

**KENNETH SCHMITT**  
Town Supervisor

**TOWN OF CARMEL**  
TOWN HALL

**ANN SPOFFORD**  
Town Clerk

**SUZANNE MC DONOUGH**  
Town Councilwoman  
Deputy Supervisor

60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-1500 • Fax (845) 628-6836  
[www.carmelny.org](http://www.carmelny.org)

**KATHLEEN KRAUS**  
Receiver of Taxes

**MICHAEL A. BARILE**  
Town Councilman  
**JOHN D. LUPINACCI**  
Town Councilman  
**JONATHAN SCHNEIDER**  
Town Councilman

**MICHAEL SIMONE**  
Superintendent of Highways  
Tel. (845) 628-7474

**TOWN BOARD WORK SESSION**  
**Wednesday, September 26, 2018 7:00 pm**  
**DRAFT SUBJECT TO CHANGE**  
**PLEASE CHECK AGENDA AT 4:30PM ON DAY OF MEETING**

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**Pledge of Allegiance – Moment of Silence**

**6:00PM: Executive Session:**

1. Mahopac Volunteer Fire Department – Litigation Update- Contractual

**Public Hearing:** In the Matter of the Increase and Improvement of Facilities of the Carmel Water District #9 in the Town of Carmel, Putnam County, New York (Additional Costs)

- **Public Comment (Three (3) Minutes on Agenda Items Only)**
- **Town Board Member Comments**

**Town Board Work Session:**

- Review of Town Board Minutes, September 5, and 12, 2018
1. Mary Ann Maxwell, Town Comptroller – Consider Request to Authorize Purchase and Installation - IT Upgrades- Budget F/Y 2019
  2. Police Chief Michael Cazzari – Consider Request to Authorize Adoption of Tow Application
  3. Police Chief Michael Cazzari – Consider Request to Amend User Fee Schedule - Towing
  4. Glenn Droese, Town Assessor – Consider Request to Authorize Attendance NYS Assessor's Association, September 30 to October 3, Binghamton, New York (Final Cost \$175 after Reimbursement)
  5. Michael Simone, Highway Superintendent – Consider Request to Authorize Donation of Sick Time
  6. Michael Simone, Highway Superintendent – Consider Request to Declare Equipment Old and Obsolete and Authorize Disposal
  7. Michael Simone, Highway Superintendent – Consider Request to Authorize Advertise for Bids for Miscellaneous Highway Supplies and Materials
  8. James Gilchrist, Director of Recreation and Parks-Consider Request to Authorize Awarding of Bid for Airport Park Phase I Construction
  9. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Payments for Repairs and Services CSD#8 and CWD#10
  10. Richard Franzetti, PE, Town Engineer – Consider Request to Authorize Emergency Purchase and Installation of Generator – Belden Road South Pump Station
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
  - **Town Board Member Comments**

**Open Forum:**

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

**Executive Session:**

1. Mahopac Bank Properties – Contractual
2. Budget F/Y 2019 - Personnel

NOTICE OF PUBLIC HEARING

TOWN OF CARMEL  
CARMEL WATER DISTRICT NO. 9

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Carmel, Putnam County, New York, will meet at the Town Hall, 60 McAlpin Avenue, in Mahopac, New York, in said Town, on the 26<sup>th</sup> day of September, 2018, at 7:00 o'clock P.M. Prevailing Time, for the purpose of conducting a public hearing upon a certain map, plan and report including an amended estimate of cost prepared in relation to the proposed increase and improvement of the facilities of the Carmel Water District No. 9 in the Town of Carmel, Putnam County, New York, consisting of the reconstruction of water mains, including incidental improvements and expense in connection therewith. The new maximum estimated cost of the aforesaid increase and improvement of the facilities of the Carmel Water District No. 9 in the Town is \$1,450,000, consisting of an increase of \$567,200 for such improvements.

Said capital project has been determined to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), pursuant to 6 NYCRR Part 617.5(c)(2), and the implementation of which as proposed, as such it has been determined will not result in any significant adverse environmental impact. SEQRA compliance materials are on file in the office of the Town Clerk where they may be inspected during regular office hours.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

Dated: Mahopac, New York,  
September 13, 2018

BY ORDER OF THE TOWN BOARD OF  
THE TOWN OF CARMEL, PUTNAM  
COUNTY, NEW YORK

Ann Spofford  
Town Clerk

TOWN OF CARMEL TECHNOLOGY UPGRADES FISCAL YEAR 2018

Town of Carmel Technology Upgrades			
Vendor/Description	Item #	Amount	Total Amount
<b>2018 Budget</b>			<b>70,000.00</b>
<b>Billed by Hewlett Packard</b>			
<b>* Desktop Computer Replacements</b>			
	Building (1)	980.42	
	Town Clerk (1)	980.42	
	Highway (4)	3,921.68	
	Recreation (3)	2,941.26	
	Police (6)	6,037.52	
<b>* Printers (Town Clerk, Planning, 2 Spares)</b>	2	1,152.81	
<b>Total billed by Hewlett Packard</b>			<b>16,014.11</b>
<b>Billed by Sullivan Data</b>			
<b>Batteries - American Power (MD712)</b>	(53.55 x 6)	321.29	
<b>UPS - American Power (BR1000G)</b>	1	144.10	
<b>Sullivan Data (Install &amp; Configure)</b>			
	Building	500.00	
	Tn Clerk	500.00	
	Highway	2,000.00	
	Tax Receiver	250.00	
	Recreation	1,500.00	
	Police	3,000.00	
	<b>Less: Install included in contract</b>	-5,000.00	
<b>Total billed by Sullivan Data</b>			<b>3,215.39</b>
<b>Total Upgrades Final</b>			<b>19,229.50</b>
<b>New York Audio Video Design</b>			9,407.96
<b>Server upgrades - 4th Quarter 2018</b>			
<b>Printer - Supervisor's office</b>			479.00
<b>Total 2018 Technology Upgrades</b>			<b>29,116.46</b>
<b>Prior year budget balance carry forward</b>			<b>9,168.00</b>
<b>Budget balance as of 12/31/18</b>			<b>50,051.54</b>

