

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 2nd day of May 2012 at 7:20 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was observed to honor those serving in the United States Armed Forces as well as for the Sullivan family who suffered the tragic loss of four members who perished in an early morning house fire in Carmel on May 1, 2012.

MINUTES OF TOWN BOARD MEETING HELD ON 4/11/12 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meeting held on April 11th 2012 were accepted as submitted by the Town Clerk.

BUDGET MODIFICATIONS #2012-01 - AUTHORIZED

WHEREAS the Town Comptroller has reviewed the first quarter of 2012 proposed Budget Modifications for the period of January 1, 2012 through March 31, 2012 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule identified as #2012-01;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the first quarter 2012 Budget Modifications/Revisions for the period of January 1, 2012 through March 31, 2012 itemized on Schedule #2012-01 which is attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

TOWN OF CARMEL
BUDGET REVISIONS FOR QUARTER ENDING 3/31/12 - #2012/01
☒ Work Session 4/25/12

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	<input checked="" type="checkbox"/> Agenda	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND					
01	100-1110-0020	JUSTICE COURT EQUIPMENT		3,453.00	
	100-5132-0020	HIGHWAY GARAGE - GENERATOR CONNECTION		20,000.00	
	100-1989-9909	APPROPRIATED FUND BALANCE ENCUMBRANCES		23,453.00	
		- RECORD ENCUMBRANCES FORWARD INCREASING BUDGET			
02	100-1989-9876	RESERVE FOR CERTIORARI SETTLEMENTS	*	13,260.00	
	100-1930-0040	CERTIORARI SETTLEMENT EXPENSE		13,260.00	
		- PROVIDE FOR CERTIORARI SETTLEMENT			

(Cont.)

03	100-1989-2705	DONATIONS/CONTRIBUTIONS	*	5,800.00	
	100-1989-0040	UNCLASSIFIED EXPENDITURES		5,800.00	
		- PROVIDE FOR 9/11 MEMORIAL EXPENSE			
04	100-1989-2070	PARK CONTRIBUTIONS	*	2,500.00	
	100-7110-0020	PARK MAINTENANCE EQUIPMENT		500.00	
	100-7111-0020	SYCAMORE PARK EQUIPMENT		1,000.00	
	100-7112-0020	MCDONOUGH FIELDS EQUIPMENT		1,000.00	
		- PROVIDE FOR PARK EQUIPMENT PURCHASE			
05	100-1010-0041	TOWN BOARD EXPENSE - SM		800.00	
	100-1010-0042	TOWN BOARD EXPENSE - JL		1,400.00	
	100-1010-0043	TOWN BOARD EXPENSE - JS		200.00	
	100-1010-0080	TOWN BOARD BENEFIT EXPENSE			2,400.00
		- TRANSFER FOR CONFERENCE EXPENSE			
06	100-1220-0047	SUPERVISOR CONFERENCE EXPENSE		1,300.00	
	100-1220-0080	SUPERVISOR BENEFIT EXPENSE			1,300.00
		- TRANSFER FOR CONFERENCE EXPENSE			
07	100-1410-0014	TOWN CLERK STAFF LONGEVITY		200.00	
	100-1410-0080	TOWN CLERK BENEFIT EXPENSE			200.00
		- TRANSFER FOR STAFF LONGEVITY EXPENSE			
08	100-1440-0047	ENGINEER CONFERENCE EXPENSE		500.00	
	100-1440-0080	ENGINEER BENEFIT EXPENSE			500.00
		- TRANSFER FOR CONFERENCE EXPENSE			
09	100-1610-0047	CENTRAL SERVICES CONFERENCE EXPENSE		350.00	
	100-1610-0080	CENTRAL SERVICES BENEFIT EXPENSE			350.00
		- TRANSFER FOR CONFERENCE EXPENSE			
10	100-3120-0011	POLICE STAFF PAY		5,500.00	
	100-3120-0017	POLICE STAFF UNIFORM PAY		1,300.00	
	100-3120-0080	POLICE STAFF BENEFIT EXPENSEPAY			6,800.00
		- TRANSFER FOR POLICE UNIFORM PAY AND POLICE CHIEF SALARY INCREASE			

