

**TOWN OF CARMEL ADOPTED USER SERVICE FEES --  
FISCAL YEAR 2020**

| FEE DESCRIPTION   | ADOPTED 2020 USER FEES   |  |
|---|--------------------------|--|
| <b>TOWN CLERK'S OFFICE</b>                                |                          |  |
| <b>Certification:</b>                                     |                          |  |
| Registrar's Certification (Birth/Death)                   | 10.00                    |  |
| Town Clerks Certification (Marriage/Other)                | 10.00                    |  |
| <b>Genealogy Fee Schedule:</b>                            |                          |  |
|   | 1 - 3 years - \$22.00    |  |
|   | 4 - 10 years - \$42.00   |  |
|   | 11 - 20 years - \$62.00  |  |
|   | 21 - 30 years - \$82.00  |  |
|   | 31 - 40 years - \$102.00 |  |
|   | 41 - 50 years - \$122.00 |  |
|   | 51 - 60 years - \$142.00 |  |
|   | 61 - 70 years - \$162.00 |  |
| <b>Copies:</b>  |                          |  |
| Copies of Town Ordinance or Other Documents - Per Page    | 0.25                     |  |
| Facsimile/Fax - Per Page                                  | 2.00                     |  |
| Map (Zoning, Election, Other) - Black & White/Color       | 10.00/15.00              |  |
| <b>Licenses:</b>  |                          |  |
| Auctioneering License - Annual                            | 300.00                   |  |
| Auctioneering License - One Day                           | 150.00                   |  |
| Annual Dog License Fee - spayed/nuetered                  | 7.50                     |  |
| Annual Dog License Fee - unspayed/un-nuetered             | 15.50                    |  |
| Garbage Carting License - Renewal *                       | 2,000.00                 | * Plus \$150 per truck inspection annually |
| Garbage Carting License - NEW *                           | 2,500.00                 | * Plus \$150 per truck inspection annually |
| Marriage License  | 40.00                    |  |
| Marriage License - Active Duty Members of US Armed Forces | waived                   |  |
| <b>Miscellaneous:</b>                                     |                          |  |
| Cemetery Grave Marker - Each                              | 100.00                   |  |
| Dog Pick-Up   | -                        |  |
| Dog Shelter Fee - First Impoundment                       | 25.00                    | + 20.00 Each Additional 24 Hours           |
| Second Impoundment - within one year                      | 50.00                    | + 20.00 Each Additional 24 Hours           |
| Third Impoundment - within one year                       | 60.00                    | + 20.00 Each Additional 24 Hours           |
| Subsequent Impoundment - within one year                  | 70.00                    | + 20.00 Each Additional 24 Hours           |
| Petition to Amend Zoning Ordinance                        | 5000.00                  |  |
| <b>Permits:</b>   |                          |  |
| Canvassing/Soliciting Permit - 3 Months                   | 25.00                    |  |
| Public Assembly Permit - Each Event                       | 200.00                   |  |
| Sound Amplification Permit Commercial                     | 100.00                   |  |
| Sound Amplification Permit Residential                    | 50.00                    |  |
| <b>Town Code:</b>   |                          |  |
| Annual Town Code Book Supplement                          | 75.00                    |  |
| Code Book   | 598.00                   |  |

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|--|------------------------|------------------------|
| <b>POLICE DEPARTMENT</b>                             |                        |                        |
| Accident Report - Business                           | 0.25                   | per page               |
| Accident Report - Personal                           | 0.25                   | per page               |
| Finger Printing Service - Non Residents - Per Person | 35.00                  |                        |
| Photograph   | 20.00                  | per photo              |
| Police Special Escort Service - Per Hour             | -                      |                        |
| Special Event or Special Services - Per Hour         | -                      |                        |
| CD of Photographs from Casefile                      | 50.00                  |                        |
| Tow Application Fee                                  | 250.00                 | Annual Application Fee |
| Vehicle Impound Fee                                  | 100.00                 | per vehicle            |
| <b>ALARM ORDINANCE</b>                               |                        |                        |
| Alarm Permit - 1 Year - Residential & Commercial     | 40.00                  |                        |
| One False Alarm                                      | -                      |                        |
| Two False Alarms                                     | -                      |                        |
| Three False Alarms                                   | 50.00                  |                        |
| Four False Alarms                                    | 100.00                 |                        |
| Five False Alarms                                    | 500.00                 |                        |
| Six-Nine False Alarms                                | 750.00                 |                        |
| Ten or more False Alarms                             | 1,000.00               |                        |
|  |                        |                        |
|  |                        |                        |
| <b>HIGHWAY DEPARTMENT</b>                            |                        |                        |
| Driveway Bond - "Refundable"                         | 750.00                 |                        |
| Driveway Permit - Includes two Inspections           | 215.00                 |                        |
| Road Opening Bond - "Refundable" - Entire Road       | 5,000.00               |                        |
| Road Opening Bond - "Refundable" - Half Road         | 2,500.00               |                        |
| Road Opening Permit                                  | 500.00                 |                        |
|  |                        |                        |
|  |                        |                        |
|  |                        |                        |
|  |                        |                        |

\* All alarm fees: 10% of outstanding balance after 90 days past due.

