

TOWN BOARD MEETING  
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Deputy Supervisor Frank Lombardi on the 21<sup>st</sup> day of January 2015 at 7:12 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Lupinacci, Councilwoman McDonough and Councilman Lombardi. Supervisor Schmitt and Councilman Schneider were absent.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

Deputy Supervisor Lombardi announced that prior to the commencement of the Voting Meeting, the Town Board met with Labor Counsel in Executive Session to discuss a matter of personnel.

**MINUTES OF TOWN BOARD MEETINGS HELD ON 12/3/14, 12/10/14 AND 12/17/14 - ACCEPT AS SUBMITTED BY THE TOWN CLERK**

On motion by Councilman Lupinacci, seconded by Councilwoman McDonough, with all members of the Town Board present voting “aye”, the minutes of the Town Board meetings held on December 3<sup>rd</sup>, December 10<sup>th</sup> and December 17<sup>th</sup> 2014 were accepted as submitted by the Town Clerk.

**POLICE DEPARTMENT - PROPOSAL ACCEPTED AND PURCHASE OF POLICE VEHICLE COMPUTERS AND MOUNTS AUTHORIZED - ISLAND TECH SERVICES - NOT TO EXCEED \$13,350.50**

RESOLVED, that the Town Board of the Town of Carmel, in accordance with the recommendation of the Chief of Police Michael Cazzari hereby accepts the proposals of Island Tech Services, Brookhaven, NY the purchase of two computer systems and mounts for Town of Carmel Police Vehicles, at a cost not to exceed \$13,350.50; and  
BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary to fund the service authorized herein.

Resolution  
Offered by: Councilman Lombardi  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider			Absent
John Lupinacci	X		
Suzanne McDonough	X		
Frank Lombardi	X		
Kenneth Schmitt			Absent

**PROTOCOL ADOPTED AND AGREEMENT BETWEEN TOWN OF CARMEL AND THE COUNTY OF PUTNAM CHILD ADVOCACY CENTER AUTHORIZED**

RESOLVED, that the Town Board of the Town of Carmel hereby adopts protocol and authorizes the entry into an Agreement with the County of Putnam Child Advocacy Center.  
BE IT FURTHER RESOLVED, that Town Supervisor Kenneth Schmitt is hereby authorized to execute any such agreement on behalf of the Town of Carmel.

Resolution  
Offered by: Councilman Lupinacci  
Seconded by: Councilwoman McDonough

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(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider			Absent
John Lupinacci	X		
Suzanne McDonough	X		
Frank Lombardi	X		
Kenneth Schmitt			Absent

**POLICE DEPARTMENT - ACCEPTANCE OF PROPOSAL AUTHORIZED AND LEASE AGREEMENT FOR TELEPHONE AND RADIO RECORDING SYSTEM AUTHORIZED - INTERACTION INSIGHT CORPORATION - ANNUAL COST NOT TO EXCEED \$3,120.00**

RESOLVED, that the Town Board of the Town of Carmel, in accordance with the recommendation of the Chief of Police Michael Cazzari hereby accepts the proposals of Interaction Insight Corporation, New Rochelle, NY dated November 17, 2014 for the lease of a NICE Telephone and Radio recording system for the Town of Carmel Police Department over a five (5) year term at an annual cost not to exceed \$3,120.00; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary to fund the service authorized herein.

Resolution

Offered by: Councilwoman McDonough  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider			Absent
John Lupinacci	X		
Suzanne McDonough	X		
Frank Lombardi	X		
Kenneth Schmitt			Absent

**MAHOPAC VOLUNTEER FIRE DEPARTMENT - ADDITIONS AND DELETION TO THE ACTIVE LIST AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the addition of the following names from the active list of the Mahopac Volunteer Fire Department:

Ted Wozniak  
Thomas Johansen  
Bryan Bennett  
Christopher Shkreli

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes the deletion of the following name from the active list of the Mahopac Volunteer Fire Department:

David DelDuco

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider			Absent
John Lupinacci	X		
Suzanne McDonough	X		
Frank Lombardi	X		
Kenneth Schmitt			Absent

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2015 USER FEE SCHEDULE - ADOPTED

RESOLVED that the Town Board of the Town of Carmel hereby adopts, effective immediately, the Town of Carmel User Fee Schedule for Fiscal Year 2015 in form as attached hereto and made a part hereof.

