

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Michael Cazzari on the 17th day of August 2022 at 7:02 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Lombardi, Councilwoman McDonough, Councilman Schanil, and Supervisor Cazzari. Councilman Baranowski was absent.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

PUBLIC COMMENTS

There were no public comments at this time.

MINUTES OF TOWN BOARD MEETING HELD ON 7/20/2022 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilwoman McDonough, with all members of the Town Board present voting “aye”, the minutes of the Town Board meeting held on July 20th, 2022 were accepted as submitted by the Town Clerk.

BOARD OF ASSESSMENT REVIEW RE-APPOINTMENT MADE - FRANCIS J. MONACO - COMMENCING 10/1/2022 AND EXPIRING 9/30/2027

RESOLVED that the Town Board of the Town of Carmel hereby re-appoints Francis J. Monaco to the Town of Carmel Board of Assessment Review for a term commencing October 1, 2022 and expiring September 30, 2027.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Schanil and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u> </u>	<u> </u>	Absent
Frank Lombardi	<u> X </u>	<u> </u>	
Suzanne McDonough	<u> X </u>	<u> </u>	
Robert Schanil	<u> X </u>	<u> </u>	
Michael Cazzari	<u> X </u>	<u> </u>	

EMPLOYMENT ANNIVERSARY DATE REVISED - EMPLOYEE# 2855 FROM 8/1/2022 TO 1/7/2022

RESOLVED, that the Town Board of the Town of Carmel hereby revises the date of hire and/or anniversary date for Employee# 2855 from 8/1/2022 to 1/7/2022 for all purposes including but not limited to credit in the New York State and Local Retirement System.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u> </u>	<u> </u>	Absent
Frank Lombardi	<u> X </u>	<u> </u>	
Suzanne McDonough	<u> X </u>	<u> </u>	
Robert Schanil	<u> X </u>	<u> </u>	
Michael Cazzari	<u> X </u>	<u> </u>	

17 AUGUST 2022
TOWN BOARD MEETING

POLICE DEPARTMENT - CERTAIN EQUIPMENT DECLARED OBSOLETE AND DISPOSAL AUTHORIZED

RESOLVED that, upon the recommendation of Town of Carmel Police Sgt. Stephen McCabe in his memo dated July 29, 2022, which is attached hereto and made a part hereof, the Town Board hereby declares the said equipment to be obsolete and hereby authorizes its disposal in accordance with Town Law, including but not limited to disposal pursuant to Town Law §64(2-a).

Resolution

Offered by: Supervisor Cazzari
Seconded by: Councilwoman McDonough and Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski			Absent
Frank Lombardi	X		
Suzanne McDonough	X		
Robert Schanil	X		
Michael Cazzari	X		



TOWN OF CARMEL
POLICE DEPARTMENT
60 MCALPIN AVENUE, MAHOPAC, NY 10541
TEL (845)628-1300 FAX (845)628-2597
POLICE@CI.CARMEL.NY.US

ANTHONY HOFFMANN
CHIEF OF POLICE

July 29, 2022

Supervisor Michael Cazzari
Councilwoman Suzanne McDonough
Councilman Stephen Baranowski
Councilman Frank Lombardi
Councilman Robert Schanil

Dear Supervisor Cazzari and Carmel Town Board,

I am requesting permission from the Town Board to donate some of the police department’s old radar equipment to the New York State Technical Services Unit. The state will in turn utilize these in a variety of ways. The first way is by giving them out to underfunded departments throughout the state that may not be able to afford them. The state may also use the donated equipment as replacements for other agencies who may have broken units or antennas that cannot be fixed. The final way is by disassembling the equipment and using the parts to repair broken equipment.

