

5 OCTOBER 2021

**TOWN BOARD MEETING  
TOWN HALL, MAHOPAC, N.Y.**

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on Tuesday the 5<sup>th</sup> day of October, 2021 at 7:11 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schanil, Councilman Barile, Councilman Lombardi, Councilwoman McDonough and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces, as well as in memory of recently departed longtime Mahopac Central School District educator Dr. Max Levy and Dutchess County Sheriff Butch Anderson.

Supervisor Schmitt explained that tonight's meeting was rescheduled from October 6, 2021 because the legal deadline for the Town Clerk to present the Supervisor's Tentative Budget to the Town Board is October 5<sup>th</sup>.

Supervisor Schmitt announced that the Town Board met in Executive Session at 6:30 p.m. with Town Comptroller Mary Ann Maxwell, Town Engineer Richard Franzetti, P.E., Engineering Projects Coordinator Robert Vara, and Engineering Department Principal Account Clerk Donna Esteves regarding a town-wide garbage district contractual matter.

**PRESENTATION OF TENTATIVE BUDGET FOR FISCAL YEAR 2022 TO TOWN BOARD**

Town Clerk Ann Spofford presented copies of Supervisor Schmitt's 2022 Tentative Budget to the Town Board as filed in the Office of the Town Clerk on September 30, 2021.

**SUPERVISOR KENNETH SCHMITT - 2022 TENTATIVE BUDGET MESSAGE**

Supervisor Schmitt delivered his 2022 Tentative Budget Message.

*Office of the Supervisor  
Kenneth Schmitt*



**SUPERVISOR'S FISCAL YEAR 2022 TENTATIVE BUDGET MESSAGE**

Good evening ladies and gentlemen, members of the Town Board, residents and property owners of the Town of Carmel. As Supervisor and Chief Financial Officer of the Town of Carmel, I am pleased to present my thirteenth Tentative Operating Budget for the Town of Carmel for Fiscal Year Ending 2022.

Pursuant to New York State Town Law, Section 106, I present the 2022 Tentative Budget for your consideration. I have taken a conservative approach to expenditure allocations, using previous actuals as a baseline for the costs. In addition, fuel, energy and other utility costs, contractual expenses and debt service payments were analyzed. The Town also saw an increase in mandated employee benefit costs such as health insurance, retirement and pension plans. We have incorporated realistic revenue budgeting as a means of balancing the 2022 Tentative Budget.

As in previous years, the Town must comply with the New York State Tax Cap which limits a local government's overall growth in the property tax levy to 2% over the prior year's levy, or the rate of inflation whichever is less. The 2022 Tentative Budget falls within the NYS mandated cap for 2022. The 2022 allowable levy growth factor is 2.00%

Government transparency, efficiency and accessibility is a vital amenity to the residents. The live streaming of meetings brings our administrative board meetings directly to the public especially during the COVID pandemic. In the 2022 Budget, I have included funding for updating the Town's website and increasing communications with residents on social media and on government access channels.

5 OCTOBER 2021  
TOWN BOARD MEETING

(Cont.)

Moody's investor services has maintained the Town's Aa1 credit rating. This excellent rating by Moody's allows the Town to borrow money for capital projects at very low interest rates. Additionally, the Town's Comptroller, Mary Ann Maxwell, has received Certificates of Achievements from the National organization representing Government finance professionals for transparency in financial reporting practices and Government accounting. This speaks volumes about our Town's fiscal management and strong financial standing.

Many essential services continue to be available both online and in person without the need for an appointment.

Last year, the Town Board offered a retirement incentive to uniformed members of the Police Department. Four members of the department with twenty (20) plus years of service, accepted the terms of the incentive and retired in 2020. These Police retirements resulted in a significant savings to the tax payers. I recommend that the Town Board continue with the retirement incentive programs for our Police officers.

The Downtown Mahopac Revitalization Project is moving forward to include, but not limited to a waterfront recreation park on Lake Mahopac currently known as Swan Cove. The first downtown Mahopac municipal parking lot located on parcels formally owned by Tompkins Mahopac Bank. Also, Business District improvements to include new and wider sidewalks, new pedestrian crosswalks and lighting, and electric car charging stations will be installed at the various Town owned facilities.

The Town is in the midst of major infrastructure improvements and upgrades in the Hamlet of Carmel. Those residents that reside within Carmel Water District #2 will benefit greatly with improved water quality once the improvement projects are completed. In addition, the Town has begun work on a new Comprehensive Plan, also known as a Master Plan, and are concurrently reviewing the Town Code.

My Tentative Fiscal Year 2022 Budget is subject to review and amendments made by the Carmel Town Board. Changes to the Tentative Budget may be made by the Board and a Preliminary Budget will be adopted on October 20, 2021. A Public Hearing on the Preliminary Budget will be held on November 3, 2021. A Final Town wide Fiscal Year 2022 Budget must be voted on and adopted on or before November 20, 2021.

**Total Town wide Tax increase/decrease for 2022:**

The 2022 Fiscal Year Tentative Budget reflects a **2.72% decrease** in the Town wide tax rate.

Our Town Comptroller, Mary Ann Maxwell will now present to you the Fiscal Year 2022 Town of Carmel Supervisor's Tentative budget. This presentation will provide for you an in-depth review of the Town's finances identifying projected expenditures and revenues for Fiscal Year 2022.

In closing, my sincere thanks to Town Comptroller, Mary Ann Maxwell, my office staff, Anne Pasquerello and Joanna Terilli, along with other elected officials, department heads and managers for their diligence and assistance during the preparation of my Tentative FY 2022 Budget.

Respectfully submitted this 5<sup>th</sup> day of October, 2021



Kenneth Schmitt,  
Supervisor, Town of Carmel

2022 TENTATIVE BUDGET FINANCIAL SUMMARY - PRESENTATION

Town Comptroller Mary Ann Maxwell detailed the following presentation.

