

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

SUZANNE MC DONOUGH
Town Councilwoman
Deputy Supervisor

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Mahopac, New York 10541
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KATHLEEN KRAUS
Receiver of Taxes

MICHAEL A. BARILE
Town Councilman
JOHN D. LUPINACCI
Town Councilman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING/WORK SESSION
Wednesday, February 27, 2019 7:00pm

[Pledge of Allegiance – Moment of Silence](#)

6:00pm Executive Session:

1. Councilwoman McDonough – Councilman Barile - Personnel
2. Supervisor Kenneth Schmitt – Contractual

Town Board Voting Meeting:

- Accept Town Board Minutes January 16, 23, 2019
- 1. Res: Authorizing Acceptance of Proposal for Government Relation Services
- 2. Res: Authorizing Settlement of Litigation
- 3. Amended Res: Authorizing Payment for Cyclical Revaluation Services
- 4. Res: Authorizing the Town Supervisor to Sign a Stipulation Changing Salary Group of Town Court Clerk Job Title
- 5. Res: Authorizing Attendance at Seminar
- 6. Res: Authorizing Payment for Repairs – Carmel Water Districts #1, #8, #10, and #13
- 7. Res: Authorizing Budget Modifications
- 8. Res: Authorizing Entry into Agreement Putnam County Sheriff's Department
- 9. Res: Authorizing Purchase of Vehicle Computer Town of Carmel Police Department
- 10. Res: Awarding Bid for Purchase of Police Department Uniforms
- 11. Res: Authorizing Payment for Services Rendered Pursuant to Chapter 114 Town of Carmel Town Code
- 12. Res: Acknowledging Amendment of Assessment Roll Water District Capital Charges Tax Map 75.43-2-21
- 13. Res: Authorizing Encumbrances of 2018 Funds for Expenditures in 2019
- 14. Res: Acknowledging Receipt of Notice of Availability of Records and Docket Town of Carmel Justice Court
- 15. Res: In Opposition to Elimination of AIM Funding
- 16. Res: Authorizing Acceptance of Proposal for Inspection of Water Storage Tanks
- 17. Res: Authorizing Hiring of Part-Time Employee in the Building Department
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**
- **Adjournment**

Town Board Work Session:

- Review of Town Board Minutes February 6, 2019
 - 1. Supervisor Kenneth Schmitt – Consider Permanent Appointment - Bella Cimadomo, Principal Office Assistant – Supervisor's Office
 - 2. Councilwoman Suzi McDonough – Consider Resolution Rescinding Article 25A of the NYS Public Health Law
 - 3. Consider Submission of Application to the Westchester Municipal Planning Federation Nominating Harold Gary – Distinguished Citizen Planner Award
 - 4. Richard Franzetti, PE, Town Engineer – Consider Request to Add Additional Water Line – CWD#9
 - 5. Richard Franzetti, PE, Town Engineer – Consider Request to Prepare Safe Yield Analysis – Lake Mahopac
 - 6. Richard Franzetti, PE, Town Engineer – Consider Request to Accept Proposal for Installation of Radio Read System for CWD #s 1,8,10,13
 - 7. Michael Simone, Highway Superintendent – Consider Request to Advertise for Bids for Spring Materials
 - 8. Michael Simone, Highway Superintendent – Consider Request to Enter into Agreement for 2019 Bulk Storage Compliance Inspection Program
 - 9. Michael Simone, Highway Superintendent – Consider Request to Authorize Payment to Mulch, Ink. for Waste Wood Processing Services
-
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
 - **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

RESOLUTION #1

RESOLUTION AUTHORIZING ACCEPTANCE OF PROPOSAL FOR GOVERNMENT RELATIONS SERVICES

RESOLVED that the Town Board of the Town of Carmel, hereby authorizes the acceptance of the proposal of Cozen O'Connor, New York, NY for government relations services to be rendered in connection with economic development and infrastructure improvement and expansion within the Town of Carmel and its respective special improvement districts, at a base monthly cost of \$10,000 and in general form and substance with the proposal on file in the Office of the Town Supervisor; and

BE IT FURTHER RESOLVED, that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the aforesaid proposal on the terms and conditions authorized herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #2

RESOLUTION AUTHORIZING SETTLEMENT OF LITIGATION

WHEREAS there is currently pending in the Supreme Court, County of Putnam, State of New York under Index No. 500582/2017 a certain lawsuit entitled “White Hill Management Corp. vs. The Town of Carmel” regarding the tax assessments for the properties known and designated Town of Carmel Tax Maps No. 75.44-1-36, 75.44-1-37, 75.44-1-65, 75.44-1-66 and 75.44.15-1-67; and

WHEREAS a proposed settlement of the litigation has been negotiated by Glenn Droese, Town Assessor, and special counsel Gregory L. Folchetti, both of whom have recommended approval of the proposed settlement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the settlement of the aforementioned litigation as recommended; and

BE IT FURTHER RESOLVED that Special Counsel Gregory L. Folchetti is hereby authorized to sign, on behalf of the Town of Carmel, the stipulation of settlement and corresponding consent judgment reflecting the terms of the settlement.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #3

AMENDED RESOLUTION ACCEPTING PROPOSAL CYCLICAL REVALUATION SERVICES

RESOLVED that the Town Board of the Town of Carmel hereby accepts the proposal of GAR Associates, LLC Amherst, NY for assessment and appraisal services to be provided in connection with preparation of the 2018 and 2019 Town of Carmel assessment rolls at a cost not to exceed \$45,000, in accordance with the proposal dated October 12, 2017 and as well as previously authorized by the Town Board by resolution passed November 15, 2017; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #4

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A STIPULATION CHANGING SALARY GROUP OF TOWN COURT CLERK JOB TITLE

RESOLVED, that the Town Board of the Town of Carmel ("Town") hereby authorizes the Town Supervisor to sign a Stipulation of Agreement, effective October 1, 2018, the Town Court Clerk job title shall be placed at a Salary Group 9, as specified in Appendix "E" of the Collective Bargaining Agreement between the Town and Local 840, CSEA, AFSCME, AFL-CIO that expired on December 31, 2017, and was modified and extended by a Memorandum of Agreement with a duration of January 1, 2018 to December 31, 2021 (the "CBA").

BE IT FURTHER RESOLVED, that pursuant to the above-referenced Stipulation of Agreement, effective October 1, 2018, Town Court Clerk Pat Genna (Emp. No. 1476) shall be placed at Step 2 of Salary Group 9, as specified in Appendix "E" of the CBA, and shall receive retroactive pay accordingly

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #5

RESOLUTION AUTHORIZING ATTENDANCE AT SEMINAR

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Town Engineer Richard J, Franzetti, P.E. to attend the Water Loss Reduction and Control Workshop offered by the New York City Department of Environmental Protection being held February 26, 2019 in West Harrison, NY; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel authorizes payment of reasonable and necessary expenses incurred in connection therewith upon audit.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #6

RESOLUTION AUTHORIZING PAYMENT FOR REPAIRS CARMEL WATER DISTRICTS #1, #8, #10 AND #13

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of Carmel Water District #1, #8 , #10 and #13, and upon the recommendation of Town Engineer Richard J. Franzetti, hereby authorizes payments to Bee & Jay Plumbing, Mahopac, NY for filter plant repairs performed on January 29, 2019 in the amount of \$7,910; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby apportion the costs of the repairs authorized herein to the respective water districts benefitted by said repairs; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget revisions to effect the repairs authorized herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #7