Resolution  
Offered by: Councilman Lupinacci  
Seconded by: Councilwoman McDonough

Roll Call Vote	YES	NO	
Jonathan Schneider			Absent
John Lupinacci	X		
Suzanne McDonough	X		
Frank Lombardi	X		
Kenneth Schmitt			Absent

TOWN OF CARMEL ADOPTED USER SERVICE FEES --  
FISCAL YEAR 2015

FEE DESCRIPTION	2015 ADOPTED USER FEES	
TOWN CLERK'S OFFICE		
Certification:		
Registrar's Certification (Birth/Death)	10.00	
Town Clerks Certification (Marriage/Other)	10.00	
Genealogy Fee Schedule:	1 - 3 years - \$22.00	
	4 - 10 years - \$42.00	
	11 - 20 years - \$62.00	
	21 - 30 years - \$82.00	
	31 - 40 years - \$102.00	
	41 - 50 years - \$122.00	
	51 - 60 years - \$142.00	
	61 - 70 years - \$162.00	
Copies:		
Copies of Town Ordinance or Other Documents - Per Page	0.25	
Facsimile/Fax - Per Page	2.00	
Map (Zoning, Election, Other) - Black & White/Color	10.00/15.00	
Licenses:		
Auctioneering License - Annual	300.00	
Auctioneering License - One Day	150.00	
Annual Dog License Fee - spayed/nuetered	7.50	
Annual Dog License Fee - unsplayed/un-nuetered	15.50	
Garbage Carting License - Renewal *	2,000.00	* Plus \$150 per truck inspection annually
Garbage Carting License - NEW *	2,500.00	* Plus \$150 per truck inspection annually
Marriage License	40.00	
Peddling License - 3 Months	500.00	
Miscellaneous:		
Cemetery Grave Marker - Each	100.00	
Dog Pick-Up	50.00	
Dog Shelter Fee - First Impoundment	25.00	+ 10.00 Each Additional 24 Hours
Second Impoundment - within one year	35.00	+ 10.00 Each Additional 24 Hours
Third Impoundment - within one year	45.00	+ 10.00 Each Additional 24 Hours
Subsequent Impoundment - within one year		
Petition to Amend Zoning Ordinance	1,500.00	
Permits:		
Canvassing/Soliciting Permit - 3 Months	350.00	
Public Assembly Permit - Each Event	200.00	
Sound Amplification Permit Commercial	100.00	
Sound Amplification Permit Residential	50.00	
Town Code:		
Annual Town Code Book Supplement	75.00	
Code Book	300.00	
Freshwater Wetlands Chapter Pamphlet	35.00	
Street Specifications	10.00	
Subdivision of Land Ordinance Pamphlet	35.00	
Vehicle and Traffic Chapter Pamphlet	25.00	
Zoning Chapter Pamphlet	35.00	

TOWN OF CARMEL ADOPTED USER SERVICE FEES --  
FISCAL YEAR 2015

FEE DESCRIPTION	2015 ADOPTED USER FEES	
POLICE DEPARTMENT		
Accident Report - Business	0.25	per page
Accident Report - Personal	0.25	per page
Finger Printing Service - Non Residents - Per Person	35.00	
Photograph	20.00	per photo
Police Special Escort Service - Per Hour	-	
Special Event or Special Services - Per Hour	-	
CD of Photographs from Casefile	50.00	
Tow License Fee	1,500.00	Annual License Fee
Vehicle Impound Fee	100.00	per vehicle

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ALARM ORDINANCE		
Alarm Permit - 1 Year - Residential & Commercial	40.00	* All alarm fees: 10% of outstanding balance after 90 days past due.
One False Alarm	-	
Two False Alarms	-	
Three False Alarms	25.00	
Four False Alarms	50.00	
Five False Alarms	100.00	
Six-Nine False Alarms	200.00	
Ten or more False Alarms	225.00	
HIGHWAY DEPARTMENT		
Driveway Bond - "Refundable"	750.00	
Driveway Permit - Includes two Inspections	215.00	
Road Opening Bond - "Refundable" - Entire Road	1,000.00	
Road Opening Bond - "Refundable" - Half Road	500.00	
Road Opening Permit	215.00	

