

1 SEPTEMBER 2021

**TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.**

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 1st day of September, 2021 at 7:03 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schanil, Councilman Barile, Councilman Lombardi, Councilwoman McDonough and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces as well as in memory of the thirteen United States service members who were tragically killed in the recent suicide bombing in Afghanistan.

Supervisor Schmitt announced that the Town Board met in Executive Session at 6:00 p.m. with Town Comptroller Mary Ann Maxwell, Town Engineer Richard Franzetti, P.E., Engineering Projects Coordinator Robert Vara, and Engineering Department Principal Account Clerk Donna Esteves regarding a town-wide garbage district contractual matter.

**MINUTES OF TOWN BOARD MEETING HELD ON 8/4/2021 - ACCEPT AS
SUBMITTED BY THE TOWN CLERK**

On motion by Councilman Lombardi, seconded by Councilwoman McDonough and Councilman Schanil, with all members of the Town Board present and voting "aye", the minutes of the Town Board meeting held on August 4, 2021 were accepted as submitted by the Town Clerk.

**BUILDING DEPARTMENT - PROBATIONARY APPOINTMENT OF ACCOUNT
CLERK MADE - KIM BENNETT**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Kim Bennett to said position of Account Clerk in the Building Department effective September 13, 2021, at a CSEA Group 2 Step 1 salary level on a probationary basis and subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: Councilman Schanil

Seconded by: Councilwoman McDonough and Councilman Lombardi

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-------------------|
| Robert Schanil | <u>X</u> | <u> </u> |
| Michael Barile | <u>X</u> | <u> </u> |
| Frank Lombardi | <u>X</u> | <u> </u> |
| Suzanne McDonough | <u>X</u> | <u> </u> |
| Kenneth Schmitt | <u>X</u> | <u> </u> |

Supervisor Schmitt congratulated Kim Bennett in attendance at the meeting on her appointment and welcomed her to the Town of Carmel.

**EMERGENCY REPAIRS ACKNOWLEDGED - CARMEL WATER DISTRICT #6 - BEE
AND JAY - \$10,733.00 AND CARMEL WATER DISTRICT #2 - G.M.H. ASSOCIATES
- \$29,442.61**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated August 11, 2021, as attached hereto and made a part thereof.

1 SEPTEMBER 2021
TOWN BOARD MEETING

(Cont.)

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-------------------|
| Robert Schanil | <u>X</u> | <u> </u> |
| Michael Barile | <u>X</u> | <u> </u> |
| Frank Lombardi | <u>X</u> | <u> </u> |
| Suzanne McDonough | <u>X</u> | <u> </u> |
| Kenneth Schmitt | <u>X</u> | <u> </u> |

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: August 11, 2021

Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment/authorization to proceed in excess of \$10,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

- Carmel Water District 6 – Shell Valley Pump #1 Replacement

On July 25, 2021 , Bee and Jay, the operators for CWD 4, notified the Engineering Department that the pump failed out due to a lightning storm. The submersible pump, cable and related parts were replaced and set new on 8/5/21. Attached is an invoice in the amount of \$10,733.00 for Bee and Jay to make this repair.

Please note that this invoice has been submitted to insurance for reimbursement.

- Carmel Sewer District 2 Repair for 2nd Stage Clarifier Drive on Tank 1

On August 6, 2021 Inframark, the operators for CSD 2, notified the Engineering Department of the failure of the secondary clarifier drive. The emergency repair has been authorized by the Engineering Department. In the event that sludge builds heavily in this clarifier, it can bring us to a non-compliance situation. Attached is an estimated invoice in the amount of \$29,442.61 from G.M.H Associates to make this repair.

We request that this memorandum be put into the agenda as a matter of record.

1 SEPTEMBER 2021
TOWN BOARD MEETING

(Cont.)



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541
p: 845.628.3924 f: 845.628.4062
e: service@beeandjay.com

INVOICE

| DATE | INVOICE # |
|----------|-----------|
| 8/9/2021 | 98891 |

www.BEEANDJAY.com

BILL TO:

Town of Carmel- CWD 6
Engineering Dept.
60 McAlpin Ave.
Mahopac, NY 10541

SERVICE LOCATION:

Shell Valley
Mahopac, NY

| PROFESSIONAL SERVICE 57 YEARS 1964-2021 | | | | Master Plumbers Lic.#s W.C. 556 P.C. 363 | |
|---|---------|--|----------|--|--------------|
| CUSTOMER # | | TERMS | MECHANIC | SERVICE DATE | WORK ORDER # |
| 845 628 2087 | | Due Upon Receipt | EK | 8/4/2021 | 58233 |
| ITEM | QTY/HRS | DESCRIPTION | | RATE | AMOUNT |
| Description | | CWD# 6 Shell Valley well pump #1 burnt out due to lightening storm 7/25/21- Tested - 8/4/2021 - Use of boom truck pulled and replaced submersible pump, motor, cable and all related parts and set new on 8/5/21 and tested. | | | |
| Labor TOC Lab... | 8 | 1-Laborer 8/4/2021 | | 140.00 | 1,120.00 |
| Labor TOC Tech | 8 | 1- Tech Plb 8/4/21 | | 185.00 | 1,480.00 |
| Labor TOC Lab... | 4 | 1-Laborer 8/5/21 | | 140.00 | 560.00 |
| Labor TOC Tech | 4 | 1- Tech Plb 8/5/21 | | 185.00 | 740.00 |
| Material | | 1- 13gs30 Pump End | | 1,359.00 | 1,359.00 |
| Material | | 1- 3hp 230 volt 3 phase Motor | | 1,179.00 | 1,179.00 |
| Material | | 310 feet 10-4 Subcable | | 1,050.00 | 1,050.00 |
| Material | | 300 feet SCH 120 Pipe | | 1,950.00 | 1,950.00 |
| Material | | 1-1/4 Sure Align Check | | 90.00 | 90.00 |
| Material | | 2- Sets Heat Shrinks | | 44.00 | 44.00 |
| Material | | 6- Rolls Tape | | 40.00 | 40.00 |
| Material | | 14- Wire Guides | | 91.00 | 91.00 |
| Material | | 1- Torque Arrestor | | 30.00 | 30.00 |
| Boom Truck | | Boom Truck | | 1,000.00 | 1,000.00 |
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** Invoices not paid when due will be subjected to a finance charge of 1.5% per month

WE ACCEPT ALL MAJOR CREDIT CARDS II

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER _____

CARDHOLDER/NAME: _____ SIGNATURE: _____

CARD# _____ EXP. DATE: _____ CID # _____

EMAIL: _____



TOWN OF CARMEL
ENGINEERING
REQUEST FOR PURCHASE OR REPAIR
District: 2

Inframark, LLC
2 Renwick Street
Newburgh, NY 12550
United States

T: +1 845 228 0460
www.Inframark.com

Date of Request: 8/8/2021
Item requested: Emergency Repair for 2nd Stage Clarifier Drive on tank #1

Purpose of item: Drive operates a sludge collection mechanism which assists in the sludge recycle within the plant processes.

1 SEPTEMBER 2021
TOWN BOARD MEETING

(Cont.)

Estimated age of equipment to be replaced / repaired: Original installation. Approximately 2 years

Estimated life expectancy of new equipment / repair:

Labor cost for installation and/or repair: Included in Cost

Vendor #1 : G.M.H Associates Cost: \$29,442.61
Vendor #2: Cost:
Vendor #3: Cost:



G.M.H. Associates of America, Inc.
5 Chelten Way, Bldg. 15, Trenton, N.J. 08638
Mechanical, Electrical Engineering and Sales
(609) 396-4751 Fax: (609)396-1067 Outside of New Jersey (800)728-5345
24 Hours A Day Phone (800)728-5345 / Fax: (609)396-1067

New York State Certified
Service-Disabled Veteran-Owned Business

| Quote #: Q21189G | | Quote | Date: 08/06/2021 | Quote #: Q21189G | |
|---|------|---|---------------------------------------|------------------|---------------------|
| Customer: Carmel SD, Inframark | | | Attn: Arthur Grippo, Plant Supervisor | | |
| Address: 2 Renwick Street Newburgh, NY 12550 | | | Fax: | | Phone: 845-541-3904 |
| Qty | Line | Description | Unit | Extended | |
| | 1 | G.M.H Associates of America, Inc, will Supply all supervision, labor, equipment and materials to do the following: | | | |
| 1 | 2 | Supply One Remanufactured Fairfield Planetary S7..... | | | \$ 8,034.45 |
| 1 | 3 | Furnish and Supply One Remanufactured Worm Gearbox..... | | | \$ 5,325.85 |
| 1 | 4 | Furnish and Supply One Remanufactured Helical..... | | | \$ 1,439.85 |
| 1 | 5 | Furnish and Supply One DBS Coaxial Shaft..... | | | \$ 261.00 |
| 1 | 6 | Furnish and Supply One DBS Adapter Bearing..... | | | \$ 1,336.90 |
| 1 | 7 | Furnish and Supply One Motor..... | | | \$ 426.30 |
| | 8 | Millwright Team for Removal of Planetary Drive Unit, Re-Installation of Replacement Unit, and Testing on Sight..... | | | <u>\$ 12,618.30</u> |
| | 9 | Total Price this Quote..... | | | \$ 29,442.61 |
| ***NOTE*** | | | | | |
| 1.) All the above information is restricted and confidential and is supplied to help the customer evaluate this quote and work procedure. Any dissemination either in whole or in part without G.M.H. Associates of America, Inc.'s express written authorization is expressly forbidden. | | | | | |
| 2.) Estimates and Quotes are billed at time and materials per contract rates plus Overtime, Emergency and Holiday adders +/-25%.. | | | | | |