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TOWN OF CARMEL
BUDGET REVISIONS FOR QUARTER ENDING 3/31/12 - #2012/01

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION		INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
HIGHWAY FUND					
11	500-5130-0019	MACHINERY REPAIR OTHER PAY		2,005.00	
	500-5010-9877	RESERVE COMP ABSENCES	*	2,005.00	
		- PROVIDE FOR YEAR END SICK PAY PER IBT CONTRACT			
CARMEL FIRE PROTECTION DISTRICT #1					
12	301-3410-0045	EQUIPMENT - DRY HYDRANT		15,000.00	
	301-3410-9909	APPROPRIATED FUND BALANCE ENCUMBRANCES	*	15,000.00	
		- RECORD ENCUMBRANCES FORWARD INCREASING BUDGET			
CARMEL FIRE PROTECTION DISTRICT #3					
13	303-3410-0048	OTHER EXPENDITURES		2,588.00	
	303-3410-0099	WORKERS COMP INS EXPENSE			309.00
	303-9025-0040	LOSAP CONT EXPENSE			2,279.00
		- TRANSFER FOR CERTIORARI SETTLEMENT			
CARMEL FIRE DISTRICT					
14	351-3410-0040	PAYMENT TO FIRE DISTRICT		4,483.00	
	351-3410-1001	TAXES RAISED	*	4,483.00	
		- REVISE BUDGET TO REFLECT ADOPTED BUDGET			

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LAKE CASSE PARK DISTRICT				
15	401-7140-0054	CAPITAL EXPENDITURES	10,000.00	
	401-7140-9909	APPROPRIATED FUND BALANCE ENCUMBRANCES	*	10,000.00
		- RECORD ENCUMBRANCES FORWARD INCREASING BUDGET		
LAKE MAHOPAC PARK DISTRICT				
16	402-7110-0040	PARK CONTRACTUAL EXPENSE	3,100.00	
	402-7110-0099	REPAIR RESERVE FUND		3,100.00
		- TRANSFER FOR MAINTENANCE CONTRACT EXPENSE		

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TOWN OF CARMEL
BUDGET REVISIONS FOR QUARTER ENDING 3/31/12 - #2012/01

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL WATER DISTRICT #4				
17	604-8310-0047	EMERGENCY REPAIRS	7,206.00	
	604-8310-4321	FEDERAL AID - FEMA	*	7,206.00
		- PROVIDE FOR REPAIR EXPENSE DUE TO HURRICANE		
18	604-8310-0020	EQUIPMENT EXPENSE	2,855.00	
	604-8310-0047	EMERGENCY REPAIRS	3,645.00	
	604-8310-0099	REPAIR RESERVE FUND		6,500.00
		- TRANSFER FOR EMERGENCY REPAIRS/EQUIPMENT EXPENSE		
CARMEL WATER DISTRICT #5				
19	605-8310-0047	EMERGENCY REPAIRS	4,816.00	
	605-8310-4321	FEDERAL AID - FEMA	*	4,816.00
		- PROVIDE FOR REPAIR EXPENSE DUE TO HURRICANE		
CARMEL WATER DISTRICT #6				
20	606-8310-0047	EMERGENCY REPAIRS	24,238.00	
	606-8310-4321	FEDERAL AID - FEMA	*	24,238.00
		- PROVIDE FOR REPAIR EXPENSE DUE TO HURRICANE		
CARMEL WATER DISTRICT #7				
21	607-8310-0047	EMERGENCY REPAIRS	9,424.00	
	607-8310-4321	FEDERAL AID - FEMA	*	9,424.00
		- PROVIDE FOR REPAIR EXPENSE DUE TO HURRICANE		
CARMEL WATER DISTRICT #8				
22	608-8310-0047	EMERGENCY REPAIRS	9,904.00	
	608-8310-4321	FEDERAL AID - FEMA	*	9,904.00
		- PROVIDE FOR REPAIR EXPENSE DUE TO HURRICANE		
CARMEL WATER DISTRICT #10				
23	610-8310-0040	CONTRACTUAL REPAIRS	6,076.00	
	610-8310-4321	FEDERAL AID - FEMA	*	6,076.00
		- PROVIDE FOR REPAIR EXPENSE DUE TO HURRICANE		
CARMEL WATER DISTRICT #14				
24	614-8310-0047	EMERGENCY REPAIRS	4,903.00	
	614-8310-4321	FEDERAL AID - FEMA	*	4,903.00
		- PROVIDE FOR REPAIR EXPENSE DUE TO HURRICANE		
CARMEL SEWER DISTRICT #4				
25	704-8130-0044	ENGINEERING SERVICES	6,550.00	
	704-8130-9909	APPROPRIATED FUND BALANCE ENCUMBRANCES	*	6,550.00
		- RECORD ENCUMBRANCES FORWARD INCREASING BUDGET		

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(Cont.)

