

20 SEPTEMBER 2023

**TOWN BOARD MEETING  
TOWN HALL, MAHOPAC, N.Y.**

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Michael Cazzari on the 20<sup>th</sup> day of September 2023 at 7:02 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Baranowski, Councilman Lombardi, Councilman Schanil and Supervisor Cazzari. Councilwoman McDonough was absent.

The Pledge of Allegiance to the Flag was observed prior to the start of official business and a moment of silence was held to honor those serving in the United States Armed Forces.

**PUBLIC COMMENTS**

Supervisor Cazzari stated that the Town is applying for a \$4 million New York Forward Program grant and as directed, he provided notification to the newspapers and social media. He invited the Greater Carmel-Mahopac Chamber of Commerce, business owners and community organizers to attend the meeting to comment with regard to the revitalization of the hamlet of Mahopac.

Supervisor Cazzari stated that there are plans and projects already in place, noting that the Town is currently in the design phase for the creation of municipal parking at Swan Cove, as well as sidewalk and crosswalk improvements in the downtown business district. He stated that the Town Board has retained Woodard & Curran for their services in connection with the design of the infrastructure improvements.

Supervisor Cazzari opened the meeting for public comments on any matter, including any suggestions for improvements to the downtown Mahopac infrastructure.

Carl Albano, Carmel resident and longtime Mahopac businessowner expressed his support of the grant. He emphasized the importance of the Mahopac sewer extension project and commented that it be shovel ready for a better chance at being awarded grant funding.

Mr. Albano recommended that to improve the appearance of the backside of the hamlet, the Town Board consider replacing the current wiring and cables with underground utilities. He noted that eventually the NYSDOT will be repaving these roads and having this planned would be beneficial.

Mr. Albano stated that there is a tremendous demand for housing and spoke about the benefits of mixed-use housing for the commercial area.

Mr. Albano indicated that certain curbs along the area around 671 Route 6 are about six or seven inches higher than the sidewalks. Mr. Albano said that they are a hazard and need to be replaced. He reiterated that the improvements would benefit the Town for when the NYSDOT performs their roadwork in the future.

**MINUTES OF TOWN BOARD MEETINGS HELD ON 8/16/2023 AND 9/6/2023 -  
ACCEPT AS SUBMITTED BY THE TOWN CLERK**

On motion by Councilman Baranowski, seconded by Councilman Schanil, with all members of the Town Board present voting “aye”, the minutes of the Town Board meetings held on August 16<sup>th</sup> and September 6<sup>th</sup>, 2023 were accepted as submitted by the Town Clerk.

**POLICE DEPARTMENT - PROBATIONARY APPOINTMENT OF POLICE OFFICER  
MADE - VICTORIA LAISO**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Police Department hereby appoints Victoria Laiso to the position of Police Officer, effective immediately, on a probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

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(Cont.)

Resolution  
Offered by: Councilman Lombardi  
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

Police Chief Anthony Hoffmann spoke regarding Victoria Laiso’s outstanding qualifications and welcomed her from the Orange County Probation Department.

Supervisor Cazzari administered Police Officer Laiso’s oath of office and the members of Town Board congratulated her on her appointment.

**PUBLIC HEARING SCHEDULED FOR 10/18/2023 - PROPOSED LOCAL LAW AMENDING CHAPTER 147 OF THE CODE OF THE TOWN OF CARMEL, ENTITLED "VEHICLES AND TRAFFIC"**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing at Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, October 18, 2023 at 7:00 p.m. or as soon thereafter that evening as possible, on a proposed Local Law amending Chapter 147 of the Code of the Town of Carmel, entitled "Vehicles and Traffic"; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspapers of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution  
Offered by: Councilman Schanil  
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

**PUBLIC HEARING RE-SCHEDULED - PROPOSED LOCAL LAW AMENDING CHAPTER 111 OF THE CODE OF THE TOWN OF CARMEL, ENTITLED "PEDDLING AND SOLICITING"**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the re-scheduling of a Public Hearing at Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday, November 1, 2023 at 7:00 p.m. or as soon thereafter that evening as possible, on a proposed Local Law amending Chapter 111 of the Code of the Town of Carmel, entitled "Peddling and Soliciting"; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspapers of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution  
Offered by: Supervisor Cazzari  
Seconded by: Councilman Lombardi

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TOWN BOARD MEETING

(Cont.)

Roll Call Vote	YES	NO	
Stephen Baranowski	X		
Frank Lombardi	X		
Suzanne McDonough			Absent
Robert Schanil	X		
Michael Cazzari	X		

**BUDGET REVISIONS #2023/04 - AUTHORIZED**

WHEREAS the Town Comptroller, MaryAnn Maxwell has reviewed the proposed Budget Revisions for the period ending August 31, 2023, with the Town Board which are detailed and explained on the attached Budget Revisions Schedule #2023/04; and  
NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Budget Modifications/Revisions for the period ending August 31, 2023 as shown itemized on schedule #2023/04 which is attached hereto, incorporated herein and made a part hereof.

