

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 15th day of October 2014 at 7:13 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

MINUTES OF TOWN BOARD MEETINGS HELD ON 9/17/14 AND 9/23/14 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meetings held on September 17th and September 23rd 2014 were accepted as submitted by the Town Clerk.

BOND RELEASE AUTHORIZED - MIKE GUO/KOBU ASIAN BISTRO - TM#75.12-2-5

WHEREAS application has been made by Mike Guo/Kobu Asian Bistro for the total release of a site plan bond posted in accordance with the Land Subdivision and/or Zoning Regulations for the premises at 903 South Lake Blvd., TM # 75.12-2-5;

WHEREAS said applications have been reviewed by the Town Engineer Richard J. Franzetti, P.E. and a release of the bond has been recommended and approved by the Town Engineer and Town of Carmel Planning Board,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the site plan bond referenced herein, First Niagra Bank Check # 1441 in the amount of \$32,000.00.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilmen Lombardi and Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

BOND REDUCTION AUTHORIZED - THOMAS INFANTINO - BALDWIN ESTATES SUBDIVISION - TM #64.8-1-19, 20 & 21

WHEREAS application has been made by Thomas Infantino for the reduction of a performance bond posted in accordance with the Land Subdivision and/or Zoning Regulations for the Baldwin Estates Subdivision, Tax Map #64.8-1-19, 20 and 21; and

WHEREAS said application had been previously reviewed by the Town Engineer Richard J. Franzetti, P.E. and a reduction of the bond has been previously recommended and approved by the Planning Board; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the reduction of the aforementioned bond Mahopac National Bank Letter of Credit #401000788 from its current amount of \$56,952.00 to \$11,400.00; and

BE IT FURTHER RESOLVED that substitution of new security in the reduced amount of \$11,400.00 by applicant is hereby authorized.

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(Cont.)

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL SEWER DISTRICT #7 - ACCEPTANCE OF PROPOSAL AUTHORIZED FOR INSTALLATION OF VENTILATION FAN - SEVERN TRENT ENVIRONMENTAL SERVICES - NOT TO EXCEED \$1,829.00

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #7 hereby accepts the proposal of Severn Trent Environmental Services for the installation of a ventilation fan at the Carmel Sewer District #7 Wastewater Treatment Plant in accordance with the terms of the proposal dated September 17, 2014 at a cost not to exceed \$1,829.00; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary to fund the service authorized herein.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL SEWER DISTRICT #7 - ACCEPTANCE OF PROPOSAL AUTHORIZED FOR INSTALLATION OF AERATION TANK BLOWER - USA BLUEBOOK - NOT TO EXCEED \$2,345.66

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #7 hereby accepts the proposal of USA Bluebook, Gurnee, Ill. for the installation of an aeration tank blower at the Carmel Sewer District #7 Wastewater Treatment Plant at a cost not to exceed \$2,345.66 in accordance with the terms of the proposal dated September 29, 2014; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary to fund the service authorized herein.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

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CARMEL SEWER DISTRICT #5 - ACCEPTANCE OF PROPOSAL AUTHORIZED FOR CONSTRUCTION/INSTALLATION OF ACCESS DECK AERATION TANK BLOWER - NEW MILLENNIUM HOME IMPROVEMENTS - NOT TO EXCEED \$8,300.00

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #5 hereby accepts the proposal of New Millennium Home Improvements, Mahopac, NY for the construction and installation of an access deck to the Bioclere Units at the Carmel Sewer District #5 Wastewater Treatment Plant at a cost not to exceed \$8,300.00 in accordance with the terms of the proposal dated August 7, 2014; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary to fund the service authorized herein.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL SEWER DISTRICT #2 - PURCHASE OF PROGRAMMABLE LOGIC CONTROLLER (PLC) CARD AUTHORIZED - NOT TO EXCEED \$1,210.88

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #2 hereby authorizes the purchase of one Programmable Logic Controller (PLC) Card for the Carmel Sewer District #2 Wastewater Treatment Plant in accordance with the terms of the proposal dated September 29, 2014 at a cost not to exceed \$1,210.88; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary to fund the service authorized herein.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

CARMEL WATER DISTRICT #2 - ACCEPTANCE OF PROPOSAL AUTHORIZED FOR CONSTRUCTION/INSTALLATION OF LEADER AND GUTTER REPLACEMENT - WESTCHESTER SEAMLESS GUTTER - NOT TO EXCEED \$1,400.00

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Water District #2 hereby accepts the proposal of Westchester Seamless Gutter, Mahopac, NY for the construction and installation of a leader and gutter replacement at the Carmel Water District #2 Treatment Plant at a cost not to exceed \$1,400.00; and

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(Cont.)

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary to fund the service authorized herein.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Councilman Lupinacci clarified a question from an earlier meeting in connection with the matter. He indicated that the leaders and gutters will be replaced on both sides of the building for a total of 87 linear feet.