The equipment that I am looking to donate has not been used by the department in several years. They are all older versions of the brands that we currently use, but we now use different models. They only come out of storage when the radar units need to be taken to Albany to be recalibrated, which occurs every June. The following are the items that I am looking to donate:

Radar Units:
Applied Concepts Stalker Dual – Serial # DC099330
Kustom Eagle – Serial #E25649
Kustom Eagle – Serial # E25184
Kustom Eagle – Serial # E29001
Kustom Eagle Plus – Serial # E28738

Antennas:
Kustom Eagle – Serial # KM27902
Kustom Eagle – Serial # KM27904
Kustom Eagle – Serial # KM36682
Kustom Eagle – Serial # KM27905
Kustom Eagle – Serial # KM36679
Kustom Eagle – Serial # KM28510
Kustom Eagle – Serial # KM33153
Kustom Eagle – Serial # KM33152

(Cont.)

Also included would be 1 Kustom Eagle Remote and 3 sets of Tuning Forks.

WWW.CARMELNY.ORG/POLICE-DEPARTMENT

Also, please note that these are not all of the radar units that are not currently in use. I am still going to keep some equipment so that we have back-ups in case something breaks or fails. The units that I am holding onto would be able to be placed into the cars until our existing equipment could be repaired.

I believe that a resolution would need to be passed in order for me to donate the items. If there are any questions regarding this matter, please feel free to reach out to me. Thank you for your consideration in this matter.

Sincerely,



Sgt. Stephen McCabe, #214

REQUEST FOR PROPOSALS AUTHORIZED PURSUANT TO PROPERTY MAINTENANCE LAW CHAPTER 114 - 11 MEADOW DRIVE

RESOLVED that the Town Board of the Town of Carmel, in accordance with Chapters 114 of the Town of Carmel Town Code titled “Property Maintenance” hereby authorizes Town of Carmel Director of Codes Enforcement, Michael Carnazza to solicit/request proposals for the cleanup and correction of Town Code violations existing for the property located at 11 Meadow Drive, Carmel, NY.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u> </u>	<u> </u>	Absent
Frank Lombardi	<u> X </u>	<u> </u>	
Suzanne McDonough	<u> X </u>	<u> </u>	
Robert Schanil	<u> X </u>	<u> </u>	
Michael Cazzari	<u> X </u>	<u> </u>	

PARK RENTAL FEES WAIVED IN REFERENCE TO APPLICATIONS OF THE PREVENTION COUNCIL OF PUTNAM AND UNITED FOR THE TROOPS

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the waiving of the park rental permit fee in reference to the application of Prevention Council of Putnam, “International Overdose Awareness Day” on August 31, 2022 at Chamber Park; and
BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel hereby authorizes the waiving of the park rental permit fee in reference to the application of United for the Troops, “Honoring our Heroes Night” on September 9, 2022 at Chamber Park.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Schanil

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u> </u>	<u> </u>	Absent
Frank Lombardi	<u> X </u>	<u> </u>	
Suzanne McDonough	<u> X </u>	<u> </u>	
Robert Schanil	<u> X </u>	<u> </u>	
Michael Cazzari	<u> X </u>	<u> </u>	

**RESOLUTION ADOPTED IN SUPPORT OF COMMISSION OF TRAFFIC STUDIES -
NEW YORK STATE DEPARTMENT OF TRANSPORTATION - SPEED REDUCTION
NYS ROUTE 6 AMENDED 11-02-2022**

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel, hereby supports the commission of a study by the New York State Department of Transportation for the purpose of establishing speed reduction to 35 MPH in the vicinity of 493 NYS Route 6, Mahopac, New York; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Carmel, hereby supports the commission of a study by the New York State Department of Transportation for the purpose of establishing speed reduction to 25 MPH in the vicinity of South Lake Boulevard, Mahopac, New York; and

BE IT FURTHER RESOLVED the Town Supervisor Michael Cazzari is hereby authorized to transmit a copy of this resolution to New York State Department of Transportation immediately.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u> </u>	<u> </u>	Absent
Frank Lombardi	<u> X </u>	<u> </u>	
Suzanne McDonough	<u> X </u>	<u> </u>	
Robert Schanil	<u> X </u>	<u> </u>	
Michael Cazzari	<u> X </u>	<u> </u>	