TOWN OF CARMEL ADOPTED USER SERVICE FEES --  
FISCAL YEAR 2015

FEE DESCRIPTION		2015 ADOPTED USER FEES	
PARKS & RECREATION DEPARTMENT			
Camp:			
Playground Camp	460.00		
* Early Bird Registration Fee - Playground Camp	410.00		
Primary Camp [9:30 AM to 2:30 PM]	510.00	Extended Day = + \$190.00	
* Early Bird Registration Fee - Primary Camp	460.00		
Classes/Lessons:			
Additional Swimming Lessons	70.00		
Adult Classes	\$65.00 - \$320.00		
CPR Review	70.00		
Lifeguard Training Aid/Safety	\$375.00	Non-Resident \$500.00	
Lifeguard Training Review	\$190.00		
Pre School Classes	FREE - \$175.00		
RTE - Responding to Emergencies	220.00		
Special Tennis, Aerobics, or Other Lessons	Cost		
Swimming Lessons Including Permit	140.00		
Tennis Lessons - 6 One Hour Sessions	\$70.00/\$140.00 non residents		
Tennis Lessons - 8 One Hour Sessions	\$90.00/\$180.00 non residents		
Facilities Rental:			
Ballfield Rental - 2 Hour Limit	\$150.00/\$250.00 w/lights		
Boat Rental Fee	4.00 - 7.00		
Civic Building Rental/Pavilion	200.00	+Supervisor Hourly Rate	
Group Picnic	150.00		
Private Building Rental	300.00	+Supervisor Hourly Rate	
Sycamore Park Concession [Seasonal]	4,600.00		
ID/Permits:			
Beach Guest Card	50.00		
Adult Swimming Permit	100.00		
Daily Adult Beach Fee	8.00		
Daily Adult Guest Beach Fee	10.00		
Daily Youth Beach Fee	7.00		
Daily Youth Guest Beach Fee	9.00		
Family Swimming Permit	200.00		
Family Tennis Permit	80.00		
Identification Card	6.00		
Senior Citizen Identification Card	No charge		
Nanny Identification Card	12.00		
Nanny Swim Permit	100.00		
Individual Tennis Permit	50.00		
Tennis Guest Fee	6.00		
Youth Swimming Permit	80.00		
Dog Park:			
Sycamore Dog Park User Fee - Resident	25.00	Annual	
Sycamore Dog Park User Fee - Non-Resident	75.00	Annual	

TOWN OF CARMEL ADOPTED USER SERVICE FEES --  
FISCAL YEAR 2015

FEE DESCRIPTION		2015 ADOPTED USER FEES	
BUILDING & CODES DEPARTMENT			
Accessory Apartment Permit	400.00		
Bed & Breakfast Special Application	400.00		
Building Permits -- Flat Rate PLUS Estimated Cost of Construction	50.00	Flat Rate PLUS	
Estimated Cost of Construction -- Calculated as:	12.00	per \$1,000 Calculated Estimated Cost	
Residential -- New construction	100.00	per sq. ft.	
Residential -- Finish existing space to living space	20.00	per sq. ft.	
Commercial	150.00	per sq. ft.	
Commercial - Garage	75.00 - 80.00	per sq. ft.	
Decks	35.00	per sq. ft.	
Garage	75.00	per sq. ft.	
Shed	25.00	per sq. ft.	