RESOLUTION AUTHORIZING BUDGET MODIFICATIONS

WHEREAS the Town Comptroller MaryAnn Maxwell has reviewed the proposed Final Budget Modifications for the period ending December 31, 2018 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule 2018/07;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Final Budget Modifications/Revisions for the period ending December 31, 2018 as shown itemized on schedule 2018/07 which is attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2018 - #2018/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND				
1	100.1989.0040	UNCLASSIFIED EXPENSE	1,300.00	
	100.1989.2770	OTHER REVENUE	* 1,300.00	
		- PROVIDE FOR PROPERTY CLEANUP FROM ANTICIPATED REVENUE		
2	100.1110.0040	JUSTICE COURT OFFICE EXPENSES	200.00	
	100.1315.0040	COMPTROLLER OFFICE EXPENSES	150.00	
	100.1355.0040	ASSESSOR OFFICE EXPENSES	210.00	
	100.3620.0040	CODE ENFORCEMENT OFFICE EXPENSES	610.00	
	100.1110.0044	JUSTICE COURT RECORDER SERVICES		200.00
	100.1315.0086	RETIREES HEALTH INSURANCE		150.00
	100.1355.0044	ASSESSOR TECHNICAL SERVICES		210.00
	100.3620.0041	BUILDING ALARM POSTAGE		610.00
		- TRANSFER FOR OFFICE EXPENSES IN VARIOUS DEPARTMENTS		
3	100.1420.0043	SPECIAL COUNSEL - BOARDS	2,400.00	
	100.1420.0044	LABOR LEGAL SERVICES	4,800.00	
	100.1420.0047	CERTIORARI LEGAL SERVICES	10,000.00	
	100.1420.0041	LITIGATION LEGAL SERVICES		7,200.00
	100.1420.0048	DEFENSE LEGAL SERVICES		10,000.00
		- TRANSFER FOR LEGAL SERVICES		
4	100.1610.0044	CENTRAL SERVICE PAYROLL	400.00	
	100.1620.0042	BUILDING UTILITIES EXPENSE	2,800.00	
	100.1620.0043	BUILDING SECURITY SYSTEM	500.00	
	100.1670.0045	CENTRAL ADVERTISING EXPENSE	400.00	
	100.1610.0040	CENTRAL SERVICE CONTRACTUAL EXPENSES		400.00
	100.1620.0048	BUILDING CLEANING SERVICES		3,300.00
	100.1670.0040	CENTRAL PRINTING EXPENSE		400.00
		- TRANSFER FOR MISCELLANEOUS EXPENSES		
5	100.3120.0012	POLICE STAFF OVERTIME	32,000.00	
	100.3120.0018	POLICE NIGHT DIFFERENTIAL	500.00	
	100.3120.0011	POLICE PERSONNEL SERVICES - UNIFORM		32,500.00
		- TRANSFER FOR POLICE OVERTIME AND NIGHT DIFFERENTIAL		
6	100.3120.0020	POLICE UNIFORMS	10,000.00	
	100.3120.0042	POLICE UTILITIES EXPENSE	1,500.00	
	100.3120.0041	POLICE MOTOR VEHICLE FUEL		11,500.00
		- TRANSFER FOR POLICE UNIFORMS AND UTILITIES EXPENSES		
7	100.5132.0041	HIGHWAY GARAGE HEATING EXPENSE	6,000.00	
	100.5132.0040	HIGHWAY GARAGE CONTRACTUAL EXPENSE		6,000.00
		- TRANSFER FOR HIGHWAY GARAGE HEATING EXPENSE		
8	100.7110.0020	PARK MAINTENANCE EQUIPMENT	5,100.00	
	100.7112.0041	MCDONOUGH SKATE PARK	100.00	
	100.7118.0040	BALDWIN MEADOWS CONTRACTUAL EXPENSE	100.00	
	100.7110.0045	PARK MAINTENANCE CONTRACT		5,100.00
	100.7112.0042	MCDONOUGH FIELDS UTILITIES		100.00
	100.7118.0042	BALDWIN MEADOWS UTILITIES		100.00
		- TRANSFER FOR SANDER FOR DUMP TRUCK MISCELLANEOUS RECREATION EXPENSES		
9	100.7610.0013	PROGRAM FOR THE AGING TEMPORARY STAFF	100.00	
	100.7610.0040	PROGRAM FOR THE AGING CONTRACTUAL EXPENSE		100.00
		- TRANSFER FOR RECREATION TEMPORARY STAFF		
10	100.7450.0040	MUSEUM CONTRACTUAL EXPENSE	500.00	
	100.7510.0040	TOWN HISTORIAN CONTRACTUAL EXPENSE		500.00
		- TRANSFER FOR SERVICES TO REPAIR HEAT AT THE RECORDS CENTER		

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2018 - #2018/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
HIGHWAY FUND				
11	500.5110.0019	GENERAL REPAIR PAID ABSENCES	1,514.00	
	500.5130.0019	PAID COMPENSATED ABSENCES	2,332.00	
	500.5010.9877	FUND BALANCE FOR COMPENSATED ABSENCES	*	3,846.00
		- PROVIDE FOR PAYMENT OF ACCRUED SICK TIME		
12	500.5148.0040	SERVICES FOR OTHER GOVERNMENTS	3,000.00	
	500.5010.2650	SALE OF SCRAP AND MATERIALS	*	3,000.00
		- PROVIDE FOR ANTICIPATED REVENUE FROM SALE OF MATERIALS		
13	500.5110.0020	GENERAL REPAIR ROAD TOOLS	150.00	
	500.5130.0040	MACHINERY REPAIR EXPENSES	7,300.00	
	500.5140.0049	WEEDS AND BRUSH OTHER EXPENDITURES	1,500.00	
	500.5110.0040	GENERAL REPAIR CONTRACTUAL EXPENSE		150.00
	500.5110.0086	RETIREE'S HEALTH INSURANCE		7,300.00
	500.5140.0041	WEEDS AND BRUSH FUEL		1,500.00
		- TRANSFER FOR MISCELLANEOUS HIGHWAY EXPENSES AND SNOW PLOW BLADES		
CARMEL WATER DISTRICT #2				
14	602.8310.0047	EMERGENCY REPAIRS	40,000.00	
	602.8310.0046	PURCHASE OF WATER		40,000.00
		- TRANSFER FOR EMERGENCY REPAIRS		
CARMEL WATER DISTRICT #4				
15	604.8310.0020	EQUIPMENT	900.00	
	604.8310.0040	CONTRACTUAL EXPENSES		900.00
		- TRANSFER FOR THE PURCHASE OF A PUMP MOTOR		
CARMEL WATER DISTRICT #5				
16	605.8310.0047	EMERGENCY REPAIRS	2,000.00	
	605.8310.0020	EQUIPMENT		2,000.00
		- TRANSFER FOR EMERGENCY REPAIRS		
CARMEL WATER DISTRICT #8				
17	608.8310.0042	UTILITIES EXPENSE	5,000.00	
	608.8310.0099	REPAIR RESERVE		5,000.00
		- TRANSFER FOR UTILITIES EXPENSE		
CARMEL WATER DISTRICT #9				
18	609.8310.0042	UTILITIES EXPENSE	300.00	
	609.8310.0040	CONTRACTUAL EXPENSES		300.00
		- TRANSFER FOR UTILITIES EXPENSE		
CARMEL WATER DISTRICT #10				
19	610.8310.0042	UTILITIES EXPENSE	500.00	
	610.8310.0047	EMERGENCY REPAIRS	16,500.00	
	610.8310.9909	APPROPRIATED FUND BALANCE	*	17,000.00
		- PROVIDE FOR UTILITIES AND EMERGENCY REPAIRS		
CARMEL WATER DISTRICT #14				
20	614.8310.0020	EQUIPMENT	1,500.00	
	614.8310.0047	EMERGENCY REPAIRS	16,000.00	
	614.8310.0099	REPAIR RESERVE		7,000.00
	614.8310.9909	APPROPRIATED FUND BALANCE	*	10,500.00
		- PROVIDE AND TRANSFER FOR EQUIPMENT AND EMERGENCY REPAIRS		

