

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 20th day of January, 2021 at 7:05 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schanil, Councilman Barile, Councilman Lombardi, Councilwoman McDonough and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces and for the healthcare workers on the frontline battling COVID-19.

Supervisor Schmitt called upon Police Chief Anthony Hoffmann to present his scheduled Work Session item, *Consider Request to Authorize Awarding of Bid for the Purchase of Police Uniforms*. At the conclusion of a brief discussion held regarding the matter, Councilman Lombardi offered a motion to award the bid for the purchase of police uniforms as stated in the following resolution.

POLICE DEPARTMENT - BID AWARDED FOR PURCHASE OF POLICE UNIFORMS FOR 2021 - RESCUESTUFF, INC.

BE IT RESOLVED, that the Town Board of the Town of Carmel hereby awards the bid for the purchase of Police Department uniforms to Rescuestuff, Inc. of Peekskill, NY, the lowest responsible bidder who met specifications, for calendar year 2021.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

MINUTES OF TOWN BOARD MEETING HELD ON 12/15/2020 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilwoman McDonough, seconded by Councilman Barile, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meeting held on December 15th, 2020 were accepted as submitted by the Town Clerk.

RESOLUTION FROM 1/6/2021 AMENDED - DATES, TIME AND LOCATION OF TOWN BOARD MEETINGS AND WORK SESSIONS ESTABLISHED

RESOLVED that all regular meetings of the Town Board of the Town of Carmel shall be held on the first and third Wednesdays of each month, commencing Wednesday, January 20, 2021 and with the exception of the month of September where the voting meeting shall be held on Thursday, September 16th instead of Wednesday, September 15th at the Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 PM. All Voting Meetings shall be held at the Town of Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 PM, with the exception of Wednesday, April 21, 2021, which shall be held in the hamlet of Carmel at the Carmel Firehouse, Vink Drive, Carmel, New York at 7:00 PM; and

BE IT FURTHER RESOLVED that all work sessions of the Town Board of the Town of Carmel shall be held on the second and third Wednesdays of each month commencing Wednesday, January 13, 2021, work sessions scheduled for third Wednesdays shall commence immediately following voting meetings; and with the exception of the month of September where the work session shall be held on Thursday, September 16th instead of Wednesday, September 15th. All work sessions shall be held at the Town of Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 PM, with the exception of Wednesday, April 21, 2021, which shall be held in the hamlet of Carmel at the Carmel Firehouse, Vink Drive, Carmel, New York at 7:00 PM.

20 JANUARY 2021
TOWN BOARD MEETING

(Cont.)

Resolution
Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

BOND RELEASE AUTHORIZED - HILLCREST COMMONS - CLAPBOARD RIDGE ROAD - TM #44.10-1-4

WHEREAS application has been made by BBJ Associates, LLC for the total release of a bond posted in accordance with Chapter 131 and/or Chapter 156 of the Town Code regarding the property known and designated as Town of Carmel Tax Map #44.10-1-4, located at Clapboard Ridge Road, Carmel, NY; and
WHEREAS said applications have been reviewed by the Planning Board and the Office of the Town Engineer, both of which have recommended the release of said bonds;
NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the bond referenced herein, Fidelity & Deposit Company of Maryland Bond No. 09121004 in the current amount of \$770,000.00.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

DEPARTMENT OF RECREATION AND PARKS - RENEWAL OF LICENSING AGREEMENT WITH ASCAP - AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the renewal of the License Agreement with ASCAP for public performances of copyrighted music for the year 2021 at an annual rate of \$367.00; and
BE IT FURTHER RESOLVED that James Gilchrist, Director of Recreation and Parks, is hereby authorized to sign any necessary documents and/or reports concerning said renewal on behalf of the Town of Carmel.