Resolution  
Offered by: Councilman Baranowski  
Seconded by: Councilman Schanil

Roll Call Vote	YES	NO	
Stephen Baranowski	X		
Frank Lombardi	X		
Suzanne McDonough			Absent
Robert Schanil	X		
Michael Cazzari	X		

TOWN OF CARMEL  
BUDGET REVISIONS JUNE - AUGUST 2023 #2023/04

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND				
1	100.1110.0019	JUSTICE COURT OTHER COMPENSATION		1,343.00
	100.1989.9877	FUND BALANCE FOR COMPENSATED ABSENCES	*	1,343.00
		- PROVIDE FOR PAYOUT OF ACCRUED VACATION TIME		
2	100.3120.0011	POLICE STAFF UNIFORM		100,000.00
	100.3120.0019	POLICE STAFF OTHER COMPENSATION		218,548.00
	100.1989.9877	FUND BALANCE FOR COMPENSATED ABSENCES	*	218,548.00
	100.1989.9909	APPROPRIATED FUND BALANCE	*	100,000.00
		- PROVIDE FOR RETIREMENT INCENTIVE AND PAYOUT OF ACCRUED TIME FOR 2 POLICE DEPT RETIREES		
3	100.3120.0024	POLICE ACCIDENT REPAIRS		4,452.00
	100.1989.2681	INSURANCE RECOVERY - ASSET	*	4,452.00
		- PROVIDE FOR POLICE VEHICLE REPAIRS FROM INSURANCE CLAIM		
4	100.3120.0027	POLICE OTHER EQUIPMENT		751.00
	100.1989.2681	INSURANCE RECOVERY - ASSET	*	751.00
		- PROVIDE FOR LICENSE PLATE READER REPAIRS FROM INSURANCE CLAIM		
5	100.3123.0040	COMMUNITY POLICE EXPENSES		1,800.00
	100.1989.1520	POLICE FEES	*	1,800.00
		- PROVIDE FOR COST OF POLICE YOUTH CAMP FROM REGISTRATION FEES		
6	100.7110.0040	PARK CONTRACTUAL EXPENSES		5,000.00
	100.7140.0013	PLAYGROUND AND RECREATION TEMPORARY STAFF		29,000.00
	100.7310.0040	YOUTH CONTRACTUAL EXPENSES		8,000.00
	100.1989.2001	PARK AND RECREATION FEES	*	42,000.00
		- PROVIDE FOR TEMPORARY STAFF AND YOUTH EXPENSES FROM REVENUE RECEIVED		
7	100.7116.0040	VOLZ PARK CONTRACTUAL EXPENSES		3,900.00
	100.1989.3041	STATE AID - OTHER GOVERNMENT	*	3,900.00
		- PROVIDE FOR VOLZ PARK TRAILS IMPROVEMENTS FROM ANTICIPATED 50/50 HUDSON RIVER VALLEY LAND TRAIL GRANT		
8	100.1620.0021	BUILDING MOTOR VEHICLE REPAIRS		2,000.00
	100.1620.0047	BUILDING REFUSE EXPENSE		1,200.00
	100.1620.0040	BUILDING CONTRACTUAL EXPENSES		3,200.00
		-TRANSFER FOR VEHICLE REPAIRS AND AN INCREASE IN COST OF TRASH REMOVAL AT TOWN HALL		

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9	100.1680.0040	INFORMATION TECH CONTRACTUAL EXPENSE	7,000.00	
	100.1990.0040	CONTINGENT ACCOUNT		7,000.00
		- TRANSFER FOR INCREASED COST OF ANTI-VIRUS SOFTWARE FROM CONTINGENT LINE		
10	100.1680.0042	INFORMATION TECH WEB SITE EXPENSE	8,900.00	
	100.1990.0040	CONTINGENT ACCOUNT		8,900.00
		- TRANSFER FOR COST OF EVERBRIDGE (PUBLIC COMMUNICATION SERVICES) FROM CONTINGENT LINE		
11	100.1680.0044	INFORMATION TECH CONSULTANT	7,500.00	
	100.1990.0040	CONTINGENT ACCOUNT		7,500.00
		- TRANSFER FOR INCREASED COST OF TECHNOLOGY CONSULTANT FROM CONTINGENT LINE		
12	100.3120.0012	POLICE STAFF OVERTIME	110,000.00	
	100.3120.0013	POLICE STAFF TEMPORARY		10,000.00
	100.3120.0011	POLICE STAFF UNIFORM		100,000.00
		- TRANSFER FOR POLICE OT EXPENSE		
13	100.3120.0047	POLICE CONFERENCES/TRAINING EXPENSE	65,000.00	
	100.3120.0081	POLICE RETIREMENT UNIFORM		65,000.00
		- TRANSFER FOR CONFERENCE/TRAINING EXPENSE		
14	100.3121.0012	LAKE PATROL STAFF OVERTIME	25,000.00	
	100.3120.0081	POLICE RETIREMENT UNIFORM		25,000.00
		- TRANSFER FOR LAKE PATROL OT EXPENSE		

