

TOWN BOARD MEETING  
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Michael Cazzari on the 19<sup>th</sup> day of January 2022 at 7:05 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Baranowski, Councilman Lombardi, Councilwoman McDonough, Councilman Schanil, and Supervisor Cazzari.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

**PUBLIC COMMENTS**

Jean Hopper, Mahopac resident, referenced the Resolution Making Appointment of Senior Account Clerk in the Town of Carmel Accounting Department listed on the agenda. Ms. Hopper posed several questions specific to the interviewing and hiring process for the position. She went on to ask if the Supervisor or any member of the Town Board had any concerns regarding conflicts of interest or public optics in connection with the appointment, and if the Supervisor will be recusing himself from the vote on the matter.

Supervisor Cazzari thanked Ms. Hopper for her comments. He stated that as per the Town Board’s protocol, there would be no explanation or dialog at this time.

**MINUTES OF TOWN BOARD MEETING HELD ON 12/15/2021 - ACCEPT AS SUBMITTED BY THE TOWN CLERK**

On motion by Supervisor Cazzari, seconded by Councilman Lombardi, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meeting held on December 15<sup>th</sup>, 2021 were accepted as submitted by the Town Clerk.

**POLICE DEPARTMENT - PROBATIONARY PROMOTIONAL APPOINTMENT OF DETECTIVE MADE - DANIEL SHEA**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Police Department hereby appoints Officer Daniel Shea to the position of Detective, effective immediately, on a promotional probationary basis subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: Supervisor Cazzari  
Seconded by: Councilman Lombardi and Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

Police Chief Anthony Hoffmann acknowledged retiring senior investigator Detective Joseph LoPiccolo for his long and distinguished career with the Carmel Police Department. Chief Hoffmann proceeded to speak about Daniel Shea and his exemplary contributions to the Carmel Police Department.

Supervisor Cazzari echoed Chief Hoffmann’s sentiments.

Detective Shea was presented with his detective badge and the Town Board expressed their congratulatory best wishes to him.

19 JANUARY 2022  
TOWN BOARD MEETING

**PUBLIC HEARING SCHEDULED FOR 2/9/2022 - FIRE PROTECTION CONTRACTS  
AND AMBULANCE DISTRICT CONTRACTS FOR THE YEAR 2022**

RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing on the Fire Protection Contracts and the Ambulance District Contracts for the year 2022, to be held on the 9<sup>th</sup> day of February 2022 at the Town Hall, 60 McAlpin Avenue, Mahopac, NY at 7:00 p.m. or soon thereafter that evening as possible; said contracts to be advertised and posted as follows:

Contractor	Services	Not to Exceed
Mahopac Falls Volunteer Fire Department, Inc.	Fire Protection-Fire Protection Dist. #1	\$ 846,500.00
Mahopac Volunteer Fire Department, Inc.	Fire Protection-Fire Protection Dist. #2	\$ 1,500,000.00
Carmel Fire District & Carmel Fire Department, Inc.	Fire Protection-Fire Protection Dist. #3	\$ 888,375.00
Carmel Volunteer Ambulance Corps	Ambulance Service Carmel Ambulance District #1	\$ 220,000.00
North Salem Volunteer Ambulance Corps	Ambulance Services Carmel Ambulance District #1	\$ 13,000.00

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized to publish a notice of the Public Hearing in the official newspapers of the Town and to post a notice of said hearing on the bulletin board of the Town, said notices to be published and posted a minimum of ten days prior to the Public Hearing.