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Certificates of Compliance	80.00/150.00	Residential/Commercial
Certificates of Occupancy	80.00/150.00	Residential/Commercial
Excavation or Fill Permit for the first 2,000 cubic yards	200.00	Plus \$100 for each additional 1,000 CY
Inspection Fee for Clearance of Title Search Violation	50.00	Each Inspection
Mother/Daughter Permit	200.00	
Plumbing Permit Per Fixture	15.00 each	\$75.00 minimum fee
Plumbing/ Air Conditioning Inspection		
Re-Inspection Fee When Inspection Requested but Job Not Ready	50.00	Paid in Advance of 2nd Inspection
Sign Permit	150.00	
Swimming Pool Permit - Above Ground	150.00	
Swimming Pool Permit - In Ground	300.00	
HVAC Fee	50.00	Flat Rate plus
	10.00	per \$1,000 Estimated Cost of Installation
Title Search	100.00/200.00	Residential/ Commercial + \$100 per establishment
Zoning Letter	75.00	
Outdoor Dining Annual Fee	100.00	Annual Fee
Outdoor Dining (fee per 10 or more seats)	+ 50.00/up to 10 seats	An add'l \$50.00 for 11 or more seats
Fire Inspection: Multifamily / Commercial	150.00 / 100.00	Commercial \$100 per establishment
Blasting Permit	100.00	per month
Operational Permits *	100.00	
* (NYS DOS requires towns to issue permits for storage of certain materials and certain uses)		
Natural Gas Inspections		
Residential	50.00	(5 Fixtures) \$10 each additional
Commercial	100.00	(5 Fixtures) \$20 each additional
Liquid Propane Gas Inspections		
Residential	50.00	(5 Fixtures) - \$10 each additional
Commercial	100.00	(5 Fixtures) - \$20 each additional
ARCHITECTURAL REVIEW BOARD		
New Commercial Structure Review	225.00	
Modification to Existing Commercial Structure Review	150.00	
Other Structure or Sign Review	50.00	
Single Family Residential Structure Review	100.00	
Two or More Family Residential Structure Review	100.00	Plus 50.00 each Additional Unit over two

TOWN OF CARMEL ADOPTED USER SERVICE FEES --  
FISCAL YEAR 2015

FEE DESCRIPTION	2015 ADOPTED USER FEES	
ENVIRONMENTAL CONSERVATION REVIEW BOARD		
ECB Wetlands Sign	10.00	
Permit Renewal/Extension Fee	50.00	For each one year permit renewal/extension
Application Withdrawal	50.00	
Letter of Maintenance	50.00	
Letter of Permission (In lieu of application)	100.00	
Major Interagency Review - Over 5 Acres - Per Acre or Part Thereof	60.00	Total Wetland Include. 100' Control Area
Minor Interagency Review - Up to 5 Acres - Per Acre or Part Thereof	50.00	Total Wetland Include. 100' Control Area
Private Consultation/Conference with Wetland Inspector Per Hour	100.00	
Public Hearing	minimum \$150.00 or cost	
SEQR - DEIS	1%	of Bond
Site Plan Inspection - Single Lot - Per Acre or Part Thereof	300.00	Total Wetland Include. 100' Control Area
Subdivision Plan Inspection - Per Acre or Part Thereof	300.00	Total Wetland Include. 100' Control Area
Tree Cutting - Up to 25 Acres	300.00	+ 25.00 acre and ind. monitoring of escrow fees
Tree Cutting - Over 25 Acres	300.00	+ 75.00 acre and ind. monitoring of escrow fees
Minor Wetland Permit Application - for projects disturbing 1,000 sq ft in the 100 ft buffer area.	225.00	
Escrow Fee for Minor Project	500.00	*as determined by the Town's Wetland Inspector
Major Wetland Permit Application - for projects disturbing 1,000 sq ft in the 100 ft buffer area or any disturbance in the buffer.	500.00	*plus \$100 for each add'l 1,000 sq ft disturbance (or part thereof) in the 100 ft buffer. Maximum fee \$1,000
Escrow Fee for Major Project	1,000.00	*as determined by the Town's Wetland Inspector
Wetland Determination for Health Dept	150.00	
ZONING BOARD OF APPEALS		
280A Exemption	400.00	
Accessory Apartment Application	250.00	
Application Withdrawal	100.00	
Area Variance Application	200.00	
Bed and Breakfast Special Permit Application	400.00	
Interpretation of Ordinance	400.00	
Use Variance Application	400.00	
Computer address labels for variance mailing	25.00	
NOTIFICATION SIGN	25.00	
PLANNING BOARD		
PLANNING SUBDIVISION FEES:		
Sketch fee	500.00	One time fee
Preliminary Fees		
Major Subdivision	3,000.00	Plus \$750 per lot
Minor Subdivision	2,500.00	Plus \$750 per lot
"Extension of Preliminary Sub-division"	500.00	
Final Fees:		
Amendment to Final Plat	1,500.00	
Major Subdivision	1,500.00	Plus \$500 per lot
Minor Subdivision	1,500.00	Plus \$500 per lot
Re-approval of Final Approval	1,500.00	(Does not include SEQR fees)
Extension of final approval	1,000.00	
OPEN DEVELOPMENT REVIEW FEE	2,500.00	
LOT LINE ADJUSTMENT FEE	2,500.00	

