

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Councilman Frank Lombardi on the 4th day of March 2020 at 7:03 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schanil, Councilman Barile and Councilman Lombardi. Supervisor Schmitt and Councilwoman McDonough were absent.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

Councilman Lombardi reported that Supervisor Schmitt continues to recuperate well from his surgery and expressed his appreciation for all of the support he is receiving from the community. He noted that Supervisor Schmitt expects to return to work on a part-time basis next week.

MINUTES OF TOWN BOARD MEETINGS HELD ON 2/19/2020 AND 2/26/2020 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Schanil, seconded by Councilman Barile, with all members of the Town Board present voting “aye”, the minutes of the Town Board meetings held on February 19th and February 26th, 2020 were accepted as submitted by the Town Clerk.

CARMEL SEWER DISTRICT #1 - ADVERTISEMENT FOR BIDS AUTHORIZED - INSTALLATION OF APPROXIMATELY 450 LINEAR FEET OF GRAVITY SEWER MAIN

RESOLVED that, pursuant to the request of Town Engineer Richard J. Franzetti, P.E., Town Clerk Ann Spofford is hereby authorized to advertise for bids for the installation of approximately 450 linear feet of gravity sewer main with Carmel Sewer District #1 on Route 6 in Mahopac; and

BE IT FURTHER RESOLVED that the Town Engineer is to furnish detailed specifications for the above to the Town Clerk Ann Spofford to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilman Barile

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Schanil	X		
Michael Barile	X		
Frank Lombardi	X		
Suzanne McDonough			Absent
Kenneth Schmitt			Absent

EAST OF HUDSON WATERSHED CORPORATION (EOHWC) - PAYMENT AUTHORIZED - \$20,522.52

RESOLVED, that upon the recommendation and determination of Town Engineer Richard J. Franzetti, P.E., the Town Board of the Town of Carmel hereby authorizes payment of the sum of \$20,522.52 to the East of Hudson Watershed Corporation (EOHWC) for operation and maintenance related to the 2019 Town of Carmel’s overall phosphorus reduction requirements, as well as in accordance with the Operations and Maintenance Policy for EOHWC previously adopted by the Carmel Town Board on February 17, 2016 as well as is shown on the invoice from EOHWC dated February 14, 2020.

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(Cont.)

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Barile

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Schanil	<u>X</u>	<u> </u>	
Michael Barile	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Suzanne McDonough	<u> </u>	<u> </u>	Absent
Kenneth Schmitt	<u> </u>	<u> </u>	Absent

CARMEL WATER #2 - PERFORMANCE OF EMERGENCY REPAIRS
ACKNOWLEDGED

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated February 19, 2020, as attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: Councilman Barile
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Schanil	<u>X</u>	<u> </u>	
Michael Barile	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Suzanne McDonough	<u> </u>	<u> </u>	Absent
Kenneth Schmitt	<u> </u>	<u> </u>	Absent

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: February 19, 2020

Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment in excess of \$5,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

(Cont.)

• Carmel Water District 2

Locate and Connect Service to New Main ~ 3369 RTE 301

Attached is an invoice in the amount of \$7,350.24 for Kuck Excavating for services on January 23 and 24 to locate, trace out and connect the existing service line to the new main.

Blacktop Restoration at three (3) location 2 East Collier, North Rd and Glenvue Rd

Attached is an invoice in the amount of \$6,138.20 for Kuck Excavating for blacktop restoration services on January 31, due to prior water main repairs that had previously occurred December 22, 2019 for 2 East Collier; January 10, 2020 for North Road and January 23 for 90 Glenvue Road respectively.

Curb Valve Replacement ~ 38 Gleneida Ave

On February 3, 2020 Inframark, the operators for CWD 2, notified the Engineering Department of a broken curbox and curb valve at 38 Gleneida Ave. Attached is an invoice in the amount of \$5,604 for Kuck Excavating for curb valve replacement and lawn restoration.

We request that this memorandum be put into the agenda as a matter of record.