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Baranowski

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**OFFICE OF THE TOWN ASSESSOR - APPOINTMENT OF ASSESSMENT  
ASSISTANT MADE - BARBARA ALOSCO**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Barbara Alosco to the position of Assessment Assistant in the Town of Carmel Assessor's Office at a CSEA Group 5 Step 2 salary level effective immediately, subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: Councilman Schanil  
Seconded by: Councilwoman McDonough and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

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TOWN BOARD MEETING

**OFFICE OF THE TOWN ASSESSOR - PROBATIONARY APPOINTMENT OF REAL  
PROPERTY APPRAISER MADE - AMANDA CLERICI**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Amanda Clerici to the position of Real Property Appraiser in the Town of Carmel Assessor’s Office at a CSEA Group 7 Step 2 salary level effective immediately, on a probationary basis and subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution  
Offered by: Supervisor Cazzari  
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**ACCOUNTING DEPARTMENT - APPOINTMENT OF SENIOR ACCOUNT CLERK  
MADE - DOREEN CAZZARI**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Doreen Cazzari to the position of Senior Account Clerk in the Town of Carmel Accounting Office at a CSEA Group 5 Step 2 salary level effective immediately, subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution  
Offered by: Councilwoman McDonough  
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>          </u>	<u>          </u> Abstain

**REQUEST FOR PROPOSALS AUTHORIZED PURSUANT TO PROPERTY  
MAINTENANCE LAW CHAPTER 114 - 300 SEMINARY HILL ROAD - TM #66.-2-20.3**

RESOLVED that the Town Board of the Town of Carmel, in accordance with Chapter 114 of the Town of Carmel Town Code titled “Property Maintenance” hereby authorizes Town of Carmel Director of Codes Enforcement, Michael Carnazza to solicit/request proposals for the cleanup and correction of Town Code violations existing for the property located at 300 Seminary Hill Road (Town of Carmel TM #66.-2-20.3).

Resolution  
Offered by: Councilman Baranowski  
Seconded by: Councilman Lombardi and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

19 JANUARY 2022  
TOWN BOARD MEETING

**DEPARTMENT OF RECREATION AND PARKS - IMPROVEMENTS AT SYCAMORE PARK AUTHORIZED - PROPOSED EAGLE SCOUT PROJECT OF CONOR WATTS**

RESOLVED that the Town Board of the Town of Carmel, in connection with the proposed Eagle Scout project of Conor Watts of Boy Scouts of America Troop #1 Mahopac, hereby authorizes the performance of improvements at Sycamore Park in accordance with the memorandum and plans provided by Director of Recreation and Parks James R. Gilchrist as detailed in his memorandum to the Town Board dated January 3, 2022; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution  
Offered by: Councilman Lombardi  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**DEPARTMENT OF RECREATION AND PARKS - LICENSING AGREEMENT WITH ASCAP FOR 2022 - AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the renewal of the License Agreement with ASCAP for public performances of copyrighted music for the year 2022 at an annual rate of \$390.00; and

BE IT FURTHER RESOLVED that James Gilchrist, Director of Recreation and Parks, is hereby authorized to sign any necessary documents and/or reports concerning said renewal on behalf of the Town of Carmel.

Resolution  
Offered by: Councilman Schanil  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**DEPARTMENT OF RECREATION AND PARKS - REQUEST FOR PROPOSALS AUTHORIZED - CONCESSION STAND AT SYCAMORE PARK**

RESOLVED that, pursuant to the request of the Director of Recreation and Parks, the Town Clerk of the Town of Carmel is hereby authorized to solicit proposals for a vendor to operate the concession stand at Sycamore Park for a three (3) year period commencing March 21, 2022.

Resolution  
Offered by: Supervisor Cazzari  
Seconded by: Councilwoman McDonough

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**CARMEL FIRE PROTECTION DISTRICT #2 - ADVERTISEMENT FOR BIDS  
AUTHORIZED FOR INSTALLATION OF A DRY HYDRANT AT 278 DREWVILLE  
ROAD**

RESOLVED that, Ann Spofford, Town Clerk of the Town of Carmel is hereby authorized to advertise for bids for the installation of a dry hydrant within Carmel Fire Protection District #2 at 278 Drewville Road location; and

BE IT FURTHER RESOLVED, that such authorization shall be deemed to include any necessary professional surveying services which may be required in connection with the design and installation/construction of the referenced dry hydrant; and