**RESOLUTION ADOPTED IN SUPPORT OF COMMISSION OF TRAFFIC STUDIES -
PUTNAM COUNTY HIGHWAYS AND FACILITIES - SPEED REDUCTION NORTH,
EAST AND WEST LAKE BOULEVARDS, MAHOPAC, NEW YORK**

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel, hereby supports the commission of a study by the Putnam County Highways and Facilities for the purpose of establishing speed reduction to 25 MPH in the vicinity of North, East and West Lake Boulevards, Mahopac, New York; and

BE IT FURTHER RESOLVED the Town Supervisor Michael Cazzari is hereby authorized to transmit a copy of this resolution to Putnam County Highways and Facilities immediately.

Resolution

Offered by: Supervisor Cazzari
Seconded by: Councilman Schanil and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u> </u>	<u> </u>	Absent
Frank Lombardi	<u> X </u>	<u> </u>	
Suzanne McDonough	<u> X </u>	<u> </u>	
Robert Schanil	<u> X </u>	<u> </u>	
Michael Cazzari	<u> X </u>	<u> </u>	

17 AUGUST 2022
TOWN BOARD MEETING

TOWN OF CARMEL LANDFILL - RENEWAL OF CONTRACT ACCEPTED FOR LANDSCAPING AND MAINTENANCE SERVICES - COVIELLO LANDSCAPING - 2023, 2024 AND 2025

WHEREAS, Town Engineer Richard Franzetti has solicited proposals for the performance of landscaping/maintenance services for the Town of Carmel Landfill; and

NOW THEREFORE BE IT RESOLVED, that the Town of Carmel Town Board hereby accepts the renewal of contract of Coviello Landscaping, Carmel, NY for the performance landscaping and maintenance services for the Town of Carmel Landfill for a three (3) year term (2023, 2024 and 2025) at an annual cost not to exceed \$13,000 (THIRTEEN THOUSAND DOLLARS);

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Michael Cazzari is hereby authorized to execute any and all documentation required to formalize the acceptance of said contract on the terms authorized herein.

Resolution

Offered by: Councilwoman McDonough

Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u> </u>	<u> </u>	Absent
Frank Lombardi	<u> X </u>	<u> </u>	
Suzanne McDonough	<u> X </u>	<u> </u>	
Robert Schanil	<u> X </u>	<u> </u>	
Michael Cazzari	<u> X </u>	<u> </u>	

BUDGET MODIFICATIONS/REVISIONS AUTHORIZED - BUDGET REVISIONS SCHEDULE #2022/03

WHEREAS the Town Comptroller Mary Ann Maxwell has reviewed the proposed Budget Revisions for the period ending July 31, 2022 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule #2022/03; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Final Budget Modifications/Revisions for the period ending July 31, 2022 as shown itemized on schedule #2022/03 which is attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: Councilman Lombardi

Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u> </u>	<u> </u>	Absent
Frank Lombardi	<u> X </u>	<u> </u>	
Suzanne McDonough	<u> X </u>	<u> </u>	
Robert Schanil	<u> X </u>	<u> </u>	
Michael Cazzari	<u> X </u>	<u> </u>	

**TOWN OF CARMEL
BUDGET REVISIONS JUNE-JULY 2022 #2022/03**

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION		INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
<u>GENERAL FUND</u>					
1	100.1315.0019	COMPTROLLER STAFF OTHER COMPENSATION		2,825.00	
	100.1989.9877	FUND BALANCE FOR COMPENSATED ABSENCES	*	2,825.00	
		- PROVIDE FOR PAYOUT OF ACCRUED VACATION TIME			

17 AUGUST 2022
TOWN BOARD MEETING

(Cont.)

