

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Michael Cazzari on the 15th day of June 2022 at 7:05 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Baranowski, Councilman Lombardi, Councilwoman McDonough, Councilman Schanil, and Supervisor Cazzari.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces as well as for longtime Town of Carmel resident and community volunteer Luigi Cefaloni.

Supervisor Cazzari announced that the Town Board met at 6:30 p.m. in Executive Session (Update on Negotiations - Mud Pond Sewer Plant).

PUBLIC COMMENT

There were no public comments at this time.

MINUTES OF TOWN BOARD MEETINGS HELD ON 5/18/2022 AND 6/1/2022 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Schanil, seconded by Councilwoman McDonough, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meetings held on May 18th and June 1st, 2022 were accepted as submitted by the Town Clerk.

LAKE MAHOPAC PARK DISTRICT - NEWSLETTER MAILING AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel, acting as the Commissioners of the Lake Mahopac Park District, hereby authorizes the mailing of the 2022 newsletter as prepared by the Lake Mahopac Park District Advisory Board to all properties within the district and further directs that the cost thereof be charged as a district expense.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Cazzari	<u>X</u>	<u> </u>

BUDGET MODIFICATIONS AUTHORIZED - BUDGET REVISIONS SCHEDULE 2022/02

WHEREAS the Town Comptroller Mary Ann Maxwell has reviewed the proposed Budget Modifications for the period ending May 2022 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule 2022/02.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Budget Modifications/Revisions for the period ending May 31, 2022 as shown itemized on schedule 2022/02 which is attached hereto, incorporated herein and made a part hereof.

Resolution
Offered by: Councilman Schanil
Seconded by: Councilman Lombardi

15 JUNE 2022
TOWN BOARD MEETING

(Cont.)

Roll Call Vote	YES	NO
Stephen Baranowski	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Robert Schanil	X	
Michael Cazzari	X	

TOWN OF CARMEL
BUDGET REVISIONS APRIL-MAY 2022 #2022/02

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND				
1	100.3120.0024	POLICE ACCIDENT REPAIRS	2,000.00	
	100.1989.9909	APPROPRIATED FUND BALANCE	*	2,000.00
		- PROVIDE FOR POLICE VEHICLE ACCIDENT REPAIRS FROM PRIOR YEAR INSURANCE CLAIM		
2	100.1930.0040	CERTIORARI SETTLEMENTS	40,000.00	
	100.1989.9876	RESERVE FOR CERTIORARI SETTLEMENTS	*	40,000.00
		- PROVIDE FOR CERTIORARI SETTLEMENTS		
3	100.1220.0012	SUPERVISOR STAFF OVERTIME	300.00	
	100.1220.0013	SUPERVISOR TEMPORARY STAFF		300.00
		- TRANSFER FOR SUPERVISOR STAFF OVERTIME		
4	100.1610.0045	CENTRAL SERVICE ADMIN CONTRACT	125.00	
	100.1610.0013	CENTRAL SERVICE TEMPORARY STAFF		125.00
		- TRANSFER FOR EMPLOYEE ASSISTANCE PROGRAM		
5	100.1989.0040	UNCLASSIFIED EXPENSE	5,000.00	
	100.1990.0040	CONTINGENT ACCOUNT		5,000.00
		- TRANSFER FOR POSTAGE EXPENSE FOR MAILING COVID TEST KITS		
6	100.3120.0027	POLICE OTHER EQUIPMENT	1,600.00	
	100.1990.0040	CONTINGENT ACCOUNT		1,600.00
		- TRANSFER FOR PURCHASE OF LICENSE PLATE & SECURITY CAMERAS		
7	100.7020.0020	RECREATION ADMIN OFFICE EQUIPMENT	3,000.00	
	100.7110.0012	PARK STAFF OVERTIME	500.00	
	100.7115.0040	AIRPORT PARK CONTRACTUAL EXPENSES	5,000.00	
	100.7110.0013	PARK MAINTENANCE TEMPORARY STAFF		500.00
	100.7112.0045	MCDONOUGH FIELDS PARK IMPROVEMENTS		5,000.00
	100.7180.0022	MAHOPAC LAKEFRONT		3,000.00
		- TRANSFER FOR MISCELLANEOUS RECREATION EXPENSES		
HIGHWAY FUND				
8	500.5148.0040	SERVICE FOR OTHER GOVTS	3,347.00	
	500.5010.2681	INSURANCE RECOVERY - ASSETS	*	3,347.00
		- PROVIDE FOR VEHICLE REPAIRS FROM INSURANCE CLAIM		
8A	500.5110.0012	GENERAL REPAIR LABOR OVERTIME	3,500.00	
	500.5110.0083	WORKERS COMPENSATION		3,500.00
		- TRANSFER FOR GENERAL REPAIR OVERTIME		
CARMEL FIRE PROTECTION DIST #2				
9	302.3410.0045	DRY HYDRANT EXPENDITURES	4,500.00	
	302.3410.0099	WORKERS COMP INSURANCE		4,500.00
		- TRANSFER FOR DRY HYDRANT SURVEY		
CARMEL WATER DISTRICT #1				
10	601.8310.0020	EQUIPMENT	2,000.00	
	601.8310.0040	CONTRACTUAL EXPENSES	10,000.00	
	601.8310.0047	EMERGENCY REPAIRS	17,750.00	
	601.8310.0099	REPAIR RESERVE FUND		4,750.00
	601.8310.9909	APPROPRIATED FUND BALANCE	*	25,000.00
		- PROVIDE AND TRANSFER FOR EQUIPMENT AND EMERGENCY REPAIRS		