TOWN OF CARMEL
BUDGET REVISIONS FOR QUARTER ENDING 3/31/12 - #2012/01

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
DRAINAGE CAPITAL PROJECT				
26	900-1989-0012	PROJECT OVERTIME EXPENSE	2,473.74	
	900-1989-0040	CONTRACTUAL EXPENDITURES	122,312.18	
	900-1989-0048	OTHER PROJECT EXPENDITURE	332.60	
	900-1989-5710	PROCEEDS OF BORROWING	125,118.52	
		- CARRY FORWARD PROJECT BALANCE		
STORMWATER MS4 CAPITAL FUND				
27	902-1989-0011	PERSONAL SERVICES	28,000.00	
	902-1989-0020	EQUIPMENT	15,000.00	
	902-1989-0040	CONTRACTUAL EXPENSES	77,000.00	
	902-1989-0044	PROJECT ENGINEERING	40,000.00	
	902-1989-0045	CONTRACTED CONSTRUCTION	385,000.00	
	902-1989-0048	OTHER PROJECT EXPENSES	7,943.00	
	902-1989-3000	STATE AID	*	353,971.50
	902-1989-5710	PROCEEDS OF BONDS	*	198,971.50
		- CARRY FORWARD PROJECT BALANCE		
TECHNOLOGY CAPITAL PROJECT				
28	903-1989-0020	CONTRACTUAL EQUIPMENT	11,806.26	
	903-1989-0040	CONTRACTUAL EXPENDITURES	30,000.00	
	903-1989-0046	SPECIAL CONSULTING SERVICES	46,000.00	
	903-1989-0048	OTHER PROJECT EXPENDITURES	1,402.31	
	903-1989-5710	PROCEEDS OF BORROWING	*	89,208.57
		- CARRY FORWARD PROJECT BALANCE		
HAMLET BEAUTIFICATION IMPROVEMENTS CAPITAL FUND				
29	909-1989-0040	CONTRACTUAL EXPENDITURES	74,638.37	
	909-1989-0045	IMPROVEMENT CONTRACTS	200,000.00	
	909-1989-3901	STATE AID	*	100,000.00
	909-1989-5031	INTERFUND TRANSFER - GNF	*	100,000.00
	909-1989-9909	PROJECT BALANCE	*	74,638.37
		- CARRY FORWARD PROJECT BALANCE		
AIRPORT PARK CAPITAL FUND				
30	910-7140-0044	PROJECT ENGINEERING	2,757.00	
	910-7140-9909	PROJECT BALANCE	*	2,757.00
		- CARRY FORWARD PROJECT BALANCE		
CAMARDA PARK CAPITAL FUND				
31	911-7140-0020	EQUIPMENT/CAPITAL OUTLAY	5,000.00	
	911-7140-0048	OTHER PROJECT EXPENDITURES	163.80	
	911-7140-0049	GENERAL GOVERNMENT SERVICES	1,263.97	
	911-7140-9909	PROJECT BALANCE	*	6,427.77
		- CARRY FORWARD PROJECT BALANCE		

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TOWN OF CARMEL
BUDGET REVISIONS FOR QUARTER ENDING 3/31/12 - #2012/01

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
TOWN HALL - BULIDING IMPROVEMENTS CAPITAL FUND				
32	930-1989-0040	CONTRACTUAL EXPENDITURES	100,000.00	
	930-1989-3901	STATE AID NY POWER AUTHORITY	*	100,000.00
		- CARRY FORWARD PROJECT BALANCE		

(Cont.)