BE IT FURTHER RESOLVED that upon finalization and completion of bid specifications, Town Engineer Richard J. Franzetti, P.E. is to furnish detailed specifications for the above to the Town Clerk which are to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilwoman McDonough  
Seconded by: Councilman Lombardi and Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**EMERGENCY REPAIRS/SERVICES ACKNOWLEDGED - CARMEL WATER  
DISTRICT #2 RADIO NETWORK TRANSMISSION TROUBLESHOOTING -  
ENGINEERED SOLUTIONS CORPORATION AND CARMEL SEWER DISTRICT #2  
CLARIFIER DRIVE UNIT #3 - G.M.H. ASSOCIATES OF AMERICA, INC.**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and sewer district collection system/distribution system and treatment facilities repairs as fully detailed in the memorandum of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated December 28, 2021, as attached hereto and made a part thereof.

Resolution

Offered by: Councilman Baranowski  
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

19 JANUARY 2022  
TOWN BOARD MEETING

(Cont.)

Richard J.Franzetti, P.E.  
Town Engineer




(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

Office of the Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: December 28, 2021

Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of emergency invoices that were submitted for payment/authorization to proceed in excess of \$10,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

- Carmel Water District 2 ~ Radio Network Transmission Troubleshooting  
In August and September of 2021, Inframark, the operators for CWD2, notified the Engineering Department that there were communication problems with the radio systems between the Everett Road and Lindy the storage tanks back to the water department building that operates the controls to tell the pumps. It was determined that the programmable logic controllers (PLC), which control the pumps feeding the storage tanks needed to be replaced. to turn on and off. The storage tanks, at that time, were being operated manually. The work included site visits and the replaced of the PLCs at the tanks. Attached are invoices in the amount of \$11,105.00 and \$5,896.83 for Engineered Solutions Corporation to make this repair.
- Carmel Sewer District 2 ~ Clarifier Drive Number 3  
On December 6, 2021, Inframark, the operators for CSD2, notified the Engineering Department that the clarifier drive for unit #3 has failed. At that time an emergency purchase order (PO) was issued to GMH the amount of \$10,000 to initiate the repair of this unit. This repair is needed due to the potential for hydraulic overloads within in the plant and violations to the SPDES permit. Attached is an invoice in the amount of \$12,844.39 for GMH to make this repair.

We request that this memorandum be put into the agenda as a matter of record.

Tel: (845) 628-1500 Fax: (845) 628-7085 email [rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)  
G:\Engineering\Town Board\Emergency Invoices\01-12-2022 WS\12-28-21 Emergency Repair Acknowledgement to TB.doc

**Engineered Solutions Corporation**  
P.O Box 5110  
Wayne, NJ 07474-5110  
(201) 768-1942

Invoice

DATE	INVOICE NO.
9/30/2021	22990

BILL TO
Town of Carmel Sewer and Water Districts 60 McAlpin Ave Mahopac, NY 10541

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TOWN BOARD MEETING

(Cont.)

Project Information		TERMS	DUE DATE
Water District			
SCADA Support		Net 30	12/25/2021
DATE	DESCRIPTION	AMOUNT	
9/10/2021	On-site System Troubleshooting Support Two trips made - During the day for Radio Network Troubleshooting and again at night to respond to an emergency situation See Daily Field Service Report for more information Two Engineers Travel to and from Site Daily Field Service Report	5,377.50	
9/11/2021	On-site System Troubleshooting Support Troubleshoot main radio in Treatment Plant and get it working properly See Daily Field Service Report for more information One Engineer Travel to and from Site Daily Field Service Report	1,711.25	
9/14/2021	On-site System Troubleshooting Support Radios testing and PLC troubleshooting at remote sites (Lindy and Everett Tanks); both PLCs are dead and need replacement per manufacturer support; troubleshoot analog signal wiring in treatment plant See Daily Field Service Report for more information Two Engineers Travel to and from Site Daily Field Service Report	4,016.25	
		Sales Tax (0.0%)	\$0.00
		Total	\$11,105.00

Engineered Solutions Corporation  
P.O Box 5110  
Wayne, NJ 07474-5110  
(201) 768-1942

Invoice

DATE	INVOICE NO.
8/31/2021	22964

BILL TO
Town of Carmel Sewer and Water Districts 60 McAlpin Ave Mahopac, NY 10541