Visa, MasterCard, American Express and Discover now accepted with 3% Service Charge.

Freight: Additional if applicable.
Delivery: Per factory
Taxes: Additional if applicable.
Permits, Fees and Licenses: Additional if applicable.

Terms: 33% with order to hold construction date, do shop and site engineering, pre-construction meeting, stage materials and subcontractors. 23% with upon drawing approval. Balance net 30 days for construction and new drive contracts.
1/3 with order to do shop and site engineering, pre-remanufacturing, stage and order materials and subcontractors (if any).

1 SEPTEMBER 2021
TOWN BOARD MEETING

PROPOSAL ACCEPTED AND ENTRY INTO CONTRACT FOR TREATMENT OF UPPER AND LOWER TEAKETTLE SPOUT LAKE FOR YEARS 2022 THROUGH 2026 AUTHORIZED - THE POND AND LAKE CONNECTION - NOT TO EXCEED \$44,625.00 AMENDED 10-05-2021

RESOLVED THAT the Town Board of the Town of Carmel, as Commissioners of Teakettle Spout Lake Park District, and upon the recommendation of Town of Carmel Town Engineer Richard J. Franzetti, P.E., hereby accepts the proposal of The Pond and Lake Connection, Newtown, CT for the performance of herbicide treatment services at Upper and Lower Teakettle Spout Lakes for the years 2022 through 2026, at a total overall contract price not to exceed \$44,625.00; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all necessary contract documentation to effect the authorization upon the terms authorized herein.

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Barile

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-------------------|
| Robert Schanil | <u>X</u> | <u> </u> |
| Michael Barile | <u>X</u> | <u> </u> |
| Frank Lombardi | <u>X</u> | <u> </u> |
| Suzanne McDonough | <u>X</u> | <u> </u> |
| Kenneth Schmitt | <u>X</u> | <u> </u> |

BOND RELEASE AUTHORIZED - COCO FARMS SITE PLAN - 1923 ROUTE SIX, CARMEL - TM #55.11-1-40 - \$163,000.00

WHEREAS application has been made by NY Fuel Distributors, LLC for the total release of a bond posted in accordance with Chapter 131 and/or Chapter 156 of the Town Code regarding the property known and designated as Town of Carmel Tax Map #55.11-1- 40, located at 1923 Route Six, Carmel, NY; and

WHEREAS said applications have been reviewed by the Planning Board and The Office of the Town Engineer, both of which have recommended the release of said bonds;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the bond referenced herein, posted as PNC Bank Check No. 0042541 in the amount of \$163,000.

Resolution

Offered by: Councilman Barile
Seconded by: Councilman Lombardi and Councilman Schanil

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-------------------|
| Robert Schanil | <u>X</u> | <u> </u> |
| Michael Barile | <u>X</u> | <u> </u> |
| Frank Lombardi | <u>X</u> | <u> </u> |
| Suzanne McDonough | <u>X</u> | <u> </u> |
| Kenneth Schmitt | <u>X</u> | <u> </u> |

1 SEPTEMBER 2021
TOWN BOARD MEETING

POLICE DEPARTMENT - PROPOSAL ACCEPTED AND PURCHASE OF AMMUNITION UNDER NEW YORK STATE OFFICE OF GENERAL SERVICES CONTRACT AUTHORIZED - EAGLE POINT GUN/T.J. MORRIS & SON DISTRIBUTORS - NOT TO EXCEED \$15,524.80

RESOLVED, that the Town Board of the Town of Carmel, upon the recommendation of Chief of Police Anthony R. Hoffmann hereby accepts the proposal of Eagle Point Gun/T.J. Morris & Son Distributors, Thorofare, NJ, for purchase of ammunition for the Town of Carmel Police Department in an amount not to exceed \$15,524.80 under NYS Office of General Services Contract PC #68734; and