Tel: (845) 628-1500 Fax: (845) 628-7085 email rjf@ci.carmel.ny.us
G:\Engineering\Town Board\Emergency Invoices\02-26-2020 WS\02-19-2020 Emergency Repair Acknowledgement to TB.doc

Ed Kuck Excavating Inc
20 Day Road
Carmel, NY 10512

INV # TOC-007-20
CWD #2
REQ #
Vendor 0670
Tax ID - 133851002

Attention: Rob Vera

EMERGENCY:Locate & connect service to new main

Respond as per: INFRAMARK
Job Location:# 3369 RTE 301
Work Completed on: DAY 1: 1/23/2020- Start: 9:00 AM- End: 3:00 pm 6 hrs
DAY 2: 1/24/ 2020 Start time: 9:00 AM- End : 4:00 pm 7 hrs TOTAL 13 hours

Job Description:
Day 1: Locate & trace out service line. Dug up line to verify location, found line was not connected to new water main
Day 2: Dug up new water main and tap for 1 inch service line, connected existing service line to main
Backfill & compact
*Needs blacktop restoration

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	13	\$85.00 per hour	1105.00
Dump Truck	13	\$90.00 per hour	1170.00
Support Vehicle	Day rate	\$155.00	310.00
Chop Saw	Day rate	\$ 70.00	70.00
Jumping Jack	Day rate	\$70.00	70.00
Plate tamper	Day rate	\$70.00	
Mud Sucker	Day rate	\$70.00	
Locater	Day rate	\$70.00	
Machine Hammer	Day rate	\$250.00	
Machine operator	13 Hrs X 1 man	\$184.18	2394.34
Laborers	13 Hrs X 1 man	\$159.30	2,070.90
Item 4	4 yards	\$40.00 per yard	160.00
Seed		\$96.00 bag	
Top soil		\$50.00	
Blacktop		\$114.00 per ton	
Hay		\$15.36 bag	
Total			\$7,350.24

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(Cont.)

Ed Kuck Excavating Inc
20 Day Road
Carmel, NY 10512

INV # TOC 011-20
CWD # 2
REQ #
Vendor 0670
Tax ID - 133851002

Attention: Rob Vera

EMERGENCY:BLACKTOP RESTORATION

Respond as per: INFRAMARK
Job Location:1: 2 East CollierDrive 2: #2 North Road 3: #90 Glenvue Road
Work Completed on: 1/31/2020
Start time: 8:00 AM End Time: 4:00 PM 8 HRS

Job Description:

- Blacktop restoration 3 locations

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	8 hrs	\$85.00 per hour	\$ 680.00
Dump Truck	8 hrs	\$90.00 per hour	720.00
Support Vehicle	Day rate	\$155.00	155.00
Chop Saw	Day rate	\$ 70.00	70.00
Jumping Jack	Day rate	\$70.00	
Plate tamper	Day rate	\$70.00	70.00
Mud Sucker	Day rate	\$70.00	
Locator	Day rate	\$70.00	
Machine Hammer	Day rate	\$250.00	
Machine operator	8 Hrs X 1 man	\$184.18	1,473.44
Laborers	8 Hrs X 1man	\$159.30	1,274.40
Item 4		\$40.00 per yard	
Seed		\$96.00 bag	
Top soil		\$50.00	
Cold Patch	12 tons	\$140.00 per ton	1,680.00
Hay	1 bag	\$15.36 bag	15.36
Total			\$ 6,138.20

Ed Kuck Excavating Inc
20 Day Road
Carmel, NY 10512

INV # TOC-012-20
CWD #2
REQ #
Vendor 0670
Tax ID - 133851002

Attention: Rob Vera

EMERGENCY: BROKEN CURBBOX & CURBVALVE REPLACEMENT

Respond as per:INFRAMARK
Job Location: #38 Gleneida Ave
Work Completed on: February 3, 2020
Start time: 8:00 AM End Time: 4:00 PM 8 HOURS

Job Description:

- Dug up service line
- Cut in new curb valve
- Installed new stem and curb box
- Restored lawn area