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2018 - #2018/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL SEWER DISTRICT #2				
21	702.8130.0040	CONTRACTUAL EXPENSES	9,000.00	
	702.8130.0047	SLUDGE REMOVAL		9,000.00
		- TRANSFER FOR CONTRACTUAL EXPENSES		
CARMEL SEWER DISTRICT #4				
22	704.8130.0040	CONTRACTUAL EXPENSES	42,000.00	
	704.8130.0140	MICRO - CONTRACTUAL EXPENSES	15,000.00	
	704.8130.0020	EQUIPMENT		5,000.00
	704.8130.0041	CHEMICALS		3,000.00
	704.8130.0042	UTILITIES EXPENSE		8,000.00
	704.8130.0044	ENGINEERING SERVICES		2,000.00
	704.8130.0047	SLUDGE REMOVAL		3,000.00
	704.8130.0049	SERVICES OTHER DEPTS/GOVTS		4,000.00
	704.8130.0141	MICRO - CHEMICALS		4,000.00
	704.8130.0142	MICRO - UTILITIES		8,000.00
	704.8130.9909	APPROPRIATED FUND BALANCE	*	20,000.00
		- PROVIDE AND TRANSFER FOR CONTRACTUAL EXPENSES		
CARMEL SEWER DISTRICT #6				
23	706.8130.0040	CONTRACTUAL EXPENSES	400.00	
	706.8130.0048	OTHER OPERATING EXPENSES	100.00	
	706.8130.0041	CHEMICALS		500.00
		- TRANSFER FOR CONTRACTUAL EXPENSES		
CARMEL SEWER DISTRICT #7				
24	707.8130.0042	UTILITIES EXPENSE	800.00	
	707.8130.0040	CONTRACTUAL EXPENSES		800.00
		- TRANSFER FOR UTILITIES EXPENSE		
GENERAL FUND - TRANSFER TO DEBT				
25	100-9901-0099	TRANSFER TO DEBT FUND	700,000.00	
	100-1989-9909	APPROPRIATED FUND BALANCE	*	700,000.00
		- PROVIDE FOR TRANSFER TO DEBT FUND FOR FUTURE BAN PAYMENT		
HIGHWAY FUND - TRANSFER TO DEBT				
26	500-9901-0099	TRANSFER TO DEBT FUND	500,000.00	
	500-5010-9909	APPROPRIATED FUND BALANCE	*	500,000.00
		- PROVIDE FOR TRANSFER TO DEBT FUND FOR FUTURE BAN PAYMENT		
CARMEL WATER DISTRICT #2 - TRANSFER TO DEBT				
27	602-9901-0099	TRANSFER TO DEBT FUND	400,000.00	
	602-8310-9909	APPROPRIATED FUND BALANCE	*	400,000.00
		- PROVIDE FOR TRANSFER TO DEBT FUND FOR FUTURE BAN PAYMENT		
CARMEL WATER DISTRICT #5 CAPITAL FUND				
28	965-8310-0099	TRANSFER TO DEBT FUND	5,042.00	
	965-8310-0040	CONTRACTED EXPENDITURES		5,042.00
		- TRANSFER PRIOR YEAR CAPITAL PROJECT BALANCE TO DEBT FUND		
CARMEL WATER DISTRICT #9 CAPITAL FUND				
29	969-8310-0099	TRANSFER TO DEBT FUND	443.00	
	969-8310-0040	CONTRACTED EXPENDITURES		443.00
		- TRANSFER PRIOR YEAR CAPITAL PROJECT BALANCE TO DEBT FUND		

RESOLUTION #8

RESOLUTION AUTHORIZING ENTRY INTO AGREEMENT PUTNAM COUNTY SHERIFF'S DEPARTMENT

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Chief of Police Michael Cazzari, hereby authorizes the entry into an agreement with the Putnam County Sheriff's Department for the services of the Crash Investigation Reconstruction Unit to be utilized by the Town of Carmel Police Department, said agreement to be in general form and content as is on file with the Town of Carmel Police Department; and

BE IT FURTHER RESOLVED, that Town of Carmel Chief of Police Michael Cazzari is hereby authorized to sign said agreement and any memorandum thereof which contains the terms of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #9

RESOLUTION AUTHORIZING PURCHASE OF VEHICLE COMPUTER TOWN OF CARMEL POLICE DEPARTMENT

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Chief of Police Michael Cazzari, hereby authorizes the purchase of a Town of Carmel Police Vehicle computer from Island Tech Services, Ronkonkoma, NY, at a cost of \$5,019.25 and in accordance with proposal/contract #PT67052; and

BE IT FURTHER RESOLVED that funds utilized for said purchase shall be those made available from grant received from the New York State Division of Criminal Justice Services; and

BE IT FURTHER RESOLVED that Chief of Police Michael Cazzari is hereby authorized to sign any and all documentation necessary to authorize the actions contained herein including with respect to any grant application submissions; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #10

RESOLUTION AWARDING BID FOR PURCHASE OF POLICE DEPARTMENT UNIFORMS

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for Police Department uniforms for the Town of Carmel Police Department in fiscal year 2019, and

WHEREAS such bids were received and opened on January 10, 2019; and

WHEREAS Chief of Police Michael Cazzari has recommended the awarding of the bid as set forth hereafter,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel, upon hereby awards the bids for Police Department uniforms to Olinville Arms, Inc., 3356 White Plains Rd., Bronx, NY the lowest responsible bidder who met specifications, at the bid prices contained within the memorandum of Chief Michael Cazzari to the Town of Carmel Town Board dated January 19, 2019.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #11

RESOLUTION AUTHORIZING PAYMENT FOR SERVICES RENDERED PURSUANT TO CHAPTER 114 TOWN OF CARMEL TOWN CODE

RESOLVED that the Town Board of the Town of Carmel, pursuant to the request of Michael Carnazza, hereby authorizes payment of \$285.00 to Mike's Blue Wheel Service, Mahopac, NY for property clean-up services performed pursuant to Chapter 114 of Town of Carmel Town Code at the premises known as 39 Highridge Road, Town of Carmel Tax Map No. 76.9-3-31.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #12

RESOLUTION ACKNOWLEDGING AMENDMENT OF ASSESSMENT ROLL WATER DISTRICT CAPITAL CHARGES – TAX MAP 75.43-2-21

WHEREAS, the Town Engineer Richard J. Franzetti P.E. has received a completed application of from all owners of record of certain property located at Senior Avenue, Mahopac NY, also known and designated as Town of Carmel Tax Map No. 75.43-2-21, seeking modification and/or amendment of the Town of Carmel Water District #10 capital charge assessment for the aforesaid property pursuant to Town Code Chapter 151;