2	100.3123.0012	COMMUNITY POLICE OVERTIME		11,125.00	
	100.1989.1523	POLICE TRAFFIC CONTROL REVENUE	*	11,125.00	
		- PROVIDE FOR POLICE OVERTIME FROM TRAFFIC CONTROL REVENUE RECEIVED			
3	100.7110.0040	PARK CONTRACTUAL EXPENSE		10,973.00	
	100.1989.4321	FEDERAL AID - FEMA	*	10,973.00	
		- PROVIDE FOR TREE WORK FROM FEDERAL FEMA AID RECEIVED			
4	100.7270.0012	OVERTIME		1,614.00	
	100.7270.0013	TEMPORARY STAFF		386.00	
	100.7270.0080	EMPLOYEE BENEFITS		153.00	
	100.7270.0040	CONCERT SERIES CONTRACTUAL EXPENSES		4,847.00	
	100.1989.2070	PARK CONTRIBUTIONS	*	7,000.00	
		- PROVIDE FOR MUSIC FESTIVAL EXPENSES FROM DONATION			
5	100.3120.0041	POLICE MOTOR VEHICLE FUEL		50,000.00	
	100.3120.0083	WORKERS COMPENSATION INSURANCE			50,000.00
		- TRANSFER FOR POLICE MOTOR VEHICLE FUEL			
6	100.3120.0089	POLICE MEDICAL PHYSICALS		2,000.00	
	100.3120.0086	RETIREEES HEALTH INSURANCE			2,000.00
		- TRANSFER FOR POLICE MEDICAL PHYSICALS			
7	100.5010.0046	HIGHWAY ADMIN CONTRACTS		200.00	
	100.5010.0047	HIGHWAY ADMIN TRAINING EXP			200.00
		- TRANSFER FOR INCREASE IN COPY MACHINE LEASE COST			
8	100.7118.0020	BALDWIN MEADOW EQUIPMENT		3,600.00	
	100.7310.0013	YOUTH PROGRAM TEMPORARY STAFF		2,000.00	
	100.7310.0020	YOUTH PROGRAM EQUIPMENT		2,800.00	
	100.7112.0045	MCDONOUGH FIELDS PARK IMPROVEMENTS			2,800.00
	100.7118.0040	BALDWIN MEADOW CONTRACTUAL EXPENSE			3,600.00
	100.7310.0040	YOUTH CONTRACTUAL EXPENSE			2,000.00
		- TRANSFER FOR MISC RECREATION EXPENSES			
9	100.5110.0040	MAINTENANCE OF STREETS CONTRACTUAL EXPENSE		9,965.00	
	100.1990.0040	CONTINGENT ACCOUNT			9,965.00
		- TRANSFER FOR EMERGENCY GROUND WATER DRAIN REPAIR			
10	100.7020.0045	RECREATION BUILDING SPECIAL REPAIRS		23,500.00	
	100.1990.0040	CONTINGENT ACCOUNT			23,500.00
		- TRANSFER FOR RECREATION BUILDNG REPAIRS			
11	100.8510.0040	PARK/BEAUTIFICATION EXPENSE		8,600.00	
	100.1990.0040	CONTINGENT ACCOUNT			8,600.00
		- TRANSFER FOR REPAIRS TO WATER LINE IN DOWNTOWN MAHOPAC			
HIGHWAY FUND					
12	500.5110.0012	GENERAL REPAIR LABOR OVERTIME		2,500.00	
	500.5110.0083	WORKERS COMPENSATION INSURANCE			2,500.00
		- TRANSFER FOR GENERAL REPAIR OVERTIME			
CARMEL FIRE PROTECTION DIST #3					
13	303.3410.0048	OTHER EXPENDITURES		2,000.00	
	303.3410.9909	APPROPRIATED FUND BALANCE	*	2,000.00	
		- PROVIDE FOR TAX CERTIORARI SETTLEMENT			

TOWN OF CARMEL
BUDGET REVISIONS JUNE-JULY 2022 #2022/03

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
LAKE MAHOPAC PARK DISTRICT				
14	402.7110.0040	CONTRACTUAL EXPENSES	3,000.00	
	402.7110.0099	REPAIR RESERVE FUND		3,000.00
		- TRANSFER FOR CONTACTUAL EXPENSES		
CARMEL WATER DISTRICT #1				
15	601.8310.0047	EMERGENCY REPAIRS	25,000.00	
	601.8310.9909	APPROPRIATED FUND BALANCE	*	25,000.00
		- PROVIDE FOR EMERGENCY REPAIRS		
CARMEL WATER DISTRICT #2				
16	602.8310.0041	CHEMICALS	15,000.00	
	602.8310.0099	REPAIR RESERVE FUND		15,000.00
		- TRANSFER FOR CHEMICAL EXPENSES		

17 AUGUST 2022
TOWN BOARD MEETING

(Cont.)