15 JUNE 2022
TOWN BOARD MEETING

(Cont.)

TOWN OF CARMEL
BUDGET REVISIONS APRIL-MAY 2022 #2022/02

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
		CARMEL WATER DISTRICT #3		
11	603.8310.0020	EQUIPMENT	10,890.00	
	603.8310.0099	REPAIR RESERVE FUND		10,890.00
		- TRANSFER FOR EMERGENCY PUMP REPLACEMENT		
		CARMEL WATER DISTRICT #6		
12	606.8310.0047	EMERGENCY REPAIRS	5,000.00	
	606.8310.0099	REPAIR RESERVE FUND		5,000.00
		- TRANSFER FOR EMERGENCY REPAIRS		
		CARMEL WATER DISTRICT #7		
13	607.8310.0047	EMERGENCY REPAIRS	5,000.00	
	607.8310.0099	REPAIR RESERVE FUND		5,000.00
		- TRANSFER FOR EMERGENCY REPAIRS		
		CARMEL WATER DISTRICT #8		
14	608.8310.0047	EMERGENCY REPAIRS	10,500.00	
	608.8310.0090	CONTINGENCY		10,500.00
		- TRANSFER FOR EMERGENCY REPAIRS		
		CARMEL WATER DISTRICT #10		
15	610.8310.0040	CONTRACTUAL EXPENSES	6,000.00	
	610.8310.0047	EMERGENCY REPAIRS	8,600.00	
	610.8310.0020	EQUIPMENT		6,000.00
	610.8310.0090	CONTINGENCY		8,600.00
		- TRANSFER FOR CONTRACTUAL AND EMERGENCY REPAIRS		
		CARMEL WATER DISTRICT #13		
16	613.8310.0020	EQUIPMENT	2,000.00	
	613.8310.0047	EMERGENCY REPAIRS	2,500.00	
	613.8310.0099	REPAIR RESERVE FUND		4,500.00
		- TRANSFER FOR PURCHASE OF TURBINE PUMP AND EMERGENCY REPAIRS		
		CARMEL SEWER DISTRICT #7		
17	707.8130.0140	MICRO - CONTRACTUAL EXPENSES	15,000.00	
	707.8130.0040	CONTRACTUAL EXPENSES		5,000.00
	707.8130.0049	SERVICE - OTHER DEPTS/GOVTS		3,500.00
	707.8130.0090	CONTINGENCY		6,500.00
		- TRANSFER FOR MICROFILTRATION CONTRACTUAL EXPENSES		
		DRAINAGE CAPITAL PROJECT		
18	900.1989.0012	PROJECT OVERTIME EXPENSE	15,000.00	
	900.1989.0040	CONTRACTUAL EXPENDITURES	175,000.00	
	900.1989.0048	OTHER PROJECT EXPENDITURES	8,500.00	
	900.1989.0080	FICA/MED EXPENSE	1,500.00	
	900.1989.5710	PROCEEDS OF BORROWING	*	200,000.00
		- RECORD 2022 CAPITAL AUTHORIZATION		
		HIGHWAY RESURFACING CAPITAL PROJECT		
19	950.5112.0012	PROJECT OVERTIME	9,000.00	
	950.5112.0045	CONTRACTED PAVING SERVICES	725,000.00	
	950.5112.0048	OTHER PROJECT EXPENDITURES	15,000.00	
	950.5112.0082	FICA/MED EXPENSE	1,000.00	
	950.5112.5710	PROCEEDS OF BORROWING	*	750,000.00
		- RECORD 2022 CAPITAL AUTHORIZATION		