TOWN OF CARMEL

2022

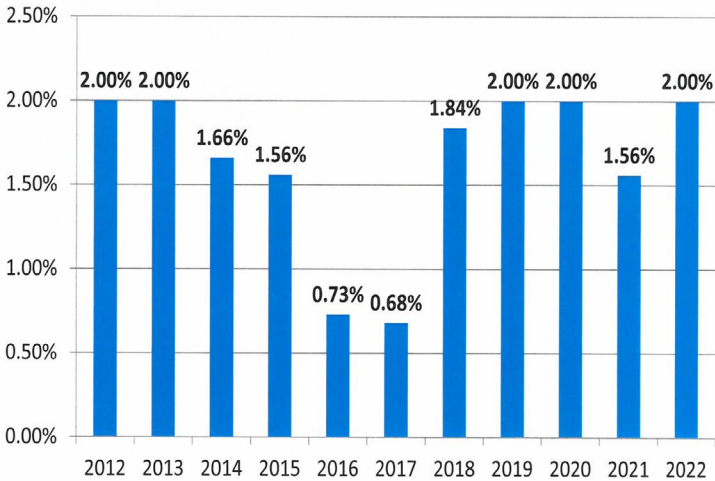
Tentative Budget

Tax Levy

The **Allowable Tax Levy Growth** imposed by NYS Comptroller’s Office for the 2022 Budget is 2.00% which is the lesser of 2.30% which is the current rate of inflation.

For the Town of Carmel (Townwide and Special Districts) this equates to a **Maximum Allowable Tax Levy** increase of \$986,890 (which includes an available carryover from 2021 of \$9,446).

NYS 2.00% Property Tax Cap  
Maximum Allowable Tax Levy





(Cont.)

### Total Tax Levy Increase

2022 Tentative Budget the Overall Tax Levy Increase of: **\$976,933**

General/Highway-	\$89,355
Ambulance/Fire -	<b>\$180,250</b>
Park/Lighting -	\$27,700
Garbage Districts -	<b>\$540,000</b>
Water Districts -	\$76,105
Sewer Districts -	<b>\$119,690</b> * mostly CSD #4
Lighting Districts-	(\$55,100)
Debt Funds -	(\$1,067)

Tentative 2022 Budget is under the Cap by \$9,957 (986,890 – 976,933 = 9,957)

### Tax Levy vs. Tax Rate

Property Tax Levy is calculated by taking the Town’s total annual expenditures less any revenues and/or appropriated fund balance equity.

Expenditures

- Revenues

+(-) Appropriated Fund Balance

= Property Tax Levy

The Annual Tax Rate is determined by dividing the total amount of the property tax levy by the total taxable assessed value of a town or special district.

Property Tax Levy / Taxable Assessed Value

= Annual Tax Rate

### Town’s 100% Equalized Assessed Value

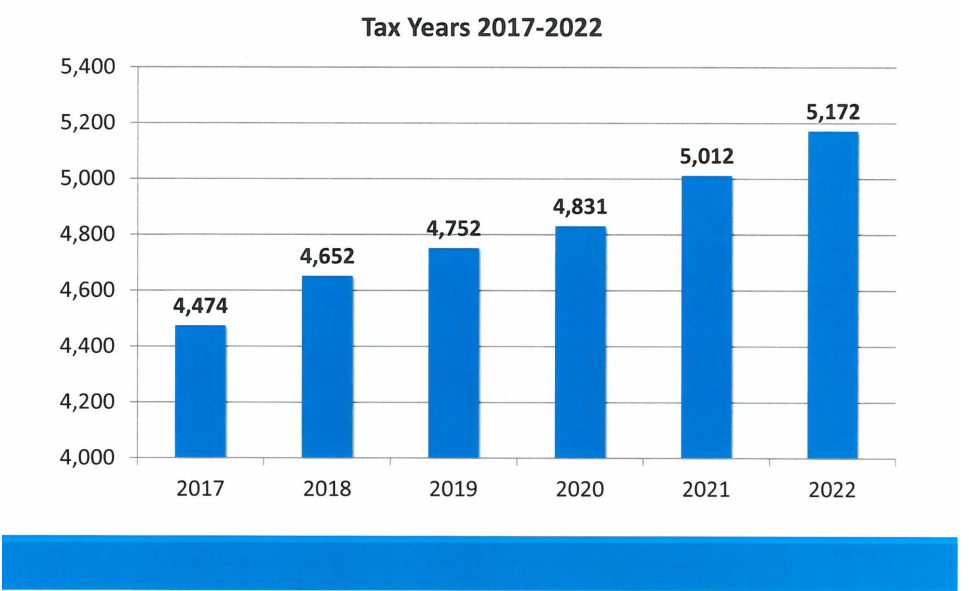
The Townwide *100% Equalized Assessed Value* used for the 2022 Tentative Budget is 5,172,331,907, an *increase* of approx. 159,058,711 from the prior year equalized assessed value.

An *increase* in the assessed value from one year to the next may result in a decrease in the tax rate if the levy decreased or remained unchanged.

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### Annual Taxable Assessed Value

Townwide (General/Highway) – 6 Year History - (in billions xxx,xxx)



### 2022 Townwide Budget (General/Highway)

Tax Levy

Expenditures	\$31,766,305
(Revenues)	(6,796,828)
Fund Balances - Reserves	<u>(475,000)</u>

**Property Tax Levy** **\$24,494,477**

Tax Rate

Property Tax Levy	\$24,494,477/
Taxable Assessed Value	<u>5,172,331,907</u>

2022 Tax Rate 4.74

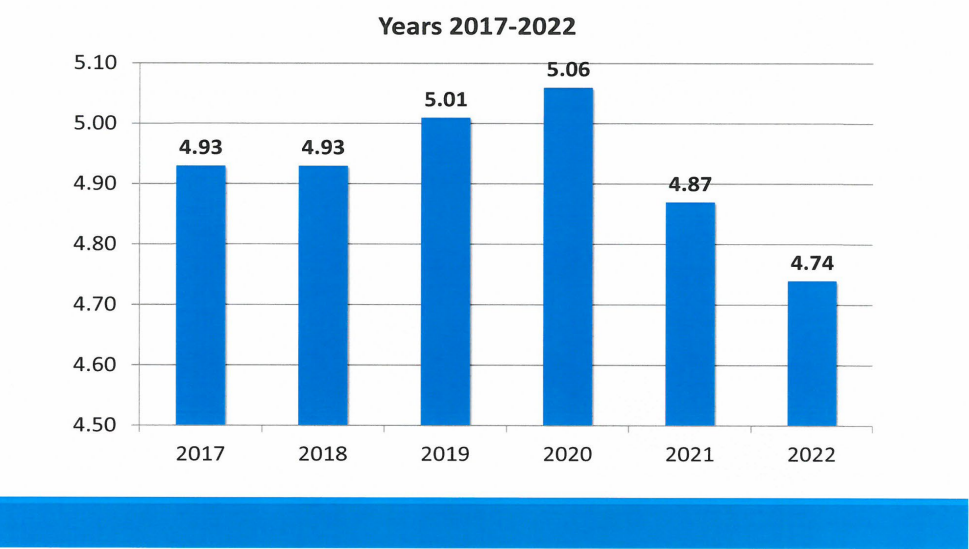
**\* 2022 Annual Tax Rate Decrease -2.72%**