CARMEL WATER DISTRICT #3				
17	603.8310.0047	EMERGENCY REPAIRS	50,000.00	
	603.8310.9909	APPROPRIATED FUND BALANCE	*	50,000.00
		- PROVIDE FOR EMERGENCY REPAIRS		
18	603.8310.0020	EQUIPMENT	2,000.00	
	603.8310.0040	CONTRACTUAL EXPENSES	5,400.00	
	603.8310.0044	ENGINEERING SERVICES		2,600.00
	603.8310.0046	PURCHASE OF WATER		3,000.00
	603.8310.0049	SERVICE - OTHER DEPTS/GOVTS		1,800.00
		- TRANSFER FOR EQUIPMENT AND CONTRACTUAL EXPENSES		
CARMEL WATER DISTRICT #4				
19	604.8310.0020	EQUIPMENT	2,000.00	
	604.8310.0099	REPAIR RESERVE FUND		2,000.00
		- TRANSFER FOR PURCHASE OF EQUIPMENT		
CARMEL WATER DISTRICT #7				
20	607.8310.0020	EQUIPMENT	1,000.00	
	607.8310.0047	EMERGENCY REPAIRS	3,000.00	
	607.8310.0040	CONTRACTUAL EXPENSES		4,000.00
		- TRANSFER FOR EQUIPMENT AND EMERGENCY REPAIRS		
CARMEL WATER DISTRICT #8				
21	608.8310.0047	EMERGENCY REPAIRS	16,000.00	
	608.8310.0040	CONTRACTUAL EXPENSES		5,000.00
	608.8310.0041	CHEMICALS		3,000.00
	608.8310.0044	ENGINEERING SERVICES		1,100.00
	608.8310.0048	OTHER OPERATING EXPENSES		2,000.00
	608.8310.0049	SERVICE - OTHER DEPTS/GOVTS		4,000.00
	608.8310.0099	REPAIR RESERVE FUND		900.00
		- TRANSFER FOR EMERGENCY REPAIRS		
CARMEL WATER DISTRICT #10				
22	610.8310.0047	EMERGENCY REPAIRS	5,000.00	
	610.8310.0020	EQUIPMENT		5,000.00
		- TRANSFER FOR EMERGENCY REPAIRS		
CARMEL WATER DISTRICT #13				
23	613.8310.0047	EMERGENCY REPAIRS	5,000.00	
	613.8310.9909	APPROPRIATED FUND BALANCE	*	5,000.00
		- PROVIDE FOR EMERGENCY REPAIRS		

TOWN OF CARMEL
BUDGET REVISIONS JUNE-JULY 2022 #2022/03

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL SEWER DISTRICT #4				
24	704.8130.0044	ENGINEERING SERVICES	44,400.00	
	704.8130.0020	EQUIPMENT		24,400.00
	704.8130.0090	CONTINGENCY		10,000.00
	704.8130.0099	REPAIR RESERVE FUND		10,000.00
		- TRANSFER FOR ENGINEERING SERVICES		
CARMEL SEWER DISTRICT #5				
25	705.8130.0040	CONTRACTUAL EXPENSES	10,000.00	
	705.8130.0041	CHEMICALS		1,700.00
	705.8130.0049	SERVICE - OTHER DEPTS/GOVTS		1,300.00
	705.8130.0099	REPAIR RESERVE FUND		3,000.00
	705.8130.9909	APPROPRIATED FUND BALANCE	*	4,000.00
		- PROVIDE AND TRANSFER FOR CONTRACTUAL EXPENSES		
CARMEL SEWER DISTRICT #7				
26	707.8130.0040	CONTRACTUAL EXPENSES	15,000.00	
	707.8130.0044	ENGINEERING SERVICES		2,500.00
	707.8130.0048	OTHER OPERATING EXPENSES		700.00
	707.8130.0049	SERVICE - OTHER DEPTS/GOVTS		1,800.00
	707.8130.9909	APPROPRIATED FUND BALANCE	*	10,000.00
		- PROVIDE AND TRANSFER FOR CONTRACTUAL EXPENSES		

17 AUGUST 2022
TOWN BOARD MEETING

(Cont.)