HIGHWAY RESURFACING CAPITAL PROJECT				
33	950-5112-0012	PROJECT OVERTIME		551.50
	950-5112-0045	CONTRACTED PAVING SERVICES		131,483.13
	950-5112-0048	OTHER PROJECT EXPENDITURES		506.24
	950-5112-5710	PROCEEDS OF BORROWING	*	132,540.87
		- CARRY FORWARD PROJECT BALANCE		
MACHINERY CAPITAL FUND				
34	951-5130-0024	PURCHASE OF HWY MACHINERY		32,175.20
	951-5130-0048	OTHER PROJECT EXPENDITURES		57.00
	951-5130-5710	PROCEEDS OF BORROWING	*	32,232.20
		- CARRY FORWARD PROJECT BALANCE		
CARMEL WATER DISTRICT #5 CAPITAL FUND				
35	965-8310-0040	CONTRACTUAL EXPENDITURES		7,740.00
	965-8310-5710	PROCEEDS OF BORROWING	*	7,740.00
		- CARRY FORWARD PROJECT BALANCE		
CARMEL WATER DISTRICT #6 CAPITAL FUND				
36	966-8310-0040	CONTRACTUAL EXPENDITURES		3,640.00
	966-8310-5710	PROCEEDS OF BORROWING	*	3,640.00
		- CARRY FORWARD PROJECT BALANCE		
CARMEL WATER DISTRICT #7 CAPITAL FUND				
37	967-8310-0040	CONTRACTUAL EXPENDITURES		3,060.00
	967-8310-5710	PROCEEDS OF BORROWING	*	3,060.00
		- CARRY FORWARD PROJECT BALANCE		
CARMEL WATER DISTRICT #8 CAPITAL FUND				
38	968-8310-0044	PROJECT ENGINEERING		54,913.75
	968-8310-0048	OTHER PROJECT EXPENDITURES		357.65
	968-8310-5710	PROCEEDS OF BORROWING	*	55,271.40
		- CARRY FORWARD PROJECT BALANCE		
CARMEL WATER DISTRICT #9 CAPITAL FUND				
39	969-8310-0040	CONTRACTUAL EXPENDITURES		3,360.00
	969-8310-5710	PROCEEDS OF BORROWING	*	3,360.00
		- CARRY FORWARD PROJECT BALANCE		

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TOWN OF CARMEL
BUDGET REVISIONS FOR QUARTER ENDING 3/31/12 - #2012/01

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL WATER DISTRICT #12 CAPITAL FUND				
40	987-8310-0040	CONTRACTUAL EXPENDITURES		4,510.00
	987-8310-5710	PROCEEDS OF BORROWING	*	4,510.00
		- CARRY FORWARD PROJECT BALANCE		
CARMEL WATER DISTRICT #14 CAPITAL FUND				
41	984-8310-0040	CONTRACTUAL EXPENDITURES		65,741.80
	984-8310-0048	OTHER PROJECT EXPENDITURES		2,646.24
	984-8310-5710	PROCEEDS OF BORROWING	*	68,388.04
		- CARRY FORWARD PROJECT BALANCE		
CARMEL SEWER DISTRICT #2, EFC UPGRADE PROJECT				
42	972-8130-0040	GENERAL EXPENDITURES		100,000.45
	972-8130-0044	PROJECT ENGINEER		11,158.84
	972-8130-0048	OTHER EXPENSES		5,417.50
	972-8130-0049	GENERAL GOVERNMENT SERVICES		24,114.40
	972-8130-3990	STATE EFC SEWER AID	*	140,691.19
		- CARRY FORWARD PROJECT BALANCE		

(Cont.)

CARMEL SEWER DISTRICT #4, EFC UPGRADE PROJECT				
43	974-8130-0140	GENERAL EXPENDITURES		43,703.68
	974-8130-0144	PROJECT ENGINEERING		1,959.89
	974-8130-0145	PROJECT CONTRACT		5,811.34
	974-8130-0148	OTHER EXPENDITURES		6,117.50
	974-8130-0149	GENERAL GOVERNMENT SERVICES		24,186.00
	974-8130-3990	STATE EFC SEWER AID	*	81,778.41
		- CARRY FORWARD PROJECT BALANCE		
CARMEL SEWER DISTRICT #7, EFC UPGRADE PROJECT				
44	977-8130-0040	GENERAL EXPENSE		108,609.64
	977-8130-0044	PROJECT ENGINEERING		103,459.75
	977-8130-0045	CONTRACTS EXPENDITURES		295,084.50
	977-8130-0048	OTHER EXPENSES		5,723.75
	977-8130-0049	GENERAL GOVERNMENT SERVICES		32,273.63
	977-8130-3990	STATE EFC SEWER AID	*	545,151.27
		- CARRY FORWARD PROJECT BALANCE		