WHEREAS, the Town Engineer has certified to the Town of Carmel Assessor Glenn A. Droese, that pursuant to §151-28 of the Town of Carmel Town Board, the subject property is not capable of being serviced by Carmel Water District #10 facilities;

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Carmel, Acting as Commissioners of Carmel Water District #10, hereby acknowledges the foregoing determinations made by the Town Engineer, and further acknowledges the resulting amendment by the Town Assessor of the assessment roll(s) to reflect the reduction of the Town of Carmel Water District #10 capital charge assessment for Tax Map 75.43.2-21 to zero (0) units, pursuant to Town Code Section §151(D)(1); and

BE IT FURTHER RESOLVED that the capital unit reduction granted hereunder shall continue subject to the express provisions of Chapter 151 of the Town of Carmel Town Code.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

RESOLUTION #13

RESOLUTION AUTHORIZING ENCUMBRANCES OF 2018 FUNDS FOR EXPENDITURES IN 2019

WHEREAS, it is recommended by the Town Comptroller's Office that 2018 Government Budget Funds be encumbered or reserved for the 2019 Budget Appropriations, based on recent approved Town Board Resolutions and/or specific projects in progress for various purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel authorizes the Town Comptroller's Office to Encumber or Reserve unexpended 2018 Government Fund monies for expenditures in fiscal year 2019 as follows:

<u>Purpose of Encumbrance</u>	<u>Accounts</u>	<u>Maximum</u>	<u>Explanation and/or Comments</u>
<u>General Fund</u>			
Data Imaging Equipment	100-1680-0021	55,000.00	Data Imaging Equipment.
Contingency Line	100-1990-0040	73,435.00	Software Conversion
Contingency Line	100-1990-0040	100,000.00	Master Plan/Town Code
Police Other Equipment	100-3120-0027	20,000.00	Police RICI/Live-scan Park Special
Equipment	100-7110-0022	44,482.00	Remaining Parks Video Surveillance
Sycamore Field Improvements	100-7111-0040	18,500.00	Renovated Sycamore Field
McDonough Park Cont. Expense	100-7112-0040	12,650.00	Fence Repair from Insurance Claim
McDonough Park Cont. Expense	100-7112-0040	13,350.00	Bathroom upgrades
McDonough Park Improvements	100-7112-0045	18,250.00	Irrigate Fields/Water System
Camarda Park Cont. Expense	100-7117-0040	24,000.00	Basketball Court Recoating
Park Capital Improvements	100-7999-0040	120,849.00	Park Capital Improvements
Total General Fund Encumbrances		<u>\$ 500,516.00</u>	
Highway Fund	500-5130-0041	\$ 250,000.00	Machinery/Equipment Capital Expense
<u>Special Districts</u>			
Mahopac Falls Fire Dept.	301-3410-0045	\$64,322.00	Dry Hydrant Installation Estimate

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote:</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #14

RESOLUTION ACKNOWLEDGING RECEIPT OF NOTICE OF AVAILABILITY OF RECORDS AND DOCKET TOWN OF CARMEL JUSTICE COURT

RESOLVED, that the Town Board of the Town of Carmel hereby acknowledges receipt of notice from Town Justices Joseph J. Spofford, Jr. and Thomas J. Jacobellis that the 2018 records and dockets of said Court have been made available for inspection by the Town Board pursuant to NY Uniform Justice Court Act §2019-a.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #15

RESOLUTION IN OPPOSITION TO ELIMINATION OF AIM FUNDING

WHEREAS, the proposed 2020 New York State Budget proposal by Governor Andrew Cuomo includes a provision that would result in severe cuts and reduction to the New York State revenue sharing program known and designated as Aid and Incentives to Municipalities (AIM) in the approximate amount of \$59 million statewide; and

WHEREAS the Town of Carmel would be denied over \$140,000.00 in such AIM funding should the proposed New York State 2020 Budget be approved in its current form; and

WHEREAS, such a proposal would result in a negative financial impact to the Taxpayers of the Town of Carmel; and

WHEREAS, the Town Board of the Town of Carmel vehemently opposes this budgetary proposal; and

NOW THEREFORE BE RESOLVED, that the Town Board of the Town of Carmel hereby interposes its opposition to this proposed budgetary proposal/initiative measure and implores the New York State Senate, Assembly and Governor to reconsider and/or to reject any proposed budget which includes cuts to funding of the Aid and Incentives to Municipalities (AIM) revenue sharing program; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to New York State Senator Peter Harckham, Assemblywoman Sandy Galef and Assemblyman Kevin Byrne upon its passage.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #16

RESOLUTION AUTHORIZING ACCEPTANCE OF PROPOSAL FOR INSPECTION OF WATER STORAGE TANKS

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Water Districts #2, #3, #8, #9 and #14 hereby authorizes the acceptance of the proposal of Pittsburgh Tank and Tower Group, Henderson, KY to perform inspections of the water district finished water storage tanks in Water Districts #2, #3, #8, #9 and #14 as set forth in the proposal currently on file in the Office of the Town Engineer at a cost not to exceed \$12,600.00; and

BE IT FURTHER RESOLVED, that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the aforesaid proposal on the terms and conditions authorized herein.

Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	_____	_____
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Kenneth Schmitt	_____	_____

RESOLUTION #17

RESOLUTION AUTHORIZING HIRING OF PART-TIME EMPLOYEE TOWN OF CARMEL BUILDING DEPARTMENT

RESOLVED, that the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Building and Codes Enforcer Michael Carnazza hereby authorizes the hiring of Kim Tyndall on a part-time basis commencing March 4, 2019, at an hourly rate of \$15.50 per hour and not to exceed 19 (nineteen) hours per week.

Resolution:

Offered by: _____

Seconded by: _____

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Michael Barile	___	___
Jonathan Schneider	___	___
John Lupinacci	___	___
Suzanne McDonough	___	___
Kenneth Schmitt	___	___

Town Board Work Session:

- Review of Town Board Minutes February 6, 2019
- 1. Supervisor Kenneth Schmitt – Consider Permanent Appointment - Bella Cimadomo, Principal Office Assistant – Supervisor's Office
- 2. Councilwoman Suzi McDonough – Consider Resolution Rescinding Article 25A of the NYS Public Health Law
- 3. Consider Submission of Application to the Westchester Municipal Planning Federation Nominating Harold Gary – Distinguished Citizen Planner Award
- 4. Richard Franzetti, PE, Town Engineer – Consider Request to Add Additional Water Line – CWD#9
- 5. Richard Franzetti, PE, Town Engineer – Consider Request to Prepare Safe Yield Analysis – Lake Mahopac
- 6. Richard Franzetti, PE, Town Engineer – Consider Request to Accept Proposal for Installation of Radio Read System for CWD #s 1,8,10,13
- 7. Michael Simone, Highway Superintendent – Consider Request to Advertise for Bids for Spring Materials
- 8. Michael Simone, Highway Superintendent – Consider Request to Enter into Agreement for 2019 Bulk Storage Compliance Inspection Program
- 9. Michael Simone, Highway Superintendent – Consider Request to Authorize Payment to Mulch Inc., for Waste Wood Processing Services

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

*Office of the Supervisor
Kenneth Schmitt*

TOWN OF CARMEL



www.carmelny.org

60 McAlpin Avenue ♦ Mahopac, NY 10541
Tel: (845) 628-1470 ♦ Fax: (845) 628-6836

Memorandum

Date: February 21, 2019
To: Carmel Town Board
From: Kenneth Schmitt, Town Supervisor
RE: Permanent Status – Bella Cimadomo

I am asking for a resolution to appoint Bella Cimadomo, Principal Office Assistant on a permanent basis.