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|---|----------------------------|------------------------------|
| <b>PARKS &amp; RECREATION DEPARTMENT</b>        |                            |                              |
| <b>Camp:</b>                                    |                            |                              |
| Playground Camp                                 | 500.00                     | Non-Resident \$960.00        |
| * Early Bird Registration Fee - Playground Camp | 450.00                     | Non-Resident \$860.00        |
| Primary Camp [9:30 AM to 2:30 PM]               | 550.00                     | Non-Resident 1,060.00        |
| * Early Bird Registration Fee - Primary Camp    | 500.00                     | Non-Resident \$960.00        |
| Primary Camp Extended Day [2:30 PM to 4:30 PM]  | 200.00                     |                              |
| <b>Classes/Lessons:</b>                         |                            |                              |
| Additional Swimming Lessons                     | \$75                       | Residents only               |
| Adult Classes                                   | \$70.00 - \$325.00         | * plus \$35.00 non residents |
| CPR Review                                      | \$75                       | Non-Resident \$110.00        |
| Lifeguard Training Aid/Safety                   | \$380.00                   | Non-Resident \$415.00        |
| Lifeguard Training Review                       | \$195.00                   | Non-Resident \$230.00        |
| Pre School Classes                              | FREE - \$180.00            | * plus \$35.00 non residents |
| RTE - Responding to Emergencies                 | 225.00                     | Non-Resident \$260.00        |
| Special Tennis, Aerobics, or Other Lessons      | remove                     | remove                       |
| Swimming Lessons Including Permit               | 145.00                     | Residents only               |
| Tennis Lessons - 6 One Hour Sessions            | 75.00                      | Non-Resident \$110.00        |
| Tennis Lessons - 8 One Hour Sessions            | 95.00                      | Non-Resident \$130.00        |
| <b>Facilities Rental:</b>                       |                            |                              |
| Ballfield Rental - 2 Hour Limit                 | \$150.00/\$250.00 w/lights |                              |
| Boat Rental Fee                                 | 5.00                       |                              |
| Civic Building Rental/Pavilion                  | 200.00                     | +Supervisor Hourly Rate      |
| Group Picnic                                    | 150.00                     | Residents Only               |
| Private Building Rental                         | 300.00                     | +Supervisor Hourly Rate      |
| Sycamore Park Concession [Seasonal]             | 3,500.00                   |                              |
| <b>ID/Permits: "Residents Only"</b>             |                            |                              |
| Lake Access Card                                | 50.00                      |                              |
| Family Beach Day Pass                           | 20.00                      |                              |
| Adult Swimming Permit                           | 100.00                     |                              |
| Daily Adult Beach Fee                           | 8.00                       |                              |
| Daily Adult Guest Beach Fee                     | 10.00                      |                              |
| Daily Youth Beach Fee                           | 7.00                       |                              |
| Daily Youth Guest Beach Fee                     | 9.00                       |                              |
| Family Swimming Permit                          | 200.00                     |                              |
| Family Tennis Permit                            | 80.00                      |                              |
| On-line Registration Fee                        | 6.00                       |                              |
| Senior Citizen Identification Card              | No charge                  |                              |
| Nanny Registration Fee                          | 12.00                      |                              |
| Nanny Swim Permit                               | 100.00                     |                              |
| Individual Tennis Permit                        | 50.00                      |                              |
| Tennis Guest Fee                                | 6.00                       |                              |
| Youth Swimming Permit                           | 80.00                      |                              |
| <b>Dog Park:</b>                                |                            |                              |
| Sycamore Dog Park User Fee - Resident           | 30.00                      | Annual                       |
| Sycamore Dog Park User Fee - Non-Resident       | 80.00                      | Annual                       |