BE IT FURTHER RESOLVED, that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation reasonably necessary to effectuate the purchase authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Schanil
Seconded by: Councilwoman McDonough

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-------------------|
| Robert Schanil | <u>X</u> | <u> </u> |
| Michael Barile | <u>X</u> | <u> </u> |
| Frank Lombardi | <u>X</u> | <u> </u> |
| Suzanne McDonough | <u>X</u> | <u> </u> |
| Kenneth Schmitt | <u>X</u> | <u> </u> |

TOWN OF CARMEL HISTORICAL SOCIETY/OLD TOWN HALL - SUBMISSION OF GRANT AGREEMENT AUTHORIZED - PRESERVATION LEAGUE OF NEW YORK STATE - \$6,200.00

WHEREAS the Town of Carmel has received notification of award of a grant in the amount of \$6,200.00 from the Preservation League of New York State in connection with the “Preserve New York” grant program; and

WHEREAS, said grant was approved by the Preservation League of New York for the Town of Carmel Historical Society/Old Town Hall - Building Condition Report submitted in connection therewith;

NOW, THEREFORE, BE IT RESOLVED that Town Councilman Robert Schanil is hereby authorized to execute the Grant Agreement issued in connection therewith which would authorize acceptance of the referenced grant on the terms and conditions required by the Preservation League of New York, said agreement to be in form as is on file in the Office of Town Supervisor Kenneth Schmitt.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Schanil

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-------------------|
| Robert Schanil | <u>X</u> | <u> </u> |
| Michael Barile | <u>X</u> | <u> </u> |
| Frank Lombardi | <u>X</u> | <u> </u> |
| Suzanne McDonough | <u>X</u> | <u> </u> |
| Kenneth Schmitt | <u>X</u> | <u> </u> |

1 SEPTEMBER 2021
TOWN BOARD MEETING

SUBMISSION OF GRANT DISBURSEMENT AGREEMENT TO NY STATE DORMITORY AUTHORITY AUTHORIZED - STATE AND MUNICIPAL FACILITIES PROGRAM PROJECT ID #19264; GRANT ID 21321 - PURCHASE AND INSTALLATION OF AN INCLUSIVE PLAYGROUND AND PAVILION AT AIRPORT PARK

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the execution and submission of the Grant Disbursement Application for New York State and Municipal Facilities Program Project ID #19264 in connection with the Purchase and Installation of an Inclusive Playground and Pavilion at Airport Park, said application to be in form as is on file in the Office of the Town Supervisor; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt and Director of Recreation and Parks James R. Gilchrist are hereby authorized to execute the Grant Disbursement Application in accordance with the provisions thereof.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-------------------|
| Robert Schanil | <u>X</u> | <u> </u> |
| Michael Barile | <u>X</u> | <u> </u> |
| Frank Lombardi | <u>X</u> | <u> </u> |
| Suzanne McDonough | <u>X</u> | <u> </u> |
| Kenneth Schmitt | <u>X</u> | <u> </u> |

Supervisor Schmitt provided an overview of the various New York State grants awarded to the Town of Carmel that are currently being processed. He acknowledged Senator Peter Harckham and Assemblyman Kevin Byrne for their support in securing the funding. Supervisor Schmitt also acknowledged the Town’s grant writing consulting firm Millennium Strategies as well as Councilman Schanil for their contributions.

Supervisor Schmitt then announced that two resolutions would be added to the agenda.

COLLECTION OF REFUSE, GARBAGE, RECYCLABLES AND BULK CLUSTER CONTAINER PICKUP - BID AWARD AUTHORIZED - CONTRACT NO. C-273 - OAK RIDGE WASTE & RECYCLING - \$492,984.00

RESOLVED, THAT the Town Board of the Town of Carmel, acting as Commissioners of the Town of Carmel Garbage District, hereby awards the bid for Contract No. C-273 for Collection of Refuse, Garbage, Recyclables and Bulk, Cluster Container Pickup, Cluster Option “A” to Oak Ridge Waste & Recycling, Danbury, CT at an initial annual contract price of \$492,984.00;

BE IT FURTHER RESOLVED, that upon submission of bonds and insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute said contract and any other necessary documentation required pursuant to this authorization.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Barile

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-------------------|
| Robert Schanil | <u>X</u> | <u> </u> |
| Michael Barile | <u>X</u> | <u> </u> |
| Frank Lombardi | <u>X</u> | <u> </u> |
| Suzanne McDonough | <u>X</u> | <u> </u> |
| Kenneth Schmitt | <u>X</u> | <u> </u> |

