

MICHAEL S. CAZZARI
Town Supervisor

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

ROBERT KEARNS
Town Councilman

SUZANNE MC DONOUGH
Town Councilwoman

TOWN OF CARMEL

TOWN HALL



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.ci.carmel.ny.us

ALICE DALY
Town Clerk

KATHLEEN KRAUS
Receiver of Taxes

MICHAEL STERN
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD VOTING MEETING/WORK SESSION Wednesday, May 15th, 2024 7:00pm

PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

Carmel Police Department Recognition Awards 2023-2024

• Roll Call Attendance

Town Board Voting Meeting:

- **Accept Town Board Minutes April 17 & May 1, 2024**
 1. Res: Accepting Donation and Authorizing Install of Memorial Bench
 2. Res: Making Appointment to the Recreation and Parks Advisory Committee
 3. Res: Provisional Appointment Senior Recreation Leader Department of Recreation & Parks
 4. Res: Accepting and Authorizing Vehicle Purchase - Town of Carmel Highway Department
 5. Res: Authorizing Release of Bond
 6. Res: Acknowledging Performance of Emergency Repairs - Carmel Water & Sewer Districts
 7. Res: Authorizing Payment for Trailer Unit Installation – Town of Carmel Water Districts
 8. Res: Extension of Contract for Cemetery Maintenance Services – R2021-004
 9. Res: Extension of Contract for Lake Secor Park District Maintenance Services – R2021-001
 10. Res: Extension of Contract for Teakettle Lake Park District Maintenance Services – R2021-001
 11. Res: Appointing Legal Counsel and Authorizing Commencement of Litigation
 12. Res: Accepting Proposal for Legal Services
 13. Res: Authorizing Scheduling of Public Hearing
 14. Res: Authorizing Appointment of Town of Carmel Assessor

• Motion to Adjourn Voting Meeting

• Motion to Open Work Session

Town Board Work Session:

1. Richard J, Franzetti, PE. – Consider Request to Replace Drive Assembly for Carmel Sewer District #4
2. Richard J, Franzetti, PE. – Consider Request for Installation of Fishing Dock at Lake Casse Park District Clubhouse
3. Richard J, Franzetti, PE. – Consider Request to Accept Magpro LLC as Contractor for Generator Maintenance - RFP 2024-002

Public Comments on Town Related Business (Five (5) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)

• Motion to Adjourn Work Session Meeting

• Motion to Move to Executive Session

Town Board Executive Session:

- Personnel



**TOWN OF CARMEL
POLICE DEPARTMENT**

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2024 National Police Week

National Peace Officer Memorial Day – May 15, 2024

Carmel Police Department Recognition Awards 2023-2024

2023 Awards

Meritorious Police Duty and Letter of Commendation

Incident: Burglary – Dykeman Road

Date/Time: 10/18/2023 0730 Hours

Narrative: On October 18th, 2023 at 7:30am, Carmel Police were notified of a past commercial burglary at Dykeman Road and Route 52 in the Carmel Hamlet. Detective Daniel Shea led an investigation into this burglary assisted by Detective Devon Sanborn and Detective Brian Smith. Detective Shea identified a suspect in this incident as a previously convicted murderer wanted for numerous other burglaries throughout the downstate region. Conducting an extensive two week investigation across two states, Carmel Detectives alongside multiple other law enforcement agencies safely took this suspect into custody during a rolling surveillance across the Throggs Neck Bridge in the Bronx.

Awards: Meritorious Police Duty - Detective Daniel Shea
Letter of Commendation - Detective Devon Sanborn
Detective Brian Smith

Excellent Police Duty & Lifesaving Award

Incident: Missing Endangered Person – Myrtle Avenue

Date/Time: 07/27/2023 2015 Hours

Narrative: Beginning on the evening of July 27th, 2023, Carmel Police were notified of a missing vulnerable adult who was last known to be on foot walking in the area of Myrtle Avenue. The missing adult had medical conditions requiring medication, and weather conditions varied greatly. Over the span of four days, Lieutenant Michael Bodo and Detective Sergeant Brian Forde coordinated a complex investigation involving a large number of professional and volunteer personnel and multiple assets across a number of agencies in the first responder community. Relentlessly pursuing all leads, including deploying Carmel Police Patrol and Detectives, the Carmel Police K9 and Drone Units, Carmel Police Officers were able to lead assisting K9 units to a wooded area where the missing man was located alive. The man was airlifted to Westchester Medical Center where he was treated and released.



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Awards: Excellent Police Duty and Lifesaving Award

- **Lieutenant Michael Bodo – Incident Commander**
- **Detective Sergeant Brian Forde – Investigative Supervisor**
- **Detective Daniel Shea**
- **Detective Brian Smith**
- **Police Officer Vincent DeSantola – K9 Unit**
- **K9 Pietro – K9 Unit**
- **Police Officer Vincenzo Rocco – Drone Unit**

Lifesaving Award and Letter of Commendation

Incident: Unresponsive Child in Cardiac Arrest – Route 6

Date/Time: 5/20/2023 – 1637 Hours

Narrative: On May 20th, 2023 at 4:37pm, Carmel Police responded to a call of an unresponsive 8 year old female at a gymnastics studio on Route 6 in Mahopac. Police Officer Thomas Eagan was first on scene and took over care from bystanders. Upon the child losing her pulse, Officer Eagan and Sergeant Laura Whitten initiated lifesaving procedures including CPR, AED and administering oxygen through a bag valve mask. Officer Eagan and Sergeant Whitten coordinated with EMS and Mahopac Volunteer Fire Department personnel, as well as Police Officer Michelle Yeager and Police Officer Brian Detz and regained a pulse prior to transporting the child with a multi-jurisdictional escort to Maria Fareri Children’s Hospital.

**Awards: Lifesaving Award - Sergeant Laura Whitten
Police Officer Thomas Eagan
Letter of Commendation - Police Officer Michelle Yeager
Police Officer Brian Detz**

Lifesaving Award and Letter of Commendation

Incident: Missing Endangered Male – Wainwright Road

Date/Time: 10/1/2023 – 1843 Hours

Narrative: On October 1st, 2023 at 6:43pm, Carmel Police responded to Wainwright Road in the Carmel Hamlet on a report of a missing 84 year old male with dementia. Sergeant Kevin



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Anderson led a multi-agency investigation across the Towns of Carmel and Kent in search of the missing male with the aid of Police Officer James Zaccone, Police Officer Vincent DeSantola and K9 Pietro, and Detective Brian Smith. Coordinating police, fire, and EMS assets over the span of two days culminated in Sergeant Erin Macom and Police Officer Vincent Serio locating the man who had fallen in a densely wooded area near a retaining wall, obscuring his whereabouts from the search teams. The male was transported by EMS to the hospital and released to his family.