TOWN OF CARMEL
BUDGET REVISIONS APRIL-MAY 2022 #2022/02

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
		SPECIAL DRAINAGE CAPITAL PROJECT		
20	902.1989.0040	CONTRACTUAL EXPENDITURES	216,000.00	
	902.1989.4300	FEDERAL AID - ARPA	*	216,000.00
		- PROVIDE FOR ENGINEERING SERVICES FOR BIRCH ROAD DRAINAGE PROJECT FROM COUNTY ARPA FUNDS		

(Cont.)

LAKE MAHOPAC PARK CAPITAL FUND				
21	942.7140.0044	ENGINEERING SERVICES		70,000.00
	942.7140.0040	CONTRACTUAL EXPENSES		2,500.00
	942.7140.0048	OTHER EXPENDITURES		2,500.00
	942.7140.5710	PROCEEDS OF BORROWING	*	75,000.00
		- PROVIDE FOR CAPITAL PROJECT COSTS FROM APPROVED BORROWING		
CARMEL WATER DISTRICT #2 CAPITAL FUND				
22	962.8310.0045	CONTRACT IMPROVEMENTS		3,248,400.00
	962.8310.5710	PROCEEDS OF BORROWING	*	3,248,400.00
		- PROVIDE FOR CAPITAL PROJECT COSTS FROM APPROVED BORROWING (WATER MAIN LINING PHASE 2)		
MISCELLANEOUS CAPITAL FUNDS				
23	960.8310.0040	WD#10 CAPITAL FUND - CONTRACTUAL EXPENSES		78,585.00
	961.8310.0040	WD#1 CAPITAL FUND - CONTRACTUAL EXPENSES		37,076.00
	962.8310.0040	WD#2 CAPITAL FUND - CONTRACTUAL EXPENSES		1,123,000.00
	963.8310.0040	WD#3 CAPITAL FUND - CONTRACTUAL EXPENSES		332,400.00
	968.8310.0040	WD#8 CAPITAL FUND - CONTRACTUAL EXPENSES		520,755.00
	983.8310.0040	WD#13 CAPITAL FUND - CONTRACTUAL EXPENSES		51,584.00
	984.8310.0040	WD#14 CAPITAL FUND - CONTRACTUAL EXPENSES		481,450.00
	960.8310.5710	PROCEEDS OF BORROWING	*	78,585.00
	961.8310.5710	PROCEEDS OF BORROWING	*	37,076.00
	962.8310.5710	PROCEEDS OF BORROWING	*	1,123,000.00
	963.8310.5710	PROCEEDS OF BORROWING	*	332,400.00
	968.8310.5710	PROCEEDS OF BORROWING	*	520,755.00
	983.8310.5710	PROCEEDS OF BORROWING	*	51,584.00
	984.8310.5710	PROCEEDS OF BORROWING	*	481,450.00
		- PROVIDE FOR CAPITAL PROJECT COSTS FROM APPROVED BORROWING (STORAGE TANK REHAB)		