Done

Done

Town of Carmel 2018 IT System Budget Requests				9/22/2017	Revision 0	Page #2
<b>System Upgrades By Department</b>				<b>***** QUESTION: Do We Continue To Use Our Existing Office 2010 Licensing Or Start To Upgrade? *****</b>		
<b>Building - Replace 1 Existing Computer - Jordan Gunn</b>						
1	Hewlett Packard	Y1B39AV - NYS Contract	800G3 Elite CMT Intel Core i7-7700 3.4G 8M 4Core 8GB 256GB SSD DVDRW 3 DisplayPort Win10 Pro 64BIT	\$825.42	\$825.42	
1	Hewlett Packard	M1N98AA - NYS Contract	E232 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format	\$155.00	\$155.00	
0	Hewlett Packard	NQ576AA - NYS Contract	HP Speaker Bar For LCD / LED Displays	\$15.00	\$0.00	
0	Microsoft	021-10556	Office 2016 Standard MS Government License	\$274.24	\$0.00	
1	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$500.00	<b>\$1,480.42</b>
<b>Clerk - Replace 1 Existing Computer - Phyllis Bourges</b>						
1	Hewlett Packard	Y1B39AV - NYS Contract	800G3 Elite CMT Intel Core i7-7700 3.4G 8M 4Core 8GB 256GB SSD DVDRW 3 DisplayPort Win10 Pro 64BIT	\$825.42	\$825.42	
1	Hewlett Packard	M1N98AA - NYS Contract	E232 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format	\$155.00	\$155.00	
0	Hewlett Packard	NQ576AA - NYS Contract	HP Speaker Bar For LCD / LED Displays	\$15.00	\$0.00	
0	Microsoft	021-10556	Office 2016 Standard MS Government License	\$274.24	\$0.00	
1	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$500.00	<b>\$1,480.42</b>
<b>Highway - Replace 4 Existing Computers - Christine Yandoli, Mark Conran, Mike Simone, Staci Norton</b>						
4	Hewlett Packard	Y1B39AV - NYS Contract	800G3 Elite CMT Intel Core i7-7700 3.4G 8M 4Core 8GB 256GB SSD DVDRW 3 DisplayPort Win10 Pro 64BIT	\$825.42	\$3,301.68	
4	Hewlett Packard	M1N98AA - NYS Contract	E232 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format	\$155.00	\$620.00	
0	Hewlett Packard	NQ576AA - NYS Contract	HP Speaker Bar For LCD / LED Displays	\$15.00	\$0.00	
0	Microsoft	021-10556	Office 2016 Standard MS Government License	\$274.24	\$0.00	
4	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$2,000.00	<b>\$5,921.68</b>
<b>Receiver - Front Counter 8100 With Newer 8200 Upgrade Memory To 8GB From Other</b>						
1	Sullivan Data	Installation & Configuration	Services To Relocate And Reconfigure Existing PCs, Moving All Users Related Applications, Settings and Configurations	\$250.00	\$250.00	<b>\$250.00</b>
<b>Recreation - Replace 3 Existing Computers - Carmela Spano, Jim Gilchrist, Nina Kallmeyer</b>						
3	Hewlett Packard	Y1B39AV - NYS Contract	800G3 Elite CMT Intel Core i7-7700 3.4G 8M 4Core 8GB 256GB SSD DVDRW 3 DisplayPort Win10 Pro 64BIT	\$825.42	\$2,476.26	
3	Hewlett Packard	M1N98AA - NYS Contract	E232 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format	\$155.00	\$465.00	
0	Hewlett Packard	NQ576AA - NYS Contract	HP Speaker Bar For LCD / LED Displays	\$15.00	\$0.00	
0	Microsoft	021-10556	Office 2016 Standard MS Government License	\$274.24	\$0.00	
3	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$1,500.00	<b>\$4,441.26</b>
<b>Police - Replace 6 Computers - Booking, Squad Room 1, Frank C, Michael C, Michael R, Michael S</b>						
6	Hewlett Packard	Y1B39AV - NYS Contract	800G3 Elite CMT Intel Core i7-7700 3.4G 8M 4Core 8GB 256GB SSD DVDRW 3 DisplayPort Win10 Pro 64BIT	\$825.42	\$4,952.52	
7	Hewlett Packard	M1N98AA - NYS Contract	E232 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format - M Cazzari Gets Dual Displays	\$155.00	\$1,085.00	
0	Hewlett Packard	NQ576AA - NYS Contract	HP Speaker Bar For LCD / LED Displays	\$15.00	\$0.00	
0	Microsoft	021-10556	Office 2016 Standard MS Government License	\$274.24	\$0.00	
6	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$3,000.00	<b>\$9,037.52</b>
<b>Replace UPS Batteries For Eileen B, Rob V, Rose T, Rec Net, Frank C, Joseph L,</b>						
6	American Power	APCRBC123	Replacement Battery Pack For BR1000G (2 Batteries Required For Each Unit)	\$53.55	\$321.29	
1	Sullivan Data	Network Computer Install	Services To Replace Batteries In UPS Unit - No Charge Covered Under Support Agreement	\$0.00	\$0.00	<b>\$321.29</b>
<b>Replace UPS Units For Maria B,</b>						
1	American Power	BR1000G	American Power Back UPS 1000G With Interface Software and Cable	\$144.10	\$144.10	
1	Sullivan Data	Network Computer Install	Services To Replace UPS Unit - No Charge Covered Under Support Agreement	\$0.00	\$0.00	<b>\$144.10</b>
<b>Replenishment Of Spare Printer Stock</b>						
1	Hewlett Packard	F2A68A#BGJ HP NYS	HP LaserJet Enterprise M506n Laser Printer	\$569.00	\$569.00	
1	Hewlett Packard	K0Q14A#BGJ HP NYS	HP LaserJet Enterrise M607n Laser Printer	\$583.81	\$583.81	<b>\$1,152.81</b>
				<b>Desktop Upgrades Total</b>		<b>\$24,229.50</b>
				<b>Install Servcies Included In Cont.</b>		<b>\$5,000.00</b>
				<b>Net Cost Of Desktop Upgrades</b>		<b>\$19,229.50</b>



Town of Carmel NY 2018 Desktop Upgrades Services & Equipment To Be Provided by Sullivan Data				Proposal 11697	Revision 0	8/18/2018
<b>Building - Replace 1 Existing Computer - Jordan Gunn</b>						
1	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$500.00	\$500.00
<b>Clerk - Replace 1 Existing Computer - Phyllis Bourges</b>						
1	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$500.00	\$500.00
<b>Highway - Replace 4 Existing Computers - Christine Yandoli, Mark Conran, Mike Simone, Staci Norton</b>						
4	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$2,000.00	\$2,000.00
<b>Receiver - Front Counter 8100 With Newer 8200 Upgrade Memory To 8GB From Other</b>						
1	Sullivan Data	Installation & Configuration	Services To Relocate And Reconfigure Existing PCs, Moving All Users Related Applications, Settings and Configurations	\$250.00	\$250.00	\$250.00
<b>Recreation - Replace 3 Existing Computers - Carmela Spano, Jim Gilchrist, Nina Kallmeyer</b>						
3	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$1,500.00	\$1,500.00
<b>Police - Replace 6 Computers - Booking, Squad Room 1, Frank C, Michael C, Michael R, Michael S</b>						
6	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$3,000.00	\$3,000.00
<b>Replace UPS Batteries For Eileen B, Rob V, Rose T, Rec Net, Frank C, Joseph L,</b>						
6	American Power	APCRBC123	APC Back UPS Pro - BR1000 batteries	\$53.55	\$321.29	
6	Sullivan Data	Network Computer Install	Services To Replace Batteries In UPS Unit - No Charge Covered Under Support Agreement	\$0.00	\$0.00	\$321.29
<b>Replace UPS Units For Maria B,</b>						
1	American Power	BR1000G	American Power Back UPS 1000G With Interface Software and Cable	\$144.10	\$144.10	
1	Sullivan Data	Network Computer Install	Services To Replace UPS Unit - No Charge Covered Under Support Agreement	\$0.00	\$0.00	\$144.10
				<b>SDM Desktop Services &amp; Equip.</b>		<b>\$8,215.39</b>
				<b>Install Servcies Included In Cont.</b>		<b>\$5,000.00</b>
				<b>Net Cost Of Desktop Upgrades</b>		<b>\$3,215.39</b>
<b>Order Terms</b>						
			<b>New Due 15 Days From Completion Of Installation</b>			
<b>Order Acceptance</b>						
<b>Accepted By</b>		<b>Print Name:</b>				
		<b>Sign Name:</b>				
		<b>Title:</b>				
		<b>Date:</b>				



TOWN OF CARMEL  
POLICE DEPARTMENT  
60 McAlpin Avenue  
Mahopac, New York 10541

(845) 628-1300  
Fax (845) 628-2597  
www.carmelny.org/police

APPLICATION FOR TOW LICENSE

I. Applicant Data:

A. Name: \_\_\_\_\_

B. Address:

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Street Address	City/Town	State	Zip Code
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Residence Telephone (\_\_\_\_) \_\_\_\_\_

Area Code	Number
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C. Corporation or Business Name: \_\_\_\_\_

D. Business Address:

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Street Address	City/Town	State	Zip Code
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Business Telephone (\_\_\_\_) \_\_\_\_\_

Area Code	Number
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E. Address of Storage Facility: (If different than business address)

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Street Address	City/Town	State	Zip Code
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F. Does the Applicant own the premises where the storage facility is located? Yes \_\_\_ No \_\_\_

G. If No, List the Name and address of the property owner and supply a copy of the lease or rental agreement for the premises:

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Name	Street Address	City/Town	Zip Code
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**H. List all Officers, Directors, Registered Agent or Stockholders owning more than 10%:**

<b>Relationship</b>	<b>Name</b>	<b>Street Address</b>	<b>City, State, Zip code</b>

**II. Tow Vehicles Registered to the Applicant:** (Attach copies of listed vehicles NYS Registrations)

<b>Vehicle Year</b>	<b>Vehicle Make</b>	<b>Type of Tow Vehicle</b>	<b>License Plate Number</b>	<b>Vehicle Identification Number</b>

**III. List of Tow Operators:** (Attach copies of listed operators NYS Drivers Licenses)

<b>Name of Driver</b>	<b>Street Address</b>	<b>City, State, Zip code</b>	<b>Driver's License Number</b>

**IV. Applicant's Affirmations:**

I swear (or affirm):

- A. As Applicant I have read and I am familiar with all the provision of chapter 140 of the Town of Carmel Local Law titled "Towing and Storage"; I hereby agree to abide by the fees and procedures required by this local law at all times.