Awards: Lifesaving Award - Sergeant Kevin Anderson
Sergeant Erin Macom
Police Officer Vincent Serio
Letter of Commendation - Police Officer James Zaccone
Detective Brian Smith
Police Officer Vincent DeSantola
K9 Pietro

Lifesaving Award

Incident: Severe Laceration to the Wrist – Route 6

Date/Time: 8/4/2023 – 1320 Hours

Narrative: On August 4th, 2023 at 1:20pm, Carmel Police were dispatched to a residence on Route 6 in the Carmel Hamlet on a call of a pregnant female with a severe laceration to her wrist from a cooking accident. Police Officer Brian Sillery arriving on scene observed the female bleeding profusely and beginning to lose consciousness. Officer Sillery immediately applied a tourniquet to the woman’s arm, stopping the bleeding, and then he rendered aid while awaiting the arrival of the ambulance. The female regained consciousness and was transported to Westchester Medical Center by EMS.

Awards: Lifesaving Award - Police Officer Brian Sillery

Lifesaving Award

Incident: Unresponsive Child in Cardiac Arrest – Baldwin Lane

Date/Time: 8/22/2023 – 1702 Hours

Narrative: On August 22nd, 2023 at 5:02 pm, Carmel Police were notified of a 13 year old male actively seizing on Baldwin Lane in Mahopac. Upon arrival, Detective Brian Smith



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observed the male unresponsive and in cardiac arrest and immediately began emergency care, performing CPR, utilizing an AED, and administering oxygen through a bag-valve mask. Detective Smith further coordinated the efforts of CPD officers on the scene and assisted arriving EMS personnel. CPD officers along with multiple agencies then coordinated a multi-jurisdictional escort of the ambulance to Maria Fareri Children’s Hospital where the child recovered and was released.

Awards: Lifesaving Award - Detective Brian Smith
Police Officer Matthew Valente
Police Officer Arthur Kloskowski (WCPD)
Police Officer Anthony Bambach
Detective Daniel Shea
Detective Sergeant Brian Forde

Letter of Commendation

Incident: Animal Escape and Recovery – Long Pond Road

Date/Time: 9/25/2023 – 1716 Hours

Narrative: On September 25, 2023 at 5:16pm, Carmel Police responded to a residence on Long Pond Road on a report of 50 escaped goats from a penned in area adjacent the residence. Police Officer Vincent DeSantola, utilizing K9 Pietro and coordinating with Sergeants Erin Macom, Kevin Anderson, and Detective Brian Smith were able to corral the entire herd of goats on Craescot Way and back to the property, avoiding a hazardous condition for the animals and vehicle traffic on Long Pond Road. The homeowners commended the officers involved for their professionalism, politeness, sense of humor, and their ability to lessen the anxiety of the homeowners and the goats ultimately leading to a successful resolution to a potentially dangerous situation.

Awards: Letter of Commendation - Police Officer Vincent DeSantola
K9 Pietro
Sergeant Erin Macom
Sergeant Kevin Anderson
Detective Brian Smith



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2024 Awards

Lifesaving Award

Incident: Severe Laceration to the Wrist – Mahopac Falls

Date/Time: 4/25/2024 – 1015 Hours

Narrative: On April 25th, 2024 at 10:15am, Carmel Police were dispatched to a residence off of Route 6N in Mahopac Falls on call of a suicidal male who had slit his wrist. Police Officer Travis Lash arrived on scene to find the male bleeding severely from the self-inflicted injury to his wrist. Officer Lash immediately applied a tourniquet to the man's arm, stopping the bleeding, then bandaged the wound and located and secured a knife at the scene. Officer Lash then escorted the male to the hospital with EMS where the male received medical and psychiatric care.

Awards: Lifesaving Award - Police Officer Travis Lash

Lifesaving Award

Incident: Welfare Check – Unconscious Female – Gleneida Boulevard

Date/Time: 02/04/2024 – 2220 Hours

Narrative: On February 4th, 2024 at 10:20pm, Carmel Police were dispatched to a residence on Gleneida Boulevard in the Carmel Hamlet on a request for a welfare check of an elderly female resident. Police Officers Vincent DeSantola and Vincenzo Rocco canvassed the residence finding the doors locked, lights off, and the resident's vehicle not at the location. Undeterred, Officers DeSantola and Rocco were able to gain entry by climbing onto the roof of the residence and locating an unlocked window. Officers then found the female resident fallen on the floor of a bedroom wedged between the bed and the wall. They immediately began administering first aid and requested EMS. The female was transported to the hospital and it was subsequently determined that the female had been stuck in that position for three days, and would have likely not survived except for the call from her friend requesting the welfare check and the efforts of Officers DeSantola and Rocco.

**Awards: Lifesaving Award - Police Officer Vincent DeSantola
Police Officer Vincenzo Rocco**



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Letter of Commendation

Incident: 2023 Highest Enforcement Activity

Date/Time: 04/15/2024

Narrative: For the calendar year of 2023, Police Officer Vincent DeSantola and Police Officer led the department in traffic summonses and overall arrests. Even as these officers have taken upon extra duties as the K9 handler and Drug Recognition Expert respectively, they continue to lead the department in our enforcement efforts and are consistently an example of other officers to follow in keeping the community safe.

Awards: Letter of Commendation - Police Officer Vincent DeSantola
Police Officer Michelle Yeager

Letter of Commendation

Incident: Multi-Agency Police Emergency Response Team (ERT)

Date/Time: 5/1/2024

Narrative: In late 2023, the Multi-Agency Police Emergency Response Team, the tactical unit for nearly twenty years providing SWAT operators and Hostage Negotiators throughout Putnam County, lost a member agency and was forced to adjust to providing services solely to the Towns of Carmel and Kent. Taking this challenge head on, Lieutenant Neil Brown, Detective Sergeant Brian Forde, and Sergeant Kevin Anderson led the transition to a dual agency team and they have set the course for significant improvements in team leadership, personnel, training, equipment, operations, and coordination with other regional tactical teams.

Awards: Letter of Commendation -
Lieutenant Neil Brown
Detective Sergeant Brian Forde (ERT Commander)
Sergeant Kevin Anderson (ERT Team Leader)

Congratulations to all Town of Carmel Police Department Officers for their excellent work during these incidents and their continued service to our community.