TOWN OF CARMEL  
BUDGET REVISIONS JUNE - AUGUST 2023 #2023/04

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
15	100.3124.0011	POLICE K-9 STAFF	1,500.00	
	100.3124.0012	POLICE K-9 STAFF OVERTIME	6,500.00	
	100.3124.0082	POLICE K-9 STAFF FICA/MED EXP	1,000.00	
	100.3120.0081	POLICE RETIREMENT UNIFORM		7,200.00
	100.3120.0083	POLICE WORKMANS COMP		1,800.00
		- TRANSFER FOR K-9 STAFF EXPENSE		
16	100.5182.0042	EV CHARGERS UTILITY EXPENSE	3,000.00	
	100.5182.0040	STREET LIGHTING UTILITIES		3,000.00
		- TRANSFER FOR EV CHARGERS ELECTRICITY EXPENSES		
17	100.7020.0012	RECREATION ADMIN STAFF OVERTIME	6,000.00	
	100.7020.0040	RECREATION ADMIN CONTRACTUAL EXPENSES	2,000.00	
	100.7020.0044	RECREATION BLDG CONCESSION EXPENSES	100.00	
	100.7020.0049	RECREATION ADMIN MISC EXPENSES	2,000.00	
	100.7112.0020	MCDONOUGH FIELDS EQUIPMENT	100.00	
	100.7112.0040	MCDONOUGH FIELDS CONTRACTUAL EXPENSES	8,000.00	
	100.7115.0040	AIRPORT PARK CONTRACTUAL EXPENSES	500.00	
	100.7116.0040	VOLZ PARK CONTRACTUAL EXPENSES	3,800.00	
	100.7020.0013	RECREATION ADMIN TEMPORARY STAFF		7,900.00
	100.7020.0045	RECREATION BLDG SPECIAL REPAIRS		4,100.00
	100.7115.0020	AIRPORT PARK EQUIPMENT		500.00
	100.7180.0013	BEACH TEMPORARY STAFF		10,000.00
		- TRANSFER FOR MISC RECREATION EXPENSES		
HIGHWAY FUND				
18	500.5110.0012	GENERAL REPAIR STAFF OVERTIME	25,000.00	
	500.5110.0045	GENERAL REPAIR CONTRACTED CAPTL IMPROVEMENTS	45,000.00	
	500.5010.4321	FEDERAL AID - FEMA	* 70,000.00	
		- PROVIDE FOR JULY STORM RELATED COSTS - FEMA		
19	500.5112.0012	CHIPS OVERTIME EXPENSE		21,000.00
	500.5112.0020	CHIPS CONTRACT EXPENDITURES	65,800.00	
	500.5112.0082	CHIPS SOCIAL SECURITY EXPENSE		4,678.00
	500.5010.3502	CHIPS STATE AID - CAPITAL	* 40,122.00	
		- PROVIDE FOR HIGHWAY PROJECT COSTS FROM INCREASE IN CHIPS FUNDING		
20	500.5110.0040	GENERAL REPAIR CONT EXPENSE	2,691.00	
	500.5130.0041	MACHINERY CAPITAL EXPENSE	9,164.00	
	500.5010.2300	SERVICE TO OTHER GOVTS	* 11,855.00	
		- PROVIDE FOR HIGHWAY PROJECT COSTS FROM REVENUE FROM OTHER SPECIAL DISTRICT PROJECTS		
21	500.5130.0041	MACHINERY REPAIR CAPITAL EXPENSE	2,255.00	
	500.5010.2650	SALE OF SCRAP AND MATERIALS	* 2,255.00	
		- PROVIDE FOR THE PURCHASE OF CAPITAL MACHINERY FROM THE SALE OF RETIRED VEHICLES		
22	500.5148.0040	SERVICE FOR OTHER GOVERNMENTS	3,823.00	
	500.5010.2681	INSURANCE RECOVERY - ASSET	* 3,823.00	
		- PROVIDE FOR HIGHWAY VEHICLE REPAIRS FROM INSURANCE CLAIM		
23	500.5148.0040	SERVICE FOR OTHER GOVERNMENTS	12,155.00	
	500.5010.2681	INSURANCE RECOVERY - ASSET	* 12,155.00	
		- PROVIDE FOR HIGHWAY BOOM TRUCK REPAIRS FROM INSURANCE CLAIM		
24	500.5140.0049	OTHER EXPENDITURES	3,000.00	
	500.5140.0040	WEEDS AND BRUSH EXPENSE		3,000.00
		- TRANSFER FOR MISC WEEDS AND BRUSH EXPENSES		

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TOWN OF CARMEL  
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BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
	LAKE CASSE PARK DISTRICT			
25	401.7140.0047	REFUSE DISPOSAL	500.00	
	401.7140.0040	CONTRACTUAL EXPENSES		500.00
		-TRANSFER FOR INCREASE IN COST OF TRASH REMOVAL		
	TEAKETTLE LAKE PARK DISTRICT			
26	403.7140.0040	CONTRACTUAL EXPENSE	3,000.00	
	403.7140.0099	REPAIR RESERVE		3,000.00
		- TRANSFER FOR BRUSH TRIMMING SERVICES		
	CARMEL WATER DISTRICT #2			
27	602.8310.0047	EMERGENCY REPAIRS	50,000.00	
	602.8310.0048	OTHER OPERATING EXPENSES	20,000.00	
	602.8310.0090	CONTINGENCY		60,000.00
	602.8310.0099	REPAIR RESERVE		10,000.00
		-TRANSFER FOR EMERGENCY REPAIRS AND DISTRICT EXPENSES		
	CARMEL WATER DISTRICT #3			
28	603.8310.0048	OTHER OPERATING EXPENSES	8,000.00	
	603.8310.0099	REPAIR RESERVE		8,000.00
		-TRANSFER FOR DISTRICT EXPENSES		
	CARMEL WATER DISTRICT #4			
29	604.8310.0048	OTHER OPERATING EXPENSES	4,000.00	
	604.8310.0040	CONTRACTUAL EXPENSES		4,000.00
		-TRANSFER FOR DISTRICT EXPENSES		
	CARMEL WATER DISTRICT #5			
30	605.8310.0048	OTHER OPERATING EXPENSES	2,000.00	
	605.8310.0047	EMERGENCY REPAIRS	4,590.00	
	605.8310.0040	CONTRACTUAL EXPENSES		2,000.00
	605.8310.0099	REPAIR RESERVE		4,590.00
		-TRANSFER FOR DISTRICT EXPENSES AND EMERGENCY REPAIRS		
	CARMEL WATER DISTRICT #6			
31	606.8310.0048	OTHER OPERATING EXPENSES	6,500.00	
	606.8310.0040	CONTRACTUAL EXPENSES		1,000.00
	606.8310.0099	REPAIR RESERVE		5,500.00
		-TRANSFER FOR DISTRICT EXPENSES		
	CARMEL WATER DISTRICT #7			
32	607.8310.0048	OTHER OPERATING EXPENSES	2,400.00	
	607.8310.0047	EMERGENCY REPAIRS	5,100.00	
	607.8310.0099	REPAIR RESERVE		7,500.00
		-TRANSFER FOR DISTRICT EXPENSES		
	CARMEL WATER DISTRICT #8			
33	608.8310.0041	CHEMICALS	1,900.00	
	608.8310.0047	EMERGENCY REPAIRS	14,000.00	
	608.8310.0020	EQUIPMENT		1,900.00
	608.8310.0040	CONTRACTUAL EXPENSES		6,500.00
	608.8310.0090	CONTINGENCY		7,500.00
		-TRANSFER FOR CHEMICAL COSTS AND EMERGENCY REPAIRS		