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	8	\$85.00 per hour	680.00
Dump Truck	8	\$90.00 per hour	720.00
Support Vehicle	Day rate	\$155.00	155.00
Chop Saw	Day rate	\$ 70.00	
Jumping Jack	Day rate	\$70.00	
Plate tamper	Day rate	\$70.00	
Mud Sucker	Day rate	\$70.00	
Locator	Day rate	\$70.00	
Machine Hammer	Day rate	\$250.00	
Machine operator	8 Hrs X 1 man	\$184.18	1,473.44
Laborers	8 Hrs X 2 men	\$159.30	2,548.80
Item 4		\$40.00 per yard	
Seed	1/8 bag	\$96.00 bag	12.00
Top soil		\$50.00	
Blacktop		\$114.00 per ton	
Hay	1 bag	\$15.36 bag	15.36
Total			\$ 5,604.60

Councilman Lombardi pointed out that the emergency repairs were discussed in detail at the previously held Work Session.

**CARMEL WATER DISTRICT #2 DISTRIBUTION SYSTEM UPGRADES - PROPOSAL
ACCEPTED FOR PROFESSIONAL SERVICES - RFP 2020-002 - TECTONIC
ENGINEERING & SURVEYING CONSULTANTS, P.C. - NOT TO EXCEED
\$34,000.00**

RESOLVED THAT the Town Board of the Town of Carmel, acting as Commissioners of Carmel Water District #2, and upon the recommendation of Town Engineer Richard J. Franzetti, P.E. hereby accepts the proposal of Tectonic Engineering & Surveying Consultants, P.C., Newburgh, NY for the provision of utility surveying services in connection with the Carmel Water District #2 Distribution System Upgrades in accordance with the memorandum dated February 20, 2020 and at a cost not to exceed \$34,000.00; and

BE IT FURTHER RESOLVED that Deputy Town Supervisor Suzanne McDonough is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilman Barile

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Schanil	<u>X</u>	<u> </u>	
Michael Barile	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Suzanne McDonough	<u> </u>	<u> </u>	Absent
Kenneth Schmitt	<u> </u>	<u> </u>	Absent

Councilman Barile stated that he was reluctantly voting yes as the proposals submitted to the Town in connection with this project varied from \$19,000 to over \$700,000. Councilman Barile requested that all future solicitations include greater detail in the specifications.

2019 FINAL BUDGET MODIFICATIONS AUTHORIZED - #2019/07

WHEREAS Town Comptroller Mary Ann Maxwell has reviewed the proposed Final Budget Modifications for the period ending December 31, 2019 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule #2019/07;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Final Budget Modifications/Revisions for the period ending December 31, 2019, as shown itemized on the schedule #2019/07 attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Barile

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Schanil	<u>X</u>	<u> </u>	
Michael Barile	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Suzanne McDonough	<u> </u>	<u> </u>	Absent
Kenneth Schmitt	<u> </u>	<u> </u>	Absent

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(Cont.)