*\* Represents tax % increase on rate from prior year*



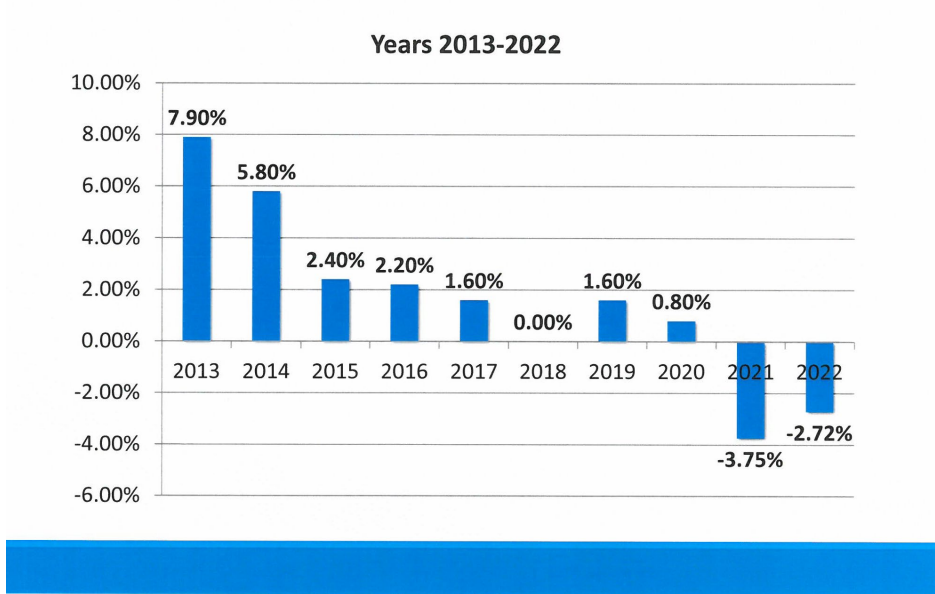
### Annual Tax Rate

Townwide (General/Highway) – 6 Year History



(Cont.)

Tax Rate Annual Increase/Decrease  
*Townwide (General/Highway) – 10 Year History*



2022 Tentative Townwide Budget

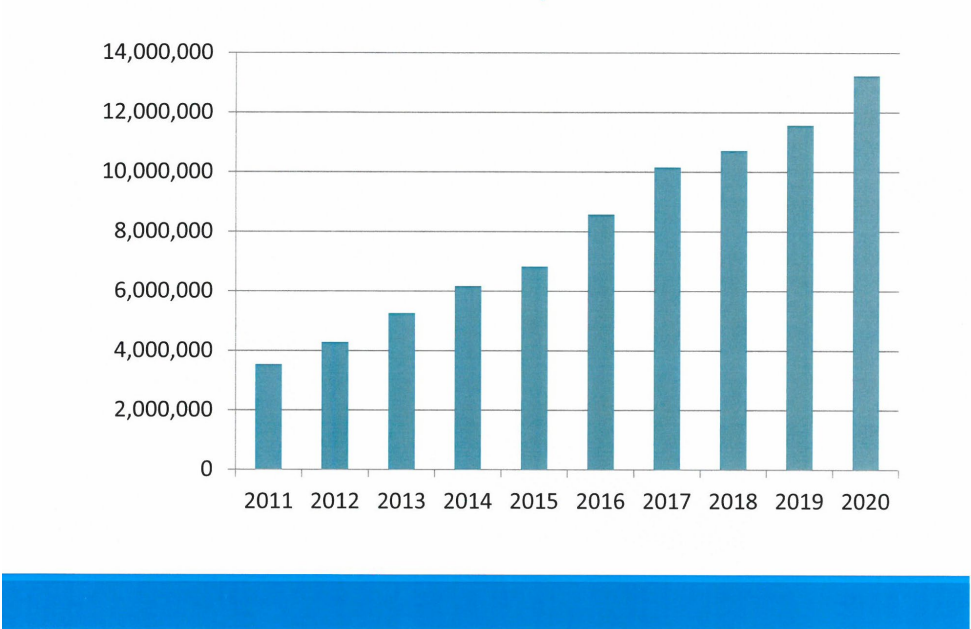
A property homeowner (assessed at \$370,000) would pay approximately \$1,754 per year which is a \$48 decrease from the prior year if assessed at the same value.

\$2,175,000 is budgeted for 2022 Annual Townwide Debt Obligations.

**Employee Compensation & Benefit Costs** - 71.4% of total expenditures.  
\$22.7 million budgeted of the \$31.8 million in Townwide Expenditures.

*\* Employee expenses include Annual Salary, Overtime, Other Compensation Cost, Pension, Health Benefit Costs, Workers Comp, FICA/Medicare/MTA Tax, Retiree Health Benefits*

Townwide Fund Equity  
*10 Year History*



(Cont.)

OCTOBER 2021 BAN SALE

New Debt Service – Interest Rate for \$13.7mm October 2021 BAN was 0.1650% which was lowest in history for the Town.

- Interest Due on \$13.7mm BAN is \$22,554.51.
- 2022 Required Debt Payments include Swan Cove, Airport Park, Highway Projects, Water Meter Project, Carmel Water District #2, Park Districts, Water Tank Project, Carmel Sewer District #1.
- Total ‘New Money’ Debt Issued = \$6,126,290 (of which \$4,542,500 is for CWD #2).