CARMEL SEWER DISTRICT #2 - PROPOSAL ACCEPTED FOR PURCHASE OF COMMINUTOR - JWC ENVIRONMENTAL - NOT TO EXCEED \$25,871.50 AND PROPOSAL ACCEPTED FOR INSTALLATION OF COMMINUTOR - INFRAMARK - NOT TO EXCEED \$2,720.00

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #2, and upon the recommendation of Town of Carmel Town Engineer Richard J. Franzetti, P.E. as fully detailed in his memo dated May 5, 2022, hereby accepts the proposal of JWC Environmental, Santa Ana, California, for the purchase of a Comminutor at the Carmel Sewer District #2 Treatment Plant at a cost not to exceed \$25,871.50, in accordance with the proposal/invoice dated May 20, 2022; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel accepts the proposal of Inframark, Newburgh, NY for the installation of the Comminutor at Carmel Sewer District #2 at a cost not to exceed \$2,720.00, in accordance with the proposal dated May 25, 2022; and

BE IT FURTHER RESOLVED that Town Supervisor Michael Cazzari is hereby authorized to sign all necessary documents to accept said proposal; and

BE IT FURTHER RESOLVED that Town Comptroller Mary Ann Maxwell is hereby authorized to make any budgetary transfers or modifications required pursuant to this authorization.

Resolution
Offered by: Supervisor Cazzari
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	YES	NO
Stephen Baranowski	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Robert Schanil	X	
Michael Cazzari	X	

15 JUNE 2022
TOWN BOARD MEETING

EMERGENCY REPAIRS/SERVICES ACKNOWLEDGED - CARMEL WATER DISTRICT #3 - BEE AND JAY - \$16,338.75 AND CARMEL WATER DISTRICT #1 - ED KUCK EXCAVATING INC. - \$10,807.28

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated June 2, 2022, as attached hereto and made a part thereof.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Baranowski and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Robert Schanil	X	
Michael Cazzari	X	


Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer 
Date: June 2, 2022
Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment in excess of \$10,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

- Carmel Water District 3

On April 21, 2022 Inframark, the operators of CWD 3, reported that well 5 in the vicinity of the CSD 4 treatment plant had stopped working. This the highest producing well for the district. Inframark contacted Bee and Jay plumbing to assess the failure and it was determined that the motor failed due to use. Attached is the invoice from Bee and Jay plumbing in the amount of \$16,338.75 for the replacement of the well pump.
- Carmel Water District 1

On May 14, 2022 Bee and Jay, the operators of CWD 1, reported a leak at the intersection of Cherry Street and Route 6N in downtown Mahopac. Three (3) valves at this location were found to be leaking. Attached is the invoice from Kuck Excavating in the amount of \$10,807.28 for the excavation and repair of the valves.

We request that this memorandum be put into the agenda as a matter of record.

(Cont.)



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541
p: 845.628.3924 f: 845.628.4062
e: service@beeandjay.com

INVOICE

DATE	INVOICE #
4/25/2022	101316

www.BEEANDJAY.com

BILL TO:

Town Of Carmel- CWD 3
Engineering Dept.
60 McAlpin Ave.
Mahopac, NY 10541

SERVICE LOCATION:

CSD Sewer Plant
Booster Stations
Mahopac, NY

PROFESSIONAL SERVICE 58 YEARS 1964-2022 Master Plumbers Lic.#s W.C. 556 P.C. 363

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 1500	Payment Due Upon Rec	EK	4/22/2022	68713
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		CWD# 3 Secor Sewer Plant Access Booster Station - Emergency: Low storage tested, found main well burnt out due to excessive usage, pulled 420 feet 10 hp 65 gs Goulds pump from well, replaced complete motor and pump assembly with subcable and all equipment, restored into system.		
Labor TOC Lab...	8	1-Laborer	140.00	1,120.00
Labor TOC Tech	8	1- Tech Plb	185.00	1,480.00
Material		1- 10 hp 460 Volt Motor	4,701.00	4,701.00
Material		1- 65GS100 Pump End	6,378.00	6,378.00
Material		1- 2" Line Check	206.00	206.00
Material		12- Rolls Tape	65.00	65.00
Material		2- Sets Heat Shrinks	44.00	44.00
Material		420 feet 10-4 Sub Cable	1,265.00	1,265.00
Material		1- 2x5 Brass Nipple	79.75	79.75
Boom Truck		Boom Truck	1,000.00	1,000.00
Sllk-emailed Donna - rec'd invoice?? emailed				
			Total Due\$ 16,338.75	

** Invoices not paid when due will be subjected to a finance charge of 1.5% per month

WE ACCEPT ALL MAJOR CREDIT CARDS !!
CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER _____
CARDHOLDER/NAME: _____ SIGNATURE: _____
CARD# _____ EXP. DATE: _____ CID # _____
EMAIL: _____

EXHIBIT "B"
Emergency Justification Form
Town of Carmel Procurement Policy

Procurement Policy, Section VI: Emergency Procurement

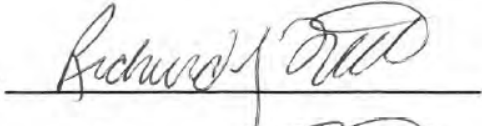
Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

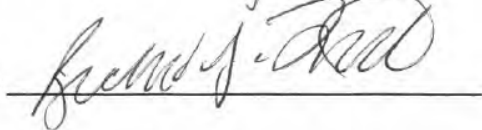
Department: Engineering
Vendor name: Bee and Jay
Nature of emergency: Emergency Pump Repair at Booster Station
Estimated cost: See attached

(Cont.)

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- ☒ The situation arose out of an accident or unforeseen occurrence or condition.
- ☒ Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- ☐ The situation required immediate action, which could not await competitive bidding.
- ☒ The emergency purchases or services exceeded \$10,000 and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- ☐ Other (provide explanation):

Purchasing Agent's signature for approval: 

Department Head's signature for approval: 

Ed Kuck Excavating Inc
20 Day Road
Carmel, NY 10512

INV # TOC-50-2022
cwg 1
REQ #
Vendor 0670
Tax ID - 133851002

Attention: ROB VARA, ENGINEERING
TOWN OF CARMEL

EMERGENCY 8" VALVES LEAKING/ ROTTEN BOLTS

Respond as per BEE & JAY
Job Location: CHERRY LANE
Work Completed; 5/14/2022
Start time: End Time: 9 HRS PWOT


Job Description:
WATER LEAKING IN ROAD AT VALVE CLUSTER, SAW CUT ROAD, DUG AND EXPOSED 3-8" VALVES LEAKING, REPACED ALL 3 INSIDES OF VALVES
BACKFILL AND COMPACT WITH ITEM 4
*NEEDS BLACKTOP RESTORATION

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	9	\$95.00 per hour	855.00
Dump Truck	9	\$100.00 per hour	900.00
Support Vehicle	Day rate	\$155.00 PER DAY	155.00
Chop Saw	Day rate	\$ 70.00	70.00
Jumping Jack	Day rate	\$70.00	70.00
Plate tamper	Day rate	\$70.00	
Mud Sucker	Day rate	\$70.00	70.00
Locator	Day rate	\$70.00	
Machine Hammer	Day rate	\$250.00	
Powered drill/hammer	Day rate	\$70.00	
Machine operator	9 Hrs X 1 MAN	\$276.27 PWOT PER HR	2,486.43
Laborers	9 HRS X 2 MEN	\$238.95 PWOT PER HR	4,301.10
LABORER	5 HRS 1 MAN PWOT	\$238.95 PER HR	1,194.75
Item 4	15 YARDS	\$47.00 per yard	705.00
Seed		\$150.00 bag	
Top soil		\$50.00	
Blacktop		\$139.00 per ton	
SHORING BOX		\$500.00	
Hay		\$19.00 bag	
GRAVEL		\$50.00/YARD	
Total			10,807.28