Initials \_\_\_\_\_

- B. As Applicant I agree that the Chief of Police or his/her designee may at any reasonable time conduct an inspection of the towed vehicles or storage facility of any applicant or licensee for the purpose of determining compliance with this local law. The Town of Carmel Police Department may have a Commercial Vehicle Safety Bureau Inspector from the New York State Department of Transportation inspect any tow truck at any time throughout the licensing period.

Initials \_\_\_\_\_

- C. As Applicant I affirm that neither myself nor any tow vehicle operator has any criminal convictions or prior motor vehicle infractions which might adversely affect public safety or welfare. I have attached a copy of the Drivers License for all tow operators listed in this application.

Initials \_\_\_\_\_

- D. As Applicant I affirm that I own, lease, operate and maintain a registered, working New-York-State-licensed motor vehicle repair facility within the Town of Carmel. If the premise on which the motor vehicle repair facility is situated is not owned by the Applicant, a copy of the written lease for the use of the premises or facility is attached to this application.

Initials \_\_\_\_\_

- E. As Applicant I have attached a copy of the Department of Treasury IRS form W-9 (Request for Taxpayer Identification Number and Certification), for the Applicant's business.

Initials \_\_\_\_\_

- F. As Applicant I affirm that all tow trucks and equipment are in safe and sound condition and in compliance with all applicable laws, rules and regulations. I have attached a copy of the vehicle registrations for all tow vehicles listed in this application.

Initials \_\_\_\_\_

- G. As Applicant I agree to provide on-call towing and storage services 24 hours per day, every day of the year.

Initials \_\_\_\_\_



H. As Applicant I agree that the fees and procedures required by chapter 140 of the Town of Carmel Local Law "Towing and Storage" shall be complied with at all times.

Initials \_\_\_\_\_

I. As Applicant I affirm that I have met the insurance requirements required by chapter 140 of the Town of Carmel Local Law "Towing and Storage" and I have attached copies of all insurance certificates to this application.

Initials \_\_\_\_\_

J. As Applicant I agree that the Chief of Police or his/her designee may at any reasonable time conduct an inspection of the towed vehicles or storage facility of any applicant or licensee for the purpose of determining compliance with chapter 140 of the Town of Carmel Local Law "Towing and Storage". The Town of Carmel Police Department may have a Commercial Vehicle Safety Bureau Inspector from the New York State Department of Transportation inspect any tow truck at any time throughout the licensing period.

Initials \_\_\_\_\_

K. The Applicant agrees to be solely responsible for the payment of its employee's unemployment, social security and other payroll taxes including contributions from them when required by law.

Initials \_\_\_\_\_

L. The Applicant hereby agrees to hold harmless and indemnify the Town of Carmel, its officers, employees and agents from any and all liability claims, losses or damage arising or alleged to arise from the performance of the towing services requested of or rendered by the licensee. The foregoing indemnification language shall be incorporated in the general comprehensive liability policy required in chapter 140 of the Town of Carmel Local Law "Towing and Storage".

Initials \_\_\_\_\_

**Additional space is provided below if needed for completing answers to any of the preceding questions. Number such answers to correspond to the questions. If any further space is required, attach additional sheets to this size paper.**

State of New York  
County of \_\_\_\_\_ S.S.:

I, \_\_\_\_\_, being duly sworn, do hereby depose and say that I am the above named person and that I have completed the foregoing application, including all additions thereto, and that I understand the contents. I further state that the answers contained herein are complete and correct in every respect. I understand that any material misrepresentations of fact may be cause for rejection of the application or disqualification and prosecution.

**Notice: Pursuant To Section 210.45 Of The New York State Penal Law, It Is A Crime Punishable As A Class “A” Misdemeanor To Knowingly Make A False Statement Herein.**

\_\_\_\_\_  
Signature of Applicant in Presence of  
Notary Public

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public or Commissioner of Deeds

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**FEE SCHEDULE**

<b>Fees</b>	<b>Business hours Monday – Friday (8:00 a.m.- 5:00 p.m.)</b>	<b>After Business Hours And Holidays (5:01 p.m.-7:59 a.m.)</b>
<b>Straight Tow</b> – passenger vehicles & commercial vehicles not exceeding 3 tons GVW	\$ 195.00	\$ 195.00
<b>Service Call</b>	\$100.00	\$100.00
<b>Clean-up Fee</b>	\$ 35.00/ per half hour	\$ 35.00/ per half hour
<b>Second Tow Truck/ or Winching involved</b>	\$100.00/ per half hour	\$100.00/ per half hour
<b>Storage:</b>	\$ 65.00 per calendar day – outside storage. \$ 75.00 per day – inside storage after the first day, first day is \$ 65.00	
<b>Drop Fee:</b>	The service fee of \$ 50.00 will be charged if the owner and/or agent arrives after a vehicle is completely hooked up. The tow licensees, in such cases, will be reinstated on the respective tow list and not lose their turn on the roster.	

WORK SESSION AGENDA ITEM #4

**From:** [Droese, Glenn](#)  
**To:** [Schmitt, Kenneth](#); [McDonough, Suzanne](#); [Schneider, Jonathan](#); [Barile, Michael](#); [Lupinacci, John](#)  
**Cc:** [Pasquerello, Anne](#); [Folchetti, Greg](#)  
**Subject:** Request to attend 2018 Seminar  
**Date:** Tuesday, September 11, 2018 11:19:26 AM  
**Attachments:** [2018 NYSAA Seminar.pdf](#)

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Supervisor Schmitt and Town Board,

I would like permission to attend the New York State Assessors' Association Annual Meeting and Seminar to be held Sunday September 30, 2018 thru Wednesday October 3, 2018. The seminar provides classroom learning and credits towards NY State required continuing education.

The total initial cost to the town for the travel, hotel room, and tuition is \$967.94. The State Educational Services will reimburse the town for some of the cost. Based on past years reimbursements I estimate the final cost to the town will be \$175. Funds are available in my budget for this.

Attached are the seminar registration applications and tentative schedule.

Please place this request on the next available work session.

Thank you,

Glenn A. Droese  
Assessor  
Town of Carmel  
60 McAlpin Ave.  
Mahopac, NY 10541  
Phone: (845) -628-1500

Glenn A. Droese  
Assessor  
Town of Carmel  
60 McAlpin Ave.  
Mahopac, NY 10541  
Phone: (845) -628-1500

# CONFERENCE REGISTRATION FORM

## 2018 NEW YORK STATE ASSESSORS' ASSOCIATION SEMINAR ON ASSESSMENT ADMINISTRATION

DOUBLETREE BY HILTON BINGHAMTON  
225 WATER STREET  
BINGHAMTON, NY 13901

SEPTEMBER 30, 2018 TO OCTOBER 3, 2018

Each attendee MUST REGISTER FOR THE CONFERENCE WITH NYSAA  
AND WITH THE DOUBLETREE BY HILTON BINGHAMTON using separate forms.

**Please complete and enclose this registration form with a check or a completed municipal  
voucher payable to NYSAA and mail to the address below no later than September 8, 2018.  
All registration fees include materials and attendance.**

Name (first) Glenn (Middle Initial) A (Last) Draese Designation \_\_\_\_\_  
Title Assessor Municipality/Company Town of Carmel  
Mailing Address 60 McAlpin Ave.  
City Mahopac State NY Zip 10541  
Office Phone ( 845 ) 628-1500 Cell Phone ( ) \_\_\_\_\_ Fax# 845-628-7085  
Email Address: gad@ci.carmel.ny.us  
Full Name of Spouse (if attending) \_\_\_\_\_

Registration Fee for attendees booked at DoubleTree NYSAA Member \$175  Non-Member \$225   
Registration Fee for attendees NOT booked at DoubleTree NYSAA Member \$225  Non-Members \$275

**Commuters:** A la carte pricing for meal tickets/meeting attendance is available for purchase at the Hotel front desk.

**CANCELLATIONS-** Applicants who cancel before September 16, 2018, will receive a full refund. After September 16, 2018, there will be a cancellation fee of \$100.00.

Return Only this form to:  
NYSAA  
PO Box 5586  
Cortland, NY 13045

Phone – (315) 706-3424 Email admin@nyassessor.com Fax - (315) 410-5660

# HOTEL RESERVATION FORM

## NYSAA SEMINAR ON ASSESSMENT ADMINISTRATION

Sunday, September 30 to Wednesday, October 3, 2018 ~ DoubleTree By Hilton Binghamton

Please complete both parts of this hotel form, including the Sales Tax Exemption Certificate. Reservations accepted by credit card with no charge until arrival. DoubleTree By Hilton Binghamton information: Phone: (607) 722-7575 Ext. 1604 ~ Fax (607) 724-7263 ~ email: tammy.gow@hilton.com - Credit card required with fax).