Resolution #1

**RESOLUTION ACCEPTING DONATION AND AUTHORIZING
INSTALLATION OF MEMORIAL BENCH – AIRPORT PARK**

RESOLVED that the Town Board of the Town of Carmel, hereby authorizes the installation and placement of a memorial bench at the Airport Park facility, all in accordance with the memorandum and attachments submitted by Director of Recreation and Parks Nina Kallmeyer dated April 8, 2024; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Carmel hereby authorizes and consents to the dedication of these improvements in the memory of Christopher Provenzano; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates for all vendors and contractors proposed to perform improvements in connection with this authorization in form acceptable to Town Counsel, the aforesaid work may be commenced.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #2

**RESOLUTION MAKING APPOINTMENT TO THE
RECREATION AND PARKS ADVISORY COMMITTEE**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Donna Proft to the Town of Carmel Recreation and Parks Advisory Committee for a term commencing immediately and expiring December 31, 2026.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #3

**RESOLUTION MAKING PROBATIONAL APPOINTMENT
SENIOR RECREATION LEADER RECREATION & PARKS DEPARTMENT**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Zachary Frank to the position and title of Senior Recreation Leader in the Town of Carmel Recreation and Parks Department, said appointment being at CSEA Group 8 Step 1 salary level on a probationary basis commencing May 28th, 2024 subject to the provisions of Civil Service Law and the Civil Service Rules and Regulations.

Resolution

Offered by: _____

Second by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #4

**RESOLUTION AUTHORIZING VEHICLE PURCHASE
TOWN OF CARMEL HIGHWAY DEPARTMENT**

RESOLVED, that the Town Board of the Town of Carmel, upon the recommendation and request of Town of Carmel Superintendent of Highways Michael Stern, hereby authorizes the purchase of a 2016 Ford Transit 150 Van from Upstate Auto Sales, Hoosick Falls, NY at a cost not to exceed \$19,995.00.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #5

RESOLUTION AUTHORIZING RELEASE OF BOND

WHEREAS application has been made by Day Road, LLC for the total release of a site plan bond posted in accordance with the Land Subdivision and/or Zoning Regulations for Tax Map #55.6-1-41 with respect to a site plan approval issued for the aforesaid property; and

WHEREAS said application has been reviewed by the Town Engineer and release of the bond has been recommended and approved by the Town Engineer and the Town of Carmel Planning Board,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the site plan bond posted, Western Surety Company Bond #71998916 in the amount of \$73,000.00.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #6

**RESOLUTION ACKNOWLEDGING PERFORMANCE OF EMERGENCY REPAIRS
CARMEL WATER AND SEWER DISTRICTS**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various water and sewer districts of the Town of Carmel, hereby acknowledges the emergency performance of water and/or sewer district collection system/distribution system and/or treatment facilities repairs, all as fully detailed in the memoranda of Town Engineer Richard J. Franzetti, P.E. to the Town Board dated April 26, 2024, as attached hereto and made a part thereof.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer
Date: April 26, 2024
Re: Emergency Repairs/Services

This memorandum is being presented to the Town Board to advise the Board of the attached emergency invoice that was submitted for payment/authorization to proceed in excess of \$10,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

- CSD7 - Valve Installation

On April 4, 2024 Inframark the operators for CSD 7, notified the Engineering Department that a bypass valve at the mixing box is seized in the closed position (it should be closed under normal conditions). Inframark used the valve exercising machine on full torque and were still unable to open the valve. This valve is needed to in order bypass flow past the mixing box instead of through. Attached please find an invoice from Kuck Excavating in the amount of \$12,686.035 to make this repair

Per the attached, there are sufficient funds in the operating budget for this expense.

We request that this memorandum be put into the agenda as a matter of record.

Ed Kuck Excavating Inc

20 Day Road
Carmel, NY 10512

CSD 7
INV #
TOC 25-2024
REQ #
Vendor 0670
Tax ID - 133851002

Attention:, ENGINEERING
TOWN OF CARMEL

EMERGENCY 6" BROKEN VALVE/INSTALLATION NEW 6" VALVE

Respond as per INFRAMARK
Job Location: 35 DAHLIA DRIVE SEWER PLANT
Work Completed 4/4/2024 – 7 HRS 4/9/2024 8 HRS
Start time: End Time: 15 HRS

Job Description:

DAY 1: EXCAVATE BROKEN VALVE, EXPOSE ALL FITTINGS AROUND VALVE. CLEAN OFF BOLTS IN ORDER TO BE REMOVED, SECURED AREA FOR NIGHT

DAY 2: REMOVED OLD VALVE, INSTALLED NEW VALVE, BACKFILL AND COMPACT SOIL. INSTALLED VALVE BOX, RESTORED LAWN AREA

| Materials / Equipment/ Labor | Total Hrs,yds,qty | Price per yd, qty, day | Total |
|------------------------------|---------------------|------------------------|-----------|
| Track Hoe MR55 | 15 | \$95.00 per hour | 1,425.00 |
| PC-120 | | \$175.00 PER HR | |
| Dump Truck | 15 | \$100.00 per hour | 1,500.00 |
| Support Vehicle | Day rate 2DAYS | \$155.00 PER DAY | 310.00 |
| Chop Saw | Day rate DAY 2 | \$ 70.00 | 70.00 |
| Jumping Jack | Day rate DAY 2 | \$70.00 | 70.00 |
| Plate tamper | Day rate | \$70.00 | |
| Mud Sucker | Day rate | \$70.00 | |
| Locater | Day rate | \$70.00 | |
| TRASH PUMP & HOSE | DAY RATE PER UNIT | \$225.00 PER PUMP | |
| Machine Hammer | Day rate | \$250.00 | |
| Powered drill/hammer | Day rate | \$70.00 | |
| MACHINE OPERATOR OT 1-1/2 | HRS X MAN | \$291.27 PER HR | |
| Machine operator | 15 HRS X1 MAN | \$194.18 PER HR | 2,912.70 |
| Laborers | 7 HRS X 2 MEN DAY 1 | \$169.30 PER HR | 2,307.20 |
| LABORER OT 1 -1/2 | HRS X MEN | \$253.95 PER HR | |
| Item 4 | YARDS | \$52.00 per yard | |
| Seed | 1/8 BAG | \$150.00 bag | 18.75 |
| LABORER DAY 2 | 8 HRS X 3 MEN | \$169.30 PER HR | 4,063.20 |
| Top soil | | \$50.00 | |
| Blacktop | | \$157.00 per ton | |
| SHORING BOX | | \$500.00 | |
| HAY | ½ BAG | \$19.00 bag | 9.50 |
| GRAVEL | | \$57.00/YARD | |
| LIGHT TOWER | TOWERS | \$275.00 DAY RATE | |
| SKYLIFT | | 90.00 PER HR | |
| Total | | | 12,686.35 |

EXHIBIT "B"

**Emergency Justification Form
Town of Carmel Procurement Policy**

Procurement Policy, Section VI: Emergency Procurement

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

Department: Engineering

Vendor names: Ed Kuck Excavating

Nature of emergency: CSD7 Emergency Valve Repair

Estimated cost: See attached

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- The situation arose out of an accident or unforeseen occurrence or condition.
- Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- The situation required immediate action, which could not await competitive bidding.
- The emergency purchases or services exceeded **\$10,000** and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- Other (provide explanation):