15 JUNE 2022
TOWN BOARD MEETING

(Cont.)

old J. Garner, P.E.
Civil Engineer



(845) 628-1300
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

WATER MAIN BREAK/DAMAGED HYDRANT REPORT

District & Number: CWS #1

Location (street address): RT. 6N + ~~Cherry Ln~~ Cherry Ln

Time and Date of Main Break or Hydrant Damage: 5/14/22

Field Response:

Manpower	HRS	Equipment	HRS
<u>Ben + Tony Alb</u>		<u>Huck Excavator</u>	
<u>Therit Alb</u>	<u>11</u>	<u>Breaker/Spade</u>	<u>9</u>
<u>Therit Alb</u>	<u>11</u>	<u>Diagn. Truck</u>	<u>9</u>
<u>Therit Alb</u>	<u>8</u>	<u>Crane</u>	<u>9</u>

Water Main: Size: 8 Material: PVC Depth to Main: 60"

Hydrant: Manufacturer & Model: _____

Repair Materials Utilized: 5000' Down - Insulation System
Duramen Replaster 3"-Thick 8" Gate MS Valve
Bonavent - Cast Composite - MRPED

Cause of Main Break or Hydrant Damage: Two o.f. (3) 8" MS Gate
Valve Rotten Bolt - Valve Blew o.f.

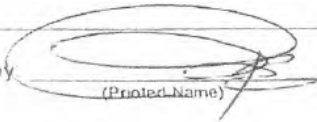
Description of Damage caused, if any: _____

Future Restoration Required:

Pavement: ☐ Sidewalk: ☒

Lawn Area: ☐ Shrubs: ☐

Cause of Main Break or Hydrant Damage: _____

Date Repair Completed: 5/14/22 Prepared by: 
(Printed Name)

HIGHWAY DEPARTMENT - ENTRY INTO AGREEMENT FOR KYOCERA 3212i COPIER LEASE AUTHORIZED - LEAF FINANCIAL SERVICES

WHEREAS, the Town Board of the Town of Carmel, upon the recommendation of Highway Superintendent, Michael Simone as fully detailed in his memo dated May 20, 2022, authorizes the entry into agreement with LEAF Financial Services, Moberly, MO, for a Kyocera 3212i Copier, commencing May 2022 at a cost not to exceed \$138.73 per month, plus a one time processing fee of \$95.00 as indicated on the lease agreement dated May 19, 2022; and

BE IT FURTHER RESOLVED that the Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget revisions to effect the aforesaid lease transaction.

Resolution
Offered by: Councilman Baranowski
Seconded by: Councilwoman McDonough

Roll Call Vote	YES	NO
Stephen Baranowski	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Robert Schanil	X	
Michael Cazzari	X	

15 JUNE 2022
TOWN BOARD MEETING

HIGHWAY DEPARTMENT - PURCHASE AND INSTALLATION OF 2,000 FEET OF GUIDERAIL AUTHORIZED PER TOWN BID AWARD - CHEMUNG SUPPLY CORPORATION - NOT TO EXCEED \$72,800.00 - REMOVAL AND REINSTALL OF 800 FEET OF GUIDERAIL (WIXON POND ROAD) AUTHORIZED PER ORANGE COUNTY BID - NOT TO EXCEED \$17,037.00