Resolution
Offered by: Councilman Barile
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

20 JANUARY 2021
TOWN BOARD MEETING

**PROPOSAL ACCEPTED FOR OPERATION OF SYCAMORE PARK CONCESSION
STAND - CARMEL BAGEL DELI...LICIOUS - 3/21/2021 TO 3/20/2022**

RESOLVED that the Town Board of the Town of Carmel, hereby authorizes the entry into a concession agreement with Carmel Bagel Deli...Licious of Carmel, NY, to operate the concession stand at Sycamore Park for a one-year period of March 21, 2021 to March 20, 2022 at annual fee of \$3,000 per year; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form as approved by the Town Counsel, the Town Supervisor is authorized to sign the Concession Agreement, in general form and substance as the previously authorized agreement for such services which is currently on file in the office of the Town Supervisor.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Schanil and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**IMPROVEMENTS AT MAHOPAC CHAMBER PARK AUTHORIZED - PROJECT OF
LILY MCMANUS, GIRL SCOUTS OF AMERICA**

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed project of Lily McManus, Girl Scouts of America Troop #2660, hereby authorizes the performance of improvements at Mahopac Chamber Park in accordance with the memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist as detailed in his memorandum to the Town Board dated December 14, 2020; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt thanked Lily McManus for choosing to undertake her Girl Scout project to install a “Little Library Box” at the Mahopac Chamber Park.

**IMPROVEMENTS AT SYCAMORE PARK AUTHORIZED - EAGLE SCOUT PROJECT
OF MATTHEW CROPEY, BOY SCOUTS OF AMERICA**

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Matthew Cropsey of Boy Scouts of America Troop #371 Mahopac, hereby authorizes the performance of improvements at Sycamore Park in accordance with the memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist as detailed in his memorandum to the Town Board dated December 14, 2020; and

20 JANUARY 2021
TOWN BOARD MEETING

(Cont.)

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u> </u>
Michael Barile	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PUBLIC COMMENTS - AGENDA ITEMS

No member of the public was present to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

PUBLIC COMMENTS - OPEN FORUM

No member of the public was present to comment at this time.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Supervisor Schmitt reported on the Town’s recent efforts to comply with Governor Cuomo’s Executive Order No. 203 issued in June of 2020 with respect to a Police Reform and Reinvention Collaborative for the State of New York. He announced that two public meetings will be held via Zoom platform in connection with the initiative, February 9, 2021 from 6:30 p.m. to 8:30 p.m. and March 2, 2021 from 6:30 p.m. to 8:30 p.m.

Supervisor Schmitt announced that the Town Board of the Town of Carmel is looking for a qualified person to fill a vacancy on the Environmental Conservation Board. Letters of interest and resumes should be directed to Supervisor Kenneth Schmitt by February 3, 2021.

Councilwoman McDonough reported on the progress of the updates to the Town of Carmel Comprehensive Plan and Zoning Code revisions. She stated that the consultants working with the Town will be hosting a webinar in the near future with a date and time to be announced.

Councilman Lombardi addressed the recent illegal dumping occurring at a vacant parcel of land on Union Valley Road in Mahopac and spoke about his efforts to initiate its cleanup pursuant to the Town’s property maintenance law. He reminded residents that bulk items may be disposed of by contacting their garbage company and that anyone caught dumping will be prosecuted to the fullest extent of the law.

Supervisor Schmitt proudly announced that the Town of Carmel has been ranked #4 on the list of safest midsized towns in New York State analyzed for violent and property crimes by researchers at AdvisorSmith. He acknowledged the Carmel Police Department, as well as the Putnam County Sheriff’s Department and New York State Police for their contributions.

**20 JANUARY 2021
TOWN BOARD MEETING**

(Cont.)

Supervisor Schmitt announced that the Town Board will be meeting on February 2, 2021 with the consultants and contractors retained in connection with the revitalization projects underway in downtown Mahopac. Another meeting will be scheduled shortly thereafter to seek public input with regard to the projects' design.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilwoman McDonough, with all Town Board members present in agreement, the meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Ann Spofford, Town Clerk