Purchasing Agent's signature for approval:  _____

Department Head's signature for approval:  _____

Resolution #7

**RESOLUTION AUTHORIZING PAYMENT FOR
TRAILER UNIT INSTALLATION
TOWN OF CARMEL WATER DISTRICTS**

RESOLVED, the Town Board of the Town of Carmel, acting as Commissioners of the various Carmel Water Districts, and upon the recommendation of Town Engineer Richard J. Franzetti, hereby authorizes payment to Bee & Jay Plumbing, Mahopac, NY for trailer unit installation required for PFOA/PFAS pilot studies being conducted at the Town of Carmel Water District facilities in the total amount of \$17,384.85 and in accordance with the invoice dated April 15, 2024; and

BE IT FURTHER RESOLVED, that the costs of said installations are to be apportioned equally among the Town of Carmel Water Districts; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget revisions to effect the repairs authorized herein.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #8

**RESOLUTION EXTENSION OF CONTRACT FOR
CEMETERY MAINTENANCE SERVICES – R2021-004**

RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of Town Engineer Richard J. Franzetti, P.E. authorizes the awards the extension of the existing contract for Town of Carmel Cemetery maintenance services with Kiko’s Landscaping, Carmel NY, for 2025 and 2026 at annual costs of \$15,675.00 per year; and

BE IT FURTHER RESOLVED that upon presentation of insurance and bonds in form acceptable to Town Attorney, Town Supervisor Michael S. Cazzari is hereby authorized to sign any documentation necessary to effectuate said contract extension renewal on the terms authorized herein on behalf of the Town of Carmel.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #9

**RESOLUTION EXTENSION OF CONTRACT FOR
LAKE SECOR PARK DISTRICT MAINTENANCE SERVICES – R2021-002**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Lake Secor Park District, and upon the recommendation of Town Engineer Richard J. Franzetti, P.E. authorizes the extension of the existing contract for Lake Secor Park District maintenance services with Bella Vista Landscaping, Carmel NY, for 2025 and 2026 at annual costs of \$4,450.00 and \$4,550.00 respectively; and

BE IT FURTHER RESOLVED that upon presentation of insurance and bonds in form acceptable to Town Attorney, Town Supervisor Michael S. Cazzari is hereby authorized to sign any documentation necessary to effectuate said contract extension renewal on the terms authorized herein on behalf of the Town of Carmel.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #10

**RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR
TEAKETTLE LAKE PARK DISTRICT MAINTENANCE SERVICES – R2021-003**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of the Lake Teakettle Park District, and upon the recommendation of Town Engineer Richard J. Franzetti, P.E. authorizes the extension of the existing contract for Lake Teakettle Park District maintenance services with Kiko’s Landscaping, Carmel NY, for 2025 and 2026 at annual costs of \$7,500.00; and

BE IT FURTHER RESOLVED that upon presentation of insurance and bonds in form acceptable to Town Attorney, Town Supervisor Michael S. Cazzari is hereby authorized to sign any documentation necessary to effectuate said contract extension renewal on the terms authorized herein on behalf of the Town of Carmel.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #11

**RESOLUTION APPOINTING LEGAL COUNSEL AND
AUTHORIZING COMMENCEMENT OF LITIGATION**

RESOLVED, the Town Board of The Town of Carmel hereby appoints Joseph A. Charbonneau, Esq. 3 Starr Ridge Road, Brewster, NY as counsel for the Town of Carmel for the purposes of commencement of any and all matters and proceedings in Supreme Court and/or Town of Carmel Justice Court with respect to Town of Carmel Town Code or other New York State law violations at the premises known and designated as Town of Carmel Tax Map# 75.19, Block 1, Lot 5; and

BE IT FURTHER RESOLVED, that said legal services are hereby approved at a rate of \$225.00 per hour.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #12

RESOLUTION ACCEPTING PROPOSAL FOR LEGAL SERVICES

RESOLVED, the Town Board of The Town of Carmel hereby accepts the proposal of Bleakley Platt & Schmidt LLC, White Plains, NY as special counsel for the Town of Carmel in accordance with the proposal dated May 14th, 2024 &

BE IT FURTHER RESOLVED, that said legal services are hereby approved at a rate of \$375.00 per hour.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

RESOLUTION #13

RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing at Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 on Wednesday June 19th, 2024 at 7:00 p.m. or as soon thereafter that evening as possible, on a proposed Local Law amending Chapter 156 of the Code of the Town of Carmel, entitled "Zoning"; and

BE IT FURTHER RESOLVED that Town Clerk Alice Daly is hereby authorized and instructed to publish and post the necessary notices in the official newspapers of the Town and on the Town bulletin board regarding this Public Hearing.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Resolution #14

**RESOLUTION AUTHORIZING APPOINTMENT
TOWN OF CARMEL TOWN ASSESSOR**

RESOLVED, that the Town Board of the Town of Carmel, pursuant to New York Town Law §24, hereby appoints Brian Scott McMillan as Town Assessor, for a term commencing May 16, 2024 and concluding September 30, 2025 at an annual salary of \$120,000.00.

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget revisions to effect the aforesaid appointment authorized herein.

Resolution

Offered by: _____

Seconded by: _____

| <u>Roll Call Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------|------------|-----------|
| Robert Kearns | ___ | ___ |
| Suzanne McDonough | ___ | ___ |
| Frank Lombardi | ___ | ___ |
| Michael Cazzari | ___ | ___ |

Work Session Item #1

*Richard J. Franzetti, P.E.
Town Engineer*




*(845) 628-1500
(845) 628-2087
Fax (845) 628-7085*

Office of the Town Engineer
*60 McAlpin Avenue
Mahopac, New York 10541*

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: May 7, 2024

Re: CSD # 4 – drive assembly for the rotating biological contactor #2

Inframark, the operators for Carmel Sewer District 4 (CSD 4) has advised the Engineering Department (Department) that the drive assembly for the rotating biological contactor (RBC) #2 has failed. Currently influent flow is being directed through RBC#1 and RBC#3 which increases the loading rate on each of those units.

The RBC units are compliance related and failure of either RBC unit 1 or 3 units will cause the plant to be out of compliance with the State Pollution Discharge Elimination System (SPDES) Permit for ammonia and possibly biochemical oxygen demand (BOD).

This is considered an emergency and Inframark has been authorized to move forward with this repair. Inframark requested and received the attached quote to repair this unit in the amount of \$59,604.00.

There are sufficient funds in the CSD4 operating budget, however there will need to be a budget transfer request to fund it out of the equipment line.