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Town Highway Superintendent Michael Simone, hereby accepts the proposal of Chemung Supply Corporation, Elmira, NY for the purchase and installation of 2,000 feet of Guiderail at a cost not to exceed \$72,800.00, in accordance with the proposal/invoice dated May 25, 2022 and the authorization awarding the bid for said materials issued by the Town Board on November 17, 2021; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel accepts the proposal of Chemung Supply Corporation, Elmira, NY for the removal and reinstall of 800 feet of guiderail on Wixon Pond Road at a cost not to exceed \$17,037 per the Orange County Bid, Contract Number RFB-OC 121-21; and

BE IT FURTHER RESOLVED that Town Supervisor Michael Cazzari is hereby authorized to sign all necessary documents to accept said proposal; and

BE IT FURTHER RESOLVED that Town Comptroller Mary Ann Maxwell is hereby authorized to make any budgetary transfers or modifications required pursuant to this authorization.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Cazzari	<u>X</u>	<u> </u>

LAKE SECOR PARK DISTRICT - RATES SET FOR 2022 SEASONAL EMPLOYEES

RESOLVED that the Town Board of the Town of Carmel, acting as the Commissioners of the Lake Secor Park District, hereby sets the following rates for Lifeguards in 2022.

<u>POSITION</u>	<u>MAXIMUM RATE OF PAY</u>
Head Lifeguard	\$20.00/hr.
Life Guards	\$17.50/hr.
New Life Guards	\$15.00/hr.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Cazzari	<u>X</u>	<u> </u>

15 JUNE 2022
TOWN BOARD MEETING

MAHOPAC VOLUNTEER FIRE DEPARTMENT - ADDITIONS AND DELETION TO THE ACTIVE LIST AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the additions of the following names to the active list of the Mahopac Volunteer Fire Department:

SAMUEL PRZYMYSKI, MAHOPAC, NY
MICHAEL AURISICHIO, MAHOPAC, NY
ALBERT KRASNIQU, MAHOPAC, NY
JUSTIN VIALIZ, MAHOPAC, NY
AND
JAMIE FIELDALE, CARMEL, NY

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes the deletion of the following name from the active list of the Mahopac Volunteer Fire Department:

KIERAN SULLIVAN

Resolution

Offered by: Supervisor Cazzari
Seconded by: Councilwoman McDonough and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Cazzari	<u>X</u>	<u> </u>

ORDER CALLING PUBLIC HEARING ADOPTED IN THE MATTER OF THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF CARMEL SEWER DISTRICT #5 IN THE TOWN OF CARMEL, PUTNAM COUNTY, NEW YORK - MAXIMUM ESTIMATED COST OF \$1,018,690

WHEREAS, the Town Board of the Town of Carmel, Putnam County, New York, has caused to be prepared a map, plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of Carmel Sewer District #5, in the Town of Carmel, Putnam County, New York (the "Sewer District"), being the replacement in kind on site of the existing Wastewater Treatment Plant, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$1,018,690; and

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which regulations state that Type II Actions will not have any significant adverse impact on the environment; and

WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of said Sewer District, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law;

NOW, THEREFORE, IT IS HEREBY ORDERED, by the Town Board of the Town of Carmel, Putnam County, New York, as follows:

Section 1. A public hearing will be held in the Town Hall, in Mahopac, New York, in said Town, on July 6, 2022, at 7:00 o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of Carmel Sewer District #5, in the Town of Carmel, Putnam County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

(Cont.)

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. This Order shall take effect immediately.

Resolution

Offered by: Councilwoman McDonough

Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Cazzari	<u>X</u>	<u> </u>

Exhibit A

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Carmel, Putnam County, New York, will meet at 60 McAlpin Avenue, in Mahopac, New York and also via Zoom, in Mahopac, New York, in said Town, on July 6, 2022, at _____ o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing upon a certain map, plan and report, including an estimate of cost, in relation to the proposed increase and improvement of the facilities of the Carmel Sewer District #5, in said Town, being the replacement in kind on site of the existing Wastewater Treatment Plant, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$1,018,690.