TOWN OF CARMEL  
BUDGET REVISIONS JUNE - AUGUST 2023 #2023/04

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
	CARMEL WATER DISTRICT #9			
34	609.8310.0020	EQUIPMENT	11,103.76	
	609.8310.0047	EMERGENCY REPAIRS	5,190.00	
	609.8310.2681	INSURANCE RECOVERY - ASSET	*	16,293.76
		- PROVIDE FOR EMERGENCY PUMP REPLACEMENT FROM INSURANCE CLAIM		
35	609.8310.0020	EQUIPMENT	3,000.00	
	609.8310.0040	CONTRACTUAL	2,500.00	
	609.8310.0048	OTHER OPERATING EXPENSES	3,000.00	
	609.8310.0090	CONTINGENCY		8,500.00
		-TRANSFER FOR DISTRICT EXPENSES		
	CARMEL WATER DISTRICT #10			
36	610.8310.0041	CHEMICALS	1,500.00	
	610.8310.0099	REPAIR RESERVE		1,500.00
		- TRANSFER FOR THE PURCHASE OF CHEMICALS		

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CARMEL WATER DISTRICT #12				
37	612.8310.0048	OTHER OPERATING EXPENSES	4,000.00	
	612.8310.0020	EQUIPMENT		4,000.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL WATER DISTRICT #13				
38	613.8310.0020	EQUIPMENT	9,000.00	
	613.8310.0041	CHEMICALS	1,000.00	
	613.8310.0040	CONTRACTUAL EXPENSE		3,600.00
	613.8310.0099	REPAIR RESERVE		6,400.00
		- TRANSFER FOR GENERATOR PURCHASE AND DISTRICT EXPENSES		
CARMEL WATER DISTRICT #14				
39	614.8310.0048	OTHER OPERATING EXPENSES	2,760.00	
	614.8310.0020	EQUIPMENT		1,000.00
	614.8310.0041	CHEMICALS		350.00
	614.8310.0047	EMERGENCY REPAIRS		1,200.00
	614.8310.0099	REPAIR RESERVE		210.00
		-TRANSFER FOR DISTRICT EXPENSES		
CARMEL SEWER DISTRICT #2				
40	702.8130.0040	CONTRACTUAL EXPENSE	30,000.00	
	702.8130.0120	MICRO EQUIPMENT	8,000.00	
	702.8130.0140	MICRO CONTRACTUAL EXPENSES		8,000.00
	702.8130.0099	REPAIR RESERVE		30,000.00
		- TRANSFER FOR PURCHASE OF UV BULBS		
CARMEL SEWER DISTRICT #3				
41	703.8130.0040	CONTRACTUAL EXPENSE	4,000.00	
	703.8130.0042	UTILITIES	1,000.00	
	703.8130.9909	APPROPRIATED FUND BALANCE	*	5,000.00
		- PROVIDE FOR CONTRACTUAL EXPENSES AND UTILITY EXPENSES		
CARMEL SEWER DISTRICT #4				
42	704.8130.0040	CONTRACTUAL EXPENSE	15,000.00	
	704.8130.0120	MICRO EQUIPMENT	55,000.00	
	704.8130.0090	CONTINGENCY		20,000.00
	704.8130.2770	OTHER REVENUE	*	50,000.00
		- PROVIDE AND TRANSFER FOR EMERGENCY PURCHASE OF SCADA COMPUTER AND AIR COMPRESSORS		

TOWN OF CARMEL  
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BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL SEWER DISTRICT #8				
43	708.8130.0048	OTHER OPERATING EXPENSES	700.00	
	708.8130.0040	CONTRACTUAL REPAIRS		700.00
		-TRANSFER FOR DISTRICT EXPENSES		
TOWN DRAINAGE CAPITAL PROJECT				
44	900.1989.0040	CONTRACTUAL EXPENSES	6,018.00	
	900.1989.0012	PROJECT LABOR OVERTIME		298.00
	900.1989.0048	OTHER PROJECT EXPENSES		5,191.00
	900.1989.0080	FICA/MED BENEFIT EXP		529.00
		- TRANSFER CAPITAL PROJECT COST		
CARMEL WATER DISTRICT #2 CAPITAL PROJECT				
45	962.8310.0044	ENGINEERING EXPENSE	60,000.00	
	962.8310.0048	OTHER PROJECT EXPENSE		60,000.00
		- TRANSFER CAPITAL PROJECT COST		
CARMEL WATER DISTRICT #9 CAPITAL PROJECT				
46	969.8310.0044	ENGINEERING EXPENSE	1,500.00	
	969.8310.0048	OTHER PROJECT EXPENSE		1,500.00
		- TRANSFER CAPITAL PROJECT COST		

20 SEPTEMBER 2023  
TOWN BOARD MEETING

**REQUEST FOR PROPOSALS AUTHORIZED - COPIER LEASING SERVICES FOR  
VARIOUS TOWN DEPARTMENTS**

THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town Comptroller, Mary Ann Maxwell and Chief of Staff, Anne Pasquerello, in their memo dated September 13, 2023, hereby authorizes the request for proposals for copier leasing services for the various Town departments.

Resolution  
Offered by: Councilman Lombardi  
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

**EMERGENCY REPAIRS ACKNOWLEDGED - CARMEL WATER DISTRICT #4 - BEE  
AND JAY - \$11,303.00, - CARMEL WATER DISTRICT #5 - BEE AND JAY -  
\$16,195.00 AND CARMEL WATER DISTRICT #6 - BEE AND JAY - \$14,160.00**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the revised memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated September 5, 2023, as attached hereto and made a part thereof.