From: [Boyd, Diane](#)
To: [Franzetti, Richard](#); [Esteves, Donna](#)
Cc: [Geertsema, Jack](#); [Batz, Michael](#); [Harris, Carrie](#); [Dries, Gabriel](#); [Farrell, Christopher](#); [Dursee, Kristoffer](#); [Spinner, Brian](#); [Marro, Nicholas](#)
Subject: Fwd: TAM Quote - Sewer District #4
Date: Thursday, May 2, 2024 3:59:18 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[Service Quote.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please see attached quote for the emergency repair of the RBC at CSD4.
This is critical since we will be out of Permit compliance for Ammonia and possibly BOD for the month of May.

Diane Boyd, Project Manager
INFRAMARK

Get [Outlook for iOS](#)

From: Accounts Receivable <accountsreceivable@tamententerprises.com>
Sent: Thursday, May 2, 2024 3:46:13 PM
To: Geertsema, Jack <Jack.Geertsema@inframark.com>; Boyd, Diane <diane.boyd@inframark.com>
Cc: Andy TAM <andy@tamententerprises.com>; dispatch TAM <dispatch@tamententerprises.com>
Subject: TAM Quote - Sewer District #4

This Message Is From an External Sender

This message came from outside your organization. Please use caution when clicking links.

[Report Suspicious](#)

Good Afternoon attached is the quote for the RBC work at Sewer District #4 as requested.
Please review & let us know if you have any questions.



Christina Vasquez

Accounts Receivable

(845) 294-8882 | www.tamententerprises.com

[114 Hartley Road, Goshen, NY 10924](#)

114 Hartley Road
Goshen NY 10924



P: (845) 294-8882
F: (845) 294-8883

Quote

Customer Town of Carmel
60 McAlpin Avenue
Mahopac NY 10541

Date Estimate #
05/02/2024 6547

PO #:

| Description | Unit | Quantity | Rate | Amount |
|--|------|----------|-----------|-----------|
| - Carmel Sewer District #4 | | | | |
| TAM Enterprises Inc. is pleased to quote the following: | | | | |
| Supply all necessary Labor, Equipment, Rigging and Material to: | | | | |
| - Remove RBC and cover. | | | | |
| - Disassemble, removal and disposal of existing gear box. | | | | |
| - Supply and installation of 1 new Dodge 188D 5HP Bio Disc Reducer Assembly. | | | | |
| - Test RBC. | | | | |
| - Install end cover. | | | | |
| For the sum of: | | 1.00 | 59604.000 | 59,604.00 |

* 2-3 month lead time for gear box.

Notes

Customer Signature _____

Accepted By : _____

| | |
|--------------------|--------------------|
| Subtotal | \$59,604.00 |
| Sales Tax: | 0.00 |
| Quote Total | \$59,604.00 |

24 Hour Emergency Service - Certified Backflow Prevention Technician - Hydro Vacuum Excavation - Pump Station Installation & Maintenance
High Pressure Water Jetting - Video Inspection of Underground Lines - Installation of Water & Sewer Lines - Clearing of Catch Basins
Man Hole Rehabs - Sewer & Water Plant Rehabs - Confined Space Entry - Pipe Lining Services - Soil Remediation Services
Pipe Location Services - Wet Taps - Inset-A-Valves - Industrial Tank Pumping - Excavation Services - Emergency Sewer By-Pass Pumping

www.tamenterprises.com

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: FW: CSD4 - RBC#2 Drive Assembly Failure
Date: Monday, May 6, 2024 2:54:52 PM
Attachments: [Outlook-heux5eav.png](#)
[Service Quote.pdf](#)
Importance: High

Rich,

Please see attached quote per the emergency request below, which will require the Board's acknowledgement. I am going to authorize Inframark to move forward as this is time sensitive. There are sufficient funds in the CSD4 operating budget, however I will be submitting a budget transfer request to fund it out of the equipment line.

Thanks,

Donna Esteves
Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

From: Geertsema, Jack <Jack.Geertsema@inframark.com>
Sent: Monday, April 22, 2024 11:39 AM
To: Franzetti, Richard <rjf@ci.carmel.ny.us>; Esteves, Donna <de@ci.carmel.ny.us>
Cc: Harris, Carrie <carrie.harris@inframark.com>; Boyd, Diane <diane.boyd@inframark.com>; Batz, Michael <michael.batz@inframark.com>; Dursee, Kristoffer <kristoffer.dursee@inframark.com>; Dries, Gabriel <gabriel.dries@inframark.com>; Farrell, Christopher <christopher.farrell@inframark.com>; Spinner, Brian <Brian.Spinner@inframark.com>; Marro, Nicholas <nicholas.marro@inframark.com>
Subject: CSD4 - RBC#2 Drive Assembly Failure
Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

RBC#2 at CSD4 appears to have a failed drive assembly. The motor and main pulley spin freely but will not move the unit itself. So, most likely the gearbox between the main bearing and motor is shot. At this point it seems the shaft and main bearing are not seized, But we won't know for sure until it's further assessed/ taken apart.

I've reached out to TAM to try and get an emergency repair quote...According to our records they replaced the main bearing assembly in 2021.

Once the quote is received, we'll need to move quickly on repairs considering this will impact our ammonia removal capabilities the longer it's left offline. For now, influent flow is being

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: May 7, 2024

Re: Fishing Dock – Lake Casse

The Lake Casse Park District (LCPD) received the attached proposals for the purchase and installation of a fishing dock at the LCPD clubhouse. The following quotes were received:

| Contractor | Total price |
|-------------------|--------------------|
| 1. FWM Docks | \$11,268.00 |
| 2. Accu-Dock | \$16,038.00 |
| 3. Ez-Dock | \$18,500.00 |

Based upon the review of the quote and pricing, we recommend that the project be awarded to FWM Docks at a cost \$11,268.00.

Per the attached there are sufficient funds in the LCPD operating funds to make this purchase. A budget transfer will be needed

I respectfully request that this matter be placed on the next available work session for discussion.