BUDGET DRIVERS/HIGHLIGHTS

Employee Benefit Costs:

- Health Insurance Costs Budgeted 6-8% increase for 2022 – will not know 2022 NYSHIP rates until November 2021.
- Pension Contributions
  - ERS rates decreased 5.0% to 13% of salary for Tier 4 members,
  - PFRS decreased slightly to 29.5% of salary for Tier 2 members.
- Workers Comp Exp – Preliminary rates estimated to remain flat in 2022.
- Salary Expense for Union Employees 2.5% to 3.00% due to union contract agreements.
- Police Overtime - Police Overtime Budget no increase remains at \$605,000 (including \$20k celebration line, \$45k Lake Patrol).
- Police Training – Budgeted approx. \$100,000 in 2022 Tentative Budget for Police Training.

BUDGET DRIVERS/HIGHLIGHTS

- Other Revenues increases/decreases from prior year:
  - \* Employee HI Contributions - increased approx \$15,000 (due to union contract agreements)
  - \* Interest Earnings decreased by \$25,000 in the 2022 Budget
  - \* Building Dept Fees increased approx \$120,000 in the 2022 Budget (Bldg Permit, COs, Title Fees)
- Mortgage Tax Revenue Budgeted \$1,540,000 in 2022. YTD 2021 actual revenue is approximately \$1.6mm through Sept 2021 (2021 Budget \$1,150,000).
- Cable Franchise Fees - \$800,000 budgeted revenue in 2022 Budget.
- Parks and Recreation Fees - \$275,820 budgeted revenue in 2022 Budget.
- CHIPS Highway Funding – State Aid estimated approx. \$668,296 in 2022 Budget.
- Police Lake Patrol – State Aid estimated at \$30,000 in 2022 Budget (50% of Lake Patrol expense).



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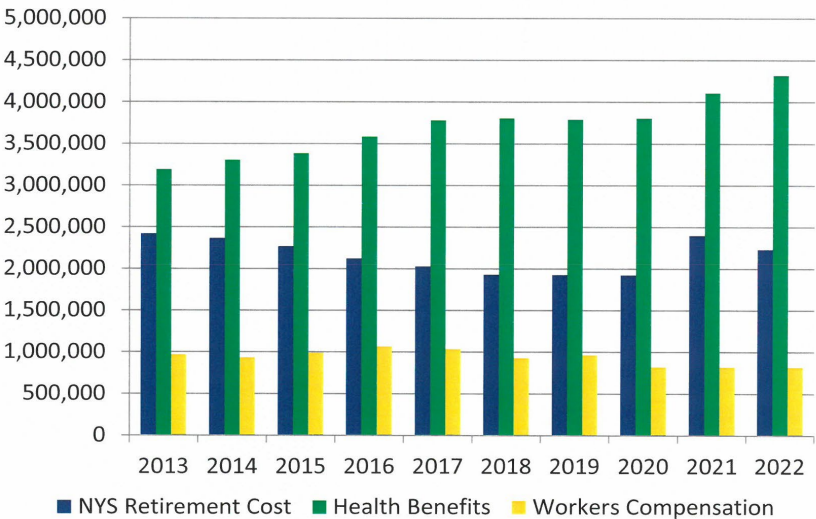
BUDGET DRIVERS/HIGHLIGHTS

- Capital Equipment Projects/Other
- Swan Cove Improvements/Upgrades (*Budget 2022 \$50k, Carry forward \$296k From 2020 Budget*) - \$346,000
  - Capital Improvements at Town Hall (*Budget 2022 - \$0, Carry forward from 2020 Budget*) - \$100,000
  - Bathroom Facility at Baldwin Meadows (*Budget 2022 \$0, Carry forward from 2020 Budget*) - \$72,000
  - 1 recreation truck (*From Equipment Reserve*) - \$25,000
  - New position in Recreation – Park Maintenance - \$100k (salary/benefits)
- Highway Fund
- 2022 Snow Budget is a total of \$1.8mm (to include \$700k for snow materials expense and \$350k for overtime expense).
  - \$150,000 is budgeted for Capital Machinery increasing the Capital Reserve to \$540,000.
  - Snow Reserve Fund Balance as of 12/31/20 was \$750,000.

BUDGET DRIVERS/HIGHLIGHTS

- Garbage Districts – Increases in Garbage Districts for 2022. Tentative Budget estimated at \$500k increase. Bids due early October 2021.
- CWD #2 - will see a special district tax increase due to annual debt obligations from capital project costs.
- Town Water Districts - will see a special district tax increase due to annual debt obligations from capital project costs for the Water Meter Project and Water Storage Tank Projects.
- CSD #4 - will see a special district tax increase due to an increase in the O&M contract with regard to emergencies and operator overtime expense.
- Contingent Line – Budgeted \$150,000 in 2022 Tentative Budget.
- Technology upgrades - \$70,000 is budgeted in the 2022 for technology upgrades. A fund was established for future purchase of *data imaging equipment* - *Balance \$95K.*

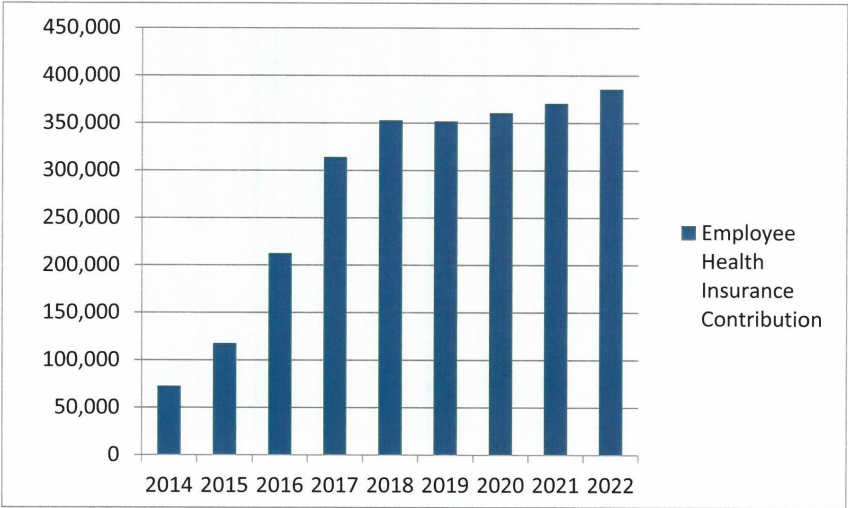
Employee/Retiree Benefits Costs  
2013-2022