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TOWN OF CARMEL ADOPTED USER SERVICE FEES --  
FISCAL YEAR 2015

FEE DESCRIPTION		2015 ADOPTED USER FEES	
<b>SITE PLAN FEES:</b>			
Commercial Site Plan -- Flat Rate PLUS Parking Spaces		2,000.00	Plus \$100 per Parking Spaces
Residential Site Plan -- Flat Rate PLUS Unit Fee		3,000.00	PLUS \$500 per Dwelling Unit
Amendment to Previous Approved Site Plan -- with no new parking spaces		3,000.00	
Amendment to Previous Approved Site Plan -- with new parking spaces		3,000.00	Plus \$100 per Parking Spaces
Re-grant of Site Plan Approval		1,500.00	
Extension of Site Plan Approval		1,000.00	
<b>SPECIAL SITE PLAN FEES</b>			
Boat House/Bathhouse		800.00	
Parking Lot		800.00	
Pools/Tennis Courts/ Playgrounds		800.00	
Residential Barns		800.00	
Residential Dock		800.00	
Residential Horse Riding Ring		800.00	
Home Office		800.00	
<b>LANDFILL, SURFACE GRADING, &amp; OTHER EXCAVATION</b>			
Up to 5 Acres		300.00	
Over 5 Acres		300.00	Plus \$40.00/Acre
<b>PLANNING/MISCELLANEOUS FEES:</b>			
Engineering Fee (Site Plans & Subdivisions) - Technical Review and Construction Inspections		5%	% of Bond Amount
Public Hearings Including Bond Returns and Reductions		175.00	Per Hearing
Planning Board SEQR Escrow Fees - DEIS		2.00%	Not to exceed 2% of Project Value
Planning Board SEQR Escrow Fees - FEIS		2.00%	Not to exceed 2% of Project Value
Recreation Fee in Lieu of Parklands		7,500.00	Per Residential Lot
Recreation Fee Sr. Cit. Multi Family Dwelling/Apt.		3,500.00	Per Dwelling/Apartment
Recreation Fee Multi Family Developments		5,000.00	Per Dwelling
Computer address labels		25.00	
NOTIFICATION SIGN		35.00	
<b>DEPARTMENT MISCELLANEOUS TOWN SERVICES:</b>			
Computer Labels		0.05	Each Label - 5.00 Minimum
Computer Report of Tax Parcels		0.25	Per Page - 5.00 Minimum
Copies of Plans/Maps - 24" x 36"		10.00	
Copies of Records/Documents		0.25	Per Page
Mail Reminder Notices		2.00	
Returned Deposited Bad Check - Each Item		20.00	
Tax or Record Search and Copy		5.00	
Tax or Record Search and Copy with Letter		10.00	
Banner Permit Fee (non-waivable)		1,500.00	* Fee for each banner issued under permit

TOWN OF CARMEL ADOPTED USER SERVICE FEES --  
FISCAL YEAR 2015

FEE DESCRIPTION		2015 ADOPTED USER FEES	
<b>SPECIAL DISTRICTS</b>			
<b>PARK DISTRICTS:</b>			
Building Rental - District Resident		150.00	
Building Rental - Non-District Resident		N/A	
Building Rental Deposit - "Refundable"		150.00	
Building Rental Cleaning Fee		100.00	
<b>SEWER DISTRICTS:</b>			
Sewer System Service Application, including one inspection (where Street Lateral to Curb Line exists)		250.00 500.00	Residential Commercial
Sewer System Connection Additional Inspection - Each Inspection		50.00	
Sewer Sludge Dumping Fee, each 1000 gallons		200.00	
Out of District Application Fee - Residential/Commercial		1,000.00	
<b>WATER DISTRICTS:</b>			
Water System Service Application, including one inspection (where water line curb box exists)		250.00 500.00	Residential Commercial
Water System Connection Additional Inspection - Each Inspection		50.00	
New Water Meter & Installation - 3/4" Meter		325.00	
New Water Meter Purchase		275.00	
All Others		Quote	
Water Meter Repair Due To Customer's Damage		325.00	
Water Meter Test, by written request of consumer		200.00	Payable up front
Water service turned on or off		50.00	

