

KENNETH SCHMITT
Town Supervisor

TOWN OF CARMEL
TOWN HALL

ANN SPOFFORD
Town Clerk

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

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JOHN D. LUPINACCI
Town Councilman
SUZANNE MC DONOUGH
Town Councilwoman
JONATHAN SCHNEIDER
Town Councilman

MICHAEL SIMONE
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD WORK SESSION
Wednesday, February 10, 2016 7:00pm

Pledge of Allegiance – Moment of Silence

6:15pm Executive Session:

1. Dr. Michael Popp – Contractual/Retention

7:00pm Town Board Work Session:

1. Review of Town Board Minutes January 20, 2016
2. Merri MacDonald, Town Historian - Presentation of 2015 Annual Report
3. Consider Approval and Authorizing Mailing of Quarterly Newsletter – Lake Casse Park District
4. Mary Ann Maxwell, Town Comptroller – December 2015 Budget Revisions
5. Mary Ann Maxwell, Town Comptroller – Consider Request to Authorize Encumbrance of 2015 Funds
6. Mary Ann Maxwell, Town Comptroller – 2016 Town of Carmel IT System Upgrades for Various Town Departments
7. Michael Simone, Highway Superintendent – Consider Request to Attend Seminar Local Road & Bridges Advocacy Campaign– March 8-10 Albany, NY (\$309)
8. Michael Simone, Highway Superintendent – Consider Request to Advertise for Bids for Miscellaneous Supplies
9. Michael Simone, Highway Superintendent – Discussion of 2016 Capital Expenditures – Highway Building – Drainage – Paving and Equipment
10. James Gilchrist, Director of Recreation and Parks – Consider Request to Advertise for Bids for Bus Transportation for 2016 Camp Season
11. James Gilchrist, Director of Recreation and Parks – Consider Request to Accept Proposal for the Installation of New Registration Software for the Town of Carmel Recreation Department
12. James Gilchrist, Director of Recreation and Parks – Consider Request to Accept Proposal for the Purchase of Baseball Field Groomer
13. James Gilchrist, Director of Recreation and Parks – Consider Request to Accept Proposal for the Installation of Fence – Mahopac Chamber Park

14. Richard Franzetti, PE, Town Engineer – Consider Accepting Revised Proposal for Landfill Monitoring Services
 15. Richard Franzetti, PE, Town Engineer – Consider Awarding Bid for Town Hall Cleaning Services
 16. Richard Franzetti, PE, Town Engineer – Discussion of the East of Hudson Watershed Corporation (EOHWC) Operation and Maintenance Policy
 17. Richard Franzetti, PE, Town Engineer – Consider Request to Return Partial Fee Wetland Permit Application– TM#53.15-1-4
- **Public Comment (Three (3) Minutes on Agenda Items Only)**
 - **Town Board Member Comments**

Open Forum:

- **Public Comments on New Town Related Business (Three (3) Minutes Maximum per Speaker for Town Residents, Property Owners & Business Owners Only)**
- **Town Board Member Comments**
- **Adjournment**

Executive Session:

1. Victor Cornelius, Endeavor Municipal Development, Inc. – Contractual/Retention
2. Glenn Droese, Town Assessor – Visions Contractual/Retention

January 31, 2016

To: Kenneth Schmitt, Town of Carmel Supervisor
60 McAlpin Ave
Mahopac, NY 10541

CC: New York State Education Department
89 Washington Avenue
Albany, New York 12234

Subject: Town of Carmel Historian 2015 Annual Report

Dear Supervisor Schmitt,

Please find attached my 2015 annual report for the Town of Carmel and intended plans for 2016.

Thank you very much for informing me of my re-appointment to the role for 2016. I look forward to continued service.

Sincerely,

Merri A. MacDonald
Town of Carmel Historian

2015 Annual Report

Town of Carmel Historian

Overview

2015 was my inaugural year as Town of Carmel Historian. As a new historian, I embarked on my first year in the role by building relationships with knowledgeable local residents, including current and past Town Historians for Carmel and neighboring towns, attending relevant conferences/roundtables and touring the Putnam County Archives. My activities as town historian included researching varied inquiries and coordinating the annual Independence Day celebration with the Recreation Department and Red Mills Historic Preservation Society.

On June 11, 2015 I underwent major surgery to revise a previous hip implant. I was on Short Term Disability leave from my regular employer for 6 months recovery which also hindered my duties as town historian. Despite this, detailed here is an account of the work I performed this year as well as plans for the coming year.

Conferences / Meetings

I attended the annual Association of Public Historians of New York State (APHNYS) conference in Corning, NY April 10-12, 2015. Attending this conference provided the opportunity to meet and learn from experienced NYS historians and form relationships with other historians from Region 3. I participated in the following elective sessions in addition to the Annual Awards Banquet and Dinner with Key Note Speaker:

- ***Celebrating the 100th Anniversary of Women's Right to Vote in New York State—1917 to 2017***
- **APHNYS Annual Meeting & Elections** “State of the State’s History” with NYS Historian Robert Weible
- ***Basic Orientation for Newly Appointed Historians***
- ***Creating a Historical Marker Maintenance Program***
- ***In-the-Field Sessions*** with tours of the Rockwell Museum of Western Art and the Corning Museum of Glass
- ***On the Seamy Side of the Street: How Colorful Characters and the Press can Sell History***
- ***Researching Your Community's One-Room Schools***

I also attended a Town/Village Historian Roundtable hosted by Sarah Johnson, Putnam County Historian on May 9, 2015. This three hour Saturday information sharing session provided a forum for local historians in the county to meet, share municipal historical event plans, validate contact information, ask for and offer assistance with resources and tour the Putnam County Archives.

Events

In March I began preparations over the months to follow for the Annual Independence Day Concert in Red Mills Historical Park working closely with the Chairman of the Red Mills Park Preservation Society and former Town Historian Allan Warneke. My activities included determining the preferred event date by consulting with previous organizers, contracting the entertainment – band and re-enactors, confirming details for the Carmel Recreation Department concert poster and arranging for seating and lighting set up with the Recreation Department Director Jim Gilchrist, requesting Sheriff's Department and local Police and Fire Department coverage and preparing press releases for the relevant newspapers. Due to inclement weather on the 4th we quickly rescheduled the entertainment and hang a banner announcing postponement to the following day. Despite the late reschedule, the event was as well attended as previous years with approximately 60 people in attendance.

Inquiries

I received and responded to the following inquiries:

- I confirmed the new location of the historical marker removed from the former Colisacco's Restaurant building which was presented to the American Legion by property owner Anita MacDonald per their request
- I was contacted by a potential home buyer regarding any history of ghost sightings or deaths in a home on Watermelon Hill Rd after she complained of an eerie feeling in the house. I consulted with multiple early residents of the street and learned the house had no sinister history but the neighboring house was the site of a suicide.
- I was contacted by a landscaper whose client in Connecticut wished to sell an old millstone back to the Town of Carmel. The home owner believed the stone had been used at a mill at the current location of The Barns Medical Building on Stoneleigh Avenue. My research concluded The Barns had originally been a garden center and the stone was decorative.
- I was contacted by a NY City woman who wished to confirm the location of her 2 Aunts' homes where she spent time in the summers as a child and walked to a small store selling little more than newspapers. I confirmed the homes were on Mahopac Point and the store she remembered was Gracie's in the village center.
- I received a call from a man seeking the name of the park in Carmel with a statue of Buddha. I confirmed the park he wished to visit is the Chuang Yen Monastery on Route 301.

Plans for 2016

In 2016 I plan to:

- attend the Regional and State Annual Historical conferences and Town/Village Roundtables as scheduled by the Putnam County Historian
- attend meetings of the county cemetery committee and restore the annual cemetery tour in October

- begin a multi-year effort to raise awareness of our historical road markers by:
 - creating a map plotting the location of each marker
 - photograph each marker to accompany the map
 - determining marker condition for any maintenance required and enlist volunteers to assist
 - begin a series of regular newspaper articles highlighting one marker per story along the route map
 - launch a related education campaign/contest in the schools

I look forward to sharing the results of these efforts in my annual report for 2016.

Lake Casse Community WS #3 Quarterly Newsletter

January 2016, Vol. 1, Issue 4

Advisory Board:

Bill Siclari Kim Kugler Scott Sterbens Amanda Guszack John Aquina Mario Viscovich Lourdes Valle

Join us for the COMMUNITY MEETING

March 8, 2016 at 7:00 pm

Join us for upcoming event information, to celebrate Bob Krontilik and welcome Terry Kelly!



Happy New Year!

We had a wonderful time here at the Lake Casse New Year's Eve Party! The clubhouse looked beautiful and festive, the DJ was playing great tunes, the food was delicious, and the company was even better. We are happy to announce that nearly 100 people were able to celebrate the New Year with us here at the clubhouse! A great time was had by all!

Thank you to everyone who helped set up the event and thank you to those who attended. The room looked festive and grand, and the addition of table and chair coverings supplied by White Plains Linens made a great impact on the decor. Mark your calendar for next year to join us at the clubhouse for New Year's Eve!!

We hope all the Lake Casse Residents and the Mahopac community have a happy and healthy New Year in 2016!

Inside this issue:

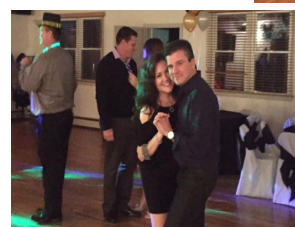
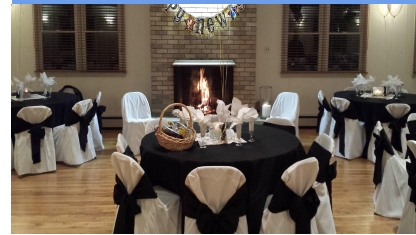
Happy New Year!

New Property
Manager

Clubhouse

Remodeling

Volunteers needed



The Property Manager

Bob Krontilik has stepped down as the property manager of Lake Casse after 29 years. Thank you Bob for your many years of hard work you gave to the community. If you see Bob walking the lake please share your gratitude.

We are pleased to welcome Terry Kelly who was appointed by the Town Board to be the new property manager of the Lake.

If you are looking to rent the clubhouse please contact **Terry Kelly at 845 628 6200**. Please leave a message and Terry will get back to you as soon as possible.

The Clubhouse is only available to Lake Casse residents. The cost is \$250 + \$150 refundable security deposit.



Continued Updates to the Clubhouse

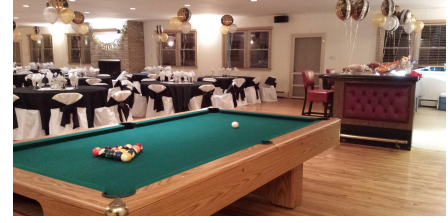
The Clubhouse has had even more upgrades. Most recently the clubhouse received window dressings just in time for the New Year's Eve party. The window shades were selected at the open community meeting by those in attendance. New shades and blinds have really added warmth and character to the room.

You might notice a change in the bar as well. New bar stools that match the existing bar were added and look great. An updated white refrigerator behind the bar replaced the green refrigerator that was there before which definitely helped give a fresh look of the bar!

We have also added a few activity tables to the clubhouse including a foosball table, air hockey, and a pool table which are great for your own party or for our future community events. We were lucky enough to receive these through donations from community members as well as finding items FREE on craigslist!

Finally, to maintain our property safety and investments in the clubhouse upgrades, we have begun to update our security system.

If you have any activities that you think might be a good addition to the clubhouse that you would like to donate please contact us at lakecasse@gmail.com.



STAY CONNECTED

EMAIL AND FACEBOOK

"LIKE" us on Facebook on the "[Lake Casse Community & Government](#)" page

Email lakecasse@gmail.com to join our email list. By joining the email list expect to receive community updates and photo recaps of our events.

VOLUNTEERS WANTED

We would appreciate some volunteers that would be interested in joining the activities and building & grounds committee. We are specifically looking for people that would be interested in heading a planning committee for **Bingo and Poker nights**. If you would like to join please email us at Lakecasse@gmail.com.



THANKS FOR READING THE WINTER NEWSLETTER!

We look forward to the spring and the opening of the lake in the warmer weather!!

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2015 - #2015/07

WS #4

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
GENERAL FUND				
1	100.7117.0040	CARMADA PARK CONTRACTUAL EXP	658.23	
	100.1989.2681	INSURANCE RECOVERY	*	658.23
		- PROVIDE FOR WEATHERVANE PURCHASE FROM INSURANCE CLAIM		
2	100.1110.0019	JUSTICE COURT OTHER COMPENSATION	20,876.60	
	100.1989.9877	FUND BALANCE COMPENSATED ABSENCES	*	20,876.60
		- PROVIDE FOR RETIREMENT PAYOUT		
3	100.1330.0019	TAX RECEIVER OTHER COMPENSATION	1,687.56	
	100.7020.0019	REC STAFF PAID ABSENCES	627.74	
	100.1989.9877	FUND BALANCE COMPENSATED ABSENCES	*	2,315.30
		- PROVIDE FOR ACCRUED COMPENSATION TIME PAYOUT		
4	100.1355.0046	ASSESSOR CONTRACT SERVICE	51,500.00	
	100.1989.9878	FUND BALANCE FOR CAPITAL PROJECTS	*	51,500.00
		- PROVIDE FOR COST RELATED TO REASSESSMENT PROJECT		
		FROM RESERVE FUND BALANCE		
5	100.3120.0029	POLICE SPEC EQUIP GRANTS - SEIZED ASSETS	2,738.00	
	100.1989.1520	POLICE FEES	*	2,738.00
		- PROVIDE FOR EVIDENCE/PROPERTY MANAGEMENT SOFTWARE FROM		
		SEIZED ASSETS		
6	100.1330.0048	TAX RECEIVER POSTAGE EXP	900.00	
	100.1355.0040	ASSESSOR OFFICE EXP	100.00	
	100.1355.0042	ASSESSOR UTILITIES EXP	100.00	
	100.1440.0042	ENGINEERING UTILITIES EXP	100.00	
	100.1620.0042	BUILDING UTILITIES EXP	200.00	
	100.1670.0045	CENTRAL ADVERTISING EXP	900.00	
	100.3310.0012	SIGN CONTROL OVERTIME	100.00	
	100.3620.0040	CODES CONTRACTUAL EXP	1,500.00	
	100.3620.0042	CODES UTILITIES EXP	100.00	
	100.5010.0042	HIGHWAY ADMIN UTILITIES EXP	50.00	
	100.8090.0040	RECYCLE CONTRACTUAL EXP	50.00	
	100.1330.0086	RETIREEES HEALTH INSURANCE		900.00
	100.1355.0086	RETIREEES HEALTH INSURANCE		200.00
	100.1440.0086	RETIREEES HEALTH INSURANCE		100.00
	100.1620.0080	BUILDING EMPLOYEE BENEFITS		200.00
	100.1670.0049	CENTRAL MAIL EXPENSE		900.00
	100.3310.0040	SIGNS CONTRACTUAL EXPENSE		100.00
	100.3620.0086	RETIREEES HEALTH INSURANCE		1,600.00
	100.5010.0086	RETIREEES HEALTH INSURANCE		50.00
	100.8090.0080	EMPLOYEE RETIREMENT		50.00
		- TRANSFER FOR MISC EXPENSES		
7	100.1420.0042	JUSTICE COURT PROSECUTION	7,000.00	
	100.1420.0048	DEFENSE LEGAL SERVICES		7,000.00
		- TRANSFER FOR JUSTICE COURT PROSECUTION EXP		
8	100.3120.0011	POLICE PERS SVCS - UNIFORM	6,500.00	
	100.3120.0012	POLICE STAFF OVERTIME	33,500.00	
	100.3120.0082	POLICE SOCIAL SECURITY		40,000.00
		- TRANSFER FOR POLICE UNIFORM PAY AND OVERTIME EXPENSE		
9	100.3120.0024	POLICE ACCIDENT REPAIRS	2,000.00	
	100.3120.0045	POLICE VEHICLE MAINTENANCE	5,000.00	
	100.3120.0049	POLICE UNIFORM CLEANING		2,000.00
	100.3120.0041	POLICE MOTOR VEHICLE FUEL		5,000.00
		- TRANSFER FOR ACCIDENT REPAIR AND VEHICLE MAINTENANCE EXP		
10	100.3120.0027	POLICE OTHER EQUIPMENT	18,000.00	
	100.3120.0041	POLICE MOTOR VEHICLE FUEL		18,000.00
		- TRANSFER FOR AMMUNITION PURCHASE PER RESOLUTION		

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2015 - #2015/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
11	100.7020.0040	REC ADMIN CONTRACTUAL EXP	500.00	
	100.7110.0013	PARK MAINTENANCE TEMP STAFF	500.00	
	100.7110.0040	PARK CONTRACTUAL EXP	1,500.00	
	100.7112.0040	MCDONOUGH CONTRACUTAL EXP	500.00	
	100.7112.0042	MCDONOUGH FIELDS UTILITIES	1,500.00	
	100.7118.0040	BALDWIN MEADOWS CONTRACTUAL EXP	500.00	
	100.7180.0042	BEACH UTILITIES EXP	150.00	
	100.7020.0086	RETIREEES HEALTH INSURANCE		500.00
	100.7110.0080	PARK EMPLOYEE BENEFITS		4,500.00
	100.7180.0080	BEACH EMPLOYEE BENEFITS		150.00
		- TRANSFER FOR MISC RECREATION EXPENSES		
HIGHWAY FUND				
12	500.5110.0040	GENERAL REPAIR CONTRACTUAL EXP	5,000.00	
	500.5110.0041	GENERAL REPAIR GAS AND FUEL		5,000.00
		- TRANSFER FOR GENERAL REPAIR EXPENSES		
13	500.5130.0040	MACHINERY REPAIR EXPENSES	33,000.00	
	500.5110.0011	GENERAL REPAIR LABOR		20,000.00
	500.5110.0082	SOCIAL SECURITY		13,000.00
		- TRANSFER FOR MACHINERY REPAIRS		
LAKE CASSE PARK DISTRICT				
14	401.7140.0040	CONTRACTUAL EXPENSES	1,000.00	
	401.7140.0041	SUPPLIES AND MATERIALS	500.00	
	401.7140.9909	APPROPRIATED FUND BALANCE	*	1,500.00
		- PROVIDE FOR MISC EXPENSES		
CARMEL WATER DISTRICT #2				
15	602.8310.0020	EQUIPMENT	13,000.00	
	602.8310.0047	EMERGENCY REPAIRS	3,000.00	
	602.8310.0040	CONTRACTUAL REPAIRS		10,000.00
	602.8310.0048	OTHER OPERATING EXPENSES		6,000.00
		- TRANSFER FOR EMERGENCY REPAIRS AND PURCHASE OF REPLACEMENT FILTER BAGS PER RESOLUTION		
16	602.8310.0046	PURCHASE OF WATER	29,000.00	
	602.8310.0090	CONTINGENCY		15,000.00
	602.8310.0048	OTHER OPERATING EXPENSES		4,000.00
	602.8310.0049	SERVICES OTHER DEPTS/GOVTS		10,000.00
		- TRANSFER FOR ESTIMATED DECEMBER WATER USAGE		
CARMEL WATER DISTRICT #3				
17	603.8310.0020	EQUIPMENT	200.00	
	603.8310.0042	UTILITIES EXPENSE	1,000.00	
	603.8310.0099	REPAIR RESERVE FUND		1,200.00
		- TRANSFER FOR EQUIPMENT AND UTILITIES EXPENSE		
CARMEL WATER DISTRICT #4				
18	604.8310.0020	EQUIPMENT	35,000.00	
	604.8310.0040	CONTRACTUAL REPAIRS		12,000.00
	604.8310.0041	CHEMICAL EXPENSES		1,000.00
	604.8310.0042	UTILITIES EXPENSES		2,000.00
	604.8310.0047	EMERGENCY REPAIRS		3,000.00
	604.8310.0048	OTHER OPERATING EXPENSES		1,000.00
	604.8310.0049	SERVICES OTHER DEPTS/GOVTS		7,000.00
	604.8310.0099	REPAIR RESERVE FUND		9,000.00
		- TRANSFER FOR THE PURCHASE OF GENERATOR PER RESOLUTION		

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2015 - #2015/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL WATER DISTRICT #5				
19	605.8310.0042	UTILITIES EXPENSE	200.00	
	605.8310.0099	REPAIR RESERVE FUND		200.00
		- TRANSFER FOR UTILITIES EXPENSE		
CARMEL WATER DISTRICT #6				
20	606.8310.0042	UTILITIES EXPENSE	250.00	
	606.8310.0040	CONTRACTUAL REPAIRS		250.00
		- TRANSFER FOR UTILITIES EXPENSE		
CARMEL WATER DISTRICT #7				
21	607.8310.0040	CONTRACTUAL REPAIRS	5,500.00	
	607.8310.0042	UTILITIES EXPENSE	200.00	
	607.8310.0047	EMERGENCY REPAIRS		5,700.00
		- TRANSFER FOR UTILITIES EXP AND REPAIRS AT IVY HILL PUMP HOUSE		
CARMEL WATER DISTRICT #8				
22	608.8310.0020	EQUIPMENT	800.00	
	608.8310.0041	CHEMICAL EXPENSES	800.00	
	608.8310.0047	EMERGENCY REPAIRS		1,600.00
		- TRANSFER FOR MISC EXPENSES		
CARMEL WATER DISTRICT #9				
23	609.8310.0042	UTILITIES EXPENSE	800.00	
	609.8310.0047	EMERGENCY REPAIRS		800.00
		- TRANSFER FOR UTILITIES EXPENSE		
CARMEL WATER DISTRICT #12				
24	612.8310.0042	UTILITIES EXPENSE	1,800.00	
	612.8310.0047	EMERGENCY REPAIRS	16,000.00	
	612.8310.0040	CONTRACTUAL REPAIRS		10,800.00
	612.8310.0099	REPAIR RESERVE FUND		7,000.00
		TRANSFER FOR UTILITIES, WATER MAIN BREAKS AND EMERGENCY		
		WATER PURCHASES		
CARMEL WATER DISTRICT #13				
25	613.8310.0020	EQUIPMENT	100.00	
	613.8310.0040	CONTRACTUAL REPAIRS		100.00
		- TRANSFER FOR PURCHASE OF EQUIPMENT		
CARMEL SEWER DISTRICT #1				
26	701.8130.0048	OTHER OPERATING EXPENSES	4,000.00	
	701.8130.0040	CONTRACTUAL REPAIRS		3,000.00
	701.8130.0049	SERVICES OTHER DEPTS/GOVTS		1,000.00
		- TRANSFER FOR PROFESSIONAL SERVICES RELATING TO		
		BOND ANTICIPATION NOTE		

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2015 - #2015/07

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES OF FUNDS	DECREASE USES & SOURCES OF FUNDS
CARMEL SEWER DISTRICT #2				
27	702.8130.0020	EQUIPMENT	18,000.00	
	702.8130.0099	REPAIR RESERVE FUND		18,000.00
		- TRANSFER FOR CLARIFIER AND FILTER PUMPS PER RESOLUTIONS		
28	702.8130.0042	UTILITIES EXPENSE	6,000.00	
	702.8130.0047	WASTE/SLUDGE DISPOSAL	56,000.00	
	702.8130.0041	CHEMICAL EXPENSES		40,000.00
	702.8130.0090	CONTINGENCY		20,000.00
	702.8130.0099	REPAIR RESERVE FUND		2,000.00
		- TRANSFER FOR UTILITIES AND WASTE/SLUDGE DISPOSAL		
CARMEL SEWER DISTRICT #4				
29	704.8130.0020	EQUIPMENT	8,000.00	
	704.8130.0042	UTILITIES EXPENSE	800.00	
	704.8130.0047	WASTE/SLUDGE DISPOSAL		8,800.00
		- TRANSFER FOR UTILITIES AND CLARIFIER PER RESOLUTION		
CARMEL SEWER DISTRICT #5				
30	705.8130.0040	CONTRACTUAL REPAIRS	4,500.00	
	705.8130.0099	REPAIR RESERVE FUND		4,500.00
		- TRANSFER FOR CONTRACTUAL EXPENSES		
CARMEL SEWER DISTRICT #6				
31	706.8130.0042	UTILITIES EXPENSE	1,800.00	
	706.8130.0099	REPAIR RESERVE FUND		1,800.00
		- TRANSFER FOR UTILITIES EXPENSE		
CARMEL SEWER DISTRICT #7				
32	707.8130.0142	MICRO - UTILITIES	100.00	
	707.8130.0042	UTILITIES EXPENSE		100.00
		- REVISE BUDGET FOR MICROFILTRATION COSTS		
CARMEL LIGHTING DISTRICT				
33	752.5182.0042	UTILITIES EXPENSE	100.00	
	752.5182.0048	OTHER EXPENSES		100.00
		- TRANSFER FOR UTILITIES EXPENSE		
ALL TOWN/SPECIAL DISTRICT DEBT FUNDS				
34	850-9730-0070	BAN INTEREST - ROADS	3,000.00	
	862-9730-0060	BAN PRINCIPAL - CWD #2	1,000.00	
	862-9730-0070	BAN INTEREST - CWD #2	55.00	
	850-5010-2710	PREMIUM ON BAN SALE - HIGHWAY	*	3,000.00
	862-8310-2710	PREMIUM ON BAN SALE - CWD #2	*	55.00
	862-8310-9909	APPROPRIATED FUND BALANCE - CWD #2	*	1,000.00
		- PROVIDE FOR DEBT PAYMENT EXPENSE		
35	864-9730-0060	BAN PRINCIPAL - CWD #4	1,000.00	
	868-9730-0060	BAN PRINCIPAL - CWD #8	2,000.00	
	864-9730-0070	BAN INTEREST - CWD #4		1,000.00
	868-9790-0070	SRLF INTEREST		2,000.00
		- TRANSFER FOR DEBT PAYMENT EXPENSE		
HIGHWAY RESURFACE CAPITAL FUND				
36	950.5112.0045	CONTRACTED PAVING SERVICES	300.00	
	950.5112.0082	SOCIAL SECURITY BENEFITS		300.00
		- TRANSFER FOR CAPITAL PAVING SERVICES		
CARMEL SEWER DISTRICT #1 CAPITAL PROJECT				
37	971-8130-0040	CONTRACTUAL IMPROVEMENTS	945,000.00	
	971-8130-0044	PROJECT ENGINEERING	158,712.00	
	971-8130-0048	OTHER CAPITAL COSTS	8,598.00	
	971-8130-5710	PROCEEDS OF BORROWING	*	1,112,310.00
		- PROVIDE FOR CAPITAL COSTS FROM APPROVED BORROWING		

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2015 - #2015/07

ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD UNEXPENDED BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	BUDGET ADJUSTMENT	NET BUDGET BALANCE	BUDGET REVISION #
GENERAL FUND										
100.1010.0010	TOWN BOARD PERSONAL SERVS	78,580.00	78,580.00	78,580.00	0.00	0.00	0.00		0.00	
100.1010.0011	TOWN BOARD STAFF PERS SVC	8,000.00	8,000.00	7,999.94	0.06	0.00	0.06		0.06	
100.1010.0016	TOWN BOARD RESERVE COMPENSATION	306,954.00	306,954.00	156,330.33	150,623.67	0.00	150,623.67		150,623.67	
100.1010.0040	TOWN BD CONTRACT EXPENSE	2,000.00	2,000.00	895.06	1,104.94	0.00	1,104.94		1,104.94	
100.1010.0041	TOWN BOARD EXPENSE-S.M.	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
100.1010.0042	TOWN BOARD EXPENSE-J.L.	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
100.1010.0043	TOWN BOARD EXPENSE-J.S.	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
100.1010.0044	TOWN BOARD EXPENSE F.L.	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
100.1010.0045	TOWN BOARD RECORDING SVCE	24,000.00	24,000.00	20,908.16	3,091.84	338.36	2,753.48		2,753.48	
100.1010.0046	BOARD CONSULTING SERVICES	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00		10,000.00	
100.1010.0080	TN BOARD EMPLOYEE BENEFIT	105,000.00	105,000.00	97,375.02	7,624.98	0.00	7,624.98		7,624.98	
100.1010.0086	RETIRES HEALTH INSURANCE	16,000.00	16,000.00	14,547.12	1,452.88	0.00	1,452.88		1,452.88	
100.1110.0010	JUSTICE PERSONAL SERVICES	79,388.00	79,388.00	79,388.00	0.00	0.00	0.00		0.00	
100.1110.0011	JUSTICE STAFF PERS.SERVS	190,993.00	190,993.00	190,825.18	167.82	0.00	167.82		167.82	
100.1110.0012	JUSTICE COURT OVERTIME	16,000.00	16,000.00	15,104.63	895.37	0.00	895.37		895.37	
100.1110.0014	JUSTICE STAFF LONGEVITY	9,600.00	9,600.00	9,600.00	0.00	0.00	0.00		0.00	
100.1110.0019	JUSTICE COURT OTHER	2,500.00	2,500.00	23,376.60	(20,876.60)	0.00	(20,876.60)	20,876.60	0.00	BR#2
100.1110.0020	JUSTICE COURT EQUIPMENT	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00		3,000.00	
100.1110.0040	JUSTICE OFFICE EXPENSE	6,000.00	7,055.92	6,705.80	350.12	0.00	350.12		350.12	
100.1110.0044	JUSTICE RECORDER SERVICES	1,000.00	1,000.00	179.50	820.50	0.00	820.50		820.50	
100.1110.0045	JUSTICE TICKET SERVICE	3,000.00	3,000.00	1,741.15	1,258.85	0.00	1,258.85		1,258.85	
100.1110.0046	JUSTICE INTERPRETING SERV	6,000.00	6,000.00	4,840.00	1,160.00	0.00	1,160.00		1,160.00	
100.1110.0047	JUST.TRAINING EXPENSES	3,000.00	3,000.00	2,461.52	538.48	0.00	538.48		538.48	
100.1110.0080	COURT EMPLOYEE BENEFITS	192,000.00	192,000.00	180,912.54	11,087.46	0.00	11,087.46		11,087.46	
100.1110.0086	RETIRES HEALTH INSURANCE	40,000.00	39,000.00	33,916.32	5,083.68	0.00	5,083.68		5,083.68	
100.1220.0010	SUPERVISOR PERS SERVICE	104,845.00	104,845.00	104,844.48	0.52	0.00	0.52		0.52	
100.1220.0011	SUPERVISOR STAFF PERS SVS	112,581.00	112,581.00	112,580.82	0.18	0.00	0.18		0.18	
100.1220.0013	SUPERVISOR-TEMP STAFF	1,000.00	1,000.00	993.18	6.82	0.00	6.82		6.82	
100.1220.0014	SUPERV.STAFF-LONGEVITY	4,400.00	4,400.00	4,400.00	0.00	0.00	0.00		0.00	
100.1220.0019	SUPERVISOR STAFF OTHER	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00		0.00	
100.1220.0040	SUPERVISOR OFFICE EXPENSE	5,000.00	5,027.13	3,338.21	1,688.92	28.00	1,660.92		1,660.92	
100.1220.0047	SUPERVISOR'S SEMINAR EXP.	1,600.00	1,600.00	150.00	1,450.00	0.00	1,450.00		1,450.00	
100.1220.0080	SUPRVISR EMPLOYEE BENEFIT	117,000.00	117,000.00	107,034.67	9,965.33	0.00	9,965.33		9,965.33	
100.1220.0086	RETIRES HEALTH INSURANCE	16,000.00	16,000.00	14,547.12	1,452.88	0.00	1,452.88		1,452.88	
100.1310.0040	FINANCIAL ADVISOR EXPENSE	2,000.00	2,500.00	2,500.00	0.00	0.00	0.00		0.00	
100.1315.0010	COMPTROLLER PERS SERVICE	96,942.00	96,942.00	96,941.78	0.22	0.00	0.22		0.22	
100.1315.0011	COMPTROLLER STAFF	90,697.00	90,697.00	90,696.84	0.16	0.00	0.16		0.16	
100.1315.0014	COMPTROLLER STF LONGEVITY	6,700.00	6,700.00	6,700.00	0.00	0.00	0.00		0.00	
100.1315.0019	COMPTROLLER OTHER	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00		0.00	
100.1315.0040	COMPTROLLER OFFICE EXP	2,500.00	3,007.90	2,962.69	45.21	18.40	26.81		26.81	
100.1315.0045	COMPTROLLER MAINT CONTRACT	15,000.00	15,000.00	12,272.00	2,728.00	0.00	2,728.00		2,728.00	
100.1315.0047	COMPTROLLER CONFERENCES	1,500.00	1,500.00	1,006.54	493.46	0.00	493.46		493.46	
100.1315.0080	COMPTR EMPLOYEE BENEFITS	100,000.00	100,000.00	87,052.31	12,947.69	0.00	12,947.69		12,947.69	
100.1315.0086	RETIRES HEALTH INSURANCE	44,000.00	43,500.00	38,754.96	4,745.04	0.00	4,745.04		4,745.04	
100.1320.0040	AUDIT-CONTRACTUAL EXPENSE	69,600.00	69,600.00	69,600.00	0.00	0.00	0.00		0.00	
100.1320.0044	AUDIT SPECIAL EXPENSE	5,750.00	5,100.00	1,800.00	3,300.00	0.00	3,300.00		3,300.00	
100.1320.0049	AUDIT CAFR EXPENSES	6,500.00	6,650.00	6,625.50	24.50	0.00	24.50		24.50	
100.1330.0010	TAX RECEIVER PERS SERVICE	77,702.00	77,702.00	77,701.52	0.48	0.00	0.48		0.48	

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100.1330.0011	TAX RECEIVER STAFF	93,773.00	88,773.00	84,158.28	4,614.72	0.00	4,614.72		4,614.72	
100.1330.0012	OVERTIME	0.00	400.00	378.81	21.19	0.00	21.19		21.19	
100.1330.0013	TAX RECEIVER TEMP STAFF	0.00	4,400.00	2,228.13	2,171.87	0.00	2,171.87		2,171.87	
100.1330.0014	TAX RECEIVER-LONGEVITY	2,300.00	2,300.00	2,300.00	0.00	0.00	0.00		0.00	
100.1330.0019	TAX RECEIVER OTHER COMP	0.00	2,591.67	4,279.23	(1,687.56)	0.00	(1,687.56)	1,687.56	0.00	BR#3
100.1330.0040	TAX REC OFFICE EXPENSE	2,000.00	2,231.08	2,174.09	56.99	0.00	56.99		56.99	
100.1330.0044	TAX REC. TECHNICAL SERVICE	4,650.00	4,650.00	3,570.00	1,080.00	0.00	1,080.00		1,080.00	
100.1330.0048	TAX RECEIVER POSTAGE EXP	15,000.00	15,000.00	15,898.60	(898.60)	0.00	(898.60)	900.00	1.40	BR#6
100.1330.0080	TAX RECEIVER EMP BENEFITS	128,000.00	128,000.00	113,215.96	14,784.04	0.00	14,784.04		14,784.04	
100.1330.0086	RETIREEES HEALTH INSURANCE	16,000.00	16,000.00	12,161.76	3,838.24	0.00	3,838.24	(900.00)	2,938.24	BR#6
100.1340.0010	BUDGET OFFICER PERS SERV	3,000.00	3,000.00	2,999.88	0.12	0.00	0.12		0.12	
100.1340.0040	BUDGET CONTRACTUAL EXP	200.00	200.00	182.90	17.10	0.00	17.10		17.10	
100.1340.0080	BUDGET EMPLOYEE BENEFITS	260.00	260.00	239.46	20.54	0.00	20.54		20.54	
100.1355.0010	ASSESSOR PERS SERVICE	93,645.00	93,645.00	93,644.94	0.06	0.00	0.06		0.06	
100.1355.0011	ASSESSOR STAFF	99,482.00	99,482.00	99,481.98	0.02	0.00	0.02		0.02	
100.1355.0012	ASSESSOR-STAFF OVER TIME	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00		2,000.00	
100.1355.0013	ASSESSOR TEMPORARY STAFF	24,700.00	24,700.00	23,951.50	748.50	0.00	748.50		748.50	
100.1355.0014	ASSESSOR STAFF LONGEVITY	4,600.00	4,600.00	4,600.00	0.00	0.00	0.00		0.00	
100.1355.0040	ASSESSOR OFFICE EXPENSE	3,500.00	3,508.04	3,592.29	(84.25)	0.00	(84.25)	100.00	15.75	BR#6
100.1355.0042	ASSESSORS UTILITIES EXP	0.00	800.00	854.42	(54.42)	0.00	(54.42)	100.00	45.58	BR#6
100.1355.0044	ASSESSOR TECHNICAL SERV.	6,700.00	8,300.00	8,292.00	8.00	0.00	8.00		8.00	
100.1355.0045	ASSESSMENT BOARD SERVICES	1,000.00	1,000.00	800.00	200.00	0.00	200.00		200.00	
100.1355.0046	ASSESSOR CONTRACT SERVICE	150,000.00	413,598.00	420,029.87	(6,431.87)	44,999.10	(51,430.97)	51,500.00	69.03	BR#4
100.1355.0047	ASSESSOR TRAINING EXPENSE	1,500.00	1,500.00	1,281.10	218.90	0.00	218.90		218.90	
100.1355.0080	ASSESSOR EMPLOYEE BENEFIT	115,000.00	113,400.00	107,242.76	6,157.24	0.00	6,157.24		6,157.24	
100.1355.0086	RETIREEES HEALTH INSURANCE	16,000.00	16,000.00	14,547.12	1,452.88	0.00	1,452.88	(200.00)	1,252.88	BR#6
100.1410.0010	TOWN CLERK PERSONAL SERV	83,524.00	83,524.00	83,523.70	0.30	0.00	0.30		0.30	
100.1410.0011	TOWN CLERK STAFF	67,700.00	67,700.00	67,699.32	0.68	0.00	0.68		0.68	
100.1410.0013	TOWN CLERK TEMP STAFF	18,000.00	18,000.00	15,749.19	2,250.81	0.00	2,250.81		2,250.81	
100.1410.0014	TOWN CLK STAFF LONGEVITY	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00		0.00	
100.1410.0015	TOWN CLK DEPUTY STIPEND	2,000.00	2,000.00	846.12	1,153.88	0.00	1,153.88		1,153.88	
100.1410.0019	TOWN CLERK OTHER COMP	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00		0.00	
100.1410.0040	TOWN CLK CONTRACT EXPENSE	4,750.00	5,068.45	4,902.59	165.86	0.00	165.86		165.86	
100.1410.0045	CLERK SYSTEM MAINTENANCE	1,615.00	1,615.00	1,615.00	0.00	0.00	0.00		0.00	
100.1410.0046	TOWN CODES PUBLICATIONS	3,500.00	3,500.00	2,201.14	1,298.86	0.00	1,298.86		1,298.86	
100.1410.0080	TN CLERK EMPLOYEE BENEFIT	64,000.00	68,000.00	67,826.68	173.32	0.00	173.32		173.32	
100.1410.0086	RETIREEES HEALTH INSURANCE	37,000.00	32,700.00	32,674.08	25.92	0.00	25.92		25.92	
100.1420.0040	TOWN LEGAL SERVICES CONT.	95,000.00	95,000.00	94,999.92	0.08	0.00	0.08		0.08	
100.1420.0041	LITIGATION LEGAL SERVICES	30,000.00	30,000.00	10,611.50	19,388.50	0.00	19,388.50		19,388.50	
100.1420.0042	JUSTICE COURT PROSECUTION	42,000.00	42,000.00	48,588.75	(6,588.75)	0.00	(6,588.75)	7,000.00	411.25	BR#7
100.1420.0043	SPECIAL COUNSEL BOARDS	48,000.00	48,000.00	48,000.00	0.00	0.00	0.00		0.00	
100.1420.0044	LABOR LEGAL SERVICES	100,000.00	280,000.00	274,757.01	5,242.99	0.00	5,242.99		5,242.99	
100.1420.0045	DISTRICT LEGAL SERVICES	40,000.00	40,000.00	39,999.96	0.04	0.00	0.04		0.04	
100.1420.0046	BOND LEGAL SERVICES	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00		2,000.00	
100.1420.0047	CERTIORARI LEGAL SERVICES	20,000.00	20,000.00	675.00	19,325.00	6,900.00	12,425.00		12,425.00	
100.1420.0048	DEFENSE LEGAL SERVICES	40,000.00	40,000.00	18,703.62	21,296.38	0.00	21,296.38	(7,000.00)	14,296.38	BR#7
100.1420.0049	LEGAL MISC. EXPENSE	5,000.00	5,000.00	4,205.93	794.07	0.00	794.07		794.07	
100.1440.0010	ENGINEER PERSONAL SERVICE	90,480.00	90,480.00	90,480.00	0.00	0.00	0.00		0.00	
100.1440.0011	ENGINEER STAFF	122,504.00	122,504.00	122,503.94	0.06	0.00	0.06		0.06	
100.1440.0012	ENGINEER STAFF OVERTIME	3,000.00	3,000.00	828.09	2,171.91	0.00	2,171.91		2,171.91	

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100.1440.0013	ENGINEER TEMPORARY STAFF	8,000.00	8,000.00	7,999.49	0.51	0.00	0.51		0.51	
100.1440.0014	ENGINEER STAFF LONGEVITY	2,800.00	2,800.00	2,800.00	0.00	0.00	0.00		0.00	
100.1440.0017	ENGINEER CLOTHING ALLOW.	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
100.1440.0020	EQUIPMENT	3,500.00	3,500.00	409.74	3,090.26	3,090.24	0.02		0.02	
100.1440.0040	ENGINEER OFFICE EXPENSES	5,000.00	6,500.00	3,459.26	3,040.74	882.41	2,158.33		2,158.33	
100.1440.0042	ENGINEER UTILITIES EXP	0.00	800.00	854.42	(54.42)	0.00	(54.42)	100.00	45.58	BR#6
100.1440.0045	ENGINEER EQUIPMENT MAINT	8,500.00	8,500.00	6,351.24	2,148.76	0.00	2,148.76		2,148.76	
100.1440.0046	ENGINEERING CONSULTANT	120,000.00	120,000.00	120,000.00	0.00	0.00	0.00		0.00	
100.1440.0047	ENGINEERING TRAINING EXP.	1,200.00	1,700.00	1,354.78	345.22	0.00	345.22		345.22	
100.1440.0080	ENGINEER EMPLOYEE BENEFIT	132,500.00	132,500.00	125,286.14	7,213.86	0.00	7,213.86		7,213.86	
100.1440.0086	RETIREEES HEALTH INSURANCE	22,200.00	20,200.00	17,401.42	2,798.58	0.00	2,798.58	(100.00)	2,698.58	BR#6
100.1460.0040	RECORDS MGMT CONTRACT EXP	1,000.00	1,000.00	235.44	764.56	0.00	764.56		764.56	
100.1460.0045	RECORDS STORAGE EXPENSE	3,000.00	3,000.00	2,993.54	6.46	0.00	6.46		6.46	
100.1460.0048	RECORDS MGMT MISC EXPENSE	1,500.00	1,500.00	835.86	664.14	0.00	664.14		664.14	
100.1470.0040	ETHICS BOARD CONTRACT EXP	200.00	200.00	0.00	200.00	0.00	200.00		200.00	
100.1610.0010	CENTRAL SERV.-PERS SERV	73,212.00	73,212.00	73,211.96	0.04	0.00	0.04		0.04	
100.1610.0011	CENTRAL SERVICE STAFF	89,923.00	89,923.00	89,922.98	0.02	0.00	0.02		0.02	
100.1610.0013	CENTRAL SERV.-TEMP STAFF	3,000.00	4,000.00	3,958.00	42.00	0.00	42.00		42.00	
100.1610.0014	CENTRAL SERV.LONGEVITY	7,900.00	7,900.00	7,900.00	0.00	0.00	0.00		0.00	
100.1610.0040	CENTRAL SERVICE-CONT.EXP.	1,500.00	1,511.85	648.04	863.81	0.00	863.81		863.81	
100.1610.0044	CENTRAL SERVICE PAYROLL	40,000.00	40,000.00	31,252.91	8,747.09	0.00	8,747.09		8,747.09	
100.1610.0045	CENTRAL SVCE ADMIN CONTRT	20,000.00	20,000.00	17,106.82	2,893.18	0.00	2,893.18		2,893.18	
100.1610.0047	CENTRAL SERVICE CONF EXP	850.00	850.00	150.00	700.00	0.00	700.00		700.00	
100.1610.0080	CENT SERVICES EMP BENEFIT	90,000.00	90,000.00	82,013.54	7,986.46	0.00	7,986.46		7,986.46	
100.1610.0086	RETIREEES HEALTH INSURANCE	16,000.00	15,000.00	12,161.76	2,838.24	0.00	2,838.24		2,838.24	
100.1620.0011	BLDG STAFF-PERS SERVICES	54,949.00	54,949.00	54,949.00	0.00	0.00	0.00		0.00	
100.1620.0012	BLDG STAFF OVERTIME	2,500.00	4,500.00	3,792.84	707.16	0.00	707.16		707.16	
100.1620.0013	BLDG TEMP.STAFF-UNDIST	8,000.00	14,500.00	14,154.65	345.35	0.00	345.35		345.35	
100.1620.0014	BLDG STAFF LONGEVITY	2,100.00	2,100.00	2,100.00	0.00	0.00	0.00		0.00	
100.1620.0017	BLDG STAFF CLOTHING ALLOW	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
100.1620.0020	BLDG EQUIPMENT-UNDIST	1,000.00	1,000.00	724.88	275.12	0.00	275.12		275.12	
100.1620.0021	BUILDING MOTOR VEHICLES	6,000.00	6,000.00	4,203.52	1,796.48	329.09	1,467.39		1,467.39	
100.1620.0040	BLDG CONTR EXPENSE-UNDIST	30,000.00	29,003.95	28,099.49	904.46	466.95	437.51		437.51	
100.1620.0041	BUILDINGS HEATING FUEL	17,000.00	17,000.00	12,170.77	4,829.23	0.00	4,829.23		4,829.23	
100.1620.0042	BUILDINGS UTILITIES EXP	55,000.00	55,000.00	55,150.48	(150.48)	0.00	(150.48)	200.00	49.52	BR#6
100.1620.0043	BLDG ALARM/SECURITY SYS	15,000.00	15,000.00	14,629.95	370.05	0.00	370.05		370.05	
100.1620.0044	BLDG MAINTENANCE CONTRACT	5,850.00	5,850.00	5,100.00	750.00	0.00	750.00		750.00	
100.1620.0045	BUILDING SPEC.IMPROVEMENT	8,000.00	62,222.26	56,989.17	5,233.09	4,795.00	438.09		438.09	
100.1620.0046	BLDG CLEANING SUPPLIES	7,500.00	7,500.00	7,290.12	209.88	0.00	209.88		209.88	
100.1620.0047	BLDG REFUSE DISPOSAL EXP	2,000.00	2,000.00	1,728.00	272.00	0.00	272.00		272.00	
100.1620.0048	BUILDING CLEANING SVCES	9,468.00	9,468.00	9,468.00	0.00	0.00	0.00		0.00	
100.1620.0080	BUILDING EMPLOYEE BENEFIT	36,000.00	37,500.00	32,815.53	4,684.47	0.00	4,684.47	(200.00)	4,484.47	BR#6
100.1640.0011	CENTRAL GARAGE STAFF	65,732.00	65,732.00	65,730.24	1.76	0.00	1.76		1.76	
100.1640.0012	CENTRAL GARAGE OVER TIME	300.00	300.00	0.00	300.00	0.00	300.00		300.00	
100.1640.0017	CENTRAL GAR UNIFORM ALLOW	550.00	550.00	550.00	0.00	0.00	0.00		0.00	
100.1640.0018	CENTRAL GARAGE TOOL ALLOW	300.00	300.00	300.00	0.00	0.00	0.00		0.00	
100.1640.0020	CENTRAL GARAGE EQUIPMENT	5,000.00	5,000.00	4,884.43	115.57	0.00	115.57		115.57	
100.1640.0040	CENTRAL GARAGE CONTRAT EX	600.00	600.00	79.30	520.70	0.00	520.70		520.70	
100.1640.0049	CENTRAL GARAGE MISC EXP	150.00	150.00	0.00	150.00	0.00	150.00		150.00	
100.1640.0080	EMPLOYEE RETIREMENT	15,000.00	15,000.00	11,625.00	3,375.00	0.00	3,375.00		3,375.00	