Resolution  
Offered by: Councilman Schanil  
Seconded by: Councilman Baranowski

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

*Richard J. Franzetti, P.E.  
Town Engineer*




*(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085*

*Office of the Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541*

**MEMORANDUM**

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**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** September 5, 2023

**Re:** Emergency Repairs/Services

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**20 SEPTEMBER 2023  
TOWN BOARD MEETING**

(Cont.)

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment/authorization to proceed in excess of \$10,000.00 for services rendered. The following provides a brief summary of the work that was performed.

- Carmel Water District 4

On August 17, 2023 Bee and Jay, the operators for CWD 4 notified the Engineering Department that the one (1) of the two (2) booster pumps at CWD 4 was leaking. This piece of equipment is ~ 11 years old. The water treatment plant uses both booster pumps.

Attached please find an invoice from Bee and Jay, in the amount of \$11,303.00, for the spare booster ESV booster pump. The intent is place the new pump into service so that original pump can be repaired and used as a spare.

There are sufficient funds in the budget as this expense was included as part of the 2023 operating budget.

- Carmel Water District 5

On August 1, 2023 Bee and Jay, the operators for CWD 5 notified the Engineering Department that the well pump for well 3 had failed. The failure was due to a lightning strike. Note that this is the highest producing well for the water district. Attached please find an invoice from Bee and Jay, in the amount of \$16,195.00, for the new well pump and installation.

---

*Tel: (845) 628-1500 Fax: (845) 628-7085 email [rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)*

G:\Engineering\Town Board Emergency Invoices\09-13-23\09-05-2023 Emergency Repair Acknowledgement to TB.doc

09-05-2023

Emergency Repairs/Services

There are sufficient funds in the budget for this expense, the Board should note that the well pump failed due to a lightning storm and will be submitted to the insurance company for reimbursement.

- Carmel Water District 6

On August 18, 2023 Bee and Jay, the operators for CWD 6 notified the Engineering Department that the variable frequency drives (VFDs) for booster pumps 1 and 2 had failed. The failure was due to a lightning strike. Attached please find an invoice from Bee and Jay in the amount of \$14,160.00, for the replacement and install of new VFDs


There are sufficient funds in the budget for this expense, the Board should note that the well pump failed due to a lightning storm and will be submitted to the insurance company for reimbursement.

*Tel: (845) 628-1500 Fax: (845) 628-7085 email [rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)*



20 SEPTEMBER 2023  
TOWN BOARD MEETING

(Cont.)



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541  
p: 845.628.3924 f: 845.628.4062  
e: service@beeandjay.com

INVOICE

DATE	INVOICE #
8/22/2023	105693

www.BEEANDJAY.com

BILL TO:

Town of Carmel- CWD 4  
Engineering Dept.  
60 McAlpin Ave.  
Mahopac, NY 10541

SERVICE LOCATION:

Kennard Road Pump Station  
Mahopac, NY

PROFESSIONAL SERVICE 59 YEARS 1964-2023

Master Plumbers Lic.#s W.C. 556 P.C. 30289

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845-628-2087	Payment Due Upon Rec		8/17/2023	54171

ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		Delivered spare booster ESV booster pump and motor to pump station		
Material		Material Only - 1 Spare Goulds ESV Booster Certificate on File	11,303.00 0.00%	11,303.00T 0.00

\*\* Invoices not paid when due will be subjected to a finance charge of 1.5% per month

Total Due\$11,303.00

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA    MASTERCARD    AMERICAN EXPRESS    DISCOVER    DINER'S CLUB    OTHER \_\_\_\_\_

CARDHOLDER/NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

CARD# \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ CID # \_\_\_\_\_

EMAIL: \_\_\_\_\_

EXHIBIT "B"  
**Emergency Justification Form**  
**Town of Carmel Procurement Policy**

**Procurement Policy, Section VI: Emergency Procurement**

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

Department: Engineering  
Vendor names: Bee and Jay  
Nature of emergency: CWD4, Emergency Purchase of Spare Booster Pump  
Estimated cost: \$11,303.00

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- ☐ The situation arose out of an accident or unforeseen occurrence or condition.
- ☐ Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- ☐ The situation required immediate action, which could not await competitive bidding.

✓The emergency purchases or services exceeded \$10,000 and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.

- ☐ Other (provide explanation):

Department Head's signature for approval:

[illegible]



(Cont.)

EXHIBIT "B"  
**Emergency Justification Form**  
**Town of Carmel Procurement Policy**

**Procurement Policy, Section VI: Emergency Procurement**

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

Department: Engineering

Vendor names: Bee and Jay

Nature of emergency: Pump Replacement due to Storm Damage \*\*\*Insurance

Estimated cost: \$16,195.00

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:


☒ The situation arose out of an accident or unforeseen occurrence or condition.

☐ Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.

☐ The situation required immediate action, which could not await competitive bidding.

☒ The emergency purchases or services exceeded **\$10,000** and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.

☐ Other (provide explanation):

Purchasing Agent's signature for approval: 

Department Head's signature for approval: 

**BEE & JAY**  
P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541  
p: 845.628.3924 f: 845.628.4062  
e: service@beeandjay.com

**INVOICE**

DATE	INVOICE #
8/24/2023	105718

www.BEEANDJAY.com

**BILL TO:**  
Town of Carmel- CWD 5  
Engineering Dept.  
60 McAlpin Ave.  
Mahopac, NY 10541

**SERVICE LOCATION:**  
Town of Carmel- CWD 5  
Myrtle Ave Booster Station  
Mahopac, NY

20 SEPTEMBER 2023  
TOWN BOARD MEETING

(Cont.)