1 SEPTEMBER 2021
TOWN BOARD MEETING

**COLLECTION OF REFUSE, GARBAGE, RECYCLABLES AND BULK RESIDENTIAL
CONTAINER PICKUP - SINGLE FAMILY HOMES BIDS REJECTED AND RE-BID
AUTHORIZED**

RESOLVED, THAT the Town Board of the Town of Carmel, acting as Commissioners of the Town of Carmel Garbage District, hereby reject bids received in connection with Contract C-273 Collection of Refuse, Garbage, Recyclables & Bulk for Single Family Homes/Residential Pickup; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized to re-advertise for bids for COLLECTION OF REFUSE, GARBAGE, RECYCLABLES & BULK RESIDENTIAL CONTAINER PICKUP -- SINGLE FAMILY HOMES for an initial contract period of one (1) year commencing January 1, 2022 with two (2) single (one) year renewal options exclusive in favor of the Town of Carmel, and

BE IT FURTHER RESOLVED, that Town Engineer Richard J. Franzetti, P.E. shall furnish detailed specifications to be used in conjunction with the Town's general bid conditions.

Resolution

Offered by: Councilman Barile
Seconded by: Councilman Schanil, Councilman Lombardi,
Councilwoman McDonough and Supervisor Schmitt

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Schanil | X | |
| Michael Barile | X | |
| Frank Lombardi | X | |
| Suzanne McDonough | X | |
| Kenneth Schmitt | X | |

PUBLIC COMMENTS - AGENDA ITEMS

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

PUBLIC COMMENTS - OPEN FORUM

Jean Hopper acknowledged Senator Harckham, Assemblyman Byrne and Councilman Schanil for their efforts in obtaining grant funding. Ms. Hopper went on to address the Town Board's recent authorization to purchase a new police patrol boat for Lake Mahopac. She asked if anyone had reached out to either of the two Putnam County Legislators who represent the residents that live around the lake to request that they hold off on their vote to remove the Putnam County Sheriff's Department's patrol boat from Lake Mahopac until next year when the Town of Carmel will have a new boat in place to allow the continued coverage of the lake by two boats.

Councilman Lombardi clarified that the Putnam County Sheriff's Department and the Town of Carmel Police Department alternated weekends in the patrol of Lake Mahopac unless it was a busy holiday weekend. Only then would two boats be patrolling the lake at the same time. Discussion ensued.

Ms. Hopper addressed the recently authorized agreement with Villa Barone Hilltop Manor, Inc. for the provision of traffic control by the Town of Carmel Police Department and inquired whose Workers' Compensation Insurance would be applied in the event of an injury to a police officer while providing this service.

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(Cont.)

Supervisor Schmitt explained that a police officer sustaining a line-of-duty injury would receive benefits under the Town's policy as a §207-c claim. He pointed out that pursuant to the agreement, a portion of the payment paid to the Town by Villa Barone Hilltop Manor, Inc. covers the cost of the related Workers' Compensation Insurance. A discussion followed.

Ms. Hopper questioned the status of the repairs to the Town's current police boat.

Supervisor Schmitt indicated that a new motor was installed in the police boat last week and a minor repair was made to the gas tank.

Ms. Hopper confirmed with the Town Board that the reason the new police boat was ordered from a company located in the state of Washington was because the purchase was made under federal contract and a short discussion was held.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Councilman Lombardi announced that once again a donation box to benefit the St. John's Food Pantry has been placed in the Town Hall lobby for the collection of school supplies to help Putnam County families in need.

Councilman Lombardi announced that the second annual Prayer Walk to Honor First Responders will be held on September 26, 2021 in recognition of their service to the community throughout the COVID-19 pandemic. Sign in begins at 12:00 p.m. at the Veterans Monument on East Lake Boulevard in Mahopac and the walk follows at 1:00 p.m.

Councilman Schanil briefly reported on the ongoing water main lining project in Carmel Water District #2. He then wished all students, teachers, and administrators well as they return to school tomorrow and assured the residents in the area of the project that school busses will not be impeded by the construction work.

Supervisor Schmitt urged vehicle operators to drive carefully now that school will be back in session, and to pay particular attention to busses when their red lights are flashing and their stop arms are extended.

Supervisor Schmitt announced that he has begun working on his 2022 Tentative Budget and outlined the budget preparation process. He noted that the Town Board is required by law to adopt their annual budget by November 20th.

Supervisor Schmitt announced that the Town Board will meet next at their Work Session to be held on September 8, 2021 at 7:00 p.m.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilwoman McDonough, seconded by Councilman Schanil and Councilman Lombardi, with all Town Board members present and in agreement, the meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Ann Spofford, Town Clerk