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2019 #2019/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND				
1	100.1420.0049	MISCELLEANOUS LEGAL EXPENSES	20,000.00	
	100.1989.9909	APPROPRIATED FUND BALANCE	*	20,000.00
		- PROVIDE FOR COST OF OUTSIDE LEGAL COUNSEL INVESTIGATION		
		PER AUTHORIZING RESOLUTION		
1A	100.1010.0046	TOWN BOARD CONSULTING SERVICES	16,000.00	
	100.1010.0080	TOWN BOARD EMPLOYEE BENEFIT		16,000.00
		- TRANSFER FOR EAST OF HUDSON WATERSHED		
2	100.1330.0048	TAX RECEIVER POSTAGE EXPENSE	700.00	
	100.1440.0040	ENGINEERING OFFICE EXPENSE	200.00	
	100.1610.0044	CENTRAL SERVICE PAYROLL	3,500.00	
	100.1620.0043	BUILDING ALARM	1,100.00	
	100.1620.0046	BUILDING CLEANING SUPPLIES	300.00	
	100.3620.0040	CODE ENFORCEMENT CONTRACTUAL EXPENSE	700.00	
	100.8010.0080	ZONING BOARD EMPLOYEE BENEFITS	100.00	
	100.1330.0040	TAX RECEIVER OFFICE EXPENSE		700.00
	100.1440.0047	ENGINEERING TRAINING EXPENSE		200.00
	100.1610.0080	CENTRAL SERVICE EMPLOYEE BENEFIT		3,500.00
	100.1620.0080	BUILDING EMPLOYEE BENEFITS		1,400.00
	100.3620.0080	CODE ENFORCEMENT EMPLOYEE BENEFITS		700.00
	100.8010.0040	ZONING BOARD CONTRACTUAL EXPENSE		100.00
		- TRANSFER FOR MISCELLEANOUS EXPENSES WITHIN THE GENERAL FUND		
3	100.3120.0018	POLICE NIGHT DIFFERENTIAL	1,600.00	
	100.3120.0042	POLICE UTILITIES EXPENSE	2,300.00	
	100.3123.0012	COMMUNITY POLICE OVERTIME	8,500.00	
	100.3120.0043	POLICE INSURANCE COVERAGE		12,400.00
		- TRANSFER FOR MISCELLEANOUS POLICE EXPENSES		
4	100.3120.0027	POLICE OTHER EQUIPMENT	30,000.00	
	100.3120.0011	POLICE PERSONNEL SERVICES		30,000.00
		- TRANSFER POLICE FUNDS FOR FUTURE PURCHASE OF BALLISTIC VESTS		
5	100.5010.0040	HIGHWAY ADMIN CONTRACTUAL EXPENSE	500.00	
	100.5132.0040	HIGHWAY GARAGE CONTRACTUAL EXPENSE	3,500.00	
	100.5132.0041	HIGHWAY GARAGE HEATING EXPENSE	2,000.00	
	100.5132.0045	HIGHWAY BUILDING CLEANING	100.00	
	100.5010.0086	RETIREE HEALTH INSURANCE		500.00
	100.5132.0020	HIGHWAY GARAGE EQUIPMENT		3,300.00
	100.5132.0021	HIGHWAY GARAGE SPEC EXPENSE		2,300.00
		- TRANSFER FOR MISCELLEANOUS HIGHWAY EXPENSES WITHIN THE GENERAL FUND		
6	100.7020.0013	RECREATION ADMIN TEMPORARY STAFF	400.00	
	100.7110.0013	PARK MAINTENANCE TEMPORARY STAFF	1,700.00	
	100.7110.0040	PARK CONTRACTUAL EXPENSE	300.00	
	100.7110.0041	PARK AND MAINTENANCE FUEL	600.00	
	100.7113.0040	CHAMBER PARK CONTRACTUAL EXPENSE	200.00	
	100.7118.0040	BALDWIN MEADOW CONTRACTUAL EXPENSE	100.00	
	100.7180.0042	BEACH UTILITIES EXPENSE	100.00	
	100.7610.0040	PROGRAM FOR THE AGING CONTRACTUAL EXPENSE	1,500.00	
	100.7020.0080	RECREATION ADMIN EMPLOYEE BENEFITS		1,900.00
	100.7110.0080	PARK EMPLOYEE BENEFITS		2,600.00
	100.7113.0042	CHAMBER PARK UTILITY EXPENSE		200.00
	100.7118.0042	BALDWIN MEADOW UTILITIES		100.00
	100.7180.0040	BEACH CONTRACTUAL EXPENSE		100.00
		- TRANSFER FOR MISCELLEANOUS RECREATION EXPENSES		
7	100.8664.0040	COMPREHENSIVE MASTER PLAN	112,560.00	
	100.1990.0040	CONTINGENCY		112,560.00
		- TRANSFER FOR COSTS RELATIVE TO COMPREHENSIVE MASTER PLAN		
		PER AUTHORIZING RESOLUTION		

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2019 #2019/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
HIGHWAY FUND				
8	500.5140.0019	WEEDS AND BRUSH OTHER COMPENSATION	31,864.00	
	500.5010.9877	FUND BALANCE FOR COMPENSATED ABSENCES	*	31,864.00
		- PROVIDE FOR PAY OUT OF ACCCRUED TIME FOR RETIREE		
9	500.5142.0012	SNOW REMOVAL OVERTIME	70,000.00	
	500.5142.0049	SNOW CONTROL MATERIALS	175,000.00	
	500.5010.9888	REPAIR RESERVE APPROPRIATION	*	245,000.00
		- PROVIDE FOR SNOW REMOVAL OVERTIME AND MATERIAL EXPENSE		