ENTRY INTO AGREEMENT FOR OUTREACH WORKER WITH THE COUNTY OF PUTNAM - OFFICE OF SENIOR RESOURCES AUTHORIZED - 1/1/14 THROUGH 12/31/14

RESOLVED that the Town Board of the Town of Carmel hereby authorizes entry into an Agreement between the County of Putnam and its Office of the Aging for the purpose of providing assistance to the Town of Carmel residents over the age of 60 who have health problems, financial problems or who may be in need of governmental assistance, said agreement to be in form as attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that said agreement shall be for the effective term of January 1, 2014 through December 31, 2014 at an annual cost of \$5,000.00; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign said agreement on behalf of the Town of Carmel.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilmen Lombardi and Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>



MARYELLEN ODELL
County Executive

PATRICIA SHEEHY *WS*
Director *#10*

September 30, 2014

☒ Work Session *10/8/2014*
☐ Agenda *_____*

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(Cont.)

Town of Carmel
Kenneth Schmitt, Town Supervisor
60 McAlpin Ave.
Mahopac, NY 10541



Dear Supervisor Schmitt,

In lieu of a contract, Putnam County will now utilize this letter as a confirmation to our partnership for outreach services in your town.

We have previously negotiated the amount of \$5,000 for the Town of Carmel. As in the past, you will continue to receive a bill for the above amount at the end of the year.

Please sign, notarize and return this letter to us by November 1, 2014. If you have any question please feel free to call me at (845) 808-1700.

Thank you again for your continued support in helping us facilitate to the needs of the senior population of Putnam County.

Sincerely,

Date
Kenneth Schmitt, Town Supervisor

Doreen Crane
Coordinator of Services

Notary Public

DC:mgh

110 OLD ROUTE SIX CENTER - CARMEL, NY 10512 - (845) 808-1700 FAX (845) 808-1942
Office for Senior Resources website: www.putnamcountyny.gov/osr



MARYELLEN ODELL
County Executive

PATRICIA SHEEHY
Director

ADDENDUM

We have been notified by our Risk Management department that one or more types of insurance have expired.

Could you please submit the following document(s):

- Certificate of Liability Insurance (i.e.: General Liab., Auto Liab.)- expired 4/1/14
- Workers' Compensation- expired 1/1/14

Please send the above at your earliest convenience, so that we may update the insurance information in our system.

Thank you, in advance, for your prompt attention to the above.

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PUBLIC COMMENTS - AGENDA ITEMS

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

PUBLIC COMMENTS - OPEN FORUM

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Supervisor Schmitt announced Raymond Matthews from Mahopac as the Town of Carmel's nominee to the 2014 New York State Senate 40th District Veterans' Hall of Fame. He spoke regarding Mr. Matthews' meritorious service in the United States Navy and exceptional community volunteerism. On behalf of the Town Board, he thanked Mr. Matthews for his years of service and commitment. Supervisor Schmitt read a letter from Senator Greg Ball expressing his appreciation to Mr. Matthews for his service and congratulating him on his nomination.

Supervisor Schmitt further announced that Senator Greg Ball will be hosting the 4th Annual Veterans' Hall of Fame on November 20, 2014 at the Mahopac Falls Elementary School to honor veterans from the 40th State Senate District, which includes the Town of Carmel's nominee, Raymond Matthews. Registration will begin at 5:00 p.m. and the ceremony commences at 6:00 p.m.

Councilman Schneider announced that the Hamlet of Carmel Civic Association will be sponsoring their annual Halloween Ragamuffin Parade and Party on October 26, 2014 from 1:00 p.m. to 4:00 p.m., commencing in the parking area behind the Old County Courthouse in the hamlet of Carmel. There will be prizes, refreshments and face painting.

Councilman Lombardi announced that the Town of Carmel Recreation and Parks Department will be holding its annual Harvest Fest on October 26, 2014 at Sycamore Park from 12:00 p.m. to 3:00 p.m. It will feature games, candy, pony rides, a trick-or-treat parade and more.

Councilman Lupinacci announced that a multi-media presentation by Greg Amato on the Historic Hotels and Restaurants of Mahopac will be held on October 21, 2014 at 7:00 p.m. at the Mahopac Public Library.

Supervisor Schmitt encouraged residents to visit the Town of Carmel's web site and subscribe to receive notification of alerts, events, and/or meetings that are occurring in the Town.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilwoman McDonough, seconded by Councilman Lupinacci, with all Town Board members present and in agreement, the meeting was adjourned at 7:35 p.m. to Executive Session for discussion with Richard Franzetti, Town Engineer in connection with a personnel matter as well as with regard to Budget Fiscal Y/E 2015 Personnel and Contractual SCA Software.

Respectfully submitted,

Ann Spofford, Town Clerk