN BOARD OF
THE TOWN OF CARMEL PUTNAM
COUNTY, NEW YORK

Ann Spofford
Town Clerk

Supervisor Schmitt explained that new water meters will be replacing all of the existing old style meters throughout the various water districts and that these radio read meters will electronically transmit water consumption data directly back to the Comptroller’s office to improve billing efficiency. Supervisor Schmitt further explained that the cost of the project is based upon the amount of users in the water district.

Gregory Folchetti, Legal Counsel added that the repayment terms for the financing will be determined at a future date.

HIGHWAY DEPARTMENT - PURCHASE OF VEHICLES AUTHORIZED - UPSTATE AUTO SALES

RESOLVED that the Town Board of the Town of Carmel, pursuant to the request of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes the purchase of the following used vehicles from Upstate Auto Sales, Hoosick Falls, NY consisting of the following vehicles and their respective purchase prices:

| | |
|---|-------------|
| 2008 GMC Sierra 1500 Pickup VIN# 1GTEC14X08Z279709 | \$ 6,971.00 |
| 2008 GMC Sierra 1500 Pickup VIN# 1GTEC14X78Z273213 | \$ 6,971.00 |
| 2003 Freightliner MT55 Box Van VIN# 4UZAARBW13CL70668 | \$ 7,071.00 |

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> | |
|-----------------------|-------------------|-------------------|--------|
| Jonathan Schneider | <u> </u> | <u> </u> | Absent |
| John Lupinacci | <u> </u> | <u> </u> | Absent |
| Suzanne McDonough | <u> X </u> | <u> </u> | |
| Frank Lombardi | <u> X </u> | <u> </u> | |
| Kenneth Schmitt | <u> X </u> | <u> </u> | |

LONG POND ROAD IMPROVEMENT DISTRICT ROADWAY RECONSTRUCTION PROJECT - CONTRACT NO. C238 - CHANGE ORDER #1 AUTHORIZED

WHEREAS the Town Board of the Town of Carmel has previously awarded the contract for the above project to Landscape Unlimited, Inc.; and
WHEREAS, Town Engineer Richard J. Franzetti, P.E. has recommended that the Town Board approve Change Order No. 1 to the aforesaid contract;

(Cont.)

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the Town Supervisor to sign Change Order #1 to the aforementioned contract, resulting in an overall increase to contract price in the amount of \$16,000.00, in form as attached hereto and made a part hereof.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> | |
|-----------------------|----------------------|-------------------|--------|
| Jonathan Schneider | <u> </u> | <u> </u> | Absent |
| John Lupinacci | <u> </u> | <u> </u> | Absent |
| Suzanne McDonough | <u> X </u> | <u> </u> | |
| Frank Lombardi | <u> X </u> | <u> </u> | |
| Kenneth Schmitt | <u> X </u> | <u> </u> | |

CHANGE ORDER

No. 1
LONG POND ROAD DEDICATON - C238

| | |
|---|--|
| DATE OF ISSUANCE | EFFECTIVE DATE |
| <u>OWNER</u> Town of Carmel | |
| <u>OWNER's Contractor No.</u> C238 | |
| <u>CONTRACTOR:</u> Landscape Unlimited. | <u>ENGINEER:</u> Carmel Engineering Department |

You are directed to make the following modifications:

Description: Install culvert pipe, additional item 4 and drainage swale. Change road profile with an additional 100 cubic yards fill; install approximately 60 LF of 12" culvert piping, .

Reason for Change Order: The proposed elevation for Pleasant Road is inadequate under normal precipitation conditions. The Town of Carmel Highway Superintendent requested that the road elevation be increased beyond that proposed. JRFA has added one half foot to the road profile, along with a drainage swale and culvert crossing to divert the runoff.

| | |
|--|--|
| CHANGE IN CONTRACT PRICE: Original Contract Price | CHANGE IN CONTRACT TIMES: Original Contract Times |
| \$847,395.00 | Substantial Completion: _____ Ready for final payment: _____ |
| Net changes from previous Change Orders No. to No. \$0.00 \$ _____ | Net change from previous Change Orders No. to No. _____ days |
| Contract Price prior to this Change Order \$ <u>847,395.00</u> | Contract Times prior to this Change Order Substantial Completion: _____ Ready for final payment: _____ |
| Net Increase (decrease) of this Change Order \$ <u>\$16,000.00</u> | Net Increase (decrease) of this Change Order _____ days |
| Contract Price with all approved Change Orders \$ <u>\$863,395.00</u> | Contract Times with all approved Change Orders Substantial Completion: _____ Ready for final payment: _____ days or dates |

| | | |
|--|--|---|
| RECOMMENDED: | ACCEPTED: | APPROVED: |
| By: _____ Engineer (Authorized Signature) | By: _____ Contractor (Authorized Signature) | By: _____ Owner (Authorized Signature) |
| Date: _____ | Date: _____ | Date: _____ |

Prior to voting, Councilwoman McDonough stated that she usually does not support change orders, however after researching the matter, she would be voting in favor of the resolution for the safety of the residents.

7 JUNE 2017
TOWN BOARD MEETING

PUBLIC COMMENTS - AGENDA ITEMS

Michael Barile addressed the creation of the job classification of Senior Account Clerk in the Engineering Department and the promotional appointment of Donna Esteves. Mr. Barile commented that Ms. Esteves is a premiere employee and inquired if in the event that the Engineering Department was to be eliminated, can she be moved to another office.

Supervisor Schmitt replied that she could be if the other office maintains that job title. If it does not, the job title would have to be created in that office.

Mr. Barile inquired about the length of water mains to be replaced in Carmel Water District #9.

Supervisor Schmitt stated the length to be approximately 2,500 linear feet.

Mr. Barile asked for a breakdown of the engineering costs and the construction costs associated with the project. As the information was not readily available, Mr. Barile indicated that he would follow up at a later date.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

PUBLIC COMMENTS - OPEN FORUM

Tilde Zimmerman, Highridge Road resident inquired why Carmel Highway Department personnel and vehicles were utilized to remove a tree at the home of Supervisor Schmitt on June 1, 2017. Ms. Zimmerman maintained that the tree was beyond the Town's right-of-way and within Supervisor Schmitt's property frontage. She concluded that other residents would be compelled to hire a third party company to remove the same tree.

Supervisor Schmitt responded that the Highway Superintendent made the determination that the tree was dead and in the right-of-way, and that it was the Town's responsibly to take it down. Supervisor Schmitt pointed out that many dangerous trees are taken down by the Highway Department throughout the course of the year and that limbs from this particular tree have been falling on to the travel portion of the roadway. Discussion ensued regarding the matter.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Councilman Lombardi reported on the recently held, very successful 19th annual Mahopac Relay for Life fundraising event of the American Cancer Society.

Councilwoman McDonough congratulated newly awarded Eagle Scouts Mitchell Clark, Christopher Horan, Robert Kick, and Zachary O'Neill.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilwoman McDonough, with all Town Board members present in agreement, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Ann Spofford, Town Clerk