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10	500.5148.0040	SERVICE FOR OTHER GOVERNMENTS		2,000.00	
	500.5010.2650	SALE OF SCRAP AND MATERIALS	*	2,000.00	
		- PROVIDE FOR HIGHWAY SERVICES TO OTHER GOVERNMENTS			
11	500.5130.0020	MACHINERY REPAIR TOOLS		2,500.00	
	500.5130.0040	MACHINERY REPAIR EXPENSES		35,000.00	
	500.5140.0020	WEEDS AND BRUSH TOOLS		500.00	
	500.5110.0086	RETIREE HEALTH INSURANCE			37,500.00
	500.5140.0041	WEEDS AND BRUSH GAS AND FUEL			500.00
		- TRANSFER FOR MISCELLEANOUS HIGHWAY EXPENSES			
LAKE CASSE PARK DISTRICT					
12	401.7140.0042	UTILITIES EXPENSE		600.00	
	401.7140.0047	REFUSE DISPOSAL		100.00	
	401.7140.0082	SOCIAL SECURITY			700.00
		- TRANSFER FOR UTILITIES EXPENSE & REFUSE DISPOSAL			
CARMEL WATER DISTRICT #2					
13	602.8310.0020	EQUIPMENT		1,100.00	
	602.8310.0047	EMERGENCY REPAIRS		18,000.00	
	602.8310.0099	REPAIR RESERVE FUND			19,100.00
		- TRANSFER FOR EQUIPMENT AND EMERGENCY REPAIRS			
CARMEL WATER DISTRICT #7					
14	607.8310.0020	EQUIPMENT		3,000.00	
	607.8310.0047	EMERGENCY REPAIRS		1,000.00	
	607.8310.0099	REPAIR RESERVE FUND			4,000.00
		- TRANSFER FOR EQUIPMENT AND EMERGENCY REPAIRS			
CARMEL WATER DISTRICT #8					
15	608.8310.0047	EMERGENCY REPAIRS		14,000.00	
	608.8310.0090	CONTINGENCY			14,000.00
		- TRANSFER FOR EMERGENCY REPAIRS			
CARMEL WATER DISTRICT #10					
16	610.8310.0040	CONTRACTUAL REPAIRS		3,000.00	
	610.8310.0047	EMERGENCY REPAIRS		7,000.00	
	610.8310.0090	CONTINGENCY			7,500.00
	610.8310.0099	REPAIR RESERVE FUND			2,500.00
		- TRANSFER FOR CONTRACTUAL AND EMERGENCY REPAIRS			
CARMEL WATER DISTRICT #13					
17	613.8310.0040	CONTRACTUAL REPAIRS		2,000.00	
	613.8310.0099	REPAIR RESERVE FUND			2,000.00
		- TRANSFER FOR CONTRACTUAL REPAIRS			

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2019 #2019/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL WATER DISTRICT #14				
18	614.8310.0047	EMERGENCY REPAIRS	9,000.00	
	614.8310.9909	APPROPRIATED FUND BALANCE	*	9,000.00
		- PROVIDE FOR EMERGENCY REPAIRS FROM FUND BALANCE		
CARMEL SEWER DISTRICT #1				
19	701.8130.0040	CONTRACTUAL REPAIRS	2,800.00	
	701.8130.0020	EQUIPMENT		800.00
	701.8130.0048	OTHER OPERATING EXPENSES		500.00
	701.8130.0049	SERVICES FOR OTHER DEPTS/GOVERNMENTS		1,500.00
		- TRANSFER FOR CONTRACTUAL REPAIRS		
CARMEL SEWER DISTRICT #2				
20	702.8130.0040	CONTRACTUAL REPAIRS	20,000.00	
	702.8130.0046	PURCHASE OF WATER	100.00	
	702.8130.0141	MICRO - CHEMICAL EXPENSES	16,000.00	
	702.8130.0042	UTILITIES EXPENSE		19,000.00
	702.8130.0047	SLUDGE DISPOSAL		17,100.00
		- TRANSFER FOR MISCELLEANOUS EXPENSES IN SEWER DISTRICT #2		

