

## SEWER REDUCTION ASSESSMENT

1. Tax Map Number: \_\_\_\_\_
2. Sewer District Number: \_\_\_\_\_
3. Street Address of Property: \_\_\_\_\_
4. Name(s) of all record property owners; their mailing address(es) and phone number(s) (day and evening):  
NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
PHONE #: DAY \_\_\_\_\_; EVENING: \_\_\_\_\_  
  
NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
PHONE #: DAY \_\_\_\_\_; EVENING: \_\_\_\_\_  
  
NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
PHONE #: DAY \_\_\_\_\_; EVENING: \_\_\_\_\_
5. Size of lot in acres: \_\_\_\_\_
6. Current Sewer District Capital Charge assessment in units: \_\_\_\_\_

The undersigned property owner(s) acknowledge that he/she/they/it understand(s) that if the property's sewer district capital charge is reduced to zero and the property is serviced at sometime in the future, either at the District's option or at the request of the owner(s), then the owner(s) or his/her/their/its successor(s), transferee(s), heir(s) and or assign(s) will be required to pay all back capital charges from the date the assessment was

reduced to the date the property is serviced. The undersigned property owner(s), further acknowledge(s) that he/she/they/it understand(s) that any reduction granted hereunder shall continue until one of the following events occur:

- a. the District's sewer facilities are extended so the property can be serviced;
- b. if the property is vacant land, a building permit is issued;
- c. a site plan is approved for the property;
- d. a subdivision application is approved for the property;
- e. the Town Board further modifies or amends the Sewer District Capital Charge Ordinance.

Upon occurrence of any of the foregoing, the property's assessment shall be reviewed and set in accordance with the current provisions of the Sewer District Capital Charge Ordinance.

Date:\_\_\_\_\_

Date:\_\_\_\_\_

Date:\_\_\_\_\_

(All property owner(s) of record must sign and have their signatures notarized by a Notary Public.)

#### ACKNOWLEDGEMENTS

Use appropriate acknowledgements for individuals and corporations.

STATE OF NEW YORK     )

COUNTY OF                     )       SS.:

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally came \_\_\_\_\_, to me known and known to me to be the individual(s) described in and who executed the foregoing instrument, and (s)he duly acknowledged to me that (s)he executed the same.

---

Notary Public

STATE OF NEW YORK    )  
COUNTY OF                )    SS.:

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally came \_\_\_\_\_, to me known and known to me to be the individual(s) described in and who executed the foregoing instrument, and (s)he duly acknowledged to me that (s)he executed the same.

---

Notary Public

STATE OF NEW YORK    )  
COUNTY OF                )    SS.:

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally came \_\_\_\_\_, to me known and known to me to be the individual(s) described in and who executed the foregoing instrument, and (s)he duly acknowledged to me that (s)he executed the same.

---

Notary Public

STATE OF NEW YORK    )  
COUNTY OF                )    SS.:

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me personally came \_\_\_\_\_, to me known who, being by me duly sworn, did depose and say that he/she resides at \_\_\_\_\_; that he/she is the \_\_\_\_\_ of \_\_\_\_\_, the corporation described in and which executed the foregoing instrument and that he/she signed his/her name thereto by order of the Board of Directors of said corporation.

\_\_\_\_\_  
Notary Public

-----  
-----

**FOR USE BY TOWN OFFICIALS ONLY**

**STEP 1 – TOWN ASSESSOR**

I hereby certify that all record property owners have signed the application and their signatures have been duly notarized.

Date: \_\_\_\_\_ TOWN ASSESSOR: \_\_\_\_\_

**STEP 2 – TOWN ENGINEER**

I hereby certify that I have examined the foregoing application and hereby certify as follows:

- A. The property lies within the boundaries of Carmel Sewer District # \_\_\_\_\_
- B. The property is not capable of being serviced by the sewer district's facilities and the property is not benefitted because:
  - 1. a sewer line does not exist in a street, right of away or easement along or within any of the property's boundaries; and
  - 2. a sewer line does not exist in a street, right of away or easement along any location from or through which the property derives access or could derive access.

For purposes of this application, if a sewer line was under construction at the time of enactment of the enabling ordinance, November 22, 1995, it is deemed to exist for the purpose herein. Subsequent to November 22, 1995, a sewer line is deemed to exist upon issuance of a Certificate of Approval to Construct issued by either the State Health Department or the Putnam County Health Department.

Date:\_\_\_\_\_ TOWN ENGINEER:\_\_\_\_\_

I hereby certify that I have examined the foregoing application and hereby deny the application because it does not meet the criteria above.

Date:\_\_\_\_\_ TOWN ENGINEER:\_\_\_\_\_

### STEP 3 – TOWN ASSESSOR

If the Town Engineer certifies the property is not capable of being serviced by the sewer district's facilities and the property is not benefitted, the Town Assessor shall:

- a. reduce the property's sewer district capital charge assessment to zero units;
- b. notify the applicant(s)
- c. file the original application in his office and make note of the reduction on the property card;
- d. forward a copy of the fully processed application to the Building Department and to the Town Engineer who shall keep said copies on file permanently.

I hereby certify the foregoing has been done.

Date:\_\_\_\_\_ Town ASSESSOR:\_\_\_\_\_

If the Town Engineer denies the application, the Town Assessor shall:

- aa. notify all applicant(s);
- bb. file the original application in his office;
- cc. forward a copy of the fully processed application to the Building Department and to the Town Engineer who shall keep said copies on the file permanently.

I hereby certify the foregoing has been done.

Date:\_\_\_\_\_ Town ASSESSOR:\_\_\_\_\_