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MONIES RESERVED FROM THE PARKLAND TRUST FUND - MCDONOUGH PARK IMPROVEMENTS, AIRPORT PARK IMPROVEMENTS AND CAMARDA PARK PAVILION INSTALLATION

RESOLVED that the Town Board hereby reserves the following amounts in and from the Parkland Trust Fund to fund the cost of the following additional capital improvements:

- McDonough Park Improvements: \$9,367.33;
- Airport Park Improvements: \$29,611.20;
- Camarda Park Pavilion Installation: \$50,162.47.

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any budget transfers or modifications necessary to effect such authorization and reservation.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilmen Schneider and Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL SEWER DISTRICT #7 CONSTRUCTION UPGRADE CONTRACT - CHANGE ORDER #4 - AUTHORIZED

WHEREAS the Town Board has been advised that Change Order #4 to Carmel Sewer District #7 Construction Upgrade Contract has been approved by the New York State EFC and the New York City DEP,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes Town Supervisor Kenneth Schmitt to sign Change Order #4 to the aforementioned contract, in form as attached hereto and made a part hereof.

(Cont.)

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilmen Lombardi and Schneider

Roll Call Vote	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

CHANGE ORDER NO.4
PAGE 1 of 3

5556/36556
February 21, 2012

PROJECT: CARMEL SEWER DISTRICT #7 WWTP;
REGULATORY UPGRADE

OWNER: TOWN OF CARMEL
60 MCALPIN AVENUE
MAHOPAC, NEW YORK 10541

CONTRACTOR: ROK-BUILT CONSTRUCTION INC.
1725 FRONT STREET
YORKTOWN HEIGHTS, NY 10598

ENGINEER: O'BRIEN & GERE ENGINEERS, INC.
SAW MILL RIVER ROAD, 1ST FLOOR
HAWTHORNE, NY 10532

Pursuant to the terms of Section GP-9.01 of the General Provisions of the above-referenced Contract, the Contractor is hereby authorized and directed to proceed with the extra work as described below. The Contractor agrees to furnish all labor, material and equipment needed to accomplish these changes in accordance with the applicable portions of the Contract Documents and/or as required in the Modifications.

MODIFICATION NO. CSD-A-10

Requirement: Provide an air /vacuum valve on the membrane filtration effluent pipe and chemical drum level gauges.

Reason: An air/vacuum valve is necessary at the high point of the membrane filtration effluent pipe to relieve the vacuum from restricting flow to the effluent turbidity meter. Chemical drum level gauges are necessary to allow the operator to determine chemical usage and remaining chemical quantities.

Cost: ADD\$3,125

MODIFICATION NO. CSD-A-11

Requirement: Provide drop over cable protectors for the power cables to the UV disinfection system lamp modules and mount the alum metering pump panel over the spill containment pallet.

Reason: Cable protectors are necessary to eliminate a tripping hazard and it is necessary to locate the alum pumps over the containment pallets for spill containment.

Cost: ADD\$2,811

CHANGE ORDER NO.4
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February 21, 2012

Rok-Built PCO #22 48" PVC Coupling

Requirement: Connect the new 48" culvert pipe to the existing 48" culvert pipe with a PVC coupling.

Reason: The coupling on the existing 48" culvert pipe was damaged and needed to be replaced.

Cost: ADD\$269

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Rok-Built PCO #25 Fence Gate

Requirement: Install a double 6-foot swing gate the new fencing installed on the north side of the WWTP site.

Reason: The gate was requested by the Contract Operator to allow vehicular access to upstream sewer manholes for maintenance and inspections.

Cost: ADD\$3,439

Rok-Built PCO #26 Special Item 4

Requirement: Use non-limestone Item 4 material for backfilling of the potable water piping trench.