Reservations made after WEDNESDAY, AUGUST 29, 2018, will be made based on room availability

Name: Glenn A. Droese

Municipality: Town of Carmel

Address: 60 McAlpin Ave, Mahopac NY 10541

Arrival Date: 9/30/2018 Departure Date: 10/3/2018

Phone: 845 628-1500 Fax: 845 628-7085 Email: gad@ci-carmel.ny.us

Credit Card (type, number) \_\_\_\_\_ Exp. \_\_\_\_\_

Make hotel reservation checks payable and mail to:  
DoubleTree By Hilton Binghamton  
225 Water Street  
Binghamton, NY 13901

All rates are based on a 3 night stay per person, per day and include meals, gratuity and administrative fee for that date. Tax is additional, unless exempt. Meal package begins with dinner on arrival date and ends with lunch on your departure date. Please mark your choice of accommodations:

Check in: 4:00 PM ~ Check out: 11:00 AM

Standard Rooms	Single Official \$204.00 <input checked="" type="checkbox"/>	2 Officials in In Room (each) \$150.00 <input type="checkbox"/>	Room only (no meals) \$119.00 <input type="checkbox"/>
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\*Spouse rate: taxes to be added to the \$119.00 unless exempt.

Room shared with: (PLEASE PUT NAME) \_\_\_\_\_

Reservations must be received by the DoubleTree By Hilton Binghamton on or before August 29, 2018. Any reservations received after this date will be accepted based on availability and cannot be guaranteed at the conference rate. NO reservations will be accepted over the telephone.

**ROOM CANCELLATIONS** – All Cancellations must be made in writing and received by the DoubleTree By Hilton Binghamton 14 days prior to arrival for a full refund of your deposits. Cancellations received after the cancellation date will result in a one night package charge. Credit will not be given for missed meals or early departures.

### DINNER CHOICES

Sunday, September 30, 2018

Buffet

Monday, October 1, 2018

New York Strip Steak   
Chicken Provencal \_\_\_\_\_  
Potato Gnocchi \_\_\_\_\_

Tuesday, October 2, 2018

Prime Rib   
Stuffed Chicken \_\_\_\_\_  
Sole Florentine \_\_\_\_\_

You MUST Return the above Hotel Reservation Form to the:

DoubleTree By Hilton Binghamton  
225 Water Street  
Binghamton, NY 13901

Phone - (607) 722-7575, Ext -1604 Fax - (607) 724-7263, Email: tammy.gow@hilton.com

**Reservation Information** – Please be sure to bring a Tax Exempt form with you for presentation at check-in. You can download form ST-129 (Exemption Certificate) from the NYS Department of Taxation and Finance at: [http://www.tax.ny.gov/pdf/current\\_forms/st/st129\\_fill\\_in.pdf](http://www.tax.ny.gov/pdf/current_forms/st/st129_fill_in.pdf)

## TENTATIVE SCHEDULE

### Sunday - October 1, 2017

10:00 AM - 12:00 PM John Way – John Costello FUND Trustee Meeting  
1:00 PM - 5:00 PM Registration and Check-in  
6:00 PM - 7:00 PM Welcome Reception  
7:00 PM - 8:30 PM Dinner  
9:00 PM Entertainment

### Monday - October 2, 2017

8:00 AM - 12:00 AM Registration and Check-in  
8:00 AM - 9:00 AM NYSAA Annual Membership Meeting  
9:15 AM - 10:15 AM General Session - Legislation  
10:30 AM - 12:30 AM NYS Department of Taxation & Finance – STAR Update, V5 Update  
12:30 PM - 1:30 PM Lunch  
1:00 PM - 6:00 PM NYSAA Annual Golf Tournament / Free time  
2:00 PM - 3:30 PM County Presidents' and Communication Liaisons Meeting  
7:00 PM - 9:00 PM Annual Awards Banquet  
9:00 PM Entertainment

### Tuesday - October 3, 2017

9:00 AM - 12:00 Noon	Concurrent Sessions*	1:30 PM - 4:30 PM	Concurrent Sessions
9:00 AM - 4:30 PM	Full Day Session**	6:30 PM - 7:30 PM	Presidents Reception
12:00 Noon- 1:30 PM	IAO Annual Meeting & NYSAA Joint Luncheon	7:30 PM - 9:15 PM	Annual Installation Banquet
		9:15 PM -12:00 AM	Entertainment / Band

### Wednesday - October 4, 2017

9:00 AM – 12:00 Noon	Concurrent Sessions*	12:00 Noon	Way/Costello FUND Raffle
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#### \* TUESDAY - CONCURRENT SESSIONS

9:00 - 12:00 \* Influences Affecting Market Value  
\* Board of Assessment Review  
\* Understanding the Legislative Process

1:00 – 4:00 \* Recent Court Decisions  
\* Solar Tax Calculator  
\* Mini-Modular Sessions  
- Senior Citizens Exemptions vs The IRS  
- Condominium Law – Article 7 Case Study  
- "What Do You Mean My Sale Is No Good"

#### \* TUESDAY - FULL DAY SESSIONS

9:00 – 12:00 } Critiquing Appraisals OR  
1:00 – 4:00 } Reading And Understanding Blueprints

#### \* WEDNESDAY - CONCURRENT SESSIONS

9:00 - 12:00 \* Farm Credit Valuation  
\* Small Claims Assessment Review  
\* Office of the State Comptroller Discussion

**TOWN OF CARMEL HIGHWAY DEPARTMENT**

Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541

**MICHAEL SIMONE**  
*Superintendent of Highways*

845.628.7474  
FAX 845.628.1471  
Highway@ci.carmel.ny.us

FROM THE DESK OF: *Michael Simone* 

TO: TOWN SUPERVISOR KENNETH SCHMITT  
TOWN BOARD

DATE: SEPTEMBER 20, 2018

RE: BENEFIT TIME DONATIONS

As has been requested previously, attached you will find letters from Town Employees who have generously donated benefit time to Highway Department Employee #1046, who is continuing to recover from a serious injury.

I am requesting that fellow-employees be allowed to donate sick-time as follows:

<b>EMPLOYEE</b>	
<b>Number</b>	<b>Hours</b>
2295	40
1042	40
2099	8
1146	8
1684	16
2097	40
2010	8
2350	8
1047	16
1765	24
1112	24
1837	40

***These donations will ensure that the recuperating employee will have benefit time through the entire recovery period. ALL DONATIONS ARE NOT ANTICIPATED TO BE NECESSARY.***

NOTE: Disability checks continue to come directly to the Town Accountant: benefit time is being reimbursed at the rate of about 1-day per week.

cc Town Accountant  
Town Comptroller



**From:** [Spofford, Ann](#)  
**To:** [Pasquerello, Anne](#); "Mike Simone"; [Alosco, Barbara](#); [Pontorno, Angela](#)  
**Cc:** [Maxwell, Mary Ann](#); [Brennan, Eileen](#)  
**Subject:** RE: Request for Employee Donations  
**Date:** Thursday, September 20, 2018 10:40:02 AM

---

Staci,

I am fine with the donations, too.

**Ann Spofford**

Town Clerk  
Town of Carmel  
60 McAlpin Avenue  
Mahopac, NY 10541  
Phone: 845.628.1500  
Fax: 845.628.7434

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*This communication **may** be confidential and is intended for the sole use of the addressee(s).  
No use or reproduction of the information provided is permitted  
without the written consent of the Town of Carmel.  
If you are not the intended recipient, you should not copy, disclose or take any action in reliance on this communication.  
If you have received this communication in error, please notify the sender by reply e-mail  
and delete the message and any attached documents.*

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**From:** Pasquerello, Anne  
**Sent:** Thursday, September 20, 2018 10:34 AM  
**To:** "Mike Simone"; Alosco, Barbara; Spofford, Ann; Pontorno, Angela  
**Cc:** Maxwell, Mary Ann; Brennan, Eileen  
**Subject:** RE: Request for Employee Donations

Staci, I am fine with the donation of sick time.