Bella has performed her duties and responsibilities in a professional courteous manner and it is with pleasure I recommend her permanent appointment.

**RESOLUTION IN SUPPORT OF RESCINDING ARTICLE
25A OF THE
NEW YORK STATE PUBLIC HEALTH LAW**

Whereas, on Tuesday, January 22, 2019, New York State Governor Andrew Cuomo signed into law the Reproductive Health Act, and

Whereas, the law contains a series of measures permitting abortions into the third trimester of pregnancy to be performed by health care providers who are not board certified physicians and expanding reproductive procedures for women, and,

Whereas, the law creates a new article 25A of the Public Health law and eliminates Public Health Law 4164 which requires a board certified physician to provide medical care for any live birth that is the result of an abortion, where the baby is left to die unless the mother decides otherwise, and

Whereas, the law permits abortion at any time during pregnancy if the health care provider deems it necessary for the life, health and well-being of the mother, and

Whereas, the health and safety of the mother includes all factors, such as, physical, emotional, psychological, financial, and the women's age relevant to the well-being of the patient, and

Whereas, there is concern for the health of pregnant women as serious complications may occur more often during late term abortions.

Now Therefore Be It Resolved, that the Town Board of the Town of Carmel urge all members of the New York State Legislature to introduce and pass legislation to rescind this law and protect the life of the unborn while also caring for the health and well-being of the mother, and

Be It Further Resolved the Town Board of the Town of Carmel petitions all local and county governments to introduce legislation encouraging the New York State Legislature to take-such action



148 MARTINE AVENUE, WHITE PLAINS, NY 10601

January 30, 2019

Dear Federation Member:

The Westchester Municipal Planning Federation invites your participation in our **46th Annual Planning Awards Program**. The awards for Planning Achievement, Planning Commendation and Distinguished Citizen Planner will be presented at the Federation's annual awards dinner, which has been scheduled for **May 30th 2019, at Le Chateau in South Salem, N.Y.**

The Federation is continuing its call for nominations beyond Westchester municipalities to not-for-profit organizations and groups whose efforts promote planning excellence to the benefit of WMPF member communities. Examples from 2018 of such efforts are *Ludlow Commons* and the *Plan4HealthToolkit*, which can be viewed at <http://www.wmpf.org/annual-awards/2018-awards>. Non-municipal entries should have direct applicability to, and optimally, support from one or more Westchester municipalities. If you are aware of any such planning projects or efforts, please pass this nomination information on to the appropriate entity.

Planning Achievement Award nominations can be submitted by a municipality for projects that have been completed in your community within the last three years. Notable planning achievements come in many forms and vary widely in scope, and we urge you to consider a broad variety of accomplishments in making your nominations. Nominations that are "ripe" for recognition include projects that have been constructed and are in service, as well as municipal programs, plans, or legislation that have been adopted and put into practice. In the past, communities have been recognized for **downtown revitalization; comprehensive planning and plan implementation; housing; historic and architectural preservation; local resource conservation programs; flood and stormwater control planning and implementation, parks planning and implementation; innovative planning and zoning techniques; and community service programs**. Please visit our website, www.wmpf.org, for a look at the variety of programs and projects that have received awards.

Distinguished Citizen Planner Award nominations are for individuals who have made outstanding and special contributions while serving on municipal land use boards, including planning, zoning and conservation boards. Distinguished Citizen Planner Awards afford us the opportunity to thank a few of the many volunteers who give their time and energy to protect and improve the quality of life through good planning. A maximum of two individuals may be nominated from any municipality each year.

Attached for your information is a list of WMPF award winners from the 2013-2018 programs. Further description of many of the projects can be found on our website as noted above.

Board of Directors

Valerie Monastra, President
Robert Galvin, First Vice President
Margaret Uhle, Second Vice President
Christian Miller, Treasurer
Elizabeth Marrinan, Recording Secretary

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Lee Ellman, Director-at-Large
John Fry, Director-at-Large
Janet Giris, Director-at-Large

Dana Levenberg, Director-at-Large
Richard Pearson, Director-at-Large
Joan Raiselis, Director-at-Large
Leslie Snyder, Director-at-Large
John Tegeder, Director-at-Large
Bonnie Von Ohlsen, Director-at-Large
Linda B. Whitehead, Director-at-Large

Federation Member
Page 2
January 30, 2019

For both the Planning Achievement and Distinguished Citizen Planner Awards, please fill out and return the attached application form with supporting materials.

Electronic or CD submissions are preferred, particularly for photos.

- **To upload file(s) please use your web browser to access <http://www.wmpf.org/award-submissions>. Follow the instructions to transmit your file(s).**
- **By CD or hard copy, please send submissions to John Tegeder, WMPF Director-at-Large, Yorktown Planning Dept., 1974 Commerce St. , Yorktown, NY 10598**

However if you choose to send a hard copy, please submit 3 sets of each application package. For physical projects, you will be asked to accompany a nominations committee member on a site visit to your project at a mutually convenient time in order to answer any questions that may arise.

We look forward to hearing about your noteworthy projects and nominations for Planning Achievement and Citizen Planner Awards. The deadline for submitting nominations is **Friday, March 22, 2019**. Should you have any questions, please call me at (914) 962-6565 or e-mail at jtegeder@wmpf.org.

Sincerely,

A handwritten signature in black ink, appearing to be 'John Tegeder', with a stylized, cursive script.

John Tegeder, Director-at-Large
WMPF Awards Committee Chair

Attachments



DISTINGUISHED CITIZEN PLANNER AWARD NOMINATION FORM

The Distinguished Citizen Planner Award recognizes the contribution of Land Use Board members, including planning, zoning and conservation board members, from Westchester County's municipalities. To be eligible for nomination, a person must have served on one or more of these boards and made outstanding and special contributions to fostering good planning, and inspired and gained the respect of fellow board members. Each municipality may nominate no more than two (2) persons each year.

On a separate sheet, in 350 words or less, please describe the special contributions that the nominee has made to planning efforts in your community. You may also submit other materials including press clippings, reports, letters of recommendation, etc. *Please note that e-mail submissions of all materials are preferred; otherwise, please submit 3 sets of your application package for WMPF review.*

Nominations for "Distinguished Citizen Planner Award" must be submitted by **March 22, 2019** to:

Electronic submissions (preferred) <http://www.wmpf.org/award-submissions>
or

John Tegeder, WMPF Director-at-Large
Yorktown Planning Department
1974 Commerce Street, Yorktown Heights, NY 10598
(914) 962-6565 — (e-mail) jtegeder@wmpf.org

Person nominated:

Municipality:

Board(s) on which they serve:

Position(s) held (time period):

Submitted by:

Name and title:

Municipality:

Address:

Telephone:

E-Mail:

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: February 20, 2019

Re: C-242-2017 – CWD 9 Water line replacement additional line

The Engineering Department would like to advise the Town Board of the following for the referenced project regarding 88 Woodland Road (TM 64.19-1-40).