PROFESSIONAL SERVICE 59 YEARS 1964-2023Master Plumbers Lic.#s W.C. 556 P.C. 30289

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 2087	Due Upon Receipt	G	8/1/2023	64280


ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		Responded to service call of 8/1/23 CWD #5 Myrtle Ave Pump Station -Well #3 storm damage alarm. Reset controls to boosters and faults on Well #3 tested. Burnout due to the power surge. Ordered replacement 5 HP pump and motor.		
		8/23/23 Pulled and replaced all 5HP submersible pump motor. Sub cable and all related parts with boom truck and restored into system.		
Material		1 Gould 25 S End	2,347.00	2,347.00
Material		1 Gould HP 230VMotor	2,340.00	2,340.00
Material		2 1 1/4 Line Checks	236.00	236.00
Material		500 feet 8-SWB Cable	2,860.00	2,860.00
Material		500 feet 1 1/4 set 120 Pipe	3,840.00	3,840.00
Material		1 1/ Wire Guides	55.00	55.00
Material		1Torque Arrester	45.00	45.00
Material		8 Rolls Tape	48.00	48.00
Material		2 Sets of heat shrinks	44.00	44.00
Boom Truck		Boom Truck	1,500.00	1,500.00
Labor TOC Tech	8	1- Tech Plb	185.00	1,480.00
Labor TOC Mech	8	1- Mech Plb	175.00	1,400.00

\*\* Invoices not paid when due will be subjected to a finance charge of 1.5% per month

Total Due\$16,195.00

WE ACCEPT ALL MAJOR CREDIT CARDS !!  
CARD TYPE: VISA    MASTERCARD    AMERICAN EXPRESS    DISCOVER    DINER'S CLUB    OTHER \_\_\_\_\_  
CARDHOLDER/NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
CARD# \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ CID # \_\_\_\_\_  
EMAIL: \_\_\_\_\_

THE PUMP PEOPLE



D & S PUMP AND SUPPLY COMPANY, INC.  
WHOLESALE ONLY  
MAIN OFFICE: 3784 DANBURY RD. BREWSTER, NY 10509 (845) 279-3785 FAX (845) 279-5536  
OTHER LOCATIONS: WILLIMANTIC, CT (860) 456-3731 RHINEBECK, N.Y. (845) 876-3071 MIDDLETOWN, N.Y. (845) 592-3200 HARRISVILLE, R.I. (401) 568-3334 HUDSON, N.H. (603) 598-9448 GREENFIELD, MA. (413) 775-0032 WHITEVILLE, N.C. (910) 641-0909  
DOMESTIC-INDUSTRIAL-COMMERCIAL WATER SYSTEMS & CONDITIONING EQUIPMENT

ORDER NO. 806540  
ORDER DATE 08/22/23  
TIME: 10:29  
PAGE: 1

000100  
BEE & JAY PLB & HTG  
719 ROUTE 6  
MAHOPAC, NY 10541  
845 628-3924  
JOB NAME  
DELIVER TO:  
BEE AND JAY SHOP AT 2:00  
FOLLOW TO JOB

ON AMOUNTS BEYOND 60 DAYS PAST DUE A 1.5% MONTHLY SERVICE CHARGE WILL BE MADE

SALESMAN NAME	DELIVERED BY	HOW SHIPPED	WRITTEN BY
RALPH BROWN	Joseph		DAVE
TERMS	PULLED BY	CUSTOMER ORDER #	DATE SHIPPED
2% 10th NET 30	Joseph	CWD #5	5-20-23

ITEM NUMBER	DESCRIPTION	QTY ORDERED	QTY SHIPPED	B.O.	U/M	PRICE
11/4PVC120	11/4" PVC SCH 120 PIPE	500	✓	0	FT	9.90
SA125	11/4 SHUR-ALIGN - 4242KLE	2	✓	0	EA	118.00
8/4R FB	#8/4 FLAT BLACK	1	✓	0	EA	5720.00
25GS50	5HP WATER END	1	✓	0	EA	2347.00
S10970	5HP 230V 3PH MOTOR M50432	1	✓	0	EA	2340.00

RECEIVED BY:



(Cont.)

EXHIBIT "B"  
**Emergency Justification Form**  
**Town of Carmel Procurement Policy**

**Procurement Policy, Section VI: Emergency Procurement**

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

Department: Engineering  
Vendor names: Bee and Jay  
Nature of emergency: CWD6 Pump Replacement due to Power Surge \*\*\*Insurance  
Estimated cost: \$14,160.00

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- ☒ The situation arose out of an accident or unforeseen occurrence or condition.
- ☐ Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- ☐ The situation required immediate action, which could not await competitive bidding.
- ☒ The emergency purchases or services exceeded \$10,000 and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- ☐ Other (provide explanation):

Purchasing Agent's signature for approval: Richard J. Roth

Department Head's signature for approval: Richard J. Roth

**BEE&JAY**  
P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541  
p: 845.628.3924 f: 845.628.4062  
e: service@beeandjay.com

**INVOICE**

DATE	INVOICE #
8/22/2023	105692

www.BEEANDJAY.com

**BILL TO:**  
Town of Carmel- CWD 6  
Engineering Dept.  
60 McAlpin Ave.  
Mahopac, NY 10541

**SERVICE LOCATION:**  
Shell Valley Pump Station  
Tanya Lane  
Mahopac, NY

20 SEPTEMBER 2023  
TOWN BOARD MEETING

(Cont.)