Project Information		TERMS	DUE DATE
Water District			
SCADA Support		Net 30	12/18/2021
DATE	DESCRIPTION	AMOUNT	
8/5/2021	On-site System Troubleshooting Support - Carmel Water Treatment Plant Troubleshooting radio issues at Treatment Plant. Installing radios back at Lindy and Everett. Tracing wiring in the treatment plant. See Daily Field Service Report for more information Three Engineers on site Travel to and from Site Daily Field Service Report	5,559.33	
8/21/2021	Researching PLC programs and Ethernet module configuration in the old PLCs	225.00	
8/26/2021	Further research on old PLCs	112.50	
		Sales Tax (0.0%)	\$0.00
		Total	\$5,896.83

(Cont.)

EXHIBIT "B"  
**Emergency Justification Form**  
**Town of Carmel Procurement Policy**

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**Procurement Policy, Section VI: Emergency Procurement**

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

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Department: Engineering


Vendor name: Engineered Solutions Corp

Nature of emergency: PCL Troubleshooting at Water Plant and Storage Tanks

Estimated cost:

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- ☐ The situation arose out of an accident or unforeseen occurrence or condition.
- ☒ Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- ☒ The situation required immediate action, which could not await competitive bidding.
- ☒ The emergency purchases or services exceeded **\$10,000** and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- ☐ Other (provide explanation):

Purchasing Agent's signature for approval: 

Department Head's signature for approval: 

EXHIBIT "B"  
**Emergency Justification Form**  
**Town of Carmel Procurement Policy**

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**Procurement Policy, Section VI: Emergency Procurement**

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

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Department: Engineering

Vendor names: GMH

Nature of emergency: CSD2 Clarifier Drive #3

Estimated cost:



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(Cont.)

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- ☒ The situation arose out of an accident or unforeseen occurrence or condition.
- ☒ Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- ☒ The situation required immediate action, which could not await competitive bidding.
- ☒ The emergency purchases or services exceeded \$10,000 and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- ☐ Other (provide explanation):

Purchasing Agent's signature for approval: Richard / Tranjth

Department Head's signature for approval: Richard / Tranjth



**G.M.H. Associates of America, Inc.**  
5 Cheltenham Way, Bldg. 15, Trenton, N.J. 08638  
Mechanical, Electrical Engineering and Sales  
(609) 396-4751 Fax: (609)396-1067 Outside of New Jersey (800)728-5345  
24 Hours A Day Phone (800)728-5345 / Fax: (609)396-1067

New York State Certified  
Service-Disabled Veteran-Owned Business

Quote #: Q21257G		Quote	Date: 12/09/2021	Quote #: Q21257G	
Customer: Carmel SD, Inframark			Attn: Arthur Grippo, Plant Supervisor		
Address: 2 Renwick Street   Newburgh, NY 12550			Fax:	Phone: 845-541-3904	
Qty	Line	Description	Unit		Extended
1	1	G.M.H. Associates of America, Inc. will supply all supervision, labor, equipment and materials to do the following:  Rebuild Worm Gearbox, Adapter Bearing Assembly, and Motor for #3 Primary Clarifier.....  <b>Total Price this Quote</b> .....  ***NOTE***  1.) All the above information is restricted and confidential and is supplied to help the customer evaluate this quote and work procedure. Any dissemination either in whole or in part without G.M.H. Associates of America, Inc.'s express written authorization is expressly forbidden.  2.) Estimates and Quotes are billed at time and materials per contract rates plus Overtime, Emergency and Holiday adders +/-25%..			  <



Visa, MasterCard, American Express and Discover now accepted with 3% Service Charge.


Freight: Additional if applicable. Included with installation quote section acceptance.  
Delivery: Per factory  
Taxes: Additional if applicable.  
Permits, Fees and Licenses: Additional if applicable.