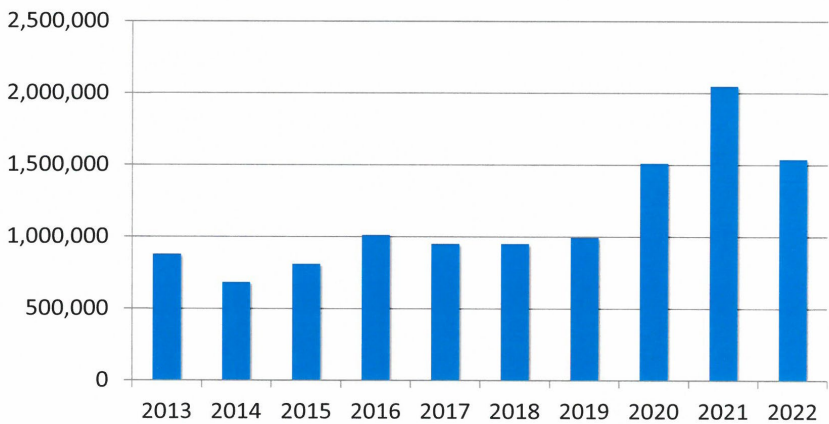
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Employee HI Contributions  
2014 - 2022

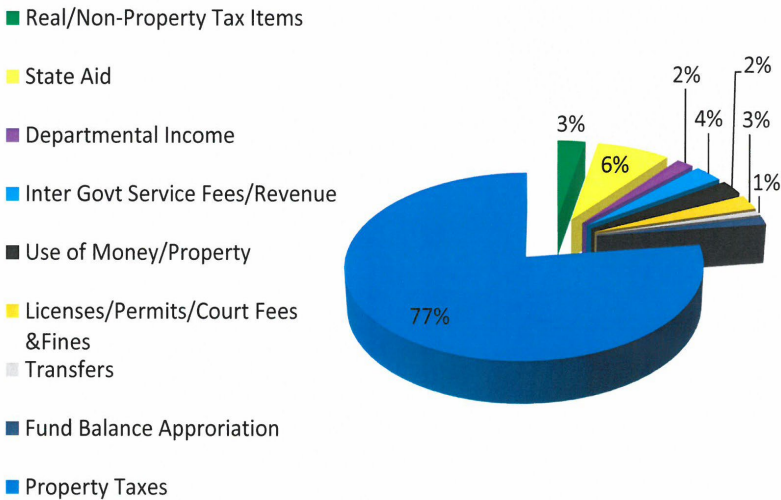


Mortgage Tax Revenue  
10 Year History

Years 2013-2022

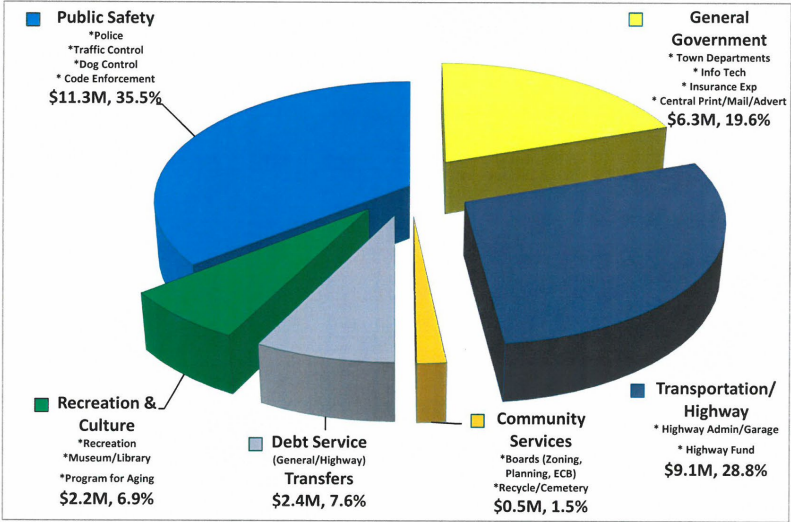


Townwide Budgeted Revenues for  
Fiscal Year 2022 - \$31,766,305



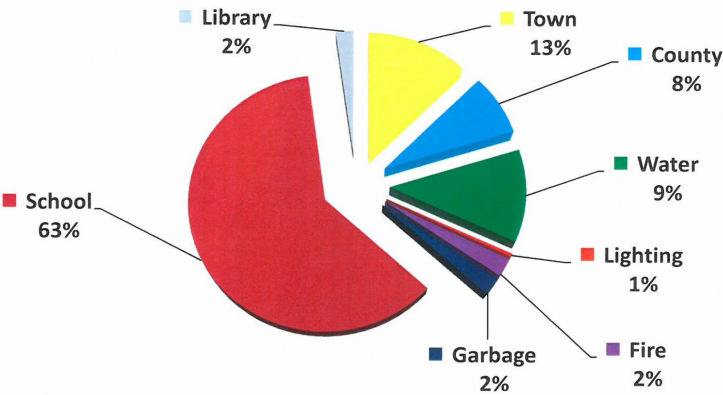
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Townwide Budgeted Expenditures for  
Fiscal Year 2022 - \$31,766,305



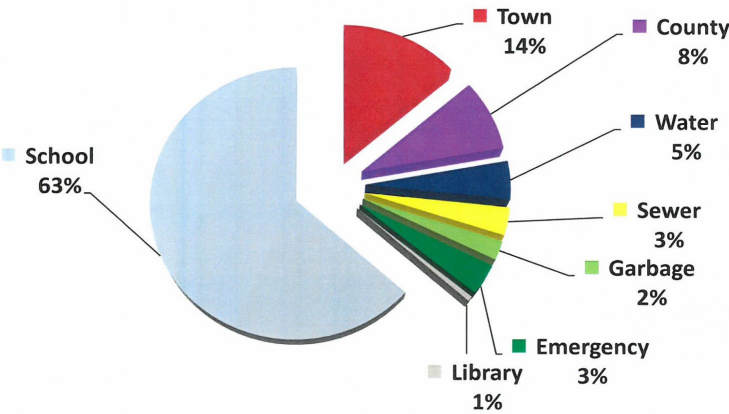
Total Tax Bill for Taxpayer in Mahopac Central  
School District

Tax Bill (431,400 Assessed Value)  
Total 2021 Taxes – \$13,336



Total Tax Bill for Taxpayer in Carmel Central  
School District

Tax Bill (347,800 Assessed Value)  
Total 2021 Taxes – \$12,394




(Cont.)