Per the attached from JRFA and Brennan construction, as the full run of pipe along Woodland between Kirkwood and Vista Terrace North was eliminated a service will need to be run from the end of the new main at 91 Woodland to 88 Woodland. This run is approximately 150 feet long and is outside the design and bid parameters for house services (~20 feet).

Per the contract the cost for a new copper service line is \$233.85 per linear foot for a cost of \$35,077.50 to make this connection. This service line will run along the same alignment of the originally proposed 6 inch main. The cost to install a 6 inch main along this same alignment is \$235.00 per linear foot for a cost of \$35,250.00. As these costs are not significantly different and therefore we recommend that the 6 inch line be installed at this location.

MEMO TO: Richard Franzetti, P.E.

FROM: John E. Folchetti, P.E. 

DATE: February 20, 2019

**SUBJECT: TOWN OF CARMEL
CARMEL WATER DISTRICT 9
WOODLAND ROAD EXTENSION**

The removal of 600 linear feet of 6" main on Woodland Road has resulted in the termination of the new water main approximately 150 linear feet from 88 Woodland Road. At the time the decision to terminate was made it was believed that 88 Woodland was served by a copper service connection from the end of the galvanized main in Woodland Road. A test pit was dug on this date to confirm this.

The test pit uncovered the following:

Various 2" fittings were unearthed leading to the curb in front of 91 Woodland. There is a 2" tee that feeds the existing flushing hydrant; the 2" galvanized steel pipe heads south towards 88 Woodland. Excavation was continued for approximately 15' south and revealed no evidence of a service line leading to 88 Woodland. We believe the 2" steel pipe that continues towards 88 Woodland is tapped off of the curb box near the property.

Brennan Construction's price for installation of a new service from the approved terminus of the main is \$233.85 per linear foot. This will result in a cost of \$35,077.50. The service will run along the same alignment as the originally proposed 6" main and therefore the cost is not significantly different than the cost to install the mainline.

We recommend that the 6" waterline be extended the additional 150 feet to provide service to 88 Woodland at the unit price of \$235.00 per linear foot as bid. There is no need for a Change Order.

31 Sodom Road
Brewster, New York 10509
845-363-1560
Fax: 845-279-2062
www.jrfa.com

www.jrfa.com



15 Independent Way, Brewster, NY 10509
845.628.8739 • 845.628.6045, fax

HIGHWAY, ROAD & PAVING CONTRACTORS

January 25, 2019

J. Robert Folchetti & Associates, LLC
31 Sodom Road,
Brewster, NY 10509

Attn: John Folchetti

BCC # 001

RE: Carmel Water District No. 9 Water Distribution System Upgrade

Subject: Woodland Road Extended Service

Dear John:

As per our discussion, the removal of 600 linear feet of 6" main on Woodland Rd has led to the service for lot 64.19-40 to be 150 linear feet long.

We would be requesting a change order for the additional cost to run this service. The service is running the same alignment as the original 6" main, therefore the cost wouldn't be much less than the cost to install mainline.

Our linear foot price for this service is \$233.85.

At 150 feet we feel this service would need to be at least 1" copper, which is only \$1.15 per linear foot less than the 6" DR14 used for mainline. Our suggestion would be to continue the 6" an additional 150 feet to pick up this service as originally intended at the time bid.

We will wait to hear from you before scheduling this service work.

If you have any questions, concerns or require additional information, please contact us immediately.

Very truly yours,
Brennan Construction Company

A handwritten signature in black ink, appearing to read 'Fred Todd', is written over a horizontal line.

Fred Todd
Vice President

Cc: File

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti, P.E., Town Engineer 

Date: February 21, 2019

Re: CWD# 2 Water Treatment Facility Upgrade Engineering Report
Preliminary Summary

Hazen and Sawyer (H&S) the Town's consultant for the Carmel Water District 2(CWD 2) Water Treatment Plant Facility Plan has provided preliminary reports regarding the safe yield of CWD 2 source water supply and its future demand. Please note that the reports are still in draft form. The following is a brief summary of the findings:

- The analysis suggests a safe yield of from Lake Gleneida 0.8 to 1.0 million gallons per day (MGD).
- The analysis suggests average day demand in 2050 of 0.82 to 1.48 MGD. This analysis assumes the District geographic boundary does not change nor are outside users served, except for one proposed development south of Putnam County Hospital Center and the proposed developments.

These results show that Lake Gleneida, while able to meet current demand may not be able to do so in the future. As such the Town Board should consider an alternative water supply to for CWD 2. Options include using either the West Branch or Croton Falls reservoirs or Lake Mahopac.

The use of a different New York City water supply such as the West Branch or the Croton Falls reservoirs to supplement Lake Gleneida does not relieve the CWD 2 water rate payers from paying for raw water from NYC. However the use of a Lake Mahopac would alleviate this financial burden on the tax payers.

We recommend that H&S prepare a safe yield analysis for Lake Mahopac to give the Board full range of options to consider. We also recommend that work on the analysis of water quality for Lake Gleneida be suspended until the completion of the Lake Mahopac analysis.

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer 
Date: February 14, 2019
Re: CWD # 8 – Kings Ridge Tanks Level Control

In January Verizon contacted the Town of Carmel indicating that they would be converting all the plain old telephone service (POTS) lines to fiber optic service (FiOS) and that moving forward, Verizon will no longer be servicing any POTS lines. In addition they indicated that three (3) DSO circuits were being retired and they would no longer service this outdated equipment.

The Engineering Department contacted Bee and Jay, the operators of Carmel Water Districts 1, 8, 10 and 13 (CWDs) regarding the DSO circuits being retired by Verizon and it was determined that the one (1) of the DSO circuits was used to control the water level in the Kings Ridge tank. The DSO forwarded information between the Crest Tank Pump station and the Kings Ridge Tank. This Department discussed the issue with the operator and it was determined that the system should be upgraded to a radio transmission system which would operate pumps and tank level operation from Kings Ridge tank to Crest Tank Transfer Pump Station. This is an integral part of the water distribution system for these water districts and is needed to maintain water for these districts.

This Department requested a price proposal for this work and received the attached responses:

Bee and Jay -	\$17,950.00
Magpro Services LLC. -	\$18,500.00

This Department requests that the Town Board authorize the installation of the radio read system by Bee and Jay at a cost of \$17,950.00.

Since the plant serves water districts 1, 8, 10 and 13, the cost must be allocated to each of these districts. A reasonable approach to allocate the costs is based upon district flow. Therefore the cost distribution would be as follows:

- CWD#1 9.2% (\$1,651.04)
- CWD#8 58.5% (\$10,500.75)
- CWD#10 19.5% (\$3,500.25)
- CWD#13 12.8% (\$2,297.60)

Per the attached are there are sufficient funds in the budget for this purchase and will be allocated between CWD districts 1,8,10 and 13.



PLUMBING & HEATING
MECHANICAL
WATER SYSTEMS

719 ROUTE 6
MAHOPAC, NY 10541
845.628.3924
800.965.4702

January 28, 2019

To: Richard Franzetti, Town Engineer
Town of Carmel
60 Mc Alpine Avenue
Mahopac, NY 10541

From: Ted Kugler

Re: Town of Carmel CWD# 8
Kings Ridge Tank
Control Upgrade

TANK LEVEL OPERATION CONTROL UPGRADES

Due to age of control and failures in vault of Kings Ridge tank and Verizon eliminating copper dedicated circuits from Kings Ridge tank to Crest Tank Transfer Pump Station we recommend upgrade to new technology, to radio transmission and receiving to operate pumps and tank level operation.