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Water sprinkler tap - Annual Fee	200.00	
Final Bill Fee	35.00	
Special water meter reading by outside vendor	0.00	
Duplicate Bill Fee	0.00	
Bulk Water Sales	10 times the normal in district rate	Minimum fee \$300.00
Out of District Application Fee - Residential/Commercial	1,000.00	
Water Bill Adjustment from Estimate to Actual	25.00 after 2nd adjustment	

User Fee Schedule 2015

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Deputy Supervisor Lombardi indicated that minor modifications were made to the previous year’s User Fee Schedule and that the 2015 User Fee Schedule will be posted on the Town of Carmel’s website.

**ENGINEERING DEPARTMENT - ACCOUNT CLERK DONNA ESTEVES - ATTENDANCE AT TRAINING CLASSES FOR MICROSOFT ACCESS AUTHORIZED - 3/31/15 THROUGH 5/7/15**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Account Clerk Donna Esteves to attend the Training Classes for Microsoft Access to be held at Westchester Community College commencing March 31, 2015 and concluding May 7, 2015; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel authorizes payment of reasonable and necessary expenses incurred in connection therewith upon audit.

Resolution

Offered by: Councilwoman McDonough  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>          </u>	<u>          </u>	Absent
John Lupinacci	<u>  X  </u>	<u>          </u>	
Suzanne McDonough	<u>  X  </u>	<u>          </u>	
Frank Lombardi	<u>  X  </u>	<u>          </u>	
Kenneth Schmitt	<u>          </u>	<u>          </u>	Absent

Deputy Supervisor Lombardi stated that the Town Board encourages employees to attend training classes for the betterment of services to the public.

**CARMEL SEWER DISTRICTS #1 THROUGH #8 AND CARMEL WATER DISTRICTS #1 THROUGH #14 - ADVERTISING FOR BIDS FOR PURCHASE OF CHEMICALS AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the respective Water and Sewer Districts within the Town of Carmel, and pursuant to the request of Town Engineer Richard J. Franzetti, P.E., Town Clerk Ann Spofford, is hereby authorized to advertise for bids for purchase of chemicals for use at the Carmel Sewer Districts #1 through #8 facilities as well as the Carmel Water Districts #1 through #14 facilities; and

BE IT FURTHER RESOLVED that the Town Engineer is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Lupinacci



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<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>          </u>	<u>          </u>	Absent
John Lupinacci	<u>    X    </u>	<u>          </u>	
Suzanne McDonough	<u>    X    </u>	<u>          </u>	
Frank Lombardi	<u>    X    </u>	<u>          </u>	
Kenneth Schmitt	<u>          </u>	<u>          </u>	Absent

**RECREATION AND PARKS DEPARTMENT - RENEWAL OF LICENSING AGREEMENT WITH ASCAP FOR 2015 AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the renewal of the License Agreement with ASCAP for public performances of copyrighted music for the year 2015 at an annual rate of \$335.00; and  
BE IT FURTHER RESOLVED that the James Gilchrist, Director of Recreation and Parks, is hereby authorized to sign any necessary documents and/or reports concerning said renewal on behalf of the Town of Carmel.

Resolution  
Offered by: Councilman Lupinacci  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>          </u>	<u>          </u>	Absent
John Lupinacci	<u>    X    </u>	<u>          </u>	
Suzanne McDonough	<u>    X    </u>	<u>          </u>	
Frank Lombardi	<u>    X    </u>	<u>          </u>	
Kenneth Schmitt	<u>          </u>	<u>          </u>	Absent

Deputy Supervisor Lombardi indicated that the License Agreement with ASCAP is required in connection with the various events sponsored by the Town of Carmel.