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|---|------------------------|---|
| <b>BUILDING &amp; CODES DEPARTMENT</b>  |                        |   |
| Accessory Apartment Permit  | 1,000.00               |   |
| Bed & Breakfast Special Application   | 1,000.00               |   |
| Building Permits -- Flat Rate PLUS Estimated Cost of Construction                             | 50.00                  | Flat Rate PLUS                                    |
| Estimated Cost of Construction -- Calculated as:  | 12.00                  | per \$1,000 Calculated Estimated Cost             |
| Residential -- New construction   | 100.00                 | per sq. ft.                                       |
| Residential -- Finish existing space to living space  | 20.00                  | per sq. ft.                                       |
| Commercial  | 150.00                 | per sq. ft.                                       |
| Commercial - Garage   | 75.00 - 80.00          | per sq. ft.                                       |
| Decks   | 35.00                  | per sq. ft.                                       |
| Garage  | 75.00                  | per sq. ft.                                       |
| Shed  | 25.00                  | per sq. ft.                                       |
| Certificates of Compliance  | 80.00/150.00           | Residential/Commercial                            |
| Certificates of Occupancy   | 80.00/150.00           | Residential/Commercial                            |
| Excavation or Fill Permit for the first 2,000 cubic yards                                     | 200.00                 | Plus \$100 for each additional 1,000 CY           |
| Inspection Fee for Clearance of Title Search Violation  | 50.00                  | Each Inspection                                   |
| Mother/Daughter Permit  | 400.00                 |   |
| Plumbing Permit Per Fixture   | 15.00 each             | \$75.00 minimum fee                               |
| Plumbing/ Air Conditioning Inspection   |                        |   |
| Re-Inspection Fee When Inspection Requested but Job Not Ready                                 | 100.00                 | Paid in Advance of 2nd Inspection                 |
| Sign Permit   | 150.00                 |   |
| Swimming Pool Permit - Above Ground   | 150.00                 |   |
| Swimming Pool Permit - In Ground  | 300.00                 |   |
| HVAC Fee  | 50.00                  | Flat Rate plus                                    |
|   | 10.00                  | per \$1,000 Estimated Cost of Installation        |
| Title Search  | 175.00/325.00          | Residential/ Commercial + \$100 per establishment |
| Zoning Letter   | 100.00                 |   |
| Outdoor Dining Annual Fee   | 100.00                 | Annual Fee  |
| Outdoor Dining (fee per 10 or more seats)   | + 50.00/up to 10 seats | An add'l \$50.00 for 11 or more seats             |
| Fire Inspection: Multifamily / Commercial   | 150.00 / 100.00        | Commercial \$100 per establishment                |
| Blasting Permit   | 300.00                 | per month   |
| Operational Permits *   | 100.00                 |   |
| * (NYS DOS requires towns to issue permits for storage of certain materials and certain uses) |                        |   |
| Natural Gas Inspections   |                        |   |
| Residential   | 50.00                  | (5 Fixtures) \$10 each additional                 |
| Commercial  | 100.00                 | (5 Fixtures) \$20 each additional                 |
| Liquid Propane Gas Inspections  |                        |   |
| Residential   | 50.00                  | (5 Fixtures) - \$10 each additional               |
| Commercial  | 100.00                 | (5 Fixtures) - \$20 each additional               |