Remote public participation will be available as follows:

Said capital project has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, as such will not result in any significant environmental impact.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Mahopac, New York,
June _____, 2022.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF
CARMEL, PUTNAM COUNTY, NEW YORK

/s/Ann Spofford
Town Clerk

(Cont.)

The aforesaid resolution as originally drafted was offered by Councilwoman McDonough and seconded by Councilman Baranowski. After a brief discussion, Councilwoman McDonough reoffered the resolution amended to reflect that all references of “Consolidated” Sewer District #5 were to be replaced with “Carmel” Sewer District #5. Councilman Lombardi seconded the amended resolution and it was unanimously adopted.

DONATION OF VACATION TIME BY TOWN OF CARMEL EMPLOYEE #1699 TO EMPLOYEE #2842 - ACCEPTED

RESOLVED that the Town Board of the Town of Carmel approves the donation of up to 25 vacation days from Employee #1699 to Employee #2842, as is on file within the Office of the Town Supervisor.

Resolution
Offered by: Councilman Baranowski
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Cazzari	<u>X</u>	<u> </u>

PROPOSED LOCAL LAW PROPOSING MULTIPLE AMENDMENTS TO CHAPTER 156 OF THE CODE OF THE TOWN OF CARMEL, ENTITLED "ZONING" AND THE COMPREHENSIVE MASTER PLAN - PUBLIC HEARING SCHEDULED FOR 7/13/2022

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing at Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday July 13, 2022 at 7:00 p.m. or as soon thereafter that evening as possible, on a proposed Local Law which is proposing multiple amendments to Chapter 156 of the Code of the Town of Carmel, entitled "Zoning" and the Comprehensive Master Plan.

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspapers of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Cazzari	<u>X</u>	<u> </u>

The above resolution as originally drafted was offered by Councilman Lombardi and seconded by Councilwoman McDonough. All members of the Town Board voted in favor.

Supervisor Cazzari explained that the resolution only referenced draft zoning changes and discussion was held as to whether the resolution should include reference to the Master Plan as well.

(Cont.)

At the conclusion of the discussion held, Councilwoman McDonough offered the resolution amended to add “Comprehensive Master Plan” in connection with the Public Hearing. Councilman Lombardi seconded the resolution as amended and it was unanimously adopted.

TOWN BOARD COMMENTS

Supervisor Cazzari spoke about the Putnam County Sheriff’s Cadet program graduation ceremony he recently attended with Councilman Schanil held this year in honor of fallen City of Poughkeepsie Detective John Falcone. Detective Falcone, who once served as a dispatcher in the Carmel Police Department, was tragically killed in the line of duty in 2011.

Councilman Schanil added congratulations to the nine cadets. He reflected on the life of Detective Falcone whose parents are his long-time neighbors and friends.

Supervisor Cazzari announced the upcoming Sunset Concert Series, the 4th of July Concert at Red Mills Historic Park as well as the Town’s first music festival, Hits on the Hill. Further information is available on the Department of Recreation and Park’s web page.

Supervisor Cazzari reported that the recent E-Waste Drop-Off Day held in conjunction with the Town of Kent at their Town Hall was a great success. He announced that the Town of Carmel will be hosting an E-Waste Drop-Off Day for residents of Carmel and Kent on September 17, 2022 from 9:00 a.m. to 12:00 p.m. at the Michael Geary In-Line Memorial Rink.

Supervisor Cazzari reminded residents that they can sign up to receive emergency notifications and urgent alerts from the Town via text messages and emails. Details are available on the Town’s website.

Councilman Lombardi spoke about his attendance along with Supervisor Cazzari, at a recent Eagle Scout award ceremony. He congratulated the seven young men from Mahopac’s Boy Scouts of America Troop 371 who achieved scouting’s highest honor.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilwoman McDonough, with all Town Board members present and in agreement, the meeting was adjourned at 7:27 p.m. to the scheduled Work Session.

Respectfully submitted,

Ann Spofford, Town Clerk