**RECREATION AND PARKS DEPARTMENT - REQUEST FOR PROPOSALS AUTHORIZED - CONCESSION STAND AT SYCAMORE PARK**

RESOLVED that, pursuant to the request of the Director of Recreation and Parks, the Town Clerk of the Town of Carmel is hereby authorized to solicit proposals for a vendor to operate the concession stand at Sycamore Park for a three (3) year period commencing March 21, 2015.

Resolution  
Offered by: Councilwoman McDonough  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>          </u>	<u>          </u>	Absent
John Lupinacci	<u>    X    </u>	<u>          </u>	
Suzanne McDonough	<u>    X    </u>	<u>          </u>	
Frank Lombardi	<u>    X    </u>	<u>          </u>	
Kenneth Schmitt	<u>          </u>	<u>          </u>	Absent

**PUBLIC HEARING SCHEDULED FOR 2/18/15 - PROPOSED LOCAL LAW AMENDING THE CODE OF THE TOWN OF CARMEL, CHAPTER 156 THEREOF, ENTITLED "ZONING"**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, February 18, 2015 or as soon thereafter that evening as possible on a Local Law amending the Code of the Town of Carmel, Chapter 156 thereof, entitled "Zoning"; and



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BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspaper of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>          </u>	<u>          </u>	Absent
John Lupinacci	<u>  X  </u>	<u>          </u>	
Suzanne McDonough	<u>  X  </u>	<u>          </u>	
Frank Lombardi	<u>  X  </u>	<u>          </u>	
Kenneth Schmitt	<u>          </u>	<u>          </u>	Absent

**TOWN COMPTROLLER MARYANN MAXWELL - ATTENDANCE AT SEMINAR AUTHORIZED - SUPERSTORM SANDY FEMA PUBLIC ASSISTANCE (PA) PROGRAM - 1/5/15**

RESOLVED that the Town Board of the Town of Carmel hereby authorized Town Comptroller MaryAnn Maxwell, to attend the Superstorm Sandy FEMA Public Assistance (PA) Program, NY which was held on January 5, 2015 at the Fire Training Center in Pomona, New York; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel authorize payment of reasonable and necessary expenses incurred in connection therewith upon audit.

Resolution

Offered by: Councilman Lupinacci  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>          </u>	<u>          </u>	Absent
John Lupinacci	<u>  X  </u>	<u>          </u>	
Suzanne McDonough	<u>  X  </u>	<u>          </u>	
Frank Lombardi	<u>  X  </u>	<u>          </u>	
Kenneth Schmitt	<u>          </u>	<u>          </u>	Absent

**PUBLIC COMMENTS - AGENDA ITEMS**

No member of the public wished to comment at this time.

**TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS**

No member of the Town Board wished to comment at this time.

**PUBLIC COMMENTS - OPEN FORUM**

Don Schipf of Mahopac inquired about the charge on his property tax bill associated with the Reed Memorial Library located in the Hamlet of Carmel.

Councilman Lupinacci explained the history of the Reed Memorial Library's recent establishment as a taxing authority district. He noted that Reed Memorial Library's funding is no longer a town-wide assessment. As with the Mahopac Public Library, the budget to support the district shall be determined by a vote of the voters of the district which consists of all properties within the Town of Carmel outside of the Mahopac Central School District. With the creation of this district, all taxpayers in the Town will now be funding a library. Discussion ensued regarding the matter.

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Kevin Byrne commented that he has recently moved to the Town of Carmel and has enjoyed utilizing both the Reed Memorial Library and the Mahopac Public Library.

**TOWN BOARD MEMBER COMMENTS - OPEN FORUM**

Councilman Lupinacci announced that the Receiver of Taxes will no longer be open on Saturdays for the collection of taxes.

Deputy Supervisor Lombardi reminded residents on behalf of the Highway Superintendent, to place their garbage totes three feet back on to their property and off the road to prevent damage to the tote in addition to providing a clear and unobstructed width on the roadway for proper snow removal.

**ADJOURNMENT**

All agenda items having been addressed, on motion by Councilman Lupinacci, seconded by Councilwoman McDonough, with all Town Board members present in agreement, the meeting was adjourned at 7:35 p.m. to Executive Session to discuss a matter of personnel.

Respectfully submitted,

Ann Spofford, Town Clerk