DOCKS

11 Friars Drive - Hudson, NH 03051
O: 603.578.9699 | F: 603.578.5585
www.fwmdocks.com | info@fwmdocks.com

Created Date 4/10/2024 Quote Number 00033579

Prepared By John Morin Phone 914 7607673

Phone (603) 417-5664 Email ooandp@gmail.com

Email jmorin@fwmdocks.com

Fax (603) 578-5585

Bill To Name Town of Carmel Ship To Name Town of Carmel

Bill To 60 McAlpin Avenue
Mahopac, NY 10541
United States

| Quantity | Product Code | Product | List Price | Total Price |
|----------|--------------|---|------------|-------------|
| 1.00 | D6103 | 4' x 6' Aluminum Transition Ramp / ThruFlow Decking Gray (Must Add Outside Hinge) | \$819.00 | \$819.00 |
| 1.00 | D9040 | Outside Hinge w/ 48" Hinge | \$78.00 | \$78.00 |
| 2.00 | D1070 | Floating 4' x 10' Aluminum Frame w/ ThruFlow Decking (Gray) | \$2,177.00 | \$4,354.00 |
| 1.00 | D1079 | Floating 5' x 12' Aluminum Frame w/ ThruFlow Decking (Gray) | \$2,919.00 | \$2,919.00 |
| 2.00 | D4013 | 4' Floating Dock Hinge Kit | \$135.00 | \$270.00 |
| 6.00 | D4007 | Pipe Bracket (for 3.5" galvanized pipe) | \$235.00 | \$1,410.00 |
| 2.00 | E116027 | 2-3/8" OD - 10 GAUGE X 7' L GALVANIZED PIPE | \$84.00 | \$168.00 |
| 4.00 | E11602105 | 2-3/8" OD - 10 GAUGE X 10.5' L GALVANIZED PIPE | \$126.00 | \$504.00 |
| 6.00 | E100255 | AUGER KIT FOR 2-1/2" OD PIPE | \$41.00 | \$246.00 |
| 1.00 | FWMDEL | Delivery | \$0.00 | \$500.00 |

Subtotal \$11,268.00

System Total \$11,268.00

Accepted & Authorized

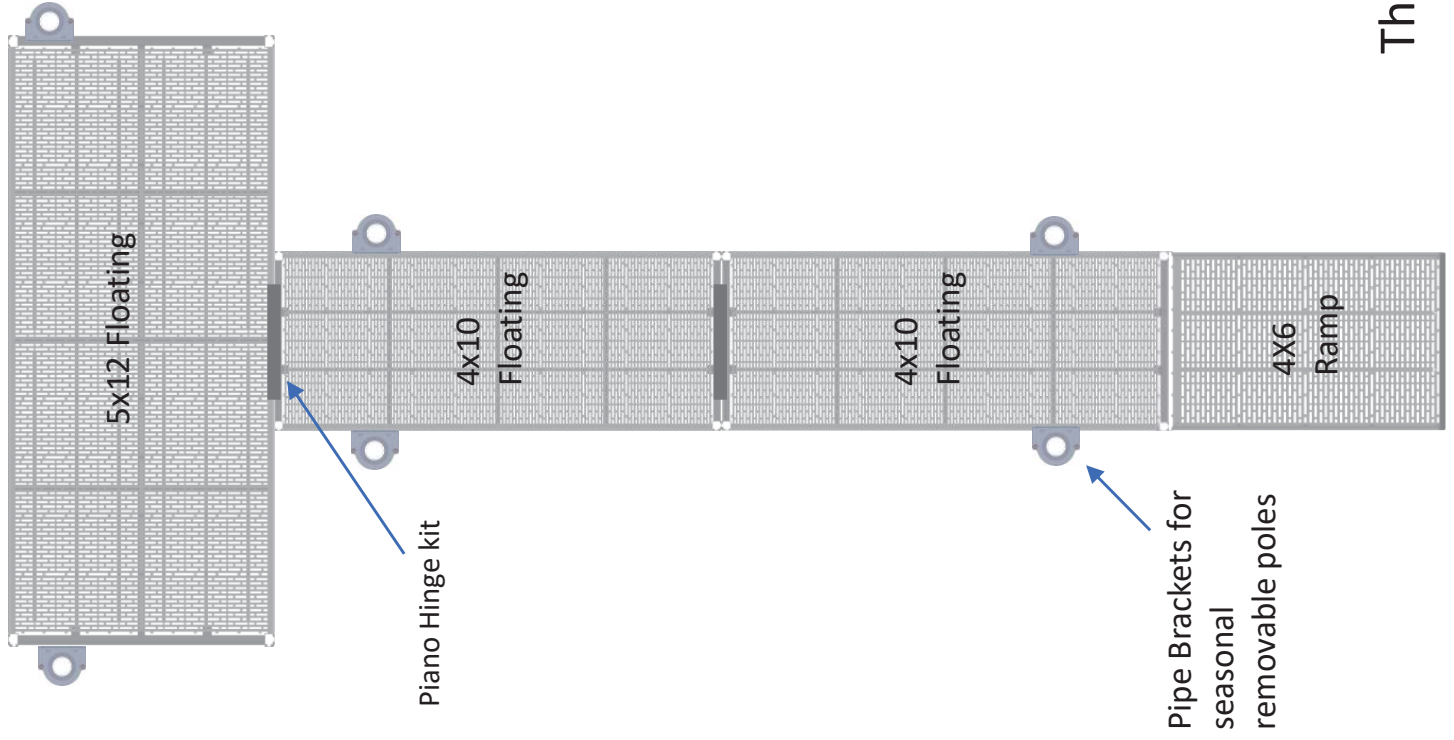
Signature:

Print Name:

Date:

To confirm order, please sign and return (fax, e-mail, mail)

CONDITIONS: 50% deposit due upon proposal approval and remaining 50% due prior to delivery/installation or at time of pick up. This proposal is valid for 60 days. Prior to acceptance, prices for products are subject to change without notice. All sales are final. FWM Inc. is not responsible for any on-site state, town, or environmental permitting.



Town of Carmel NY

Thruflow Decking



AccuDock
 1790 SW 13th Court
 Pompano Beach, FL 33069
 +1 9547857557
 info@accudock.com



Estimate

| | | |
|--|--|--|
| ADDRESS Lake Casse 193 Shear Hill Rd. Mahopac, NY 10541 Teresa DePace 347-861-4198 | SHIP TO Lake Casse 193 Shear Hill Rd. Mahopac, NY 10541 Teresa DePace 347-861-4198 | ESTIMATE # 18682 DATE 04/24/2024 EXPIRATION DATE 05/24/2024 |
|--|--|--|

| | | | |
|----------------------------|--|------------------------|------------------------------------|
| SHIP VIA Partial | TRACKING NO. teresa.depace@gmail.co m | SALES REP BT | DESCRIPTION Fishing Dock |
|----------------------------|--|------------------------|------------------------------------|

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------|---|-----|----------|----------|
| | FFLT-0488 4' x 8' x 8" Framed Float | 2 | 999.00 | 1,998.00 |
| | FFLT-0568 5' x 6' x 8" Framed Float | 2 | 979.00 | 1,958.00 |
| | CON-S20 S-Style Connector w/ Frame add-on | 2 | 32.00 | 64.00 |
| | CON-TC1 TC-Style Connector | 2 | 60.00 | 120.00 |
| | ACC-RL3 2 Tier Square Tube Railing | 46 | 75.00 | 3,450.00 |
| | ATT-3S1P 3" Side Spud Pole Bracket with PVC Liner for 2" SCH 40 pipe | 4 | 100.00 | 400.00 |
| | JET-EZPIPE2 2" Galvanized pipe - 10' Lengths | 4 | 130.00 | 520.00 |
| | ACC-ADECK PVC Decking - Color TBD. Price per sq. foot | 92 | 26.00 | 2,392.00 |
| | ACC-SHOE Additional Floatation for gangway support | 1 | 299.00 | 299.00 |
| | GANG-4X12 4' x 6' Aluminum Gangway with aluminum non skid decking and side railings | 1 | 1,500.00 | 1,500.00 |
| | GAN-CP4 4' Dock Side Connection/Hinge Plate | 1 | 459.00 | 459.00 |
| | GAN-TP4 Transition Plate 4' width | 1 | 529.00 | 529.00 |
| | GAN-RA Gangway Roller Assembly | 1 | 299.00 | 299.00 |