*Anne Pasquerello*

**Confidential Assistant to Town Supervisor**  
**Carmel Town Hall**  
**60 McAlpin Avenue**  
**Mahopac, NY 10541**  
**Office: 845-628-1500 ext. 137**  
**Fax: 845-628-6836**

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---

**From:** Mike Simone [mailto:msimone@bestweb.net]  
**Sent:** Thursday, September 20, 2018 10:21 AM  
**To:** Pasquerello, Anne; Alosco, Barbara; Spofford, Ann; Pontorno, Angela  
**Cc:** Maxwell, Mary Ann; Brennan, Eileen  
**Subject:** Request for Employee Donations

Anne,

Per our conversation, I have attached the letters for Labor Committee for review and the memo request to the TB – please add to the next work session.

Thank you....

*Staci Norton*

for

**From:** [Pontorno, Angela](#)  
**To:** ["Mike Simone"](#); [Pasquerello, Anne](#); [Alosco, Barbara](#); [Spofford, Ann](#)  
**Cc:** [Maxwell, Mary Ann](#); [Brennan, Eileen](#)  
**Subject:** RE: Request for Employee Donations  
**Date:** Friday, September 21, 2018 9:06:04 AM

---

Hi Staci,

I am fine with the donations also.

Angela

---

**From:** Mike Simone [mailto:msimone@bestweb.net]  
**Sent:** Thursday, September 20, 2018 10:21 AM  
**To:** Pasquerello, Anne; Alosco, Barbara; Spofford, Ann; Pontorno, Angela  
**Cc:** Maxwell, Mary Ann; Brennan, Eileen  
**Subject:** Request for Employee Donations

Anne,

Per our conversation, I have attached the letters for Labor Committee for review and the memo request to the TB – please add to the next work session.

Thank you....

*Staci Norton*

for

**Highway Superintendent Michael Simone**  
**Town of Carmel Highway Department**  
**55 McAlpin Avenue**  
**Mahopac, NY 10541**

**845.628.7474**

**FAX 845.628.1471**


# TOWN OF CARMEL HIGHWAY DEPARTMENT

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Carmel Highway Department  
 55 McAlpin Avenue  
 Mahopac, NY 10541

**MICHAEL SIMONE**  
**Superintendent of Highways**

845.628.7474  
 FAX 845.628.1471  
 MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone* 

TO: SUPERVISOR KENNETH SCHMITT  
 TOWN BOARD

DATE: SEPTEMBER 18, 2018

RE: REQUEST TO DISPOSE OF EQUIPMENT

---

I am requesting the authorization to dispose of the following:


Highway Department Equipment Retired				
Description	Hwy ID	VIN Number	Acquired	Off Ins
1989 Dresser Loader		3390139C004539	01/23/89	11/22/2013
2004 Eager Beaver Trailer 20XPT		112H8V32X4L062521	01/07/04	05/14/18
1991 Mack Dump - 10 Wheeler	Truck #52	1M2B197C2MM008136	12/30/88	08/01/18
Conveyer, Kimco Sand		Yard	12/29/99	

# TOWN OF CARMEL HIGHWAY DEPARTMENT

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Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541  
**MICHAEL SIMONE**  
*Superintendent of Highways*  
845.628.7474  
FAX 845.628.1471  
MSimone@bestweb.net

## MEMORANDUM

**TO:** Town Board  
**FROM:** Michael Simone – Highway Superintendent   
**DATE:** September 21, 2018  
**RE:** Highway Requests – Annual Fall Bids

---

I am requesting that the following items be advertised for bid:

**Sand**  
**Guide Rail**  
**Winter Mix**  
**Beet Juice Deicing**

MS/Sen

cc Ann Spofford – Town Clerk

Richard J. Franzetti, P.E.  
Town Engineer




(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

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**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer 

**Date:** September 20, 2018

**Re:** Request Payment for Repairs/Services

---

This memorandum is being presented to the Town Board to request payment of the attached repairs invoices. These invoices are over the Town of Carmel's procurement policy threshold. The following provides a brief a summary of the work that was performed.

- Carmel Sewer District 8 – Drewville Pump Station

On August 16, 2018, Inframark, the operators for CSD 8, notified the Engineering Department that that the Pump at Drewville Road pump station has leak. Due to the flows at this pump station from the hospital and condos along Stoneleigh, the repair of this pump was treated as an emergency and was removed and sent out for repair. Attached is an invoice in the amount of \$9,350.00 from Empire State Motors to repair the pump.

- Carmel Water District 10 – Senior Avenue Pump Station

On August 31, 2018, Bee and Jay, the operators for CWD 10, notified the Engineering Department that that the 5 HP booster pump, #2 had burnt out and needed to be replaced. The Board should note that this pump is acritical part of the water distribution as it pumps water to bot CWD 10 and CWD 13. Attached is an invoice in the amount of \$5,466.91 for Bee and Jay to perform this service.

We have advised the Comptroller's office of this expenditure and per the attached there are sufficient funds in budget for this work as describe. The Engineering Department requests that the Town Board approve payment.



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541

p: 845.628.3924 f: 845.628.4062

e: service@beeandjay.com

# INVOICE

DATE	INVOICE #
9/4/2018	88823

www.BEEANDJAY.com

**BILL TO:**

Town of Carmel- CWD 10  
 Engineering Dept.  
 60 McAlpin Ave.  
 Mahopac, NY 10541

**SERVICE LOCATION:**

Senior Ave Booster Station  
 Mahopac, NY

**PROFESSIONAL SERVICE 54 YEARS 1964-2018**

Master Plumbers Lic.#s W.C. 556 P.C. 363

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 2087	Payment Due Upon Rec	EK	8/31/2018	63337

ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		CWD# 10 Senior Avenue Pump Station - Emergency leak on high pressure main and 5hp booster #2 burnt out and seized, shutdown station, replaced Goulds 5hp 8V booster and replaced section of 2" copper high pressure main with valve, pipe and fittings, start up and restored system.		
Labor TOC Mech	7	1- Mech	75.00	525.00
Labor TOC Tech	7	1- Tech	85.00	595.00
Material	1	Goulds 5hp ESV Booster Pump	4,084.00	4,084.00
Material	1	1- Set Gaskets & Bolts	35.50	35.50
Material	1	1- 2" Full Port Ball Valve IP	92.48	92.48
Material	1	1- 2x4 BR Nipple	34.23	34.23
Material	1	4 feet 2" L Copper	49.55	49.55
Material	1	2" Male Adapter	29.15	29.15
Material	1	2" 90	22.00	22.00

\*\* Invoices not paid when due will be subjected to a finance charge of 1.5% per month

**Total Due \$5,466.91**

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINER'S CLUB OTHER \_\_\_\_\_

CARDHOLDER/NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

CARD# \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ CID # \_\_\_\_\_





<b>SOMERS</b> 914.232.2020	<b>SCARSDALE</b> 914.723.2002	<b>STAMFORD</b> 203.975.9448	<b>YORKTOWN</b> 914.736.2468	<b>ELMSFORD</b> 914.347.2378	<b>MANHATTAN</b> 212.337.3224
-------------------------------	----------------------------------	---------------------------------	---------------------------------	---------------------------------	----------------------------------

S3745662.001

\*\* Charge Ticket \*\*

Page # 1

LL TO: BEE & JAY PLUMBING & HEATING CORP. SHIP TO: BEE & JAY PLUMBING & HEATING CORP  
 BOX 78 BOX 78  
 719 ROUTE 6 719 ROUTE 6  
 MAHOPAC, NY 10541 MAHOPAC, NY 10541

<b>CUSTOMER</b> 33613	<b>JOB NAME</b> CWD-10	<b>WRITER</b> STEPE	<b>TERMS</b> 2% 10th net 25th	<b>SHIP VIA</b> CSOMERS CTR
<b>DATE ORDERED</b> 08/31/2018	<b>DATE REQUESTED</b>	<b>TELEPHONE</b> 845-628-3924	<b>PICKED BY</b>	<b>CHECKED BY</b>
<b>LOCATION</b> Br # 1				<b>SHIP DATE</b> 08/31/18

QUANTITY	CHK	DESCRIPTION	Amt@List	
TR 1ea		101-418NL LEGEND 2" IP T-2000 BALL VALVE LEAD FREE	92.480	92.48
TR 1ea		2X4 BRASS NIPPLE 311-166 *MEETS 2014 LEAD LAW REQUIREMENT*	34.227	34.23
MERCHANDISE TOTAL				126.71
+ + + + + Thank You For Choosing Best + + + + +				

When goods are delivered and signed for, our responsibility ends. Title to ownership of this material remains with the customer until same is paid for in full.  
 CLAIMS FOR SHORTAGE OR ERRORS MUST BE MADE AT ONCE.  
 RETURNS WITHOUT WRITTEN AUTHORIZATION.  
 SPECIAL ORDERS ARE NON-RETURNABLE.  
 See reverse side for additional terms and conditions.