KINGS RIDGE TANK

Installation of electrical panel with disconnects – N4X water proof enclosure panel with radio transmitter, antenna with surge protection. Rewire all electrical supply and circuits to new control panel and vault heater.

CREST TANK PUMP STATION

Install upgraded radio receiver with antenna and cable, alter existing control enclosure to receive new components and rewire and calibrated both stations to auto operation and tank transfer level controls.

Labor and Materials \$17,950.00



MAGPRO
Services, LLC

20 Day Road
Carmel, NY 10512



Ph 845-225-2304
Fax 845-225-2306
magproservice@yahoo.com
MAGPROSERVICE.COM

Estimate

Date	Estimate #
2/7/2019	00724

Job Client			
Town of Carmel Eng Dept 628-1500 x 183			
Description	Qty	Rate	Total
<p>CWD 8 Kings Ridge Tank level controls</p> <p>Currently the Kings Ridge Water Tank communicates to the Crest Rd pump station over Verizon's copper lines. Verizon is removing its obsolete copper network.</p> <p>Estimate is to upgrade the Kings Ridge level controls via a wireless transmitted signal to the Crest Rd pump station.</p> <p>All controls will be moved out of the underground pit at Kings Ridge tank and a new above ground stainless steel control panel will be fabricated to house the new wireless transmitter, power supply, surge suppression and other misc components. A new AC breaker panel will also be provided and interfaced to supply power to all, including a existing pit heater and light.</p> <p>The Crest Rd pump station control panel will be modified to accept the new wireless receiver and all control wiring will be interfaced within. A new antenna will also be provided and installed.</p> <p>All parts, labor, materials.</p>	1	18,500.00	18,500.00T
All work done at customer's request. No warranty expressed or implied. No returns on special order or electrical parts. Any piece of equipment not paid for or picked up within 2 days of notification will incur storage fees, unless arrangements made. After 30 days the item will be considered abandoned property. All if any manufactures' warranties are set forth by their respective company and honored by the manufacture. Additional charges may and will be incurred for additional work. \$35 returned check fee.		Subtotal \$18,500.00	
		Sales Tax (0.0%) \$0.00	
		Total \$18,500.00	

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: RE: 02-13-19 RE: Richard Franzetti Kings Ridge Tank Control Upgrades 1-28-19
Date: Thursday, February 14, 2019 4:05:40 PM

Rich,
There are sufficient funds in the budget to encumber this expense.
Thanks,

Donna Esteves

Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

From: Franzetti, Richard
Sent: Thursday, February 14, 2019 3:45 PM
To: Esteves, Donna
Subject: FW: 02-13-19 RE: Richard Franzetti Kings Ridge Tank Control Upgrades 1-28-19
Donna

Are there sufficient funds in the budgets of CWD 1, 8, 10 and 13 for the attached?

Thanks

Richard J. Franzetti. P.E, BCEE

Town Engineer

60 McAlpin Avenue

Mahopac, New York 10541

Phone - (845) 628-1500 ext 181

Fax – (845) 628-7085

Cell – (914) 843-4704

rjf@ci.carmel.ny.us

This communication may be confidential and is intended for the sole use of the addressee(s). No use or reproduction of the information provided is permitted without the written consent of the Town of Carmel. If you are not the intended recipient, you should not copy, disclose or take any action in reliance on this communication. If you have received this communication in error, please notify the sender by reply e-mail and delete the message and any attached documents.

From: Joe Scollan [<mailto:joe@beeandjay.com>]
Sent: Thursday, February 14, 2019 8:45 AM
To: Franzetti, Richard
Subject: RE: 02-13-19 RE: Richard Franzetti Kings Ridge Tank Control Upgrades 1-28-19
Rich,
Water districts #8, #1, #10, #13.
Joe

From: Franzetti, Richard [<mailto:rjf@ci.carmel.ny.us>]
Sent: Wednesday, February 13, 2019 3:30 PM
To: Joe Scollan (joe@beeandjayplumbing.com); Ted Kugler - B&J (ted@beeandjayplumbing.com)
Cc: 'Kim Ferguson'
Subject: 02-13-19 RE: Richard Franzetti Kings Ridge Tank Control Upgrades 1-28-19
Joe or Ted,
Can you please advise which districts this work will impact.
Thanks
Richard J. Franzetti. P.E, BCEE
Town Engineer

60 McAlpin Avenue
Mahopac, New York 10541
Phone - (845) 628-1500 ext 181
Fax – (845) 628-7085
Cell – (914) 843-4704

rjf@ci.carmel.ny.us

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From: Kim Ferguson [<mailto:kim@beeandjay.com>]
Sent: Monday, January 28, 2019 2:55 PM
To: Franzetti, Richard
Subject: Richard Franzetti Kings Ridge Tank Control Upgrades 1-28-19
Control Panel Upgrade Quote

TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

MEMORANDUM

TO: Town Board

FROM: Michael Simone – Highway Superintendent *MS*

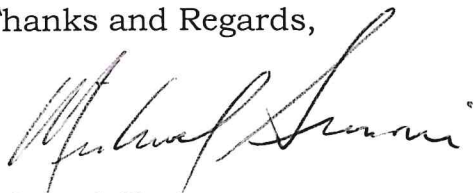
DATE: January 29, 2019

RE: 2019 Spring Bids

I am requesting approval to put the following items out to spring bid:

- Bituminous Concrete
- Catch Basins & Sumps with Tops
- Crushed Gravel
- Drainage Pipe – Aluminum Culvert Pipe
- Polyethylene Pipe
- Steel Culvert Pipe
- Granular Base (Item 4)
- Road Oil, Cut Backs, etc.
- Run of Bank Gravel
- Tree Felling & Trimming
- Waste Wood Processing

Thanks and Regards,



Michael Simone

MS/Sen

cc Town Attorney
Ann Spofford – Town Clerk

TOWN OF CARMEL HIGHWAY DEPARTMENT



Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
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FROM THE DESK OF: *Michael Simone*

TO: SUPERVISOR KENNETH SCHMITT
TOWN BOARD

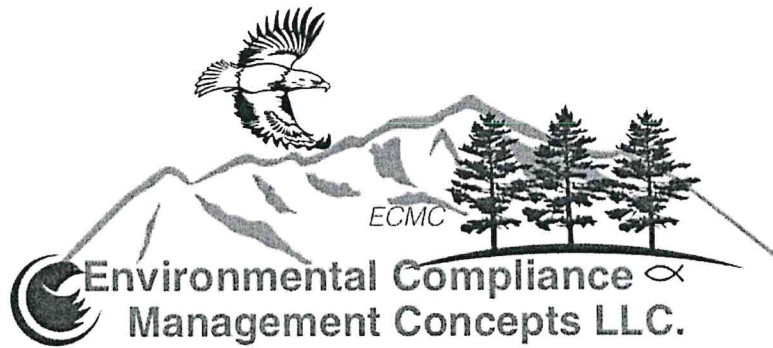
DATE: JANUARY 29, 2019

RE: REQUEST TO APPROVE – ANNUAL CONTRACT

I am requesting authorization for approval of the 2019 Bulk Storage Compliance Inspection Program Agreement per the attached.