CARMEL SEWER DISTRICT #3				
21	703.8130.0020	EQUIPMENT	3,700.00	
	703.8130.0040	CONTRACTUAL REPAIRS	500.00	
	703.8130.0042	UTILITIES EXPENSE		1,200.00
	703.8130.0099	REPAIR RESERVE FUND		3,000.00
		- TRANSFER FOR EQUIPMENT AND CONTRACTUAL REPAIRS		
CARMEL SEWER DISTRICT #4				
22	704.8130.0040	CONTRACTUAL REPAIRS	75,000.00	
	704.8130.9909	APPROPRIATED FUND BALANCE	*	75,000.00
		- PROVIDE FOR CONTRACTUAL REPAIRS FROM FUND BALANCE		
23	704.8130.0048	OTHER OPERATING EXPENSES	200.00	
	704.8130.0141	MICRO - CHEMICAL EXPENSES	1,500.00	
	704.8130.0047	SLUDGE DISPOSAL		1,700.00
		- TRANSFER FOR MISCELLANEOUS EXPENSES IN SEWER DISTRICT #4		
CARMEL SEWER DISTRICT #5				
24	705.8130.0044	ENGINEERING SERVICES	20,000.00	
	705.8130.0047	SLUDGE DISPOSAL		12,000.00
	705.8130.0099	REPAIR RESERVE FUND		8,000.00
		TRANSFER FOR ENGINEERING SERVICES FOR SD#5 FACILITY PLAN UPGRADE		
CARMEL SEWER DISTRICT #6				
25	706.8130.0020	EQUIPMENT	400.00	
	706.8130.0048	OTHER OPERATING EXPENSES	100.00	
	706.8130.0040	CONTRACTUAL REPAIRS		500.00
		- TRANSFER FOR EQUIPMENT AND OTHER OPERATING EXPENSES		
CARMEL SEWER DISTRICT #7				
26	707.8130.0047	SLUDGE DISPOSAL	500.00	
	707.8130.0040	CONTRACTUAL REPAIRS		500.00
		- TRANSFER FOR DISPOSAL OF SLUDGE		
LIGHTING DISTRICTS				
27	751.5182.0042	CONTRACTUAL UTILITIES	12,000.00	
	753.5182.0042	CONTRACTUAL UTILITIES	200.00	
	751.5182.9909	APPROPRIATED FUND BALANCE	*	12,000.00
	753.5182.9909	APPROPRIATED FUND BALANCE	*	200.00
		- PROVIDE FOR LED LIGHTING EXPENSE AND UTILITIES EXPENSES		

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2019 #2019/07

[illegible]

4 MARCH 2020
TOWN BOARD MEETING

ENCUMBRANCES AUTHORIZED - 2019 FUNDS FOR EXPENDITURES IN 2020 - OFFERED AS PRE-FILED AND SUMMARIZED

WHEREAS, it is recommended by the Town Comptroller's Office that 2019 Government Budget Funds be encumbered or reserved for the 2020 Budget Appropriations, based on recent approved Town Board Resolutions and/or specific projects in progress for various purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel authorizes the Town Comptroller's Office to Encumber or Reserve unexpended 2019 Government Fund monies for expenditures in fiscal year 2020 as follows:

<u>PURPOSE OF ENCUMBRANCE</u>	<u>ACCOUNTS</u>	<u>MAXIMUM</u>	<u>EXPLANATION/ COMMENTS</u>
<u>GENERAL FUND</u>			
DATA IMAGING EQUIPMENT	100-1680-0021	65,000.00	DATA IMAGING EQUIPMENT
CONTINGENCY LINE	100-1990-0040	73,435.00	SOFTWARE CONVERSION COST
CONTINGENCY LINE	100-1990-0040	87,640.00	BALANCE COMPREHENSIVE PLAN/TOWN CODE
CONTINGENCY LINE	100-1990-0040	28,688.00	REAL PROPERTY IMPROVEMENTS
POLICE OTHER EQUIPMENT	100-3120-0027	30,000.00	BALLISTIC VEST PURCHASE
SYCAMORE FIELD IMPROVEMENTS	100-7110-0040	15,000.00	PAVING SYCAMORE WALKWAYS
MCDONOUGH PARK CONT. EXPENSE	100-7110-0040	20,000.00	BATHROOM UPGRADES
MCDONOUGH PARK IMPROVEMENTS	100-7110-0040	13,250.00	PAVING SYCAMORE WALKWAYS
PARK CAPITAL IMPROVEMENTS	100-7999-0040	170,849.00	PARK CAPITAL IMPROVEMENTS
TOTAL GENERAL FUND ENCUMBRANCES		<u>\$547,344.00</u>	
HIGHWAY FUND	500-5130-0041	<u>\$190,000.00</u>	MACHINERY/EQUIPMENT CAPITAL EXPENSE
MAHOPAC FALLS FIRE DEPT.	301-3410-0045	<u>\$62,230.00</u>	DRY HYDRANT INSTALLATION ESTIMATE

Resolution

Offered by: Councilman Barile
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Schanil	<u>X</u>	<u> </u>	
Michael Barile	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Suzanne McDonough	<u> </u>	<u> </u>	Absent
Kenneth Schmitt	<u> </u>	<u> </u>	Absent

NOTICE REQUIREMENT WAIVED IN SECTION 64 OF THE NEW YORK STATE ABC LAW WITH RESPECT TO A LIQUOR LICENSE - 597 REALTY, LLC DBA TRATTORIA SEI

WHEREAS, the representatives and/or proprietors of 597 Realty, LLC d/b/a Trattoria Sei, 597 Route Six, Mahopac, NY have advised of the intention to apply for an on-premises liquor license for which thirty days advance notice of such application must be sent to the municipality, and

WHEREAS, the notice required by Article 5 of the Alcohol Beverage Control Law may be waived by the Town Board, and

WHEREAS, the Town of Carmel Town Board does not intend to comment upon the application referred to herein;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby waives the thirty-day notice requirement contained in Article 5 of the Alcoholic and Beverage Control Law, and states that it does not intend to offer any comments regarding said application, for a liquor license at the premises referred to herein; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized to sign a Waiver of Said Notice on behalf of the Town of Carmel.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilman Barile

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Schanil	<u>X</u>	<u> </u>	
Michael Barile	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Suzanne McDonough	<u> </u>	<u> </u>	Absent
Kenneth Schmitt	<u> </u>	<u> </u>	Absent

Councilman Lombardi explained that as mentioned at the prior Work Session, granting a waiver of notice with respect to a liquor license application is a standard procedure for the Town Board.

MAHOPAC VOLUNTEER FIRE DEPARTMENT - ADDITIONS TO THE ACTIVE LIST AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the addition of the following names to the active list of the Mahopac Volunteer Fire Department:

Jeremy McGuigan
Michelle Tenempaguay

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Barile

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Robert Schanil	<u>X</u>	<u> </u>	
Michael Barile	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Suzanne McDonough	<u> </u>	<u> </u>	Absent
Kenneth Schmitt	<u> </u>	<u> </u>	Absent

PUBLIC COMMENTS - AGENDA ITEMS

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

PUBLIC COMMENTS - OPEN FORUM

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Councilman Schanil announced that the Knights of Columbus, Our Lady of the Lakes Council #6318 located on Fair Street in Carmel will once again be holding their annual Fish Fry Fridays. All proceeds from the event help support their charities and further information is available on their website.

Councilman Barile announced that the annual Northern Westchester and Putnam County St. Patrick's Day Parade will be held on March 8, 2020 along Route 6 in Mahopac. Line-up starts at 1:30 p.m. and the parade commences at 2:00 p.m.

Councilman Lombardi reported on the precautions that are taken at Town Hall to prevent illness, including the spread of the Coronavirus Disease (COVID-19) outbreak. He noted that hand sanitizers and sanitizing wipes continue to be available throughout the building.

(Cont.)

Councilman Lombardi offered congratulations to P.J. Duke of the Carmel Rams for recently becoming the first seventh grader to ever win a state wrestling championship.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Schanil, seconded by Councilman Barile, with all Town Board members present in agreement, the meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Ann Spofford, Town Clerk