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100.1640.0082	SOCIAL SECURITY	5,800.00	5,800.00	4,790.29	1,009.71	0.00	1,009.71		1,009.71	
100.1640.0083	WORKMANS COMPENSATION	4,905.00	4,905.00	4,300.00	605.00	0.00	605.00		605.00	
100.1640.0084	HEALTH INSURANCE	22,200.00	22,200.00	21,706.32	493.68	0.00	493.68		493.68	
100.1640.0085	WELFARE FUND	1,050.00	1,050.00	1,050.00	0.00	0.00	0.00		0.00	
100.1670.0040	CENTRAL PRINTING EXPENSE	12,000.00	12,000.00	11,987.05	12.95	0.00	12.95		12.95	
100.1670.0045	CENTRAL ADVERTISING EXP	6,000.00	6,500.00	7,386.02	(886.02)	0.00	(886.02)	900.00	13.98	BR#6
100.1670.0049	CENTRAL MAIL EXPENSE	12,000.00	12,063.00	5,991.02	6,071.98	246.00	5,825.98	(900.00)	4,925.98	BR#6
100.1680.0020	INFORMATION TECH EQUIP	33,000.00	59,100.00	45,345.52	13,754.48	0.00	13,754.48		13,754.48	
100.1680.0021	DATA IMAGING EQUIPMENT	10,000.00	25,000.00	0.00	25,000.00	0.00	25,000.00		25,000.00	
100.1680.0040	INFORMATION TECH CONT EX	12,000.00	7,170.00	3,350.00	3,820.00	0.00	3,820.00		3,820.00	
100.1680.0041	INFORMATION TECH SUPPLIES	8,000.00	8,000.00	4,285.14	3,714.86	0.00	3,714.86		3,714.86	
100.1680.0042	INFORM TECH WEB SITE EXP	8,000.00	11,850.00	11,804.88	45.12	0.00	45.12		45.12	
100.1680.0044	INFORM TECH CONSULTING	41,500.00	48,525.00	48,525.00	0.00	0.00	0.00		0.00	
100.1681.0040	GIS CONTRACTUAL EXPENSE	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
100.1910.0040	INSURANCE EXPENSE UNDIST	245,000.00	245,000.00	189,362.88	55,637.12	0.00	55,637.12		55,637.12	
100.1910.0041	INSURANCE CLAIMS EXPENSE	5,000.00	5,000.00	836.50	4,163.50	0.00	4,163.50		4,163.50	
100.1920.0040	MUNICIPAL ASSN.DUES	1,650.00	1,650.00	1,650.00	0.00	0.00	0.00		0.00	
100.1930.0040	CERTIORARI SETTLEMENTS	10,000.00	134,800.00	134,771.44	28.56	0.00	28.56		28.56	
100.1950.0040	TAXES & ASSESSMENTS	33,000.00	33,000.00	32,054.07	945.93	0.00	945.93		945.93	
100.1970.0040	OFFICE SUPPLIES-UNDIST	6,000.00	7,000.00	6,379.83	620.17	0.00	620.17		620.17	
100.1989.0040	UNCLASSIFIED EXPENDITURE	5,000.00	10,370.00	10,006.79	363.21	0.00	363.21		363.21	
100.1990.0040	CONTINGENT ACCOUNT	50,000.00	18,075.00	0.00	18,075.00	0.00	18,075.00		18,075.00	
100.3120.0010	POLICE PERS SVS-NON UNIFM	362,440.00	352,440.00	351,664.44	775.56	0.00	775.56		775.56	
100.3120.0011	POLICE PERS SVS-UNIFORM	3,100,791.00	2,922,091.00	2,928,503.29	(6,412.29)	0.00	(6,412.29)	6,500.00	87.71	BR#8
100.3120.0012	POLICE STAFF OVERTIME	440,000.00	735,000.00	768,445.73	(33,445.73)	0.00	(33,445.73)	33,500.00	54.27	BR#8
100.3120.0013	POLICE TEMP STAFF-JAIL	25,000.00	5,000.00	4,053.14	946.86	0.00	946.86		946.86	
100.3120.0014	POLICE STAFF LONGEVITY	69,475.00	69,475.00	66,850.00	2,625.00	0.00	2,625.00		2,625.00	
100.3120.0015	POLICE EDUCATION STIPENDS	29,000.00	28,350.00	16,700.00	11,650.00	0.00	11,650.00		11,650.00	
100.3120.0016	POLICE STAFF HOLIDAY COMP	208,332.00	168,332.00	168,211.83	120.17	0.00	120.17		120.17	
100.3120.0017	POLICE UNIFORM ALLOWANCE	4,550.00	5,200.00	5,200.00	0.00	0.00	0.00		0.00	
100.3120.0018	POLICE NIGHT DIFFERENTIAL	36,124.00	36,124.00	30,970.09	5,153.91	0.00	5,153.91		5,153.91	
100.3120.0019	POLICE COMPENSATED ABS	162,500.00	225,000.00	206,866.37	18,133.63	0.00	18,133.63		18,133.63	
100.3120.0020	POLICE UNIFORMS	15,000.00	15,000.00	14,723.72	276.28	239.95	36.33		36.33	
100.3120.0021	POLICE MOTOR VEHICLES	110,000.00	148,795.00	141,305.13	7,489.87	0.00	7,489.87		7,489.87	
100.3120.0024	POLICE ACCIDENT REPAIRS	3,000.00	9,402.00	9,401.96	0.04	2,000.00	(1,999.96)	2,000.00	0.04	BR#9
100.3120.0027	POLICE OTHER EQUIPMENT	37,000.00	49,350.00	48,617.46	732.54	18,409.20	(17,676.66)	18,000.00	323.34	BR#10
100.3120.0029	POLICE SPEC EQUIP GRANTS-SEIZED ASSETS	0.00	0.00	2,737.80	(2,737.80)	0.00	(2,737.80)	2,738.00	0.20	BR#5
100.3120.0040	POLICE-CONTRACT EXPENSES	25,000.00	35,079.00	27,099.45	7,979.55	193.30	7,786.25		7,786.25	
100.3120.0041	POLICE MOTOR VEHICLE FUEL	110,000.00	100,000.00	58,745.24	41,254.76	0.00	41,254.76	(23,000.00)	18,254.76	BR#9&BR#10
100.3120.0042	POLICE OFFICE UTILITIES EXP	20,000.00	20,000.00	18,945.32	1,054.68	0.00	1,054.68		1,054.68	
100.3120.0043	POLICE INSURANCE COVERAGE	135,000.00	135,000.00	128,829.53	6,170.47	0.00	6,170.47		6,170.47	
100.3120.0045	POLICE VEHICLE MAINT.	90,000.00	90,254.28	94,199.13	(3,944.85)	972.26	(4,917.11)	5,000.00	82.89	BR#9
100.3120.0046	POLICE RENTALS/LEASES	50,000.00	72,500.00	71,243.63	1,256.37	987.50	268.87		268.87	
100.3120.0047	POLICE CONFERENCE/TRAIN	15,347.00	15,347.00	7,768.71	7,578.29	4,320.00	3,258.29		3,258.29	
100.3120.0048	POLICE DARE PROGRAM	8,000.00	8,000.00	6,889.33	1,110.67	1,100.00	10.67		10.67	
100.3120.0049	POLICE UNIFORM CLEAN/REP	6,200.00	6,200.00	3,105.50	3,094.50	0.00	3,094.50	(2,000.00)	1,094.50	BR#9
100.3120.0080	POLICE NON UNIFORM RETIRE	80,000.00	70,000.00	63,750.00	6,250.00	0.00	6,250.00		6,250.00	
100.3120.0081	POLICE RETIREMENT UNIFORM	1,120,000.00	1,105,000.00	1,041,084.50	63,915.50	0.00	63,915.50		63,915.50	
100.3120.0082	POLICE SOCIAL SECURITY	380,000.00	380,000.00	307,734.08	72,265.92	0.00	72,265.92	(40,000.00)	32,265.92	BR#8
100.3120.0083	POLICE WORKMANS COMP.	165,000.00	150,000.00	146,271.00	3,729.00	0.00	3,729.00		3,729.00	
100.3120.0084	POLICE HEALTH INSURANCE	775,000.00	747,700.00	745,253.38	2,446.62	0.00	2,446.62		2,446.62	

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100.3120.0085	POLICE-OPTICAL & DENTAL	75,000.00	75,000.00	64,519.12	10,480.88	0.00	10,480.88		10,480.88	
100.3120.0086	RETIREES HEALTH INSURANCE	675,000.00	665,000.00	656,441.67	8,558.33	0.00	8,558.33		8,558.33	
100.3120.0087	POLICE CIVILIAN DISAB INS	735.00	735.00	735.00	0.00	0.00	200.00		200.00	
100.3120.0089	POLICE MEDICAL PHYSICALS	300.00	300.00	0.00	300.00	0.00	300.00		300.00	
100.3120.0090	MCT MOBILITY TAX	16,475.00	16,475.00	15,492.42	982.58	0.00	982.58		982.58	
100.3122.0040	BICYCLE PATROL EXPENSES	1,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
100.3123.0012	COMMUNITY POLICE OVERTIME	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00		0.00	
100.3123.0040	COMMUNITY POLICE EXPENSES	1,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
100.3123.0081	POLICE RETIREMENT	1,150.00	1,150.00	1,112.50	37.50	0.00	37.50		37.50	
100.3123.0082	SOCIAL SECURITY	306.00	306.00	0.00	306.00	0.00	306.00		306.00	
100.3124.0011	POLICE K-9 STAFF	7,800.00	7,800.00	6,825.00	975.00	0.00	975.00		975.00	
100.3124.0012	POLICE K-9 OVERTIME	9,000.00	8,900.00	8,577.93	322.07	0.00	322.07		322.07	
100.3124.0040	POLICE K-9 EXPENSES	1,000.00	1,000.00	963.86	36.14	0.00	36.14		36.14	
100.3124.0081	POLICE RETIREMENT	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00		0.00	
100.3124.0082	SOCIAL SECURITY	1,130.00	1,230.00	1,138.04	91.96	0.00	91.96		91.96	
100.3310.0011	SIGN CONTROL PERSONAL SER	65,732.00	65,732.00	65,730.24	1.76	0.00	1.76		1.76	
100.3310.0012	SIGN CONTROL OVER TIME	4,000.00	5,000.00	5,081.62	(81.62)	0.00	(81.62)	100.00	18.38	BR#6
100.3310.0014	SIGN CONTROL LONGEVITY	3,117.00	3,117.00	3,117.00	0.00	0.00	0.00		0.00	
100.3310.0017	SIGN CONTROL UNIFORM ALL	550.00	550.00	550.00	0.00	0.00	0.00		0.00	
100.3310.0020	SIGNS EQUIPMENT EXPENSE	5,000.00	5,000.00	3,137.08	1,862.92	0.00	1,862.92		1,862.92	
100.3310.0040	SIGNS CONTRACTUAL EXPENSE	15,000.00	14,000.00	9,981.46	4,018.54	0.00	4,018.54	(100.00)	3,918.54	BR#6
100.3310.0045	SIGN STREET LINES	30,000.00	30,000.00	28,620.87	1,379.13	0.00	1,379.13		1,379.13	
100.3310.0048	SIGN MISC.EXPENSE	200.00	200.00	0.00	200.00	0.00	200.00		200.00	
100.3310.0080	EMPLOYEE RETIREMENT	16,500.00	16,500.00	12,875.00	3,625.00	0.00	3,625.00		3,625.00	
100.3310.0082	SOCIAL SECURITY	6,250.00	6,250.00	5,761.86	488.14	0.00	488.14		488.14	
100.3310.0083	WORKMANS COMPENSATION	4,705.00	4,705.00	4,100.00	605.00	0.00	605.00		605.00	
100.3310.0084	HEALTH INSURANCE	22,200.00	22,200.00	21,706.32	493.68	0.00	493.68		493.68	
100.3310.0085	WELFARE FUND	1,050.00	1,050.00	1,050.00	0.00	0.00	0.00		0.00	
100.3510.0011	DOG CONTROL	27,000.00	27,000.00	26,999.96	0.04	0.00	0.04		0.04	
100.3510.0013	DOG CONTROL PART TIME STF	2,000.00	2,000.00	1,999.92	0.08	0.00	0.08		0.08	
100.3510.0040	DOG CONTROL CONTRACT	50,635.00	50,635.00	50,635.00	0.00	0.00	0.00		0.00	
100.3510.0045	DOG CONTROL SPEC. EXPENSE	200.00	200.00	0.00	200.00	0.00	200.00		200.00	
100.3510.0046	SPCA CONTRACT EXPENSE	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00		0.00	
100.3510.0080	DOG CNTRL EMPLOYEE BENEFIT	8,250.00	8,250.00	6,767.12	1,482.88	0.00	1,482.88		1,482.88	
100.3620.0010	CODE ENFORCER PERS SERV	85,986.00	85,986.00	85,985.64	0.36	0.00	0.36		0.36	
100.3620.0011	CODE ENFORCEMENT-STAFF	98,796.00	98,796.00	98,795.77	0.23	0.00	0.23		0.23	
100.3620.0012	CODE ENFORCE-STAFF O.T.	10,000.00	10,000.00	8,153.75	1,846.25	0.00	1,846.25		1,846.25	
100.3620.0013	CODE ENF TEMPORARY STAFF	40,000.00	40,000.00	38,665.51	1,334.49	0.00	1,334.49		1,334.49	
100.3620.0014	CODE ENF STAFF LONGEVITY	5,600.00	5,600.00	5,600.00	0.00	0.00	0.00		0.00	
100.3620.0040	CODES CONTRACTUAL EXPENSE	5,000.00	5,054.32	6,190.96	(1,136.64)	0.00	(1,136.64)	1,500.00	363.36	BR#6
100.3620.0041	BUILDING ALARM POSTAGE	2,000.00	2,000.00	1,344.75	655.25	0.00	655.25		655.25	
100.3620.0042	CODES DEPT UTILITIES EXP	0.00	1,200.00	1,281.59	(81.59)	0.00	(81.59)	100.00	18.41	BR#6
100.3620.0045	CODES SYSTEM MAINTENANCE	2,720.00	0.00	0.00	0.00	0.00	0.00		0.00	
100.3620.0047	CODE ENFORCEMENT TRAINING	550.00	550.00	300.00	250.00	0.00	250.00		250.00	
100.3620.0080	CODES ENFORCMTN EMP BENFT	130,000.00	130,000.00	119,168.11	10,831.89	0.00	10,831.89		10,831.89	
100.3620.0086	RETIREES HEALTH INSURANCE	16,000.00	16,000.00	10,024.60	5,975.40	0.00	5,975.40	(1,600.00)	4,375.40	BR#6
100.3650.0040	BUILDING DEMO EXPENSE	0.00	4,226.00	4,226.00	0.00	0.00	0.00		0.00	
100.4020.0011	VITAL STAT PERS.SERVICES	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00		0.00	
100.4020.0015	VITAL STATISTICS STIPEND	4,435.00	4,435.00	4,435.00	0.00	0.00	0.00		0.00	
100.4020.0080	VITAL STATS EMP BENEFITS	4,260.00	4,260.00	3,178.82	1,081.18	0.00	1,081.18		1,081.18	

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100.5010.0010	HWY SUPT PERSONAL SERVS	107,999.00	107,999.00	107,998.80	0.20	0.00	0.20		0.20	
100.5010.0011	HWY ADMIN STAFF COMP	188,321.00	188,321.00	188,320.60	0.40	0.00	0.40		0.40	
100.5010.0014	HIGHWAY ADMIN LONGEVITY	7,100.00	7,100.00	7,100.00	0.00	0.00	0.00		0.00	
100.5010.0040	HIGHWAY ADMIN CONTRCT EXP	2,000.00	2,063.20	1,466.69	596.51	0.00	596.51		596.51	
100.5010.0042	HIGHWAY ADMIN UTILITIES EXP	0.00	400.00	427.21	(27.21)	0.00	(27.21)	50.00	22.79	BR#6
100.5010.0046	HIGHWAY ADMIN CONTRACTS	1,675.00	1,675.00	1,669.12	5.88	0.00	5.88		5.88	
100.5010.0047	HIGHWAY ADMIN TRAIN EXPNS	2,000.00	2,000.00	1,037.19	962.81	0.00	962.81		962.81	
100.5010.0080	HIGHWAY ADMIN EMP BENEFIT	165,000.00	155,000.00	138,706.71	16,293.29	0.00	16,293.29		16,293.29	
100.5010.0086	RETIREEES HEALTH INSURANCE	25,000.00	25,000.00	20,628.00	4,372.00	0.00	4,372.00	(50.00)	4,322.00	BR#6
100.5132.0020	HIGHWAY GARAGE EQUIPMENT	5,000.00	5,000.00	2,010.15	2,989.85	0.00	2,989.85		2,989.85	
100.5132.0021	HIGHWAY GARAGE SPEC EXPEN	2,500.00	2,500.00	698.82	1,801.18	0.00	1,801.18		1,801.18	
100.5132.0040	HIGHWAY GARAGE CONT EXP.	18,000.00	23,000.00	21,828.61	1,171.39	226.40	944.99		944.99	
100.5132.0041	HIGHWAY GARAGE HEATING EX	13,000.00	13,000.00	11,263.12	1,736.88	0.00	1,736.88		1,736.88	
100.5132.0042	HIGHWAY GARAGE UTILITIES EXP	18,000.00	23,000.00	21,318.86	1,681.14	0.00	1,681.14		1,681.14	
100.5132.0044	HIGHWAY GARAGE PROP LEASE	30,000.00	30,000.00	29,172.00	828.00	0.00	828.00		828.00	
100.5132.0045	HIGHWAY BUILDING CLEANING	2,744.00	2,744.00	2,743.80	0.20	0.00	0.20		0.20	
100.5132.0046	HIGHWAY GARAGE ALARM	4,740.00	4,740.00	4,740.00	0.00	0.00	0.00		0.00	
100.5132.0047	HIGHWAY REFUSE DISPOSAL	2,495.00	2,495.00	2,340.00	155.00	0.00	155.00		155.00	
100.5182.0040	STREET LIGHTING UTILITIES	15,000.00	15,000.00	13,049.89	1,950.11	0.00	1,950.11		1,950.11	
100.7020.0010	REC.ADMIN PERSONAL SERVS	95,519.00	95,519.00	95,518.80	0.20	0.00	0.20		0.20	
100.7020.0011	REC.ADMIN STAFF	134,818.00	112,818.00	112,808.70	9.30	0.00	9.30		9.30	
100.7020.0013	REC ADMIN TEMPORARY STAFF	15,000.00	18,000.00	17,727.63	272.37	0.00	272.37		272.37	
100.7020.0014	REC.ADM.STAFF LONGEVITY	6,700.00	6,700.00	6,700.00	0.00	0.00	0.00		0.00	
100.7020.0019	REC STAFF PAID ABSENCES	0.00	6,470.75	7,098.49	(627.74)	0.00	(627.74)	627.74	0.00	BR#3
100.7020.0020	REC ADM OFFICE EQUIPMENT	1,000.00	1,500.00	1,169.59	330.41	0.00	330.41		330.41	
100.7020.0040	REC ADM CONTRACTUAL EXP	8,000.00	9,000.00	9,209.14	(209.14)	243.95	(453.09)	500.00	46.91	BR#11
100.7020.0041	REC ADMIN VEHICLE FUELS	1,500.00	1,500.00	558.73	941.27	0.00	941.27		941.27	
100.7020.0042	RECREATION UTILITIES	17,000.00	17,000.00	16,902.17	97.83	0.00	97.83		97.83	
100.7020.0043	BLDG ALARM CONTRACTS	1,248.00	1,248.00	1,100.00	148.00	0.00	148.00		148.00	
100.7020.0044	REC BLDG CONCESSION EXP	3,500.00	3,000.00	2,700.00	300.00	0.00	300.00		300.00	
100.7020.0045	REC BLDG.SPECIAL REPAIRS	7,000.00	54,900.00	10,696.00	44,204.00	0.00	44,204.00		44,204.00	
100.7020.0047	RECREATION STAFF TRAINING	500.00	500.00	125.00	375.00	0.00	375.00		375.00	
100.7020.0048	RECREATION PUBLICATION EX	11,000.00	10,500.00	10,064.71	435.29	0.00	435.29		435.29	
100.7020.0080	REC ADMIN EMPLOYE BENEFIT	162,000.00	147,000.00	128,527.17	18,472.83	0.00	18,472.83		18,472.83	
100.7020.0086	RETIREEES HEALTH INSURANCE	23,000.00	23,000.00	20,628.00	2,372.00	0.00	2,372.00	(500.00)	1,872.00	BR#11
100.7110.0011	PARK MAINTAINENCE STAFF	99,476.00	99,476.00	99,476.00	0.00	0.00	0.00		0.00	
100.7110.0013	PARK MAINT TEMP STAFF	20,000.00	23,000.00	23,426.29	(426.29)	0.00	(426.29)	500.00	73.71	BR#11
100.7110.0014	PARK MAINT STAFF LONG.	5,100.00	5,100.00	5,100.00	0.00	0.00	0.00		0.00	
100.7110.0017	PARK STAFF UNIFORM ALLOW	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00		0.00	
100.7110.0020	PARK MAINTAINENCE EQUIP	5,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
100.7110.0040	PARK CONTRACTUAL EXPENSE	30,000.00	40,000.00	40,970.65	(970.65)	136.58	(1,107.23)	1,500.00	392.77	BR#11
100.7110.0041	PARK & MAINTAINENCE FUELS	5,000.00	5,000.00	4,176.24	823.76	0.00	823.76		823.76	
100.7110.0042	PARK OUT BLDG.UTILITIES	1,500.00	2,000.00	1,726.62	273.38	0.00	273.38		273.38	
100.7110.0045	PARK MAINTENANCE CONTRACT	43,000.00	36,600.00	36,553.25	46.75	0.00	46.75		46.75	
100.7110.0046	PARK FACILITY LEASES	95,000.00	90,000.00	90,000.00	0.00	0.00	0.00		0.00	
100.7110.0047	PARK REFUSE DISPOSAL	3,500.00	3,500.00	2,869.20	630.80	0.00	630.80		630.80	
100.7110.0080	PARK EMPLOYEE BENEFITS	102,500.00	102,500.00	94,452.36	8,047.64	0.00	8,047.64	(4,500.00)	3,547.64	BR#11
100.7110.0086	RETIREEES HEALTH INSURANCE	9,800.00	9,800.00	5,355.34	4,444.66	0.00	4,444.66		4,444.66	
100.7111.0020	SYCAMORE BALLFIELD EQUIP	1,000.00	0.00	0.00	0.00	0.00	0.00		0.00	

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100.7111.0040	SYCAMORE FIELD CONT EXP	21,500.00	21,500.00	358.54	21,141.46	19,575.00	1,566.46		1,566.46	
100.7112.0020	MCDONOUGH FIELDS EQUIPMENT	1,000.00	1,000.00	824.00	176.00	0.00	176.00		176.00	
100.7112.0040	MCDONOUGH FIELDS CONTRACT EXP	6,200.00	6,200.00	6,619.28	(419.28)	0.00	(419.28)	500.00	80.72	BR#11
100.7112.0041	MCDONOUGH RD SKATE PARK	500.00	0.00	0.00	0.00	0.00	0.00		0.00	
100.7112.0042	MCDONOUGH FIELDS UTILITIES	10,000.00	10,500.00	11,761.58	(1,261.58)	0.00	(1,261.58)	1,500.00	238.42	BR#11
100.7113.0020	CHAMBER PARK IMPROVEMENTS	0.00	50,000.00	34,225.87	15,774.13	0.00	15,774.13		15,774.13	
100.7113.0040	CHAMBER PARK CONTRACT EXP	3,000.00	3,000.00	2,558.30	441.70	0.00	441.70		441.70	
100.7114.0040	RED MILLS CONTRACT EXPENS	4,500.00	3,000.00	2,984.00	16.00	0.00	16.00		16.00	
100.7114.0042	RED MILLS PARK - UTILITIES	500.00	500.00	231.15	268.85	0.00	268.85		268.85	
100.7115.0040	AIRPORT PK CONTRACT EXPNS	1,000.00	1,000.00	477.40	522.60	0.00	522.60		522.60	
100.7116.0040	VOLZ PARK CONTRACT EXPNSE	200.00	200.00	0.00	200.00	0.00	200.00		200.00	
100.7117.0020	CARMADA PARK EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
100.7117.0040	CARMADA PARK CONT EXPENSE	4,000.00	56,174.94	49,475.88	6,699.06	6,680.00	19.06	658.23	677.29	BR#1
100.7117.0042	CARMADA PARK UTILITIES	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
100.7118.0020	BALDWIN MEADOW EQUIPMENT	500.00	500.00	76.00	424.00	0.00	424.00		424.00	
100.7118.0040	BALDWIN MEADOW CONT EXPNS	8,000.00	12,350.00	12,816.85	(466.85)	0.00	(466.85)	500.00	33.15	BR#11
100.7118.0042	BALDWIN MEADOW UTILITIES	1,500.00	2,650.00	2,595.03	54.97	0.00	54.97		54.97	
100.7119.0040	DOG PARK CONT EXPENSE	1,500.00	1,520.00	1,514.00	6.00	0.00	6.00		6.00	
100.7140.0013	PLAYGROUND+REC TEMP STAFF	121,000.00	91,000.00	90,759.69	240.31	0.00	240.31		240.31	
100.7140.0020	PLAYGROUND EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
100.7140.0040	PLAYGROUND CONT EXPENSE	3,000.00	3,000.00	2,906.77	93.23	0.00	93.23		93.23	
100.7140.0080	PLAYGRD EMPLOYEE BENEFITS	11,500.00	11,500.00	8,801.31	2,698.69	0.00	2,698.69		2,698.69	
100.7180.0013	BEACH TEMPORARY STAFF	50,000.00	38,000.00	37,759.81	240.19	0.00	240.19		240.19	
100.7180.0020	BEACH EQUIPMENT	500.00	2,480.00	2,161.89	318.11	0.00	318.11		318.11	
100.7180.0040	BEACH CONTRACTUAL EXPENSE	3,000.00	3,000.00	2,201.99	798.01	0.00	798.01		798.01	
100.7180.0042	BEACH UTILITIES EXPENSE	950.00	950.00	1,086.06	(136.06)	0.00	(136.06)	150.00	13.94	BR#11
100.7180.0080	BEACH EMPLOYEE BENEFITS	5,500.00	5,500.00	4,342.12	1,157.88	0.00	1,157.88	(150.00)	1,007.88	BR#11
100.7190.0020	SKATING RINK EQUIPMENT	500.00	500.00	479.97	20.03	0.00	20.03		20.03	
100.7190.0040	SKATING RINK CONT EXPENSE	4,000.00	11,000.00	10,996.45	3.55	0.00	3.55		3.55	
100.7190.0042	SKATING RINK UTILITIES EXP	1,000.00	1,000.00	667.59	332.41	0.00	332.41		332.41	
100.7190.0046	EQUIPMENT/LEASE RENTALS	700.00	700.00	294.00	406.00	0.00	406.00		406.00	
100.7190.0048	SKATING RINK OTHER EXPEN	500.00	500.00	0.00	500.00	0.00	500.00		500.00	
100.7190.0080	PARK OTHER EMPLOY BENEFIT	300.00	300.00	0.00	300.00	0.00	300.00		300.00	
100.7270.0040	CONCERT SERIES CONT.EXP	7,000.00	7,000.00	6,995.00	5.00	0.00	5.00		5.00	
100.7310.0013	YOUTH PROGRAM TEMP STAFF	3,000.00	3,000.00	2,641.99	358.01	0.00	358.01		358.01	
100.7310.0040	YOUTH CONTRACTUAL EXPENSE	15,000.00	15,000.00	9,370.47	5,629.53	0.00	5,629.53		5,629.53	
100.7310.0045	YOUTH SELF SUSTAIN PROGRM	70,000.00	70,000.00	67,316.89	2,683.11	0.00	2,683.11		2,683.11	
100.7310.0046	YOUTH SVCE CONTRACTS	45,000.00	45,000.00	45,000.00	0.00	0.00	0.00		0.00	
100.7410.0040	LIBRARY CONTRACT-MAHOPAC	50,000.00	50,000.00	50,000.00	0.00	0.00	0.00		0.00	
100.7410.0041	LIBRARY CONTRACT-REED MEM	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00		0.00	
100.7450.0040	MUSEUM CONTRACT EXPENSE	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
100.7450.0042	MUSEUM UTILITIES EXP	4,500.00	4,500.00	3,971.95	528.05	0.00	528.05		528.05	
100.7450.0043	MUSEUM ALARM EXPENSE	1,000.00	1,000.00	822.00	178.00	0.00	178.00		178.00	
100.7510.0040	TWN.HISTORIAN CONTRACTUAL	1,000.00	1,000.00	761.33	238.67	0.00	238.67		238.67	
100.7550.0040	CELEBRATION CONTRACTUAL	2,500.00	2,500.00	1,313.91	1,186.09	0.00	1,186.09		1,186.09	
100.7610.0013	PROG.FOR AGING TEMP STAFF	1,800.00	1,800.00	1,650.00	150.00	0.00	150.00		150.00	
100.7610.0040	PROG FOR AGING CONT EXP	28,000.00	30,000.00	27,800.91	2,199.09	0.00	2,199.09		2,199.09	
100.7610.0041	OUTREACH PROGRAM FOR AGING	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00		0.00	
100.7610.0080	EMPLOYEE BENEFITS	120.00	120.00	83.93	36.07	0.00	36.07		36.07	

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100.8010.0010	ZONING BOARD PERSONAL SVS	15,067.00	15,067.00	14,673.96	393.04	0.00	393.04		393.04	
100.8010.0040	ZONING CONTRACT EXPENSE	700.00	900.00	822.82	77.18	0.00	77.18		77.18	
100.8010.0080	ZONING BRD EMP BENEFITS	1,500.00	1,300.00	1,262.74	37.26	0.00	37.26		37.26	
100.8020.0010	PLANNING BOARD PERS.SERVS	19,441.00	19,441.00	18,599.58	841.42	0.00	841.42		841.42	
100.8020.0013	PLANNING TEMPORARY STAFF	27,000.00	27,000.00	26,990.91	9.09	0.00	9.09		9.09	
100.8020.0040	PLANNING CONTRACTUAL EXP	1,250.00	1,357.90	1,269.58	88.32	0.00	88.32		88.32	
100.8020.0044	PLANNING SPECIAL SERVICES	10,000.00	13,891.93	0.00	13,891.93	3,891.93	10,000.00		10,000.00	
100.8020.0045	PLANNING CONSULTANT	70,000.00	70,000.00	69,999.96	0.04	0.00	0.04		0.04	
100.8020.0047	TRAINING EXPENSES	500.00	500.00	200.00	300.00	0.00	300.00		300.00	
100.8020.0080	PLANNING BRD EMP BENEFITS	4,600.00	4,500.00	4,109.76	390.24	0.00	390.24		390.24	
100.8090.0011	RECYCLING REGULAR STAFF	65,732.00	65,732.00	65,730.24	1.76	0.00	1.76		1.76	
100.8090.0013	RECYCLING TEMPORARY STAFF	18,000.00	18,000.00	17,983.02	16.98	0.00	16.98		16.98	
100.8090.0014	RECYCLING STAFF LONGEVITY	2,169.00	2,169.00	2,169.00	0.00	0.00	0.00		0.00	
100.8090.0017	RECYCLE STAFF UNIFORM ALL	550.00	550.00	550.00	0.00	0.00	0.00		0.00	
100.8090.0040	RECYCLE CONTRACTUAL EXP	500.00	700.00	713.03	(13.03)	0.00	(13.03)	50.00	36.97	BR#6
100.8090.0045	RECYCLE TRASH DISPOSAL	7,000.00	6,800.00	5,137.58	1,662.42	0.00	1,662.42		1,662.42	
100.8090.0046	RECYCLE EQUIPMENT RENTAL	15,000.00	15,000.00	0.00	15,000.00	0.00	15,000.00		15,000.00	
100.8090.0047	RECYCLING SPECIAL EXPEND	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00		10,000.00	
100.8090.0048	LANDFILL MONITORING	30,000.00	30,000.00	23,913.95	6,086.05	0.00	6,086.05		6,086.05	
100.8090.0080	EMPLOYEE RETIREMENT	16,000.00	16,000.00	12,875.00	3,125.00	0.00	3,125.00	(50.00)	3,075.00	BR#6
100.8090.0082	SOCIAL SECURITY	8,000.00	8,000.00	6,683.65	1,316.35	0.00	1,316.35		1,316.35	
100.8090.0083	WORKMANS COMPENSATION	7,305.00	7,305.00	6,700.00	605.00	0.00	605.00		605.00	
100.8090.0084	HEALTH INSURANCE	9,800.00	9,800.00	9,660.60	139.40	0.00	139.40		139.40	
100.8090.0085	WELFARE FUND	1,050.00	1,050.00	1,050.00	0.00	0.00	0.00		0.00	
100.8091.0010	ENV.CON.S.B.O.A.R.D.PERS.SERVS	11,904.00	11,904.00	11,843.11	60.89	0.00	60.89		60.89	
100.8091.0011	ECB WETLANDS INSPECTOR	15,000.00	15,000.00	14,999.92	0.08	0.00	0.08		0.08	
100.8091.0040	ECB CONTRACTUAL EXPENSE	300.00	300.00	59.85	240.15	0.00	240.15		240.15	
100.8091.0080	ECB EMPLOYEE BENEFITS	2,579.00	2,579.00	2,536.04	42.96	0.00	42.96		42.96	
100.8510.0040	PARK/BEAUTIFICATION EXPEN	3,000.00	8,500.00	5,911.00	2,589.00	0.00	2,589.00		2,589.00	
100.8810.0020	CEMETERIES EQUIP/REPAIRS	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
100.8810.0040	CEMETERIES CONTRACTUAL	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00		0.00	
100.9901.0099	TRANS TO DEBT SERVICE FD	610,000.00	610,000.00	610,000.00	0.00	0.00	0.00		0.00	
100.9902.0099	TRANSFER TO HIGHWAY FUND	240,000.00	240,000.00	240,000.00	0.00	0.00	0.00		0.00	
100.9903.0099	TRANSFER TO OTHER FUNDS	0.00	20,000.00	0.00	20,000.00	0.00	20,000.00		20,000.00	

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AMBULANCE										
201.4540.0040	CARMEL AMBULANCE CONTRACT	110,000.00	110,000.00	110,000.00	0.00	0.00	0.00		0.00	
201.4540.0041	NO.SALEM AMB. CONTRACT	12,800.00	12,800.00	12,800.00	0.00	0.00	0.00		0.00	
201.4540.0048	OTHER EXPENDITURES	1,700.00	4,500.00	4,444.83	55.17	0.00	55.17		55.17	
201.4540.0049	SERVICE-OTHR.DEPTS/GOVTS	3,200.00	3,200.00	2,499.00	701.00	0.00	701.00		701.00	
201.4540.0083	WORKERS COMP INS PREMIUM	35,400.00	32,600.00	27,950.00	4,650.00	0.00	4,650.00		4,650.00	
201.9025.0040	LOSAP ADMIN EXPENSE	1,000.00	1,000.00	650.00	350.00	0.00	350.00		350.00	
201.9025.0090	LOSAP CONTRIBUTION	55,700.00	55,700.00	48,218.00	7,482.00	0.00	7,482.00		7,482.00	
FIRE DISTRICTS										
301.3410.0040	FIRE PROTECTION CONTRACT	748,000.00	748,000.00	748,000.00	0.00	0.00	0.00		0.00	
301.3410.0045	DRY HYDRANT EXPENDITURES	10,000.00	36,000.00	0.00	36,000.00	0.00	36,000.00		36,000.00	
301.3410.0048	OTHER EXPENDITURES	700.00	200.00	0.00	200.00	0.00	200.00		200.00	
301.3410.0049	SERVICES-OTHR.DEPTS/GOVTS	8,850.00	9,350.00	9,326.00	24.00	0.00	24.00		24.00	
301.3410.0099	WORKERS COMP INS PREMIUM	68,000.00	68,000.00	66,400.00	1,600.00	0.00	1,600.00		1,600.00	
301.9025.0040	LOSAP ADMIN. EXPENSE	6,300.00	6,300.00	5,871.00	429.00	0.00	429.00		429.00	
301.9025.0090	LOSAP CONTRIBUTION	175,000.00	175,000.00	175,000.00	0.00	0.00	0.00		0.00	
302.3410.0040	FIRE PROTECTION CONTRACT	1,750,000.00	1,750,000.00	1,750,000.00	0.00	0.00	0.00		0.00	
302.3410.0045	DRY HYDRANT EXPENDITURES	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
302.3410.0048	OTHER EXPENDITURES	9,000.00	9,000.00	3,092.13	5,907.87	0.00	5,907.87		5,907.87	
302.3410.0049	SERVICES-OTHR.DEPTS/GOVTS	23,700.00	23,700.00	20,571.00	3,129.00	0.00	3,129.00		3,129.00	
302.3410.0099	WORKERS COMP INS PREMIUM	90,000.00	90,000.00	88,401.22	1,598.78	0.00	1,598.78		1,598.78	
302.9025.0040	LOSAP ADMIN. EXPENSE	8,700.00	8,700.00	6,667.00	2,033.00	0.00	2,033.00		2,033.00	
302.9025.0090	LOSAP CONTRIBUTION	207,000.00	207,000.00	207,000.00	0.00	0.00	0.00		0.00	
303.3410.0040	FIRE PROTECTION CONTRACT	530,000.00	530,000.00	530,000.00	0.00	0.00	0.00		0.00	
303.3410.0048	OTHER EXPENDITURES	8,100.00	22,300.00	22,296.74	3.26	0.00	3.26		3.26	
303.3410.0049	SERVICES-OTHR.DEPTS/GOVTS	7,550.00	7,550.00	6,788.00	762.00	0.00	762.00		762.00	
303.3410.0099	WORKERS COMP INS PREMIUM	52,400.00	52,000.00	51,151.00	849.00	0.00	849.00		849.00	
303.9025.0040	LOSAP ADMIN. EXPENSE	5,600.00	5,600.00	5,450.00	150.00	0.00	150.00		150.00	
303.9025.0090	LOSAP CONTRIBUTION	75,000.00	95,000.00	95,000.00	0.00	0.00	0.00		0.00	
351.3410.0040	PAYMENT TO FIRE DIST	243,405.00	243,405.00	243,405.00	0.00	0.00	0.00		0.00	
352.3410.0040	PAID TO FIRE DIST.TREAS.	78,684.00	78,684.00	78,684.00	0.00	0.00	0.00		0.00	
LAKE DISTRICTS										
401.7140.0013	TEMPORARY LABOR	20,000.00	33,099.00	33,098.67	0.33	0.00	0.33		0.33	
401.7140.0020	EQUIPMENT	35,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
401.7140.0040	CONTRACTUAL EXPENSES	3,000.00	5,300.00	6,124.48	(824.48)	0.00	(824.48)	1,000.00	175.52	BR#14
401.7140.0041	SUPPLIES & MATERIALS	5,885.00	5,285.00	5,691.73	(406.73)	0.00	(406.73)	500.00	93.27	BR#14
401.7140.0042	UTILITIES EXPENSES	2,000.00	5,000.00	4,611.93	388.07	0.00	388.07		388.07	
401.7140.0043	INSURANCE	1,300.00	1,300.00	1,200.00	100.00	0.00	100.00		100.00	
401.7140.0044	ENGINEERING SERVICES	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00		0.00	
401.7140.0045	O&M CUSTODIAL CONTRACT	13,000.00	13,000.00	12,900.00	100.00	0.00	100.00		100.00	
401.7140.0046	CONTRACT SPECIAL SERVICES	500.00	0.00	0.00	0.00	0.00	0.00		0.00	
401.7140.0047	REFUSE DISPOSAL	700.00	700.00	420.00	280.00	0.00	280.00		280.00	
401.7140.0048	OTHER EXPENDITURES	1,300.00	1,500.00	1,461.28	38.72	0.00	38.72		38.72	
401.7140.0049	SERVICES-OTHR.DEPTS/GOVTS	8,000.00	7,550.00	7,543.00	7.00	0.00	7.00		7.00	
401.7140.0054	CAPITAL EXPENDITURES	15,000.00	49,859.00	49,859.00	0.00	0.00	0.00		0.00	
401.7140.0082	SOCIAL SECURITY	1,600.00	2,592.00	2,586.37	5.63	0.00	5.63		5.63	
401.7140.0083	WORKMANS COMPENSATION INS	2,100.00	1,900.00	1,900.00	0.00	0.00	0.00		0.00	
401.7140.0099	REPAIR RESERVE FUND	5,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
402.7110.0013	TEMPORARY LABOR	500.00	500.00	0.00	500.00	0.00	500.00		500.00	

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402.7110.0020	EQUIPMENT	500.00	500.00	0.00	500.00	0.00	500.00		500.00	
402.7110.0040	CONTRACTUAL EXPENSES	4,200.00	17,331.00	15,761.07	1,569.93	618.97	950.96		950.96	
402.7110.0041	WATER QUALITY/BIOMASS STUDY EXPENSE	2,500.00	6,645.00	3,145.00	3,500.00	0.00	3,500.00		3,500.00	
402.7110.0043	INSURANCE	600.00	600.00	500.00	100.00	0.00	100.00		100.00	
402.7110.0044	ENGINEERING SERVICES	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00		0.00	
402.7110.0045	LAKE MAINTENANCE CONTRACT	900.00	900.00	0.00	900.00	0.00	900.00		900.00	
402.7110.0048	OTHER EXPENITURES	460.00	460.00	370.93	89.07	0.00	89.07		89.07	
402.7110.0049	SERVICES-OTHR.DEPTS/GOVTS	1,500.00	1,500.00	1,340.00	160.00	0.00	160.00		160.00	
402.7110.0099	REPAIR RESERVE FUND	7,500.00	0.00	0.00	0.00	0.00	0.00		0.00	
403.7140.0013	TEMPORARY LABOR	200.00	200.00	0.00	200.00	0.00	200.00		200.00	
403.7140.0020	EQUIPMENT	710.00	710.00	0.00	710.00	0.00	710.00		710.00	
403.7140.0040	CONTRACTUAL EXPENSES	12,000.00	6,200.00	953.56	5,246.44	0.00	5,246.44		5,246.44	
403.7140.0041	LAKE TREATMENT EXPENSE	8,900.00	13,500.00	12,900.00	600.00	0.00	600.00		600.00	
403.7140.0043	INSURANCE	350.00	350.00	300.00	50.00	0.00	50.00		50.00	
403.7140.0044	ENGINEERING SERVICES	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00		0.00	
403.7140.0045	MAINTENANCE CONTRACTS	2,000.00	2,000.00	1,950.00	50.00	0.00	50.00		50.00	
403.7140.0048	OTHER EXPENDITURES	5,000.00	5,000.00	600.00	4,400.00	0.00	4,400.00		4,400.00	
403.7140.0049	SERVICE-OTHR.DEPTS/GOVTS	1,500.00	2,700.00	2,574.00	126.00	0.00	126.00		126.00	
403.7140.0099	REPAIR RESERVE FUND	7,410.00	7,410.00	0.00	7,410.00	0.00	7,410.00		7,410.00	
404.7140.0013	TEMPORARY LABOR	18,500.00	18,500.00	17,530.32	969.68	0.00	969.68		969.68	
404.7140.0040	CONTRACTUAL EXPENSES	8,500.00	8,500.00	8,307.03	192.97	0.00	192.97		192.97	
404.7140.0041	SUPPLIES & MATERIALS	1,000.00	1,000.00	996.00	4.00	0.00	4.00		4.00	
404.7140.0042	UTILITIES EXPENSES	800.00	800.00	499.33	300.67	0.00	300.67		300.67	
404.7140.0043	INSURANCE	500.00	500.00	400.00	100.00	0.00	100.00		100.00	
404.7140.0044	ENGINEERING SERVICES	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00		0.00	
404.7140.0045	MAINTENANCE CONTRACTS	3,500.00	3,500.00	3,150.00	350.00	0.00	350.00		350.00	
404.7140.0046	CONTRACTUAL RENTALS	900.00	900.00	382.36	517.64	0.00	517.64		517.64	
404.7140.0047	REFUSE DISPOSAL	300.00	300.00	299.23	0.77	0.00	0.77		0.77	
404.7140.0048	OTHER EXPENDITURES	950.00	950.00	856.93	93.07	0.00	93.07		93.07	
404.7140.0049	SERVICES-OTHR.DEPTS/GOVTS	3,600.00	3,600.00	3,004.00	596.00	0.00	596.00		596.00	
404.7140.0082	SOCIAL SECURITY	1,250.00	1,250.00	1,249.98	0.02	0.00	0.02		0.02	
404.7140.0083	WORKMANS COMPENSATION INS	2,100.00	2,100.00	1,900.00	200.00	0.00	200.00		200.00	
404.7140.0099	REPAIR RESERVE FUND	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
471.7140.0040	CONTRACTUAL EXPENSES	227,800.00	227,800.00	227,800.00	0.00	0.00	0.00		0.00	