Terms: 33% with order to hold construction date, do shop and site engineering, pre-construction meeting, stage materials and subcontractors. 23% with upon drawing approval. Balance net 30 days for construction and new drive contracts.  
1/3 with order to do shop and site engineering, pre-remanufacturing, stage and order materials and subcontractors (if any).  
1/3 with delivery. Balance net 30 days for remanufactured supply contracts. (Above contingent on credit approval, emergency and first time customer orders C.O.D. 2%/month, 24%/year service charge on all invoices paid past the due date. Trenton, NJ Mercer County will hold judicial jurisdiction for any collection litigation, if any. Reasonable collection and attorney's fees will be paid by the customer, if any. Payment outside of terms will affect warrantee. Quotes and Estimates valid for 30 days.

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(Cont.)

- 1.) The followings listed items are not included with any of the foregoing equipment unless specifically itemized.
- A.) Handrail at tank center.
  - B.) Launder support rods and channels.
  - C.) Spare Parts.
  - D.) Electrical Controls, instrumentation, lighting, wiring, starters, intrinsically safe relays for overload alarm switches or push-button stations.
  - E.) Access ladders, ships ladder, stairs, platforms, kick plates, and peripheral handrail or cover plates.



# G.M.H. Associates of America, Inc.

5 Chelten Way, Bldg. 15, Trenton, N.J. 08638

Mechanical, Electrical Engineering and Sales

(609) 396-4751      Fax: (609)396-1067      Outside of New Jersey (800)728-5345

24 Hours A Day Phone (800)728-5345 / Fax: (609)396-1067

New York State Certified

Service-Disabled Veteran-Owned Business

PO #: 29639		Job #: 2112-142		Date: 12/09/2021		Invoice #: 21C12142S	
Customer: Carmel SD, Inframark					Attn: Arthur Grippo, Plant Supervisor		
Address: 2 Renwick Street   Newburgh, NY 12550				Fax:		Phone: 845-541-3904	
Qty	Line	Description				Unit	Extended
1	1	G.M.H. Associates of America, Inc. did supply all supervision, labor, equipment and materials to do the following:					
1	2	Rebuild Worm Gearbox, Adapter Bearing Assembly, and Motor for #3 Primary Clarifier.....					\$ 12,844.39
	3	Total Amount Due this Invoice.....					\$ 12,844.39



Visa, MasterCard, American Express and Discover now accepted with 3% Service Charge.

Terms: Balance net 30 days for remanufactured supply contracts. (Above contingent on credit approval, emergency and first time customer orders C.O.D. 2%/month, 24%/year service charge on all invoices paid past the due date. Trenton, NJ Mercer County will hold judicial jurisdiction for any collection litigation, if any. Reasonable collection and attorney's fees will be paid by the customer, if any. Payment outside of terms will affect warrantee.

**G.M.H. Associates** of America, Inc.

New York State Certified  
Service-Disabled Veteran-Owned Business

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24 Hours A Day Phone (800)728-5345 / Fax: (609)396-1067

PO #: 29639		Job #: 2112-141		Date: 12/06/2021		Invoice #: 21C12141S	
Customer: Carmel SD, Inframark				Attn: Arthur Grippo, Plant Supervisor			
Address: 2 Renwick Street   Newburgh, NY 12550			Fax:		Phone: 845-541-3904		
Qty	Line	Description	Unit		Extended		
	1	G.M.H Associates of America, Inc. did Supply all supervision, labor, equipment and materials to do the following:					
1	2	Service Call for One Person to come up and Troubleshoot Drive Unit.....			\$ 1,500.00		
	3	Total Amount Due this Invoice.....			\$ 1,500.00		



Visa, MasterCard, American Express and Discover now accepted with 3% Service Charge.

Terms: Balance net 30 days for remanufactured supply contracts. (Above contingent on credit approval, emergency and first time customer orders C.O.D. 2%/month, 24%/year service charge on all invoices paid past the due date. Trenton, NJ Mercer County will hold judicial jurisdiction for any collection litigation, if any. Reasonable collection and attorney's fees will be paid by the customer, if any. Payment outside of terms will affect warrantee.