-Thank you for the opportunity to earn your business. Stated pricing is valid for 30 days.
-ALL SALES ARE FINAL.
-Credit Card payments are subject to 3% processing fee added to total at time of transaction
-Please Note: AccuDock is the manufacturer of floating docks and aluminum gangways/accessories. All delivery and/or installations will be provided by third party companies at an additional expense.
-All Items quoted are standard AccuDock manufacture design & build. Any request for specific or custom alterations may incur an upcharge.
-Project specific drawings are available upon request. Additional fees may apply.

| | |
|----------|--------------------|
| SUBTOTAL | 13,988.00 |
| SHIPPING | 2,050.00 |
| TOTAL | \$16,038.00 |

Accepted By

Accepted Date



Celebrating 30 Years!

www.ez-docks.com

800-654-8168

550 Highway 36, Belford, NJ 07718

Quote EZDQ4410

Valid through May 24, 2024 @ 7:59 pm

Prepared For:

Lake Casse (Town of Carmel, New York)
Teresa DePace
Phone: 3478614198
193 Shear Hill Road
Mahopac, NY 10541
teresa.depace@gmail.com

Ship To:

Lake Casse (Town of Carmel, New York)
Teresa DePace
Phone: 3478614198
193 Shear Hill Road
Mahopac, NY 10541
teresa.depace@gmail.com

Prepared By:

Wendy May
Business Development
Phone: 732-769-8542
Fax:
Email: w.may@ez-docks.com



For the full presentation proposal, click here to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

Line Item Detail

Table with 5 columns: Qty, Description, Picture, Unit Price, Ext Price. Includes items like DOCK SECTION 60" X 120" GREY, COUPLER SET W/ COMPOSITE ROD, RAILING, 10' SOBA/ADA WITH HARDWARE AL, etc.

SubTotal: \$18,378.00
Shipping: \$0.00
Sales Tax: \$0.00
Total: \$18,378.00
Deposit Required: \$9,189.00

Payment Options

| | |
|--|---|
| <input type="radio"/> Check Purchase (deposit amount \$9,189.00) | \$9,189.00 deposit payment (Quote Total \$18,378.00) |
| <input type="radio"/> Wire Transfer Purchase (deposit amount \$9,189.00) | \$9,189.00 deposit payment (Quote Total \$18,378.00) |

Ready to Accept?

Order Confirmation

Price and design are subject to change due to unexpected physical and/or environmental challenges. Any changes to the agreement within this contract may only be made upon written consent. Additional work outside the scope of this agreement including, but not limited to water and electric connections will need to be completed by a certified sub-contractor that EZ Docks can recommend and consult with as needed. The customer/owner will be responsible for covering these additional costs.

We reserve the right to cancel orders arising from errors, inaccuracies, or omissions. A deposit is required for all orders. Credit card transactions are limited to the initial payment, or deposit, and cannot exceed \$5,000. All remaining balance must be paid by cash, check or wire transfer. All service calls and delivery orders require payment in full prior to scheduling and/or service. All overseas orders must be paid in-full via wire transfer. Any past due invoices will incur a monthly finance charge of 1.5%, with a minimum finance charge of \$1.00. Any cancellation on specialty orders will result in a loss of deposit. All final payments are required at the time of pickup and/or installation. Notwithstanding that delivery and installation of any product may have been made, the customer acknowledges that EZ Docks Unlimited Marine Construction ("EZ Docks") retains full legal title and ownership of delivered and/or installed products relating to the quote until full and final payment have been received by EZ Docks. Customer acknowledges that in the event the customer is unable or unwilling to fulfill the contracted financial obligations, EZ Docks and its agents and employees shall be entitled at any time and without the need to give notice enter upon any property upon which any products have been delivered or any part are stored or installed, and shall be permitted to remove such delivered and/or installed products from the site. Customer specifically grants EZ Docks and its agents and employees full permission to enter customer's property for this purpose and acknowledges such entry by EZ Docks and its agents and employees will not be considered trespass. EZ Docks shall not be held responsible for any resulting damages and/or losses from forces of nature including, but not limited to tropical storms, hurricanes, floods, earthquakes, tornados, and fires. Owner/customer shall be responsible for obtaining all necessary permits and governmental/environmental approvals required for the work to be performed within the scope of this contract. Owner/customer indemnifies and holds harmless EZ Docks and its agents and employees from all fines, penalties, enforcement, actions, and sums assessed including, but not limited to, legal fees in the event the customer/owner fails to obtain the necessary approvals. EZ Docks will not be held responsible for any damage incurred to the curbing, driveway, sidewalk, sprinkler systems, landscaping, existing dock or pier system, and lighting.

Return Policy: All dock sections, ports, lifts, launches, ladders, benches, dock boxes, gangways, rails and/or posts, pipes, pilings, PVC sleeves and caps are nonrefundable nor exchangeable. New and unused hardware components may be returned or exchanged within 7 days from date of receipt of item(s) and customer will incur a 15% restocking fee and customer will be responsible for return shipping charges.

Warranty Policy: Customer acknowledges that they have read and understand the Manufacturer's Warranty and accept the terms stated within.

[EZ Dock Warranty Policy](#)

[Sunstream Warranty Policy](#)

I agree to the terms and conditions of the above document and PDF attachment with an electronic signature below.

IP Address 104.28.56.18

PO Number
 (Optional: Enter PO Number as your reference only.)

Comments

Email Address

Printed Name

Signature

"signatures" could include: /john smith/, /js/, /js123/, etc

Click to Accept

(Note: After accepting you will have the opportunity to provide payment.)

⚡ Uploads Area

⚡ Have Questions?

Not Ready To Accept? Have Questions?

Submit

(Note, you will receive a copy of your message by email.)

No questions posted yet.

Time expressed in Eastern Daylight Time UTC-04:00

This page was created using [QuoteValet](#) - *The online quote delivery and acceptance vehicle for [QuoteWerks](#).*

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: FW: Lake Casse
Date: Tuesday, May 7, 2024 9:31:03 AM
Attachments: [Town Of Carmel V1.pdf](#)
[ESTIMATE # 18682.pdf](#)
[Quote - EZDQ4410.pdf](#)
[Town of Carmel NY \(1\).pdf](#)

Rich,

Please see attached quotes for a fishing dock at Lake Casse per the request below which will require a Town Board resolution.