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HIGHWAY FUND										
500.5110.0011	GENERAL REPAIR LABOR	1,396,475.00	1,396,475.00	1,373,300.60	23,174.40	0.00	23,174.40	(20,000.00)	3,174.40	BR#13
500.5110.0012	GEN REP LABOR OVERTIME	3,000.00	3,000.00	2,793.55	206.45	0.00	206.45		206.45	
500.5110.0013	GEN REP LABOR TEMPORARY	40,000.00	63,461.00	61,218.30	2,242.70	0.00	2,242.70		2,242.70	
500.5110.0014	GENERAL REPAIR LONGEVITY	52,319.00	53,358.00	53,358.00	0.00	0.00	0.00		0.00	
500.5110.0017	STAFF CLOTHING ALLOWANCE	11,550.00	11,550.00	11,000.00	550.00	0.00	550.00		550.00	
500.5110.0018	HIGHWAY DIFFERENTIAL COMP	3,000.00	3,000.00	1,927.33	1,072.67	0.00	1,072.67		1,072.67	
500.5110.0019	GEN REP PAID ABSENCES	0.00	3,863.88	3,863.27	0.61	0.00	0.61		0.61	
500.5110.0020	GENERAL REPAIR ROAD TOOLS	7,000.00	7,000.00	6,992.08	7.92	0.00	7.92		7.92	
500.5110.0040	GENERAL REP.CONTRACT EXP.	120,000.00	130,000.00	134,706.95	(4,706.95)	0.00	(4,706.95)	5,000.00	293.05	BR#12
500.5110.0041	GENERAL REPAIR GAS & FUEL	100,000.00	100,000.00	58,622.61	41,377.39	0.00	41,377.39	(5,000.00)	36,377.39	BR#12
500.5110.0046	CONTRACTUAL ROAD RENTALS	5,000.00	5,000.00	2,495.00	2,505.00	0.00	2,505.00		2,505.00	
500.5110.0080	EMPLOYEE RETIREMENT SYST.	350,000.00	312,000.00	311,250.00	750.00	0.00	750.00		750.00	
500.5110.0081	MCT MOBILITY TAX	5,575.00	5,075.00	4,535.30	539.70	0.00	539.70		539.70	
500.5110.0082	SOCIAL SECURITY	150,000.00	140,000.00	114,406.63	25,593.37	0.00	25,593.37	(13,000.00)	12,593.37	BR#13
500.5110.0083	WORKERS COMPENSATION INS.	425,000.00	400,000.00	390,000.00	10,000.00	0.00	10,000.00		10,000.00	
500.5110.0084	HEALTH INSURANCE	430,000.00	430,000.00	425,122.14	4,877.86	0.00	4,877.86		4,877.86	
500.5110.0085	EMPLOYEE WELFARE FUND	23,100.00	23,100.00	21,787.50	1,312.50	0.00	1,312.50		1,312.50	
500.5110.0086	RETIREE'S HEALTH INSURANCE	285,000.00	285,000.00	244,691.22	40,308.78	0.00	40,308.78		40,308.78	
500.5110.0087	DISABIL INSURANCE EXPENSE	3,700.00	3,700.00	843.15	2,856.85	0.00	2,856.85		2,856.85	
500.5110.0088	STAFF ACCRUED COMP ABSENC	170,000.00	170,000.00	0.00	170,000.00	0.00	170,000.00		170,000.00	
500.5110.0089	HWY STAFF MEDICAL EXAMS	2,000.00	2,000.00	1,614.00	386.00	0.00	386.00		386.00	
500.5112.0012	CHIPS OVERTIME	10,000.00	20,000.00	5,397.41	14,602.59	0.00	14,602.59		14,602.59	
500.5112.0020	C.H.I.P.S-CONTRACT EXPENSE	339,000.00	559,000.00	323,459.73	235,540.27	0.00	235,540.27		235,540.27	
500.5112.0082	SOCIAL SECURITY	1,582.00	6,498.00	420.44	6,077.56	0.00	6,077.56		6,077.56	
500.5130.0011	MACHINERY REPAIR LABOR	266,951.00	266,951.00	266,950.81	0.19	0.00	0.19		0.19	
500.5130.0012	MACHINERY REPAIR OVERTIME	8,000.00	8,000.00	7,731.57	268.43	0.00	268.43		268.43	
500.5130.0014	MACH REP.STAFF LONGEVITY	7,862.00	7,862.00	7,862.00	0.00	0.00	0.00		0.00	
500.5130.0016	CENTRAL GARAGE SERVICES	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00		5,000.00	
500.5130.0017	STAFF CLOTHING ALLOWANCE	2,200.00	2,200.00	2,200.00	0.00	0.00	0.00		0.00	
500.5130.0018	TOOL EXP REIMBURSEMENT	1,200.00	1,200.00	1,200.00	0.00	0.00	0.00		0.00	
500.5130.0019	PAID COMPENSATED ABSENCE	0.00	2,004.60	2,004.60	0.00	0.00	0.00		0.00	
500.5130.0020	MACHINERY REPAIR TOOLS	10,000.00	11,000.00	10,235.52	764.48	0.00	764.48		764.48	
500.5130.0021	HWY MACHINERY & EQUIPMENT	2,000.00	3,000.00	2,965.22	34.78	0.00	34.78		34.78	
500.5130.0040	MACHINERY REPAIR EXPENSES	400,000.00	400,467.53	431,443.21	(30,975.68)	1,785.40	(32,761.08)	33,000.00	238.92	BR#13
500.5130.0041	MACHINERY REPAIR CAPTL EX	150,000.00	150,000.00	0.00	150,000.00	0.00	150,000.00		150,000.00	
500.5130.0046	EQUIPMENT LEASES/RENTALS	28,476.00	28,476.00	27,406.00	1,070.00	0.00	1,070.00		1,070.00	
500.5130.0080	EMPLOYEE RETIREMENT	60,000.00	47,000.00	46,250.00	750.00	0.00	750.00		750.00	
500.5130.0081	MCT MOBILITY TAX	1,272.00	1,272.00	956.66	315.34	0.00	315.34		315.34	
500.5130.0082	SOCIAL SECURITY	28,000.00	28,000.00	21,561.49	6,438.51	0.00	6,438.51		6,438.51	
500.5130.0083	WORKERS COMPENSATION INS.	35,000.00	30,000.00	30,000.00	0.00	0.00	0.00		0.00	
500.5130.0084	HEALTH INSURANCE	90,000.00	88,000.00	86,825.28	1,174.72	0.00	1,174.72		1,174.72	
500.5130.0085	EMPLOYEE WELFARE FUND	4,200.00	4,200.00	4,200.00	0.00	0.00	0.00		0.00	
500.5140.0011	WEEDS & BRUSH LABOR	135,490.00	135,490.00	135,489.93	0.07	0.00	0.07		0.07	
500.5140.0012	WEEDS & BRUSH OVERTIME	10,000.00	10,000.00	6,273.57	3,726.43	0.00	3,726.43		3,726.43	
500.5140.0014	WEEDS & BRUSH LONGEVITY	2,440.00	2,440.00	2,440.00	0.00	0.00	0.00		0.00	
500.5140.0017	STAFF CLOTHING ALLOWANCES	1,100.00	1,100.00	1,100.00	0.00	0.00	0.00		0.00	
500.5140.0019	WEEDS & BRUSH OTHER COMP	0.00	1,135.94	1,135.94	0.00	0.00	0.00		0.00	
500.5140.0020	WEEDS AND BRUSH TOOLS	3,000.00	3,000.00	2,981.49	18.51	0.00	18.51		18.51	
500.5140.0040	WEEDS & BRUSH EXPENSE	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00		5,000.00	
500.5140.0041	WEEDS & BRUSH-GAS & FUEL	25,000.00	25,000.00	21,277.64	3,722.36	0.00	3,722.36		3,722.36	
500.5140.0049	OTHER EXPENDITURES	2,000.00	2,000.00	1,967.44	32.56	0.00	32.56		32.56	
500.5140.0080	EMPLOYEE RETIREMENT	32,500.00	21,500.00	21,250.00	250.00	0.00	250.00		250.00	
500.5140.0081	MCT MOBILITY TAX	674.00	674.00	494.14	179.86	0.00	179.86		179.86	

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500.5140.0082	SOCIAL SECURITY	13,500.00	13,500.00	11,163.38	2,336.62	0.00	2,336.62		2,336.62	
500.5140.0083	WORKERS COMPENSATION INS.	25,000.00	20,000.00	20,000.00	0.00	0.00	0.00		0.00	
500.5140.0084	HEALTH INSURANCE	45,000.00	45,000.00	43,412.64	1,587.36	0.00	1,587.36		1,587.36	
500.5140.0085	EMPLOYEE WELFARE FUND	2,100.00	2,100.00	2,100.00	0.00	0.00	0.00		0.00	
500.5142.0011	SNOW REMOVAL LABOR	197,191.00	197,191.00	197,190.72	0.28	0.00	0.28		0.28	
500.5142.0012	SNOW REMOVAL OVERTIME	250,000.00	430,000.00	396,266.84	33,733.16	0.00	33,733.16		33,733.16	
500.5142.0013	SNOW REMOVAL TEMP LABOR	0.00	500.00	465.00	35.00	0.00	35.00		35.00	
500.5142.0014	SNOW REMOVAL LONGEVITY	5,286.00	5,286.00	5,286.00	0.00	0.00	0.00		0.00	
500.5142.0017	STAFF CLOTHING ALLOWANCE	1,650.00	1,650.00	1,650.00	0.00	0.00	0.00		0.00	
500.5142.0040	SNOW REMOVAL RENTALS	3,500.00	3,800.00	3,696.00	104.00	0.00	104.00		104.00	
500.5142.0041	SNOW REMOVAL-GAS & FUEL	75,000.00	75,000.00	43,115.91	31,884.09	0.00	31,884.09		31,884.09	
500.5142.0046	CONTRACTUAL SWEEPING	32,000.00	39,249.00	39,249.00	0.00	0.00	0.00		0.00	
500.5142.0049	SNOW CONTROL MATERIALS	650,000.00	692,451.00	678,842.23	13,608.77	0.00	13,608.77		13,608.77	
500.5142.0080	EMPLOYEE RETIREMNT	95,000.00	77,000.00	76,250.00	750.00	0.00	750.00		750.00	
500.5142.0081	MCT MOBILITY TAX	1,278.00	1,778.00	1,607.16	170.84	0.00	170.84		170.84	
500.5142.0082	SOCIAL SECURITY	40,000.00	50,000.00	46,385.70	3,614.30	0.00	3,614.30		3,614.30	
500.5142.0083	WORKERS COMPENSATION INS.	35,000.00	33,000.00	30,000.00	3,000.00	0.00	3,000.00		3,000.00	
500.5142.0084	HEALTH INSURANCE	42,500.00	44,500.00	44,038.95	461.05	0.00	461.05		461.05	
500.5142.0085	EMPLOYEE WELFARE FUND	3,150.00	3,150.00	3,150.00	0.00	0.00	0.00		0.00	
500.5148.0011	SERVICES OTHER GOVT LABOR	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
500.5148.0040	SERVICE FOR OTHER GOVTS	2,000.00	6,500.00	6,237.08	262.92	0.00	262.92		262.92	
500.9901.0099	TRANSFER TO DEBT SERV FD	1,150,000.00	1,150,000.00	1,150,000.00	0.00	0.00	0.00		0.00	
500.9950.0099	TRANSFER TO CAP PROJ FUND	0.00	100,000.00	100,000.00	0.00	0.00	0.00		0.00	
GARBAGE DISTRICTS										
571.8160.0010	PERSONAL SERVS	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00		0.00	
571.8160.0040	CONTRACT EXPENSE	1,200.00	1,200.00	0.00	1,200.00	0.00	1,200.00		1,200.00	
571.8160.0045	GARBAGE CONTRACT	2,468,906.00	2,471,909.00	2,471,908.19	0.81	0.00	0.81		0.81	
571.8160.0049	SPECIAL DIST ADMIN EXPENSES	8,758.00	5,755.00	0.00	5,755.00	0.00	5,755.00		5,755.00	
571.8160.0099	REPAIR RESERVE FUND	40,000.00	40,000.00	0.00	40,000.00	0.00	40,000.00		40,000.00	
572.8160.0010	PERSONAL SERVS	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00		0.00	
572.8160.0040	CONTRACT EXPENSE	1,600.00	1,600.00	0.00	1,600.00	0.00	1,600.00		1,600.00	
572.8160.0045	GARBAGE CONTRACT	260,808.00	261,954.00	261,953.04	0.96	0.00	0.96		0.96	
572.8160.0049	SPECIAL DIST ADMIN EXPENSES	1,500.00	354.00	0.00	354.00	0.00	354.00		354.00	
572.8160.0099	REPAIR RESERVE FUND	30,000.00	30,000.00	0.00	30,000.00	0.00	30,000.00		30,000.00	

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WATER DISTRICTS										
601.8310.0013	TEMPORARY LABOR	400.00	400.00	400.00	0.00	0.00	0.00		0.00	
601.8310.0020	EQUIPMENT METERS	1,000.00	1,000.00	684.85	315.15	0.00	315.15		315.15	
601.8310.0040	CONTRACTUAL REPAIRS	5,000.00	8,395.00	4,841.93	3,553.07	0.00	3,553.07		3,553.07	
601.8310.0043	INSURANCE EXPENDITURES	700.00	700.00	500.00	200.00	0.00	200.00		200.00	
601.8310.0044	ENGINEERING SERVICES	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00		0.00	
601.8310.0047	EMERGENCY REPAIRS	9,500.00	37,000.00	26,572.98	10,427.02	0.00	10,427.02		10,427.02	
601.8310.0048	OTHR.OPERATING EXPENSES	1,500.00	1,500.00	852.23	647.77	0.00	647.77		647.77	
601.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	8,000.00	8,000.00	4,574.00	3,426.00	0.00	3,426.00		3,426.00	
601.8310.0099	REPAIR RESERVE FUND	7,500.00	0.00	0.00	0.00	0.00	0.00		0.00	
601.9901.0099	TRANSFER TO OTHER FUNDS	44,000.00	44,000.00	44,000.00	0.00	0.00	0.00		0.00	
601.9902.0099	TRANSFER TO DEBT FUND	6,500.00	6,500.00	6,500.00	0.00	0.00	0.00		0.00	
602.8310.0013	TEMPORARY LABOR	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00		0.00	
602.8310.0020	EQUIPMENT-METERS	10,000.00	21,000.00	22,713.40	(1,713.40)	10,830.00	(12,543.40)	13,000.00	456.60	BR#15
602.8310.0040	CONTRACTUAL REPAIRS	75,000.00	93,380.00	70,412.63	22,967.37	4,950.00	18,017.37	(10,000.00)	8,017.37	BR#15
602.8310.0041	CHEMICAL EXPENSES	75,000.00	75,000.00	63,991.06	11,008.94	0.00	11,008.94		11,008.94	
602.8310.0042	UTILITIES EXPENSES	110,000.00	110,000.00	109,008.43	991.57	0.00	991.57		991.57	
602.8310.0043	INSURANCE EXPENDITURES	12,000.00	12,000.00	10,500.00	1,500.00	0.00	1,500.00		1,500.00	
602.8310.0044	ENGINEERING SERVICES	35,000.00	35,000.00	35,000.00	0.00	0.00	0.00		0.00	
602.8310.0045	OPER.& MAINT.CONTRACT	213,984.00	220,404.00	220,403.76	0.24	0.00	0.24		0.24	
602.8310.0046	PURCHASE OF WATER	650,000.00	650,000.00	621,779.04	28,220.96	0.00	28,220.96	29,000.00	57,220.96	BR#16
602.8310.0047	EMERGENCY REPAIRS	100,000.00	183,471.86	186,066.13	(2,594.27)	262.50	(2,856.77)	3,000.00	143.23	BR#15
602.8310.0048	OTHER OPERATING EXPENSES	40,000.00	40,000.00	25,898.50	14,101.50	0.00	14,101.50	(10,000.00)	4,101.50	BR#15&BR#16
602.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	160,000.00	160,000.00	148,937.86	11,062.14	0.00	11,062.14	(10,000.00)	1,062.14	BR#16
602.8310.0090	CONTINGENCY	50,000.00	15,000.00	0.00	15,000.00	0.00	15,000.00	(15,000.00)	0.00	BR#16
602.8310.0099	REPAIR RESERVE FUND	70,000.00	200.00	0.00	200.00	0.00	200.00		200.00	
602.9901.0099	TRANS TO DEBT SERVICE FD	74,000.00	74,000.00	74,000.00	0.00	0.00	0.00		0.00	
603.8310.0013	TEMPORARY LABOR	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
603.8310.0020	EQUIPMENT	3,500.00	4,500.00	4,658.00	(158.00)	0.00	(158.00)	200.00	42.00	BR#17
603.8310.0040	CONTRACTUAL REPAIRS	35,000.00	34,095.00	5,937.73	28,157.27	0.00	28,157.27		28,157.27	
603.8310.0041	CHEMICAL EXPENSES	2,500.00	2,500.00	778.76	1,721.24	0.00	1,721.24		1,721.24	
603.8310.0042	UTILITIES EXPENSES	13,500.00	13,500.00	14,467.09	(967.09)	0.00	(967.09)	1,000.00	32.91	BR#17
603.8310.0043	INSURANCE EXPENDITURES	2,200.00	2,200.00	2,000.00	200.00	0.00	200.00		200.00	
603.8310.0044	ENGINEERING SERVICES	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00		0.00	
603.8310.0045	OPER.& MAINT.CONTRACT	30,220.00	31,125.00	31,124.40	0.60	0.00	0.60		0.60	
603.8310.0046	PURCHASE OF WATER	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
603.8310.0047	EMERGENCY REPAIRS	40,000.00	40,000.00	20,338.77	19,661.23	0.00	19,661.23		19,661.23	
603.8310.0048	OTHR.OPERATING EXPENSES	7,500.00	7,500.00	5,116.48	2,383.52	0.00	2,383.52		2,383.52	
603.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	18,500.00	18,500.00	17,148.70	1,351.30	0.00	1,351.30		1,351.30	
603.8310.0099	REPAIR RESERVE FUND	8,000.00	7,000.00	0.00	7,000.00	0.00	7,000.00	(1,200.00)	5,800.00	BR#17
603.9901.0099	TRANS TO DEBT SERVICE FD.	24,050.00	24,050.00	24,050.00	0.00	0.00	0.00		0.00	
604.8310.0013	TEMPORARY LABOR	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
604.8310.0020	EQUIPMENT	500.00	500.00	408.00	92.00	34,701.00	(34,609.00)	35,000.00	391.00	BR#18
604.8310.0040	CONTRACTUAL REPAIRS	19,500.00	19,500.00	6,637.80	12,862.20	0.00	12,862.20	(12,000.00)	862.20	BR#18
604.8310.0041	CHEMICAL EXPENSES	1,500.00	1,500.00	124.00	1,376.00	0.00	1,376.00	(1,000.00)	376.00	BR#18
604.8310.0042	UTILITIES EXPENSES	8,800.00	8,800.00	6,780.61	2,019.39	0.00	2,019.39	(2,000.00)	19.39	BR#18
604.8310.0043	INSURANCE EXPENDITURES	2,200.00	2,200.00	1,500.00	700.00	0.00	700.00		700.00	
604.8310.0044	ENGINEERING SERVICES	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00		0.00	
604.8310.0045	OPERATION & MAINT CONTRACT	18,282.00	18,282.00	18,273.24	8.76	0.00	8.76		8.76	
604.8310.0046	PURCHASE OF WATER	500.00	500.00	0.00	500.00	0.00	500.00		500.00	
604.8310.0047	EMERGENCY REPAIRS	30,000.00	30,000.00	26,847.40	3,152.60	0.00	3,152.60	(3,000.00)	152.60	BR#18
604.8310.0048	OTHER OPERATING EXPENSES	4,000.00	4,000.00	2,931.27	1,068.73	0.00	1,068.73	(1,000.00)	68.73	BR#18
604.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	15,000.00	15,000.00	7,967.38	7,032.62	0.00	7,032.62	(7,000.00)	32.62	BR#18
604.8310.0086	RETIRES HEALTH INSURANCE	7,000.00	7,000.00	6,080.88	919.12	0.00	919.12		919.12	
604.8310.0099	REPAIR RESERVE FUND	9,300.00	9,300.00	0.00	9,300.00	0.00	9,300.00	(9,000.00)	300.00	BR#18
604.9901.0099	TRANSFER TO DEBT SERVICE	34,500.00	34,500.00	34,500.00	0.00	0.00	0.00		0.00	

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ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD UNEXPENDED BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	BUDGET ADJUSTMENT	NET BUDGET BALANCE	BUDGET REVISION #
605.8310.0013	TEMPORARY LABOR	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
605.8310.0020	EQUIPMENT	3,500.00	5,000.00	4,926.00	74.00	0.00	74.00		74.00	
605.8310.0040	CONTRACTUAL REPAIRS	3,000.00	2,994.00	1,472.00	1,522.00	0.00	1,522.00		1,522.00	
605.8310.0041	CHEMICAL EXPENSES	500.00	500.00	124.00	376.00	0.00	376.00		376.00	
605.8310.0042	UTILITIES EXPENSES	3,800.00	4,800.00	4,998.37	(198.37)	0.00	(198.37)	200.00	1.63	BR#19
605.8310.0043	INSURANCE EXPENDITURES	600.00	600.00	500.00	100.00	0.00	100.00		100.00	
605.8310.0044	ENGINEERING SERVICES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00		0.00	
605.8310.0045	OPER.& MAINT.CONTRACT	10,908.00	10,914.00	10,913.52	0.48	0.00	0.48		0.48	
605.8310.0047	EMERGENCY REPAIRS	8,000.00	11,130.00	3,876.50	7,253.50	0.00	7,253.50		7,253.50	
605.8310.0048	OTHR.OPERATING EXPENSES	2,350.00	2,350.00	2,100.03	249.97	0.00	249.97		249.97	
605.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	5,800.00	5,800.00	4,272.77	1,527.23	0.00	1,527.23		1,527.23	
605.8310.0099	REPAIR RESERVE FUND	4,600.00	2,100.00	0.00	2,100.00	0.00	2,100.00	(200.00)	1,900.00	BR#19
605.9901.0099	TRANSFER TO DEBT FUND	5,700.00	5,700.00	5,700.00	0.00	0.00	0.00		0.00	
606.8310.0013	TEMPORARY LABOR	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
606.8310.0020	EQUIPMENT	1,000.00	1,000.00	153.00	847.00	0.00	847.00		847.00	
606.8310.0040	CONTRACTUAL REPAIRS	18,000.00	12,998.00	4,542.35	8,455.65	0.00	8,455.65	(250.00)	8,205.65	BR#20
606.8310.0041	CHEMICAL EXPENSES	700.00	700.00	248.00	452.00	0.00	452.00		452.00	
606.8310.0042	UTILITIES EXPENSES	10,500.00	10,500.00	10,729.27	(229.27)	0.00	(229.27)	250.00	20.73	BR#20
606.8310.0043	INSURANCE EXPENDITURES	1,500.00	1,500.00	1,300.00	200.00	0.00	200.00		200.00	
606.8310.0044	ENGINEERING SERVICES	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00		0.00	
606.8310.0045	OPER.& MAINT.CONTRACT	17,340.00	17,342.00	17,341.08	0.92	0.00	0.92		0.92	
606.8310.0047	EMERGENCY REPAIRS	8,500.00	18,500.00	16,013.68	2,486.32	0.00	2,486.32		2,486.32	
606.8310.0048	OTHR.OPERATING EXPENSES	3,900.00	3,900.00	3,823.03	76.97	0.00	76.97		76.97	
606.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	8,800.00	8,800.00	7,776.94	1,023.06	0.00	1,023.06		1,023.06	
606.8310.0099	REPAIR RESERVE FUND	5,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
606.9901.0099	TRANSFER TO DEBT FUND	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00		0.00	
607.8310.0013	TEMPORARY LABOR	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
607.8310.0020	EQUIPMENT	500.00	500.00	51.00	449.00	0.00	449.00		449.00	
607.8310.0040	CONTRACTUAL REPAIRS	6,500.00	6,493.00	1,999.50	4,493.50	9,946.00	(5,452.50)	5,500.00	47.50	BR#21
607.8310.0041	CHEMICAL EXPENSES	500.00	500.00	124.00	376.00	0.00	376.00		376.00	
607.8310.0042	UTILITIES EXPENSES	10,000.00	10,000.00	10,128.41	(128.41)	0.00	(128.41)	200.00	71.59	BR#21
607.8310.0043	INSURANCE EXPENDITURES	1,200.00	1,200.00	1,000.00	200.00	0.00	200.00		200.00	
607.8310.0044	ENGINEERING SERVICES	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00		0.00	
607.8310.0045	OPER.& MAINT.CONTRACT	14,532.00	14,539.00	14,538.72	0.28	0.00	0.28		0.28	
607.8310.0046	PURCHASE OF WATER	500.00	500.00	0.00	500.00	0.00	500.00		500.00	
607.8310.0047	EMERGENCY REPAIRS	8,500.00	15,180.54	8,311.00	6,869.54	0.00	6,869.54	(5,700.00)	1,169.54	BR#21
607.8310.0048	OTHER OPERATING EXPENSES	3,000.00	3,000.00	2,957.65	42.35	0.00	42.35		42.35	
607.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	8,800.00	8,800.00	6,187.62	2,612.38	0.00	2,612.38		2,612.38	
607.8310.0099	REPAIR RESERVE FUND	5,500.00	5,500.00	0.00	5,500.00	0.00	5,500.00		5,500.00	
607.9901.0099	TRANSFER TO DEBT FUND	13,450.00	13,450.00	13,450.00	0.00	0.00	0.00		0.00	
608.8310.0013	TEMPORARY LABOR	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00		0.00	
608.8310.0020	EQUIPMENT	2,000.00	4,355.00	5,068.74	(713.74)	0.00	(713.74)	800.00	86.26	BR#22
608.8310.0040	CONTRACTUAL REPAIRS	50,000.00	58,119.71	57,169.62	950.09	0.00	950.09		950.09	
608.8310.0041	CHEMICAL EXPENSES	16,000.00	16,000.00	16,790.64	(790.64)	0.00	(790.64)	800.00	9.36	BR#22
608.8310.0042	UTILITIES EXPENSES	35,000.00	35,000.00	34,847.04	152.96	0.00	152.96		152.96	
608.8310.0043	INSURANCE EXPENDITURES	6,500.00	6,500.00	5,500.00	1,000.00	0.00	1,000.00		1,000.00	
608.8310.0044	ENGINEERING SERVICES	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00		0.00	
608.8310.0045	OPER.&MAINT.CONTRACT	174,756.00	174,760.00	174,759.72	0.28	0.00	0.28		0.28	
608.8310.0046	PURCHASE OF WATER	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
608.8310.0047	EMERGENCY REPAIRS	40,000.00	140,495.00	133,079.33	7,415.67	0.00	7,415.67	(1,600.00)	5,815.67	BR#22
608.8310.0048	OTHER OPERATING EXPENSES	8,000.00	8,000.00	5,456.35	2,543.65	0.00	2,543.65		2,543.65	
608.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	55,000.00	47,804.00	42,803.04	5,000.96	0.00	5,000.96		5,000.96	
608.8310.0090	CONTINGENCY	8,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
608.8310.0099	REPAIR RESERVE FUND	12,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
608.9901.0099	TRANSFER TO DEBT FUND	280,000.00	280,000.00	280,000.00	0.00	0.00	0.00		0.00	

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ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD UNEXPENDED BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	BUDGET ADJUSTMENT	NET BUDGET BALANCE	BUDGET REVISION #
609.8310.0013	TEMPORARY LABOR	300.00	300.00	300.00	0.00	0.00	0.00		0.00	
609.8310.0020	EQUIPMENT	1,000.00	1,000.00	102.00	898.00	0.00	898.00		898.00	
609.8310.0040	CONTRACTUAL REPAIRS	10,500.00	12,488.00	11,177.44	1,310.56	0.00	1,310.56		1,310.56	
609.8310.0041	CHEMICAL EXPENSES	700.00	700.00	0.00	700.00	0.00	700.00		700.00	
609.8310.0042	UTILITIES EXPENSES	8,500.00	8,500.00	9,218.26	(718.26)	0.00	(718.26)	800.00	81.74	BR#23
609.8310.0043	INSURANCE EXPENDITURES	2,000.00	2,000.00	1,500.00	500.00	0.00	500.00		500.00	
609.8310.0044	ENGINEERING SERVICES	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00		0.00	
609.8310.0045	OPER.& MAINT.CONTRACT	11,172.00	11,184.00	11,183.64	0.36	0.00	0.36		0.36	
609.8310.0047	EMERGENCY REPAIRS	25,000.00	23,000.00	15,108.10	7,891.90	0.00	7,891.90	(800.00)	7,091.90	BR#23
609.8310.0048	OTHER OPERATING EXPENSES	5,200.00	5,200.00	4,224.78	975.22	0.00	975.22		975.22	
609.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	15,800.00	15,800.00	10,872.25	4,927.75	0.00	4,927.75		4,927.75	
609.8310.0090	CONTINGENCY	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00		5,000.00	
609.8310.0099	REPAIR RESERVE FUND	14,500.00	14,500.00	0.00	14,500.00	0.00	14,500.00		14,500.00	
609.9901.0099	TRANSFER TO DEBT FUND	55,150.00	55,150.00	55,150.00	0.00	0.00	0.00		0.00	
610.8310.0013	TEMPORARY LABOR	300.00	300.00	300.00	0.00	0.00	0.00		0.00	
610.8310.0020	EQUIPMENT	2,500.00	1,500.00	1,502.58	(2.58)	0.00	(2.58)		(2.58)	
610.8310.0040	CONTRACTUAL REPAIRS	9,500.00	10,596.00	9,609.77	986.23	0.00	986.23		986.23	
610.8310.0042	UTILITIES EXPENSES	3,000.00	3,300.00	3,244.91	55.09	0.00	55.09		55.09	
610.8310.0043	INSURANCE EXPENDITURES	2,000.00	2,000.00	1,500.00	500.00	0.00	500.00		500.00	
610.8310.0044	ENGINEERING SERVICES	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00		0.00	
610.8310.0047	EMERGENCY REPAIRS	15,000.00	50,284.00	47,258.03	3,025.97	0.00	3,025.97		3,025.97	
610.8310.0048	OTHER OPERATING EXPENSES	1,800.00	1,800.00	924.31	875.69	0.00	875.69		875.69	
610.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	14,600.00	11,700.00	10,797.69	902.31	0.00	902.31		902.31	
610.8310.0090	CONTINGENCY	8,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
610.8310.0099	REPAIR RESERVE FUND	7,800.00	0.00	0.00	0.00	0.00	0.00		0.00	
610.9901.0099	TRANSFER TO DEBT FUND	50,000.00	50,000.00	50,000.00	0.00	0.00	0.00		0.00	
610.9902.0099	TRANSFER TO OTHER FUND	46,500.00	46,500.00	46,500.00	0.00	0.00	0.00		0.00	
610.9903.0099	TRANSFER TO CWD 8 DEBT	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00		0.00	
612.8310.0013	TEMPORARY LABOR	300.00	300.00	300.00	0.00	0.00	0.00		0.00	
612.8310.0020	EQUIPMENT	1,000.00	1,000.00	102.00	898.00	0.00	898.00		898.00	
612.8310.0040	CONTRACTUAL REPAIRS	35,000.00	44,745.83	29,758.78	14,987.05	0.00	14,987.05	(10,800.00)	4,187.05	BR#24
612.8310.0041	CHEMICAL EXPENSES	4,000.00	4,000.00	1,113.40	2,886.60	0.00	2,886.60		2,886.60	
612.8310.0042	UTILITIES EXPENSES	14,000.00	16,000.00	17,722.21	(1,722.21)	0.00	(1,722.21)	1,800.00	77.79	BR#24
612.8310.0043	INSURANCE EXPENDITURES	1,200.00	1,200.00	1,000.00	200.00	0.00	200.00		200.00	
612.8310.0044	ENGINEERING SERVICES	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00		0.00	
612.8310.0045	OPER.& MAINT.CONTRACT	9,054.00	9,254.00	9,253.92	0.08	0.00	0.08		0.08	
612.8310.0046	PURCHASE OF WATER	0.00	10,114.00	10,114.00	0.00	0.00	0.00		0.00	
612.8310.0047	EMERGENCY REPAIRS	35,000.00	24,886.00	35,444.81	(10,558.81)	5,040.00	(15,598.81)	16,000.00	401.19	BR#24
612.8310.0048	OTHER OPERATING EXPENSES	6,200.00	6,200.00	2,242.29	3,957.71	0.00	3,957.71		3,957.71	
612.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	14,500.00	14,500.00	13,218.36	1,281.64	0.00	1,281.64		1,281.64	
612.8310.0099	REPAIR RESERVE FUND	9,000.00	7,000.00	0.00	7,000.00	0.00	7,000.00	(7,000.00)	0.00	BR#24
612.9901.0099	TRANSFER TO DEBT FUND 887	4,120.00	4,120.00	4,120.00	0.00	0.00	0.00		0.00	
613.8310.0013	TEMPORARY LABOR	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
613.8310.0020	EQUIPMENT	400.00	960.00	1,003.83	(43.83)	0.00	(43.83)	100.00	56.17	BR#25
613.8310.0040	CONTRACTUAL REPAIRS	1,500.00	9,223.00	6,028.98	3,194.02	0.00	3,194.02	(100.00)	3,094.02	BR#25
613.8310.0043	INSURANCE EXPENDITURES	1,200.00	1,200.00	1,000.00	200.00	0.00	200.00		200.00	
613.8310.0044	ENGINEERING SERVICES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00		0.00	
613.8310.0047	EMERGENCY REPAIRS	2,000.00	18,189.60	17,290.32	899.28	0.00	899.28		899.28	
613.8310.0048	OTHER OPERATING EXPENSES	700.00	700.00	257.25	442.75	0.00	442.75		442.75	
613.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	6,950.00	6,390.00	3,896.15	2,493.85	0.00	2,493.85		2,493.85	
613.8310.0099	REPAIR RESERVE FUND	6,500.00	500.00	0.00	500.00	0.00	500.00		500.00	
613.9901.0099	TRANS TO DEBT SERVICE FD	61,525.00	61,525.00	61,525.00	0.00	0.00	0.00		0.00	
613.9902.0099	TRANS TO CWD #8	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00		0.00	
613.9903.0099	CWD 8 DEBT FUND	8,250.00	8,250.00	8,250.00	0.00	0.00	0.00		0.00	
613.9904.0099	CWD10 DEBT FUND	4,070.00	4,070.00	4,070.00	0.00	0.00	0.00		0.00	

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614.8310.0013	TEMPORARY LABOR	150.00	150.00	150.00	0.00	0.00	0.00		0.00	
614.8310.0020	EQUIPMENT	1,000.00	1,000.00	255.00	745.00	0.00	745.00		745.00	
614.8310.0040	CONTRACTUAL REPAIRS	10,000.00	9,992.00	2,631.80	7,360.20	0.00	7,360.20		7,360.20	
614.8310.0041	CHEMICAL EXPENSES	350.00	350.00	80.00	270.00	0.00	270.00		270.00	
614.8310.0042	UTILITIES EXPENSES	7,000.00	7,000.00	5,629.48	1,370.52	0.00	1,370.52		1,370.52	
614.8310.0043	INSURANCE EXPENDITURES	1,300.00	1,300.00	1,000.00	300.00	0.00	300.00		300.00	
614.8310.0044	ENGINEERING SERVICES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00		0.00	
614.8310.0045	OPER. & MAINT. CONTRACT	18,156.00	18,164.00	18,163.80	0.20	0.00	0.20		0.20	
614.8310.0047	EMERGENCY REPAIRS	18,000.00	18,000.00	5,916.86	12,083.14	0.00	12,083.14		12,083.14	
614.8310.0048	OTHER OPERATING EXPENSES	1,950.00	1,950.00	1,617.73	332.27	0.00	332.27		332.27	
614.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	7,500.00	7,500.00	6,892.97	607.03	0.00	607.03		607.03	
614.8310.0099	REPAIR RESERVE FUND	7,000.00	7,000.00	0.00	7,000.00	0.00	7,000.00		7,000.00	
614.9901.0099	TRANS TO DEBT SERVICE FD	15,350.00	15,350.00	15,350.00	0.00	0.00	0.00		0.00	
622.8310.0040	CONTRACTUAL REPAIRS	0.00	1,350.00	51.00	1,299.00	0.00	1,299.00		1,299.00	
622.8310.0043	INSURANCE EXPENDITURES	1,500.00	1,500.00	1,000.00	500.00	0.00	500.00		500.00	
622.8310.0044	ENGINEERING SERVICES	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00		0.00	
622.8310.0047	EMERGENCY REPAIRS	0.00	2,650.00	2,614.68	35.32	0.00	35.32		35.32	
622.8310.0048	OTHER OPERATING EXPENSES	500.00	21,900.00	21,896.67	3.33	0.00	3.33		3.33	
622.8310.0049	SERVICES-OTHR.DEPTS/GOVTS	23,000.00	23,000.00	22,740.88	259.12	0.00	259.12		259.12	
622.8310.0099	REPAIR RESERVE FUND	9,600.00	200.00	0.00	200.00	0.00	200.00		200.00	
622.9901.0099	TRANS TO CWD#2-O & M FD	206,871.00	206,871.00	206,871.00	0.00	0.00	0.00		0.00	
622.9902.0099	TRANSFER TO CWD#2-DEBT FD	15,900.00	15,900.00	15,900.00	0.00	0.00	0.00		0.00	

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SEWER DISTRICTS										
701.8130.0013	TEMPORARY LABOR	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
701.8130.0020	EQUIPMENT	500.00	24,375.00	23,875.00	500.00	0.00	500.00		500.00	
701.8130.0040	CONTRACTUAL REPAIRS	12,000.00	65,774.00	62,595.38	3,178.62	140.00	3,038.62	(3,000.00)	38.62	BR#26
701.8130.0042	UTILITIES EXPENSES	1,500.00	1,500.00	832.62	667.38	0.00	667.38		667.38	
701.8130.0043	INSURANCE EXPENDITURES	750.00	750.00	500.00	250.00	0.00	250.00		250.00	
701.8130.0044	ENGINEERING SERVICES	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00		0.00	
701.8130.0045	OPER & MAINT CONTRACT	7,514.00	7,740.00	7,739.64	0.36	0.00	0.36		0.36	
701.8130.0048	OTHR.OPERATING EXPENSES	1,285.00	1,285.00	4,831.00	(3,546.00)	0.00	(3,546.00)	4,000.00	454.00	BR#26
701.8130.0049	SERVICES-OTHR.DEPTS/GOVTS	4,000.00	4,000.00	2,422.93	1,577.07	0.00	1,577.07	(1,000.00)	577.07	BR#26
701.8130.0099	REPAIR RESERVE APPROP	12,000.00	0.00	0.00	0.00	0.00	0.00		0.00	
702.8130.0013	TEMPORARY LABOR	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00		0.00	
702.8130.0020	EQUIPMENT	20,000.00	152,733.94	110,506.25	42,227.69	59,062.69	(16,835.00)	18,000.00	1,165.00	BR#27
702.8130.0040	CONTRACTUAL REPAIRS	150,000.00	142,626.91	118,642.88	23,984.03	1,803.20	22,180.83		22,180.83	
702.8130.0041	CHEMICAL EXPENSES	60,000.00	40,000.00	0.00	40,000.00	0.00	40,000.00	(40,000.00)	0.00	BR#28
702.8130.0042	UTILITIES EXPENSES	220,000.00	215,000.00	220,749.10	(5,749.10)	0.00	(5,749.10)	6,000.00	250.90	BR#28
702.8130.0043	INSURANCE EXPENDITURE	36,500.00	36,500.00	34,787.00	1,713.00	0.00	1,713.00		1,713.00	
702.8130.0044	ENGINEERING SERVICES	57,250.00	56,050.00	55,000.00	550.00	0.00	550.00		550.00	
702.8130.0045	OPERATION & MAIN CONTRACT	348,232.00	358,679.00	358,678.92	0.08	0.00	0.08		0.08	
702.8130.0046	PURCHASE OF WATER	100.00	600.00	211.91	388.09	0.00	388.09		388.09	
702.8130.0047	WASTE DISP/SLUDGE HAULING	320,950.00	320,950.00	376,175.82	(55,225.82)	0.00	(55,225.82)	56,000.00	774.18	BR#28
702.8130.0048	OTHER OPERATING EXPENSES	25,000.00	25,000.00	21,737.89	3,262.11	0.00	3,262.11		3,262.11	
702.8130.0049	SERVICES-OTHR.DEPTS/GOVTS	165,000.00	165,000.00	159,367.90	5,632.10	0.00	5,632.10		5,632.10	
702.8130.0090	CONTINGENCY	20,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	(20,000.00)	0.00	BR#28
702.8130.0099	REPAIR RESERVE FUND	25,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	(20,000.00)	0.00	BR#27&BR#28
702.8130.0140	MICRO-CONTRACTUAL REPAIRS	217,050.00	217,050.00	167,966.98	49,083.02	45,518.00	3,565.02		3,565.02	
702.8130.0141	MICRO-CHEMICAL EXPENSES	40,000.00	60,000.00	51,795.54	8,204.46	0.00	8,204.46		8,204.46	
702.8130.0142	MICRO-UTILITIES EXPENSE	10,000.00	15,000.00	13,099.53	1,900.47	0.00	1,900.47		1,900.47	
703.8130.0013	TEMPORARY LABOR	200.00	200.00	200.00	0.00	0.00	0.00		0.00	
703.8130.0040	CONTRACTUAL REPAIRS	3,800.00	3,800.00	925.00	2,875.00	0.00	2,875.00		2,875.00	
703.8130.0042	UTILITIES EXPENSES	1,000.00	1,400.00	985.99	414.01	0.00	414.01		414.01	
703.8130.0043	INSURANCE EXPENDITURES	120.00	120.00	100.00	20.00	0.00	20.00		20.00	
703.8130.0044	ENGINEERING SERVICES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00		0.00	
703.8130.0048	OTHER OPERATING EXPENSES	100.00	100.00	0.00	100.00	0.00	100.00		100.00	
703.8130.0049	SERVICES-OTHR.DEPTS/GOVTS	775.00	775.00	765.18	9.82	0.00	9.82		9.82	
703.8130.0099	REPAIR RESERVE FUND	1,825.00	1,425.00	0.00	1,425.00	0.00	1,425.00		1,425.00	
704.8130.0013	TEMPORARY LABOR	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00		0.00	
704.8130.0020	EQUIPMENT	7,500.00	12,500.00	10,961.79	1,538.21	9,147.90	(7,609.69)	8,000.00	390.31	BR#29
704.8130.0040	CONTRACTUAL REPAIRS	33,000.00	28,079.00	13,937.13	14,141.87	6,289.50	7,852.37		7,852.37	
704.8130.0041	CHEMICAL EXPENSES	8,000.00	8,000.00	90.00	7,910.00	0.00	7,910.00		7,910.00	
704.8130.0042	UTILITIES EXPENSES	28,000.00	28,000.00	28,722.06	(722.06)	0.00	(722.06)	800.00	77.94	BR#29
704.8130.0043	INSURANCE EXPENDITURES	4,500.00	4,500.00	4,000.00	500.00	0.00	500.00		500.00	
704.8130.0044	ENGINEERING SERVICES	32,000.00	32,000.00	32,000.00	0.00	0.00	0.00		0.00	
704.8130.0045	OPERATION & MAIN CONTRACT	164,031.00	168,952.00	168,951.96	0.04	0.00	0.04		0.04	
704.8130.0046	PURCHASE OF WATER	800.00	800.00	695.30	104.70	0.00	104.70		104.70	
704.8130.0047	WASTE DISP/SLUDGE HAULING	103,500.00	103,500.00	41,113.15	62,386.85	0.00	62,386.85	(8,800.00)	53,586.85	BR#29
704.8130.0048	OTHER OPERATING EXPENSES	5,785.00	6,785.00	6,245.60	539.40	0.00	539.40		539.40	
704.8130.0049	SERVICES-OTHR.DEPTS/GOVTS	50,000.00	50,000.00	49,513.84	486.16	0.00	486.16		486.16	
704.8130.0090	CONTINGENCY	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00		5,000.00	
704.8130.0099	REPAIR RESERVE FUND	10,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00		4,000.00	
704.8130.0140	MICRO-CONTRACTUAL REPAIRS	150,500.00	150,500.00	118,318.12	32,181.88	2,447.50	29,734.38		29,734.38	
704.8130.0141	MICRO-CHEMICAL EXPENSES	10,000.00	10,000.00	9,243.22	756.78	0.00	756.78		756.78	
704.8130.0142	MICRO-UTILITIES EXPENSE	30,000.00	30,000.00	7,045.20	22,954.80	0.00	22,954.80		22,954.80	