**ENTRY INTO AGREEMENT WITH EAST OF HUDSON WATERSHED CORPORATION  
AND THE COUNTY OF PUTNAM FOR INSTALLATION OF STORMWATER  
RETROFIT PROJECT - AUTHORIZED**

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town Engineer Richard J. Franzetti, P.E. hereby authorizes entry into an agreement with the East of Hudson Watershed Corporation and the County of Putnam for the Installation of Stormwater Retrofit Facilities on property of the Town of Carmel, said Agreement to be in general form and content as currently on file in the office of the Town Supervisor.

Resolution  
Offered by: Councilman Lombardi  
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**CARMEL SEWER DISTRICT #2 WASTEWATER TREATMENT PLANT - PURCHASE  
OF MICROFILTRATION MEMBRANE UNITS - REGULATORY UPGRADE  
REIMBURSEMENT AUTHORIZED - FILMTEC CORPORATION - NOT TO EXCEED  
\$285,855.50**

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has advised the Town Board of the Town of Carmel that the existing microfiltration membrane units at the Carmel Sewer District #2 Wastewater Treatment Plant are in need of replacement; and

WHEREAS, the New York City Department of Environmental Protection (NYCDEP) has agreed to wholly and fully fund the acquisition, design and installation of the replacement microfiltration membrane units to replace the existing units, pursuant to a pilot study commissioned by NYCDEP and conducted at the CSD #2 WWTP; and

WHEREAS the Town Board has determined that the acquisition of the aforesaid membrane units are exempt from the New York General Municipal Law as a “sole source” exception;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #2 hereby accordingly authorize the purchase for the acquisition of the microfiltration membrane units from Filmtec Corporation, Edina, MN at a cost not exceed \$285,855.50; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to add the costs authorized herein to CSD #2 Q1 2022 invoice to NYCDEP for regulatory upgrade reimbursement; and

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to make any and all necessary budget revisions to effect the aforesaid purchase transactions authorized herein.

Resolution  
Offered by: Councilman Schanil  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

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**TOWN-OWNED PROPERTY LOCATED AT SOUTH LAKE BOULEVARD -  
PROPOSAL ACCEPTED FOR PROFESSIONAL SERVICES - ENVIRONMENTAL  
REMEDATION - DUTCHESS ENVIRONMENTAL CONSTRUCTION - ESTIMATED  
COST OF \$19,465.00**

RESOLVED, that the Town Board of the Town of Carmel hereby accepts the proposal of Dutchess Environmental Construction, Mahopac, NY for petroleum spill remediation services at the Town-owned property located at South Lake Boulevard in Mahopac, said services being at an estimated cost of \$19,465.00; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Michael Cazzari is hereby authorized to execute any and all documentation reasonably necessary to effectuate the purchase authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Supervisor Cazzari

Seconded by: Councilman Baranowski

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**TOWN ENGINEER RICHARD J. FRANZETTI, P.E. - ATTENDANCE AT SEMINAR  
AUTHORIZED - NEW YORK WATER ENVIRONMENT ASSOCIATION (NYWEA)  
CONFERENCE - 2/7/2022**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Town of Carmel Town Engineer, Richard J. Franzetti, P.E. to attend the New York Water Environment Association (NYWEA) conference in New York City Marriott Marquis on February 7, 2022 at a cost of \$458.28; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Carmel authorizes payment of reasonable and necessary expenses incurred in connection therewith upon audit.

Resolution

Offered by: Councilman Baranowski

Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**CARMEL SEWER DISTRICT #2 - WASTEWATER TREATMENT PLANT BAR  
SCREEN AND GRIT CLASSIFIER REPLACEMENT - CONTRACT NO. C275 -  
CHANGE ORDER #1 AUTHORIZED**

WHEREAS the Town Board of the Town of Carmel has previously awarded the contract for the above project to Wittcon Inc., Thompson Ridge, NY and

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has provided proposed Change Order No.1 to the aforesaid contract to the Town Board for consideration and review;

(Cont.)

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #2, hereby authorizes Town Supervisor Michael Cazzari to sign Change Order #1 to the aforementioned contract, resulting in no overall contract price increase or decrease, said Change Order to be in form as attached hereto and made a part hereof.