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|---|--------------------------|--|
| <b>ENVIRONMENTAL CONSERVATION REVIEW BOARD</b>  |                          |  |
| ECB Wetlands Marker   | 15.00                    |  |
| Permit Renewal/Extension Fee  | 75.00                    | For each one year permit renewal/extension;  |
| Application Withdrawal  | 50.00                    |  |
| Letter of Maintenance   | 75.00                    |  |
| Letter of Permission (In lieu of application)   | 150.00                   |  |
| Major Interagency Review - Over 5 Acres - Per Acre or Part Thereof  | 60.00                    | Total Wetland Include. 100' Control Area (per acre)  |
| Minor Interagency Review - Up to 5 Acres - Per Acre or Part Thereof   | 50.00                    | Total Wetland Include. 100' Control Area (per acre)  |
| Private Consultation/Conference with Wetland Inspector Per Hour   | 175.00                   |  |
| Public Hearing  | minimum \$150.00 or cost |  |
| SEQR - DEIS   | 1%                       | of Bond  |
| Site Plan Inspection - Single Lot - Per Acre or Part Thereof  | 300.00                   | Total Wetland Include. 100' Control Area (per acre)  |
| Subdivision Plan Inspection - Per Acre or Part Thereof  | 300.00                   | Total Wetland Include. 100' Control Area (per acre)  |
| Tree Cutting - Up to 5 Acres  | 500.00                   | Escrow to be determined by Professional Forester   |
| Tree Cutting - 5 to 25 Acres  | 1,000.00                 | Escrow to be determined by Professional Forester   |
| Tree Cutting - Over 25 Acres  | 1,500.00                 | Escrow to be determined by Professional Forester   |
| Minor Wetland Permit Application - for projects disturbing up to 1,000 sq ft in the 100 ft buffer area.                                       | 225.00                   |  |
| * Escrow Fee for Minor Project  | 500.00                   |  |
| Major Wetland Permit Application - for projects disturbing 1,000 sq ft or greater in the 100 ft buffer area or any disturbance in the buffer. | 500.00                   | *plus \$100 for each add't 1,000 sq ft disturbance (or part thereof) in the 100 ft buffer. Maximum fee \$1,000 |
| * Escrow Fee for Major Project  | 2,500.00                 | *as determined by the Town's Wetland Inspector   |
| Wetland Determination for Health Dept   | 200.00                   |  |
| Floodplain Permit Fee   | minimum \$250.00         | maximum \$500  |
| <b>ZONING BOARD OF APPEALS</b>  |                          |  |
| 280A Exemption  | 400.00                   |  |
| Accessory Apartment Application   | 250.00                   |  |
| Application Withdrawal  | 100.00                   |  |
| Area Variance Application   | 200.00                   |  |
| Bed and Breakfast Special Permit Application  | 400.00                   |  |
| Interpretation of Ordinance   | 400.00                   |  |
| Use Variance Application  | 400.00                   |  |
| Computer address labels for variance mailing  | 50.00                    |  |
| NOTIFICATION SIGN   | 50.00                    | per sign   |
| <b>PLANNING BOARD</b>   |                          |  |
| <b>PLANNING SUBDIVISION FEES:</b>   |                          |  |
| Sketch fee  | 1,000.00                 | One time fee   |
| <b>Preliminary Fees</b>   |                          |  |
| Major Subdivision   | 5,000.00                 | Plus \$950 per lot   |
| Minor Subdivision   | 3,500.00                 | Plus \$950 per lot   |
| "Extension of Preliminary Sub-division"   | 1,000.00                 |  |
| <b>Final Fees:</b>  |                          |  |
| Amendment to Final Plat   | 2,500.00                 |  |
| Major Subdivision   | 2,500.00                 | Plus \$750 per lot   |
| Minor Subdivision   | 2,500.00                 | Plus \$750 per lot   |
| Re-approval of Final Approval   | 2,500.00                 | (Does not include SEQR fees)   |
| Extension of final approval   | 2,000.00                 |  |
| <b>OPEN DEVELOPMENT REVIEW FEE</b>  | 3,500.00                 |  |
| <b>LOT LINE ADJUSTMENT FEE</b>  | 3,500.00                 |  |

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| <b>SITE PLAN FEES:</b>  |                        |   |
| Commercial Site Plan -- Flat Rate PLUS Parking Spaces                                       | 2,000.00               | Plus \$100 per Parking Spaces   |
| Residential Site Plan -- Flat Rate PLUS Unit Fee  | 3,000.00               | PLUS \$500 per Dwelling Unit  |
| Amendment to Previous Approved Site Plan -- with no new parking spaces                      | 3,000.00               |   |
| Amendment to Previous Approved Site Plan -- with new parking spaces                         | 3,000.00               | Plus \$100 per Parking Spaces   |
| Re-grant of Site Plan Approval  | 3,000.00               |   |
| Extension of Site Plan Approval   | 2,000.00               |   |
| <b>SPECIAL SITE PLAN FEES</b>   |                        |   |
| Boat House/Bathhouse  | 1,000.00               |   |
| Parking Lot   | 1,000.00               |   |
| Pools/Tennis Courts/ Playgrounds  | 1,000.00               |   |
| Residential Barns   | 1,000.00               |   |
| Residential Dock  | 1,000.00               |   |
| Residential Horse Riding Ring   | 1,000.00               |   |
| Home Office   | 1,000.00               |   |
| <b>LANDFILL, SURFACE GRADING, &amp; OTHER EXCAVATION</b>                                    |                        |   |
| Up to 2 Acres   | 300.00                 |   |
| From 2 to 5 Acres   | 600.00                 |   |
| Over 5 Acres  | 900.00                 | Plus \$40.00/Acre   |
| <b>ARCHITECTURAL REVIEW</b>   |                        |   |
| New Commercial Structure Review   | 300.00                 |   |
| Modification to Existing Commercial Structure Review  | 200.00                 |   |
| Other Structure or Sign Review  | 100.00                 |   |
| Single Family Residential Structure Review  | 150.00                 |   |
| Two or More Family Residential Structure Review   | 150.00                 | Plus 50.00 each Additional Unit over two  |
| <b>PLANNING/MISCELLANEOUS FEES:</b>   |                        |   |
| Engineering Fee (Site Plans & Subdivisions) - Technical Review and Construction Inspections | 5%                     | % of Bond Amount  |
| Public Hearings Including Bond Returns and Reductions                                       | 175.00                 | Per Hearing   |
| Planning Board SEQR Escrow Fees - DEIS  | 2.00%                  | Not to exceed 2% of Project Value   |
| Planning Board SEQR Escrow Fees - FEIS  | 2.00%                  | Not to exceed 2% of Project Value   |
| Recreation Fee in Lieu of Parklands   | 8,500.00               | Per Residential Lot   |
| Recreation Fee Sr. Cit. Multi Family Dwelling/Apt.  | 3,500.00               | Per Dwelling/Apartment for site plan with approvals originating prior to 12/31/15 |
| Recreation Fee Sr. Cit. Multi Family Dwelling/Apt.  | 6,500.00               | Per Dwelling/Apartment for site plan with approvals originating after 1/1/16      |
| Recreation Fee Multi Family Developments  | 7,000.00               | Per Dwelling  |
| Computer address labels   | 50.00                  |   |
| NOTIFICATION SIGN   | 50.00                  | per sign  |

