

TOWN BOARD MEETING  
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Deputy Supervisor Frank Lombardi on the 19<sup>th</sup> day of July 2017 at 7:12 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough and Councilman Lombardi. Supervisor Schmitt was absent.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

Deputy Supervisor Lombardi announced the Town Board had met at 6:30 p.m. in Executive Session with Engineering Consultant John Folchetti, P.E. for an update on a matter of litigation.

**MINUTES OF TOWN BOARD MEETINGS HELD ON 6/14/17 AND 6/21/17 - ACCEPT AS SUBMITTED BY THE TOWN CLERK**

On motion by Councilman Schneider, seconded by Councilman Lupinacci, with all members of the Town Board present voting “aye”, the minutes of the Town Board meetings held on June 14<sup>th</sup> and June 21<sup>st</sup> 2017 were accepted as submitted by the Town Clerk.

**ANNUAL FINANCIAL REPORT OF THE TOWN'S INDEPENDENT AUDITOR FOR FISCAL YEAR 2016 - ACCEPTED**

RESOLVED that the Town Board of the Town of Carmel hereby accepts the Comprehensive Financial Independent Audit Report of the Town's independent auditor, PKF O'Connor Davies for fiscal year 2016 and hereby directs Town Clerk Ann Spofford to publish all notices required in connection herewith in the official newspapers of the Town.

Resolution  
Offered by: Councilman Schneider  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt		Absent

Deputy Supervisor Lombardi stated that the Town's independent auditor has reviewed the Comprehensive Financial Independent Audit Report for fiscal year 2016 with the Town Board at a prior Work Session and noted that the Town of Carmel is in excellent financial condition.

**SERVICE OF SMALL CLAIMS ASSESSMENT REVIEW (SCAR) PROCEEDINGS FILINGS THROUGH THE NEW YORK STATE COURTS ELECTRONIC FILING (NYSCEF) SYSTEM FOR TAX YEAR 2017 - AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the receipt of service of all petitions and interlocutory documents for Small Claims Assessment Review (SCAR) Proceedings to be filed in Putnam County Supreme Court through the New York State Courts Electronic Filing (NYSCEF) System for tax year 2017; and  
BE IT FURTHER RESOLVED that Town Counsel Gregory L. Folchetti is authorized to sign the User Registration Affirmation for receipt of said filings as well as any other reasonable and necessary documentation required to effectuate this authorization.

(Cont.)

Resolution

Offered by: Councilman Schneider  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>          </u>	<u>          </u> Absent

Deputy Supervisor Lombardi reminded residents that Small Claims Assessment Review (SCAR) petitions may now be filed electronically.

**HIGHWAY DEPARTMENT - PROPOSAL ACCEPTED AND EQUIPMENT LEASE AUTHORIZED - MULTIFUNCTION SCANNING/COPYING UNIT - LEAF FINANCIAL SERVICES**

RESOLVED THAT the Town Board of the Town of Carmel, hereby accepts the proposal of LEAF Financial Services, Brewster, NY and authorizes the lease of a multifunction scanning/copying unit for the Town of Carmel Highway Department in accordance with the memorandum of Highway Superintendent Michael Simone dated June 20, 2017 and commencing September 2017 for a five (5) year period at \$121.07 per month; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilwoman McDonough  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>          </u>	<u>          </u> Absent

**MAHOPAC VOLUNTEER FIRE DEPARTMENT - ADDITIONS AND DELETIONS TO THE ACTIVE LIST AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the addition of the following names to the active list of the Mahopac Volunteer Fire Department:

Joseph Bilitto  
Michael Morales  
Grzegorz Prrytula  
Matthew Ramada

BE IT FURTHER RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the deletion of the following names to the active list of the Mahopac Volunteer Fire Department:

(Cont.)

Russell Argila  
Joseph Geary  
Dillon McDonough  
Gerard Supple  
Samantha Valdes

Resolution  
Offered by: Councilman Schneider  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>          </u>	<u>          </u> Absent

**PUBLIC COMMENTS - AGENDA ITEMS**

No member of the public wished to comment at this time.

**TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS**

No member of the Town Board wished to comment at this time.

**PUBLIC COMMENTS - OPEN FORUM**

Michael Barile inquired if anyone had looked into his question about the \$35,000 in permitting fees included in the cost estimate for the proposed Carmel Water District #9 water main reconstruction project asked at the recent Public Hearing held in connection with the matter. Since no response was provided, Mr. Barile indicated that he would follow up at the next meeting.

Mr. Barile inquired why the Town Board did not hold a meeting for the last two weeks.

Deputy Supervisor Lombardi explained that due to the limited number of agenda items generally in the summer months, in addition to saving on electricity, for the last two years at their Organizational Meetings the Town Board voted to reduce their schedule to one Voting Meeting and one Work Session in July as well as in August. He further explained that had it been necessary, additional meetings would have been added.

Mr. Barile commented that given the July 1<sup>st</sup> filing of the final assessment roll, along with the respective notices being mailed to residents regarding their revaluation, the Town Board should not have been out for two weeks. He went on to further comment on why he did not support the Town Board taking two weeks off from their meetings in the summer.

**TOWN BOARD MEMBER COMMENTS - OPEN FORUM**

Councilman Lupinacci announced that the annual Putnam County 4-H Fair will be held from July 28 through July 30, 2017 at the Putnam County Veterans Memorial Park.

Deputy Supervisor Lombardi announced the remaining schedule for the 2017 Town of Carmel Recreation and Parks Department Sunset Concert series held on Thursday evenings at the Mahopac Chamber Park.

19 JULY 2017  
TOWN BOARD MEETING

**ADJOURNMENT**

All agenda items having been addressed, on motion by Councilwoman McDonough, seconded by Councilman Lupinacci, with all Town Board members present in agreement, the meeting was adjourned at 7:25 p.m. to Executive Session for a contractual discussion with Victor Cornelius, as well as for a PBA contractual update from Councilman Lupinacci.

Respectfully submitted,

Ann Spofford, Town Clerk