Reason: The specified Item 4 material was not acceptable to the Water Utility Company. It was necessary to for the General Contractor provide the special backfill at a higher cost.

Cost: ADD\$336

Rok-Built PCO #27 Propane Pipe Painting

Requirement: Prep and painting of the liquid propane pipe from the 1,000-gallon propane tank feeding the pre-upgrade generator.

Reason: The liquid propane pipe was revised from underground to above grade. The now above grade piping requires painting.

Cost: ADD\$1,188

Rok-Built PCO #29 Additional Site Bollards

Requirement: Install six additional bollards around the new emergency generator and the new 1,000 gallon propane tank.

Reason: Additional bollards were requested by the Contract Operator for protection of the emergency generator and propane tank.

Cost: ADD\$7,185

**TOTAL COST OF
CHANGE ORDER # 4**

ADD\$18,353

CHANGE ORDER NO.4
PAGE 3 of 3

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It is mutually agreed that the lump sum price or prices listed above will be accepted by the Contractor as the sole basis for payment for all work as indicated, including all associated overhead and profit for the work, or as credits to the contract amount if deletions of work are included.

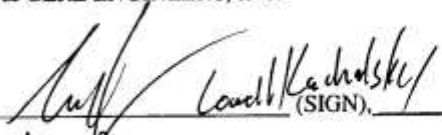
This work must be performed in strict accordance with the terms of the Contract except as herein modified or hereinbefore modified by a previous change order. It is further understood and agreed that, unless otherwise expressly stated herein, the work herein authorized will extend the time of completion of the work to be performed under the Contract and that the amount of this change order includes full payment or credit, as the case may be, for the extra or deleted work covered hereby, and any damage or expense caused the Contractor by any delays to or interference with other work to be performed under the Contract resulting from or on account of said extra or deleted work.

ACCEPTED BY: ROK-BUILT CONSTRUCTION INC.

By: Angelo Ferri (SIGN) Angelo Ferri Sec
Title: Secretary
Date: 2-22-12

(Cont.)

RECOMMENDED BY: O'BRIEN & GERE ENGINEERS, INC.

By:  (SIGN),
Title: VICE PRESIDENT
Date: 3/1/2012

AUTHORIZED BY: TOWN OF CARMEL

By: _____ (SIGN),
Title: _____
Date: _____

MS4 RETROFITS - EXPENDITURE FOR ADDITIONAL ENGINEERING/SURVEYING SERVICES AUTHORIZED - INSITE ENGINEERING - NOT TO EXCEED \$900.00

WHEREAS the Town Board has been advised by Town Engineer Ronald J. Gainer, P.E. that surveying requirements for Year 2 Stormwater Retrofit Projects involving swale improvements on St. Michaels Terrace in the Town of Carmel are not covered by the existing MS4 consulting agreement between the Town of Carmel and Insite Engineering;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the expenditure of a sum not to exceed \$900 for Insite Engineering to prepare formal surveyed metes and bounds descriptions in connection with easements required for the St. Michaels Terrace MS4 project; and

BE IT FURTHER RESOLVED, that such expenditure authorized herein shall be submitted for reimbursement to the County of Putnam from East of Hudson Funds reserved for MS4 retrofits.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

INSTALLATION OF PAVILION AT CAMARDA PARK BID AWARDED - BLUE HORIZONS CONSTRUCTION CORP - NOT TO EXCEED \$45,000.00

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for the installation of a pavilion at the Camarda Park facility in the Town of Carmel, and

WHEREAS such bids were received and opened and Town Engineer Ronald J. Gainer, P.E.,has prepared a bid opening memo which is on file with the Town Clerk Ann M. Garris, and

WHEREAS, James R. Gilchrist has recommended the awarding of the aforesaid bid to Blue Horizons Construction Corp. of Mahopac, the low responsible bidder meeting specifications

(Cont.)