There are sufficient funds in their budget for this expense. However, I will be submitting a budget transfer request to the capital expenditure line as the cost exceeds the 10K that was originally budgeted for that line.

Thanks,

Donna Esteves

Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

From: Esteves, Donna
Sent: Tuesday, May 7, 2024 9:24 AM
To: 'Stacey' <staceyandterry@gmail.com>
Subject: RE: Lake Casse

Morning Stacey,

I checked with Mike Carnazza in the building department. He said that the railings on the dock are not required so the additional quote will not be necessary.

With that said, the quotes exceed 10k, so this will require a Town Board resolution. The Engineering department will submit the memo to the Board at the next available work session recommending FWM Docks in the amount of \$11,268.00. Once the resolution is passed, you can proceed with the purchase.

Have a great day!

Donna Esteves

Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

From: Stacey <staceyandterry@gmail.com>

Sent: Tuesday, May 7, 2024 7:40 AM
To: Esteves, Donna <de@ci.carmel.ny.us>
Subject: Re: Lake Casse

Morning!!

I've attached the 3 quotes and the drawing of what it would look like from the lowest quote. No tree would need to be cut because there is just brush there now. I will take a picture of the area down at Lake Casse this afternoon and send it to you. The lowest bidder also sent us a quote with a railing around the dock as we were not sure if that was a requirement. I can send that to you if needed. They would still be the lowest company.

On Mon, May 6, 2024 at 8:55 AM Esteves, Donna <de@ci.carmel.ny.us> wrote:

Good Morning Stacey,

Please forward the quotes so that I can confirm that you are following the procurement policy. You will also need to send myself and Rich the details of the dock, a copy of a site plan or survey showing the location, and a number of trees being cut...if any. Based on the details that are provided, the Engineering department will advise how to proceed.

If you have any questions, please do not hesitate to reach out to Rich or myself.

Donna Esteves

Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

From: Stacey <staceyandterry@gmail.com>

Sent: Monday, May 6, 2024 8:43 AM

To: Esteves, Donna <de@ci.carmel.ny.us>

Subject: Lake Casse

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hey!

We want to put a fishing dock at lake Casse. We received 3 quotes which I'll send to you later today. Anything else have to go with it? First time I'm handling it lol let me know thanks!

Stacey




Richard J. Franzetti, P.E.
Town Engineer

(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board
From: Richard J. Franzetti P.E. Town Engineer 
Date: May 7, 2024
Re: Generator Maintenance - RFP 2024-002

Proposals were solicited from ten contractors for the referenced maintenance contract. In addition, the proposals were posted on New York State Bid net and the Town’s webpage. The complete list is on the attached vendor list. The proposal identified that the contract would be effective for three (3) years from January 1, 2025 to December 31, 2027 with the unilateral option on the part of the Town of Carmel to extend the term for two (2) additional one (1) year periods.

Six (6) proposals were received and the results are summarized as follows:

| Proposer | Magpro | Peak Power | Gentech | National Standby | Penn Power | Kinsley |
|----------|-------------|-------------|-------------|------------------|-------------|-------------|
| Year | | | | | | |
| 2025 | \$25,775.00 | \$28,566.00 | \$28,585.00 | \$30,100.00 | \$40,822.00 | \$58,124.00 |
| 2026 | \$25,775.00 | \$28,556.00 | \$29,015.00 | \$31,175.00 | \$42,028.00 | \$58,124.00 |
| 2027 | \$25,775.00 | \$28,556.00 | \$29,445.00 | \$32,250.00 | \$43,284.00 | \$58,124.00 |
| 2028 | \$25,775.00 | \$28,556.00 | \$29,875.00 | \$33,325.00 | \$44,578.00 | \$65,359.00 |
| 2029 | \$25,775.00 | \$28,556.00 | \$30,305.00 | \$34,400.00 | \$45,912.00 | \$65,359.00 |

The lowest proposer is Magpro LLC at \$25,775.00 per year with a total over the five (5) years of \$128,875.00. Magpro, LLC has sufficiently performed this service for the past five (5) years. This Department has been very satisfied with the responsiveness, professionalism and work product of Magpro.

Based on our evaluation of relative costs and proposed scope of work we recommend that the Contract be awarded to Magpro, LLC as the most responsive proposer for the Town's needs for this project.

As provided in the attached these costs will be included in the future budgets.

Gen Serve
100 Newton Rd
Plainview, NY 11803

Kinsely Powers Systems
310 Guinea Rd
Brewster, NY 10509

Gabel Equip. Corp
271 Madison Avenue
Port Chester, NY 10573

Peak Power Systems
99 Sprague Ave
Middletown, NY 10940

Huntington Power
230 Long Hill Cross Rd
Shelton, CT 06484

All County Generators
26 Kisco Rd
Mt Kisco, NY 10549

Gentech LTD
3017 US Route 9W
New Windsor, NY 12553

Kraft Power
249 West Parkway
Pompton Plains, NJ 07444

Northeast Generator
625 John St
Bridgeport, CT 06604

Magpro Services LLC
20 Day Rd
Carmel, NY 10512

RFP 2024-002 ~ Generator Maintenance
bid results summary

| Year | Magpro | Peak Power | Gentech | National Standby | Penn Power | Kinsley |
|------|----------------|------------|---------|------------------|------------|---------|
| 2025 | 25,775 | 28,566 | 28,585 | 30,100 | 40,822 | 58,124 |
| 2026 | 25,775 | 28,556 | 29,015 | 31,175 | 42,028 | 58,124 |
| 2027 | 25,775 | 28,556 | 29,445 | 32,250 | 43,284 | 58,124 |
| 2028 | 25,775 | 28,556 | 29,875 | 33,325 | 44,578 | 65,359 |
| 2029 | 25,775 | 28,556 | 30,305 | 34,400 | 45,912 | 65,359 |
| | 128,875 | 142,790 | 147,225 | 161,250 | 216,624 | 305,090 |

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: 05-07-24 ~ RFP 2024-002 ~ Generator Maintenance Bid Results
Date: Tuesday, May 7, 2024 9:35:46 AM
Attachments: [bid_results.pdf](#)

Rich,

Please see attached bid results for the Board's consideration.

Please note that on Magpro's proposal, the total cost submitted was \$26,275 per year as he accidentally included the military generator which was excluded from the RFP specs. This had no impact on the overall results, as he is still the lowest bidder. I did have a conversation with him to advise him that your recommendation to the Board will be in the amount of \$25,775 per year.

This cost will be included in next years operating budget.

Thanks,

Donna Esteves
Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184