CARMEL SEWER DISTRICT #8				
27	708.8130.0040	CONTRACTUAL EXPENSES	44,880.00	
	708.8130.2681	INSURANCE RECOVERY - ASSET	*	44,880.00
		- PROVIDE FOR EMERGENCY PUMP STATION REPAIRS FROM INSURANCE CLAIM		
CAPITAL DRAINAGE FUND				
28	900-1989-0040	CONTRACTUAL EXPENDITURES	10,000.00	
	900-1989-0048	PROJECT OTHER EXPENDITURES		9,000.00
	900-1989-0080	PROJECT FICA/MED COST		1,000.00
		- TRANSFER CAPITAL PROJECT COST		
WATER METER CAPITAL PROJECT				
29	989-8310-0040	CONTRACTUAL EXPENDITURES	50,000.00	
	989-8310.0099	TRANSFER TO DEBT FUNDS	1,000,000.00	
	989-8310-0020	PROJECT EQUIPMENT		450,000.00
	989-8310-0045	CONTRACT IMPROVEMENTS		400,000.00
	989-8310-0048	PROJECT OTHER EXPENDITURES		200,000.00
		- TRANSFER CAPITAL PROJECT COST		

**CARMEL WATER DISTRICT #2 - EMERGENCY REPAIRS/SERVICES
ACKNOWLEDGED - KUCK EXCAVATING - \$10,805.96**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated August 8, 2022, as attached hereto and made a part thereof.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski			Absent
Frank Lombardi	X		
Suzanne McDonough	X		
Robert Schanil	X		
Michael Cazzari	X		

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: August 8, 2022

Re: Emergency Repairs/Services

17 AUGUST 2022
TOWN BOARD MEETING

(Cont.)

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment in excess of \$10,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

• Carmel Water District 2 – Leaking Corporation Valve

Inframark, the operators of CWD 2, advised the Engineering Department of a leak proximate to 1876 Route 6 in Carmel. It was determined that the corporation valve on the 12” main was leaking. Attached is the invoice from Kuck Excavating in the amount of \$10,805.96 for the excavation and repair of the valves. This work was performed on July 7, 2022. Per the attached there are sufficient funds for this repair.

We request that this memorandum be put into the agenda as a matter of record.

Tel: (845) 628-1500 Fax: (845) 628-7085 email rjff@ci.carmel.ny.us
G:\Engineering\Town Board\Emergency Invoices\08-10-22 WS\08-02-22 Emergency Repair Acknowledgement to TB.DOC

Ed Kuck Excavating Inc
20 Day Road
Carmel, NY 10512

Attention: ROB VARA, ENGINEERING
TOWN OF CARMEL

INV#
CWD 2
TOC 84-2022
REQ #
Vendor 0670
Tax ID - 133851002

EMERGENCY 12” MAIN LEAKING

Respond as per INFRAMARK
Job Location: 1838 US RTE 6
Work Completed;7/7/2022
Start time:

End Time: 8 HRS PWOT

Job Description:
SAW CUT SIDEWALK. EXCAVATED AND EXPOSED 12” WATER MAIN , FOUND CORPORATION LEAKING. INSTALLED STAINLESS WRAP. BACKFILLED & COMPACTED WITH ITEM 4. NEEDS BLACKTOP RESTORATION