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby awards the aforesaid bid to Blue Horizons Construction Corp, Mahopac, NY at a lump sum price not to exceed \$45,000; and ;

BE IT FURTHER RESOLVED that upon review of insurance certificates in form acceptable to Town Counsel, Kenneth Schmitt, Town Supervisor is hereby authorized to execute any other and further documentation necessary to accept such bid and contract for said services.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**GIS MAPPING SERVICES FOR PROPOSED COLLECTION SECTORS OR ZONES
WITHIN THE TOWN OF CARMEL GARBAGE DISTRICT - PROPOSAL ACCEPTED -
JOSEPH HEGGENSTALLER**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the acceptance of the proposal of Joseph Heggenstaller for GIS mapping services to be utilized in connection with designation of proposed collection sectors or zones within the Town of Carmel Garbage District, which proposal is hereby attached hereto, incorporated herein and made a part hereof; and

BE IT FURTHER RESOLVED, that Town Comptroller Maryann Maxwell is hereby authorized to make any budget transfers or modifications necessary to effect such authorization.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**Proposal to the Town of Carmel, Putnam County, New York
for the creation of a Garbage District Map**

April 11, 2012

As requested by Town of Carmel Councilman John Lupinacci, I submit to the Town of Carmel Town Board for consideration, this proposal for work in developing a town Garbage District Map. I propose to complete the following work:

1. Obtain from Putnam County Real Property Tax Service Agency the most recent tax parcel boundary information in Geographic Information Systems format.

(Cont.)

2. Develop a preliminary draft map of three garbage collection zones encompassing the town's Garbage District. The division lines for the zones specified by Mr. Lupinacci and the Town of Carmel Engineering Department are to roughly follow the current boundaries of the Town of Carmel Police Department's "Sector Lines."
3. Provide a digital copy of the map in PDF format for initial review by town representatives.
4. Once the preliminary map has been reviewed by town representatives, if the client requests, I will travel to the Town of Carmel to meet with Mr. Lupinacci and other representatives from the town to discuss if revisions are needed to the map and develop the specific nomenclature for the district boundaries. As well as, specify the breakdown of parcel land use types (residential, commercial, industrial) that the town requires for their RFP.
5. Complete revisions to the district boundaries, if any are required, based upon meeting with the town representatives.
6. Obtain from the Town of Carmel Assessor's Office a copy of the town's RPS4 database of real property tax data.
7. Using GIS software, complete a join of the RPSV4 database to the tax parcel boundary information for the town.
8. Review the dataset and scrub any errant parcel data polygons (lakes, road right of ways, etc.) that should not be included in the analysis.
9. Use the town's land use classification code (residential, commercial, industrial, etc.) in the assessment data to develop a summary report that shows the number of parcels by category for each district.
10. Travel to the Town of Carmel Engineering Department and use their HP Designjet large format plotter to produce 5 copies of the final Garbage District Boundary map.
11. Load the final Garbage District Boundary dataset into the town's GIS data repository.
12. Load the final Garbage District Parcels dataset into the town's GIS data repository.
13. Provide the town with a final Garbage District Map in PDF format.
14. Provide the town with a final Garbage District Summary Report in PDF format.

At this time, there are many specific details concerning the scope of this project that the client has not outlined and the ability of the town's assessment data to answer the client's report request cannot be confirmed, so I can only offer a general time and cost estimate for this project. Here is a general framework timetable and billing schedule that I have allotted for a project like this:

<u>Task</u>	<u>Estimated Hours</u>
Aggregate Parcels and Create District Boundaries	16
Join Data and QA Parcel Attributes	1
Create Reports	8
Travel, Printing and Meetings	8
Total Hours	33
Rate	\$90/Hour
Estimated Cost	\$2970

If the town's assessment data does not contain the specific level of detail that the town requires for the RFP report and this data needs to be aggregated manually for many of the parcels within the town, that work is not included within the scope of this proposal. The town board and I would have to renegotiate the additional work on the project at a rate of \$90 per hour.

(Cont.)

This proposal also assumes that the following will be provided by the Town of Carmel:

- 1. Town assessment database in DBF, Excel, comma delimited text file or other format agreed to by the town assessor and the consultant.
- 2. A desktop workspace area in the town engineering department to allow connection of a laptop and printing of the Garbage District Map using the town's HP Designjet large format plotter. All media, ink and supplies are to be provided by the Town of Carmel.
- 3. One point of contact for the project is to be specified by the town.

Joseph M. Heggenstaller

Supervisor Schmitt explained that the cost of the GIS mapping services will range between \$3,000.00 and \$4,000.00.