## Questions/Answers

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If anyone has any questions or concerns regarding the 2022 Tentative Budget please feel free to stop by the Comptroller's Office or call at (845) 628-1500 ext 175.

*Mary Ann Maxwell*  
**Town Comptroller**  
**Town of Carmel**



Supervisor Schmitt commented that his \$51 million 2022 Tentative Budget is a very responsible budget with not a lot of extras contained within it. He pointed out that changes can be made either up or down by the Town Board before the final budget is adopted and that the results of the upcoming town-wide garbage collection bid could have a significant impact on the final budget.

Supervisor Schmitt reiterated the timeline with regard to the 2022 budget adoption process, pointing out that the Public Hearing in connection therewith will be held on November 3, 2021. He stated that the Town Board is expected to adopt the 2022 Budget on November 17, 2021.

Supervisor Schmitt once again acknowledged the staff of the Comptroller's Office as well as his own staff for their efforts in assisting him with the preparation of his 2022 Tentative Budget.

Councilman Lombardi agreed that the outstanding garbage collection contract amount will impact the budget and commented that the Town Board will continue to work to ensure a sound 2022 Annual Budget.

Supervisor Schmitt opened the floor to the public for questions and comments on the 2022 Tentative Budget and presentation.

April Daly, Mahopac resident, praised Comptroller Mary Ann Maxwell's budget presentation. She went on to question with regard to the garbage collection contract, if the concerns voiced at a previous Town Board meeting and posted on social media with regard to the current vendor's performance, have been addressed. Ms. Daly then inquired about the increase budgeted for Carmel Sewer District #4 for emergencies and overtime.

Town Comptroller Mary Ann Maxwell explained that there has been an increase in emergency repairs in this district over the last few years and in 2021 a significant amount of money was pulled from the district's fund balance to cover them. With the fund balance running low, an increase had to be made to the tax levy to cover expenses going forward.

Ms. Daly sought clarification with regard to the Police Department's overtime budget line for 2022.

Ms. Maxwell explained that the police overtime budget remains the same as last year at \$540,000. However, the \$605,000 amount cited in the presentation includes \$20,000 for celebration patrol and \$45,000 for lake patrol.



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(Cont.)

Ms. Daly questioned how with the addition of \$1.7 million in new debt this year, the Town’s debt obligations have remained about the same. She asked if the Town had paid off debt.

Ms. Maxwell explained that if there is surplus in the General Debt Fund or Highway Debt Fund she would pay down BANs (bond anticipation notes), but indicated she would need to compare last year’s figures which she did not have on hand, to this year’s figures to provide further insight.

Ms. Daly asked how the Town Board has or will utilize the \$3.4 million awarded to the Town in federal funding.

Councilman Lombardi explained that the Town Board has until April of 2022 to preliminarily identify what the funding will be used for. A brief discussion regarding the matter ensued.

Councilman Lombardi went on to respond to Ms. Daly with regard to the issues brought forth by residents concerning the current vendor providing town-wide garbage collection services. He stated that the complaints made were reviewed by the Engineering Department along with the Town Board and the issues identified were hopefully eliminated in the bid specifications recently circulated.

James Carmody, hamlet of Carmel resident, cited the tax decrease proposed in the 2022 Tentative Budget and inquired if some aspect of the pandemic had a positive impact on the budget.

Supervisor Schmitt stated that it did not.

Ms. Maxwell explained that the tax decrease is a result of the substantial increase in the Town’s assessed values. She cautioned that if the assessed values start decreasing, taxpayers could see tax rate increases. Discussion followed.

**MINUTES OF TOWN BOARD MEETING HELD ON 9/1/2021 - ACCEPT AS SUBMITTED BY THE TOWN CLERK**

On motion by Councilman Lombardi, seconded by Councilwoman McDonough, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meeting held on September 1<sup>st</sup>, 2021 were accepted as submitted by the Town Clerk.

**CARMEL AMBULANCE DISTRICT NO. 1 - 2020 SERVICE AWARD ANNUAL REPORTS ADOPTED**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Ambulance District No.1, hereby accepts the 2020 Length of Service Award Program Annual Report for Carmel Ambulance District No. 1 as prepared by Penflex, Inc., a copy of which is on file in the Office of the Town Supervisor.

Resolution

Offered by: Councilman Schanil  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u>      </u>
Michael Barile	<u>X</u>	<u>      </u>
Frank Lombardi	<u>X</u>	<u>      </u>
Suzanne McDonough	<u>X</u>	<u>      </u>
Kenneth Schmitt	<u>X</u>	<u>      </u>

5 OCTOBER 2021  
TOWN BOARD MEETING

**CARMEL FIRE PROTECTION DISTRICT NO. 1 - 2020 SERVICE AWARD ANNUAL REPORTS ADOPTED**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Fire Protection District No.1, hereby accepts the 2020 Length of Service Award Program Annual Report for Carmel Fire Protection District No. 1 as prepared by Penflex, Inc., a copy of which is on file in the Office of the Town Supervisor.

Resolution  
Offered by: Councilwoman McDonough  
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Barile	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

**CARMEL FIRE PROTECTION DISTRICT NO. 2 - 2020 SERVICE AWARD ANNUAL REPORTS ADOPTED**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Fire Protection District No. 2, hereby accepts the 2020 Length of Service Award Program Annual Report for Carmel Fire Protection District No. 2 as prepared by Penflex, Inc., a copy of which is on file in the Office of the Town Supervisor.

Resolution  
Offered by: Councilman Lombardi  
Seconded by: Councilman Barile

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Barile	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

**HIGHWAY DEPARTMENT - EMERGENCY PURCHASE ACKNOWLEDGED - DRAINAGE PIPE - CARMEL WINWATER WORKS, CO. - \$15,500.00**

RESOLVED, that the Town Board of the Town of Carmel and upon the recommendation of Town of Carmel Highway Superintendent Michael J. Simone, hereby acknowledges and authorizes the emergency purchase of drainage pipe from Carmel Winwater Works, Co., Carmel, NY at a cost of \$15,500.00 in accordance with the invoice dated August 24, 2021 as attached hereto and made a part thereof; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to effect payment as authorized herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution  
Offered by: Councilman Barile  
Seconded by: Councilman Lombardi and Councilman Schanil

(Cont.)