PROFESSIONAL SERVICE 59 YEARS 1964-2023Master Plumbers Lic.#s W.C. 556 P.C. 30289

CUSTOMER #		TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 2087		Due Upon Receipt	TK	8/18/2023	68911
ITEM	QTY/HRS	DESCRIPTION		RATE	AMOUNT
Description		CWD# 6 Shell Valley Pump Station - VFD controller replacements of booster #1 & #2 due to power surge damage- Removed existing two VFD drives, rewired both units, set up, calibrated and tested with Jem Eng Service			0.00
Labor TOC Tech	4	1- Tech Plb		185.00	740.00
Labor TOC Tech	4	1- Tech Plb		185.00	740.00
Professional Serv.		Jem Eng. Service		950.00	950.00
Material		2- VFD IPC Drive Controllers		11,730.00	11,730.00

\*\* Invoices not paid when due will be subjected to a finance charge of 1.5% per month

Total Due\$14,160.00


WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA    MASTERCARD    AMERICAN EXPRESS    DISCOVER    DINER'S CLUB    OTHER \_\_\_\_\_

CARDHOLDER/NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

CARD# \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ CID # \_\_\_\_\_

EMAIL: \_\_\_\_\_



**D & S PUMP AND SUPPLY COMPANY, INC.**  
WHOLESALE ONLY

MAIN OFFICE:  
3784 DANBURY RD.  
BREWSTER, NY 10509  
(845) 279-3785  
FAX (845) 279-5536

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WILLIMANTIC, CT. (860) 456-3731  
RHINEBECK, N.Y. (845) 876-3071  
MIDDLETOWN, N.Y. (845) 692-3200  
HARRISVILLE, N.J. (401) 568-3334  
HUDSON, N.H. (603) 568-8448  
GREENFIELD, MA. (413) 772-0032  
WHITEVILLE, N.C. (910) 641-0509

DOMESTIC-INDUSTRIAL-COMMERCIAL  
WATER SYSTEMS & CONDITIONING EQUIPMENT

ORDER NO. QUOTE

ORDER DATE 08/02/23

TIME: 11:17

PAGE: 1

000100

BEE & JAY PLB & HTG

719 ROUTE 6  
MAHOPAC, NY 10541  
845 628-3924

SALESMAN NAME  
**RALPH BROWN**

TERMS  
**2% 10th NET 30**

ITEM NUMBER  
**IPC DRIVE**

DESCRIPTION  
**AVA20150A0FOX0X1**

QTY ORDERED  
**2**

QTY SHIPPED

B.C.

U/M

PRICE  
**11730.00**

MDSE TOT: 11730.00

ALL PRICES SHOWN ARE SUGGESTED RETAIL

RECEIVED BY:

ORIGINAL

JOB NAME  
DELIVER TO: *CWD #6 Shell Valley*

ON AMOUNTS BEYOND 60 DAYS PAST DUE A 1% MONTHLY SERVICE CHARGE WILL BE MADE



20 SEPTEMBER 2023  
TOWN BOARD MEETING

**PROPOSAL ACCEPTED FOR PLANNING CONSULTING SERVICES - PATRICK  
CLEARY OF CLEARY CONSULTING**

RESOLVED that the Town Board of the Town of Carmel hereby accepts the proposal for the provision of planning consulting services, with Patrick Cleary of Cleary Consulting, Northport, NY, for a period of three (3) years commencing January 1, 2024 and concluding December 31, 2026, with the unilateral option, upon the authorization of the Town Board, to extend the term for two (2) additional one (1) year periods for an annual sum not to exceed \$70,000.00; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form and content satisfactory to counsel, Supervisor Michael Cazzari is authorized to execute a contract for said services and any other documentation necessary to accept the aforementioned proposal.

BE IT FURTHER RESOLVED that Town Comptroller Mary Ann Maxwell is hereby authorized to make any budgetary transfers or modifications required pursuant to this authorization.

Resolution

Offered by: Supervisor Cazzari  
Seconded by: Councilman Baranowski

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

**NOTICE REQUIREMENT WAIVED IN SECTION 64 OF THE NEW YORK STATE ABC  
LAW WITH RESPECT TO A LIQUOR LICENSE - MAHOPAC LAKESIDE GRILLE  
CORP.**

WHEREAS, the representatives and/or proprietors of Mahopac Lakeside Grille Corp., 156 East Lake Blvd., Mahopac, New York, have advised of the intention to apply for an on-premises liquor license for which thirty days advance notice of such application must be sent to the municipality, and

WHEREAS, the notice required by Article 5 of the ABC Law may be waived by the Town Board, and

WHEREAS, the Town of Carmel Town Board does not intend to comment upon the application referred to herein;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby waives the thirty-day notice requirement contained in Article 5 of the Alcoholic and Beverage Control Law, and states that it does not intend to offer any comments regarding said application, for a liquor license at the premises referred to herein; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized to sign a Waiver of Said Notice on behalf of the Town of Carmel.

Resolution

Offered by: Councilman Baranowski  
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

20 SEPTEMBER 2023  
TOWN BOARD MEETING

**SUBMISSION OF A NEW YORK FORWARD GRANT APPLICATION - AUTHORIZED**

WHEREAS, New York State is soliciting applications as a part of a second round of its NY Forward Program; and

WHEREAS, the NY Forward Program is a program targeted at revitalizing smaller and rural communities, and each of the State's Ten Regional Economic Development Councils (REDCs) will have the option of recommending two communities for \$4.5 million NY Forward awards, or three communities one of which will receive \$4.5 million and two will be awarded \$2.25 million for the revitalization of downtowns; and

WHEREAS, the Town of Carmel has identified the Mahopac Downtown as a target area which would benefit from detailed planning and investment, and as such has developed and will be submitting an application in conformance with the program guidelines for consideration by the Mid-Hudson REDC.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Carmel Town Board hereby authorizes the submission of an application to the NY Forward Program for this purpose, and upon approval of said funding request the entering into and execution of a project agreement with the State for such financial assistance; and

BE IT FURTHER RESOLVED that the Town Board shall allow a period of ten (10) days from this resolution for purposes of receiving and considering any and all public comments, written or otherwise, related to this grant initiative; and

BE IT FURTHER RESOLVED, that the aforementioned potential grant agreement is subject to the approval of the Town of Carmel as to form and content.