Resolution  
Offered by: Councilman Lombardi  
Seconded by: Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

CHANGE ORDER NO. 1

<u>C275 – CSD2 Bar Screen and Grit Classifier</u>			
PROJECT			
DATE OF ISSUANCE	12-20-2021	EFFECTIVE DATE	12-20-2021
OWNER The Town of Carmel			
OWNER's Contractor No. C275			
CONTRACTOR: Wittcon Inc.		ENGINEER: Town of Carmel	
You are directed to make the following changes in the Contract Documents.			
Reason for Change Order: Original time of completion 10 weeks. Time of completion changed to 30 weeks as identified below.			
Description: No Change in Contract Value.			
<ul style="list-style-type: none"><li>- 6 weeks for design drawings from the manufacturer.</li><li>- 3 weeks allowed for Project Engineer to review and approve shop drawings.</li><li>- 14 weeks for fabrication. *this date begins on receipt of approved drawings from Project Engineer.</li><li>- 1 week for shipping.</li><li>- 4 weeks for installation.</li><li>- 2 weeks for startup/commissioning</li></ul>			
Attachments: Contractor Request letter.			
CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIMES:	
Original Contract Price		Original Contract Times	
\$340,000.00		Substantial Completion: <u>March 1, 2022</u>	
		Ready for final payment: <u>                                  </u>	
Net changes from previous Change Orders No. to No.		Net change from previous Change Orders No. to No.	
None		None	
Contract Price prior to this Change Order		Contract Times prior to this Change Order	
---		Substantial Completion: <u>---</u>	
		Ready for final payment: <u>---</u>	
Net Increase (decrease) of this Change Order		Net Increase of this Change Order	
\$0		140 days	
Contract Price with all approved Change Orders		Contract Times with all approved Change Orders	
---		Substantial Completion: <u>July 18, 2022</u>	
		Ready for final payment: <u>                                  </u>	
		days or dates	

RECOMMENDED: ACCEPTED: APPROVED:

By: \_\_\_\_\_ By: \_\_\_\_\_ By: \_\_\_\_\_  
Engineer (Authorized Signature) Contractor (Authorized Signature) Owner (Authorized Signature)

Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

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**POLICE DEPARTMENT - APPLICATION FOR TUITION REIMBURSEMENT  
AUTHORIZED - P.O. SANDY CRECCO**

RESOLVED that the Town Board of the Town of Carmel, in accordance with the terms of the current collective bargaining agreement with the Town of Carmel Police Benevolent Association, hereby pre-approves the application for tuition reimbursement of P.O. Sandy Crecco, for the Fall 2021 academic term at SUNY Empire Online University and in connection with a bachelor of science curriculum.

Resolution  
Offered by: Councilman Schanil  
Seconded by: Councilman Baranowski and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**POLICE DEPARTMENT - ADVERTISING FOR BIDS AUTHORIZED - CLEANING OF  
UNIFORMS FOR 2022**

RESOLVED that, pursuant to the request of Town of Carmel Chief of Police Anthony Hoffmann, Town Clerk Ann Spofford is hereby authorized to advertise for bids for the cleaning of the Town of Carmel Police Department uniforms for calendar year 2022; and

BE IT FURTHER RESOLVED that Police Chief Anthony Hoffmann is to furnish detailed specifications for the above to Town Clerk Ann Spofford to be used in conjunction with the Town's general bid conditions and specifications.

Resolution  
Offered by: Supervisor Cazzari  
Seconded by: Councilman Schanil and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**AWARD OF BID AUTHORIZED UNDER NEW YORK STATE OFFICE OF GENERAL  
SERVICES CONTRACT NO. PC 69516 - GASOLINE FOR TOWN VEHICLES -  
GLOBAL MONTEBELLO GROUP**

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Chief of Police Anthony Hoffmann, hereby authorizes the award of bid for purchase of gasoline for Town vehicles for the period of December 17, 2021 through December 14, 2023 from Global Montebello Group, Waltham, MA under New York State Office of General Services Contract No. PC 69516 at the unit prices set forth therein.