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705.8130.0013	TEMPORARY LABOR	300.00	300.00	300.00	0.00	0.00	0.00		0.00	
705.8130.0020	EQUIPMENT	500.00	8,800.00	8,300.00	500.00	0.00	500.00		500.00	
705.8130.0040	CONTRACTUAL REPAIRS	10,000.00	9,879.00	13,418.78	(3,539.78)	600.00	(4,139.78)	4,500.00	360.22	BR#30
705.8130.0041	CHEMICAL EXPENSES	2,600.00	3,600.00	2,841.29	758.71	0.00	758.71		758.71	
705.8130.0042	UTILITIES EXPENSES	2,500.00	2,500.00	2,337.65	162.35	0.00	162.35		162.35	
705.8130.0043	INSURANCE EXPENDITURES	900.00	900.00	800.00	100.00	0.00	100.00		100.00	
705.8130.0044	ENGINEERING SERVICES	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00		0.00	
705.8130.0045	OPERATION & MAIN CONTRACT	4,024.00	4,145.00	4,144.80	0.20	0.00	0.20		0.20	
705.8130.0046	PURCHASE OF WATER	645.00	797.30	761.50	35.80	0.00	35.80		35.80	
705.8130.0047	WASTE DISP/SLUDGE HAULING	38,000.00	38,000.00	30,405.70	7,594.30	0.00	7,594.30		7,594.30	
705.8130.0048	OTHER OPERATING EXPENSES	1,950.00	1,950.00	1,793.52	156.48	0.00	156.48		156.48	
705.8130.0049	SERVICES-OTHR.DEPTS/GOVTS	5,875.00	5,875.00	5,851.70	23.30	0.00	23.30		23.30	
705.8130.0099	REPAIR RESERVE FUND	7,800.00	6,800.00	0.00	6,800.00	0.00	6,800.00	(4,500.00)	2,300.00	BR#30
706.8130.0013	TEMPORARY LABOR	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
706.8130.0020	EQUIPMENT	500.00	500.00	0.00	500.00	0.00	500.00		500.00	
706.8130.0040	CONTRACTUAL REPAIRS	17,000.00	16,225.00	5,281.78	10,943.22	7,628.15	3,315.07		3,315.07	
706.8130.0041	CHEMICAL EXPENSES	1,000.00	4,000.00	2,735.34	1,264.66	0.00	1,264.66		1,264.66	
706.8130.0042	UTILITIES EXPENSES	10,500.00	10,500.00	12,236.36	(1,736.36)	0.00	(1,736.36)	1,800.00	63.64	BR#31
706.8130.0043	INSURANCE EXPENDITURES	1,200.00	1,200.00	1,000.00	200.00	0.00	200.00		200.00	
706.8130.0044	ENGINEERING SERVICES	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00		0.00	
706.8130.0045	OPERATION & MAIN CONTRACT	25,847.00	26,622.00	26,621.52	0.48	0.00	0.48		0.48	
706.8130.0046	PURCHASE OF WATER	400.00	400.00	66.35	333.65	0.00	333.65		333.65	
706.8130.0047	WASTE DISP/SLUDGE HAULING	20,000.00	20,000.00	10,924.80	9,075.20	0.00	9,075.20		9,075.20	
706.8130.0048	OTHER OPERATING EXPENSES	3,000.00	3,000.00	2,688.52	311.48	0.00	311.48		311.48	
706.8130.0049	SERVICES-OTHR.DEPTS/GOVTS	7,800.00	7,800.00	7,421.79	378.21	0.00	378.21		378.21	
706.8130.0099	REPAIR RESERVE FUND	7,450.00	4,450.00	0.00	4,450.00	0.00	4,450.00	(1,800.00)	2,650.00	BR#31
707.8130.0013	TEMPORARY LABOR	300.00	300.00	300.00	0.00	0.00	0.00		0.00	
707.8130.0020	EQUIPMENT	2,000.00	4,345.66	2,935.90	1,409.76	0.00	1,409.76		1,409.76	
707.8130.0040	CONTRACTUAL REPAIRS	18,000.00	17,276.00	12,180.85	5,095.15	2,793.31	2,301.84		2,301.84	
707.8130.0041	CHEMICAL EXPENSES	2,000.00	2,000.00	(129.00)	2,129.00	0.00	2,129.00		2,129.00	
707.8130.0042	UTILITIES EXPENSES	15,500.00	15,500.00	10,504.51	4,995.49	0.00	4,995.49	(100.00)	4,895.49	BR#32
707.8130.0043	INSURANCE EXPENDITURE	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00		0.00	
707.8130.0044	ENGINEERING SERVICES	18,000.00	78,000.00	75,364.43	2,635.57	2,635.57	0.00		0.00	
707.8130.0045	OPERATION & MAINT.CONTRACT	24,120.00	24,844.00	24,843.24	0.76	0.00	0.76		0.76	
707.8130.0046	PURCHASE OF WATER	360.00	544.27	272.00	272.27	187.73	84.54		84.54	
707.8130.0047	WASTE DISP/SLUDGE HAULING	22,500.00	22,500.00	21,983.00	517.00	0.00	517.00		517.00	
707.8130.0048	OTHER OPERATING EXPENSES	4,000.00	4,000.00	3,460.21	539.79	0.00	539.79		539.79	
707.8130.0049	SERVICE-OTHR.DEPTS/GOVTS	23,500.00	23,400.00	20,285.15	3,114.85	0.00	3,114.85		3,114.85	
707.8130.0090	CONTINGENCY	3,370.00	3,370.00	0.00	3,370.00	0.00	3,370.00		3,370.00	
707.8130.0099	REPAIR RESERVE FUND	10,300.00	300.00	0.00	300.00	0.00	300.00		300.00	
707.8130.0140	MICRO-CONTRACTUAL REPAIRS	122,500.00	120,500.00	115,841.11	4,658.89	385.00	4,273.89		4,273.89	
707.8130.0141	MICRO-CHEMICAL EXPENSES	8,720.00	8,720.00	5,325.40	3,394.60	0.00	3,394.60		3,394.60	
707.8130.0142	MICRO-UTILITIES EXPENSE	18,500.00	20,500.00	20,548.70	(48.70)	0.00	(48.70)	100.00	51.30	BR#32

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ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD UNEXPENDED BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	BUDGET ADJUSTMENT	NET BUDGET BALANCE	BUDGET REVISION #
708.8130.0013	TEMPORARY LABOR	300.00	300.00	300.00	0.00	0.00	0.00		0.00	
708.8130.0020	EQUIPMENT	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00		5,000.00	
708.8130.0040	CONTRACTUAL REPAIRS	15,000.00	14,679.00	8,755.87	5,923.13	0.00	5,923.13		5,923.13	
708.8130.0041	CHEMICAL EXPENSES	2,300.00	2,300.00	0.00	2,300.00	0.00	2,300.00		2,300.00	
708.8130.0042	UTILITIES EXPENSES	6,000.00	6,000.00	5,717.36	282.64	0.00	282.64		282.64	
708.8130.0043	INSURANCE EXPENDITURE	4,000.00	4,000.00	3,500.00	500.00	0.00	500.00		500.00	
708.8130.0044	ENGINEERING SERVICES	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00		0.00	
708.8130.0045	OPERATION & MAINT.CONTRACT	10,735.00	11,056.00	11,055.60	0.40	0.00	0.40		0.40	
708.8130.0047	WASTE DISP/SLUDGE HAULING	500.00	500.00	0.00	500.00	0.00	500.00		500.00	
708.8130.0048	OTHER OPERATING EXPENSES	1,062.00	1,062.00	613.49	448.51	0.00	448.51		448.51	
708.8130.0049	SERVICE-OTHR.DEPTS/GOVTS	25,520.00	25,520.00	25,434.32	85.68	0.00	85.68		85.68	
708.8130.0099	REPAIR RESERVE FUND	5,500.00	5,500.00	0.00	5,500.00	0.00	5,500.00		5,500.00	
708.9901.0099	TRANSFER TO CSD#2-O&M FD.	211,159.00	211,159.00	211,159.00	0.00	0.00	0.00		0.00	
713.8130.0013	TEMPORARY LABOR	500.00	500.00	500.00	0.00	0.00	0.00		0.00	
713.8130.0020	EQUIPMENT	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00		1,000.00	
713.8130.0040	CONTRACTUAL REPAIRS	6,000.00	5,549.00	5,262.90	286.10	0.00	286.10		286.10	
713.8130.0041	CHEMICAL EXPENSE	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00		3,000.00	
713.8130.0042	UTILITIES EXPENSES	4,600.00	4,600.00	4,406.63	193.37	0.00	193.37		193.37	
713.8130.0043	INSURANCE EXPENDITURES	2,700.00	2,700.00	2,500.00	200.00	0.00	200.00		200.00	
713.8130.0044	ENGINEERING SERVICES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00		0.00	
713.8130.0045	OPER & MAINT CONTRACT	15,041.00	15,492.00	15,491.28	0.72	0.00	0.72		0.72	
713.8130.0048	OTHR.OPERATING EXPENSES	5,950.00	5,950.00	4,871.92	1,078.08	0.00	1,078.08		1,078.08	
713.8130.0049	SERVICES-OTHR.DEPTS/GOVTS	6,800.00	6,800.00	5,067.11	1,732.89	0.00	1,732.89		1,732.89	
713.8130.0099	REPAIR RESERVE APPROP	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00		4,000.00	
LIGHTING DISTRICTS										
751.5182.0040	CONTRACTUAL EXPENDITURES	1,000.00	1,000.00	275.75	724.25	0.00	724.25		724.25	
751.5182.0042	CONTRACTUAL UTILITIES	116,000.00	116,000.00	115,629.83	370.17	0.00	370.17		370.17	
751.5182.0043	INSURANCE EXPENDITURE	1,200.00	1,200.00	0.00	1,200.00	0.00	1,200.00		1,200.00	
751.5182.0048	OTHER EXPENSES	1,000.00	1,000.00	396.44	603.56	0.00	603.56		603.56	
751.5182.0049	SERVICES-OTHR.DEPTS/GOVTS	4,600.00	4,600.00	4,384.00	216.00	0.00	216.00		216.00	
752.5182.0040	CONTRACTUAL EXPENDITURES	3,000.00	3,000.00	2,984.56	15.44	0.00	15.44		15.44	
752.5182.0042	CONTRACTUAL UTILITIES	35,000.00	35,000.00	35,099.05	(99.05)	0.00	(99.05)	100.00	0.95	BR#33
752.5182.0043	INSURANCE EXPENDITURE	400.00	400.00	0.00	400.00	0.00	400.00		400.00	
752.5182.0048	OTHER EXPENSES	3,000.00	3,000.00	896.66	2,103.34	0.00	2,103.34	(100.00)	2,003.34	BR#33
752.5182.0049	SERVICES-OTHR.DEPTS/GOVTS	1,500.00	1,500.00	1,457.00	43.00	0.00	43.00		43.00	
753.5182.0042	CONTRACTUAL UTILITIES	3,800.00	3,750.00	3,439.11	310.89	0.00	310.89		310.89	
753.5182.0043	INSURANCE EXPENDITURE	120.00	120.00	0.00	120.00	0.00	120.00		120.00	
753.5182.0049	SERVICES-OTHR.DEPTS/GOVTS	150.00	200.00	192.00	8.00	0.00	8.00		8.00	
754.5182.0042	CONTRACTUAL UTILITIES	5,500.00	5,400.00	5,023.67	376.33	0.00	376.33		376.33	
754.5182.0043	INSURANCE EXPENDITURE	120.00	120.00	0.00	120.00	0.00	120.00		120.00	
754.5182.0049	SERVICES-OTHR.DEPTS/GOVTS	190.00	290.00	244.00	46.00	0.00	46.00		46.00	
755.5182.0042	CONTRACTUAL UTILITIES	3,200.00	3,150.00	2,795.17	354.83	0.00	354.83		354.83	
755.5182.0043	INSURANCE EXPENDITURE	120.00	120.00	0.00	120.00	0.00	120.00		120.00	
755.5182.0049	SERVICES-OTHR.DEPTS/GOVTS	130.00	180.00	174.00	6.00	0.00	6.00		6.00	

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ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD UNEXPENDED BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	BUDGET ADJUSTMENT	NET BUDGET BALANCE	BUDGET REVISION #
DEBT FUNDS										
810.1989.0040	EFC ADMIN EXPENSES	9,900.00	9,900.00	0.00	9,900.00	0.00	9,900.00		9,900.00	
810.9710.0060	BOND PRINCIPAL	109,850.00	109,850.00	104,850.00	5,000.00	0.00	5,000.00		5,000.00	
810.9710.0070	BOND INTEREST	26,218.00	26,218.00	23,657.32	2,560.68	0.00	2,560.68		2,560.68	
810.9730.0061	BAN PRINCIPAL DRAINAGE	85,000.00	85,000.00	85,000.00	0.00	0.00	0.00		0.00	
810.9730.0071	BAN INTEREST DRAINAGE	17,443.00	17,443.00	5,200.00	12,243.00	0.00	12,243.00		12,243.00	
810.9770.0060	SRLF PRINCIPAL LANDFILL	280,000.00	280,000.00	280,000.00	0.00	0.00	0.00		0.00	
810.9770.0070	SRLF INTEREST-LANDFILL	82,433.00	82,433.00	81,592.54	840.46	0.00	840.46		840.46	
850.9710.0060	BOND PRINCIPAL-ROADS	571,402.00	571,402.00	571,402.00	0.00	0.00	0.00		0.00	
850.9710.0061	BOND PRINCIPAL-MACHINERY	189,740.00	189,740.00	189,740.00	0.00	0.00	0.00		0.00	
850.9710.0062	BOND PRINCIPAL SALTSHED	25,000.00	25,000.00	25,000.00	0.00	0.00	0.00		0.00	
850.9710.0070	BOND INTEREST-ROADS	113,981.00	113,981.00	113,980.86	0.14	0.00	0.14		0.14	
850.9710.0071	BOND INTEREST MACHINERY	82,550.00	82,550.00	82,549.50	0.50	0.00	0.50		0.50	
850.9710.0072	BOND INTEREST SALT SHED	6,913.00	6,913.00	6,912.50	0.50	0.00	0.50		0.50	
850.9730.0060	B A N PRINCIPAL-ROADS	80,000.00	80,000.00	80,000.00	0.00	0.00	0.00		0.00	
850.9730.0061	BAN PRINCIPAL-MACHINERY	55,000.00	55,000.00	55,000.00	0.00	0.00	0.00		0.00	
850.9730.0070	B A N INTEREST-ROADS	13,474.00	13,474.00	16,399.99	(2,925.99)	0.00	(2,925.99)	3,000.00	74.01	BR#34
850.9730.0071	BAN INTEREST-MACHINERY	12,500.00	12,500.00	12,100.00	400.00	0.00	400.00		400.00	
855.9710.0060	BOND PRINCIPAL-ROADS	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00		0.00	
855.9710.0070	BOND INTEREST-ROADS	3,919.00	3,919.00	3,918.76	0.24	0.00	0.24		0.24	
860.9710.0060	BOND PRINCIPAL	46,667.00	46,667.00	46,667.00	0.00	0.00	0.00		0.00	
860.9710.0070	BOND INTEREST	7,451.00	7,451.00	7,450.56	0.44	0.00	0.44		0.44	
862.9710.0060	BOND PRINCIPAL	69,861.00	69,861.00	69,861.00	0.00	0.00	0.00		0.00	
862.9710.0070	BOND INTEREST	18,124.00	18,124.00	18,123.28	0.72	0.00	0.72		0.72	
862.9730.0060	B A N PRINCIPAL	1,000.00	1,000.00	2,000.00	(1,000.00)	0.00	(1,000.00)	1,000.00	0.00	BR#34
862.9730.0070	B A N INTEREST	945.00	945.00	1,000.00	(55.00)	0.00	(55.00)	55.00	0.00	BR#34
863.9710.0060	BOND PRINCIPAL	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00		0.00	
863.9710.0070	BOND INTEREST	4,090.00	4,090.00	4,089.64	0.36	0.00	0.36		0.36	
864.9710.0060	BOND PRINCIPAL	22,000.00	22,000.00	22,000.00	0.00	0.00	0.00		0.00	
864.9710.0070	BOND INTEREST	9,029.00	9,029.00	9,028.24	0.76	0.00	0.76		0.76	
864.9730.0060	BAN PRINCIPAL	2,000.00	2,000.00	3,000.00	(1,000.00)	0.00	(1,000.00)	1,000.00	0.00	BR#35
864.9730.0070	BAN INTEREST	1,471.00	1,471.00	250.00	1,221.00	0.00	1,221.00	(1,000.00)	221.00	BR#35
865.9710.0060	BOND PRINCIPAL	3,750.00	3,750.00	3,750.00	0.00	0.00	0.00		0.00	
865.9710.0070	BOND INTEREST	2,005.00	2,005.00	2,004.12	0.88	0.00	0.88		0.88	
866.9710.0060	BOND PRINCIPAL	6,656.00	6,656.00	6,656.00	0.00	0.00	0.00		0.00	
866.9710.0070	BOND INTEREST	3,836.00	3,836.00	3,836.02	(0.02)	0.00	(0.02)		(0.02)	
866.9730.0060	BAN PRINCIPAL	6,000.00	6,000.00	5,000.00	1,000.00	0.00	1,000.00		1,000.00	
866.9730.0070	BAN INTEREST	3,542.00	3,542.00	1,500.00	2,042.00	0.00	2,042.00		2,042.00	
867.9710.0060	BOND PRINCIPAL	9,906.00	9,906.00	9,906.00	0.00	0.00	0.00		0.00	
867.9710.0070	BOND INTEREST	3,568.00	3,568.00	3,567.46	0.54	0.00	0.54		0.54	
868.8310.0040	CONTRACTUAL EXPENSES	821.00	821.00	700.00	121.00	0.00	121.00		121.00	
868.9710.0060	BOND PRINCIPAL	125,000.00	125,000.00	125,000.00	0.00	0.00	0.00		0.00	
868.9710.0070	BOND INTEREST	72,018.00	72,018.00	72,017.25	0.75	0.00	0.75		0.75	
868.9730.0060	BAN PRINCIPAL	2,000.00	2,000.00	4,000.00	(2,000.00)	0.00	(2,000.00)	2,000.00	0.00	BR#35
868.9730.0070	BAN INTEREST	736.00	736.00	240.00	496.00	0.00	496.00		496.00	
868.9790.0060	SRLF PRINCIPAL	90,000.00	90,000.00	90,000.00	0.00	0.00	0.00		0.00	
868.9790.0070	SRLF INTEREST	8,425.00	8,425.00	4,235.58	4,189.42	0.00	4,189.42	(2,000.00)	2,189.42	BR#35
869.9710.0060	BOND PRINCIPAL	40,750.00	40,750.00	40,750.00	0.00	0.00	0.00		0.00	
869.9710.0070	BOND INTEREST	14,427.00	14,427.00	14,426.48	0.52	0.00	0.52		0.52	
871.9901.0099	TRANSFER TO 701 FUND	14,450.00	14,450.00	14,450.00	0.00	0.00	0.00		0.00	
873.9710.0060	BOND PRINCIPAL	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00		0.00	
873.9710.0070	BOND INTEREST	78.00	78.00	78.00	0.00	0.00	0.00		0.00	
873.9901.0099	TRANSFER TO 703 FUND	2,700.00	2,700.00	2,700.00	0.00	0.00	0.00		0.00	

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ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD UNEXPENDED BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	BUDGET ADJUSTMENT	NET BUDGET BALANCE	BUDGET REVISION #
874.9710.0060	BOND PRINCIPAL	9,000.00	9,000.00	9,000.00	0.00	0.00	0.00		0.00	
874.9710.0070	BOND INTEREST	2,512.00	2,512.00	2,511.32	0.68	0.00	0.68		0.68	
874.9730.0060	BAN PRINCIPAL	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00		0.00	
874.9730.0070	BAN INTEREST	2,560.00	2,560.00	590.00	1,970.00	0.00	1,970.00		1,970.00	
874.9901.0099	TRANSFER TO 704 FUND	22,000.00	22,000.00	22,000.00	0.00	0.00	0.00		0.00	
875.9710.0060	BOND PRINCIPAL	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00		0.00	
875.9710.0070	BOND INTEREST	1,612.00	1,612.00	1,610.44	1.56	0.00	1.56		1.56	
875.9901.0099	TRANSFER TO 705 FUND	4,400.00	4,400.00	4,400.00	0.00	0.00	0.00		0.00	
876.9901.0099	TRANSFER TO 706 FUND	2,800.00	2,800.00	2,700.00	100.00	0.00	100.00		100.00	
877.8130.0040	CONTRACTUAL EXPENSES	192.00	192.00	132.00	60.00	0.00	60.00		60.00	
877.9790.0060	SRLF PRINCIPAL	60,000.00	60,000.00	60,000.00	0.00	0.00	0.00		0.00	
877.9790.0070	SRLF INTEREST	3,683.00	3,683.00	1,488.30	2,194.70	0.00	2,194.70		2,194.70	
877.9901.0099	TRANSFER TO 707 FUND	4,950.00	4,950.00	4,950.00	0.00	0.00	0.00		0.00	
878.9901.0098	TRANSFER TO CSD#2 CAPT DEBT	229,400.00	229,400.00	229,400.00	0.00	0.00	0.00		0.00	
878.9901.0099	TRANS TO 708 FUND	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00		0.00	
881.8130.0040	CONTRACTUAL EXPENSES	9,000.00	9,000.00	8,875.00	125.00	0.00	125.00		125.00	
881.9790.0060	SRLF PRINCIPAL	120,000.00	120,000.00	120,000.00	0.00	0.00	0.00		0.00	
881.9790.0070	SRLF INTEREST	77,074.00	77,074.00	77,073.50	0.50	0.00	0.50		0.50	
881.9901.0099	TRANSFER TO 713 FUND	18,000.00	18,000.00	18,000.00	0.00	0.00	0.00		0.00	
882.8130.0040	CONTRACTUAL EXPENSES	8,420.00	8,420.00	3,954.00	4,466.00	0.00	4,466.00		4,466.00	
882.8130.0048	OTHER OPERATING EXPENSES	1,800.00	1,800.00	0.00	1,800.00	0.00	1,800.00		1,800.00	
882.9790.0060	SRLF PRINCIPAL	1,720,000.00	1,720,000.00	1,720,000.00	0.00	0.00	0.00		0.00	
882.9790.0061	SRLF PRINCIPAL	130,000.00	130,000.00	130,000.00	0.00	0.00	0.00		0.00	
882.9790.0070	SRLF INTEREST	62,608.00	62,608.00	61,697.66	910.34	0.00	910.34		910.34	
882.9790.0071	SRLF INTEREST	24,388.00	24,388.00	12,913.30	11,474.70	0.00	11,474.70		11,474.70	
882.9901.0099	TRANSFER TO 702 FUND	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00		0.00	
883.9710.0060	BOND PRINCIPAL	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00		0.00	
883.9710.0070	BOND INTEREST	31,550.00	31,550.00	31,550.00	0.00	0.00	0.00		0.00	
884.9710.0060	BOND PRINCIPAL	10,623.00	10,623.00	10,623.00	0.00	0.00	0.00		0.00	
884.9710.0070	BOND INTEREST	4,742.00	4,742.00	4,741.72	0.28	0.00	0.28		0.28	
887.9710.0060	BOND PRINCIPAL	2,295.00	2,295.00	2,295.00	0.00	0.00	0.00		0.00	
887.9710.0070	BOND INTEREST	1,848.00	1,848.00	1,847.50	0.50	0.00	0.50		0.50	
CAPITAL FUNDS										
900.1989.0012	PROJECT LABOR OVERTIME	0.00	23,185.09	17,282.64	5,902.45	0.00	5,902.45		5,902.45	
900.1989.0040	CONTRACTUAL EXPENDITURES	0.00	199,309.05	199,150.00	159.05	0.00	159.05		159.05	
900.1989.0048	OTHER PROJECT EXPENDITURE	0.00	3,854.60	2,932.97	921.63	0.00	921.63		921.63	
900.1989.0080	FICA & EMPLOY BENEFIT EXP	0.00	2,592.21	1,376.57	1,215.64	0.00	1,215.64		1,215.64	
902.1989.0012	OVERTIME	0.00	5,731.04	0.00	5,731.04	0.00	5,731.04		5,731.04	
902.1989.0020	CONTRACTUAL EQUIPMENT	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00		15,000.00	
902.1989.0040	CONTRACTUAL EXPENSES	0.00	154,041.71	0.00	154,041.71	0.00	154,041.71		154,041.71	
902.1989.0044	PROJECT ENGINEERING	0.00	44,821.00	0.00	44,821.00	0.00	44,821.00		44,821.00	
902.1989.0046	SPECIAL CONSULTING SVCES	0.00	3,960.51	0.00	3,960.51	0.00	3,960.51		3,960.51	
902.1989.0048	OTHER PROJECT EXPENDITURE	0.00	2,371.00	1,991.65	379.35	0.00	379.35		379.35	
902.1989.0082	SOCIAL SECURITY	0.00	404.07	0.00	404.07	0.00	404.07		404.07	
903.1989.0020	EQUIPMENT	0.00	11,806.26	0.00	11,806.26	0.00	11,806.26		11,806.26	
903.1989.0046	SPECIAL CONSULTING SVCES	0.00	1,306.71	0.00	1,306.71	0.00	1,306.71		1,306.71	
903.1989.0048	OTHER PROJECT EXPENDITURE	0.00	4,938.31	1,563.09	3,375.22	0.00	3,375.22		3,375.22	
904.1989.0040	CONTRACTUAL EXPENSES	0.00	2,275.00	2,275.00	0.00	0.00	0.00		0.00	
909.1989.0040	CONTRACTUAL EXPENDITURES	0.00	26,381.22	1,552.82	24,828.40	0.00	24,828.40		24,828.40	
909.1989.0045	IMPROVEMENT CONTRACTS	0.00	200,000.00	0.00	200,000.00	0.00	200,000.00		200,000.00	
910.7140.0040	CONTRACTUAL EXPENDITURES	0.00	16,779.15	0.00	16,779.15	0.00	16,779.15		16,779.15	
910.7140.0044	PROJECT ENGINEERING	0.00	2,057.00	0.00	2,057.00	0.00	2,057.00		2,057.00	
911.7140.0020	PARK EQUIPMENT	0.00	3,382.00	0.00	3,382.00	0.00	3,382.00		3,382.00	
911.7140.0040	CONTRACTUAL EXPENDITURES	0.00	1,116.97	0.00	1,116.97	0.00	1,116.97		1,116.97	
911.7140.0045	CONTRACTED IMPROVEMENTS	0.00	306,404.50	24,394.50	282,010.00	99,450.00	182,560.00		182,560.00	
911.7140.0048	OTHER PROJECT EXPENDITURE	0.00	629.56	29.35	600.21	0.00	600.21		600.21	
911.7140.0049	SERVICES-OTHR.DEPTS/GOVTS	0.00	1,263.97	0.00	1,263.97	0.00	1,263.97		1,263.97	

TOWN OF CARMEL
BUDGET REVISIONS DECEMBER 2015 - #2015/07

ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD UNEXPENDED BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	BUDGET ADJUSTMENT	NET BUDGET BALANCE	BUDGET REVISION #
915.7140.0040	CONTRACTUAL EXPENDITURES	0.00	8,500.00	8,353.60	146.40	0.00	146.40		146.40	
915.7140.0044	PROJECT ENGINEERING	0.00	203,140.00	12,020.00	191,120.00	0.00	191,120.00		191,120.00	
950.5112.0012	PROJECT OVERTIME	0.00	18,141.09	4,441.90	13,699.19	0.00	13,699.19		13,699.19	
950.5112.0045	CONTRACTED PAVING SVCES	0.00	963,684.53	963,959.33	(274.80)	0.00	(274.80)	300.00	25.20	BR#36
950.5112.0048	OTHER PROJECT EXPENDITURE	0.00	34,673.60	22,395.17	12,278.43	0.00	12,278.43		12,278.43	
950.5112.0082	SOCIAL SECURITY BENEFITS	0.00	2,701.49	351.23	2,350.26	0.00	2,350.26	(300.00)	2,050.26	BR#36
951.5130.0024	PURCHASE OF HWY MACHINERY	0.00	273,506.17	27,028.15	246,478.02	243,073.23	3,404.79		3,404.79	
951.5130.0048	OTHER PROJECT EXPENDITURE	0.00	20,000.00	11,090.55	8,909.45	0.00	8,909.45		8,909.45	
952.5112.0040	CONTRACTUAL EXPENSES	0.00	14,628.00	7,613.29	7,014.71	3,390.00	3,624.71		3,624.71	
952.5112.0048	OTHER PROJECT EXPENSES	0.00	3,000.00	2,977.11	22.89	0.00	22.89		22.89	
955.5112.0012	PROJECT OVERTIME	0.00	30,000.00	0.00	30,000.00	0.00	30,000.00		30,000.00	
955.5112.0040	GENERAL EXPENDITURES	0.00	200,000.00	0.00	200,000.00	0.00	200,000.00		200,000.00	
955.5112.0044	PROJECT ENGINEERING	0.00	484,000.00	154,346.61	329,653.39	0.00	329,653.39		329,653.39	
955.5112.0045	CONTRACTED PAVING SVCES	0.00	900,000.00	0.00	900,000.00	0.00	900,000.00		900,000.00	
955.5112.0048	OTHER PROJECT EXPENDITURE	0.00	63,772.86	7,269.84	56,503.02	0.00	56,503.02		56,503.02	
955.5112.0082	SOCIAL SECURITY BENEFITS	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00		10,000.00	
962.8310.0040	CONTRACTUAL EXPENDITURES	0.00	11,232.40	0.00	11,232.40	0.00	11,232.40		11,232.40	
962.8310.0044	PROJECT ENGINEERING	0.00	400.00	0.00	400.00	0.00	400.00		400.00	
962.8310.0048	OTHER PROJECT EXPENSES	0.00	3,356.00	1,218.39	2,137.61	0.00	2,137.61		2,137.61	
965.8310.0040	CONTRACTUAL EXPENDITURES	0.00	5,042.00	0.00	5,042.00	0.00	5,042.00		5,042.00	
966.8310.0040	CONTRACTUAL EXPENDITURES	0.00	10,749.76	1,758.71	8,991.05	0.00	8,991.05		8,991.05	
968.8310.0040	CONTRACTUAL EXPENDITURES	0.00	950.72	0.00	950.72	0.00	950.72		950.72	
968.8310.0044	PROJECT ENGINEERING	0.00	76.05	0.00	76.05	0.00	76.05		76.05	
968.8310.0045	CONTRACT IMPROVEMENTS	0.00	(0.09)	0.00	(0.09)	0.00	(0.09)		(0.09)	
968.8310.0048	OTHER PROJECT EXPENSES	0.00	28,751.52	378.94	28,372.58	0.00	28,372.58		28,372.58	
969.8310.0040	CONTRACTUAL EXPENDITURES	0.00	443.00	0.00	443.00	0.00	443.00		443.00	
971.8130.0040	CONTRACTUAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	945,000.00	945,000.00	BR#37
971.8130.0044	PROJECT ENGINEERING	0.00	0.00	51,801.10	(51,801.10)	106,910.90	(158,712.00)	158,712.00	0.00	BR#37
971.8130.0048	OTHER PROJECT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	8,598.00	8,598.00	BR#37
972.8130.0048	OTHER LEGAL EXPENSES	0.00	(262.50)	0.00	(262.50)	0.00	(262.50)		(262.50)	
974.8130.0144	UPGRADE ENGINEERING	0.00	(4,436.23)	0.00	(4,436.23)	0.00	(4,436.23)		(4,436.23)	
974.8130.0145	CONTRACT IMPROVEMENTS	0.00	(314,509.75)	0.00	(314,509.75)	0.00	(314,509.75)		(314,509.75)	
974.8130.0148	OTHER LEGAL EXPENSES	0.00	(437.50)	0.00	(437.50)	0.00	(437.50)		(437.50)	
977.8130.0044	UPGRADE ENGINEERING	0.00	8,443.10	0.00	8,443.10	0.00	8,443.10		8,443.10	
977.8130.0045	CONTRACTUAL IMPROVEMENTS	0.00	(57,387.46)	0.00	(57,387.46)	0.00	(57,387.46)		(57,387.46)	
977.8130.0048	OTHER PROJECT EXPENSES	0.00	(3,587.50)	0.00	(3,587.50)	0.00	(3,587.50)		(3,587.50)	
990.0037.0099	INTERFUND TRANS.PARKLAND	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00		0.00	
990.9000.0099	INTERFUND TRANSFERS-OTHER	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00		2,000.00	

**RESOLUTION AUTHORIZING ENCUMBRANCES OF 2015 FUNDS
FOR EXPENDITURES IN 2016**

WHEREAS, it is recommended by the Town Comptroller's Office that 2015 Government Budget Funds be encumbered or reserved for the 2016 Budget Appropriations, based on recent approved Town Board Resolutions and/or specific projects in progress for various purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel authorizes the Town Comptroller's Office to Encumber or Reserve unexpended 2015 Government Fund monies for expenditures in fiscal year 2016 as follows:

<u>Purpose of Encumbrance</u>	<u>Accounts</u>	<u>Maximum</u>	<u>Explanation and/or Comments</u>
<u>General Fund</u>			
Justice Court Special Improvements	100-1110-0020	1,820.00	JCAP Court Improvements (Bal.) 12/15
Information Technology	100-1680-0020	13,754.00	Technology Upgrades (Bal) 12/15
Data Imaging Equipment	100-1680-0021	25,000.00	Data Imaging Equipment.
Police Vehicle Accident Repair	100-3120-0024	2,000.00	Police Vehicle Accident Repair (Bal) 12/15
Recreation Bldg Special Repairs	100-7020-0045	44,204.00	Balance of Insurance Claim – Roof Repairs
Chamber Park Improvement	100-7113-0020	15,774.00	Balance from Chamber Park Grant \$ (fence)
Camarda Park Contractual Repairs	100-7117-0040	658.00	Balance of Insurance Claim (12/15)
Recycle Equipment Rental Expense	100-8090-0046	15,000.00	Rental of Screening Machine at Lake Secor
Total General Fund Encumbrances		<u>\$ 118,210.00</u>	

Highway Fund	500-5130-0041	\$ 150,000.00	Machinery/Equipment Capital Expense
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Special Districts

Mahopac Falls Fire Dept	301-3410-0045	\$ 36,000.00	Dry Hydrant Installation Estimate
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Resolution

Offered by: _____

Seconded by: _____

<u>Roll Call Vote:</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	_____	_____
John Lupinacci	_____	_____
Suzanne McDonough	_____	_____
Frank Lombardi	_____	_____
Kenneth Schmitt	_____	_____

February 17, 2016

Town of Carmel Technology Upgrades			
Vendor/Description	Item #	Amount	Total Amount
2016 Budget			33,000.00
Billed by Hewlett Packard			
* Desktop Computer Replacements	Accounting (1)	774.62	
	Assessor (2)	1,549.24	
	Building (2)	1,549.24	
	Engineering (2)	1,402.24	
	Comptroller (1)	774.62	
	Recreation (1)	979.94	
	Tax Receiver (2)	1,549.24	
	Supervisor (1)	774.62	
			9,353.76
Billed by Sullivan Data			
Infrastruce (Hardware warranties/Network UPS Racks)		2,988.03	
Computer Upgrades by Department (Includes relocation costs of several older computers to other workstations)		8,548.64	
Justice Court (Upgrades will be applied through JCAP grant)		2,918.21	
Recreation - Network switch & cable for public access station		1,203.38	
Network Cabling Services - Assessor's Office		725.00	
			16,383.26
Sullivan Data (2015/2016 Installation Services Included In Contract - \$5,000)		-5,000.00	
Difference			-5,000.00
			11,383.26
Total Proposed Upgrades for Work Session 2/10/16			20,737.02
Extend Wifi to Police Department			
Materials		1,833.15	
Services - Sullivan Data		1,400.00	
			3,233.15
Total 2016 Technology Upgrades			23,970.17
Prior year budget balance carry forward			13,754.48
Budget balance after proposed upgrades/purchases as of Feb 2016			22,784.31

I think I have this all put together and correct. There are 3 documents attached.

1) The First document is the upgraded version of the total project. Same document we have been working from for the last several weeks.

2) The second document is the HP Quote for what will be ordered directly from them (PO to HP). The HP and Dell NYS Agg Buy Contracts expired at end of Dec, but they are honoring the prices. As in the past when doing the PO to HP have Dianna provide a template for same as the format required is very specific.

3) The third document is the materials and services Sullivan Data will provide (PO to SDM).

Please let me know if you have any questions after reviewing the attached.

Glenn Sullivan

Town of Carmel 2016 IT Upgrades														
Support, Email and Anti-Virus Subscriptions And Renewals														
1	Sullivan Data	Service And Support Agreement	Town Hall Sullivan Data Service & Support Agreement	\$51,050.00	\$51,050.00	\$51,050.00								
1	Sullivan Data	Email Filtering Service	Sullivan Data Spam Firewall Email Filtering Service - Renewal Before October 15, 2016	\$1,350.00	\$1,350.00	\$1,350.00								
95	Trend Micro	CMRA0044	Trend Micro Worry Free Business Advanced - 1 Year Renewal - Renewal Before November 14, 2016	\$17.94	\$1,704.40									
95	Trend Micro	CMRI0013	Trend Micro Worry Free Business Advanced - 2 Year Renewal	\$32.16	\$3,055.58									
95	Trend Micro	CMRJ0002	Trend Micro Worry Free Business Advanced - 3 Year Renewal	\$48.40	\$4,598.00	Choose 1								
Extend Hardware Warranties On TH-1 TH-2, TH-4 & PD-1 Servers (Expires 11/2/16)														
4	Hewlett Packard	U2JR2PE	HP 1 year post warranty support for 4 HP ProLiant DL380G7 Servers	\$522.60	\$2,090.40	\$2,090.40								
Network Rack UPS														
1	Schneider Electric	SMT1500RM2U	Smart UPS 1500 Rack Mount With Interface Software & Cable Kit	\$680.13	\$680.13									
1.5	Sullivan Data	Infrastructure Services	Replace 1 rack mount UPS unit and configure network interface. Update system documentation to reflect changes.	145.00	\$217.50	\$897.63								
Infrastructure Totals							\$2,988.03							
Computer Upgrades By Department							CMT	NB	23 Disp	UPS	Spk Bar	New Inst	Relo	
Accounting - Replace 1 Existing Computer - Barbara Alosco. Hold Barbara's Existing Computer For Justice Court If They Do Not Receive Grants														
1	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT	\$613.62	\$613.62		1							
1	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format	\$147.00	\$147.00				1					
1	Hewlett Packard	NQ576AA	HP LCD Speaker Bar	\$14.00	\$14.00						1			
1	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$500.00	\$1,274.62						1		
Assessor - Replace 2 Existing Computers - Glenn Drose and Scott McMillan. 1 Existing machine is reconfigured and reinstalled at public access station. Second existing for Justice Court if they do not receive grants														
2	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT	\$613.62	\$1,227.24		2							
2	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format	\$147.00	\$294.00				2					
2	Hewlett Packard	NQ576AA	HP LCD Speaker Bar	\$14.00	\$28.00						2			
2	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$1,000.00							2		
1	Sullivan Data	Installation & Configuration	Relocate and Reconfigure Existing PC - Remove existing profiles and software except that required for Public Access. Lock machine down	\$250.00	\$250.00	\$2,799.24							1	
Building - Replace 2 Existing Computers Angela Delitta and Joseph Wilichoski. Reconfigure and reinstall 1 existing machine at Jordan's desk (set her up as user). Second existing for Justice Court if they do not receive grants.														
2	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT	\$613.62	\$1,227.24		2							
2	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format	\$147.00	\$294.00				2					
2	Hewlett Packard	NQ576AA	HP LCD Speaker Bar	\$14.00	\$28.00						2			
2	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$1,000.00							2		
1	Sullivan Data	Installation & Configuration	Relocate and Reconfigure Existing PC - New user / part time Jordan	\$250.00	\$250.00	\$2,799.24							1	
Court Replace 3 DT PC's and 1 Notebook. The DT PC will either be provided by NYS Court System or from the batch HP 8200 PCs being removed from service. Ann Petricig, Lisa Laquidaraand Pat Genna. The Court Clerk should request the 4 computers from the State and advise on their response. Sullivan Data will provide installation services. Replace existing Backup-UPS devices for Anne Petricig, Lisa Laquidra and Pat Genna.														
4	NYS Court System	Court System Computers	Computer Systems Provided By NYS Court System	\$0.00	\$0.00									
4	NYS Court System	Court System Displays	23" Wide Screen LCD / LED Displays Provided By NYS Court System	\$0.00	\$0.00									
1	NYS Court System	Court System Computers	Laptop Computer Provided by NYS Court System	\$0.00	\$0.00									
3	Schneider Electric	BR1000G	APC Back UPS	\$139.40	\$418.21					3				
5	Sullivan Data	Network Computer Install	Network Installation Services To Replace 5 Existing Computers	\$500.00	\$2,500.00	\$2,918.21						5		
Engineering - Replace 2 Existing Computers - Richard Franzetti and Donna Esteves. Rich existing 24" display stays in place. Both existing computers will be retained in server room as spares.														
2	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT	\$613.62	\$1,227.24		2							
1	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format - Keep Richard's Existing 24" Display	\$147.00	\$147.00				1					
2	Hewlett Packard	NQ576AA	HP LCD Speaker Bar	\$14.00	\$28.00						2			
2	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$1,000.00	\$2,402.24						2		
Finance - Replace 1 Existing Computer - MaryAnn Maxwell. Move to Weather Station computer in Highway														
1	Hewlett Packard	C8N27AV - NYS OGS BTO	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT	\$613.62	\$613.62		1							
1	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format	\$147.00	\$147.00				1					
1	Hewlett Packard	NQ576AA	HP LCD Speaker Bar	\$14.00	\$14.00						1			
1	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs	\$500.00	\$500.00	\$1,274.62						1		
Highway - Replace Weather computer on Marc's Desk with existing 8200 from Finance														
1	Sullivan Data	Installation & Configuration	Relocate and Reconfigure Existing PC	\$250.00	\$250.00	\$250.00							1	

[illegible]

**PRICE QUOTATION****Quote Number: 10859411-2**

Quote Date : January 29, 2016

Revised Date : January 29, 2016

Expires: February 28, 2016

Provided by: Ray Valle

Glenn Sullivan

CARMEL TOWN HALL

Big Deal Number: **92576224**

Contract: FED - GSA SCHED70 COOPERATIVE PURCHASE (GS-35F-446AA-COOP)

Product availability and product discontinuation is subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order. HP INC. PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE.

Item	Part No.	Description	Qty.	Unit Price	Extended
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Group:

1.		Configurable- HP EliteDesk 800 G2 TWR L1G77AV	11	\$613.62	\$6,749.82
	L1G77AV	Product - HP EliteDesk 800 G2 TWR			
		*Note - L1G76AV - A maximum of 4 PCIE (two 1x16 and two 1x1 OR one 1x16 and three 1x1 OR 0 1x16 and four 1x1) devices are allowed. A combined maximum of 4 total slots available.			
	L1K31AV#ABA	Operating system - Windows 7 Professional 64			
		ENERGY STAR® label - None			
		Chipset - Intel® Q87 Express Chipset			
	L1G82AV	Chassis configuration - HP EliteDesk 800 G2 TWR STD			
		Chassis			
	N8G73AV	Processor - Intel Core i7-6700 3.4G 8M 2133 4C CPU			
	L1G68AV	Memory - 8GB DDR4-2133 DIMM (2x4GB) RAM			
	L1Z36AV	1st hard drive - 500GB 7200 RPM SATA 2.5 HDD			
		2nd hard drive - No Item Selected			
		3rd hard drive - None Selected			
	L1Z46AV	Optical drive - Slim Desktop SuperMulti DVDRW ODD (A selection from this category is Required (Min=1) if Internal Storage HP 9.5mm Slim Removable SATA 500GB is not selected)			
		Graphics - No Item Selected			
		Integrated Network - Intel® i219LM Gigabit Network Connection			
	L1R47AV#ABA	Keyboard - HP USB Business Slim Keyboard			
	C8N39AV	Mouse - HP USB Mouse			
	L1P91AV	Packaging - Single Unit (TWR) Packaging			
	L1Z49AV#ABA	Country kit - HP EliteDesk 800 Country Kit			
	P1V44AV	Labels - Intel Inside Core i7 TWR Label			
	L2X27AV#ABA	Warranty - 3/3/3 TWR Warranty			
2.		Configurable- HP EliteDesk 800 G2 TWR L1G77AV	1	\$699.94	\$699.94
	L1G77AV	Product - HP EliteDesk 800 G2 TWR			
		*Note - L1G76AV - A maximum of 4 PCIE (two 1x16 and two 1x1 OR one 1x16 and three 1x1 OR 0 1x16 and four 1x1) devices are allowed. A combined maximum of 4 total slots available.			
	L1K31AV#ABA	Operating system - Windows 7 Professional 64			
		ENERGY STAR® label - None			

Note: For detailed warranty information, please link to "URL" for more information www.hp.com/go/specificwarrantyinfo.

Sales taxes added where applicable. Freight is FOB Destination.

**PRICE QUOTATION****Quote Number: 10859411-2**

Quote Date : January 29, 2016

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Expires: February 28, 2016

Provided by: Ray Valle

Glenn Sullivan

CARMEL TOWN HALL

Big Deal Number: **92576224**

Contract: FED - GSA SCHED70 COOPERATIVE PURCHASE (GS-35F-446AA-COOP)

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Item	Part No.	Description	Qty.	Unit Price	Extended
	L1G82AV	Chipset - Intel® Q87 Express Chipset			
	N8G73AV	Chassis configuration - HP EliteDesk 800 G2 TWR STD Chassis			
	L1G54AV	Processor - Intel Core i7-6700 3.4G 8M 2133 4C CPU			
	L1Z12AV	Memory - 16GB DDR4-2133 DIMM (2x8GB) RAM			
	L1Z46AV	1st hard drive - 1TB 7200 RPM SATA 6G 3.5 HDD 2nd hard drive - No Item Selected 3rd hard drive - None Selected			
	L1R47AV#ABA	Optical drive - Slim Desktop SuperMulti DVDRW ODD (A selection from this category is Required (Min=1) if Internal Storage HP 9.5mm Slim Removable SATA 500GB is not selected)			
	C8N39AV	Graphics - No Item Selected			
	L1P91AV	Integrated Network - Intel® i219LM Gigabit Network Connection			
	L1Z49AV#ABA	Keyboard - HP USB Business Slim Keyboard			
	P1V44AV	Mouse - HP USB Mouse			
	L2X27AV#ABA	Packaging - Single Unit (TWR) Packaging			
		Country kit - HP EliteDesk 800 Country Kit			
		Labels - Intel Inside Core i7 TWR Label			
		Warranty - 3/3/3 TWR Warranty			
3.		New! HP EliteDisplay E232 Monitor	11	\$147.00	\$1,617.00
		(ENERGY STAR)			
	M1N98AA#ABA (Open Market Item)				
	M1N98AA#ABA	Monitors - HP EliteDisplay E232 Monitor (Open Market Item) Contrast ratio - 1000:1 Contrast Ratio Brightness (typical) - 250 nits Tilt - Tilt: -5° to +25° Height adjustability range - None Input Signal - (1) DisplayPort 1.2, (1) HDMI 1.4, (1) VGA HDCP support on DisplayPort and HDMI Pivot rotation - 90° pivot rotation Horizontal/Vertical viewing angle (typical) - 178/178 degrees Max Power Rating - 35 Watts Native resolution - 1920 x 1080			

Note: For detailed warranty information, please link to "URL" for more information www.hp.com/go/specificwarrantyinfo.

Sales taxes added where applicable. Freight is FOB Destination.

**PRICE QUOTATION**

Page 3 of 4

Quote Number: 10859411-2

Quote Date : January 29, 2016

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CARMEL TOWN HALL

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Contract: FED - GSA SCHED70 COOPERATIVE PURCHASE (GS-35F-446AA-COOP)

Product availability and product discontinuation is subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order. HP INC. PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE.