Please excuse the delay. The Highway Department is in the process of upgrading our diesel system and added a tank to our Carmel yard – we've been in the process of negotiating the new contract.

cc MaryAnn – Town Comptroller
Phyllis – Deputy Town Clerk



Confidential Page 1 1/29/2019

9 Jan 2019

Town of Carmel
60 McAlpin Avenue
Mahopac, NY 10541

SUBJECT: Monthly Petroleum Bulk Storage Compliance Inspection Program 2019

Dear Mr. Simone:

Environmental Compliance Management Concepts (ECMC) is very excited to submit to you the following cost proposal to perform a compliance audit for the site listed below with regards to the New York State Department of Environmental Conservation (NYSDEC) Petroleum Bulk Storage (PBS) Program. ECMC will perform the following tasks as part of the site compliance audit:

- Town Of Carmel / Highway Department
55 McAlpin Ave.
Mahopac, NY 10541
(1)- 6000 Gal AST/Diesel
(2)- 275 Gal AST/Motor Oil and Hydraulic Oil
(1) Pump
(1) TLS

20 Old Route 6, Carmel NY
(1)- 4000 Gal AST/Diesel
(1) Pump
(1) TLS

Bulk Petroleum Compliance Program 2019

Step 1 Pre Inspection

ECMC will perform an in office document review of the current PBS registration prior to the site inspection. In addition ECMC will perform a search of the NYSDEC spills database, owner and operator history, and contact current service maintenance providers, if needed.

Step 2 Site Reviews of Documents

ECMC will perform a document review of the facility's current NYSDEC registration form, inventory records, tank test records for tanks and piping, as-built drawings, daily/weekly/monthly inspection records, and cathodic protection testing records.

Step 3 Site Inspection of Equipment

ECMC will perform the inspection of the facilities underground and aboveground storage tanks regarding overfill protection, stenciling and color coding, leak detection devices on tanks, piping and sumps, secondary containment systems, cathodic protection systems, spills and staining, , dispensers and components, tank and dispenser sumps, and stage one and two vapor recovery systems. This is accomplished to get an overall review of where your facility is situated for Bulk Petroleum Storage Compliance

Step 4 Documentation of Findings

ECMC will provide a site summary report detailing and compliant and non-compliant issues noted during the site inspection. If necessary, a revised petroleum bulk storage application will be prepared to reflect the current conditions at the site. In addition, a proposal to address any non-compliant issues will be submitted along with the site summary report.

Step 5 Compliance Binder

ECMC will prepare a compliance binder documenting all site equipment and recordkeeping requirements. The binder should be kept on-site and updated as required. Additional site summary inspections will be prepared during each follow-up inspection and should be added to the compliance binder as received.

Note: ECMC shall be under no obligation or be responsible for any fines or penalties due to conditions that may arise during the audit and/or audit correction process.

Price per year for all above locations is \$1214.40 annually

This includes Monthly PBS Inspection/with reports @ \$101.20 per mth

Annual TLS Certification

Annual Cathodic protection Survey

* To be paid prior to contract year 2019//First Inspection of 2019 will resume once payment has been received.

Additional items not included in above cost:

1. Sr. Project Manager/ Compliance Manager \$95.00/hour
Compliance Auditor \$85.00/hour
- 2 If work is required to establish compliance at your site, Labor, equipment and material required to return to the site and correct compliance issues, will be billed separate from this Compliance Program contract.
- 3 ECMC Environmental Compliance Technician \$ 75.00 per hr A service technician is required to have on site during the audit to perform and assist in the opening of sumps, man ways, tighten piping and identify materials. This rate does not cover any material used during the audit. Material will be invoiced at cost plus 20%. The facility can supply this personal and other resources as if desired.
- 4 If as-built drawings are required, they will be billed at \$95.00/hour (CAD Operator) plus any applicable professional endorsements.
- 5 Any and all outside contractors or materials, including printing, postage and delivery, freight at cost + 20%.

Terms of Agreement: Upon agreement of this contract proposal please sign and date below and forward to the address above. This agreement shall be for 2019, unless either party shall give certified written notice of termination to the other at least ninety (90) days prior to the expiration of then effective term. All additional items will be invoiced on an on-going basis either upon completion or monthly at the discretion of ECMC, additionally all permits and or fees shall be paid for by the customer at cost plus 15% and are not included in the estimate unless otherwise noted. All projects not identified to be Prevailing Wage work prior to acceptance of this proposal are subject to additional invoicing for labor cost differentials if the work is deemed to be Prevailing Wage work after acceptance of this proposal

We at ECMC sincerely thank you for the opportunity to offer this quote. We are encouraged by you wanting to be part of a solution. To confirm please sign and date the acceptance line below, return original proposal along with a purchase number to our office and retain one copy for your records. Should you need any additional information or assistance, please feel free to contact our office. Note, unless otherwise stated you will be billed upon compliance inspection completion. Payment is expected upon receipt. All invoices 90days overdue will have accrued interest of 3% charged every thirty days thereafter.

Sincerely,

Environmental Compliance Management Concepts.

Lawrence A. Keeno Jr
Owner

Environmental Compliance Management Concepts, LLC
90 Orchard Hill Rd.
Middletown, NY 10941 Ph/914-805-2247


Acceptance Signature

Superintendent
of Highways
Title

Date

1/29/19

* Payment will be processed when report, with invoice is received.

TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net



FROM THE DESK OF: *Michael Simone*

TO: SUPERVISOR KENNETH SCHMITT
TOWN BOARD

DATE: JANUARY 29, 2019

RE: REQUEST TO APPROVE VENDOR PAYMENT

I am requesting authorization for approval for Mulch Ink, vendor #10072, be paid for Waste Wood Processing Services administered per the June 2018 Town Bid Award – Tri-State Forestry, Inc was unavailable to work.

cc MaryAnn – Town Comptroller

Mulch Ink

100 Buckshollow Road
Mahopac, NY 10541
845-628-2655

Invoice

Date	Invoice #
1/11/2019	2059

Bill To
Town of Carmel - Highway Dept Michael Simone Superintendent of Highw 55 Mc Alpin Ave Mahopac, NY 10541



Terms	Due Date
	1/11/2019

Item	Description	Quantity	Rate	Serviced	Amount
Grinding	Grinding and Chipping of Logs, Stumps, Tree limbs, Etc. worked full day 1/7/19, full day 1/9/18 and full day 1/10/19	3	2,000.00	1/10/2019	6,000.00

Thank you for your business.

Total \$6,000.00

Payments/Credits \$0.00

Balance Due \$6,000.00

Mulch Ink #10072

Reg #18248

Invoice

100 Buckshollow Road
Mahopac, NY 10541
845-628-2655

Date	Invoice #
1/4/2019	2058

Bill To
Town of Carmel - Highway Dept Michael Simone Superintendent of Highw 55 Mc Alpin Ave Mahopac, NY 10541



Terms	Due Date
	1/4/2019

Item	Description	Quantity	Rate	Serviced	Amount
Grinding	Grinding and Chipping of Logs, Stumps, Tree limbs, Etc. worked 5 days - half day 12/26/18, full day 12/27/18, full day 12/28/18, half day 12/31/18, full day 1/3/19 & full day 1/4/19	5	2,000.00	1/4/2019	10,000.00

Thank you for your business.

Total \$10,000.00

Payments/Credits \$0.00

Balance Due \$10,000.00