Roll Call Vote	YES	NO
Robert Schanil	X	
Michael Barile	X	
Frank Lombardi	X	
Suzanne McDonough	X	
Kenneth Schmitt	X	

EXHIBIT "B"  
**Emergency Justification Form**  
**Town of Carmel Procurement Policy**

**Procurement Policy, Section VI: Emergency Procurement**

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

Department: Town of Carmel Highway Department

Vendor names: Carmel WinWater, vendor # 0879

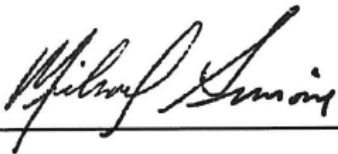

Nature of emergency: Drainage Pipe Shortages – purchase outside of bid-award

Estimated cost: \$15,500, and any future purchases

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- ☒ The situation arose out of an accident or unforeseen occurrence or condition.
- ☐ Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- ☒ The situation required immediate action, which could not await competitive bidding.
- ☒ The emergency purchases or services exceeded **\$10,000** and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- ☐ Other (provide explanation):

Purchasing Agent's signature for approval: \_\_\_\_\_

Department Head's signature for approval:  



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TOWN BOARD MEETING

(Cont.)

Bill To:

CARMEL WINWATER WORKS CO.  
86 FAIR STREET  
P O BOX 550  
CARMEL, NY 10512-0550

Original Invoice

Page	Date Printed	Invoice No.
1	8/24/21	136111 01

To Reorder Contact Us At  
Phone No. : (845) 228-4086  
Fax No .. : (845) 228-4098 DB# 17

Sold To:

TOWN OF CARMEL HIGHWAY DEPT  
55 MCALPIN AVE  
MAHOPAC, NY 10541-2344

Ship To:

TOWN OF CARMEL HIGHWAY DEPT  
86 Fair St  
Carmel, NY 10512-1305  
CARMEL

Customer Number	Customer Purchase Order	Salesman	Type Shipment	Ship VIA	Date Shipped
00017-001275	AUGUST 2021	010-MICHAEL CESARE	Stock	PICK UP	8/24/21

NON STOCK/SPECIAL ORDER MATERIAL IS NON RETURNABLE

Units Ordered	U/M	Item Description	Units Shipped	B/C	Price	Per	Discount	Extended	Tax
1,000	FT	12850020DW 12 DWALL F2648 PIPE	1,000		10.5000		.00	10,500.00	N
400	FT	12X20 SOLID N-12 ST-IB ASTM							
		15850020DW 15 DWALL F2648 PIPE	400		12.5000		.00	5,000.00	N
		15X20 SOLID N-12 ST-IB ASTM							

Any sales tax adjustments must be made within 30 days of invoice

Taxes: Monthly Service Charge May Be Applied To Past Due Accounts.  
2% 10 DAYS, NET 30  
If Paid By 9/03/21 You May Deduct 310.00  
Pay full balance by 9/23/21

Tax Area ID:	Net Sales	15,500.00
NY - 330790000	Freight	.00
State Tax % .000	State Tax	.00
Local Tax % .000	Local Tax	.00
	Invoice Amount	15,500.00

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call (845) 228-4086.  
T&C: You agree that the sale of these products/services is subject to all of our standard terms and conditions of sale located at  
www.winsupplyinc.com/tcsale.

INVOICE# : Laser Invoice

ENTRY INTO INTERMUNICIPAL AGREEMENT WITH COUNTY OF PUTNAM  
AUTHORIZED - SHARED ELECTRICAL INSPECTIONS

WHEREAS the County of Putnam has proposed that the Town Board authorize the signing of an Intermunicipal Agreement between the Town of Carmel and the County of Putnam for providing shared electrical inspection services to be utilized for various local municipalities within the County of Putnam, said agreement being proposed for a period of five (5) years;



5 OCTOBER 2021  
TOWN BOARD MEETING

(Cont.)

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the Town Supervisor Kenneth Schmitt to sign on behalf of the Town of Carmel, the Intermunicipal Agreement between County of Putnam and the Town of Carmel for shared electrical inspections in such form as is currently on file in the Office of the Town Supervisor; and

BE IT FURTHER RESOLVED that a copy of said Intermunicipal Agreement be filed with Town Clerk Ann Spofford after signature by the Town Supervisor.

Resolution

Offered by: Councilman Schanil  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Barile	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

**RESOLUTION FROM 9/1/2021 AMENDED - PROPOSAL ACCEPTED AND ENTRY INTO CONTRACT FOR AQUATIC HERBICIDE TREATMENT OF UPPER AND LOWER TEAKETTLE SPOUT LAKE AUTHORIZED - THE POND AND LAKE CONNECTION**

RESOLVED that the Town Board of the Town of Carmel, as Commissioners of Teakettle Spout Lake Park District, and upon the recommendation of Town of Carmel Town Engineer Richard J. Franzetti, P.E., hereby accepts the proposal of The Pond and Lake Connection, Newtown, CT for the performance of aquatic herbicide treatment services at Upper and Lower Teakettle Spout Lakes as follows:

<u>CONTRACT YEAR</u>	<u>CONTRACT PRICE</u>
May 1, 2022-April 30, 2023	\$8,925.00
May 1, 2023-April 30, 2024	\$8,925.00
May 1, 2024-April 30, 2025	\$8,925.00;

BE IT FURTHER RESOLVED that the Town of Carmel shall have the exclusive right to extend the contracts for said services for each of the years 2026 and 2027 at annual aggregate contract prices of \$8,925.00 for both Upper and Lower Teakettle Spout Lakes; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all necessary contract documentation to effect the authorization upon the terms authorized herein.

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilwoman McDonough  
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Barile	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

5 OCTOBER 2021  
TOWN BOARD MEETING

**CARMEL HAMLET SIDEWALK REPLACEMENT BID AWARDED UNDER COUNTY OF PUTNAM RFB-08-20 - CONTRACT C279 - WOODLAND MANOR, LLC - NOT TO EXCEED \$16,541.84**

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for repair of approximately 1,500 square feet of sidewalk along Route 52 in the Hamlet of Carmel;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel, and upon the recommendation of Town Engineer Richard J. Franzetti, P.E., hereby awards said contract to Woodland Manor, LLC, Patterson, NY pursuant to NY General Municipal Law §103(16) under County of Putnam RFB-08-20 at a cost not to exceed \$16,541.84; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates and performance and labor and materials bonds in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute the contract documents pursuant to this authorization.