Resolution  
Offered by: Councilman Baranowski  
Seconded by: Councilwoman McDonough

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**AWARD OF BID AUTHORIZED UNDER NEW YORK STATE OFFICE OF GENERAL SERVICES CONTRACT NO. PC 69021 - PURCHASE OF POLICE UNIFORMS - GALLS, LLC**

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Chief of Police Anthony Hoffmann, hereby authorizes the award of bid for purchase of uniforms for the Town of Carmel Police Department for the period through May 31, 2025 from Galls, LLC, Lexington, KY under New York State Office of General Services Contract No. PC 69021 at the unit prices set forth therein.

Resolution  
Offered by: Councilman Lombardi  
Seconded by: Councilwoman McDonough and Councilman Schanil

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**PROPOSAL ACCEPTED FOR POLICE VEHICLE EQUIPMENT INSTALLATION - CMJ EMERGENCY LIGHTING - NOT TO EXCEED \$13,591.33**

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Chief of Police Anthony Hoffmann, hereby accepts the proposal of CMJ Emergency Lighting, Copaigue, NY for equipment installation on the Town of Carmel 2021 Ford Police Interceptor utility vehicle at a cost not to exceed \$13,591.33 and in accordance with the proposal of December 31, 2021.

Resolution  
Offered by: Councilman Schanil  
Seconded by: Councilwoman McDonough and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**RESOLUTION ADOPTED PURSUANT TO GOVERNOR HOCHUL EXECUTIVE ORDER NO. 11.1 - ASSESSOR EXEMPTION APPLICATIONS**

RESOLVED, that pursuant to Executive Order No. 11.1, as well as Subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law, and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law, Town Assessor Glenn Droese is hereby authorized to grant exemptions pursuant to such section on the 2022 assessment roll to all property owners who received that exemption on the 2021 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further

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(Cont.)

dispensing with the requirement for assessors to mail renewal applications to such persons; and

BE IT FURTHER RESOLVED that the Town Assessor may require a renewal application to be filed when he has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or is now deceased.

Resolution

Offered by: Supervisor Cazzari  
Seconded by: Councilman Baranowski and Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**HIGHWAY DEPARTMENT - AWARD OF BID AUTHORIZED UNDER NEW YORK STATE OFFICE OF GENERAL SERVICES CONTRACT NO. GROUP #1800 AWARD # 23248 CONTRACT NO. PC 69477 - PURCHASE OF ROAD SALT - MORTON SALT, INC.**

RESOLVED THAT the Town Board of the Town of Carmel, upon the recommendation of Town of Carmel Highway Superintendent Michael Simone, hereby authorizes the awarding of bid for the purchase of road salt for the period of September 1, 2021 through August 31, 2022 from Morton Salt, Inc., under New York State Office of General Services Group #1800 Award # 23248 Contract No. PC 69477 at the unit prices set forth therein.

Resolution

Offered by: Councilman Baranowski  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Stephen Baranowski	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Robert Schanil	<u>X</u>	<u>          </u>
Michael Cazzari	<u>X</u>	<u>          </u>

**COMMENTS/ANNOUNCEMENTS**

Councilwoman McDonough reflected on the recent passing of longtime Mahopac resident and St. Patrick’s Day parade benefactor Danny Moloney.

Councilman Baranowski acknowledged New York State Senator Peter Harckham’s office for their contributions in connection with the Town’s latest law enforcement grant award.

Supervisor Cazzari’s Chief of Staff Anne Pasquerello responded to Jean Hopper’s questions regarding the Resolution Making Appointment of Senior Account Clerk in the Town of Carmel Accounting Department. Ms. Pasquerello stated that she has served as the HR consultant for the Town for over eight years and then explained how Civil Service Law, Rules and Regulations were adhered to throughout the hiring process. She noted that Ms. Cazzari was a previous Town employee with an outstanding record.



**ADJOURNMENT**

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Schanil, with all Town Board members present and in agreement, the meeting was adjourned at 7:45 p.m. to the scheduled Work Session.

Respectfully submitted,

Ann Spofford, Town Clerk