Item	Part No.	Description	Qty.	Unit Price	Extended
		Response rate (typical, rise and fall) - 7 ms response time Asset Control - None Integrated speakers - No Integrated speakers Anti-Glare and Anti-Static - Anti-Glare: Yes Anti-Static: No Energy Efficiency - ENERGY STAR® qualified Warranty - Protected by HP, including a 3 year standard limited warranty. Optional Care Pack Services are extended service contracts which go beyond your standard warranties.			
4.	QK555AT	HP 1TB 7200rpm SATA (NCQ/Smart IV) 6Gbp/s Hard Drive (Open Market Item)	1	\$119.00	\$119.00
5.	NQ576AA	HP LCD Speaker Bar (Open Market Item)	12	\$14.00	\$168.00
SUB TOTAL :					\$9,353.76

TOTAL PRICE :**\$9,353.76**

To ensure the accurate and timely processing of your order, please include quote # 10859411-2 on your Purchase Order.

GET MORE FOR YOUR MONEY

Make the most of your budget and protect against technology obsolescence. Lease these HP products with a purchase price of \$9,353.76 for 36 months for as little as \$302.97 per month. At the end of the lease, send the equipment back to HP Financial Services and upgrade to new technology or purchase the equipment at its fair market value.*

GET MORE WITH HP FINANCIAL SERVICES

For more information, call Hewlett-Packard Financial Services Company at 1-888-277-5942 and talk to a financial services representative who specializes in supporting government and education entities.

Note: For detailed warranty information, please link to "URL" for more information www.hp.com/go/specificwarrantyinfo.

Sales taxes added where applicable. Freight is FOB Destination.



PRICE QUOTATION

Page 4 of 4

Quote Number: 10859411-2

Quote Date : January 29, 2016

Revised Date : January 29, 2016

Expires: February 28, 2016

Provided by: Ray Valle

Glenn Sullivan

CARMEL TOWN HALL

Big Deal Number: **92576224**

Contract: FED - GSA SCHED70 COOPERATIVE PURCHASE (GS-35F-446AA-COOP)

Product availability and product discontinuation is subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order. HP INC. PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE.

Item	Part No.	Description	Qty.	Unit Price	Extended
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* The monthly payment amount is for a lease commencing on or before 2/28/2016 with a term of 36 months and a fair market value purchase option at the end of the lease term. This and other leasing and financing options are available through Hewlett-Packard Financial Service Company (HPFSC) or one of its affiliates to qualified education and state and local customers in the U.S. and subject to credit approval and execution of standard HPFSC documentation. Fees and other restrictions may apply. This is not a commitment to lease. Rates and payments are subject to change at any time without notice. Leasing and financing options for Federal governmental agencies (subject to a \$50,000 minimum) are available from Hewlett-Packard Company.

Comments:

Note: For detailed warranty information, please link to "URL" for more information www.hp.com/go/specificwarrantyinfo.

Sales taxes added where applicable. Freight is FOB Destination.

Town of Carmel 2016 IT Upgrades			Sullivan Data Items Only	Proposal 11323		Page 1										
Support, Email and Anti-Virus Subscriptions And Renewals																
1	Sullivan Data	Service And Support Agreement	Town Hall Sullivan Data Service & Support Agreement - Currently in a 3 year agreement.		\$51,050.00	\$51,050.00	\$51,050.00									
1	Sullivan Data	Email Filtering Service	Sullivan Data Spam Firewall Email Filtering Service - Renewal Before October 15, 2016		\$1,350.00	\$1,350.00	\$1,350.00									
95	Trend Micro	CMRA0044	Trend Micro Worry Free Business Advanced - 1 Year Renewal - Renewal Before November 14, 2016		\$17.94	\$1,704.40										
95	Trend Micro	CMRI0013	Trend Micro Worry Free Business Advanced - 2 Year Renewal		\$32.16	\$3,055.58										
95	Trend Micro	CMRJ0002	Trend Micro Worry Free Business Advanced - 3 Year Renewal		\$48.40	\$4,598.00	Choose 1									
Extend Hardware Warranties On TH-1 TH-2, TH-4 & PD-1 Servers (Expires 11/2/16)																
4	Hewlett Packard	U2JR2PE	HP 1 year post warranty support for 4 HP ProLiant DL380G7 Servers		\$522.60	\$2,090.40	\$2,090.40									
Network Rack UPS																
1	Schneider Electric	SMT1500RM2U	Smart UPS 1500 Rack Mount With Interface Software & Cable Kit		\$680.13	\$680.13										
1.5	Sullivan Data	Infrastructure Services	Replace 1 rack mount UPS unit and configure network interface. Update system documentation to reflect changes.		145.00	\$217.50	\$897.63									
					Infrastructure Totals		\$2,988.03									
Computer Upgrades By Department							CMT	NB	23 Disp	UPS	Spk Bar	New Inst	Relo			
Accounting - Replace 1 Existing Computer - Barbara Alosco. Hold Barbara's Existing Computer For Justice Court If They Do Not Receive Grants																
1	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT					1								
1	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format						1							
1	Hewlett Packard	NQ576AA	HP LCD Speaker Bar								1					
1	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs		\$500.00	\$500.00	\$500.00						1			
Assessor - Replace 2 Existing Computers - Glenn Drose and Scott McMillan. 1 Existing machine is reconfigured and reinstalled at public access station. Second existing for Justice Court if they do not receive grants																
2	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT					2								
2	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format						2							
2	Hewlett Packard	NQ576AA	HP LCD Speaker Bar								2					
2	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs		\$500.00	\$1,000.00							2			
1	Sullivan Data	Installation & Configuration	Relocate and Reconfigure Existing PC - Remove existing profiles and software except that required for Public Access. Lock machine down		\$250.00	\$250.00	\$1,250.00								1	
Building - Replace 2 Existing Computers Angela Delitta and Joseph Wilichoski. Reconfigure and reinstall 1 existing machine at Jordan's desk (set her up as user). Second existing for Justice Court if they do not receive grants.																
2	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT					2								
2	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format						2							
2	Hewlett Packard	NQ576AA	HP LCD Speaker Bar									2				
2	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs										2			
2	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs		\$500.00	\$1,000.00							2			
1	Sullivan Data	Installation & Configuration	Relocate and Reconfigure Existing PC - New user / part time Jordan		\$250.00	\$250.00	\$1,250.00								1	
Court Replace 3 DT PC's and 1 Notebook. The DT PC will either be provided by NYS Court System or from the batch HP 8200 PCs being removed from service. Ann Petricig, Lisa Laquidaraand Pat Genna. The Court Clerk should request the 4 computers from the State and advise on their response. Sullivan Data will provide installation services. Replace existing Backup-UPS devices for Anne Petricig, Lisa Laquidra and Pat Genna.																
4	NYS Court System	Court System Computers	Computer Systems Provided By NYS Court System													
4	NYS Court System	Court System Displays	23" Wide Screen LCD / LED Displays Provided By NYS Court System													
1	NYS Court System	Court System Computers	Laptop Computer Provided by NYS Court System													
3	Schneider Electric	BR1000G	APC Back UPS		\$139.40	\$418.21					3					
5	Sullivan Data	Network Computer Install	Network Installation Services To Replace 5 Existing Computers		\$500.00	\$2,500.00	\$2,918.21								5	
Engineering - Replace 2 Existing Computers - Richard Franzetti and Donna Esteves. Rich existing 24" display stays in place. Both existing computers will be retained in server room as spares.																
2	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT					2								
1	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format - Keep Richard's Existing 24" Display						1							
2	Hewlett Packard	NQ576AA	HP LCD Speaker Bar									2				
2	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs		\$500.00	\$1,000.00	\$1,000.00							2		
Finance - Replace 1 Existing Computer - MaryAnn Maxwell. Move to Weather Station computer in Highway																
1	Hewlett Packard	C8N27AV - NYS OGS BTO	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT					1								
1	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format						1							
1	Hewlett Packard	NQ576AA	HP LCD Speaker Bar									1				
1	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs		\$500.00	\$500.00	\$500.00							1		
Highway - Replace Weather computer on Marc's Desk with existing 8200 from Finance																
1	Sullivan Data	Installation & Configuration	Relocate and Reconfigure Existing PC		\$250.00	\$250.00	\$250.00									1

Town of Carmel 2016 IT Upgrades				Sullivan Data Items Only			Proposal 11323		Page 1									
Recreation - Replace 1 Existing Computer - Sue Schwenk Which Is Master Computer / Shared Server - Existing Machine To Be Reconfigured & Installed In The First Aid Room For Public Access																		
1	Hewlett Packard	C8N27AV - NYS OGS BTO	800G1 Elite CMT I7-4790 3.6G 16GB 1TB DVDRW Onboard Video Win 7Pro 64BIT							1								
1	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format									1						
1	Hewlett Packard	NQ576AA	HP LCD Speaker Bar												1			
1	Hewlett Packard	QK555AT	Second 1TB SATA Drive For Raid 1 Operation															
1	Hewlett Packard	B7B69A	HP RDX External USB3 Backup System			\$315.52	\$315.52											
4	Hewlett Packard	Q2044A	HP RDX 1TB Removable Disk Cartridge			\$176.08	\$704.31											
1	Sullivan Data	Installation & Configuration	Installation / Configuration For New PCs. Installation includes setup of a Shared Server with redundant drives, file sharing and backup			\$750.00	\$750.00	\$1,769.83								1.5		
Receiver - Replace 2 Existing Computers - Gary Kierman And What Is Now Labeled Spare Computer. Replace Existing Backup-UPS units for Front Counter and Kathleen Kraus. Existing machines retained as spares.																		
2	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT							2								
2	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format									2						
2	Hewlett Packard	NQ576AA	HP LCD Speaker Bar												2			
2	Schneider Electric	BR1000G	APC Back UPS			\$139.40	\$278.81							2				
2	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs			\$500.00	\$1,000.00	\$1,278.81								2		
Supervisor - Replace 1 Existing Computer - Anne Pasquerello - Existing Computer To Reception																		
1	Hewlett Packard	C8N27AV - NYS OGS	800G1 Elite CMT I7-4790 3.6G 8GB 500GB DVDRW Onboard Video Win 7Pro 64BIT							1								
1	Hewlett Packard	C9V75AA - NYS	E231 23" Wide Screen LED 1920x1080 1000:1 Contrast - 16x9 Wide Format									1						
1	Hewlett Packard	NQ576AA	HP LCD Speaker Bar												1			
1	Sullivan Data	Installation & Configuration	Installation / Configuration Services For New PCs			\$500.00	\$500.00	\$500.00								1		
Reception - Replace Computer For Lori Jean Wollman With Machine From Anne P.																		
1	Sullivan Data	Installation & Configuration	Relocate and Reconfigure Existing PC			\$250.00	\$250.00	\$250.00									1	
												CMT	NB	23 Disp	UPS	Spk Bar	New Inst	
												12	0	11	5	12	19.5	
Recreation - Prepare For Hosted Registration Program - Network Switch & Cabling Addition - 1 Existing Machine To Be Reconfigured & Installed In The First Aid Room For Public Access																		
1	Sullivan Data	Installation & Configuration	Relocate and Reconfigure 1 Existing PC & Setup In First Aid Office With New Local Printer To Print Receipts.			\$250.00	\$250.00											
1	Sullivan Data	Installation & Configuration	Install 1 new wall mount shelf for switch and cable modem. Reconfigure & reinstall 8 port switch removed from the Highway department, Patch out switch to patch panel and cable modem.			290.00	\$290.00											
1	Sullivan Data	Cabling Install & Certification	Re-terminate all existing network cabling in the back office into a new 12 port wall mount patch panel. Install 1 new network cable into the Recreation Department First Aid Office for the public access computer. Cable will be installed using wiremold along baseboard and a surge mount box.			240.00	\$240.00											
1	Sullivan Data	Cabling Materials	1 12 port patch panel, 1 U1 steel shelf, 9 Cat5e patch cords, 20' Cat5e cable, box, jack, faceplate & Wiremold			195.00	\$195.00											
1	Hewlett Packard	J9449A - Existing	HP 1810-8G All Gigabit Switch - Existing In Spares - Removed From Highway During Fiber Upgrade			\$0.00	\$0.00											
1	Hewlett Packard	C5F93A	HP LaserJet M402N Networkable Local / Network Printer (Replaces M401)			\$203.63	\$203.63											
1	Belkin	F3U133-06	6' Belkin USB Cable			\$4.95	\$4.95											
1	Sullivan Data	PRO7	American Power Surge Arrest Professional			\$19.80	\$19.80	\$1,203.38										
Network Cabling Services - New NW Cables To Be Installed In Assessor (Copier) and 1 Additional Cable To Second Floor For Future User																		
1	Sullivan Data	Cabling Install & Certification	Install, terminate and certify 1 new network cable from the server room patch panel to the Assessor's office. Run a second cable at the same time to the second floor for future use. It will be left long and looped in the ceiling to reach any office on the floor. Patch out the new cable to the switch and provide patch cord from the wall to the copier.			600.00	\$600.00											
1	Sullivan Data	Cabling Materials	350' Cat5e plenum cable, 2 5' patch cords, 1 14' patch cords, 1 Cat5e jack, 1 surface mount box, 1 TSR1 wiremold			125.00	\$125.00	\$725.00										
Group Totals & Deducts																		
Materials And Services Breakdown																		
	Sullivan	Services To Be Provided	Services To Be Provided As Described In Detail Above - Includes \$5,000 Deduct For Install Services Provided In Support Agreement															
		Hardware, Software & Materials To Be Provided	Hardware, Software and Materials To Be Provided As Described In Detail Above.															
												</						

TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone* 

TO: TOWN BOARD

DATE: FEBRUARY 2, 2016

RE: FEBRUARY 10TH WORKSESSION

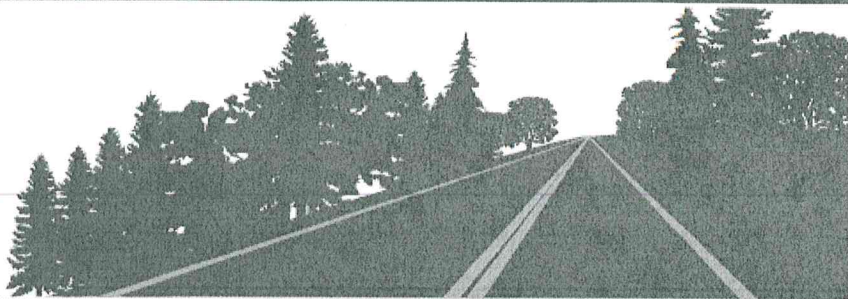
I am requesting approval to attend the 2016 NYS Local Roads & Bridges Advocacy Campaign, March 8 & 9, 2016 in Albany.

Total cost, not to exceed \$309, as follows:

- Hotel, March 8th, \$209 for the night
- Misc Expenses \$100

local roads matter!

2016 Grassroots Advocacy Campaign
FOR LOCAL ROADS & BRIDGES



March 8-9, 2016 • Hilton Albany • Albany, NY

Co-hosted by



The New York State County
Highway Superintendents
Association, Inc.



NYS Association of
Town Superintendents
of Highways, Inc.

Advocacy Day
Details

Registration

Hotel

Directions

Sponsorship

Legislative
Center

Media Center

REGISTER ONLINE HERE

**RESERVE A SPONSORSHIP
ONLINE HERE**

Thank You Sponsors!

Chemung Supply Corp.--
Badges

LADA--T-Shirts

The Gorman Group--Partial
Breakfast Sponsor



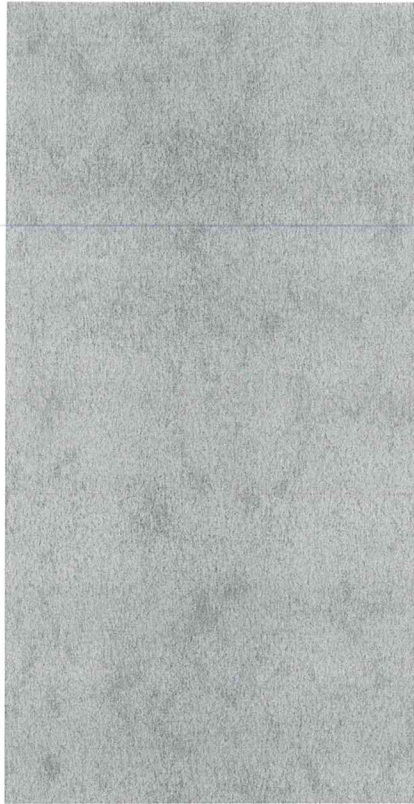
New York State
County Highway
Superintendents
Association



New York State
Association of
Town Superintendents
of Highways



Local roads and bridges account for 87% of the roads, 52% of the bridges, and 48% of



the vehicle mileage logged in New York State. Local roads and bridges are a vital and indispensable part of our transportation infrastructure. Local roads matter to every New Yorker—they generate jobs and support employment, they enable us to travel to work, school, doctor offices, airports, dinner, and ballgames; for truckers to deliver goods and tourists to visit our cities. Local roads are crucial to New York's mobility and matter to all of us.

600 County and Town Highway Officials and Advocates Rally Capital for much needed funding for local roads.

Advocacy Day 2015 was a a major effort. The support from various legislators, the coverage spreading our message that **LOCAL ROADS MATTER** is a direct reflection on the effort placed on having legislative meetings leading up to the actual Advocacy event. We want to thank all county, town, and affiliate members and their staff that sent letters, visited their Senators and Assemblymembers, hosted meetings, and voiced our message for increased funding for local roads.

Thank you to Team Leaders, Town and County Executive Committees, Legislative Committees and Co-Chairs for working together to make our event a **great success!**

For Further Information

Any questions about the Grassroots Campaign should be directed to NYSCHSA Headquarters by calling Vicki Charbonneau at (518) 465-1694 or emailing info@countyhwy.org or NYSAOTSOH Headquarters by calling, Megan Osika at (518) 729-2483 or emailing info@nystownhwy.org.

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Website designed by ADG Communications and Design

TOWN OF CARMEL HIGHWAY DEPARTMENT

WS #s 8&9

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL SIMONE
Superintendent of Highways

845.628.7474
FAX 845.628.1471
MSimone@bestweb.net

FROM THE DESK OF: *Michael Simone*



TO: TOWN BOARD

DATE: FEBRUARY 2, 2016

RE: FEBRUARY 10TH WORKSESSION

I am requesting approval to put the following items out to bid:

Bituminous Concrete
Catch Basins & Sumps with Tops
Crushed Gravel
Drainage Pipe – Aluminum Culvert Pipe
Polyethylene Pipe
Steel Culvert Pipe
Granular Base (Item 4)
Road Oil, Cut Backs, etc.
Run of Bank Gravel

Furthermore, I would like to discuss the 2016 budget for the following:

- Capital Building
 - New/Relocate Fuel Tanks with NEW Dispensing Systems
(See American Petroleum Quote)
 - Garage back wall crumbling/needs reinforcement
(Quotes to follow)
- Capital Drainage - \$200,000
- Capital Paving - \$500,000
- Capital Equipment - \$450,000
 - Two New 6-Wheel 2X4 Dump Trucks w/ Plow & Wing
 - One (Lowboy) Heavy Duty Dual-Wheel 4X4 Pickup Chassis w/ Dump



63 Orange Avenue
Walden, NY 12586

Estimate

Date	Estimate #
1/28/2016	327

Name / Address
Town Of Carmel Highway Garage 55 McAlpin Ave Mahopac, NY 10541

Ship To
Town Of Carmel Highway Garage 55 McAlpin Ave Mahopac, NY 10541

			Project
Description	Qty	Rate	Total
customer requests an estimate to relocate the current Diesel fueling equipment to 20 Old Rt 6-Carmel. Rig ,hoist and transport, offload 4000 gallon AG diesel tank , stairs and pump. Reinstall on owner supplied concrete pad with containment . Run new conduits for power and phone to pump to send and receive fuel transactions data .	1	19,450.00	19,450.00T
NOTE Town to provide loader and operator to hoist the tank on our truck and offload also-both sites ! Bid & Proposal: Supply and install new 6000g above ground DW steel tank with 20%OP CHAMBER, access ladder, all tank trim, including Veeder-Root -TLS-300c, electronic tank gauge, high level alarm and leak sensor, new Gasboy 9153 with pulsar single hi - gallonage diesel suction dispenser and hardware, above ground electric , new above ground piping and new FuelMaster 2500 system for fuel management includes software, 100 Prokees, Prokee encoder, network card, short haul modem	1	86,000.00	86,000.00T
Second FuelMaster 2500 +system, hardware, network card, phone line modem(at old Rt 6	1	5,995.00	5,995.00T
Sales Tax		0.00%	0.00
Please sign and accept the estimate, Add a \$10,000 deposit and return to our office			Total \$111,445.00



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

☒ Work Session 2/10/16

☐ Agenda _____

DATE: January 29, 2016

TO: Ken Schmitt, Supervisor
Carmel Town Hall

FROM: James R. Gilchrist, CPRP
Director, Recreation and Parks

WS #10

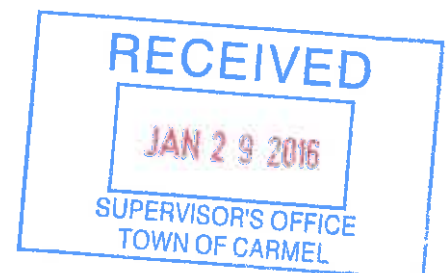
SUBJECT: Summer Camp Bus Bid

In preparation for our upcoming camp season, it is necessary for us to go out to bid for bus transportation for our camp trips. I am requesting your authorization to proceed with the bid process.

I have attached a Bid Form and description of services for your review.

Please contact me if you have any questions.

/sms
Attachments





TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

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EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

Town of Carmel - Mahopac, NY 10541
Bid Form
Bus Transportation for 2016 Summer Camp Trips

The undersigned, being experienced and responsible for bus transportation, agrees to provide for the Town of Carmel, bus transportation for 2016 Summer Camp trips in accordance with the attached specifications of the Town of Carmel.

Please enter your price below for each trip, per bus, to complete all specified work required in the bid.
(Please write in Bid Price in figures and words).

Price Trip #1 \$ _____

Price Trip #2 \$ _____

Price Trip #3 \$ _____

Representative's Signature: _____

Bidder's Legal Name: _____

Address: _____

Telephone Number: _____

Date: _____

BIDS MUST BE SUBMITTED WITH THIS FORM



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

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EMAIL: carmelrecreation@ci.carmel.ny.us

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General Conditions

1. TYPE AND LOCATION OF WORK

- a. The work shall comprise of all labor, material and equipment necessary to complete the work.
- b. It is the intent of the Town of Carmel to enter into a contract with a properly equipped and qualified company for Bus Transportation Services in the Town of Carmel on an as need basis.

2. PAYMENT

- a. Prices bid shall be full compensation for all labor, materials, use of tools and equipment, insurance, overhead and other costs necessary as required and specified herein.
- b. Payment will be made after submission of an invoice, verification by the Recreation Department of work completed, and approval by the responsible individual(s).

3. ORDER AND DIRECTION OF WORK

The work to be done shall be under the general supervision of the local municipal representative. The contractor shall immediately comply with any and all orders and instructions given. The order of sequence of execution of the work and the general conducts shall be subject to the approval and direction of the local municipal representative.

4. CONDITIONS AT WORK SITE

It is expected that bidders will make personal inspections of the both departure and arrival locations to obtain necessary information as to enable them to make up their bids intelligently. No allowance will be made for any claim that bids were made on incomplete information as to the nature and character of the bid requirements or work involved.

5. SPECIFIC BID DETAILS

- a. Provide safe and reliable transportation to the following destinations, using the approximate departure and return arrival times. Buses needed for each trip is an approximate total based upon past use. Buses will be required to depart from as many as three separate locations and return to those locations.



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

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TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

5. SPECIFIC BID DETAILS (continued)

TRIP #1

Wednesday, July 13th, 2016: Departure Time 9:30a.m. – Return Time 4:00p.m.

Quassy Amusement Park

2132 Middlebury Road, Route 64

Middlebury, CT 06762

Approximately 10 buses total, departing from and returning to 3 locations (Lakeview School, Fulmar Road School, and Sycamore Park)

TRIP #2

Wednesday, July 20th, 2016: Departure Time 9:30a.m. – Return Time 4:00p.m.

My Three Sons Family Fun Center

62 Wall Street

Norwalk, CT, 06850

Approximately 10 buses total, departing from and returning to 3 locations (Lakeview School, Fulmar Road School, and Sycamore Park)

TRIP #3

Friday, July 29th, 2016: Departure Time: 11:00 a.m. – Return Time: 2:00p.m.

Putnam County 4-H Fair

Putnam County Veterans Memorial Park

201 Gipsy Trail Road

Carmel, NY 10512

Approximately 2 buses total, departing from and returning to 1 location (Sycamore Park)



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

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EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

5. SPECIFIC BID DETAILS (continued)

- b. The buses must report to the following departure and return locations for all trips **one half hour** before the scheduled departure time of each trip. Each trip (Section a) lists the departure locations that will be used. The following are the street address for those locations. The Town has the right to split the buses between those locations to accommodate all of the passengers from each location.

Fulmar Road Elementary School
55 Fulmar Road
Mahopac, NY 10541

Lakeview Elementary School
112 Lakeview Drive
Mahopac, NY 10541

Sycamore Park
790 Long Pond Road
Mahopac, NY 10541

- c. All vendors must meet the following requirements in order to be eligible to perform this service:
- All buses must meet NYS DOT (New York State Department of Transportation) requirements.
 - All buses must bear required registration and inspection stickers and be equipped with at least a first-aid kit, tools, fire extinguisher, and flares.
 - All drivers must be at least 18 years old and possess a valid operator's license.
 - Must supply a current roster of drivers, along with current copies of driver licenses upon bid awarding
- d. Each proposal must consist of a cost per bus per trip. Each bidder must be able to supply the approximate buses needed for each trip scheduled, however the town is not obligated to use the approximate number of buses needed. More or less buses may be used according to the needs of each trip. Bus numbers will be finalized by 2:00 p.m. on the Monday before each scheduled trip.
- e. If a trip is cancelled, the Town will notify the vendor by 7:00 a.m. the day of the scheduled trip without penalty or financial obligation from the Town of Carmel.
- f. The successful bidder shall be required to carry insurance of at least \$2 million with proof of insurance submitted with proposal.



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

Town of Carmel
Recreation Department
Contractors Qualifications Questionnaire

Bid for: **Bus Transportation for 2016 Summer Camp Trips**

Year which company first began providing bus transportation services: _____

Four municipalities/private companies to which bus transportation services have been provided, within the last year, including contact person and telephone number.

1. Name: _____
Address: _____

Contact Person: _____
Telephone Number: _____

2. Name: _____
Address: _____

Contact Person: _____
Telephone Number: _____

3. Name: _____
Address: _____

Contact Person: _____
Telephone Number: _____

4. Name: _____
Address: _____

Contact Person: _____
Telephone Number: _____



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MAHOPAC, NEW YORK 10541

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WEB: <http://www.carmelny.org>

List of equipment currently owned, operated and available for use in this contract:

Type: _____
Make: _____
Model: _____
Year Acquired: _____
Condition: _____

Type: _____
Make: _____
Model: _____
Year Acquired: _____
Condition: _____

Type: _____
Make: _____
Model: _____
Year Acquired: _____
Condition: _____

Type: _____
Make: _____
Model: _____
Year Acquired: _____
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Year Acquired: _____
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Make: _____
Model: _____
Year Acquired: _____
Condition: _____

Type: _____
Make: _____
Model: _____
Year Acquired: _____
Condition: _____

Type: _____
Make: _____
Model: _____
Year Acquired: _____
Condition: _____

All Star Transportation
7 Dodd Road
New Milford, CT 06776
Phone: (860) 354-2705

Arthur F. Mulligan, Inc.
P.O. Box 250 - 2 Tillson Road
Tillson, NY 12486-0250
(845) 658-8600

Baumann & Sons Buses, Inc.
3355 Veterans Memorial Highway
Ronkonkoma, NY 11779
(631) 471-4600

Birnie Bus Service, Inc.
P.O. Box 630
Rome, NY 13442-0630
(315) 336-3950

Central Bus Company
845 Nepperhan Avenue
Yonkers, NY 10701
(914) 423-3200
(914) 423-0661 – Fax

Chappaqua Transportation, Inc.
130 Hunts Lane - P.O. Box 335
Chappaqua, NY 10514
(914) 238-4404

Chestnut Ridge Transit, Inc.
401 Route 17
Hillburn, NY 10931
(845) 357-0904

Ethan Allen Ent., Inc.
113 Hunter Street
Kingston, NY 12401
(845) 338-6817

G & G Bus Service, Inc.
15 Industrial Drive - P.O. Box 626
Florida, NY 10921
(845) 651-7200

Gallagher Bus Service Corp.
P.O. Box 2628
Newburgh, NY 12550
(845) 565-7900

George M. Carroll, Inc.
Box 2522 - 7 Route 17K
Newburgh, NY 12550
(845) 565-8300

Gershowitz Bus Company
5008 Main Street
South Fallsburg, NY 12779
(845) 434-0511

Haverstraw Transit, Inc.
200 Riverside Avenue - P.O. Box 350
Haverstraw, NY 10927
(845) 429-3407

Briarcliff Bus Co., Inc.
P.O. Box 9103
Scarborough, NY 10510
(914) 941-5139

Hudson Valley Charters
6 Dogwood Road
Cortlandt Manor, NY 10567
(914) 788-1000
(914) 788-9215 – Fax

Mid-City Transit Corporation
518 North Street - Rt. 17M, Box 202
Middletown, NY 10940
(845) 343-4702

Partners in Safety, Inc.
800 Route 17M
Middletown, NY 10940
(845) 341-0515

Peter Brega, Inc.
500 Kings Highway - P.O. Box 152
Valley Cottage, NY 10989
(845) 268-6107

Rolling V. Bus Corporation
5008 Main Street
South Fallsburg, NY 12779
(845) 434-0511

We Transport
35 Norm Avenue
Bedford Hills, NY 10507
(914) 234-8668

Royal Coach Lines, Inc.
1010 Nepperhan Avenue
Yonkers, NY 10703
Attn: Steven Dipaolo
(914) 965-0733

Service Tours
PO Box 51
845 Nepperhan Avenue
Yonkers, NY 10703
1-800-287-2427
(914) 423-0661 - Fax

Student Bus Company
16 Hoffman Street
Spring Valley, NY 10977
(845) 371-0800

Supertrans NY, Inc.
60 Alexander Street
Yonkers, NY 10701
(914) 968-3300

The Trans Group, LLC
56 West Church Street
Spring Valley, NY 10977
(845) 356-2200

West Point Tours, Inc.
P.O. Box 125
Vails Gate, NY 12584
(845) 561-2671

White Plains Bus Company, Inc.
P.O. Box 823C
White Plains, NY 10603-0823
(914) 328-1400

Visconti Bus Services, LLC
17-23 Dickson Street
Newburgh, NY 12550
(845) 562-4040



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

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EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

DATE: February 1, 2016

WS #11

TO: Carmel Town Board
Carmel Town Hall

FROM: James R. Gilchrist, CPRP
Director, Recreation and Parks

☒ Work Session 2/10/16

☐ Agenda _____

SUBJECT: Registration Software

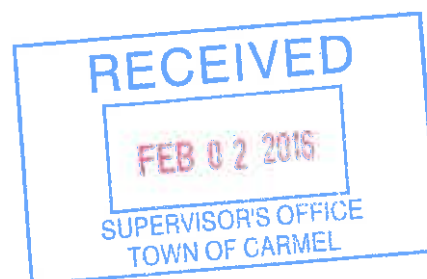
In order to improve registration, record keeping, and customer service we will be implementing a new registration software program. Sufficient funds are in the 2016 budget (Line 7020.40) to cover this cost.

Over the past several weeks, we have reviewed recreation software from seven companies (MyRec, Max Solutions, Active, RecPro, RecTrack, CoGran and CommunityPass) for our new on-line registration software. Within our department we narrowed it down to three (MyRec, RecPro, and CommunityPass) based on price, ease of use, and recommendations from local recreation departments. After meeting and discussing our options with Glen Sullivan of Sullivan Data on January 21st it was determined that "CommunityPass Online and Payment Management Software" from capturepoint.com would best serve our needs. Based on the ease of use, compatibility with KVS, and ability to access RPS to determine residency, CommunityPass is highly recommended at a cost of \$6,050.00 (see attached proposal). This company works with numerous Recreation Departments including Town of New Castle, Pleasantville, Yonkers, Rye, Rye Brook and Mt. Kisco (see attached CommunityPass Client Roster). These towns have been happy with the ease of use and overall software.

Please add this to the next Town Board Meeting agenda, and contact me with any questions.

/sms

Attachments



January 29, 2016

James Gilchrist
Recreation Director
Town of Carmel Recreation and Parks Department
790 Long Pond Rd.
Mahopac, NY 10541

Dear Jim,

Thank you for considering CommunityPass Online Registration and Payment Management software. CommunityPass includes a carefully constructed, comprehensive combination of products and services providing:

- Support for online, phone-in, mail-in and walk-in registration
- Credit card, check and cash payment processing
- Real-time reporting and email messaging
- Self-service site and software administration

Our business model, which is based in part on an annual software subscription, requires us to pay attention not just to our customer's initial needs, but to their ongoing needs as our profitability is based on maintaining a high rate of subscription renewals. The result is a strong, personal investment in our customers' ongoing success. We have a great track record and are looking forward to the opportunity to share our success with you.

We are pleased to provide the following Agreement for Services for your review. *If you agree the terms, please sign Page 2 of this document and send back to Capturepoint for countersignature either by mail (address listed above), fax or scan/email. Our fax number is 201-689-2123.*

Please feel free to contact us if you have any questions.

Sincerely,

Tim Bracken
Capturepoint.com
201-689-2323 x202
tbracken@capturepoint.com

Price Quote

141 Dayton Street
Ridgewood, NJ 07450
Phone: 201-689-2323
Fax: 201-689-2123
www.capturepoint.com

Fees

Item	Implementation Fees (one-time)	Subscription Fees (annual)	Item Total
- Account Activation	\$ 300.00	\$ -	\$300.00
- E-Commerce Integration	\$ 500.00	\$ -	\$500.00
- Training: 1 session onsite; 2 sessions online	\$ 1,000.00	\$ -	\$1,000.00
- Implementation Management	\$ 1,500.00	\$ -	\$1,500.00
- CommunityPass (up to 10,000 transactions)	\$ 0	\$ 2,750.00	\$2,750.00
Total	\$3,300.00	\$2,750.00	\$6,050.00

Dates & Point of Contact

Item	
Implementation Start Date	TBD
Launch Date	April 4, 2016
Client Name & Account Number	Town of Carmel Parks & Recreation Department; CAR21221
Agreement of Services Version	3.0
Point of Contact Name Title Address Phone Email	James Gilchrist Recreation Direction 790 Long Pond Rd., Mahopac, NY 10541 (845) 628-7888 jrg@ci.carmel.ny.us

APPROVALS:

The signatures below, or the submission of a purchase order, constitute agreement to the terms of this Agreement and the terms outlined in Appendices A, B, C and D. *Please sign and send back to Capturepoint for countersignature either by mail, fax or email/scan. Our fax number is 201-689-2123.*

For Town of Carmel Recreation and Parks Department:

Name: _____
Title: _____
Signature: _____
Date: _____

For Capturepoint:

Name: _____
Title: _____
Signature: _____
Date: _____

Agreement for Services

Client: Town of Carmel Recreation and Parks Department
Contact: James Gilchrist, Recreation Director

Account #: CAR21221
Version: 3.0

The agreement ("Agreement") is made and entered into as of this day _____, of _____ 2016 ("Date"), between Capturepoint.com ("Capturepoint"), with principal offices at 141 Dayton Street, Suite 204, in Ridgewood, NJ, 07450 and Town of Carmel Recreation and Parks Department ("Client"), with its principal place of business located at 790 Long Pond Rd., Mahopac, NY 10541.

1. **Services.** Capturepoint will provide software and services ("Services") as defined in the Price Quote and described in Appendix A: Capturepoint Services Description, which is incorporated herein by this reference as defined herein. All services "checked" in Appendix A are included as Services to be provided by Capturepoint for the fees specified in the Price Quote. Capturepoint's performance shall be in a competent and professional manner equal to high quality performance by a professional services company.

2. **Excluded Services.** Excluded Services are i) Enhancements, which are system wide change requests submitted by the Client and ii) Customization, which are changes that impact only the Client's system. Customization is defined as custom eligibility, custom pricing, custom reports, custom validations, public site design, or other customized product features. Excluded Services are subject to additional fees and not included in the standard Services.

3. **CommunityPass.** CommunityPass is Capturepoint's flagship Service. A CommunityPass subscription is based on the number of 1) Organizations and 2) Transactions completed as defined in the Price Quote. An Organization is an individual entity that operates autonomously. A Transaction is each purchase of a program/product, refund or payment and does not include transfers or withdrawals. A CommunityPass subscription does not include any additional Services.

4. **Implementation Start Date.** The Implementation Start Date is the date that Capturepoint will begin the implementation of Capturepoint Services and is defined in the Price Quote.

5. **Launch Date.** The Launch Date occurs no later than sixty (60) days after the Implementation Start Date, unless otherwise agreed in writing, and is defined in the Price Quote. The Launch Date is the date that the Client's: 1) site becomes available to users via the Capturepoint hosted environment; 2) final invoice is sent upon completion of training; and 3) the 12-month subscription ("Subscription Date") and support ("Support") become effective. Capturepoint shall provide support services in accordance with Appendix B: Capturepoint Support.

NOTE: Capturepoint will not change the Launch Date if the Client fails to: i) purchase, install and test the appropriate hardware required for the implementation; ii) provide the appropriate merchant configuration sheet for the Merchant Account; iii) provide the appropriate approvals; iv) provide Client policies (e.g. Terms & Conditions, Privacy Policy, and Refund Policy); v) purchase and set up their Internet service

and; vi) complete any other Client-specific responsibilities as set forth herein.

6. **Implementation Schedule.** Implementation of Services will be performed within agreed upon setup schedule ("Implementation") that will not exceed sixty (60) days from the Implementation Start Date, unless otherwise agreed in writing. For multi-product purchases, CommunityPass is always the first product implemented.

7. **Services Fees.** Fees for Services are either 1) non-recurring fees or 2) subscription fees. Non-recurring Services fees are based on estimates. Should the hours required for professional services exceed the estimates provided, Capturepoint will provide written documentation including a detailed explanation of the variance and providing a new estimate for approval by the Client.

8. **Ownership.** Client owns all content and registration data ("Files") generated via the Services. Should the contract between Capturepoint and Client be terminated for whatever reason, Capturepoint will provide all Client Files promptly to the appropriate individual at the Client. Capturepoint shall retain all right, title and interest in and to its software, copyrights, trademarks, service marks, logo and trade names worldwide ("Intellectual Property"). The Intellectual Property is licensed, not sold. The Intellectual Property is protected by copyright and other intellectual property laws and treaties. Client shall use the Intellectual Property only as provided, and shall not alter the Intellectual Property in any way, or act or permit action in any way that would impair Capturepoint's rights in its Intellectual Property. Client acknowledges that the use of the Intellectual Property shall not create any right, title or interest in or to such Intellectual Property.

9. **Support Services.** By signing the Agreement for Services, Client agrees to the support terms and conditions as defined in Appendix B: Capturepoint Support.

10. **Merchant Banking Fees.** Banking fees are not included in this Agreement. Bank fees include, but are not limited to: (i) merchant account setup fees which may include a set-up fee, monthly service and per transaction fees; (ii) additional bank fees which may include a set-up fee, monthly service and per transaction fees.

11. **Transaction Processor.** A Transaction Processor is a vendor that verifies and authorizes credit card transactions. Capturepoint uses Authorize.net as its preferred transaction provider. Capturepoint will 1) implement Authorize.net as the Transaction Processor, unless otherwise advised by the Client in writing; 2) only provide Client support for Authorize.net if Capturepoint is the reseller; and 3) not charge Authorize.net Transaction Processor fees on behalf of Authorize.net. Transaction Processor fees are defined in Appendix C, and are not included as part of the Price Quote.

12. **Additional Merchant Accounts.** This Agreement is for use of Services with one (1) merchant account, which services one (1) Organization. One merchant account includes one (1) Card Present (used for in person use)

account and one (1) Card Not Present (used for online use) account. Subscriptions requiring more than one merchant account are subject to an additional annual fee. Clients that do not implement Card Present and Card Not Present accounts simultaneously are subject to additional set up fees.

13. Training. Training is session based and is priced/Service. It is intended to be "train-the-trainer" sessions. i) The Client is responsible for coordinating the organizations to attend training; ii) trainees will train the entire Client's staff; iii) For onsite CommunityPass training, Capturepoint will train up to five (5) people/Service at no additional cost; iv) Staff will be trained at a location designated by the Client during the online training sessions; v) Each trainee will have access to a computer and the Internet, so that multiple users can be trained simultaneously during training sessions; vi) Capturepoint will provide access to online meeting software during online training; vii) Travel & Expenses for on-site training are priced separately; viii) Additional online retraining is recommended per year to handle any retraining or staff turnover. If any of the above conditions are not met, the price of training may be altered.

14. Price Quote. The Price Quote is specifically incorporated by this reference and sets forth all fees due and payable from Client for the Services described herein. The Price Quote cost estimate is valid for 90 days from the Date of this Agreement.

15. Wait Charge. Capturepoint may invoke a \$100/day wait charge if Client does not provide the items listed in Section 16 prior to the implementation start date. Capturepoint will notify Client in writing when this charge is invoked. Should the Implementation Schedule change during the course of the project, both parties should provide written approval of the new plan.

16. Client Obligations. The following are responsibilities that Capturepoint expects of its customers.

- a. Designated Contact. Client will provide a single, primary point of contact that will serve as a subject matter expert to quickly resolve issues that arise during the implementation and throughout Term of service.
- b. Hardware Purchase. Any hardware required for this implementation must be purchased, installed and tested by the Client prior to the Implementation Start Date. Capturepoint bears no responsibility for acquiring hardware. Capturepoint does not directly guarantee or warranty any hardware equipment purchased through Capturepoint or from another vendor. Any equipment purchased through Capturepoint is non-refundable.
- c. Hardware Integration and Support. Hardware including, but not limited to, bar code scanners, web cameras, touch screens, ID printers and credit card swipes purchased from other sources may not have the required programming to work with the Services. Capturepoint does not provide hardware programming or maintenance, and does not guarantee or warranty hardware purchased via Capturepoint or elsewhere will work with Capturepoint Services.

d. Policies. Client is responsible for providing policy information pertaining to their specific rules of operation, such as, Internet Policy, Code of Conduct, Refund Policy, and Privacy Policy. The Privacy Policy is posted on the Public Site. The Privacy Policy automatically defaults to Capturepoint's Privacy Policy if the Client does not supply one. The Capturepoint Terms of Use is posted on the Administrator Site. All administrators of the Services must comply with the Terms of Use. Failure to comply with the Terms of Use policy may result in the suspension or termination of Services.

e. Internet Service. Client is responsible for the purchase and set up of their Internet service, which is required for the use of Capturepoint Services. Capturepoint does not provide Internet service connection support or maintenance. For the best performance of Services, Capturepoint recommends using a broad-band Internet connection capable of upload and download speeds of at least 1MB per second. Capturepoint supports Microsoft Internet Explorer versions 7.0 or higher and Firefox Mozilla 3.0 or higher, and Safari v5 or higher.

f. E-Commerce. Client is responsible for providing the merchant configuration sheet (also known as a VAR or tear sheet) to Capturepoint fourteen (14) days after the Implementation Start Date in order to provide Capturepoint with sufficient time to set up and test E-Commerce.

g. User Roles. Client is responsible for creating, approving or deleting user roles. Client should have a transition plan for administrators that join or leave the organization. Capturepoint does not create, approve or delete user roles, unless Client provides written approval of the changes.

h. Online Gaming/Gambling. Client is responsible for complying with their state gaming authority's laws and regulations regarding online gaming. Gaming may include, but is not limited to, raffles, contests, 50/50s, etc. Failure to comply with the state law may result in suspension or termination of the Service.

17. Cloud Computing. Capturepoint uses web-based software that users access from any computer with an Internet connection. The software is hosted by and resides on Capturepoint servers. The software can integrate with the following hardware items, which if using must be purchased, installed and tested, prior to the launch of Capturepoint:

- Cash drawer,
- Receipt Printer
- Digital Camera/Web Cam
- Bar Code Scanner
- Photo ID Printer

18. Security. Capturepoint uses advanced technology for Internet security. When you access our site, Secure Socket Layer (SSL) technology protects your information using both

server authentication and data encryption, ensuring that your data is safe, secure, and available only to registered users ("Users") in your organization. Client data will be inaccessible to unauthorized visitors.

Capturepoint provides each Client's User with a unique user name and password that must be entered each time a User logs on. Capturepoint issues a session cookie ("Cookie") only to record encrypted authentication information for the duration of a specific session. The session Cookie does not include either the username or password of the user. Capturepoint does not use Cookies to store other confidential user and session information, but instead implements more advanced security methods based on dynamic data and encoded session IDs.

Capturepoint products are hosted in a secure server environment that uses a firewall and other advanced technology to prevent interference or access from outside intruders.

19. Overtime charges. Work performed outside of the service hours, at the specific request of the Client, are subject to overtime charges. Should the Client request overtime hours, both Client and Capturepoint should provide written approval of the overtime hours. Upon completion of the work, Capturepoint will provide written documentation, including a detailed explanation of the overtime hours worked.

20. Payment. Capturepoint will invoice Client for Implementation Fees incurred upon execution of this Agreement. Capturepoint will invoice for the Annual Subscription fees after training is complete. Subsequently, Capturepoint will submit one annual invoice to the Client. Payment is due within thirty (30) days of Client's receipt of each invoice. Should any invoice remain unpaid for more than thirty (30) days, interest shall be paid at a rate of 1.5% per month.

21. Term. This agreement shall have a term of twelve (12) months commencing on the Launch date, unless terminated as provided in Section 22. This Agreement will automatically renew for additional (12) month terms.

22. Termination. Either party may, upon giving thirty (30) days written notice identifying specifically the basis for such notice, terminate this Agreement. In the event this Agreement is terminated, Client shall pay Capturepoint for all Services rendered and expenses incurred prior to the date of termination. Capturepoint will not pro-rate or return funds for the current subscription period. All provisions of this Agreement which are by their nature intended to survive the expiration or termination of this Agreement shall survive such expiration or termination.

23. State of New Jersey Business Registration Certificate. Capturepoint's State of New Jersey Business Registration Certificate is located in Appendix D.

24. W9. Capturepoint's current year W9 located in Appendix E.

25. Exclusions. The Agreement does not include any additional Services that are not set forth in this Agreement. Additional requirements will be documented and agreed to prior to the execution of this Agreement.