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

**CERTAIN EQUIPMENT DECLARED OBSOLETE AND DISPOSAL AUTHORIZED - TRUCK #39 (2006 INT'L 4900 4X2 DUMP), OLD MOWER HEADS, OLD PLOW BLADES, AND OLD DUMP BODY HEAD BOARDS**

RESOLVED, that the Town Board of the Town of Carmel hereby declares the following equipment to be obsolete and authorizes disposal in accordance with Town Law, including but not limited to Town Law §64(2-a).

Truck #39 – 2006 Int'l 4900 4X2 Dump, VIN 1HTWDAZR16J214569  
Old Mower Heads  
Old Plow Blades  
Old Dump Body Head Boards

Resolution

Offered by: Councilman Schanil  
Seconded by: Councilman Baranowski

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

20 SEPTEMBER 2023  
TOWN BOARD MEETING

**ATTENDANCE AT NEW YORK STATE ASSOCIATION OF TOWNS  
SUPERINTENDENT OF HIGHWAYS ANNUAL CONFERENCE AUTHORIZED -  
9/26/2023 THROUGH 9/29/2023 - HIGHWAY SUPERINTENDENT MICHAEL SIMONE**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Town of Carmel Highway Superintendent, Michael Simone to attend the New York State Association of Towns Superintendent of Highways Annual Conference, on September 26 through September 29, 2023 in Verona, New York; and  
BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel authorizes payment of reasonable and necessary expenses incurred in connection therewith upon audit.

Resolution  
Offered by: Supervisor Cazzari  
Seconded by: Councilman Baranowski

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

**ATTENDANCE AT NEW YORK STATE CAPITAL DISTRICT CONFERENCE  
AUTHORIZED - 10/22/2023 THROUGH 10/24/2023 - FIRE INSPECTOR JOSEPH  
WILICHOSKI**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Town of Carmel Fire Inspector Joseph Wilichoski to attend the New York State Capital District Conference, on October 22 through 24, 2023 at the Marriott Albany Conference Center, Albany, New York; and  
BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel authorizes payment of reasonable and necessary expenses incurred in connection therewith upon audit.

Resolution  
Offered by: Councilman Baranowski  
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	<u>X</u>	<u>          </u>	
Frank Lombardi	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Absent
Robert Schanil	<u>X</u>	<u>          </u>	
Michael Cazzari	<u>X</u>	<u>          </u>	

**PROPOSAL ACCEPTED AND ENTRY INTO AGREEMENT FOR COLLECTION OF  
REFUSE, GARBAGE AND RECYCLABLE MATERIAL AUTHORIZED - AAA  
CARTING AND RUBBISH REMOVAL, INC. - VARIOUS TOWN AND TOWN SEWER  
AND WATER DISTRICT FACILITIES**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the entry into agreement with AAA Carting and Rubbish Removal, Inc., Cortlandt Manor, NY, for the collection of refuse, garbage and recycling material at various Town and Town Sewer and Water District facilities, for fiscal year 2024 at the following monthly rates:

20 SEPTEMBER 2023  
TOWN BOARD MEETING

(Cont.)

Town Hall: \$323.45  
Sewer District #2: \$283.62  
Sewer District #2: \$93.53  
Sewer District #4: \$93.53  
Water District #2: \$110.67  
Sycamore Park (May-Sept): \$472.84  
Lake Casse Park: \$179.26  
Lake Secor Park District: \$93.53  
Highway: \$292.50

BE IT FURTHER RESOLVED that Town Supervisor Michael Cazzari is hereby authorized to sign all necessary documents to accept said proposal; and  
BE IT FURTHER RESOLVED that Town Comptroller Mary Ann Maxwell is hereby authorized and directed to allocate the costs of said agreement over the respective water and sewer districts being serviced thereunder.

Resolution  
Offered by: Councilman Lombardi  
Seconded by: Councilman Schanil and Councilman Baranowski

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	X		
Frank Lombardi	X		
Suzanne McDonough			Absent
Robert Schanil	X		
Michael Cazzari	X		

Councilman Lombardi confirmed with Town Engineer Richard Franzetti that there are two collection locations in Carmel Sewer District #2.

**APPOINTMENT MADE TO THE BOARD OF ASSESSMENT REVIEW - JAMES SCARANGELLA - COMMENCING 10/1/2023 AND EXPIRING 9/30/2028**

RESOLVED that the Town Board of the Town of Carmel hereby appoints James Scarangella to the Town of Carmel Board of Assessment Review for a term commencing October 1, 2023 and expiring September 30, 2028.

Resolution  
Offered by: Councilman Schanil  
Seconded by: Councilman Baranowski

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Stephen Baranowski	X		
Frank Lombardi	X		
Suzanne McDonough			Absent
Robert Schanil	X		
Michael Cazzari	X		

**COMMENTS/ANNOUNCEMENTS**

Supervisor Cazzari announced that the next Town Board meeting will be held on October 4, 2023 at which time he will be presenting his 2024 Tentative Budget.

Councilman Lombardi announced that the 20<sup>th</sup> anniversary of the Mahopac Street Festival will be held on September 30<sup>th</sup> from 11:00 a.m. to 4:00 p.m. at the intersection of Route 6 and Route 6N. The rain date is October 1<sup>st</sup>. There will be vendors, food, and more. Further information may be obtained from the Greater Mahopac-Carmel Chamber of Commerce.

**20 SEPTEMBER 2023  
TOWN BOARD MEETING**

(Cont.)

Councilman Schanil reflected on the recent 4<sup>th</sup> Annual Prayer Walk held at Camarda Park to honor law enforcement officers and first responders. He said that the celebration was well attended and acknowledged the volunteers who participated in the event.

**ADJOURNMENT**

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Schanil, with all Town Board members present in agreement, the meeting was adjourned at 7:31 p.m. to the scheduled Work Session.

Respectfully submitted,

Ann Spofford, Town Clerk