RECEIVED BY \_\_\_\_\_

**THANK YOU FOR YOUR PURCHASE... PLEASE SAVE YOUR RECEIPT**

CUSTOMER COPY



**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Subject:** FW: Senior Ave Booster Station Pump Replacement  
**Date:** Tuesday, September 11, 2018 12:49:21 PM  
**Attachments:** [Invoice #88823.pdf](#)

---

Rich,

Please see attached CWD #10 invoice for a replacement pump at the Senior Ave Booster Station that will require authorization from the Board. I will be requesting a budget line transfer between funds to allocate the cost of this expense from the 2018 operating budget.

Thanks,

*Donna Esteves*

Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184



# INVOICE

Date	Invoice #
9/12/2018	60089

**Bill To**  
TOWN OF CARMEL  
60 McALPIN AVE.  
MAHOPAC, NY 10541

**Ship To**  
Carmel Sewer Dist.2  
11 Old Route 6  
Carmel, NY 10512

P.O. No.	Terms	Due-Date	Register #
DREWVILLW PUMPE STATI...	Net 30	10/12/2018	60089

QTY	ITEM	Description of Goods or Services	Unit Price	Amount
1	Repair	REPAIR 035841 FAIRBANKS 40HP PUMP. DISASSEMBLE,CLEAN AND CHECK ALL PARTS. BAKE STATOR TO DEHYDRATE, SANDBLAST, INSTALL BEARINGS IN MOTOR & TEST. INSTALL NEW BASE ELBOW SUCTION ASSY. NEW SEAL HOUSINGS, NEW SEAL KIT NEW IMPELLER BOLT AND WASHER	9,175.00	9,175.00
	Freight	FREIGHT	175.00	175.00

We appreciate your prompt payment.

Empire State Electric Motors, Inc.  
2680 Route 17M  
Goshen, NY 10924  
Phone: 845 294-7440 Fax: 845 294-2620

Subtotal	\$9,350.00
Sales Tax (0.0%)	\$0.00
<b>TOTAL</b>	<b>\$9,350.00</b>

**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Subject:** CSD #8 Pump Repair  
**Date:** Thursday, September 20, 2018 12:05:17 PM  
**Attachments:** [Empire.pdf](#)

---

Rich,

Please see attached invoice for a pump repair in CSD #8 that will require authorization from the Board for payment. There are sufficient funds in the budget and the expense has already been encumbered.

Thanks,

*Donna Esteves*

Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

Office of the Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

**To:** Carmel Town Board

**From:** Richard J. Franzetti P.E. Town Engineer *RJF*

**Date:** September 17, 2018

**Re:** CSD #2- Belden Road South Pump Station Genset Replacement

Recently, the generator set which provides stand-by power for the Belden Road South pump station failed. The station is currently being supplied with standby power, utilizing one (1) of the Towns portable units. We received the two (2) attached evaluation/quotes for repair of the unit. The reason for the unit failure is damage to the excitation power supply winding within the unit. The quotation for repair varies from \$14,220.00 (Gentech) versus \$6,895.00 (Magpro LLC). The deviation is partially attributable to the method of repair, as the Gentech quote contemplates complete removal of the entire unit and repair in the shop and the Magpro quote contemplates removing only the stator assembly (which contains the windings) rebuilding in and reinstalling in the field.

In an effort to provide alternatives, this department received the attached quotes from the same vendors, for installation of a new unit at this location.

The replacement quotes are summarized in the table below along with the current New York state bid pricing from Better Power for the same Generac 20 KW unit quoted by both Gentech and Magpro.

	Better Power	Gentech	Magpro
Generator Cost	\$ 20,409.83	\$ 22,695.00	\$ 28,895.00
Stand by Power	not provided	8-10wks free rental	Not provided
Warranty	2 (yr)	10 (yr) complete	5 (yr) complete

Of the two proposals, the Gentech proposal is better than the Magpro proposal in both pricing, free standby power and warranty. Therefore we will consider the Gentech quote as it relates to the state bid pricing. The Better Power (State Bid) price of

\$20,409.83 is \$2,285.17 less than the Gentech proposal. The Gentech proposal has three (3) additional elements that have significant dollar value, discussed below.

1. Settings and Connections. A generator purchased from Better Power, Inc. under State bid pricing, arrives on a flatbed truck. The Town is required to supply all machinery and labor to remove the unit, place it and then wire it in. In the past, we have performed the removal portion of this with a Highway Department Loader and personnel. We would then need to engage an electrician to perform the wiring. We roughly value this work at \$3,000.00. This work is included in the Gentech proposal and is not included in the State bid.
2. Stand By Power- As discussed above, the stand by power is currently being maintained at the location with a portable unit that we keep in reserve at Town Hall. This unit is a towable genset that we use to fill in for any deficiencies in our standby power array, during a power outage. As such, we would like it back at Town Hall for that purpose. The lead time on receiving the new unit is eight (8)-ten (10) weeks, which is approximately the same lead time as a purchase off the State bid. Gentech proposes to provide a standby unit at this location for that time period, thus freeing up the Portable unit. Gentech has valued this at \$1,000.00 per week or \$10,000.00 total. Gentech will provide this unit at no cost to the Town.
3. The Warranty- Gentech has provided for a ten (10) year complete warranty on the genset supplied. The State bid contractor offers a two (2) year warranty. Based upon our review of previous state bid pricing, we consider the extra eight (8) years of warranty time to have a value of about \$1,000.00. This is being provided by Gentech at no extra cost.

Maintaining standby power on the site is critical to the operation of CSD #2 and we would like to proceed with the Gentech quote on an emergency basis. The value analysis above is to assure the Board that the quote provided is both reasonable and as it turns out provides a superior value above purchasing the unit under state bid pricing.

As the board may recall we engaged Gentech under very similar circumstance in order to replace the genset located at the Crest Road tanks in CWD # 8 and the project was completed very smoothly this past summer.

It should be noted that the existing damaged unit was commissioned into service in 1997 during the extensive build out project in CSD#2. It is therefore 21 years old and is likely near the end of serviceability. On units of this age we will regularly do smaller repairs, thus extending the life of the unit. However, it is our opinion that to spend the \$6,895.00 for the rewind under the Magpro proposal would be money poorly spent. We therefore recommend complete replacement. We also note that the quotes provided by Magpro and Gentech for repair did not come in unsolicited. They were specifically requested by this Department for evaluation purposes. Indeed both companies recommended against repair for the reasons stated above.

We respectfully request that the Board authorize this project as an emergency at the quoted price of \$22,695.00.

Per the attached email correspondence, there is sufficient money in the CSD#2 budget.

**MAGPRO**  
*Services, LLC*  
 20 Day Road  
 Carmel, NY 10512



Ph 845-225-2304  
 Fax 845-225-2306  
 magproservice@yahoo.com  
 MAGPROSERVICE.COM

# Estimate

Date	Estimate #
8/28/2018	00688

Job	Client
-----	--------

Town of Carmel  
 Eng Dept  
 Rob 628-1500 x 183

Description	Qty	Rate	Total
<p>CSD 2 Site 7            Olympian 20 KW generator            s/n 2033740</p> <p>Rodent infestation caused damage to excitation power supply winding within generator stator assembly.</p> <p>Unit has been repaired by others but recommend either 100% repair or replacement of complete generator.</p> <p>Quote is for removal of the damaged 20KW stator assembly, clean all areas and rebuild the stator through a rebuild shop. Reassemble all, load test, and install a new exercise timer.</p> <p>Current TOC portable generator on site will be connected while repairs are being made.</p> <p>Removal and installation of stator assembly, cleaning and repairs. Rebuild of stator. All transportation, exercise timer &amp; load testing.</p> <p>Confirmation required for repairs to be started.</p>	1	6,895.00	6,895.00T

Estimate only, no work will be started until customer approval

<b>Subtotal</b>	\$6,895.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$6,895.00