26. Warranty. Capturepoint warrants that its Services will be performed in a good and workmanlike manner.

Capturepoint shall re-perform any work not in compliance with this warranty brought to its attention within a reasonable time (not to exceed sixty (60) days), after that work is performed. THE PRECEDING IS CAPTUREPOINT'S ONLY EXPRESS WARRANTY CONCERNING THE SERVICES AND IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, INFORMATIONAL CONTENT, SYSTEMS INTEGRATION, NON-INFRINGEMENT, INTERFERENCE WITH ENJOYMENT OR OTHERWISE.

27. Indemnification. Client shall indemnify and hold Capturepoint harmless from third party claims arising out of its use of the Services.

28. Limitation of Liability. The sole liability of either party to the other (whether in contract, tort, negligence, strict liability in tort, by statute or otherwise) for any claim in any manner related to this Agreement shall in no event in the aggregate exceed, in the case of Capturepoint's liability, the fees received by Capturepoint for the Services giving rise to the liability, or, in the case of Client, the total fees payable to Capturepoint. In no event shall either party be liable for consequential, incidental, indirect, special or punitive loss, damage or expenses (including lost profits). Any action by either party must be brought within two (2) years after the cause of action arose.

29. Integration. This Agreement and its attached appendices constitutes the entire agreement between the parties pertaining to the subject matter hereof and supersedes all prior agreements and understandings of the parties in connection herewith, and not covenant, representation or condition not expressed in this Agreement shall affect, or be effective, to interpret, change expand or restrict the express provisions of this Agreement.

30. Modification of Agreement by Writing. This Agreement may not be modified, amended, waived, extended, changed, discharged, assigned or terminated orally or by any act or failure to act on the part of either party. This Agreement may be modified, amended, waived, extended, changed, discharged, assigned or terminated only by an agreement in writing signed by both parties.

31. Assignment. Neither party may assign this Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld or delayed.

32. Notice. Any notice or other communication provided under this Agreement shall be in writing and shall be effective either when delivered personally to the other party, or five (5) days following deposit of such notice or communication into the United States mail (certified mail, return receipt requested, or first class postage prepaid), facsimile (with confirmation of delivery) e-mail to the point of contact at the email address set forth in this Agreement, or overnight delivery services (with confirmation of delivery), addressed to such party at the address set forth in this Agreement. Either party may designate a different address by notice to the other given in accordance with this Agreement.

33. Force Majeure. Neither party will be liable for any delays or failures to perform due to causes beyond that party's control.

34. Branding. Client shall not use Capturepoint's name outside Client's organization without Capturepoint's express written consent, which may be withheld by Capturepoint in its sole discretion.

35. Waiver. No delay on the part of either party to this Agreement in exercising any right, power or privilege under this Agreement shall operate as a waiver of any such right, power or privilege.

36. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of New Jersey, without giving effect to conflict of law rules.

APPENDIX A - CAPTUREPOINT SERVICES DESCRIPTION

Capturepoint Products

Capturepoint is a comprehensive management system that provides online data collection, payment, data management and reporting to cover all aspects of administration. For product descriptions, visit www.capturepoint.com/products.

☒ CommunityPass

Activity, Season and Program Administration. Create activity and program definitions and copy to a future season.

Eligibility & Pricing Rule Definitions. Define and adjust pricing, including tiered and custom pricing. Define individual eligibility for all programs, including in-town/out-of-town, age and gender.

Automatic Waitlists. Track and manage registrants that have an interest in a program that has reached capacity.

Transfers and Withdrawals. Automatically re-generate rosters and account balances for registrants that request to be moved between programs or withdrawn.

Personalized Receipts. Generate receipts with specific instructions for each individual program, including, but not limited to notices, requirements, alerts, locations and contact information.

Transactions, Financials and Rosters. Select from a list of reports that provide summary and detailed information about program transactions, financials and rosters. Apply filters to alter the contents of each report, view on screen or download to Microsoft Excel.

Withdrawal, Refund and Credit. Remove participants from classes. Apply full or partial refunds or credits.

Message Manager. Send professional and personalized email messages, as well as track and schedule email transmissions.

☐ Beach Badge Manager

Badge Management. Create and sell generic badges for seasonal activities.

☐ Bond Manager

Bond Management. Track bonds numbers and payments for organizations that require bonds).

☐ Digital Attendance Manager

* Requires Tuition Manager

Parent Sign-in/Sign-out App. Parents can quickly and safely check-in or check-out their children from before or after care with a few simple taps on the iPad.

Instructor Attendance Tracking App. Site leaders can view the most recent list of children assigned to their location, along with pertinent emergency contact and other vital information directly from the iPad-supported attendance application.

☐ Gate Check (up to 5 sites)

* Requires Membership Manager

Guest Passes/Other Fees. Track and process guest passes, merchandise and other fees collected on-site at a facility. Integrate USB receipt printer, cash drawer and credit card swipe at any site. POS programs, pricing and allowed quantities will automatically adjust based on membership and individual eligibility.

Gate Check. Scan photo ID badges using USB bar code reader. Gate check will raise a warning for individuals that are already on premises (e.g. re-used card), individuals with expired, suspended or revoked membership.

Shift Management. An optional feature that enables managers to automatically record cash in drawer at start of shift, and closing cash amount at end of shift. View starting and ending balances by user, shift and date range.

Point of Sale. Integrate USB receipt printer, cash drawer and credit card swipe at any site. POS programs, pricing and allowed quantities will automatically adjust based on membership and individual eligibility.

☐ League Manager

Roster Formation. Assemble teams consisting of coaches and players. Use built-in algorithms, manual assignment or custom-designed procedures to assign players and coaches to teams. It can be adapted to meet any combination of rules and conditions.

Ongoing Management. Move individuals between teams and automatically remove individuals that withdraw or transfer to another program. Queue individuals that have signed up and not yet been assigned to a team.

Team Rosters. Generate, view and download team rosters, including names, contact information and other required fields.

☐ Membership Manager

Membership Administration. Create, manage and archive membership definitions, including durations, pricing and membership types.

Photo ID. Capture, upload and store photographs, print ID badges with photo, name and bar code. Cards can be printed individually or in batch. Includes integration with digital camera and card printer hardware.

Suspend/Revoke Membership. Identify individual users and suspend their membership for a period of time or revoke membership for the remainder of the season. Capture the reason for the suspension/revocation.

Membership Renewals. Identify, generate and export mailing lists of users that have not renewed memberships for a new season. Enable members to renew membership online without requiring a new card.

Activity Monitoring. Member attendance will be recorded and viewable in real-time or via historical

reports. Generate statistical reports on membership activity, suspended/revoked memberships, membership participation and cards printed.

Catalog Product Management. Allows you to manage products and items that will appear on your POS transaction screen.

☐ POS (up to 5 sites)

Catalog Product Management. Allows you to manage products and items that will appear on your POS transaction screen.

Management tool. Complete the actual transactions and monitor transaction history.
E-Commerce integration. Accept credit card payment in all locations with direct control over the deposit of funds (e.g. funds are deposited directly into municipality-owned accounts). Integrates with magnetic credit card swipe devices.

☐ Reservation Manager

View Calendar & Search Availability. View, print and download daily, weekly, monthly and seasonal calendars. Filter and search calendars to quickly detect and resolve conflicts, create single reservations, assign reoccurring time blocks and process permits.

Create & Maintain Facility Information. Define availability, uses, capacity, ownership, maintenance schedules and closures. Analyze field utilization by comparing past, current and future reservations against unreserved time, closures, maintenance and reserved blocks.

Manage Accounts. Create and manage accounts for residents and organizations that request field and facility reservations.

Generate Permits. Enable residents to pay for permits using credit or debit cards. Generate transactional, daily receipts and financial summary reports.

☐ Student Manager

Student Upload. Automate the upload of active students from a Student Information System to CommunityPass. Monitor upload status and troubleshoot student data quality issues.

Pre-Registration. Track new families that have been created within CommunityPass during the Student Upload process. Produce family Welcome Letters that includes a login and temporary password for each new family. Monitor parent logins to CommunityPass and resolve issues reported by families after student upload.

Public Site. Family accounts created by the Student Upload process can be verified in five simple steps as Parents log into CommunityPass for the first time. Parents have opportunity to correct data issues and student assignment to families before starting the registration process. Families are also able to merge existing accounts into their new school account.

☐ Ticket Redemption Manager

General Admission. Create and redeem tickets for General Admission seating.

☐ Tuition Manager

Deposits and Partial Payments. Accept registration deposits and other partial payments, whether it is monthly, weekly or annually. Deduct reoccurring payments directly from user's bank accounts.

Rosters & Sign-In Sheets. Download and distribute rosters and sign-in sheets to teachers or building administrators, so they know who should be in the class or building.

Schedule Changes. Manage cancellations and additions and the subsequent financial implications.

Withdrawal, Refund and Credit. Remove participants from classes. Apply full or partial refunds or credits.

Professional Services

Capturepoint's experienced professionals are available to support the planning, implementation, and optimization of Capturepoint Services. For service descriptions, visit www.capturepoint.com/services.

Training Services

☒ Training. Training includes syllabus, training materials and training site. Training is session based and reviews the public experience, front desk, and administrator functions per Service. Training is a "train-the-trainer" service. Please refer to Agreement of Services Section 13 for terms and conditions.

Consulting Services

☒ Account Setup. Activation of a Capturepoint subscription, creation and testing of 1 administrator account, setting of account-specific defaults. (Required).

☒ E-Commerce Integration. Connection of a Capturepoint account to a merchant provider through a transaction processor and transaction testing to ensure successful handoff to processor. In cases where an unsupported merchant is being used, a new custom script will be written to handle the integration, at an additional cost. (Required with credit card implementation).

☐ Customization. Customize eligibility rules, reports, public site design, or other product features to meet the unique needs of each Client.

☐ Data Migration. Migrate your membership database from spreadsheets or a prior system. Capturepoint will merge like records, purge duplicates and upload a clean membership list.

☒ Implementation Management. Implementation Management identifies all of the areas where CommunityPass will impact existing workflow, policies, procedures and marketing, enabling Capturepoint to suggest the optimal approach to implementing Capturepoint products. A dedicated Consultant manages the implementation and organizes up to six (6) weekly status meetings.

☐ Report Analysis & Design. A Capturepoint Consultant analyzes your existing reports and makes recommendations whether your organization needs 1) pre-built, 2) custom, or 3) Report Builder reports.

- ☐ **Program Set Up.** Capturepoint analyzes, organizes and enters catalog and brochures into the system.
- ☐ **Rollout Management.** Rollout Management is designed to accommodate unexpected issues that occurs post implementation. Your organization receives access to a dedicated Consultant who organizes weekly status meetings and manages follow up tasks for a specified time period. Rollout Management commences after completion of CommunityPass training. *Required for phased rollouts, which includes multi-product or enterprise implementations.*
- ☐ **Reservation Set Up.** Capturepoint facilities analysis collects, organizes and imports existing facility information into the Scheduler.
- ☐ **Student Upload Service.** Provide the development and customization to upload your Student Information System (SIS) into CommunityPass. Capturepoint 1) loads the student database, 2) creates family accounts and 3) prepares letters to send to users.
- ☐ **Systems Integration.** Capturepoint offers three options for systems integration. All three options include the creation of a custom file format that would align with the upload requirements of the software.

Hardware

Photo ID Systems

- ☐ **Mini Strip Reader.** Enables users to swipe credit cards during a transaction rather than having to manually key credit card numbers. USB interface (6 ft. cable) is included.
- ☐ **Web Camera.** High-performance webcam with autofocus.
- ☐ **Outdoor / All Weather Barcode Scanner.** Boasting plenty of rubber and a protected window, this rugged outdoor use scanner can withstand wind, rain and below-freezing temperatures.
- ☐ **Indoor / Outdoor Barcode Scanner.** Lightweight, omnidirectional and easy to use. Adjustable stand with three locking positions is included.
- ☐ **ID Card Printer.** High quality printing at an affordable price. Easy to use and reliable, this single-sided card printer makes color card printing low-cost and simple.
- ☐ **Blank Id Cards.** For printing ID badges.
- ☐ **Color Ribbon.** For the printers.

Point of Sale

- ☐ **Cash Drawer.** For collecting physical cash and checks .
- ☐ **Receipt Printer.** A solution for high-volume retail and hospitality environments that require fast and quiet receipt printing.
- ☐ **Touch Monitor** Touch monitors are designed, developed and built to provide the most cost-effective touch solutions.

APPENDIX B – CAPTUREPOINT SUPPORT

TERMS

1. Service Hours. Regular Service Hours are Monday - Friday, 9:00am - 5:00pm ET.
2. Severity Levels. There are two types of service levels:
 - a. Severity Level 1. The site is wholly or substantially inoperable or interrupted.
 - b. Severity Level 2. The site experiences a minor error and the impact to normal activities is minimal, including bugs and enhancements.
3. Support. "Support" is included with your Capturepoint license and includes: 1) Severity Level 1 support 24x7 2) Support for Severity Level 2 service during Service Hours 3) 24x7 Email support 4) access to CommunityPass Help & Training, 5) access to the Ticket Management System, 6) bug fixes, 7) analysis and resolution of issues with the system by a Capturepoint Technical Resource that cannot otherwise be solved by an Account Support representative. Initial analysis and recommendations is included with your Capturepoint license. Relief for a problem may be a billable service. Support **does not** include Training, Professional Services or Authorize.net support unless Capturepoint is the Authorize.net reseller.
4. Tickets. "Tickets" are requests for support. Acknowledgements, status updates and closure documentation will be transmitted through the Ticket Management System. Each incoming request will be assigned a number, which must be referenced in the subject of all correspondence.
5. Ticket Management System. All requests for Support must be submitted via the Ticket Management System, Capturepoint's proprietary system by a Designated Contact. The Ticket Management System is available 24/7 and monitored regularly by Capturepoint support staff. Requests for service will not be accepted via email. Severity Level 1 tickets will take prioritization over all other tickets, unless otherwise advised by the Client. Capturepoint will not create tickets directly.
6. Ticket Process Flow. To maintain organization and communication with Client, Capturepoint will perform the following tasks for each new or changed Support request.
 - a. Receive request. All Support requests (i.e. calls or emails) are routed to Capturepoint who verifies the contact information. Requests will be addressed in the order they are received.
 - b. Classify request. Categorize (bug/problem, enhancement request, maintenance request, question, or sales request); Source of request (public user, board member, etc.); Severity Level.
 - c. Problem Triage. Analyze request and investigate potential solutions or answers. Engage other resources if necessary for further problem isolation and resolution. Assess and record time estimates for each request.
 - d. Relief. Relief is the answer to the request or, in the case of a product defect, a temporary fix, a workaround (configuration changes, temporarily turning off non-critical product functionality) or an action plan to get your product up and running. Once relief is provided, Capturepoint may downgrade the severity of your Ticket. The relief provided to your problem may also be the solution that the Client confirms resolves the issue and the Ticket will be closed. Relief for a problem may be a billable service. Clients will be notified if the solution to fix the issue is billable prior to starting any Ticket work.
7. Ticket Resolution. If relief is delivered and it has not resolved the problem, Capturepoint will continue research until Ticket resolution is found and delivered and confirms that it resolves the problem, at which time the Ticket will be closed. Ticket Resolution as related to the Ticket, is defined as a permanent solution to the problem. A permanent solution may be available as a fix and for some Tickets a permanent solution may be available in the next release. Also, custom fixes or work-arounds may be developed to circumvent a product defect that will not be included in future releases; in such Tickets, these fixes and workarounds will be considered a permanent resolution by Capturepoint.
7. Ticket Management. Capturepoint will use commercially reasonable efforts to manage and address the Client's Ticket based on the Severity Level, its complexity, and the support offering purchased. All Ticket Management targets and delivery timelines are goals and not commitments, and the actual timing may vary. The Designated Contact must provide Capturepoint with timely responses and any information we may reasonable need to address your Ticket.
8. Requirements Definition & Ticket Prioritization. Client is responsible for describing system changes or enhancements in a Ticket ("Requirements Definition"), setting Ticket priorities and managing the Ticket list for Capturepoint. Only Tickets that are "Not Started" may be prioritized. Once a Ticket is "In Progress," the Client can no longer prioritize the Ticket. If Capturepoint defines requirements, the time spent defining requirements may be a billable service.
9. Enhancements. Enhancements are system wide change requests submitted by the Designated Contact via the Ticket Management System. If approved, Capturepoint will prioritize the enhancement within the product development cycle. Completion of the enhancement will vary based on its complexity and development priorities. Expediting an approved enhancement request may be a billable service.
10. Bug Fixes. Capturepoint will remedy defects or failures within the system. Capturepoint will prioritize bugs based on critical impact to the system and use commercially reasonable efforts to remedy bugs in a timely manner. Bug fixes do not include problems caused by Client negligence, abuse or misapplication; use of Capturepoint products other than as is specified in the product documentation or other Tickets beyond the control of Capturepoint. Capturepoint makes no representation or warranty that all bugs will be fixed.

11. Client End User Requests. Capturepoint will not accept support requests directly from Client customers – all requests must come through Client. Requests received directly from Client customers will be returned to Client without a Ticket number. Capturepoint provides an online console for you to update your organization's customer service information (i.e. name, phone, email); so that your end users can contact your organization with inquiries. will not be counted against this availability requirement.
12. Availability of Product. Company will strive to achieve 100% availability of Service, except for scheduled maintenance windows, which Company will perform outside of regularly scheduled business hours, when possible. Company will notify Client in advance of scheduled maintenance. Company technical support will be available for Severity Level 1 issue resolution 24 hours a day, 7 days a week. Lack of accessibility to the Services because of problems outside the control of Company, as described in this Agreement for Services,
13. Message Manager. Message Manager is a bulk email delivery tool that transmits multiple email messages within a single batch. Bulk email messages are delivered through a separate engine than transactional email messages such as receipts, outstanding payment notices and tuition reminders are processed on a first come first served basis. As a result, bulk email delivery may not occur immediately after the request has been submitted. Capturepoint makes every effort to ensure that messages are delivered; however, there are many reasons outside of Capturepoint's control that may prevent bulk email messages from being delivered (e.g. spam filters).
14. Customer Support Guide. Capturepoint may from time-to-time revise its support policy, which will be outlined in the Capturepoint Customer Support Guide.

APPENDIX C – *Authorize.net Fees & Terms*


Authorize.net Fees (for disclosure purposes)

Item	Total
- Per Month	\$15
- Per Transaction	\$.15
- Per Batch	\$.15
Authorize.net Terms & Conditions: http://www.authorize.net/company/terms/	

Terms:

1. Capturepoint will:
 - a. Integrate Authorize.net into CommunityPass.
 - b. Support Client Authorize.net account, provided Capturepoint is the reseller.
 - c. Not charge transaction fees.
2. Authorize.net will:
 - a. Have its own contract with Client (see terms above)
 - b. Charges for its fees outside of this Agreement of Services. They debit funds directly from Client's merchant account via ACH.
 - c. Provide Client with an admin console for tracking and reporting.

APPENDIX D – New Jersey Business Registration Certificate

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 252 TRENTON NJ 08646-0252
TAXPAYER NAME: E-WEBSITE, INC.	TRADE NAME: CAPTUREPOINT.COM	
ADDRESS: 141 DAYTON ST. STE204 RIDGEWOOD NJ 07450-3826	SEQUENCE NUMBER: 0739769	
EFFECTIVE DATE: 09/28/99	ISSUANCE DATE: 07/28/15	
 Director New Jersey Division of Revenue		
FORM-BRC	This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.	

APPENDIX E – W9

<p>Form W-9 (Rev. December 2014) Department of the Treasury Internal Revenue Service</p>	<p>Request for Taxpayer Identification Number and Certification</p>	<p>Give Form to the requester. Do not send to the IRS.</p>																	
<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. E-Website, Inc.</p>																			
<p>2 Business name/disregarded entity name, if different from above Capturepoint</p>																			
<p>3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) P <input type="checkbox"/> Other (see instructions) P <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p>																			
<p>4 Exempt organizations apply only to certain entities; not for individuals; see instructions on page 3: Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>Applies to entities with a REMITTED ASSET (line 1) S</small></p>																			
<p>5 Address (number, street, and apt. or suite no.) P.O. Box 628</p>		<p>Requester's name and address (optional)</p>																	
<p>6 City, state, and ZIP code Ridgewood, NJ 07451</p>																			
<p>7 List account number(s) here (optional)</p>																			
<p>Part I Taxpayer Identification Number (TIN)</p> <p>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.</p> <p>Social security number</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">[]</td> <td style="width: 10%;">[]</td> <td style="width: 10%;">[]</td> <td style="width: 10%;">[]</td> <td style="width: 10%;">[]</td> <td style="width: 10%;">[]</td> <td style="width: 10%;">[]</td> <td style="width: 10%;">[]</td> </tr> </table> <p>OR</p> <p>Employer identification number</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">2</td> <td style="width: 10%;">2</td> <td style="width: 10%;">-</td> <td style="width: 10%;">3</td> <td style="width: 10%;">6</td> <td style="width: 10%;">6</td> <td style="width: 10%;">2</td> <td style="width: 10%;">6</td> <td style="width: 10%;">9</td> </tr> </table> <p>Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.</p>			[]	[]	[]	[]	[]	[]	[]	[]	2	2	-	3	6	6	2	6	9
[]	[]	[]	[]	[]	[]	[]	[]												
2	2	-	3	6	6	2	6	9											
<p>Part II Certification</p> <p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none"> The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and I am a U.S. citizen or other U.S. person (defined below); and The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. <p>Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.</p>																			
<p>Sign Here</p> <p>Signature of U.S. person <i>Simon Sanders</i> Date <i>1/6/2016</i></p>																			
<p>General Instructions</p> <p>Section references are to the Internal Revenue Code unless otherwise noted.</p> <p>Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.</p> <p>Purpose of Form</p> <p>An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:</p> <ul style="list-style-type: none"> Form 1099-INT (interest earned or paid) Form 1099-DIV (dividends, including those from stocks or mutual funds) Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) Form 1099-S (proceeds from real estate transactions) Form 1099-K (merchant card and third party network transactions) <p>* Form 1099 (mortgage interest, 1098-E student loan interest), 1098-T (tuition)</p> <p>* Form 1099-C (canceled debt)</p> <p>* Form 1099-A (acquisition or abandonment of secured property)</p> <p>Use Form W-9 only if you are a U.S. person (including a resident alien) to provide your correct TIN.</p> <p>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See <i>What is backup withholding?</i> on page 2.</p> <p>By signing the filled-out form, you:</p> <ol style="list-style-type: none"> Certify that the TIN you are giving is correct for you are waiting for a number to be issued, Certify that you are not subject to backup withholding, or Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See <i>What is FATCA reporting?</i> on page 2 for further information. 																			

Cat. No. 10731X

Form W-9 (Rev. 12-2014)



Client Roster Our CommunityPass Families

Albiondale, NJ
Crestwood Lake

Bedminster, NJ
Parks & Recreation

Belmar, NJ
Parks & Recreation

Bergenfield, NJ
Bergenfield Board of Education
Bergenfield Swim Club

Berkeley Heights, NJ
Church of the Little Flower
Community Pool
Hughes Elementary PTO
Mary Kay McMillin PTO
Mountain Park Elementary PTO
Newcomers Club Berkeley Hts
New Providence & Summit
Parks & Recreation

Bernards, NJ
Board of Education

Bernardsville, NJ
Parks & Recreation
Somerset Hills Education Foundation

Bloomfield, NJ
Parks & Recreation

Branchburg, NJ
Parks & Recreation

Butler, NJ
Parks & Recreation

Chappaqua, NY
Community School

Charlestown, RI
Parks & Recreation

Chatham, NJ
Chatham HS Athletic Boosters
Chatham High School PTO
Chatham Middle School PTO
Colony Pool
Early Child Learning Center PTO
Lafayette School PTO
Milton Avenue School PTO
Parks & Recreation
Southern Boulevard School PTO
Washington Avenue School PTO
St. Patrick School Athletic Foundation
St. Patrick School HSA

Cherry Hill, NJ
Parks & Recreation

Chewser, NJ
Parks & Recreation, Borough
Parks & Recreation, Township

Clinton, NJ
Parks & Recreation

Closter, NJ
Parks & Recreation
Closter Junior Football

Cranford, NJ
Parks & Recreation
Pool & Fitness Center
Public School District

Demarest, NJ
Demarest Athletic Association
Demarest Swim Club

Denville, NJ
Parks & Recreation

Dumont, NJ
Parks & Recreation

East Brunswick, NJ
East Brunswick Public Schools

East Orange, NJ
Parks & Recreation

East Windsor, NJ
Parks & Recreation

Eastmont, WA
Parks & Recreation

Edgewater, NJ
Parks & Recreation

Edison, NJ
Parks & Recreation

Elmwood Park, NJ
Parks & Recreation

Emmatus, PA
Wildlands Conservancy

Englewood, NJ
Parks & Recreation

Evesham, NJ
Parks & Recreation

Fair Lawn, NJ
Parks & Recreation

Falls Township, PA
Parks & Recreation

Fernwood Borough, NJ
Parks & Recreation

Flemington Park, NJ
Parks & Recreation

Glen Ridge, NJ
Parks & Recreation

Glen Rock, NJ
Byrd School HSA
Community School
Glen Rock Soccer Club
Heads Up Lacrosse
Jr. Football Association
Shooting Stars

Hanover Township, NJ
Bee Meadow Pool
Parks & Recreation

Hampton, VA
Community Services

Harford County, MD
Emmorton Tennis Center

Haworth, NJ
Haworth Basketball Association
Haworth Little League

Hillsborough, NJ
Parks & Recreation
Amsterdam School HSA
Auten Road Intermediate School HSA
Hillsborough Middle School HSA
Hillsborough School HSA
Woods Road School HSA
Woodfern School HSA

Hillsdale, NJ
Baseball/Softball Association
Parks & Recreation
Stony Brook Pool

Hoboken, NJ
Parks & Recreation

Holmdel, NJ
Parks & Recreation
Municipal Pool

Hopewell, NJ
Parks & Recreation



Hopkinton, RI
Parks & Recreation

Knappa, NY
Parks & Recreation

Jackson, NJ
Parks & Recreation

Kenilworth, NJ
Parks & Recreation

Kennington Heights, MD
Kenmont Swim & Tennis Club

Kinnelon, NJ
Parks & Recreation

La Grange Park, IL
Parks District

Lakewood, NJ
Parks & Recreation

Lewisville, NC
AlphaBest Education, Inc.

Lincoln Park, NJ
Parks & Recreation

Linden, NJ
Parks & Recreation

Little Ferry, NJ
Parks & Recreation

Little Silver, NJ
Parks & Recreation

Litchfield, CT
Foothills Parks & Recreation

Livingston, NJ
Parks & Recreation
Little League & Softball

Long Hill, NJ
Parks & Recreation

Lower Merion, PA
Parks & Recreation
Community Pool

Lynbrook, NJ
Parks & Recreation

Mamaroneck, NY
Marzzo Engineering

Mandeville, NJ
Parks & Recreation

Mansfield, MA
Avoyelles Private Charter School

Maplewood, NJ
Parks & Recreation

Marlboro, NJ
Parks & Recreation

Martinsville, NJ
The Pingry School

Mercer County, NJ
Parks & Recreation
Tennis Center

Metuchen, NJ
Metuchen Parent Teacher Council
Municipal Pool

Miami Beach, FL
Parks & Recreation

Middletown, NJ
Parks & Recreation

Midland Park, NJ
Community School

Millburn, NJ
Parks & Recreation
Municipal Pool & Golf Course
Basketball Hot Shots
Diamond Club
Glenwood School PTO
Hartshorn School PTO
Millburn High School PTO
Millburn Middle School PTO
South Mount School PTO
Wyoming School PTO
Township Public Schools

Monmouth Junction, NJ
Ball U Man Basketball Clinics

Monroe, NJ
Parks & Recreation

Morristown, NJ
Parks & Recreation

Montgomery, NJ
Parks & Recreation

Montville, NJ
Parks & Recreation

Morristown, NJ
Parks & Recreation

Monk Township, NJ
Parks & Recreation

Montclair, NJ
Parks & Recreation

Mountainside, NJ
Parks & Recreation

Mount Kisco, NY
Parks & Recreation

Mount Olive, NJ
Parks & Recreation
Board of Education

Natick, MA
Parks & Recreation

Newark, NJ
Parks & Recreation

Newport, RI
Parks & Recreation

New Canaan, NY
Parks & Recreation

New Milford, NJ
New Milford Swim Club

New Providence, NJ
Parks & Recreation
Police Athletic League
Community Pool
Music Boosters

North Caldwell, NJ
Parks & Recreation

North Haledon, NJ
Parks & Recreation

Norley, NJ
Parks & Recreation

Oxon City, NJ
Parks & Recreation

Ocean Township, NJ
Parks & Recreation, Human Services

Oconee County, GA
Parks & Recreation

Old Tappan, NJ
Baseball/Softball Association
Basketball Association
Football Association
Northern Valley Soccer Club
Old Tappan Golf Course
Parks & Recreation
Soccer Association

Parsippany, NJ
Parks & Recreation



Municipal Pool
Friends of The Bergen Zoo

Park Ridge, NJ
Parks & Recreation
School District

Pequannock, NJ
Parks & Recreation

Point Pleasant, NJ
Parks & Recreation

Pleasantway, NJ
Board of Education

Plainfield, NJ
Parks & Recreation

Plainsboro, NJ
Parks & Recreation

Pompton Lakes, NJ
Parks & Recreation

Princeton, NJ
Parks & Recreation
Princeton Tennis Program

Rahway, NJ
Parks & Recreation

Raritan, NJ
Municipal Pool

Rendcliff, NJ
Parks & Recreation

Reading, PA
Berkes Conservancy

Red Bank, NJ
Parks & Recreation

Ridgewood, NJ
Baseball/Softball Association
Board of Education
Biddy Basketball
Graydon Pool & Tennis
HSA – Ben Franklin Middle School
HSA – George Wash. Middle School
HSA – Hawes Elementary School
HSA – Orchard Elementary School
HSA – Ridgewood High School
HSA – Somerville Elementary School
HSA – Travell Elementary School
HSA – Willard Elementary School
Junior Wrestling
Lacrosse Association
Maroons Soccer Club
Michael Feeney's Best Day Ever
OLMC CYO Basketball
Parks & Recreation
Rugby Association
Soccer Association
Somerville Children's Theater

Somerville/Hawes Dad's Night
Youth Roller Hockey Association

Ringwood, NJ
Parks & Recreation
River Dell, NJ
Board of Education

River Edge, NJ
River Edge Swim Club

River Vale, NJ
Parks & Recreation

Robbinsville, NJ
Parks & Recreation

Rockaway, NJ
Parks & Recreation

Roxbury, NJ
Parks & Recreation
Horseshoe Lake

Rumson, NJ
Parks & Recreation

Rutherford, NJ
Parks & Recreation
Adult School

Sage, NJ
Parks & Recreation

Sage Brook, NY
Blind Brook PTA
Parks & Recreation

Sackett Plains, NJ
Parks & Recreation

Sea Girt, NJ
Parks & Recreation

Shickles, NJ
Parks & Recreation

Shrewsbury, NJ
Parks & Recreation

Somerville, NJ
Parks & Recreation

South Brunswick, NJ
Board of Education
Parks & Recreation

South Plainfield, NJ
Board of Education

Springfield, NJ
Parks & Recreation
PTA – James Caldwell School

Spring Lake, NJ
Parks & Recreation

Stamford, CT
Parks & Recreation

St. Charles, IL
Bell-Graham Elementary PTO
Fox Ridge Elementary PTO
Lincoln Elementary PTO
Munhall Elementary PTO
Wasco Elementary PTO
Wild Rose Elementary PTO

Steamboat Springs, CO
Schmiggity's

Summit, NJ
Parks & Recreation
Dept. Community Services

Tenafly, NJ
Parks & Recreation
Little League Baseball
Soccer Association
Softball Association
Tenafly Youth Basketball

Toms River, NJ
Parks & Recreation
Youth Services

Tewksbury, MA
Public Schools

Tupelo, OR
Parks & Recreation

Union Township, NJ
Parks & Recreation

Upper Gwynedd, PA
Parks & Recreation

Upper Merion, PA
Parks & Recreation

Upper Providence, PA
Parks & Recreation

Vernon, NJ
Police Athletic League

Verona, NJ
Parks & Recreation
Municipal Pool

Wanaque, NJ
Parks & Recreation

Warren, NJ
Parks & Recreation



Washington Township, NJ
Parks & Recreation
Baseball & Softball Association

Wayne, NJ
Community Programs
Public School District

West Caldwell/
Caldwell, NJ
Parks & Recreation

West Milford, NJ
Parks & Recreation

West Orange, NJ
Gregory School Enrichment PTA

Parks & Recreation
St. Cloud Elementary School PTA
West Orange Community House

West Windsor, NJ
Grover Middle School PTSA
Millstone River School PTA
Community School
Parks & Recreation

Westfield, NJ
Parks & Recreation
Municipal Pool
Westfield Tennis Association

Whitemarsh, PA
Parks & Recreation

Wilmington, MA
Parks & Recreation

Woodcliff Lake, NJ
Parks & Recreation
Municipal Pool

Wyoming, RI
Richmond Elementary School PTO

Yonkers, NY
Parks & Recreation



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820

EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

WS #12

DATE: February 4, 2016

TO: Carmel Town Board
Carmel Town Hall

FROM: James R. Gilchrist, CPRP
Director, Recreation and Parks

SUBJECT: Baseball Field Groomer

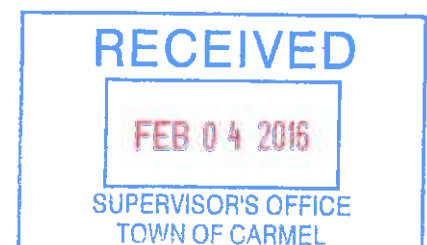
I am looking for authorization to purchase a new field groomer. This purchase has been budgeted for and will be taken out of the 7110.0022 Park Special Equipment line. I have attached proposals from three companies for your review: 1) Wilfred MacDonald Inc. for \$17,534.00, 2) abi absolute, Inc. for \$17,755.00, and 3) Steven Willand, Inc. for \$19,038.00. I have demoed the equipment and recommend purchasing the Smithco Super Star Hydraulic Drive Infield Conditioner Model 42-001E (with optional accessories) from Wilfred MacDonald, Inc.

Please add this to the next Town Board Meeting agenda and contact me with any questions.

/sms
Attachments

"Town Unity through Recreation"

Infield Groomer memo to KS





Wilfred MacDonald, Inc

19 Central Boulevard, South Hackensack, NJ 07606

Phone (888) 831-0891 * Fax (201)931-1730

www.wilfredmacdonald.com

February 1, 2016

Mr. Jim Gilchrist
Carmel Parks and Recreation
790 Long Pond Rd.
Mahopac, NY 10541

Dear Jim:

I am pleased to submit the following pricing and specifications on the equipment that you requested:

1 – **Smithco Super Star Hydraulic Drive Infield Conditioner Model 42-001E** complete unit with a 16 HP Vanguard OHV gas engine, hydrostatic drive, 2 wheel drive, hydraulic lift and lower for center and rear mounted implements and knobbed sand tires are standard.

Price..... \$ 14,118.00

Optional accessories:

Rear Rake # 13-758Q \$ 747.00
Center scarifier with vertical blades #42-178 \$ 1,262.00
Edger for sidewalks and infield edges #42-750 \$ 1,407.00

Above pricing does not include state sales tax, but does include set up and delivery to your facility in serviced condition. As we are authorized dealers, parts, service and warranty can be assured. If you have any questions concerning the equipment or the pricing, please do not hesitate to contact me at your earliest convenience.

Sincerely,

Wilfred MacDonald, Inc

Glenn Gallion

Glenn Gallion
Sales Consultant

Gilchrist, Jim

From: Tyler Ormsby <TOrmsby@abiattachments.com>
Sent: Monday, November 30, 2015 6:12 PM
To: Gilchrist, Jim
Subject: ABI Force Pricing Quote

Mr. Gilchrist,

I appreciate you taking the time to speak with me today regarding your interest and need for the ABI Force. Below you will find the quote we discussed, and I want you to know that I have reached out to our Rep in NJ and I will be in touch if anything develops rather quickly. Also to keep you in the loop I have also reached out to a few ABI Force Owners in your area to see if it would be possible for you to meet up with one of them and take a look at the tool for yourself.

If you have any additional questions or concerns, please don't hesitate to get in touch with me and I will help in any way possible!

Quote

Customer Copy



1320 Third Street Osceola, IN 46561
877-788-7253 (toll free) | 574-674-5902 (fax)

Quote for:

Town of Carmel Recreation Dept
James Gilchrist
790 Long Pond Road
Mahopac, NY 10541
Phone: 845-628-7888 x 11

Quote Date: 11/30/2015

Ship Date:

Quote #: 104886-250571

Terms: Credit Card

P.O. #:

Tax Exempt #:

FrtCo:

FrtTerms:

Pro Num:

Tracking Num:

Sales Rep:

Sold By: tylerormsby

Shipping Address:

Town of Carmel Recreation Dept
790 Long Pond Road
Mahopac, NY 10541

<u>ProductID</u>	<u>Description</u>	<u>QTY</u>	<u>Price</u>	<u>Total</u>
ABI-S360	ABI Force (with Scarifiers and Finish Combs)	1	\$14,500.00	\$14,500.00
10-90105	.ABI Force Edger	1	\$750.00	\$750.00
ABI-S360SPTRF	.ABI FORCE SPORTS TURF DECAL	1	\$0.00	\$0.00
IR-CMLB-6	.Coco Mat & Level Bar 6'	1	\$425.00	\$425.00
IR-BRM-7	.Fine Finish Broom for Infield Rascal/Force 7'	1	\$325.00	\$325.00
10-99029	.Force Solid Finishing Blade Complete	1	\$275.00	\$275.00
IR-PB	.PROFILE BLADE FOR INFIELD RASCAL/FORCE (Set of 2 Blades)	1	\$195.00	\$195.00
FRCREHYDLFT	.Rear Hydraulic Lift for the ABI Force	1	\$445.00	\$445.00
IR-RGDRGMTLVBR	.Rigid Drag Mat & Level Bar for Infield Rascal/Force 6'	1	\$345.00	\$345.00
IR-VFD-5-3800	.VibraFlex 5' Drag 3800	1	\$495.00	\$495.00

SubTotal: \$17,755.00

Product SubTotal:	\$17,755.00
Product Tax:	\$0.00
Shipping & Handling Charge:	\$0.00
<hr/>	
Total:	\$17,755.00
Amount Paid:	\$0.00
Balance Due:	\$17,755.00

Serial Num:

Invoice Comments: All Payments Must Be Received In Full and in US Dollars. Thank You.

This Quote is Valid Until:

Thank you for your purchase. If state and local sales tax is not included on your invoice, you may still be responsible for the sales tax on this purchase. Please consult with your tax advisor or the Department of Revenue for any tax liabilities.

Kind regards,

Tyler Ormsby
Senior Product Specialist



Always Be Innovating

Absolute Innovations, Inc. (ABI)
1320 Third Street
Osceola, IN 46561

Fax: 574-674-5902

Cell Phone: 574-849-2720

Telephone: 877-788-7253 ext. 232

Main Website: www.ABIattachments.com

Online Catalog: www.ABIconline.com



4 Production Drive, Brookfield, CT 06804
203-775-5757 Fax 203-775-6435

Quotation Prepared by: George Corgan
Cell: 914-213-3622
Date: January 27th, 2016

New Equipment Purchase Proposal

Mr. James Gilchrist
Sycamore Park
790 Log Pond Road
Mahopac, NY 10541

		Extended Sale Price	
Quantity	Product No.	Description	
1	88010	Jacobsen Groom Master II, 3WD Gas 18 hp gas engine, 3 wheel series parallel hydrostatic drive 3 wheel drive, 7.0 mph. All welded frame with all welded frame w/polymer body, 20.00x11.00-10 flotation tires. Park brake, headlight, adjustable seat. Power Steering tilt column, hydraulic lift for rear rake implement 3 spool valve for hydraulic accessories, hand rake holder Cultivator (includes hydraulic controls)Order Feet Below	\$16,140.00
1	88114		\$1,022.00
1	4139788	Duck Feet (as previously supplied with old cultivator	\$246.00
1	894134	Rear Rake Implement	\$696.00
1	891768	Drag Mat with Carrier	\$934.00
TOTAL:			\$19,038.00

This quote is valid until February 25th, 2016



TOWN OF CARMEL RECREATION & PARKS DEPARTMENT
SYCAMORE PARK, 790 LONG POND ROAD
MAHOPAC, NEW YORK 10541

JAMES R. GILCHRIST, CPRP, DIRECTOR

TELEPHONE: (845) 628-7888 FAX: (845) 628-2820


EMAIL: carmelrecreation@ci.carmel.ny.us

WEB: <http://www.carmelny.org>

DATE: February 4, 2016

WS #13

TO: Carmel Town Board
Carmel Town Hall

FROM: James R. Gilchrist, CPRP 
Director, Recreation and Parks

SUBJECT: Replacement of Chamber Park Fence

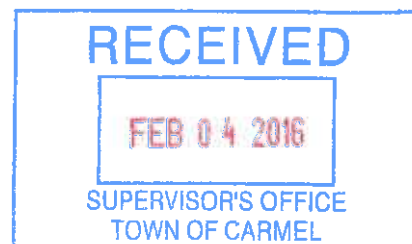
I am seeking authorization to have a new fence installed at the Chamber Park, which will be funded through the DASNY "SAM" Grant (Project ID #6070).

The existing fence will be taken down by the Recreation Department, and the new fence material manufactured by Illusions Vinyl Fence. All posts will be 5 x 5 with New England caps and will be set in concrete. A four foot wide gate with black stainless steel hardware will also be installed. We have received three prices for this project: 1) D-fence for \$7,000.00, 2) Campanella Fence Centers for \$10,500.00, and 3) Salem Fence Co. for \$11,500.00, with my recommendation being to use D-Fence.

Please add this to the next Town Board meeting agenda and contact me with any questions.

/sms

Chamber Park Fence





"Good fences make good neighbors"
"Since 1969"

845-279-6900 • 914-763-6900 • 203-792-6300 • fax 845-279-9393

12 Main Street • Brewster, NY 10509

www.dfence.us



A+ Rating

Fully Insured and Licensed
Lic. PC-614
Lic. WC-10278-H99
Lic. CT-600018
Lic. Yonkers-4253

Quotation/Contract

NO. _____

Date	2/4/16
Phone/Cell #	845-628-7888
Email	ext 15
Cell #	845-628-2820
Contact	NINA K ALMEY
Location	MAHOPAC
Approx. Start Date	
Terms	1 st half due on signing 2 nd half due on completion

TOWN OF CARMEL REC. & PARK
DEPT.
790 LONG POND RD
MAHOPAC, NY 10541
MAHOPAC CHAMBER PARK FENCE

In response to your inquiry, we submit the following quotation.

Description	Amount
INSTALLATION OF 163' OF 4' HIGH ALL BEIGE PVC # V350 POST CAPS SPACED PICKET FENCE, WITH 1-4' WIDE WALK GATE.	
INSTALLATION OF 112' OF ALL BEIGE 3 RAIL POST & RAIL FENCE, ALL POST SET IN CONCRETE. RAILS 1.5X5"	
ALL WORK TO BE DONE @ PREVAILING WAGE.	
ALL MATERIAL IS EASTERN ILLUSIONS PVC	
ALL POST 5"X5" ALL CAPS NEW ENGLAND	
ALL HARDWARE BLACK STAINLESS STEEL.	
Tax	
Total	\$7000.00

Special Instructions:

Other Instructions:

Customer

Date



Date

The customer is responsible for location of fence lines.

All Major Credit Cards Accepted.





campanellafence.com

phone 845-628-2200 or 914-628-2200 fax 845-628-5649

campanellafence@gmail.com

289 Route 6 Mahopac, NY 10541



Over 25 Years In Business

Licensed and Insured - Westchester 4145-H91 Yonkers 4418 Putnam 135 Connecticut 581036 Rockland H-11709-12-00-00

Date: 1-15-16

Customer: Carmel Parks & Recreation

Contact: Jim Gilchrist

Job site: Town Park

Town: Mahopac

Zip: 10541

New York

Salesman: Paul

E-Mail: jrg@ci.carmel.ny.us

Phone: 845-628-7888

Phone:

Other:

Fax:

Other E-Mail:

By signing below you agree to a Surcharge of 3% added to Total Contract price if paying with a Credit or Debit Card

Description of Installation:

Fence line to be taken down prior to install.

All fence materials to be manufactured by Illusions Vinyl Fence.

All posts to be 5x5 with new england caps.

All posts set in concrete.

From back fence forward install approx 163 feet of 4ft tall V350 thru rail dog ear Beige space picket.

Install 4ft wide single gate with all black stainless steel hardware.

Install approx 112ft of 3 rail all beige vinyl post and rail with 1.5 x 5" rails.

Job is Prevailing Wage

All Campanella Fences include for installation - cement footings, rock drilling. 4 year guarantee on Labor (unless other wise noted) Manufacturer warranties do not include Labor

NOTE:

CONTRACT CONDITIONS

Purchaser agrees to designate and mark the new fence construction line by stakes or other clearly visible means. prior to Contractor's performance. Purchaser warrants that designated fence construction lines are entirely within Purchaser's property boundaries. Purchaser guarantees that there are no obstructions which could in any way interfere with the Contractor's performance under this Contract and Purchaser warrants that Purchaser has removed any such obstruction prior to the designation of the location of the fence line, including but not limited to the removal of any underground wires, improvements, pipes, sewer conduits, utilities or restrictions of any nature. Purchaser shall obtain any necessary municipal permits and approvals. Purchaser warrants that the work will not violate any town, county or state municipal codes, any pool codes or any wetlands and/or buffer zone ordinances. Purchaser is responsible to disclose to Contractor any wetlands, buffer zones or environmental areas located within 500 feet of the proposed work area prior to the commencement of constructions. Purchaser agrees to indemnify and hold Campanella Fence Centers its agents, servants and employees harmless for any damage caused by a breach any of the foregoing warranties. Purchaser understands that the erection of a fence on Purchaser's property will require the Contractor to remove sod, soil, grass, shrubbery and/or plantings can be affected by the erection of the fencing. Accordingly, Purchaser agrees that Campanella Fence Centers its agents, servants and employees are not responsible for any damage caused to Purchaser's sod, soil, grass, shrubbery and/or plantings or for consequential damage as a result of the erection of the fence, absent gross negligence. The price quoted by Contractor in the estimate is based upon normal construction conditions. All grading and or filling required for the projects the sole responsibility of the Purchaser, unless otherwise stated in writing. In the event of legal proceedings brought by Campanella Fence Centers to enforce the terms of this Agreement, the Purchaser shall be required to pay contractor's reasonable legal fees and expenses and Court costs. Dog kennels and animal enclosures are not covered under installation guarantees or warranties. Unless other wise stated Pictures of completed jobs will be posted on Campanella Fence Centers advertising.

Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I have also read Contract Conditions, upon signing of the proposal, the said becomes a binding contract.

Payment Policy - 50% Deposit on signing Contract, Balance C.O.D. upon completion. Finance charge after 30 days charge annual rate 24% (2% per month). \$35.00 service charge and additional bank fees for all returned checks. 3% surcharge on total contract price if paying by credit or debit card

The above proposal, when accepted by Campanella Fence Centers at this main office, becomes a Contract between the two parties. It is expressly understood that the price quoted by Contractor is for immediate acceptance. Campanella Fence Centers shall not be liable for any delays in performance based upon strikes, accidents, fire, explosions, acts of God, delays in transportation or any other causes beyond the control of Campanella Fence Centers. The proposed fence does not become the property of the Buyer until final payment is made to Campanella Fence Centers. Campanella Fence Centers can remove at any time all materials installed by Campanella Fence Centers if final payment is not made pursuant to the terms of this Agreement. Purchaser understands that wood may crack, split, warp, mildew, twist or stain and Campanella Fence Centers provides no warranty with respect to any wood products. **ACCEPTANCE OF PROPOSAL** - The above specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Upon signing of this proposal, the said becomes a binding contract.

Date of Acceptance: _____

Subtotal **\$10,500.00**

Customer Signature: _____

Tax- Repair No Tax Capital Improvement

Total **\$10,500.00**

Authorized Signature (CFC): _____

Deposit Received **\$0.00**

Billing Address: _____

Salem

FENCE CO. & IRONWORKS

Since 1969

INVOICE #20665FF

Phone: (845) 628-7200

Fax: (845) 628-7671

OFFICE & WAREHOUSE : 34 ROUTE 118, BALDWIN PLACE, NY 10505

MAILING ADDRESS : PO BOX 186, BALDWIN PLACE, NY 10505

Westchester Lic.: WC-04067-H91

Putnam Lic.: PC-69

Yonkers Lic.: 5691

JANUARY 25, 2016

TOWN OF CARMEL PARKS & REC.
790 LONG POND ROAD
MAHOPAC, N.Y. 10541

FAKED
1-857-6

PHONE (845) 628-7888 EXT. 15

FAX (845) 628-2820

ATTN : NINA KALLMEYER

SCOPE OF PROJECT : THE CHAMBER PARK :

FURNISH & INSTALL 163 LINEAL FEET OF 4 FOOT HIGH STRAIGHT TOP STYLE EASTERN V350 THRU RAIL BEIGE DOG EARED PICKET FENCE MOUNTED ON 5X5 POSTS WITH NEW ENGLAND CAPS WITH (1) 4 FOOT WIDE SINGLE WALK GATE(STRAIGHT TOP)

FURNISH & INSTALL 112 LINEAL FEET OF 3 RAIL BEIGE VINYL POST & RAIL WITH 1 1/2 X 5 FOOT WIDE RAILS , 5X5 POSTS WITH NEW ENGLAND CAPS.

ALL TAKE DOWN & TAKE AWAY BY OTHERS

ALL CEMENT FOOTINGS INCLUDED

ALL ROCK DRILLING INCLUDED

5 YEAR GUARANTEE ON ALL LABOR

20 YEAR WARRANTY ON ALL PVC THROUGH THE MANUFACTURER

PRICE BASED ON A PREVAILING RATE

TERMS AND CONDITIONS OF CONTRACT

1. Purchaser is to properly mark or designate the correct fence line by plot, plan, survey stake or other means. 2. The location and character of any underground electrical wire, gas and water pipes, propane lines, sewer conduits, cesspool and leach fields, driveway drainage, etc., or restrictions of any nature which might interfere with or be damaged by work or be the cause or occasion of injury or other damage should be made known to Salem Fence Co., Inc. prior to start of work. 3. Fence permits and ordinances are the responsibility of the purchaser along with fire, tornado and other necessary property insurances. Please check with your local Building Department for permit and restrictions. 4. Salem Fence Co., Inc. is covered by Workers Compensation and General Liability insurance. 5. Contract price is based on normal erecting conditions. Unless included in this contract purchaser is responsible for removal of any obstructions which might interfere with the construction of the fence, such as old fence, hedges, trees, bushes, compost piles, rock walls etc. If it is necessary to perform any additional work not contracted for, a fair and reasonable charge will be made by Salem Fence Co., Inc. 6. All fence materials are the responsibility of purchaser after servicemen leave construction site. 7. Unless otherwise indicated, the fence is to follow the existing ground contours. Should purchaser wish fence to be installed otherwise, any grading or filling in will be done by the purchaser unless contracted. 8. All chain link, aluminum, PVC materials are guaranteed as specified by manufacturer and does not include labor. There exists NO WARRANTY on any wood products. Wood is a natural product that may crack, split, warp, mildew, twist or stain. Salem Fence Co., Inc. offers no warranties or guarantees on wood products. Wood products may not be returned or exchanged for these reasons. 9. Gates, self-closing gate latches, gate hinges, and any gate adjustments, as well as posts heaving due to frost are not included in the labor warranty. 10. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be assessed only upon written orders with an extra charge above contracted price. All agreements are subject to weather, strikes, accidents, fires or other acts of God. Dog kennels and animal enclosures are not covered under installation guarantees or warranties. 11. The fence contracted for does not become property of the buyer until final payment is made. Salem Fence Co., Inc. can withdraw at any time all materials supplied and/or installed by them should payment not be made according to agreed terms. Any and all attorney fees and or court expense due to non payment will be the expense of the buyer. 12. Customer can rescind this contract within 72 hours (3 days) with no penalty upon verbal notice and follow-up certified letter to Salem Fence Co., Inc. This condition of contract can be waived for emergency installation upon customer signature to same. 13. After 72 hours, any cancellations are subject to a 20% charge (of total cost) due to set-up and preparation of materials, gates etc. 14. Staining or peeling of any wood product is done only at the customer's request. Peeling, blistering or cracking may occur. Rough wood surfaces, knot holes, nail holes, etc. may become noticeable with staining. Salem Fence Co., Inc. does not warranty any staining or its stained materials. 15. All quotes subject to change. Prices are valid for 30 days. Balance is due upon day of completion. All unpaid balances are subject to 24% Annual Interest Charge / 2% on balances over 30 days. All contracts come with a 3 Year Labor Warranty.

I _____ give SALEM FENCE CO. INC. Permission to run my credit card for the deposit & balance.

CARD TYPE : AMEX MASTERCARD VISA DISCOVER # _____ EXP. _____ CODE _____

We Propose to furnish in accordance with the above specifications for the sum of: \$11,500.00

DEPOSIT: PURCHASE ORDER

ON COMPLETION:

ACCEPTANCE OF PROPOSAL : The above price and above specifications and conditions are hereby accepted.

Authorized Signature: *Frank Fischetti* Customer Signature: _____

Date: _____

Premium Post & Rail



Crossbuck

Illusions® Post & Rail Vinyl Fence contains only premium quality 100% Pure Virgin Vinyl with no hidden fillers that may contain lead or other additives to harm horses and other animals. It has passed all ASTM F964-13 Tests. The quality simply speaks for itself.

NO LEAD IN
ANY ILLUSIONS®
PRODUCTS.
ANIMAL AND
CHILD SAFE.



2-Rail Diamond



3-Rail

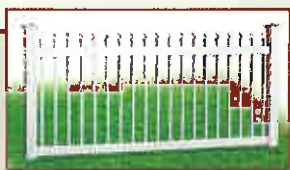


2-Rail

Orna



Picket



V0101



V0200A Arched



V0200 Colored Top w/ Alternate Finials

Illusions® Ornamental 1" x 1" Picket offers a vinyl alternative to the wrought iron or ornamental aluminum fence. It enables the homeowner to maintain the look of wrought iron without the maintenance. All panels are manufactured with a metal reinforcing channel in the bottom rail for strength that will not fail.

MIX 'N' MATCH
ORNAMENTAL
PICKET TOPS
ON ANY BASE.



V0200TF-4BG Alt. Orn. Pickets with Boy Scout Finials

Finial Styles



V11RF - ARROWHEAD



V11TF - BOY SCOUT



V11FG - GOTHIC

Contemporary Picket



V352-4TR Scalloped Contemporary 'Thru-Rail' Picket

Illusions® Contemporary Picket offers what is known as the "good neighbor" approach to fencing for homeowners. It is a fence that features both sides of the panels being exactly the same.

It is manufactured to follow the basic picket fence design with an added twist. The pickets are assembled **THROUGH** the rails instead of simply being attached to them. This is what gives the fence its unique and useful appearance.

Available in heights from 3' to 8'

**SAMPLE
OF
THRU-
RAIL**



V350-4TR Straight top Contemporary 'Thru-Rail' Picket with Dog Ear Tops



V402-4TRBG Scalloped Contemporary 'Thru-Rail' Picket with Pointed Tops (Shown in Beige w/ White Ball Caps)

Picket Top Styles



- | DOG EAR | POINTED |
|-----------------------------------|---------|
| 1. 7/8" x 6" with Dog Ear Cap | |
| 2. 7/8" x 1.5" with Pointed Cap | |
| 3. 7/8" x 3" with Dog Ear Cap | |
| 4. 7/8" x 3" with Pointed Cap | |
| 5. 1-1/2" x 1-1/2" w/ Pyramid Cap | |



V401-4TR Straight Contemporary with Pointed Tops



V401NR-4TR 7/8" x 1-1/2" Reduced Spacing Straight Picket w/Pointed Tops



V353-4TR Crown Top Picket w/ Dog Ear Tops

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

WS #14

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: January 27, 2016

Re: 2016 Landfill Monitoring Proposal – Zion Environmental

At the January 20, 2016 Town Board meeting, the Town Board passed a resolution approving Zion Environmental 2016 landfill monitoring proposal.

As the Town Board is aware the monitoring of the Town of Carmel Landfill is an ongoing requirement that must be performed in accordance with New York State Department of Environmental Conservation regulations.

The Town Board requested that Zion Environmental provide a multi-year proposal for these services. Zion Environmental has provided the Engineering Department with the attached 5 year proposal to continue monitoring services at the Landfill. The costs are as follows:

- 2016 is \$8,200.00 (already approved by resolution),
- 2017 and 2018 is \$8,400.00 per year, and
- 2019 and 2020 is \$8,600.00 per year.

Zion Environmental has been performing this professional service adequately for the Town since 2009. Therefore, this Department recommends that this multi-year proposal be accepted.

I respectfully request that this be placed on your next Town Board work session agenda.



Five Year Proposal For Town of Carmel Landfill

**2016 Annual/Quarterly Sampling,
Monitoring, and Reporting Services.**



January 2016





“QUALITY SERVICE AT AN HONEST PRICE”

Proposal No. 06-PSA-010b

Prepared for:

*Town of Carmel
Town Hall
60 McAlpin Avenue
Mahopac, New York 10541*

Five Year Proposal for:

*Annual/Quarterly Sampling, Monitoring,
And Reporting Services
Town of Carmel Landfill*

Submitted by:

*Zion Environmental, LLC
172 Excelsior Avenue
Middletown, New York 10940*

January 2016

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Appendices

Appendix A – Corporate Background

Appendix B – Schedule of Charges

Appendix C – Professional Services Agreement

1.0 Scope of Work

Zion Environmental LLC (Zion) appreciates the opportunity to present the Town of Carmel with this proposal to provide quarterly monitoring, annual sampling, annual site inspection and reporting services for the Town of Carmel Landfill. The annual proposed scope of work is required to be performed in the spring of each year. Therefore, the groundwater sampling and site inspection will be performed between April 1 and June 30 each year. Landfill gas monitoring will be performed on a quarterly basis.

1.1 Groundwater Sampling

Groundwater samples and data will be obtained from five groundwater monitoring wells on an annual basis. Groundwater elevations and field parameter measurements (pH, conductivity, Eh, turbidity and temperature) will be taken from each monitoring well.

The types of analysis that will be conducted on the samples taken at each location will be for the New York State Part 360 Baseline Parameters List on an annual basis. Samples will be submitted to and analysis shall be performed by York Analytical Laboratories, Inc. located in Stratford, CT, a New York certified laboratory. The instruments used on-site will be calibrated according to the manufacturer's specifications.

1.2 LFG Monitoring Probes

Landfill gas monitoring will be conducted at 7 perimeter gas probes on a quarterly basis. These quarterly events will take place in March, June, September and December each year. Methane (CH₄), Carbon Dioxide (CO₂), Oxygen (O₂), Balance Gases, and percent LEL will be measured during each event.

1.3 Annual Site Inspection

One annual site inspection will be conducted in the spring each year. The Annual Site Inspection includes an annual visit to the site by an engineer to walk the closed landfill and inspect the final cover stability, vegetative stability, settlement of waste, surface water management systems performance, landfill gas collection system functionality, and the condition of the facility access. Facilities in need of repair will be identified. In addition, any items in need of repair that were identified in the previous report will be inspected to insure repairs were completed.

1.4 Report Preparation

The following reports will be prepared as part of this project:

An Annual Groundwater Monitoring Report will be submitted to the New York State Department of Environmental Conservation on an annual basis. The report will consist of a letter report summarizing the program and a discussion of any exceedances of New York State GA water quality standards for groundwater samples taken from the monitoring wells. Also included with the report will be a table comparing the results to the water quality standards and showing historical concentration trends for the parameters which are indicative of groundwater quality impacts, a groundwater contour map based on the water levels taken during that event, and a copy of the analytical laboratory report.

The LFG monitoring results will be summarized on a table showing current results. The LFG monitoring probe locations will be shown on the site map. The report will be submitted within ninety days following the sampling of each quarterly event.

A Post-Closure Field Inspection Report will be prepared annually based on the results of the Annual Site Inspection. The report will be comprised of a letter summarizing the findings of the inspection and an AutoCAD drawing showing the locations of any conditions identified in the site inspection.

2.0 Firm Qualifications/Corporate Information

Zion Environmental, LLC, is a multi-faceted environmental company. We are a provider of environmental solutions. The members of Zion have a minimum of 20 years and as much as 29 years of experience in providing clientele with exceptional services in the following areas:

- Groundwater and Surface Water Quality Sampling
- Compliance Monitoring /Reporting
- Geologic / Hydrogeologic Investigations
- Phase 1 Investigations
- Landfill Gas Monitoring
- Landfill Gas Migration Investigations
- In-situ remedial services
- NSPS Compliance Monitoring / Reporting

Zion Environmental - A Tri-fold Mission

- Our first mission is to protect the environment and in doing so, we offer our clients the services by which to achieve this goal for protection and preservation.
- To provide value, service and excellence at an honest price.
- To build Zion Environmental into an integral LLC, one that will be a workplace where people are motivated, respected, and provide a standard of quality that is reflective of those characteristics.

Company Information

Zion Environmental LLC, is a woman/minority owned environmental company. Zion has been creating solutions to the environmental challenges that our clients face. We have a proud history of serving many clients throughout the northeast. Corporate Background about Zion Environmental, LLC can be found in Appendix A.

In Section 3, we highlight Zion's project team qualifications and experience as they relate to the Town of Carmel Landfill Monitoring Sampling and Reporting project. In Section 4, we highlight some of Zion's project team projects as they relate to the project. The projects cited represent only a small fraction of Zion's experience but have been selected as representative of the work that has been completed by our project team.

3.0 Key Project Personnel

Zion Environmental will provide an experienced project team for the Town of Carmel. Zion will perform the sampling and data tabulation functions, assisted by the York Analytical Laboratories for the data analysis and reporting functions. The key personnel listed below are all well-experienced professionals. This team will provide efficient and effective service for this project.

Brian Nichols, Vice President, Zion Environmental

Mr. Nichols' has over twenty years of experience in the environmental engineering field. He has performed groundwater and surface water sampling for numerous compliance programs in New York, New Jersey, Pennsylvania and Connecticut. Sampling procedures include the collection of groundwater, surface water, subsurface stream groundwater samples, leachate, soil and sediment sampling, new source performance standards (NSPS), soil methane migration monitoring, subsurface soil boring investigations, construction management, and testing zinc alloys for levels of lead, copper, tin and nickel. He will assist with the field program and with project management.

Mr. Nichols role as Vice President of Zion Environmental is to facilitate projects with the goal to ensure that a project is completed on time, within budget, and according to the client's specifications. Mr. Nichols has been utilizing new technologies, from internal and external resources. In doing so, he has identified more efficient ways to perform environmental services.

Timothy Pagano, CPG, PG, Senior Hydrogeologist

Mr. Pagano has over twenty-nine years of experience as a Hydrogeologist and Project Manager. He has managed many projects that involve obtaining water quality samples, analysis of the water quality data, and production of reports, including projects for municipalities in Westchester and Putnam Counties, New York. He will be responsible for managing the field program, data analysis, and production of the reports, and will serve as project manager for this project. He is a Certified Professional Geologist with the American Institute of Professional Geologists, and is a Registered Professional Geologist in the State of Pennsylvania.

Andy Cheung, P.E., Engineer (Sub-Consultant)

Mr. Cheung is a Professional Licensed Engineer with more than seventeen years of experience in all aspects of solid waste services. His technical experience includes design and preparation of construction plans, baseliner plans, temporary capping plans, final capping plans, drainage design, leachate collection design, geosynthetics, leachate recirculation design, pump station design, pump sizing analysis, post-closure maintenance inspections, technical specification writing and engineering cost estimates. He will be responsible for the annual site inspections, annual inspection reports, and will serve as project engineer for this project.

3.1 Analytical Laboratories

York Analytical Laboratories, Inc. in Stratford, Connecticut will be the primary laboratory used to analyze the water samples obtained for this project and is well equipped to measure a wide array of constituents that are important to water quality. The laboratory maintains comprehensive licenses in various states including Connecticut, New York and New Jersey and is a National Environmental Laboratory Accreditation Conference NELAC/NELAP accredited laboratory, Laboratory Code NY10854.

4.0 Project Experience

The members of the project team have experience with other projects similar to the Town of Carmel Landfill project. A sample of these projects are summarized below:

Town of Carmel Landfill Monitoring and Sampling Program – Conducted quarterly groundwater sampling, monitored perimeter probes for gas migration and performed annual site inspections at the Town of Carmel Landfill in Mahopac, New York. Obtained water quality instrument readings and water samples for laboratory analysis. Data was analyzed and reports produced for submission to New York State Department of Environmental Conservation.

Clear Ponds Monitoring and Sampling Program – Clear Ponds is located in Bloomingburgh, New York, in the NYSDEC Region 3 area. Zion Environmental currently performs the quarterly groundwater sampling at the Clear Ponds facility. Data that is received from the analytical laboratory after the sampling event is tabulated and evaluated for any exceedances in the parameters that were sampled. A quarterly report is prepared for submission to the NYSDEC that provides an evaluation of the results and recommendations, if necessary. All analytical data from groundwater monitoring wells are compiled into reports and submitted to the client on a quarterly basis for submittal to Parimal V. Mehta from the NYSDEC.

Sprout Brook Ash Residue Facility Monitoring and Sampling Program – Quarterly groundwater sampling, soil sampling, leachate and surface water sampling, semi-annual subsurface stream sampling at the Westchester County facility in Cortlandt Manor, New York. Samples are sent to the Westchester County Laboratory for analysis. Data was analyzed and reports produced for submission to New York State Department of Environmental Conservation.

Kin-Buc Landfill Monitoring and Sampling Program – Monthly datalogger downloads, transducer maintenance, annual groundwater sampling, quarterly perimeter probe readings for gas migration, water levels, flare readings and chart recordings from treatment plant at facility in Edison, New Jersey. Data was analyzed and reports produced for submission to the US Environmental Protection Agency.

Byram Lake Reservoir Monitoring and Sampling Program – Conducted review of Monitoring and Sampling Program developed during 2002-2003 for the Village of Mount Kisco. Evaluated effectiveness of monitoring and sampling program conducted from 2003 to 2007, which resulted in development of the monitoring and sampling program used currently. Managed monitoring, sampling, and reporting program at the lake in 2008, and installation of new equipment and expanded monitoring program at tributary monitoring station.

Alliance Landfill Monitoring and Sampling Program – Quarterly groundwater sampling, leachate and surface water sampling at the Alliance Landfill in Taylor, Pennsylvania. Included obtaining water quality instrument readings and water samples for laboratory analysis. Data was analyzed and reports produced for submission to Pennsylvania Department of Environmental Protection.

5.0 Lump Sum Cost

Based on the information provided to Zion Environmental at this time, this scope of work and lump sum cost is based on the following 5 year proposal:

- Annual Baseline Groundwater Sampling Events
- Quarterly LFG Probe Monitoring Events
- Annual Site Inspections
- Report Preparations

Provided below is the lump sum costs for the services described in Section 1. This scope of work will be performed between January 1, 2016 and December 31, 2020.

A Schedule of Charges is provided in Appendix B in the event that out-of-scope work is requested by the Town of Carmel. If additional repair or maintenance is needed, the Town of Carmel will be apprised of the cost for the additional work for approval before it is performed, therefore, repairs and maintenance is not included in this cost estimate.

The following lump sum costs are not to exceed the amounts for each year.

2016 Lump Sum Cost

\$8,200

2017 Lump Sum Cost

\$8,400

2018 Lump Sum Cost

\$8,400

2019 Lump Sum Cost

\$8,600

2020 Lump Sum Cost

\$8,600

TOTAL 5 YEAR NOT TO EXCEED

\$42,200

A copy of our Professional Service Agreement is located in Appendix C for your review. By approving this proposal, the Town of Carmel agrees to the Professional Service Agreement from Zion Environmental, LLC.

APPENDIX A

Corporate Background

Corporate Background

Zion Environmental, LLC. (Zion) is a woman/minority owned environmental company. We have a proud history of serving many clients throughout the northeast since 2007. We are a provider of environmental solutions and are a multi-faceted environmental company. Felicia Morgan-Nichols (President) and Brian Nichols (Vice President) are the owners of Zion Environmental, LLC. The members of Zion have a minimum of 20 years and as much as 29 years of experience in providing clientele with exceptional services.

Also, as a benefit to many local environmental companies and laboratories, Zion serves as a subcontractor which many companies find this to be an asset. Zion also supports other environmental companies and laboratories when they find themselves in need of field technicians, hydrogeologists, and additional personnel. This has proven to be more cost effective for corporations than entering into long term contractual agreements with temp agencies or hiring full-time personnel to fill part-time needs. Using our service eliminates the need for companies to enter into agreements with agencies when the personnel will not be utilized 100 % of the time. With Zion, you are able to use our services as needed and on a T&M basis. These are some of our clients that utilize our services:

- Town of Carmel Landfill
- ARCC Energy Group
- Village of Mamaroneck – Taylor Lane Landfill
- Sullivan County Landfill
- Sprout Brook Ash Residue Landfill Facility
- Kin-Buc Landfill
- Shaw Environmental, Inc.
- Veolia Water North America Operating Services, LLC
- Weston & Sampson, LLC
- Clear Ponds, LLC
- Dan's Sewer Service
- Roche, LLC
- The Chazen Companies, Inc.
- Orange County Agricultural Society

The clients cited represent only a small fraction of Zion's project team experience but have been selected as representative of the work that has been completed by our Project Team. We understand that the quality control and assurance provided in groundwater monitoring and the collection of groundwater samples can mean the difference between good defensible data from a strong monitoring program, and improperly or inconsistently collected samples with analytical results that are suspect. To be certain of achieving the former, Zion knows the importance of standard operating procedures and other techniques used to achieve these goals.

APPENDIX B

Schedule of Charges



SCHEDULE OF CHARGES AS OF JANUARY 2016

PERSONNEL CHARGES

<u>Professional</u>	<u>Rate Per Hour</u>
• Client Program Manager	\$ 130 - 180/hr
• Senior Hydrogeologist	\$ 100 - 130/hr
• Project Manager	\$ 70 - 100/hr
• Project Staff.....	\$ 60 - 90/hr

Technical / Support Services

• Drafter/CAD.....	\$ 90 - 120/hr
• Field Engineer	\$ 50 - 70/hr
• Administrative.....	\$ 35 - 45/hr

In agreement with the above rates, travel time will be charged up to a maximum of 8 hours per day.

OUTSIDE SERVICES

Charges for special outside services, equipment and facilities not furnished directly by Zion Environmental, LLC. will be billed at cost plus 10%. Such charges include, but are not limited to, the following services:

Meals and lodging

Rented vehicles

Subconsultants

Special fees, permits, insurance, etc.

Rented field equipment / Consumable materials

Printing reproduction / Shipping charges

COMMUNICATIONS

Communications costs including facsimile, routine copying costs, postage and telephone charges will be charged at a flat rate of 4% of total gross labor charges.

SUPPLEMENTAL SCHEDULES OF CHARGES AND DIRECT CHARGES

- Chargeable Equipment Schedule
- Reproductions
- CAD Laser Plots
- Depositions

Payment: Invoices are to be paid within 30 days from invoice date. Interest on late payments will be charged at a rate of 18% per annum.

APPENDIX C

Professional Services Agreement

**ZION ENVIRONMENTAL, LLC.
PROFESSIONAL SERVICES AGREEMENT
TIME AND MATERIALS BASIS**

1. SERVICES: Zion Environmental, LLC. agrees to perform for the undersigned CLIENT professional environmental, health and safety, consulting and/or analytical services ("Services") described in attached **Proposal No. 06-PSA-010** all in accord with the following terms and conditions.

2. FEES, INVOICES AND PAYMENTS: The Services will be performed on a time and materials basis, with compensation due for all goods and Services provided by Zion, computed in accord with currently-in-effect Zion rates for Time & Material work. Zion's particular applicable T & M Rate Sheet for the Services will be attached hereto. Other compensation provisions are as follows: Invoices will be submitted by Zion no more frequently than every two weeks, with payment due upon CLIENT'S receipt of invoice. Payment shall be in U.S. Dollars. CLIENT shall be responsible for payment (without deduction or offset from the total invoice amount) of any and all sales, use, value added, gross receipts, franchise and like taxes, and tariffs and duties, and all disposal fees and taxes, levied against Zion or its employees by any government or taxing authority. A service charge equal to one and one-half percent (1 ½ %) per month, or the maximum rate permitted by law, whichever is less, will be added to all accounts which remain unpaid for more than thirty (30) calendar days beyond the date of the invoice. Should there be any dispute as to any portion of an invoice; the undisputed portion shall be promptly paid.

3. CLIENT'S COOPERATION: To assist Zion in performing the Services, CLIENT shall provide Zion with relevant material, data, and information in its possession pertaining to the specific project or activity, consult with Zion when requested, permit Zion reasonable access to relevant CLIENT sites, ensure reasonable cooperation of CLIENT's employees in Zion's activities, and notify and report to all regulatory agencies as required by such agencies.

4. CONFIDENTIALITY: In the course of performing Services, to the extent that CLIENT discloses to Zion, business or technical information that CLIENT clearly marks in writing as confidential or proprietary, Zion will exercise reasonable efforts to avoid the disclosure of such information to others. Nonetheless, CLIENT shall treat as confidential all information and data furnished to it by Zion in connection with this Agreement including, but not limited to, Zion's technology, formulae, procedures, processes, methods, trade secrets, ideas, inventions, and/or computer programs; and CLIENT shall not disclose such information to any third party.

Nothing herein is meant to prevent nor shall be interpreted as preventing either party from disclosing and/or using any information or data when the information or data are actually known to the receiving party before being obtained or derived from the transmitting party, when information or data are generally available to the public without the receiving party's fault at any time before or after it is acquired from the transmitting party; where the information or data are obtained or acquired in good faith at any time by the receiving party from a third party who has the same in good faith and who is not under any obligation to the transmitting party in respect thereto; where a written release is obtained by the receiving party from the transmitting party; three (3) years from the date of receipt of such information; or when required by process of law; provided, however, upon service of such process, the recipient thereof shall use reasonable efforts to notify the other party and afford it an opportunity to resist such process.

5. DOCUMENTATION, RECORDS AND AUDITS. RIGHT TO USE INFORMATION AND DOCUMENTS: All records and original documents are and shall remain the property of CLIENT. All documents, records, data, laboratory or field equipment computerized data files, computer models or other information supplied to Zion by CLIENT and/or CLIENT's agents, employees, directors, officers, shareholders, or representatives shall remain the property of CLIENT and shall be returned to CLIENT upon completion of any work or service provided hereunder. Zion shall be permitted to retain a copy of such information for archival purposes.

If requested by CLIENT, Zion shall provide CLIENT with copies of all documents which it is required to file or maintain under any federal, state, or local law naming or obligating the CLIENT, including, without limitation, any hazardous waste manifests relating to the Services. CLIENT shall have the right, at its expense, to inspect and audit Zion's records and accounts covering charges hereunder at all reasonable times during the course of the Services for each particular Order and for a period of one (1) year after the substantial completion thereof; provided, however, that the purpose of such audit shall be only for verification of such charges.

Upon completion of such audit, the results shall be presented to Zion. To the extent that the audit indicates that Zion has not been adequately compensated by CLIENT, CLIENT shall pay Zion any compensation due as shown by the audit. Alternatively, to the extent that any audit indicates that the total amount of compensation paid by CLIENT to Zion exceeded the actual amount due, Zion shall return such excess compensation to CLIENT.

6. PATENTS AND CONFIDENTIAL INFORMATION: Zion shall retain all right and title to all patentable and unpatentable inventions including confidential know-how developed by Zion hereunder. However, Zion hereby grants to CLIENT a royalty-free, non-exclusive, non-assignable license as to such inventions and know-how to use the same in any of CLIENT's facilities. Information submitted to CLIENT by Zion hereunder is not intended nor shall such submission constitute inducement and/or contribution to infringe any patent(s) owned by a third party, and Zion specifically disclaims any liability therefore.

7. DELAYS AND CHANGES IN CONDITIONS: If Zion is delayed or otherwise in any way hindered or impacted at any time in performing the Services by an act, failure to act or neglect of CLIENT or CLIENT's employees or any third parties; changes in the scope of the work; unforeseen, differing or changed circumstances or conditions including differing site conditions, acts of force majeure (such as fires, floods, riots, and strikes); changes in government acts or regulations; delay authorized by CLIENT and agreed to by Zion; or any other cause beyond the reasonable control of Zion, **then** (1) the time for completion of the Services shall be extended based upon the impact of the delay, and (2) Zion shall receive an equitable

compensation adjustment. Any such equitable adjustment shall be based on Zion's then current Time and Material Rates, as may be provided in a Rate sheet attached hereto.

8. INSURANCE: Zion is presently protected by Worker's Compensation Insurance as required by applicable law and by General Liability and Automobile Liability Insurance (in the amount of \$1,000,000 combined single limit) for bodily injury and property damage. Insurance certificates will be furnished to Client on request. If the CLIENT requires further insurance coverage, Zion will endeavor to obtain said coverage, and CLIENT shall pay any extra costs therefor. Such certificates shall provide that CLIENT be an additional insured for one (1) year following completion of Zion's agreement.

9. RISK ALLOCATION - CLIENT hereby agrees that: (1) there are risks inherent to the Services, many of which cannot be ascertained or anticipated prior to or during the course of the Services; (2) due to the inherently limited nature and amount of the data resulting from environmental investigation methods, complete analysis of conditions is not always possible, and, therefore, conditions frequently vary from those anticipated earlier; and (3) technology, methods, accepted professional standards as well as law and policy, are undefined and/or constantly changing and evolving. In light of all of the foregoing and considering Zion's lack of responsibility for creating the conditions requiring the Services, as a material inducement to and consideration for Zion's agreement to perform the Services on the terms and at the price herein provided for, CLIENT SPECIFICALLY AGREES THAT ZION'S LIABILITY SHALL BE STRICTLY LIMITED AS PROVIDED IN SECTIONS 10 THROUGH 12 OF THIS AGREEMENT.

10. WARRANTY: Zion is an independent contractor and Zion's Services will be performed, findings obtained, and recommendations prepared in accordance with generally and currently accepted professional practices and standards governing recognized firms in the area engaged in similar work. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES EITHER EXPRESSED OR IMPLIED.

11. INDEMNITIES: Zion shall defend, indemnify and hold harmless CLIENT from and against loss or damage to tangible property, or injury to persons, to the extent arising from the negligent acts or omissions or willful misconduct of Zion, its subcontractors, and their respective employees and agents acting in the course and scope of their employment; provided, however, Zion shall indemnify CLIENT from and against any loss or damage in the handling or management of any hazardous or radioactive material, or any pollution, contamination, or release of hazardous or radioactive materials, only to the extent resulting from Zion's gross negligence or willful misconduct. CLIENT shall defend, indemnify and save harmless Zion (including any parent, subsidiary, and affiliated companies and their officers, directors, employees, and agents) from and against, and any indemnity by Zion shall not apply to, loss, damage, injury or liability arising from the acts or omissions of CLIENT, its contractors, and their respective subcontractors, employees and agents, or of third parties; any allegations that Zion is the owner, operator, manager, or person in charge of all or any portion of a site addressed by the services, or arranged for the treatment, transportation, or disposal of, or owned or possessed, or chose the treatment, transportation or disposal site for, any material with respect to which Services are provided, and any pollution, contamination or release of hazardous or radioactive materials, including all adverse health effects thereof, except for any portion thereof which results from Zion's gross negligence or willful misconduct.

12. LIMITATIONS OF LIABILITY:

a. GENERAL LIMITATION - CLIENT'S SOLE AND EXCLUSIVE REMEDY FOR ANY ALLEGED BREACH OF WARRANTY BY ZION SHALL BE TO REQUIRE ZION TO RE-PERFORM ANY DEFECTIVE SERVICES. ZION'S LIABILITY AND CLIENT'S REMEDIES FOR ALL CAUSES OF ACTION ARISING HEREUNDER WHETHER BASED IN CONTRACT, WARRANTY, NEGLIGENCE, INDEMNITY, OR ANY OTHER CAUSE OF ACTION, SHALL NOT EXCEED IN THE CUMULATIVE AGGREGATE (INCLUDING ANY INSURANCE PROCEEDS) WITH RESPECT TO ALL CLAIMS ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHATEVER MINIMUM AMOUNT MAY BE REQUIRED BY LAW OR, IF NONE, THE LESSER OF THE AMOUNT OF COMPENSATION FOR SUCH SERVICES, OR \$100,000 (WHICH AMOUNT INCLUDES ANY FEES AND COSTS INCURRED IN RE-PERFORMING SERVICES). THE REMEDIES IN THIS AGREEMENT ARE CLIENT'S SOLE AND EXCLUSIVE REMEDIES. ALL CLAIMS, INCLUDING THOSE FOR NEGLIGENCE OR ANY OTHER CAUSE WHATSOEVER SHALL BE DEEMED WAIVED UNLESS SUIT THEREON IS FILED WITHIN ONE (1) YEAR AFTER THE EARLIER OF (1) ZION'S SUBSTANTIAL COMPLETION OF THE SERVICES OR (2) THE DATE OF ZION'S FINAL INVOICE. FURTHER, ZION SHALL HAVE NO LIABILITY FOR ANY ACTION INCLUDING DISCLOSURE OF INFORMATION WHERE IT BELIEVES IN GOOD FAITH THAT SUCH ACTION IS REQUIRED BY PROFESSIONAL STANDARDS OF CONDUCT FOR THE PRESERVATION OF PUBLIC HEALTH, SAFETY OR WELFARE, OR BY LAW.

b. CONSEQUENTIAL DAMAGES: FURTHER AND REGARDLESS OF ANY OTHER PROVISION HEREIN, ZION SHALL NOT BE LIABLE FOR ANY INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES (INCLUDING LOSS OF PROFITS, DECLINE IN PROPERTY VALUE, REGULATORY AGENCY FINES, LOST PRODUCTION OR LOSS OF USE) INCURRED BY CLIENT OR FOR WHICH CLIENT MAY BE LIABLE TO ANY THIRD PARTY OCCASIONED BY THE SERVICES OR BY APPLICATION OR USE OF REPORTS OR OTHER WORK PERFORMED HEREUNDER.

13. GOVERNING LAWS: This Agreement shall be governed and construed in accordance with the laws of the State in which the site to which the Services relate is located.

14. TERMINATION: Either party may terminate this Agreement with cause upon thirty (30) day's written notice to the other party. Upon such termination, CLIENT shall pay Zion for all Services performed hereunder up to the date of such termination. In addition, if CLIENT terminates, CLIENT shall pay Zion all reasonable costs and expenses incurred by Zion in effecting the termination, including, but not limited to non-cancelable commitments and demobilization costs.

15. ASSIGNMENT: Neither Zion nor CLIENT shall assign any right or delegate any duty under this Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, the Services may be performed by any subsidiary or affiliate of Zion Environmental, Llc., or other person designated by Zion, and, Zion may, upon notice to CLIENT, assign, pledge or otherwise hypothecate the cash proceeds and accounts receivable resulting from the performance of any Services or sale of any goods pursuant to this Agreement.

16. MISCELLANEOUS:

a. ENTIRE AGREEMENT, PRECEDENCE, ACCEPTANCE MODIFICATIONS: The terms and conditions set forth herein constitute the entire understanding of the Parties relating to the provisions of the Services by Zion to the CLIENT. All previous proposals, offers, and other communications relative to the provisions of these Services by Zion, oral or written, are hereby superseded, except to the extent that they have been expressly incorporated by reference herein. In the event of conflict, the three (3) pages of this Agreement shall govern. CLIENT may accept these terms and conditions by execution of this Agreement or by authorizing Zion to begin work. Any modifications or revision of any provisions hereof or any additional provisions contained in any purchase order, acknowledgement or other document issued by the CLIENT is hereby expressly objected to by Zion and shall not operate to modify the Agreement.

b. DISPUTES, ATTORNEY FEES – Any dispute regarding this Agreement or the Services shall be resolved first by exchange of documents by senior management of the parties, who may be assisted by counsel. Any thereafter unresolved disputes shall be litigated in the state whose law governs under Section 13 hereunder. In any litigation, the Prevailing Party shall be entitled to receive, as part of any award or judgment, ninety percent (90%) of its reasonable attorneys’ fees and costs incurred in handling the dispute. For these purposes, the “Prevailing Party” shall be the party who obtains a litigation result more favorable to it than its last formal written offer (made at least twenty calendar days prior to the formal trial) to settle such litigation.

c. WAIVER OF TERMS AND CONDITIONS - The failure of Zion or CLIENT in any one or more instances to enforce one or more of the terms or conditions of this Agreement or to exercise any right or privilege in the Agreement or the waiver by Zion or CLIENT of any breach of the terms or conditions of this Agreement shall not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same shall continue and remain in force and effect as if no such failure to enforce had occurred.

d. NOTICES – Any notices required hereunder may be sent by orally confirmed US Mail, courier service (e.g. FedEx), orally confirmed telecopy (fax) or orally confirmed email (further confirmed by US Mail) to the addresses set forth below.

e. SEVERABILITY AND SURVIVAL - Each provision of this Agreement is severable from the others. Should any provision of this Agreement be found invalid or unenforceable, such provision shall be ineffective only to the extent required by law, without invalidating the remainder of such provision or the remainder of this Agreement.

Further, to the extent permitted by law, any provision found invalid or unenforceable shall be deemed automatically redrawn to the extent necessary to render it valid and enforceable consistent with the parties' intent. For example, if the gross negligence standard in Section 11 is unenforceable under an applicable “anti-indemnity” statute, but a sole negligence standard is enforceable, the sole negligence standard shall be automatically substituted therefor. The terms and conditions set forth herein shall survive the termination of this Agreement.

CLIENT and Zion agree to the foregoing (INCLUDING THE LIMITATIONS ON LIABILITY IN SECTIONS 9-12) and have caused this Agreement to be executed by their duly authorized representatives upon the approval of this contract, 06-PSA-010, by the Town of Carmel. Upon approval, no signatures are required to set this Agreement in motion.

TOWN OF CARMEL LANDFILL

ZION ENVIRONMENTAL, LLC.

**Mr. Richard Franzetti, Town Engineer
Town of Carmel, Town Hall
60 McAlpin Avenue
Mahopac, New York 10541**

By (Sign): _____

Print Name: Felicia Morgan-Nichols

Title: President

By (Sign): _____

Print Name: Brian Nichols

Title: Vice President

Address: 172 Excelsior Avenue, Middletown, NY 10940

Phone: (845) 649-9346

E-mail: ZionEnvironmental@Gmail.com

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

WS #15

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: February 3, 2016

Re: C237- Town Hall Cleaning Services

Bids were received for the referenced contract and on Friday, January 22, 2016 at 11:00 am the Bids were opened by the Town Clerk. A copy of the bid opening results is attached. The scope of work involves cleaning services for the Town Hall including the Police Department. A copy of C237 is attached.

Eight (8) bids were received as noted below:

<u>Company</u>	<u>Total Bid Cost</u>
NSI Clean Worldwide	\$94,380.00
Apple Maintenance Services	\$112,566.16
Cleaning Services of Hudson Valley	\$126,925.00
CTE Inc., Reliable Cleaning System	\$140,111.28
Superior Building Maintenance	\$183,128.00
Integrated Maintenance Solutions	\$211,078.82
Divine Professional Cleaning Services	\$211,425.41

The Engineering Department (Department) performed an analysis of the apparent low bidder's costs (NSI Clean World Wide Inc.). However after discussion with Town Counsel, it was determined that the bid is non- conforming as the bid bond was not acceptable. Therefore this Department proceeded with checking the qualifications of the second lowest bidder, Apple Maintenance Services, Inc. It should be noted that presently Apple Maintenance Services provides cleaning services to Putnam County.

This Department subsequently checked with the Putnam County reference. The Bid Evaluation Intake Form is attached. Based upon the reference from Putnam County, this Department did not pursue additional references, and we consider Apple Maintenance Inc. to be qualified.

C237- Town Hall Cleaning Services

Based upon this information, we recommend that the contract be awarded to Apple Maintenance, Inc. The award would be for 2016 and 2017 with unilateral option on the part of the Town of Carmel for two (2), one (1) year extensions at the prices quoted as follows:

• Year 2016	Lump Sum A	\$23,961.04 ¹ (not prorated)
• Year 2016	Stripping and Refinishing floors B	\$2,825.00
• Year 2016	Carpet Shampooing C	\$700.00
• Year 2017	Lump Sum A	\$24,392.26
• Year 2017	Stripping and Refinishing floors B	\$2,825.00
• Year 2017	Carpet Shampooing C	\$700.00

As the Board is aware the Town Hall Cleaning services were included on the 2016 budget. There are sufficient funds in the budget to cover the cost for these services (Line 100.1620.0048 – Building Cleaning Services \$34,468.000).

I respectfully request that this matter be placed on the next available work session for discussion.

¹ For 2016 we included a provision in the contract documents that payment for this year will be pro- rated based upon the actual start date.

TOWN HALL CLEANING SERVICES C-237

Bid Opening: January 22, 2016 @ 11:00 AM

		Bidder #1	Bidder #2	Bidder#3	Bidder #4	Bidder #5
A. Amount Bid Lump Sum For Each Year	2016	42,128.64	49,088.10	39,578.-	22,880-	32,995-
	2017	42,128.64	51,542.50	44,400-	23,100-	34,445-
	2018	53,119.20	53,996.91	44,800-	23,100-	35,870-
	2019	54,181.58	56,451.31	45,000-	23,100-	36,800-
B. Unit Price Stripping and Refinishing Vinyl Floors	2016	950.95	N/C	1600	150-	.17
	2017	1,050.00	N/C	1,700-	150-	.175
	2018	1,305.00	N/C	1,700-	150-	.18
	2019	1,405.00	N/C	1,800-	150-	.185
C. Unit Price Shampooing Carpeted Area	2016	3,350.10	N/C	600-	400-	.135
	2017	3,350.10	N/C	625-	400-	.14
	2018	4,205.25	N/C	625-	400-	.145
	2019	4,250.95	N/C	700-	400-	.15

	<u>Bidder Name</u>	<u>Address</u>	<u>NCBC</u>	<u>Bond</u>	<u>Acc</u> <u>Adv.</u>
#1	Divine Prof. Cleaning Services	2253 Cincinnati Ave Bronx, NY 10473	yes	yes	yes
#2	Integrated Main. Solutions	P.O. Box 684 Baldwin Place, NY 10505	yes	yes	yes
#3	Superior Bldg. Maintenance	1538 Rt 52 Fishkill, NY 12524	yes	yes	yes
#4	NSI Clean Worldwide, Inc.	70 Maple Drive Middletown, NY 10941	yes	check	yes
#5	CTE Inc., Reliable Cleaning System	450 Westbury Ave. Carle Place, NY 11514	yes	check	yes

TOWN HALL CLEANING SERVICES C-237

Bid Opening: January 22, 2016 @ 11:00 AM

		Bidder #6	Bidder #7	Bidder#8	Bidder #9	Bidder #10
A. Amount Bid Lump Sum For Each Year	2016	28,866-	23,961.04			
	2017	28,866-	24,392.26			
	2018	31,175-	24,832.11			
	2019	32,175-	25,280.75			
B. Unit Price Stripping and Refinishing Vinyl Floors	2016	885-	2,825-			
	2017	885-	2,825-			
	2018	1,106-	2,825-			
	2019	1,216-	2,825-			
C. Unit Price Shampooing Carpeted Area	2016	380-	700-			
	2017	437-	700-			
	2018	457-	700-			
	2019	477-	700-			

	<u>Bidder Name</u>	<u>Address</u>	<u>NCBC</u>	<u>Bond</u>	<u>Ask Add</u>
#6	Cleaning Services of Hudson Valley Inc	55 Ramapo Rd. Suite 88 Garnerville, NY 10923	yes	check	yes
#7	Apple Maintenance Services, Inc.	5 Westchester Plaza, Suite 105 Elmsford, NY 10523	yes	yes	yes
#8					
#9					
#10					

C237 BID OPENING JANUARY 22, 2016 @ 11:00AM	YEAR	DIVINE PROF	INTEGRATED MAIN.	SUPERIOR BLDG	NSI	CTE	CLEANING SERVICES OF HV	APPLE MAINTENANCE
A. AMOUNT BID LUMP SUM EACH YEAR	2016	42,128.64	49,088.10	39,578.00	22,880.00	32,995.00	28,866.00	23,961.04
	2017	42,128.64	51,542.50	44,400.00	23,100.00	34,445.00	28,866.00	24,392.26
	2018	53,119.20	53,996.91	44,800.00	23,100.00	35,870.00	31,175.00	24,832.11
	2019	54,181.58	56,451.31	45,000.00	23,100.00	36,800.00	32,175.00	25,280.75
B. AMOUNT BID LUMP SUM EACH YEAR	2016	950.95	N/C	1,600.00	150.00	0.17	885.00	2,825.00
	2017	1,050.00	N/C	1,700.00	150.00	0.18	885.00	2,825.00
	2018	1,305.00	N/C	1,700.00	150.00	0.18	1,106.00	2,825.00
	2019	1,405.00	N/C	1,800.00	150.00	0.19	1,216.00	2,825.00
C. AMOUNT BID LUMP SUM EACH YEAR	2016	3,350.10	N/C	600.00	400.00	0.14	380.00	700.00
	2017	3,350.10	N/C	625.00	400.00	0.14	437.00	700.00
	2018	4,205.25	N/C	625.00	400.00	0.15	457.00	700.00
	2019	4,250.95	N/C	700.00	400.00	0.15	477.00	700.00
TOTALS	2016	46,429.69	49,088.10	41,778.00	23,430.00	32,995.31	30,131.00	27,486.04
	2017	46,528.74	51,542.50	46,725.00	23,650.00	34,445.32	30,188.00	27,917.26
	2018	58,629.45	53,996.91	47,125.00	23,650.00	35,870.33	32,738.00	28,357.11
	2019	59,837.53	56,451.31	47,500.00	23,650.00	36,800.34	33,868.00	28,805.75
		211,425.41	211,078.82	183,128.00	94,380.00	140,111.28	126,925.00	112,566.16

**CONTRACT #C237
TOWN HALL CLEANING SERVICES
2016 AND 2017**

Date: December 17, 2015



Contract 237 – Town Hall Cleaning Services



TOWN OF CARMEL MAHOPAC, NEW YORK

CONTRACT #C237 TOWN HALL CLEANING SERVICES

INFORMATION FOR BIDDERS

A. BIDS – GENERAL REQUIREMENTS

1. The date, time and place of bid opening are given in the “Notice to Bidders”.
2. All bids received after the time stated in the Notice to Bidders will not be considered and will be returned unopened to the bidder. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having their bid delivered on time at the place specified.
3. Any bid which fails to name a price written both in the words and figures may be held to be informal and may be rejected. In case of any discrepancy between the price in words and that in figures the price in words will determine.
4. No charge will be allowed for Federal, State or municipal sales and excise taxes since the Town of Carmel is exempt from such taxes. The price bid shall not include the amount of any such tax.
5. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to submit a bid “no charge” on an item in a group must so indicate; otherwise bids for the group may be rejected.
6. Bidder must insert the price per unit and the extensions-against each item in their bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
7. Bids that contain any omissions, alterations, additions or items not called for in the Detailed Specifications, or that are unbalanced, incomplete or contain irregularities of any kind, may be rejected as informal.
8. Conditional or qualified bids will not be accepted.
9. All bids must be submitted in sealed envelopes, bearing on the outside, the name of bidder, bidder’s address, and the time and date set for the opening of bids.
10. A fully executed non-collusion statement attached must accompany all bids hereto.