TEAKETTLE SPOUT LAKE PARK DISTRICT NEWSLETTER - MAILING AUTHORIZED

RESOLVED that the Town Board, acting as the Commissioners of the Teakettle Spout Lake Park District, hereby authorizes the mailing to all properties within the district of the newsletter prepared by the Teakettle Spout Lake Park District Advisory Committee and that the cost thereof be charged as a district expense.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Councilwoman McDonough stated that she has confirmed with Dan Pearlsall that the Teakettle Spout Lake Park District's fishing derby will take place on the Lower Lake located on Union Valley Road.

Councilman Lombardi added that the advisory committee is seeking donations of the use of portable toilets for the event to be held on May 12, 2012.

HIGHWAY DEPARTMENT - ADVERTISING FOR BIDS AUTHORIZED - 2013 4 X 4 SIX-WHEEL TRUCKS W/ COMBINATION DUMP BODY, SPREADER, PLOW AND CENTRAL HYDRAULIC SYSTEMS

RESOLVED that, pursuant to the request of the Highway Superintendent, the Town Clerk of the Town of Carmel is hereby authorized to advertise for bids for the purchase of the following highway vehicles/equipment:

- New model 2013 4 x 4 six-wheel trucks w/ combination
Dump body, spreader, plow and central hydraulic systems

(Cont.)

Resolution

Offered by: Councilwoman McDonough
 Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PLANNING BOARD VICE-CHAIRMAN APPOINTMENT MADE - RAYMOND COTE'

RESOLVED that the Town Board of the Town of Carmel hereby appoints Raymond Cote' as Vice-Chairman of the Town of Carmel Planning Board for the year 2012.

Resolution

Offered by: Councilman Schneider
 Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ARCHITECTURAL REVIEW BOARD VICE-CHAIRWOMAN APPOINTMENT MADE - ANGELA BRIANTE

RESOLVED that the Town Board of the Town of Carmel hereby appoints Angela Briante as Vice-Chairwoman of the Town of Carmel Architectural Review Board for the year 2012.

Resolution

Offered by: Councilman Lombardi
 Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ENVIRONMENTAL CONSERVATION BOARD VICE-CHAIRMAN APPOINTMENT MADE - CARL STONE

RESOLVED that the Town Board of the Town of Carmel hereby appoints Carl Stone as Vice-Chairman of the Town of Carmel Environmental Conservation Board for the year 2012.

Resolution

Offered by: Councilman Lupinacci
 Seconded by: Councilman Lombardi

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ZONING BOARD OF APPEALS VICE-CHAIRMAN APPOINTMENT MADE - JOHN MAXWELL

RESOLVED that the Town Board of the Town of Carmel hereby appoints John Maxwell as Vice-Chairman of the Town of Carmel Zoning Board of Appeals for the year 2012.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilmen Lupinacci and Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PUBLIC COMMENTS - AGENDA ITEMS

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

OPEN FORUM

Jerry Ravnitzky recommended that the Town Board consider enacting legislation to regulate steep slopes. In addition, he asked that the Town Board provide feedback with regard to suggestions that he makes at the meetings.

TOWN BOARD MEMBER COMMENTS

Councilman Lombardi announced that local Boy Scout Gil Seda will be hosting an epilepsy awareness fair at the Carmel Town Hall on May 12, 2012 from 10:00 a.m. to 3:00 p.m. for his Eagle Scout service project.

Councilman Lupinacci reported that he, along with Councilwoman McDonough have been meeting with vendors with regard to updating the Town of Carmel’s website. They hope to have a recommendation to present to the rest of the Town Board within the next few weeks.

Supervisor Schmitt announced that the Lake Mahopac Garden Club will hold their annual plant sale on Saturday, May 12th from 9:00 a.m. to 4:00 p.m. at the Lake Mahopac United Methodist Church.

Supervisor Schmitt reflected on the Sullivan family tragedy.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all Town Board members present and in agreement, the meeting was adjourned at 7:43 p.m. to Executive Session to discuss a personnel matter with the Highway Superintendent and for a litigation update from the Town's Special Legal Counsel.

Respectfully submitted,

Ann Garris, Town Clerk