GENTECH LTD  
 3017 US RT 9W  
 NEW WINDSOR NY 12553  
 Phone: 845-568-0500  
 Fax: 845-568-3073

**QUOTE**

<b>DATE</b>	<b>QUOTE</b>	<b>CUST #</b>
8/21/2018	0000042651	0000453

**QUOTE TO:**

TOWN OF CARMEL  
 TOWN HALL  
 60 MC ALPIN AVENUE  
 MAHOPAC NY 10541

**SHIP TO:**

TOWN OF CARMEL-BELDON RD SOUTH  
 SITE #7 SD #2  
 BELDEN ROAD SOUTH  
 CARMEL NY

P.O. NUMBER		TERMS	SALES PERSON	
		CONTRACT		
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
	WE ARE PLEASED TO QUOTE THE FOLLOWING: GENERAC NO LONGER OFFERS THE WINDING ASSEMBLY FOR THIS GENERATOR. BELOW IS THE QUOTE FOR GENTECH TO REMOVE THE GENERATOR FROM THE SITE, AND BRING IT BACK TO GENTECH'S SHOP FOR REMOVAL OF THE WINDINGS. AFTER THE WINDINGS ARE REMOVED, GENTECH WILL BRING THE WINDINGS TO A REBUILDER TO HAVE THE WINDINGS COMPLETELY REBUILT. AFTER THE REBUILDER HAS COMPLETED, GENTECH WILL THEN PICK THE WINDINGS UP AND INSTALL ON THE GENERATOR. AFTER THE WINDINGS HAVE BEEN RE-INSTALLED ON THE GENERATOR, GENTECH WILL DELIVER AND INSTALL THE GENERATOR BACK ON SITE. TOWN OF CARMEL TO INSTALL ONE OF THEIR RENTAL GENERATORS AT THIS SITE WHILE THE GENERATOR IS REMOVED. IF CARMEL WOULD LIKE, GENTECH CAN PROVIDE A QUOTE FOR A RENTAL GENERATOR FOR THIS SITE AS WELL. TOWN OF CARMEL TO ADVISE ON THE RENTAL UNIT. TWO MEN REQUIRED TO PICKUP/DISCONNECT AND DELIVER/RECONNECT UNIT FROM AND TO SITE.			
4.00		LABOR- REMOVAL/PICKUP OF GENERATOR TO BE BROUGHT TO GENTECH'S SHOP.	115.00	460.00
4.00		LABOR- REMOVAL/PICKUP OF GENERATOR TO BE BROUGHT TO GENTECH'S SHOP.	115.00	460.00
12.00		LABOR- REMOVAL AND RE-INSTALLATION OF WINDINGS AT GENTECH LTD'S SHOP.	115.00	1,380.00
4.00		LABOR- DELIVERY/INSTALLATION OF GENERATOR AFTERS REPAIRS	115.00	460.00
4.00		LABOR- DELIVERY/INSTALLTION OF GENERATOR AFTER REPAIRS.	115.00	460.00
1.00	DESCR	CRANE TRUCK FEE	500.00	500.00
1.00	DESCR	COMPLETE REBUILD OF WINDINGS	10,500.00	10,500.00

APPROVAL SIGNATURE \_\_\_\_\_





GENTECH LTD  
 3017 US RT 9W  
 NEW WINDSOR NY 12553  
 Phone: 845-568-0500  
 Fax: 845-568-3073

**QUOTE**

DATE	QUOTE	CUST #
8/21/2018	0000042651	0000453

**QUOTE TO:**

TOWN OF CARMEL  
 TOWN HALL  
 60 MC ALPIN AVENUE  
 MAHOPAC NY 10541

**SHIP TO:**

TOWN OF CARMEL-BELDON RD SOUTH  
 SITE #7 SD #2  
 BELDEN ROAD SOUTH  
 CARMEL NY

P.O. NUMBER		TERMS	SALES PERSON	
		CONTRACT		
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
	THANK YOU FOR YOUR TIME AND CONSIDERATION. IF YOU WOULD LIKE TO ACCEPT, PLEASE SIGN AND FAX THIS FORM BACK TO US AT (845) 568-3073 OR EMAIL TO PARTS@GENTECHLTD.COM			
	TOTAL			\$14,220.00

APPROVAL SIGNATURE \_\_\_\_\_

**MAGPRO**  
Services, LLC



20 Day Road  
Carmel, NY 10512

Ph 845-225-2304  
Fax 845-225-2306  
magproservice@yahoo.com  
MAGPROSERVICE.COM

# Estimate

Date	Estimate #
9/4/2018	00693

Job	Client			
Town of Carmel Eng Dept Rob 628-1500 x 183				
Description	Qty	Rate	Total	
<p>Thank you for allowing us the opportunity to provide you a replacement generator quote.</p> <p>Carmel Sewer 2 Site 7 Beldon Rd S Pump station.</p> <p>Quote includes the removal and disposal of old generator, site preparation as well as transportation and installation of new generator. Existing transfer switch will be utilized. Any fuel will be transferred from old generator into new generator. Winter fuel additive will also be provided.</p> <p>Generac Industrial diesel engine-driven generator set with turbocharged 4-cylinder 2.4L engine, consisting of the following features and accessories:</p> <ul style="list-style-type: none"> <li>• Stationary Emergency-Standby rated</li> <li>• 20 kW Rating, wired for 120/208 VAC 3- phase, 60 Hz</li> <li>• Fuel system: Diesel</li> <li>• Brushless Excitation</li> <li>• Standard Weather Protective Enclosure, Steel</li> <li>o Industrial Grey Baked-On Powder Coat Finish</li> <li>• 24" 132 Gallon Double-Wall UL142 Basetank, 75-hour runtime NOTE_ option for a 54 gallon 30-hour runtime basetank as a \$250 deduct.</li> <li>o Mechanical fuel level indicator gauge</li> <li>o Electronic fuel level sender</li> <li>o Emergency Vent</li> <li>• UL2200, EPA Certified</li> <li>• H-100 Control Panel</li> </ul> <p>In bound Freight charge for special order</p>		28,600.00	28,600.00T	
	1	295.00	295.00T	
Estimate only, no work will be started until customer approval		<b>Subtotal</b>	\$28,895.00	
		<b>Sales Tax (0.0%)</b>	\$0.00	
		<b>Total</b>	\$28,895.00	



# GENTECH LTD

# Quotation

Quote Number  
7139

Quote Date  
Jul 13, 2018

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### Quoted to:

TOWN OF CARMEL  
TOWN HALL  
60 MC ALPIN AVENUE  
MAHOPAC, NY 10541

SITE #7 SD #2, SOUTH BELDEN RD  
PUMP STATION

Customer ID	Good Thru	Payment Terms	Sales Rep
CARMEL	8/12/18	Net Due	

Qty	Item	Description	Unit Price	Extension
1.00		WE ARE PLEASED TO QUOTE THE FOLLOWING GENERATOR WITH FULL INSTALLATION UTILIZING THE EXISTING INFRASTRUCTURE INCLUDING AUTOMATIC TRANSFER SWITCH, ELECTRICAL CONDUIT AND WIRE. GENTECH WILL INCLUDE THE INSTALLATION, FACTORY AUTHORIZED COMMISSIONING, BATTERY, ONE SCHEDULED MAINTENANCE SERVICE, A TEMPORARY AUTOMATIC PORTABLE GENERATOR FOR 10 WEEKS AND WITH REMOVAL/ RECYCLING OF THE OLD GENERATOR.		
1.00		GENERAC ZD020 INDUSTRIAL 20KW DIESEL GENERATOR, 120/208 VOLTS, THREE PHASE, 2.4L DIESEL 4 CYLINDER ENGINE, ROBUST PERMANENT MAGNET STYLE GENERATOR WINDINGS, 211 GALLON SUB-BASE FUEL TANK, AND MEETS EVERY RATING FOR MISSION CRITICAL APPLICATION GENERATORS. UNIT IS IN A OUTDOOR SOUND DEADENED ENCLOSURE RATED AT 76 DECIBELS. THIS UNIT CAN RUN FOR 120 HOURS UNDER FULL LOAD, OR 185 HOURS STRAIGHT UNDER HALF LOAD. THIS UNIT WILL HAS A 8-10 WEEK LEAD TIME.	17,990.00	17,990.00
1.00	LC EXT WARRANTY	OPTIONAL 10 YEAR OR 2000 HOUR WARRANTY THAT COVERS PARTS, LABOR, & TRAVEL FOR ALL 10 YEARS OR UP TO 2000 HOURS OF RUNTIME. PRICED AT GENTECH'S COST.	1,425.00	1,425.00

Subtotal	Continued
Sales Tax	Continued
Freigh	
<b>Total</b>	Continued



GENTECH LTD

Quotation

Quote Number 7139

Quote Date Jul 13, 2018

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Quoted to:

TOWN OF CARMEL
TOWN HALL
60 MC ALPIN AVENUE
MAHOPAC, NY 10541

SITE #7 SD #2, SOUTH BELDEN RD
PUMP STATION

Table with 4 columns: Customer ID, Good Thru, Payment Terms, Sales Rep. Row 1: CARMEL, 8/12/18, Net Due, Sales Rep

Main item table with 5 columns: Qty, Item, Description, Unit Price, Extension. Includes rows for generator cost, waiver, recycling fee, labor, and parts.