Contract 237 – Town Hall Cleaning Services



11. Bidder must satisfy himself by personal examination of the location of the proposed work and surroundings, as to the nature of the work and shall not at any time after submitting their bid dispute any of the plans nor assert that there was any misunderstanding in regard to the kind of material to be furnished or nature of the work to be done. A tour of Town Hall will be performed during the mandatory site visit identified in the public notice.

B. BIDS – SPECIFIC REQUIREMENTS

1. Bonds
 - a. A 5% bid bonds shall be required
 - b. A Performance Bond shall be required.

C. QUALIFICATION OF BIDDERS

The Town of Carmel (hereinafter sometimes called the “Town”) may make such investigation as it deems necessary to determine the ability and responsibility of the bidder to perform, and the bidder shall furnish to the Town all such information and data for this purpose as the Town may request and data included in **Schedule “A”, attached**. The Town reserves the right to reject any bid if the evidence submitted by or investigation of such bidder fails to satisfy the Town that such bidder is properly qualified and has the financial ability to carry out the obligations of the contract.

D. TERM OF AGREEMENT

This agreement shall be for a term of two (2) years with two (2) one (1) year extensions at the unilateral option of the Town Board. The Contract will commence as of the date of the Contract Execution.

E. AWARD OF BID

1. The Contract shall be awarded to the lowest responsible bidder or the bids will be rejected within ninety (90) days of the date of bid opening, subject, however, to the discretionary right reserved by the Town Board to waive any informalities or to reject any or all bids and to advertise for new bids, if in its opinion the best interest of the Town will thereby be served.
2. If two or more bidders submit identical bids as to price, the decision of the Town Board to award a bid to one of such identical bidders shall be final. (General Municipal Law, Section 103 (1).
3. Upon selection, the selected bidder must provide to the Town of Carmel Police Department a list of its personnel (including owner) that will be on the premises; this list will include complete name, date of birth and a current address for purposes of conducting a background investigation as required in connection with the services



Contract 237 – Town Hall Cleaning Services



authorized under this bid. It shall be the responsibility of the contractor to maintain a current list of all personnel that will be on premises. Failure to do so is a material breach of contract.

F. ADDENDA AND INTERPRETATION

1. No interpretation or other bid documents will be made to any bidder orally. Every request for such interpretation should be in writing addressed to: The Town of Carmel Engineering Department, Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York 10541 or rjf@ci.carmel.ny.us.
2. Any such request must be received by January 15, 2016. Any and all such interpretation and any supplemental instructions and/or drawing, which if issued, will be in the form of addenda, mailed to all prospective bidders (at respective addresses furnished for such purposes) not later than three (3) days prior to the date fixed for the opening of bids. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from any obligation under their bid as submitted. All addenda so issued shall become part of the bid documents.

G. GENERAL OBLIGATIONS OF BIDDERS

1. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials, or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment, and labor force, satisfactorily in complete compliance with the specifications.

H. GUARANTEES BY THE BIDDERS

1. The successful bidder guarantees their products and workmanship against defective material or workmanship and agrees to repair or replace any damages occasioned in transit or improperly installed items.
2. The successful bidder guarantees to furnish and install adequate protection against damage and to repair damages of any kind for which they or their workmen are responsible, to buildings or equipment, to their own work, or to the work of other successful bidders.
3. The successful bidder shall carry adequate insurance to protect the Town of Carmel from loss in case of accident, fire, theft, etc. The following limits are required:

IN ACCORDANCE WITH SCHEDULE "B" ATTACHED

I. DELIVERY- NOT USED



Contract 237 – Town Hall Cleaning Services



J. CONTRACT

1. Execution

- a. Each bid will be received with the understanding that upon the written acceptance by the Town Board of part or all of the bid, the bidder will execute a contract. Said contract will obligate the successful bidder to perform in accordance with all of the provisions of the bid. Said contract shall be executed by the successful bidder within ten (10) days of the receipt by the bidder of the Town Board's written acceptance and must be immediately returned to the Town. Failure to execute the contract within said ten (10) days or to immediately return the executed contract shall cause the bid to be forfeited, without recourse, to the Town. The written acceptance of the bid will become null and void upon the expiration of said ten (10) days and the bidder shall be deemed to have abandoned any and all rights under the bid unless the bidder has executed the contract and immediately return same.
- b. The placing in the mail of a notice of acceptance to a successful bidder to the address given in the bid will be considered sufficient notice of acceptance of the bid, and said acceptance will be deemed to be received by the successful bidder three (3) days after mailing.

2. Performance

- a. A contract may be canceled by the Town at the successful bidder's expense upon non- performance of contract.
- b. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or their right, title, or interest therein, or their power to execute such contract, to any person, company, or corporation, without the previous written consent of the Town of Carmel. Notwithstanding the contractor may subcontract for rug cleaning and floor waxing.

3. Payments

- a. Payment will be made only after correct presentation of a Town of Carmel voucher with invoices, certified payrolls and payment request attached, as may be required.
- b. Payments of any claim shall not preclude the Town of Carmel from making claim for adjustment on any item found not to have been in accordance with the contract specifications.



Contract 237 – Town Hall Cleaning Services



- c. Contractor shall submit monthly invoices. Contractor acknowledges that he shall not be entitled to the total amount bid for 2016. Contractor shall only be entitled to that portion of the amount bid for which services are actually rendered.

4. Saving Clause

The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of God, or for any other acts not within the control of the successful bidder and which, by the exercise of reasonable diligence, he is unable to prevent.

K. WAGES AND SALARIES

1. Attention of Bidders is particularly called to the requirements concerning the payment of not less than the prevailing wage and salary rates specified in the Contract Documents and the Davis-Bacon Act as applicable and the conditions of employment with respect to certain categories and classifications of employees.
2. The rates of pay set forth are the minimum to be paid during the life of the Contract. It is, therefore, the responsibility of Bidders to inform themselves as to local labor conditions, such as the length of work day and work week, overtime compensation, health and welfare contributions, labor supply and prospective changes or adjustments of rates or any other such items.
3. The New York State laws governing minimum wage rates, and usage on building services and other applicable laws shall apply.
4. The labor on this Contract shall be performed in accordance with the requirements of Article 9 of the New York State Labor Law. The supplements to be provided and wages to be paid to workers employed on this Contract, determined pursuant to Article 9 of the Labor Law, are set forth in the schedules attached to and hereby made a part of this document.
5. CONTRACTOR shall note that the wage and supplemental benefits shown in the attached schedules are subject to change. The wage rates and supplemental benefits to be paid and provided shall be those prevailing at the time the Contract is being performed.



Contract 237 – Town Hall Cleaning Services



L. LOCATION AND SCOPE OF THE WORK

These services are to be performed as follows:

- Town Hall offices (Monday through Friday) and
- Police Department (Friday, Saturday, Monday, Tuesday and Wednesday)

In the event that Town Hall is closed due to emergency or Holiday the contractor is not required to be perform services. A copy of the Town of Carmel Holiday is provided **as SCHEDULE "C"**.

Services are applicable to all offices, storage rooms, foyers, stairwells, meeting rooms and bathrooms in Town Hall and the Police Department (located on the lower level of Town Hall).

On a Daily Basis:

1. Empty and replace liners in all trash receptacles and place in appropriate containers.
2. Dust all horizontal surfaces up to 60 inches off the ground.
3. Thoroughly vacuum and spot clean all carpeted floors no less than three (3) times a week.
4. Vacuum all upholstered chairs and dust other chairs.
5. Wash, with disinfectant cleaner, all furniture, file cabinets, vinyl cover chairs, tables and benches.
6. Clean all doormats.
7. Thoroughly sweep and mop all non-carpeted floors using a sanitizer/disinfectant equal to Lysol products.
8. Clean all sinks, fixtures, mirrors, toilet dispensers with a disinfectant cleaner and chrome dry to shine using a non-abrasive cleaner.
9. Clean interior and exterior of toilet bowl using a disinfectant cleaner. Acidic cleaner may be used to remove excess build up.
10. Spot wash all bathroom partitions, baseboards, walls and doors as needed.
11. Wipe down all doorknobs, telephones, chrome handles, towel dispensers and waste containers with a disinfectant cleaner and dry to a shine.
12. Clean all mirror surfaces.
13. Fill all paper and soap dispensers.



Contract 237 – Town Hall Cleaning Services



14. Empty waste receptacle at all entrances to Town Hall. This includes the waste receptacle at the gas pump.
15. Clean the windows/glass of the main doors to the Front Foyer, Meeting Hall, Main hall, hallways, hallway doors, office dividers, front door of the Police Station, Police Dispatch and the window and door by the Police Department Records clerk.
16. Cleaning Services for weekdays shall start at 8:30 AM and finish at 4:30 PM (Standard Town Hall business hours). Cleaning services for weekend are flexible and are to start between 8:00 AM and 11:00 AM.

On a Monthly Basis:

1. Scrub and thoroughly rinse all bathroom floors with a disinfectant cleaner.

On a Quarterly Basis:

1. Dust all horizontal surfaces greater than 60 inches off the ground.

Once a Year:

1. Strip and refinish all vinyl floors.
 2. Shampoo all carpeted areas.
- Cleaning Service will supply all necessary janitorial equipment and supplies to carry out the above outlined services.
 - Soap and paper products will be supplied by the Town of Carmel
 - Town of Carmel collects single stream recycling. Contractor shall ensure that recycling is place into appropriate receptacles.
 - Contractor to provide a posted checklist for services provided in each individual area.
 - Contractor to provide a separate bid price for stripping and refinishing all vinyl floors, and shampooing all carpeted areas in the event additional services are required.

M. PENALTY

If Contractors fails to provide the services as stipulated in the contract the Town may withhold a percentage of the monthly payment until the services in question are satisfactorily completed. The percentage of monthly payment to be withheld will depend on the work that has been satisfactorily completed.



Contract 237 – Town Hall Cleaning Services



N. Modifications

This contract may not be changed or modified except in writing.



Contract 237 – Town Hall Cleaning Services



TOWN OF CARMEL

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid or proposal, the undersigned bidder(s) (certified) (certify) that to the best of (his/her) (their) knowledge and belief:

- a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other bidder or with any competitor.
- b) The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and
- c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid.

IN WITNESS WHEREOF, (I) (We) have executed this certificate and affirm the truth of the statements therein set forth under penalty of perjury the _____ day of _____, 20____.

CONTRACTOR'S NAME: _____

Signature of Individual Signing Bid



**BID FORM
TOWN OF CARMEL**

THIS BID IS SUBMITTED TO: THE TOWN OF CARMEL

The undersigned BIDDER proposes and agrees, if this BID is accepted, to enter into an agreement with the TOWN in the form included in the Contract Documents to perform and furnish all work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this bid and in accordance with the other terms and conditions of the Contract Documents.

The BIDDER accepts all terms and conditions of the Advertisement or invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening. BIDDER will sign and submit the Agreement with Bonds and other documents required by the Bidding Requirements within fifteen days after the date of TOWN'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreements, that:

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE

NUMBER

BIDDER MUST INSERT DATE AND NUMBER OF ADDENDA ABOVE.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN DISQUALIFICATION.

BIDDER has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing to the work.

BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in



Contract 237 – Town Hall Cleaning Services



respects of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.

BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.

By submission of this Bid, each BIDDER and each person signing on behalf of any BIDDER certifies, and in the case of a joint bid each, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

The prices in this Bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and any other Bidder or with any competitor;

Unless otherwise required by law, the prices which have been quoted in the Bid have not been knowingly disclosed by the BIDDER and will not knowingly be disclosed by the BIDDER prior to opening, directly or indirectly, to any other BIDDER or to any competitor; and

No attempt has been made or will be made by the BIDDER to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition.

The Town of Carmel reserves the right to award any portion of the work described at each sewer plant to one contractor or multiple contractors. The Town of Carmel also reserves the right to consider the total amount for all sites in determining what constitutes the lowest qualified bid.

THIS AGREEMENT SHALL BE FOR A TERM OF TWO (2) YEARS WITH TWO (2) ONE (1) YEAR EXTENSIONS OPTION OF THE BOTH PARTIES. THE CONTRACT WILL COMMENCE AS OF THE DATE OF THE CONTRACT EXECUTION. NO PROVISIONS FOR PRICE ESCALATION IS PERMITTED.



Contract 237 – Town Hall Cleaning Services



BID SUBMISSION SHEET

**C-237
TOWN HALL CLEANING SERVICES**

A. Amount Bid Lump Sum for each year

2016 \$ _____

(Total Amount of Bid in Words)

2017 \$ _____

(Total Amount of Bid in Words)

2018 \$ _____ (SOLELY AT THE OPTION OF THE TOWN)

(Total Amount of Bid in Words)

2019 \$ _____ (SOLELY AT THE OPTION OF THE TOWN)

(Total Amount of Bid in Words)

B. Unit Price for Stripping and Refinishing all Vinyl Floors

2016 \$ _____

(Total Amount of Bid in Words)



Contract 237 – Town Hall Cleaning Services



2017 \$ _____

(Total Amount of Bid in Words)

2018 \$ _____ (SOLELY AT THE OPTION OF THE TOWN)

(Total Amount of Bid in Words)

2019 \$ _____ (SOLELY AT THE OPTION OF THE TOWN)

(Total Amount of Bid in Words)

C. Unit Price for Shampooing Carpeted Area

2016 \$ _____

(Total Amount of Bid in Words)

2017 \$ _____

(Total Amount of Bid in Words)

2018 \$ _____ (SOLELY AT THE OPTION OF THE TOWN)

(Total Amount of Bid in Words)



Contract 237 – Town Hall Cleaning Services



2019 \$ _____ (SOLELY AT THE OPTION OF THE TOWN)

(Total Amount of Bid in Words)

VENDOR'S NAME:

ADDRESS:

BIDDER WILL COMPLETE WORK FOR THE FOLLOWING PRICES:

(THE BIDDER SHALL STATE THE PROPOSAL PRICE FOR EACH ITEM BOTH IN WORDS AND IN FIGURES)

SIGNED:

DATE:

PRINTED NAME & TITLE:

Affix
Corporate Seal



Contract 237 – Town Hall Cleaning Services



SCHEDULE A

BIDDER'S QUALIFICATION STATEMENT

(Completion of this statement is required)

SUBMITTED TO:

Town of Carmel
Town Hall
60 McAlpin Ave
Mahopac, NY 10541

SUBMITTED FOR:

Carmel Contract C237
TOWN HALL CLEANING SERVICES.

SUBMITTED BY:

Name:

(Print or Type Name of Bidder)
(A Corporation/Partnership/ Joint Venture
[Bidder to strike out inapplicable terms.])

Address:

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter.

(Note: Attach separate sheets as required)



Contract 237 – Town Hall Cleaning Services



1. How many years has your organization been in business under its present name?

2. Do you plan to subcontract any part of this contract? _____ If so, give details.

3. List name of municipal owner, engineer, contract amount, and contract term for any contract currently in progress.
4. List name of municipal owner, engineer, contract amount, and contract term for any contract that your organization has completed in the last five years.



Contract 237 – Town Hall Cleaning Services



-----**Affidavit for Individual**-----

_____ being duly sworn deposes and
says that:

- a) The financial statement, taken from Bidder's books, is a true and accurate statement of their financial condition as of the date thereof; and b) all of the foregoing qualification information is true, complete, and accurate.

-----**Affidavit for Partnership**-----

_____ being duly sworn deposes and
says that:

- a) He/she is a member of the partnership of
_____;



Schedule B

Town of Carmel

Insurance Requirements – Contractors

- I. Notwithstanding any terms, conditions or provisions in any other writing between the parties, the contractor hereby agrees to effectuate the naming of the municipality as an unrestricted additional insured on the contractor's insurance policies, with the exception of workers' compensation. Before any of the work is started under this contract, the contractor shall file with the municipality a certificate(s).
- II. The policy naming the municipality as an additional insured shall:
 - Be an insurance policy from an A.M. Best rated "secured" or better, New York State admitted insurer.
 - Provide for 30 days' notice of cancellation.
 - State that the contractors' coverage shall be primary coverage for the municipality, its Board, employees and volunteers.
 - The municipality shall be listed as an additional insured by using endorsement CG 2026 or broader. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance.
- III. The contractor agrees to indemnify the municipality for any applicable deductibles.
- IV. Required Insurance:
 - Commercial General Liability Insurance
\$1,000,000 per occurrence/\$2,000,000 general and products/completed operations aggregates. The general aggregate shall apply on a per-project basis.
 - Automobile Liability
\$1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles. \$1,000,000 contracts above \$100,000.
 - Workers' Compensation
Statutory Workers' Compensation and Employers' Liability Insurance for all employees.
 - Owners/Contractors Protective Insurance.
 - Employees Dishonesty and Theft Insurance.



Schedule B (continued)

(Required for construction projects in excess of \$500,000). \$1,000,000 per occurrence/\$2,000,000 aggregate, with the municipality as the named insured.

- Excess Insurance

Limits depending on the size of the project: \$1,000,000 limit for contracts above \$100,000, \$3,000,000 limit for contracts above \$250,000, and \$5,000,000 limit for contracts above \$500,000.

- Bid, Performance and Labor & Material Bonds

If required in the specifications, these bonds shall be provided by a New York State admitted Surety Company, in good standing.

- If any work is to be subcontracted, the proposed subcontractor must be reviewed with the municipality prior to acceptance.

- Professional Errors & Omission Insurance

All Professional Consultants such as Engineers, Architects, Surveyors, Contractor Construction Managers, Environmental, Attorneys and Accountants.

\$1,000,000 per occurrence/\$2,000,000 Aggregate for negligent professional acts of the consultant.

- V. Contractor acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the municipality. The contractor is to provide the municipality with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities.



Schedule C

Town of Carmel

Carmel Town Hall 2016 Holiday Schedule

Holiday	Date	Day
New Years Day	January 1	Friday
Martin Luther King, Jr. Birthday	January 18	Monday
Lincoln's Birthday	February 12	Friday
President's Day	February 15	Monday
Good Friday	March 25	Friday
Memorial Day	May 30	Monday
Independence Day	July 4	Monday
Labor Day	September 5	Monday
Columbus Day	October 10	Monday
Veteran's Day	November 11	Friday
Thanksgiving Day	November 24	Thursday
Friday after Thanksgiving	November 25	Friday
Christmas Day (Observed)	December 26	Monday

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

January 15, 2016

TO: ALL PROSPECTIVE BIDDERS

**RE: TOWN OF CARMEL
C 237- Town Hall Cleaning Services**

VIA EMAIL - 2 Pages (including this page)

Prospective Bidders:

Please find following Addendum No. 1 for the above referenced project.

The purpose of the addendum is to provide revisions and various clarifications to the bid documents.

Receipt of this Addendum No. 1 must be acknowledged on the Bid Form contained in the bid documents.

Thank you for your cooperation.

Sincerely,

Richard J. Franzetti, P.E.
Town Engineer

Enclosures: Addendum No. 1

ADDENDUM NO. 1

This Addendum No. 1, supersedes any oral or written communications from the Office of the Carmel Town Engineer. To the extent that the bid documents or previous communications, conflict with this Addendum, this Addendum controls. The following revisions and clarifications are made and incorporated into the Contract Documents:

1. The last paragraph on page 12 of the bid form is deleted. Please refer to section D of the Specifications.
2. The square footage of Carmel Town Hall is as follows:
 - 1st floor total ~ 3,500 sq ft (~1,200 sq ft carpet)
 - 2nd floor total ~ 3,800 sq ft (~1,000 sq ft carpet)
 - Police Department ~ 3,200 sq ft (~1,300 sq ft carpet)
 - Stairwells ~ 1,500 sq ft
 - Front Foyer ~800 sq ft
 - Court/Meeting Room ~ 2,000 sq ft
3. The Performance bond is 100% of the total amount bid for 2016 and 2017.
4. The Town of Carmel will accept either a cash performance bond to be held in the Town of Carmel's agency and trust account or a surety performance bond.
5. The Town does not currently contract these services out, nor has it in the past.
6. The bid bond shall be 5 % of the full bid price for 2016 as identified in Section A of the bid submission sheet, excluding all pricing in Sections B and C.
7. The Town of Carmel Town Hall, including the Police Department is open from 8:30 AM to 4:30 PM. The hours provided in item 16 on page 8, are merely to provide the bidder with the hours of operation, not to establish minimum or maximum man hours for performance. This is a performance contract. The contractor is free to use any number of workers for any number of hours to complete the tasks in the specification, provided that the work is performed between the hours of 8:30 AM and 4:30 PM. No work after 4:30 will be permitted. Cleaning services for the Police Department for Saturday may be commenced any time between 8 AM and 11AM, but must be completed by 4:30 PM.
8. The bid price for stripping and refinishing of floors is a separate bid item under section B. of the bid sheet. This work is **not** to be included in the Lump sum price under section A. Stripping and refinishing of floors shall

be completed to the following specifications: Four (4) coats of floor wax are required. The Town requires the use of a 22% solid content in the wax.

9. The bid price for shampooing carpets is a separate bid item under section C of the bid sheet. This work is **not** to be included in the Lump sum price under section A.

BID EVALUATION INTAKE FORM- C 237 TOWN HALL CLEANING SERVICES

SUBJECT: Apple Maintenance Services, Inc.

NAME OF PERSON INTERVIEWED: Pete Pasquerello

TITLE OF PERSON INTERVIEWED: Facilities Manager

NAME OF MUNICIPALITY: Putnam County

DATE INTERVIEW CONDUCTED: 2/2/2016

PERSON CONDUCTING INTERVIEW: R. Vara

PERFORMANCE:

1. TIMELINESS- good
2. EASE OF COMMUNICATION- very good
3. COMPLAINTS- only recently at DMV situation was corrected.
4. EQUIPMENT/PERSONNEL – well supplied
5. WORK CHANGE ORDERS- Yes, increased work with window cleaning which was not in contract.
6. CONTRACT DURATION- Going on three years

PAPERWORK:

1. COMPLIANCE WITH MUNICIPAL REQUIREMENTS (VENDOR CLAIM FORMS ECT,)- OK
2. SUBMISSION OF CERTIFIED PAY ROLLS (DOL)- Submits prevailing wage reports.
3. SUBMISSION OF REPORTS REQUIRED BY CONTRACT SPECS- Just the invoice
4. INSURANCE DOCS- yes good

LITIGATION:

1. ANY PREVIOUS OR PENDING LITIGATION- not aware of any
2. WHAT TYPE (BREACH OF CONTRACT ECT. REGULATORY AGENCIES) - N/A

OTHER COMMENTS:

Pete advises that K is responsive and that he corrects any problems. K follows directions.

UPON COMPLETION, THIS DOCUMENT IS EXEMPT FROM DISCLOSURE UNDER NEW YORK STATE PUBLIC OFFICERS LAW §87(2)(g).

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

WS #16

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: February 3, 2016

Re: EOHWC O&M Policy

As the Board is aware the Town of Carmel (Town) is a member of the East of Hudson Watershed Corporation (EOHWC). The EOHWC is made up of nineteen municipalities in Dutchess, Putnam and Westchester Counties and was established as a regional stormwater entity, as a response to the heightened phosphorus removal requirements under the New York State Department of Environmental Conservation (NYSDEC) stormwater regulations.

The goal of the EOHWC is to administer, coordinate and install the East of Hudson (EOH) regional stormwater retrofit projects (SRPs) with funding made available by the New York City Department of Environmental Protection (NYCDEP), Westchester County, and Putnam County.

Through the EOHWC, the member municipalities are collectively achieving compliance with their SRP requirements (i.e., bubble compliance), regardless of the physical location of each retrofit.

The following should be noted:

- The five (5) year phosphorus reduction goal for the EOHWC is 459.5 kg,
- The Town's portion is 72 kg (~16% of the total EOHWC goal).
- There have been 13 SRPs installed in the Town with a total phosphorus reduction of 28.6 kg (~40% of the Town's total goal).
- To date the EOHWC has achieved 478.1 kg phosphorus reduction (~ 4% increase over total goal)

As part of the bubble compliance each municipality has to maintain the SRPs that have been or will be installed. Failure to do so would violate the permit and cause the bubble compliance to fail.

In addition, as noted in the attached, the “....DEP...” “.... may be willing to fund some or all of the next five years of SRP construction, they are not willing to fund O&M. They are looking to the municipalities to take on that responsibility as their contribution to the overall effort.”

In order to maintain permit coverage and to be eligible for future funding, the EOHWC developed the attached O&M Policy and has asked all participating municipalities to approve the Policy through a resolution. The EOHWC has provided a draft member resolution in the attached.

It should be noted that the O&M Policy identifies the costs for O&M based on a communities total phosphorus reduction goal. The estimated share of O&M for the Town is \$38,137.28. As O&M is performed the EOHWC will acquire actual data that will give us more accurate figures, which should be less than what is conservatively estimated on the enclosed sheet.

I respectfully request that the discussion of the EOHWC O&M resolution be placed on the next available work session for discussion.



EAST OF HUDSON WATERSHED CORPORATION

2 Route 164
Patterson, NY 12563
Tel: 845-319-6349
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November 10, 2015

To the Chief Elected Officials of Member Municipalities,

Today the Board of Directors of the EOHWC adopted an Operation and Maintenance Policy ("O&M Policy"), conditioned on each member municipality agreeing by resolution of its legislative body to accept the Policy. I'm enclosing for your review and action the EOHWC Board resolution, a model member resolution, the O&M Policy (5 pages) and the Annual Estimated O&M Cost (1 page).

It is critically important that each of you give this your immediate attention. The MS4 Permit requires each municipality to maintain the stormwater retrofit practices ("SRPs") that have been or will be installed. Failure to do so would violate the permit and may cause the phosphorus reduction credits we've amassed to be lost. In a worst case, if EOHWC does not step up to the plate and ensure O&M is performed, all municipalities could be liable for a permit violation and bubble compliance would collapse.

In addition, we have been told by representatives of DEP that while they may be willing to fund some or all of the next five years of SRP construction, they are not willing to fund O&M. They are looking to the municipalities to take on that responsibility as their contribution to the overall effort. Without DEP funding of SRP construction, all the cost of the next five years would fall on the municipalities.

The Annual Estimated O&M Cost I've enclosed is only an estimate to give you an idea of the numbers our engineers have calculated. As O&M is performed we will acquire actual data that will give us more accurate figures, hopefully less than what is conservatively estimated on the enclosed sheet. The basic concept is that municipalities will be expected to perform the O&M in the most efficient way possible. As you will see in the Policy, some will get reimbursement from EOHWC and some will pay in, depending on the allocation in the Policy.

Again, please give this your immediate attention. If at all possible, please return your adopted resolution to me at EOHWC no later than December 31. This is a very important step in our negotiations for funding for years 6-10 of the MS4 Permit. If you have questions about how the policy works or how it will apply to your municipality, feel free to contact me or Kevin Fitzpatrick at EOHWC.


Michael Griffin, President

**BOARD OF DIRECTORS
EAST OF HUDSON WATERSHED CORPORATION
2 Route 164, Patterson, NY 12563**

RESOLUTION TO ADOPT O&M POLICY

Resolution #: R-1110-07

Moved By: _____

Dated: November 10, 2015

Seconded By: _____

At the meeting of the Board of Directors of the East of Hudson Watershed Corporation held on November 10, 2015, the following resolution was adopted:

WHEREAS, the MS4 Permit applicable to all member municipalities requires the municipality to maintain each stormwater retrofit project (SRP) for its useful life to ensure that it continues to operate as it was designed; and

WHEREAS, DEP has indicated that while it may to some extent be willing to continue funding the construction of SRPs approved by NYSDEC as part of the regional stormwater retrofit plan, it is not willing to fund the non-construction costs of operation and maintenance (O&M) of completed SRPs, as such expenses may not be paid from bond proceeds; and

WHEREAS, the Executive Committee has developed and recommends for adoption by the Board of Directors the annexed O&M Policy providing for the equitable sharing of the costs and responsibilities of O&M by all member municipalities in a manner consistent with the MS4 Permit bubble compliance concept; and

WHEREAS, approval of the O&M Policy is a Type II action exempt from the State Environmental Quality Review Act (SEQRA) under 6 NYCRR 617.5(c)(1) as it relates to the routine maintenance of the SRPs;

NOW THEREFORE IT IS HEREBY RESOLVED by the Board of Directors of the East of Hudson Watershed Corporation that:

1. The Board of Directors hereby approves the annexed O&M Policy providing for the equitable sharing of the costs and responsibilities of O&M by all member municipalities in a manner consistent with the MS4 Permit bubble compliance concept, conditioned on the legislative body of each member municipality agreeing to comply with the terms and conditions of the O&M Policy; and

2. Authorizes the President to distribute to each member municipality the annexed Model Member O&M Resolution with a request that the member municipality promptly adopt the model resolution or a similar resolution assuring that it will comply with the terms and conditions of the O&M Policy.

Aye_____ Nay_____

Michael Griffin, Chair

[Town/Village/County] of _____

**Resolution Regarding O&M
of Stormwater Retrofit Projects**

Resolution No. _____
Date: _____, 2015

Moved by: _____
Second by: _____

WHEREAS, the [Town/Village/County] of _____ is a member of the East of Hudson Watershed Corporation ("EOHWC"), a not-for-profit local development corporation formed to assist the member municipalities in complying with the stormwater retrofit requirements of the Municipal Separate Storm Sewer System Permit (MS4 Permit); and

WHEREAS, EOHWC has installed and will continue to install stormwater retrofit projects (SRPs) or has reimbursed member municipalities for installing SRPs in compliance with the first five-year Regional Stormwater Retrofit Plan and intends to do so for the second five-year plan to the extent funding is provided by New York City Department of Environmental Protection (DEP); and

WHEREAS, the MS4 Permit requires member municipalities to maintain each SRP for its useful life to ensure that it continues to operate as it was designed; and

WHEREAS, the Board of Directors of EOHWC has adopted an O&M Policy providing for the equitable sharing of the costs and responsibilities of O&M by all member municipalities in a manner consistent with the MS4 Permit bubble compliance concept, conditioned on the legislative body of each member municipality agreeing to comply with the terms and conditions of the O&M Policy; and

WHEREAS, approval of the O&M Policy is a Type II action exempt from the State Environmental Quality Review Act (SEQRA) under 6 NYCRR 617.5(c)(1) as it relates to the routine maintenance of the SRPs; and

WHEREAS, approval of the O&M Policy is in the best interests of the [Town/Village/County] as it assures continued compliance by the [Town/Village/County] with the MS4 Permit;

NOW THEREFORE IT IS HEREBY RESOLVED by the [Legislative Body] of the [Town/Village/County] of _____ that:

1. The [Town/Village/County] of _____ accepts and agrees to the terms and conditions of the EOHWC O&M Policy; and
2. Authorizes the [Supervisor/Mayor/County Executive] to take whatever other actions are required to implement this resolution.



EAST OF HUDSON WATERSHED CORPORATION

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POLICY FOR THE OPERATION AND MAINTENANCE of EOHWC STORMWATER RETROFIT PRACTICES Adopted November 10, 2015

The nineteen municipalities, represented by the East of Hudson Watershed Corporation (EOHWC) have over 150 stormwater retrofit practices planned for, or constructed within their individual municipalities. Each of these projects, over time will require maintenance in order for the practice to maintain optimal efficiency in its operation. Within the EOHWC there has been much discussion concerning funding for, and completion of the maintenance required for these stormwater retrofits. This Policy will define how maintenance of the stormwater retrofit projects (SRP's) will occur.

In order for stormwater practices to remain effective at reducing phosphorus, proper maintenance is essential. Each stormwater retrofit that is installed by the EOHWC will have its own unique set of maintenance requirements and maintenance cycle, however some generalities can be made. Maintenance can be broken down into three parts; inspections, routine maintenance and non-routine repairs that may be required after large storms, or as a result of other unforeseen problems. Practices can be broken down into classes which have similar maintenance periods and requirement. These classes would include wet ponds, created wetlands, infiltration, and filter practices.

The NYSDEC General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (GP-0-15-003) places the ultimate responsibility with each individual municipality for all stormwater practices within their jurisdiction including those considered stormwater retrofits. Part VI.Q states, "A covered entity must at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the covered entity to achieve compliance with the conditions of this SPDES general permit."

At present, Towns and Villages are considered 'traditional land use control MS4's' as they hold the authority to make land use decisions under zoning and subdivisions controls. As such, they are obligated under the General Permit to maintain an inventory¹, provide for inspections and ensure the maintenance of all stormwater practices within their jurisdiction². The NYSDEC language in the General Permit covers both publically-owned, and privately owned stormwater management facilities that are located in, or under a municipality's jurisdiction.

Under the requirements of the General Permit, Towns and Villages should already be maintaining, or causing maintenance to be performed on, the stormwater management practices in their respective jurisdictions. This includes all drainage control structures such as stormwater ponds, and other practices installed as part of their highway drainage system. This also includes stormwater management practices

¹Part VII.A.5.a.vi. "maintain an inventory of post-construction stormwater management practices within the covered entities jurisdiction" [including] "type of practice, maintenance needs per the NYS Stormwater Management Design Manual, SWPPP and dates and type of maintenance performed."

²Part VII.A.5.a.vii 'ensures adequate long-term operation and maintenance of management practices identified in Part VII.5.a.vi. by trained staff, including inspection to ensure that the practices are performing properly.'



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constructed as part of a subdivision or site plan approved by the Town or Village. Pursuant to the requirements of the General Permit, municipalities must already have written procedures³, the equipment and the manpower to provide inspections and maintenance to the stormwater infrastructure in their respective municipalities. Since municipalities must already have a program in place, it should be relatively simple to manage the additional EOHWC retrofit practices constructed in their municipalities, although their individual resources will likely need to be supplemented.

With participation in the EOHWC, each municipality has agreed to “bubble compliance”, or a shared responsibility for the installation of stormwater retrofits. While each individual municipality will ultimately be responsible for the retrofits located within their jurisdiction, it is generally agreed that the EOHWC should remain involved in some fashion for meeting the maintenance requirements for as long as the EOHWC is in existence.

The EOHWC has chosen the following means for providing maintenance to EOHWC SRP’s;

Each stormwater retrofit will require maintenance specific to each individual retrofit. This maintenance obligation will be described in a written plan, prepared for each project by the design engineer preparing the construction documents in consultation with the host municipality. The maintenance plan shall include the design life of each SRP, recommended inspection schedule and checklist which also provides basic design criteria for the practice, required maintenance activities, an estimate of time needed and cost of such activities, schedule of such activities, and a present worth cost for inspecting and maintaining the SRP for its design life. Three copies of the maintenance plan shall be provided to the host municipality, along with an as-built drawing upon completion of construction of the retrofit. Moving forward, each maintenance plan shall be reviewed and approved by the chief elected officer of the host municipality prior to the SRP construction being placed for bidding.

Each municipality will be responsible for providing the inspections and maintenance of the stormwater retrofit practices (SRP) within, or under their jurisdiction. Maintenance shall be completed in accordance with the maintenance plan that has been prepared for the project.

The EoH municipalities have sought to achieve compliance with the stormwater regulations and the retrofit program through bubble compliance i.e., a sharing of the overall phosphorus reduction requirements for all of the EoH municipalities. Similarly the expense of paying for the cost of maintenance of the stormwater retrofits that have been installed would be shared between the municipalities in proportion to each of their obligations for phosphorus removal. The O&M **financial obligation** for each municipality will be based on their percentage of the overall 5-year phosphorus reduction (see Table 1) and the estimated annual total O&M cost for maintaining the stormwater retrofits.

Municipalities will be reimbursed by the EOHWC for costs incurred for providing maintenance at the actual cost plus 2% for administration. Municipalities can individually chose how to accomplish maintenance responsibilities to find the most cost-effective and efficient means; either by using municipal staff/highway departments, or through the use of private contractors.

³Part IX.A.6



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When completing SRP maintenance by contracting with a private contractor, all contracts seeking reimbursement from the EOHWC must follow EOHWC procurement policies. However, as the minimum requirement to qualify for reimbursement of maintenance costs, municipalities must request at least three written quotes from three different contractors in order to ensure that the work is being completed at a fair price. Where there is a conflict between a municipality's procurement policy and the EOHWC procurement policy, the EOHWC procurement policy will govern.

Costs associated with the use of municipal employees and equipment to provide SRP maintenance shall be.

Work completed by municipal employees and consultants will be reimbursed at cost, based on a schedule of values, and subject to a cap. The EOHWC Board of Directors shall establish a schedule of reimbursement rates for completing SRP maintenance. The schedule shall provide a maximum hourly rate for municipal employees, consultants and equipment. Reimbursement costs shall also be capped by the estimate of time needed and cost of such activities found in the maintenance plan. Any exceedance of the cap must be approved by the EOHWC Board of Directors.

Financing O&M Requirements

The EOHWC shall oversee the O&M operations for the retrofits installed by the Corporation. The EOHWC shall create a separate fund (a bank) to fund the estimated cost of providing the annual operation and maintenance cost of all the stormwater retrofits in the Program. Each municipality is responsible to provide their proportionate share of this amount to the EOHWC as either a direct payment or as a documented labor and capital expenditure to be applied as credit toward O&M costs.

Twice annually, in June and November municipalities will submit an invoice for reimbursement of the actual cost for providing maintenance of the stormwater practices under their jurisdiction. Invoices will be reviewed by the EOHWC staff and Executive Board. Actual costs incurred will be credited against any amount due and owing to the Corporation. Where there is a surplus, the municipality would receive a refund. EOHWC staff shall be responsible for spot checking inspections completed by each municipality and ensuring that the maintenance of each practice is being completed in a timely and efficient manner.

Each municipality's financial obligation will fall into one of two categories:

- 1) The estimated O&M financial obligation of your municipality is **less** than your yearly O&M costs. Those municipalities that are required to contribute towards retrofit maintenance fund must provide payments to the EOHWC on the following schedule:
 - \$ January 1, 2016. 35% of total O&M estimates costs minus any incurred costs for completing retrofit maintenance.
 - \$ May 1, 2016. 35% of total O&M estimates costs minus any incurred costs for completing retrofit maintenance.
 - \$ September 1, 2016. 30% of total O&M estimates costs minus any incurred costs for completing



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retrofit maintenance.

In case 1, the actual expenses incurred by the municipality will serve as a credit towards meeting its responsibility to the EOHWC O&M program. The difference between the actual expenses and the municipality's financial obligation will be due as payment to the EOHWC.

- 2) The estimated O&M financial obligation for your municipality is **more** than your yearly O&M Costs.

Those municipalities that will receive O&M funds must provide documentation of inspection and maintenance completed for each project to the EOHWC on the following schedule:

- \$ June 30, 2016. O&M Documentation for December 1, 2015 thru May 31, 2016.
- \$ November 30, 2016. O&M Documentation for June 1, 2016 thru November 30, 2016

In case 2, the municipality will document all expenditures for the O&M program. Once the municipality has reached the estimate annual O&M costs, the EOHWC will reimburse the municipality for the additional required O&M which exceeds its financial obligation.

These reimbursements will be capped by the calculated percentage contribution for the overall bubble compliance. Any additional expenditure will be documented by the municipality. All overages to the estimated municipal costs must be verified and approved by the EOHWC prior to the work being completed. These costs will be then included in an updated budget for the next O&M calendar year.



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TABLE 1

Municipality	5-Year Phosphorus Reduction (kg)	Percent Contribution
Bedford	32.2	7.01%
Brewster	9.2	2.00%
Carmel	72.0	15.67%
Cortlandt	11.6	2.52%
Kent	33.6	7.31%
Lewisboro	35.5	7.73%
Mount Kisco	18.7	4.07%
New Castle	25.1	5.46%
North Castle	1.0	0.22%
North Salem	19.1	4.16%
Patterson	17.2	3.74%
Pawling, Town	3.5	0.76%
Pawling, Village	4.3	0.94%
Pound Ridge	9.5	2.07%
Putnam County	30.9	6.72%
Putnam Valley	1.0	0.22%
Somers	50.0	10.88%
Southeast	31.1	6.77%
Yorktown	54.0	11.75%
Total	459.5	100.00%

ANNUAL ESTIMATED O&M COST

	5-Year Phosphorus Reduction Requirement	Estimated Annual O&M Total	Estimated Share of Annual O&M Total	Difference
Bedford	32.2	\$ 21,902	\$ 17,055.84	\$ 4,846.11
Brewster	9.2	\$ 3,427	\$ 4,873.10	\$ (1,445.90)
Carmel	72.0	\$ 27,418	\$ 38,137.28	\$ (10,719.68)
Cortlandt	11.6	\$ 2,678	\$ 6,144.34	\$ (3,466.84)
Kent	33.6	\$ 19,171	\$ 17,797.40	\$ 1,373.50
Lewisboro	35.5	\$ 14,073	\$ 18,803.80	\$ (4,730.86)
Mt. Kisco	18.7	\$ 7,336	\$ 9,905.10	\$ (2,568.75)
New Castle	25.1	\$ 4,142	\$ 13,295.08	\$ (9,153.08)
North Castle	1.0	\$ -	\$ 529.68	\$ (529.68)
North Salem	19.1	\$ 8,954	\$ 10,116.97	\$ (1,163.41)
Patterson	17.2	\$ 30,572	\$ 9,110.57	\$ 21,461.12
Pawling (T)	3.5	\$ 11,500	\$ 1,853.90	\$ 9,645.97
Pawling (V)	4.3	\$ 4,284	\$ 2,277.64	\$ 2,006.36
Pound Ridge	9.5	\$ -	\$ 5,032.00	\$ (5,032.00)
Putnam County	30.9	\$ 10,399	\$ 16,367.25	\$ (5,967.84)
Putnam Valley	1.0	\$ -	\$ 529.68	\$ (529.68)
Somers	50.0	\$ 38,369	\$ 26,484.22	\$ 11,884.35
Southeast	31.1	\$ 29,902	\$ 16,473.19	\$ 13,429.13
Yorktown	54.0	\$ 9,264	\$ 28,602.96	\$ (19,338.81)
Total	459.5	\$ 243,390	\$ 243,390	

Richard J. Franzetti, P.E.
Town Engineer




(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

WS #17

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: February 3, 2016

Re: Return of Partial Fee
Nicholas Tartaglione, 1 Rodcris Drive, Tax Map #53.15-1-4

Please see the attached from Rose Trombetta, Town of Carmel Planning Board Secretary.

The referenced applicant was charged \$225.00 for a wetland permit application when in fact it should have been a charge of \$100.00 for a letter of permission. It is requested that a refund of \$125.00 be returned to the applicant's architect.

Nemerj Design Group
c/o Raul Matos
215 Hilltop Street
Mahopac, NY 10541

Please place this matter on the next available work session for discussion.

ROBERT LAGA
Chairman

ANTHONY DUSOVIC
Vice-Chair

ROSE TROMBETTA
Secretary

DAVID KLOTZLE
Wetland Inspector

TOWN OF CARMEL
ENVIRONMENTAL CONSERVATION BOARD



60 McAlpin Avenue
Mahopac, New York 10541
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BOARD MEMBERS

Edward Barnett
Marc Pekowsky
Vincent Turano
Nicholas Fannin
John Starace

MEMORANDUM

To: Richard Franzetti, Town Engineer

From: Rose Trombetta

Date: February 3, 2016

Subject: Return of Partial Fee for a Wetland Permit Application

Please be advised that on January 21, 2016 the Environmental Conservation Board granted a letter of permission for Nicholas Tartaglione, 1 Rodcris Drive, Tax Map #53.15-1-4. The applicant was charged \$225.00 for a wetland permit application when he should have been charged \$100.00 for a letter of permission. It is requested that a refund of \$125.00 be returned to the applicant's architect.

Nemerj Design Group
c/o Raul Matos
215 Hilltop Street
Mahopac, NY 10541

For your approval.