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Barile

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Barile	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

Supervisor Schmitt explained that there is a good possibility that New York State will allow the Town to apply unused Multi-Modal funds previously awarded in connection with downtown Mahopac improvements for this project.

Supervisor Schmitt announced that as a result of the discussion held earlier in Executive Session, the following resolution would be added to the agenda.

**COLLECTION OF REFUSE, GARBAGE, RECYCLABLES & BULK RESIDENTIAL CONTAINER PICKUP - SINGLE FAMILY HOMES - BIDS REJECTED AND RE-ADVERTISEMENT FOR BIDS AUTHORIZED**

RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of the Town of Carmel Garbage District, hereby reject bids received in connection with Contract C-281 Collection of Refuse, Garbage, Recyclables & Bulk for Single Family Homes/Residential Pickup; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized to re-advertise for bids for COLLECTION OF REFUSE, GARBAGE, RECYCLABLES & BULK RESIDENTIAL CONTAINER PICKUP -- SINGLE FAMILY HOMES; and

BE IT FURTHER RESOLVED, that Town Engineer Richard J. Franzetti, P.E. shall furnish detailed specifications to be used in conjunction with the Town’s general bid conditions.

Resolution

Offered by: Councilman Barile  
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Barile	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>



**5 OCTOBER 2021  
TOWN BOARD MEETING**

**PUBLIC COMMENTS - AGENDA ITEMS**

No member of the public wished to comment at this time.

**TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS**

No member of the Town Board wished to comment at this time.

**PUBLIC COMMENTS - OPEN FORUM**

Greg Ellner, hamlet of Carmel resident, expressed his outrage with regard to the communication from the Town following the recent major water main break in Carmel Water District #2. Mr. Ellner commented on what he considered the severely inadequate notification provided to the impacted residents. He questioned whether New York State regulations were adhered to, why the Reverse 911 emergency alert system was not utilized, and why there was not a plan in place on how to notify residents in the event of a public safety emergency which could result in hundreds, if not thousands of people getting sick from unsafe water.

Town Engineer Richard Franzetti, P.E. stated that the Town was made aware of the water main break in Carmel Water District #2 at approximately 12:30 p.m. on October 1<sup>st</sup> and it was repaired shortly after midnight on October 2<sup>nd</sup>. He then went on to detail how the public notification was disseminated by the Town working in conjunction with the Putnam County Department of Health which included text alerts, updates to the Town's website, variable message sign displays, government access channel posts, as well as direct communications with representatives at Putnam Hospital Center and Silarx Pharmaceuticals. Mr. Franzetti explained that when the Town was made aware of its ability to do so today, a Reverse 911 call went out. He pointed out that only areas in the district without water for four hours or more were required to be notified by flyers and that notification was hand delivered to those establishments by Inframark, the operators for the water district.

Mr. Franzetti reported on the results of the water quality tests taken on October 2<sup>nd</sup> and October 4<sup>th</sup> which were deemed acceptable today and allowed for the lifting of the boil water advisory. He explained that the eight-foot-long lateral crack located at one of the lowest points in the water system was an unprecedented type of break and was difficult to isolate.

Mr. Franzetti stated that the Town remained in constant communication with Putnam County and Inframark throughout the disruption in water service. He stated that his office did their best to get information out to the residents and that they were inundated with phone calls indicating that it was not enough. Mr. Franzetti commented on how the Town can learn from this experience and stated that moving forward, accessing the Reverse 911 system will be included in their standard operating procedure.

After discussion held regarding the matter, Supervisor Schmitt assured Mr. Ellner that an improved protocol will be developed to better handle this type of emergency in the future.

James Carmody expressed his agreement with Mr. Ellner's comments concerning the need for better communication from the Town. He went on to inquire about the district's water testing and water quality following the system shutdown.

Mr. Franzetti briefly explained the water testing process conducted. He noted that the results showed sufficient chlorine residual within the system which indicated there to be no bacteria or colloform in the water that could be harmful.

5 OCTOBER 2021  
TOWN BOARD MEETING

**TOWN BOARD MEMBER COMMENTS - OPEN FORUM**

Supervisor Schmitt announced that the Town of Carmel Department of Recreation and Parks will be hosting their annual Harvest Fest on October 31, 2021 from 12:00 p.m. to 3:00 p.m. at Sycamore Park. Further information is available on the Recreation and Parks Department's webpage.

Supervisor Schmitt announced that Putnam County will hold a Household Hazardous Waste Drop-Off Day for Putnam County residents on October 9, 2021 from 9:00 a.m. to 12:00 p.m. at the Canopus Beach Parking Lot at Fahnestock State Park in Kent.

Councilwoman McDonough announced that the Recreation and Parks Advisory Committee is holding an open meeting on October 7, 2021 at 7:30 p.m. at Sycamore Park. All residents are invited to attend and provide their input.

Councilman Schanil reported that he and Recreation and Parks Director James Gilchrist met with Paul Camarda at Camarda Park recently. He stated that Mr. Camarda offered his landscaper's services as well as some materials to refresh the grounds around the park. Student volunteers from Carmel High School will be sought in the spring to assist with the project.

Councilman Schanil reported that progress is being made with regard to the Fowler Avenue gas station contamination cleanup.

**PUBLIC COMMENTS - OPEN FORUM (CONTINUED)**

A seated member of the public expressed her concern with regard to the dilapidated condition of the former Mahopac Farm property on Route 6 in Mahopac.

Supervisor Schmitt stated that the Director of Code Enforcement/Building Inspector Michael Carnazza had previously issued a Notice of Violation relating to the property and that he would follow up with him to convey her concerns.

**TOWN BOARD MEMBER COMMENTS - OPEN FORUM**

Supervisor Schmitt announced that the Town Board will meet next at their Work Session to be held on October 13, 2021 at 7:00 p.m.

**ADJOURNMENT**

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Schanil, with all Town Board members present and in agreement, the meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Ann Spofford, Town Clerk