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| <b>DEPARTMENT MISCELLANEOUS TOWN SERVICES:</b>                  |                                      |  |
| Computer Labels   | 0.05                                 | Each Label - 5.00 Minimum  |
| Computer Report of Tax Parcels                                  | 0.25                                 | Per Page - 5.00 Minimum  |
| Copies of Plans/Maps - 24" x 36"                                | 10.00                                |  |
| Copies of Records/Documents                                     | 0.25                                 | Per Page   |
| Mail Reminder Notices   | 2.00                                 |  |
| Returned Deposited Bad Check - Each Item                        | 20.00                                |  |
| Tax or Record Search and Copy                                   | 5.00                                 |  |
| Tax or Record Search and Copy with Letter                       | 10.00                                |  |
| Floodplain Permit   | 250.00                               |  |
| Banner Permit Fee (non-waivable)                                | 400.00                               | * Fee for each banner issued under permit - Revised 4/2015                               |
| <b>SPECIAL DISTRICTS</b>  |                                      |  |
| <b>PARK DISTRICTS:</b>  |                                      |  |
| Building Rental - District Resident                             | 150.00                               |  |
| Building Rental - Non-District Resident                         | N/A                                  |  |
| Building Rental Deposit - "Refundable"                          | 150.00                               |  |
| Building Rental Cleaning Fee                                    | 100.00                               |  |
| <b>SEWER DISTRICTS:</b>   |                                      |  |
| Sewer System Service Application, including one inspection      | 250.00                               | Residential  |
| (where Street Lateral to Curb Line exists)                      | 500.00                               | Commercial   |
| Sewer System Connection Additional Inspection - Each Inspection | 50.00                                |  |
| Sewer Sludge Dumping Fee, each 1000 gallons                     | 200.00                               |  |
| Out of District Application Fee - Residential                   | 2,500.00                             |  |
| Out of District Application Fee - Commercial                    | 3,500.00                             |  |
| <b>WATER DISTRICTS:</b>   |                                      |  |
| Water System Service Application, including one inspection      | 250.00                               | Residential  |
| (where water line curb box exists)                              | 500.00                               | Commercial   |
| Water System Connection Additional Inspection - Each Inspection | 50.00                                |  |
| New Water Meter & Installation - 3/4" Meter                     | 325.00                               |  |
| New Water Meter Purchase  | 275.00                               |  |
| All Others  | Quote                                |  |
| Water Meter Replace Due To Customer's Damage                    | ***At Replacement Cost***            | plus 15%   |
| Water Meter Test, by written request of consumer                | 200.00                               | * If test shows the meter failed no cost; if test shows meter functions then fee applies |
| Water service turned on or off                                  | 50.00                                |  |
| Water sprinkler tap - Annual Fee                                | 200.00                               |  |
| Final Bill Fee  | 35.00                                |  |
| Bulk Water Sales  | 10 times the normal in district rate | Minimum fee \$300.00   |
| Out of District Application Fee - Residential                   | 2,500.00                             |  |
| Out of District Application Fee - Commercial                    | 3,500.00                             |  |
| Water Bill Adjustment from Estimate to Actual                   | 25.00 after 2nd adjustment           |  |