Summary table with 2 columns: Description, Value. Rows: Subtotal, Sales Tax, Freight, Total. All values are 'Continued'.



GENTECH LTD

Quotation

Quote Number  
7139

Quote Date  
Jul 13, 2018

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Quoted to:

TOWN OF CARMEL  
TOWN HALL  
60 MC ALPIN AVENUE  
MAHOPAC, NY 10541

SITE #7 SD #2, SOUTH BELDEN RD  
PUMP STATION

Customer ID	Good Thru	Payment Terms	Sales Rep
CARMEL	8/12/18	Net Due	

Qty	Item	Description	Unit Price	Extension
	START UP-3	CONSIST OF CHECKING ALL WIRING & PLUMBING TO THE GENERATOR AND AUTOMATIC TRANSFER SWITCH TO INSURE INSTALLATION TO MANUFACTURERS AND LOCAL MUNICIPALITY STANDARDS & SPECS.		
	START UP-4	SIMULATE A POWER FAILURE TO THE GENERATOR AND AUTOMATIC TRANSFER SWITCH AND MAKE ALL OF THE NECESSARY ADJUSTMENTS.		
	STARTUP	WARRANTY PAPERWORK FILED BY GENTECH.		
	SIGN	- THANK YOU FOR YOUR TIME AND CONSIDERATION IF YOU WOULD LIKE TO ACCEPT, PLEASE SIGN AND FAX BACK TO US AT (845) 568-3073 OR E-MAIL TO JJSAYEGH@GENTECHLTD.COM		

Subtotal	22,695.00
Sales Tax	
Freight	
<b>Total</b>	<b>22,695.00</b>

PC66786  
Better Power, Inc.  
Effective June 10, 2016

Contractor Item Number	Item Description	Manufacturer Name	Manufacturer Item Number	Category Number (as per DHS AEL)	Discount Category Option 1 or Option 2	Unit of Measure	Catalog or List Price	Manufacturer PASS THRU Discount %	HIRE Contract Discount %	HIRE Contract Price
GENSD200K1S	A-Generator Diesel SD 200kW 277/480 3Ø 1800RPM Steel Diesel	Generac	SD0200KG178.7D18HPYY3H1	10	Option 1	Each	\$ 57,881.00	0%	25.03%	\$ 43,393.39
GENSD020G1S	A-Generator Diesel SD 20kW 120/208 3Ø 1800RPM Steel Diesel	Generac	SD0020GG162.4D18HPYY3H1	10	Option 1	Ea	\$ 27,224.00	0%	25.03%	\$ 20,409.83
GENSD020K1S	A-Generator Diesel SD 20kW 277/480 3Ø 1800RPM Steel Diesel	Generac	SD0020KG162.4D18HPYY3H1	10	Option 1	Ea	\$ 27,181.00	0%	25.03%	\$ 20,377.60
GENSD020A1S	A-Generator Diesel SD 20kW 120/240 1Ø 1800RPM Steel Diesel	Generac	SD0020AG162.4D18HPYY3H1	10	Option 1	Ea	\$ 27,762.00	0%	25.03%	\$ 20,813.17
GENSD020J1S	A-Generator Diesel SD 20kW 120/240 3Ø 1800RPM Steel Diesel	Generac	SD0020JG162.4D18HPYY3H1	10	Option 1	Ea	\$ 27,224.00	0%	25.03%	\$ 20,409.83
GENSD230G1S	A-Generator Diesel SD 230kW 120/208 3Ø 1800RPM Steel Diesel	Generac	SD0230GG178.7D18HPYY3H1	10	Option 1	Each	\$ 70,572.00	0%	25.03%	\$ 52,907.83
GENSD230J1S	A-Generator Diesel SD 230kW 120.240 3Ø 1800RPM Steel Diesel	Generac	SD0230JG178.7D18HPYY3H1	10	Option 1	Each	\$ 69,349.00	0%	25.03%	\$ 51,990.95
GENSD230K1S	A-Generator Diesel SD 230kW 277/480 3Ø 1800RPM Steel Diesel	Generac	SD0230KG178.7D18HPYY3H1	10	Option 1	Each	\$ 68,155.00	0%	25.03%	\$ 51,095.80
GENSD250G1S	A-Generator Diesel SD 250kW 120/208 3Ø 1800RPM Steel Diesel	Generac	SD0250GG178.7D18HPYY3H1	10	Option 1	Each	\$ 75,137.00	0%	25.03%	\$ 56,330.21
GENSD250J1S	A-Generator Diesel SD 250kW 120/240 3Ø 1800RPM Steel Diesel	Generac	SD0250JG178.7D18HPYY3H1	10	Option 1	Each	\$ 74,325.00	0%	25.03%	\$ 55,721.45
GENSD250K1S	A-Generator Diesel SD 250kW 277/480 3Ø 1800RPM Steel Diesel	Generac	SD0250KG178.7D18HPYY3H1	10	Option 1	Each	\$ 71,865.00	0%	25.03%	\$ 53,877.19
GENSD025G1S	A-Generator Diesel SD 25kW 120/208 3Ø 1800RPM Steel Diesel	Generac	SD0025GG162.4D18HPYY3H1	10	Option 1	Ea	\$ 29,179.00	0%	25.03%	\$ 21,875.50
GENSD025A1S	A-Generator Diesel SD 25kW 120/240 1Ø 1800RPM Steel Diesel	Generac	SD0025AG162.4D18HPYY3H1	10	Option 1	Ea	\$ 29,179.00	0%	25.03%	\$ 21,875.50
GENSD025J1S	A-Generator Diesel SD 25kW 120/240 3Ø 1800RPM Steel Diesel	Generac	SD0025JG162.4D18HPYY3H1	10	Option 1	Ea	\$ 28,642.00	0%	25.03%	\$ 21,472.91
GENSD025K1S	A-Generator Diesel SD 25kW 277/480 3Ø 1800RPM Steel Diesel	Generac	SD0025KG162.4D18HPYY3H1	10	Option 1	Ea	\$ 28,591.00	0%	25.03%	\$ 21,434.67
GENSD275G1S	A-Generator Diesel SD 275kW 120/208 3Ø 1800RPM Steel Diesel	Generac	SD0275GG17103D18HPYY3H1	10	Option 1	Each	\$ 74,507.00	0%	25.03%	\$ 55,857.90
GENSD275J1S	A-Generator Diesel SD 275kW 120/240 3Ø 1800RPM Steel Diesel	Generac	SD0275JG17103D18HPYY3H1	10	Option 1	Each	\$ 74,507.00	0%	25.03%	\$ 55,857.90

## Vara, Rob

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**From:** Maxwell, Mary Ann  
**Sent:** Friday, September 14, 2018 9:06 AM  
**To:** Vara, Rob  
**Cc:** Franzetti, Richard; Esteves, Donna  
**Subject:** RE: 09-14-2018 Genset at CSD#2 Belden Road PS

Yes there are sufficient funds to cover both the cost of the equipment plus installation expense for this project.

*Mary Ann Maxwell*  
Town Comptroller  
Town of Carmel  
(845) 628-1500 ext 175  
Fax (845) 628-7085  
[mam@ci.carmel.ny.us](mailto:mam@ci.carmel.ny.us)

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**From:** Vara, Rob  
**Sent:** Friday, September 14, 2018 9:00 AM  
**To:** Maxwell, Mary Ann  
**Cc:** Franzetti, Richard; Esteves, Donna  
**Subject:** 09-14-2018 Genset at CSD#2 Belden Road PS

Max

We will be going to the Board with a recommendation to replace the subject unit. The price quote we have for supply and install is for \$22,695.00. The purchase price of the unit to be billed to the equipment line is \$19,415.00 (including warranty). The cost for installation would be \$3,280.00. Could you please advise if there are sufficient funds for this project.

Thank you Max.

Robert Vara  
Engineering Projects Coordinator  
Town of Carmel  
Carmel Town Hall  
60 McAlpin Avenue  
Mahopac, New York 10541  
Ph. 845-628-1500 ex. 183 Fax: 845-628-7085