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	8	\$95.00 per hour	760.00
PC-120		\$175.00 PER HR	
Dump Truck	8	\$100.00 per hour	800.00
Support Vehicle	Day rate	\$155.00 PER DAY	155.00
Chop Saw	Day rate	\$ 70.00	70.00
Jumping Jack	Day rate	\$70.00	70.00
Plate tamper	Day rate	\$70.00	
Mud Sucker	Day rate	\$70.00	70.00
Locater	Day rate	\$70.00	
TRASH PUMP & HOSE	DAY RATE PER UNIT	\$225.00 PER PUMP	
Machine Hammer	Day rate	\$250.00	
Powered drill/hammer	Day rate	\$70.00	
MACHINE OPERATOR OT	8 HRS X 1 MAN	\$276.27 PER HR	2,210.16
Machine operator	HRS X	\$184.18 PER HR	
Laborers	HRS X	\$159.30	
LABORER OT	8 HRS X 3 MEN	\$238.95 PER HR	5,734.80
Item 4	18 YARDS	\$52.00 per yard	936.00
Seed		\$150.00 bag	
Top soil		\$50.00	
Blacktop		\$151.00 per ton	
SHORING BOX		\$500.00	
HAY		\$19.00 bag	
GRAVEL		\$50.00/YARD	
LIGHT TOWER		275.00 DAY RATE	
SKYLIFT		90.00 PER HR	
Total			10,805.96

(Cont.)

EXHIBIT "B"
Emergency Justification Form
Town of Carmel Procurement Policy

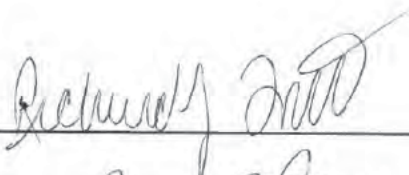
Procurement Policy, Section VI: Emergency Procurement

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

Department: Engineering
Vendor names: Ed Kuck Excavating
Nature of emergency: Water Main Repair
Estimated cost: See attached invoice

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- ☒ The situation arose out of an accident or unforeseen occurrence or condition.
- ☐ Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- ☐ The situation required immediate action, which could not await competitive bidding.
- ☒ The emergency purchases or services exceeded **\$10,000** and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- ☐ Other (provide explanation):

Purchasing Agent's signature for approval: 

Department Head's signature for approval: 

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: 07-20-22 ~ CWD2 ~TOC 084-22 Emergency Water Main Repair
Date: Wednesday, July 20, 2022 10:19:11 AM
Attachments: [TOC 084-22.pdf](#)

Rich,

Please see attached invoice for the emergency repair at 1838 Rt6. It exceeds \$10k and will require acknowledgement from the Board. There are sufficient funds in the budget for this expense.

Donna Esteves
Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

17 AUGUST 2022
TOWN BOARD MEETING

COMMENTS/ANNOUNCEMENTS

Supervisor Cazzari announced that on August 20, 2022, Assemblyman Kevin Byrne is hosting his annual "Trailblazing with Byrne" constituent forum. The event will commence with a meet and greet at the Mahopac Public Library at 9:45 a.m. and continue with a walk over to the Mount Hope Road trailhead at 10:45 a.m.

Supervisor Cazzari announced that the Mount Carmel Baptist Church is partnering with United for Our Troops to host Honoring Our Heroes Night to commemorate 9/11 on September 9, 2022 at 7:00 p.m. at Mahopac Chamber Park.

Supervisor Cazzari announced that the Town of Carmel will be hosting an E-Waste Drop-Off Day for residents of Carmel and Kent on September 17, 2022 from 9:00 a.m. to 12:00 p.m. at the Michael Geary In-Line Memorial Rink.

Supervisor Cazzari announced that the next Putnam County Department of Health Household Hazardous Waste Drop Off Day is scheduled for October 15, 2022 from 9:00 a.m. to 12:00 p.m. at Fahnestock State Park located on Route 301 in Kent.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilwoman McDonough, seconded by Councilman Lombardi, with all Town Board members present in agreement, the meeting was adjourned at 7:15 p.m. to the scheduled Work Session.

Respectfully submitted,

Ann Spofford, Town Clerk